

**COUNTY BOARD MINUTES
JANUARY 1 & 2, 2018**

The Courthouse and offices were closed-To observe New Year's Day.

The Board convened on Tuesday, January 2, 2018 at 9:30 A.M. with all members present: Zoll, Geerts, Tilkes, Hackman, and Carolan. The meeting was called to order by Chairman Tim Zoll. Mail was opened and distributed. Also present were Rick Holthaus, Deb Larsen, Marty Hemann, and Ben Scholl and a member from the media.

Motion by Geerts, Seconded by Hackman to approve agenda for January 1-2, 2018. Roll Call: All Ayes. Motion Carried.

Motion by Carolan, Seconded by Tilkes to approve Board Minutes for December 27, 2017. Roll Call: All Ayes. Motion Carried.

The Chairman Zoll took nominations from the floor for the 2018 Chairperson.

Motion by Geerts to nominate Zoll as the 2018 Chairperson. Motion died for lack of second.

Motion by Carolan, Seconded by Tilkes to nominate Hackman as the 2018 Chairperson. Roll Call: Carolan, Tilkes, Hackman and Zoll. Nays: Geerts. Motion Carried.

Motion by Carolan, Seconded by Hackman for nominations to cease. Roll Call: All Ayes. Motion Carried.

Supervisor Hackman accepted the nomination from the floor for the 2018 Chairperson.

Chairman Hackman took nominations from the floor for the 2018 Vice-Chairperson.

Motion by Tilkes to nominate Geerts as the 2018 Vice-Chairperson. Motion died for lack of second.

Motion by Carolan, Seconded by Zoll to nominate Zoll as the 2018 Vice-Chairperson. Roll Call: Ayes: Carolan, Zoll, Geerts, Tilkes, and Hackman. Motion Carried.

Supervisor Zoll accepted the nomination from the floor for the 2018 Vice-Chairperson.

Motion by Geerts, Seconded by Zoll to appoint Board members to the following committee's assignments. Roll Call: All Ayes. Motion Carried.

Deb Larsen addressed the Board regarding the appointment to the 911 and Emergency Management Commission. Also an e-mail letter from Jason Rude (1st responder) was received.

911 Chairperson: Steve Geerts and Jacob Hackman as Alternate

Emergency Management Commission: Steve Geerts and David Tilkes as Alternate

Chickasaw County Child Abuse and Prevention Council: Pastor Kevin Frey and Jacob Hackman as Alternate

Eastern Iowa Tourism Association: Jason Speltz and Steve Geerts as Alternate

First Judicial District Department of Correctional Services: Tim Zoll and Dan Carolan as Alternate

Motion by Carolan, Seconded by Geerts to appoint Dr. Lucas Brinkman, MD as Chief Medical Examiner and all other physicians as Deputy Medical Examiners for 2018. Roll Call: All Ayes. Motion Carried.

Motion by Tilkes, Seconded by Carolan to appoint Jeremy McGrath, James Cook, and Toni Friedrich as Medical Examiner Investigators for 2018. Roll Call: All Ayes. Motion Carried.

Floyd-Mitchell-Chickasaw Decaratorization Board: Kathy Babcock

Floyd-Mitchell-Chickasaw County Landfill: Tim Zoll and David Tilkes as Alternate

F-M-C Community Empowerment Board: Tim Zoll

County Social Services: Jacob Hackman and Dan Carolan as Alternate

Heartland Insurance Risk Pool 28-E Agreement Representative: Tim Zoll and Joan E. Knoll as Alternate

Iowa Governmental Health Care Plan Board (IGHCP) Representative: Steve Geerts and Tim Zoll as Alternate

INRCOG Regional Transit: Steve Geerts

INRCOG TEA 23: Steve Geerts

Iowa Northland Regional Council of Governments: Steve Geerts

Iowa Northland Regional Housing Council: David Tilkes

Iowa Northland Regional Housing Authority: David Tilkes

Juvenile Detention First and Second Judicial District 28-E Agreement: Dan Carolan and Tim Zoll as Alternate

Local Board of Health-3 year term (2018-2021): Dan Carolan

Northeast Iowa Community Action Program: David Tilkes and Dan Carolan as Alternate

Pathways & Cedar Valley Mental Health: Jacob Hackman

Regional Hazardous Materials Respond Group: Steve Geerts and Dan Carolan as Alternate

Resource Conservation and Development Commission: Dan Carolan and Tim Zoll as Alternate

Resource Enhancement and Protection: Tim Zoll

Turkey River Watershed Project: Dan Carolan and David Tilkes as Alternate

Cedar River Watershed Project: Tim Zoll and David Tilkes as Alternate

Upper Wapsipinicon River Watershed Project: Steve Geerts and Jacob Hackman as Alternate

Northeast Iowa Resource, Conservation & Development: Dan Carolan and David Tilkes as Alternate

Cedar Valley Resource, Conservation & Development: Tim Zoll and David Tilkes as Alternate

Workforce Development: David Tilkes

Courthouse Security Committee: Jacob Hackman

Motion by Geerts, Seconded by Tilkes to adopt and authorize Chairman Signature on the 2018 Master Matrix Resolution. Roll Call: All Ayes. Motion Carried. **RESOLUTION # 01-02-18-01 CONSTRUCTION EVALUATION RESOLUTION WHEREAS**, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a “construction evaluation resolution” relating to the construction of a confinement feeding operation structure; and **WHEREAS**, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and **WHEREAS**, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR’s decision regarding a specific application; and **WHEREAS**, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2018 and January 31, 2019 and submit an adopted recommendation regarding that application to the DNR; and **WHEREAS**, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board’s recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix; **NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF CHICKASAW COUNTY** that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3). /ss/ Jacob Hackman Chair, Board of Supervisors. Date: January 2, 2018
ATTEST: /ss/ Joan E. Knoll, County Auditor. Date: January 2, 2018.

