



**CHICKASAW BOARD OF SUPERVISORS  
CHICKASAW COUNTY AUDITOR'S OFFICE**

COURTHOUSE, 8 E. PROSPECT  
PO BOX 311, NEW HAMPTON, IOWA 50659-0316  
PHONE: 641-394-2100  
EMAIL: [auditor@chickasawcounty.iowa.gov](mailto:auditor@chickasawcounty.iowa.gov)  
WEBSITE: [chickasawcounty.iowa.gov](http://chickasawcounty.iowa.gov)

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**NOTICE TO BIDDERS**

This invitation to bid is issued for the purpose of establishing a contract to supply Chickasaw County, Iowa with the equipment and services stated herein.

**PROJECT OVERVIEW**

- **Project Title:** Chickasaw County Courthouse Window Replacement Project
- **Project Description:** Remove all existing exterior window units and replace with window units specified in bidding documents along with all other specified work. Prospective bidders are required to verify quantity and sizes of all exterior window units by appointment with Chickasaw County Custodian Dave Gorman prior to submitting bids. Appointments can be scheduled by contacting the Chickasaw County Auditor's Office at 641-394-2100.
- **Bids Due Date/Turn in Location:** Sealed bids will be accepted by the County Auditor of Chickasaw County at the Chickasaw County Courthouse, 2<sup>nd</sup> Floor, 8 E. Prospect, New Hampton, IA 50659 or by mail P.O. Box 311, New Hampton, IA 50659 until 9 AM on Tuesday, May 26, 2026.
- **Opening of Sealed Bids:** Sealed bids will be opened at the Chickasaw County Courthouse Board Room, 2<sup>nd</sup> Floor, 8 E. Prospect, New Hampton, IA 50659 at 9 AM on Tuesday, May 26, 2026 during the Chickasaw County Board of Supervisors Meeting
- **Project Commencement Date:** After contract awarded, but no sooner than July 1, 2026
- **Project Completion Date:** December 31, 2026
- **Performance Bond:** Required, 100% of Project Cost
- **Liquidated Damages:** \$1000/Day
- **Bidding Proposal, project details/requirements and all specifications are available from the Chickasaw County Auditor's Office.** All proposals must be filed on the forms furnished by Chickasaw County, sealed and plainly marked. Proposals containing any reservations not provided for in the forms furnished may be rejected, and the County Board of Supervisors reserves the right to waive technicalities and to reject any or all bids. Chickasaw County shall issue sales tax exemption certificates through the Iowa

Department of Revenue and Finance to the successful bidder and any subcontractors to enable them to purchase qualifying materials for the project free of sales tax.

- The County, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 hereby notifies all bidders that it will affirmatively insure that in any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.