Motion by Geerts, Seconded by Zoll to adopt Resolution 01-03-17-02 Prior Payment of Bills. Roll Call: Ayes: Tim Zoll, David Tilkes, and Steve Geerts. Nays: Jacob Hackman and Dan Carolan. Motion Carried. **RESOLUTION NO. 01-02-18-02 PRIOR PAYMENT OF BILLS** WHEREAS, at certain times it is necessary to pay bills prior to an official Board of Supervisors meeting in order to allow for the efficient operation of county government. BE IT HEREBY RESOLVED by the Board of Supervisors of Chickasaw County, Iowa, that the County Auditor is authorized to issue warrants when said Board is not in session for the following purposes provided for in Section 331.506 (2&3), Code of Iowa, and that all bills paid under said Section shall be passed upon by the Board of Supervisors at the first meeting following such payments. 1. For the fixed charges including, but not limited to, freight, express, postage, water, lights, telephone service or contractual services previously approved by the Board of Supervisors, after a bill is filed with the Auditor. 2. For all County issued credit card purchases to avoid late fees. 3. For salaries and payrolls if the compensation has been fixed or approved by the Board of Supervisors, under whose direction or supervision the compensation is earned. 4. For rent assistance and insurance settlement payments. 5. For refunds due cause by an overpayment of fees to any Chickasaw County office or department or for return of payment due when payment has been made for a service, license or permit that will no longer be performed or issued.

PASSED AND APPROVED this 2nd day of January, 2018. AYES: /ss/ Tim Zoll, David Tilkes, and Steve Geerts NAYS: /ss/ Jacob Hackman and Dan Carolan. ATTEST: /ss/ Joan E. Knoll, Chickasaw County Auditor.

The Assistant County Engineer John Murray met with the Board to discuss road departmental activities. Topics included: service and repair vehicles, set up new cat motorgraders; new blades etc, snow operations; Dec 20th (one ways) 5:30, Dec 29th (one ways) 9:15 AM-5:20 PM; Dec 30th 5-11:30 (one ways); Dec 31st 5:00-10:00 (one ways); mix salt and sand, stop brushing #85 & #88 boom mower; salt came in Thursday and Friday; day labor projects, upcoming construction projects; Jan 17 DOT letting V-14 (South-346 4 miles) etc.

Motion by Geerts, Seconded by Carolan to adopt the Resolution for county vehicles as recommended by the County Engineer. Roll Call: All Ayes. Motion Carried. RESOLUTION 01-02-18-03 WHEREAS, unforeseen weather conditions do frequently damage the Chickasaw County Secondary Roads, thereby creating situations that are hazardous to the traveling public, and WHEREAS, damages arising from accidents and other actions by others, create hazardous conditions on the Secondary Roads that can result in damage or injury to the traveling public, and WHEREAS, the above actions may occur anytime, day or night, it is therefore, determined to be in the best interests of the COUNTY and the traveling public that certain individuals be given the responsibility of being available on a 24 hour basis so that immediate response can be made to accomplish temporary repair or installation of warning devices as to inform the traveling public of the conditions. Persons so designated shall be authorized to take vehicles, communications, and other equipment to their residences during times other than normal working hours. Vehicles and other equipment are to be used for official purposes only. Vote thereon was: Ayes: Geerts, Carolan, Tilkes, Zoll and Hackman. Nays: None. Motion carried and Resolution adopted this 2nd day of January, 2018. Chickasaw County Board of Supervisors /ss/ Jacob Hackman, Chairman, Dan Carolan, Steve Geerts, David Tilkes, and Tim Zoll. ATTEST: /ss/ Joan E. Knoll, Chickasaw County Auditor.

John Murray also discussed with the Board new employees/county handbook and discussed vacation carryover. Mr. Murray informed the Board that vacation carryover will possibly affect two secondary road employees due to the snow. The Board will take action on the vacation carryover at the next Board meeting.

Mark Huegel present at 10:05 AM and Doug Welton left at 10:06 AM.

Motion by Geerts, Seconded by Carolan to designate the official county newspapers as follows: New Hampton Tribune and Nashua Reporter. Roll Call: Ayes: All Ayes. Motion Carried. Official board minutes are available on the Chickasaw County website and the Code of Iowa Section 349.

Mark Huegel left at 10:14 AM.

Motion by Carolan, Seconded by Tilkes for the Board of Supervisors to meeting in regular session every Monday at 9:30 A.M. from November 1st – March 31st (Winter hours) and 9:00 A.M. from April 1st-October 31st (Summer hours) and any other day as needed. Discussion followed Roll Call: All Ayes. Motion Carried.

The Board discussed the mileage reimbursement. IRS mileage reimbursement was \$.53.5 per mile. Discussion followed. The Board may re-look at the mileage reimbursement at a later date.

Motion by Carolan, Seconded by Zoll to set mileage reimbursement at \$.40 per mile for 2018. Discussion followed. Roll Call: Ayes: Carolan, Zoll, Geerts, and Hackman. Nays: Tilkes Motion Carried.

The Board discussed the per diem meal reimbursement. Sheriff's Union Contract per diem meal reimbursement is \$30.00. It was the consensus of the Board to leave the per diem meal reimbursement at \$25.00.

Motion by Tilkes, Seconded by Carolan to set per diem meal reimbursement rate not to exceed \$25.00 and the Sheriff's Union Contract per diem meal reimbursement rate not to exceed \$30.00. Roll Call: All Ayes. Motion Carried.

Motion by Carolan, Seconded by Tilkes to re-appoint Dusten Rolando as County Engineer for 2018. Roll Call: All Ayes. Motion Carried.

Motion by Geerts, Seconded by Tilkes to re-appoint Lindsay Zenner as Veterans Affairs Director for 2018. Roll Call: All Ayes. Motion Carried.

Motion by Carolan, Seconded by Zoll to re-appoint all current members of Eminent Domain Commission for 2018 as on file in the Auditor's Office. Roll Call: All Ayes. Motion Carried.

Motion by Zoll, Seconded by Geerts to re-appoint Brian Moore as Weed Commissioner for 2018. Roll Call: All Ayes. Motion Carried.

Motion by Geerts, Seconded by Carolan to set mileage rate for service of civil papers at \$.54.5 IRS Rate and fee schedule for 2018. Roll Call: All Ayes. Motion Carried.

Motion by Zoll, Seconded by Tilkes to appoint the following as custodians of the following buildings in compliance with the Code of Iowa: Courthouse: Supervisors, Auditor: Community Services Building: Supervisors, Auditor: Law Enforcement Building: Supervisors. Heritage Residence: Supervisors. Chickasaw County Services Building: Supervisors. Old Vets Building: Supervisors. Roll Call: All Ayes. Motion Carried.

Custodian Dave Gorman met with the Board to discuss the furnace at the Community Services Building. Dave will contact the vendor for a quote and the Board will review the quote at a later date.

Public Health and Home Care Services Administrator Kathy Babcock met with the Board to discuss the Tobacco Policy. Ms. Babcock will draft a tobacco policy for the handbook and contact the HR Consultant Paul Greufe to review the draft tobacco policy for the handbook. She will also draft a tobacco policy for the Heritage Residence since the County leases the property to Prairie View Management, Inc. and have the County Attorney's office plus Sylvia Mork, CEO of Prairie View Management, Inc. review the tobacco policy. Ms. Babcock will still continue to research (contact other counties) a tobacco policy for the County parks. Ms. Babcock informed the Board she will have the tobacco policies for the Board to review in the next couple weeks.

Motion by Carolan, Seconded by Tilkes to acknowledge the hiring of Randi Brandt as part-time scheduled homemaker aide effective December 26, 2017 at the hourly rate of \$10.81 per hour. Roll Call: All Ayes. Motion Carried.

Wally Boehmer, representing the Pioneer Cemetery Commission, met with the Board to present an overview of the Pioneer Cemetery Commission's accomplishments. Also present was Secretary Judy Liddle and Vice-President Dale Liddle. Mr. Boehmer presented to the Board FY 2018-19 budget request. The budget request in the amount of \$4,500.00 was received and placed on file for consideration within the total context of the county budget.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates from F093-Christensen Farms (ID #61484) located at 3375 10th Street, Charles City, IA 50616.

Motion by Geerts, Seconded by Tilkes to adjourn at Noon. Roll Call: All Ayes. Motion Carried.

Jacob Hackman, Chairman
Board of Supervisors

ATTEST:

Joan E. Knoll, Auditor

COUNTY BOARD MINUTES JANUARY 8 & 9, 2018

The Board convened on Monday, January 8, 2018 at 9:30 A.M. with all members present: Zoll, Geerts, Tilkes, Hackman, and Carolan. The meeting was called to order by Chairman Hackman. Mail was opened and distributed. Also present were Rick Holthaus and a member from the media present at 9:34 AM.

Motion by Geerts, Seconded by Carolan to approve agenda for January 8 & 9, 2018. Roll Call: All Ayes. Motion Carried.

Motion by Zoll, Seconded by Carolan to approve Board Minutes for January 1 & 2, 2018. Roll Call: All Ayes. Motion Carried.

The Board discussed to designate the official county newspapers. Discussion followed. It was the consensus of the Board to leave the designation New Hampton Newspapers and Nashua Reporter as the official county newspapers for 2018 and the Code of Iowa Section 349.

The Board took another look at the appointment of the alternate member on the Regional Hazardous Materials Response Group. Discussion followed.

Motion by Geerts, Seconded by Zoll to appoint to the Regional Hazardous Materials Respond Group: Steve Geerts and AJ Seely as Alternate. Roll Call: All Ayes. Motion Carried.

Conservation Director Brian Moore gave a departmental update. Also present was JoAnne Myrsiades. Topics included: Little Wapsi Wildlife Area: Brad Schwickerath with Chickasaw County Pheasants Forever discussed a proposed management plan for the Little Wapsie Wildlife Area and the Conservation Board staff and Chickasaw County Pheasants Forever will complete the plan and get seed and trees ordered. Airport Lake Park: Chuck Schultz presented to the Conservation Board and Staff ideas and also some of the items discussed should be enforced. The Conservation Department will review the items (ideas) that were suggested. Interior Painting at the Nature Center: Three bids Moeller Painting \$2910.00, Larson Painting \$2996.00, and John Hansen \$7,500.00. The Conservation accepted the bid from Moeller Painting to complete the painting of the interior walls on the upper level except the closet and live animal room. Friends of Chickasaw County Conservation: Moore informed the Board that advertising has been done to reactivate this organization and will send approximately 400 letters within the next week or so. Moore informed the Board of continuing projects like the Schroeder Drainage and DOT ground.

Brian Moore also met with the Board to discuss FY 2018-19 budget. The Board will review the revised budget.

County Engineer Dusten Rolando met with the Board to discuss road department activities. Topics included: mix sand salt, brush (boom mowers and skid loaders); blades out knocking tails of; 1-2-2018 one ways out at 5:30 AM; service and repair vehicles; sign survey, sign repair, mail box (1) advertisements sent out for local bridge letting Cheyenne Avenue; meeting with bridge consultant (review) etc.

Motion by Geerts, Seconded by Zoll to approve Secondary Road's written request for Thomas Riley for 12.35 hours and Joseph Scholbrock for 2.96 hours for vacation carryover due to unforeseen circumstances and the vacation carryover must be used by January 31, 2018. Roll Call: All Ayes. Motion Carried.

County Engineer discussed with the Board the hiring of two mechanics for the Secondary Road Department.

Motion by Geerts, Seconded by Tilkes to approve the hiring of Michael Brincks and Sam Milligan

as mechanics for the Secondary Road Department effective January 22, 2018 and as per the union contract and upon the recommendation of the County Engineer. Roll Call: All Ayes. Motion Carried.

County Engineer Dusten Rolando reviewed with the Board FY 2018-19 budget.

Budget Worksession.

Supervisor Carolan left at 11:25 AM.

Supervisor Geerts updated the Board on the EMA/911 meetings held on Wednesday, January 3, 2018.

The Board recessed at 12:20 PM and reconvened at 1:05 PM.

Sheriff Marty Hemann met with the Board to review and discuss FY 2018-19 budget.

Motion by Tilkes, Seconded by Zoll to adjourn at 1:40 PM. Roll Call: Ayes: Tilkes, Zoll, Geerts, and Hackman. Absent: Carolan. Motion Carried.

The Board convened on Tuesday, January 9, 2018 at 9:30 AM with the following members present: Geerts, Zoll, Hackman and Tilkes. Absent: Carolan attending Board of Health meeting. The meeting was called to order by Chairman Hackman. Mail was opened and distributed.

Chickasaw County Extension representative Sarah Merfield and Big Four Fair representative Dwight Kolthoff met with the Board to present FY 2018-19 budget funding requests for the Big Four Fair and 4-H premiums. Discussion followed. The request for \$7,000.00 for 4-H premiums was received and placed on file for consideration within the total context of the FY 2018-19 of the County budget and the request of \$13,000.00 for the Big Four Fair was received and placed on file for consideration with the total context of the FY 2018-19 of the County budget.

Land Use Administrator Staci Schutte met with the Board for the approval of two minor subdivisions.

Motion by Geerts, Seconded by Tilkes to approve Resolution 01-09-18-04 for Duane Lynch and authorize Chairman Signature. Roll Call: Ayes: Geerts, Tilkes, Zoll and Hackman. Absent: Carolan Motion Carried. RESOLUTION 01-09-18-04. A RESOLUTION APPROVING THE MINOR SUBDIVISION PLAT OF PARCEL 2018-1 IN THE WEST HALF OF THE NORTHEAST QUARTER IN SECTION 16, TOWNSHIP 95 NORTH, RANGE 13 WEST OF THE 5TH P.M., CHICKASAW COUNTY, IOWA WHEREAS, ON THE 9th DAY of January 2018 at a regular meeting by the Board of Supervisors, Chickasaw County, Iowa a minor subdivision plat of Parcel 2018-1 in the West Half of the Northeast Quarter both in Section 16, Township 95 North, Range 13 West of the 5th P.M., Chickasaw County, Iowa was presented. WHEREAS, the minor subdivision plat of Parcel 2018-1 in the West Half of the Northeast Quarter both in Section 16, Township 95 North, Range 13 West of the 5th P.M., Chickasaw County, Iowa has been considered and should be approved NOW, THEREFORE, it is hereby resolved by the Board of Supervisors, Chickasaw County, Iowa that said Minor Subdivision Plat be approved, accepted and the Chairman is hereby directed to certify this Resolution of Approval. PASSED AND APPROVED on this 9th DAY of JANUARY 2018. /ss/ Jacob Hackman Chairman, Board of Supervisors. ATTEST: /ss/ Joan E. Knoll, Auditor

Motion by Zoll, Seconded by Geerts to approve Resolution 01-09-18-05 for Leon Sheets and authorize Chairman Signature. Roll Call: Ayes: Zoll, Geerts, Tilkes and Hackman. Absent: Carolan. Motion Carried. RESOLUTION 01-09-18-05 A RESOLUTION APPROVING THE MINOR SUBDIVISION PLAT OF PARCEL 2018-2 AND 2018-3 IN THE SOUTHEAST QUARTER OF THE NORTHWEST QUARTER BOTH IN SECTION 27, TOWNSHIP 94 NORTH, RANGE 13 WEST OF THE 5TH P.M., CHICKASAW COUNTY, IOWA WHEREAS, ON THE 9th DAY of January 2018 at a regular meeting by the Board of Supervisors, Chickasaw County, Iowa a minor subdivision plat of Parcels 2018-2 and 2018-3

in the Southeast Quarter of the Northwest Quarter both in Section 27, Township 94 North, Range 13 West of the 5th P.M., Chickasaw County, Iowa was presented. WHEREAS, the minor subdivision plat of Parcels 2018-2 and 2018-3 in the Southeast Quarter of the Northwest Quarter both in Section 27, Township 94 North, Range 13 West of the 5th P.M., Chickasaw County, Iowa has been considered and should be approved. NOW, THEREFORE, it is hereby resolved by the Board of Supervisors, Chickasaw County, Iowa that said Minor Subdivision Plat be approved, accepted and the Chairman is hereby directed to certify this Resolution of Approval. PASSED AND APPROVED on this 9th DAY of JANUARY 2018. /ss/ Jacob Hackman Chairman, Board of Supervisors. ATTEST: /ss/ Joan E. Knoll, Auditor

Representatives Carson Eggland, Donna Kubesh, and Kathleen Davis, representing Helping Services for Youth Family, met with the Board to present FY 2018-19 budget request in the amount of \$2,000.00. The request was received and placed on file for consideration within the total context of the county budget.

The Board recessed at 11:00 AM to attend the New Hampton Industrial Development Corporation annual meeting luncheon at Big Ed's Firehouse and reconvened at 12.40 PM by Vice-Chairman Zoll. Chairman Hackman attending Pathways meeting.

The Board allowed claims.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Brian & Carole Sipley-BCS Farms (ID #60037) in Section 1 of Dresden Township located at 2570 Quinlan Avenue, Fredericksburg, IA 50630.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Steven Wiley-H.P.Wiley (ID #59391) in Section 25 of New Hampton Township located at 2548 Quinlan Avenue, Fredericksburg, IA 50630.

Received and filed in the Auditor's Office MMP Short Form Annual Updates for Craig Kurtenbach (ID #67040) in Section 16 of Stapleton Township located at 3028 210th Street, Lawler, IA 52154.

Motion by Geerts, Seconded by Tilkes to adjourn at 1:10 PM. Roll Call: Ayes: Geerts, Tilkes and Zoll. Absent: Carolan and Hackman. Motion Carried.

Jacob Hackman, Chairman
Board of Supervisors

ATTEST:

Joan E. Knoll, Auditor

**COUNTY BOARD MINUTES
JANUARY 15, 16 & 17, 2018**

The Board convened on Monday, January 15, 2018 at 9:00 A.M. with all members present: Zoll, Geerts, Tilkes, Hackman, and Carolan. The meeting was called to order by Chairman Hackman. Mail was opened and distributed. Also present were Mark Huegel, Jennifer Schwickerath, Rick Holthaus, Dusten Rolando, and Jeremy McGrath.

Motion by Geerts, Seconded by Carolan to approve agenda for January 15, 16 & 17, 2018 with the deletion of Wednesday, January 17, 2018 meeting. Roll Call: All Ayes. Motion Carried.

Motion by Tilkes, Seconded by Geerts to approve Board Minutes for January 8 & 9, 2018. Roll Call: All Ayes. Motion Carried.

Supervisor Hackman asked the Board and public for a moment of silence.

The Board discussed the Chickasaw County Handbook Section 5.5 Bereavement Leave. Discussion followed. This paid leave is independent to any other paid funeral leave established by the Chickasaw County Handbook policy or union contract.

Motion by Tilkes, Seconded by Carolan to allow all Chickasaw County employees one day paid funeral leave to attend a Chickasaw County employee funeral. Roll Call: All Ayes. Motion Carried.

The Board reviewed the Prior Payment of Bills Resolution dated 01-02-18-02.

Motion by Geerts, Seconded by Zoll to rescind the Prior Payment of Bills Resolution 01-02-18-02. Roll Call: All Ayes. Motion Carried.

Motion by Geerts, Seconded by Carolan to adopt Resolution 01-15-18-06. Roll Call: All Ayes. Motion Carried. **RESOLUTION NO. 01-15-18-06 PRIOR PAYMENT OF BILLS** WHEREAS, at certain times it is necessary to pay bills prior to an official Board of Supervisors meeting in order to allow for the efficient operation of county government. BE IT HEREBY RESOLVED by the Board of Supervisors of Chickasaw County, Iowa, that the County Auditor is authorized to issue warrants when said Board is not in session for the following purposes provided for in Iowa Code Section 331.506(3) and that all bills paid pursuant to this resolution shall be reviewed by the Board of Supervisors at the first meeting following such payments. 1. For the fixed charges including, but not limited to, freight, express, postage, water, lights, telephone service or contractual services previously approved by the Board of Supervisors, after a bill is filed with the Auditor. 2. For salaries and payrolls if the compensation has been fixed or approved by the Board of Supervisors, under whose direction or supervision the compensation is earned. PASSED AND APPROVED this 15th day of January, 2018. AYES: /ss/ Tim Zoll, Jacob Hackman, Dan Carolan, Steve Geerts, David Tilkes. NAYS: None. ATTEST: /ss/ Joan E. Knoll, Chickasaw County Auditor

Dusten Rolando left at 9:21 AM.

The Board discussed and reviewed the County Use Policy.

Motion by Carolan, Seconded by Zoll to approve the County Use Policy. Roll Call: All Ayes. Motion Carried.

Supervisor Hackman will contact the Quilt of Valor organization.

The Board reviewed the current Credit Card Policy. Also present was Ray Armel. Discussion followed.

Chickasaw County does have a credit card policy which was adopted on November 6, 2007 by the Board of Supervisor. Supervisor Hackman requested the County Attorney's Office update the credit card policy and the Board will review the policy at a later date.

Public Health and Home Care Services Administrator Kathy Babcock met with the Board to discuss the Tobacco/Nicotine Use Policy. Discussion followed.

Motion by Tilkes, Seconded by Carolan to approve Tobacco/Nicotine Use Policy as presented. Roll Call: All Ayes. Motion Carried.

The Board discussed the HIPAA Privacy Officer and Security Officer. Discussion followed.

Motion by Geerts, Seconded by Zoll to appoint Kathy Babcock as the HIPAA Privacy Officer and Ray Armel as the Security Officer for one year. Roll Call: All Ayes. Motion Carried. The Board will review the HIPAA Privacy Officer and Security Officer.

Jennifer Schwickerath, Mark Huegel, and Ray Armel left at 9:50 AM.

Public Health and Home Care Services Administrator Kathy Babcock met with the Board to discuss FY 2018-19 budget.

Conservation Director Brian Moore met with the Board to have the Chairman Signature on the 2018 County Weed Commissioner Certification Form.

Conservation Director Brian Moore met with the Board to discuss FY 2018-2019 budget.

The Board reviewed the quarterly reports for Auditor, Recorder, and Sheriff.

Motion by Zoll, Seconded by Geerts to approve quarterly reports ending December 31, 2017 for Auditor, Recorder, and Sheriff, subject to audit. Roll Call: All Ayes. Motion Carried.

Supervisors Zoll gave an update on the Landfill meeting held on January 9, 2018.

Supervisor Hackman gave an update on the Pathways meeting held on January 9, 2018.

The Board recessed at 12:15 PM and reconvened at 12:45 PM

Budget worksession.

Motion by Carolan, Seconded by Tilkes to adjourn at 1:55 PM. Roll Call: All Ayes. Motion Carried.

The Board convened on Tuesday, January 16, 2018 at 9:30 AM with all members present: Geerts, Zoll, Hackman, Carolan, and Tilkes. The meeting was called to order by Chairman Hackman. Mail was opened and distributed. Also present was Rick Holthaus and a member from the media present at 9:32 AM.

David Boss, Director, Community Outreach & Development of the NEIA Community Action and Trisha Wilkins, CCAP, Executive Director of the NEIA Community Action Agency, met with the Board to present FY 2018-19 budget request in the amount of \$ 33,280.00. The request was received and placed on file for consideration within the total context of the county budget. Mr. Boss also gave the Board an annual update.

Treasurer Sue Breitbach met with the Board for review and approval of the Semi Annual Report, with discussion following and review of bank balances.

Motion by Geerts, Seconded by Zoll to approve the Treasurer's semi-annual report ending December 31, 2017, subject to audit. Roll Call: All Ayes. Motion Carried

Terry Johnson present at 10:20 AM.

EMA/911 Coordinator AJ Seely met to review EMA budget and 911 budget

Budget worksession

Received and filed Floyd-Mitchell-Chickasaw Solid Waste Management Agency Independent Auditor's Reports Financial Statement and Other Information Schedule of Findings ending September 30, 2017.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Chickasaw Site (ID #67003) in section 30 of Deerfield Township located at 1046 115th Street, Alta Vista, IA 50603.

Motion by Carolan, Seconded by Zoll to adjourn at 11:30 AM. Roll Call: All Ayes. Motion Carried.

Jacob Hackman, Chairman
Board of Supervisors

ATTEST:

Joan E. Knoll, Auditor

**COUNTY BOARD MINUTES
JANUARY 22 & 23, 2018**

The Board convened on Monday, January 22, 2018 at 9:30 A.M. with the following members present: Zoll, Geerts, Tilkes, and Hackman. Absent: Carolan. The meeting was called to order by Chairman Hackman. Mail was opened and distributed. Also present were Rick Holthaus, Jeremy McGrath and Mark Huegel. Member from the media present at 9:35 AM.

Motion by Zoll, Seconded by Geerts to approve agenda for January 22 & 23, 2018. Roll Call: Ayes: Zoll, Geerts, Tilkes, and Hackman. Absent: Carolan. Motion Carried.

Motion by Zoll, Seconded by Geerts to approve Board Minutes for January 15, 16 & 17, 2018. Roll Call: Ayes: Zoll, Geerts, Tilkes, and Hackman. Absent: Carolan. Motion Carried.

Medical Examiners Investigator Jeremy McGrath met with the Board to discuss compensation for Medical Examiners Investigators and Purchasing for the Medical Examiners and Medical Examiners Investigators. Currently the Medical Examiners Investigators are paid \$150.00 per call and currently for FY 2017-2018, there were 11 calls. Discussion followed. The Board deferred taking any action at this time regarding the rate per call.

Jeremy McGrath discussed with the Board of mileage reimbursement for the Medical Examiners Investigators. The Board approved on January 2, 2018 that the reimbursement rate for mileage would be \$.40 per mile.

Motion by Geerts, Seconded by Tilkes to reimburse the Medical Examiners Investigators mileage at the rate of \$.40 per mile per case effective January 22, 2018. Roll Call: Ayes: Geerts, Tilkes, Zoll, and Hackman. Absent: Carolan. Motion Carried.

Mr. McGrath also addressed with the Board purchasing for the Medical Examiner and Medical Examiners Investigators. The Board will contact other departments and further research the concern and the Board took this under advisement at this time.

The Board also discussed the appointment of a Board member to the Chickasaw County Ambulance Council pursuant to the Intergovernmental agreement.

Motion by Tilkes, Seconded by Zoll to appoint Steve Geerts and Dave Tilkes as the alternate to the Chickasaw County Ambulance Council. Roll Call: Ayes: Tilkes, Zoll, Geerts and Hackman. Absent: Carolan. Motion Carried.

County Engineer Dusten Rolando met with the Board to discuss road departmental activities. Topics included: January 15th one ways out 5:30 AM-4:45 PM; motor grader out; January 16th one ways out; spot sanding N ½ corner-January 18; critical incident team up from Fayette County met with Secondary Road Dept.; service and repairs; two bobcat skidders to Stewartville for repair; two mechanics started on January 22, 2018; January 22, 2018 water over road reports 210th Rosonke bridge and between Jasper and Ivanhoe; #88 and #85 out brushing; letting V-14 Croell low bidder 1.6 million; office work design/etc.

Motion by Geerts, Seconded by Tilkes to approve Resolution 01-22-18-07 County Right of Way purchase policy and rate of payment as per the recommendation of the County Engineer. Roll Call: Ayes: Geerts, Tilkes, Geerts and Hackman. Absent: Carolan. Nays: None. Motion Carried. RESOLUTION 01-22-18-07 WHEREAS, it is necessary from time to time to acquire right of way for road and bridge construction, and WHEREAS, it is within the powers of the Board of Supervisors of Chickasaw County to acquire such necessary right of way, and WHEREAS, the Chickasaw County Board of Supervisors has determined that property values are 4.00 times the assessed valuation, NOW THEREFORE BE IT RESOLVED: That the following schedule shall constitute the policy by which Chickasaw County shall

acquire right of way land, improvements thereon, and fill dirt. 1. Right of way land acquired by easement or deed shall be purchased for an amount 4.00 times the assessed valuation. 2. Fence removal/replacement costs shall be paid according to the following schedule:

Removal by owner-----\$ 4.00/rod, barbed
\$ 5.00/rod, woven

Placement of fence @ new right of way line-----\$ 13.50/rod, barbed
\$ 18.00/rod, woven

Placement and removal of temporary electric fence-----\$ 6.50/rod
(for temporary construction easements and borrow areas)

Corner/Brace posts used in fence placement-----\$ 25.00/each

Placement of permanent fence shall be completed within one year after the project is completed in order to receive compensation.

1. The County shall pay all recording costs and mortgage release fees. 2. The acquisition, replacement, or relocation of buildings, shrubs, or other improvements shall be negotiated by the County and the Owner. The acquisition of fill dirt shall be negotiated on the basis of a cost per cubic yard. Date: January 22, 2018. /ss/ Jacob Hackman, Chairman Board of Supervisors. Attest: /ss/ Joan E. Knoll, County Auditor

Data Processing Manager Ray Armel met with the Board to discuss the Chickasaw County website. The current website is more than 15 years old. Ray Armel gave the Board a handout from the Schneider Corporation (who is currently Chickasaw County webmaster). Mr. Armel reviewed with the board the three different options and also informed the Board that the set up of \$10,000.00 plus \$1200.00 first year service contract.

Motion by Geerts, Seconded by Tilkes to approve the contract with Schneider Corporation in the amount of \$10,000 (Advanced) for one time set up costs as per the recommendation of the Data Processing Manager. Roll Call: Ayes: Geerts, Tilkes, Zoll and Hackman. Absent: Carolan. Motion Carried.

Data Processing Manager Ray Armel was authorized by the Board to sign the contract.

Terry Johnson left at 11:30 AM.

IGHCP Consultant Denise Ballard via phone conference gave the Board a health insurance update.

Ray Armel left at 11:40 AM.

The Board recessed at 11:50 AM and reconvened at 12:30 PM.

Budget worksession.

Supervisors Geerts and Tilkes gave an update on the six county meeting held on January 19, 2018.

Supervisor Geerts gave an update on the INRCOG meeting held on January 18, 2018.

Motion by Zoll, Seconded by Tilkes to adjourn at 1:30 PM. Roll Call: Ayes: Zoll, Tilkes, Geerts and Hackman. Absent: Carolan. Motion Carried.

The Board convened on Tuesday, January 23, 2018 at 9:30 AM with the members present: Geerts, Zoll, Hackman, and Carolan. Absent: Tilkes. The meeting was called to order by Chairman Hackman. Mail was opened and distributed. Also present was Rick Holthaus, Dave Gorman and Mark Huegel.

Prairie View Management Administrator Sylvia Mork sent an email on January 22, 2018 at 12:02 PM that she had to cancel her appointment that was scheduled for Tuesday, January 23, 2018 that required her to

remain in Fayette County and will reschedule at a later date. The Board discussed the sprinkler system at the Heritage Residence. The County Attorney's Office and the Board reviewed the current lease agreement and Supervisor Hackman presented to the Board pictures of the sprinkler system. Ron Reiersen, Maintenance Supervisor presented to the Board a quote from Black Hawk Sprinklers to repair the fire sprinkler valve room repairs and also a quote for a cover, hardware and gasket. The Board will review the quote and will discuss the sprinkler system with Prairie View Management Administrator at a later date.

Budget worksession

The Board allowed claims.

Received and filed in the Auditor's Office Jendro Sanitation rural recycling collection for the month of January 2018.

Motion by Carolan, Seconded by Geerts to adjourn at 11:55 AM. Roll Call: Ayes: Carolan, Geerts, Zoll and Hackman. Absent: Tilkes. Motion Carried.

Jacob Hackman, Chairman
Board of Supervisors

ATTEST:

Joan E. Knoll, Auditor

**COUNTY BOARD MINUTES
JANUARY 29 & 30, 2018**

The Board convened on Monday, January 29, 2018 at 9:30 A.M. in the Courtroom located on the third floor of the Courthouse with the following members present: Zoll, Geerts, Carolan, and Hackman. Absent: Tilkes. The meeting was called to order by Chairman Hackman. Mail was opened and distributed. Also present were Rick Holthaus, Roger Hansen, Ray Armel, Steve Lynch, Kurt Knoll, Mark Huegel, and a member from the media.

Motion by Geerts, Seconded by Carolan to approve agenda for January 29 & 30, 2018. Roll Call: Geerts, Carolan, Zoll and Hackman. Absent: Tilkes. Motion Carried.

Motion by Carolan, Seconded by Zoll to approve Board Minutes for January 22 & 23, 2018. Roll Call: Carolan, Zoll, Geerts, and Hackman. Absent: Tilkes. Motion Carried.

The Board proceeded to canvass the City of Nashua Special Election held on January 23, 2018.

Motion by Zoll, Seconded by Geerts to approve the canvass of the City of Nashua Special Election held on January 23, 2018 and authorize Auditor to certify results to the State and record in permanent Election Register. Roll Call: Ayes: Zoll, Geerts, Carolan and Hackman. Absent: Tilkes. Motion Carried.

The Board discussed the FY 2018-2019 County Budget.

Motion by Carolan, Seconded by Geerts to set the public hearing for the proposed FY 2018-2019 County Budget for March 5, 2018 at 9:30 AM in the Board room on the 2nd floor of the Courthouse. Roll Call: Ayes: Carolan, Geerts, Zoll and Hackman. Absent: Tilkes. Motion Carried.

The Board revisited and discussed the FY 2018-19 Compensation Board Recommendations for Elected Officials. Also present were Rick Kramer, Donna Geerts, Randy Breitbach, Ken Rasing, John Murray, Sue Breitbach, Cindy Messersmith, Jennifer Schwickerath, Martin Hemann, Terry Johnson, Mike Kennedy, and Dusten Rolando. Supervisor Hackman asked Chairman Steve Lynch the Compensation Board procedure and what was presented to the Board of Supervisors. Comments from Mike Kennedy, Roger Hanson, Ken Rasing, Sue Breitbach, Jennifer Schwickerath, and Rick Holthaus.

The Board reviewed the resolution to set the compensation for elected officials for FY 2018-2019.

Motion by Carolan, Seconded by Zoll to approve the resolution to set the compensation for elected officials for FY 2018-2019 as presented: Roll Call: Ayes: Carolan, Zoll, and Hackman. Nays: Geerts. Absent: Tilkes. Motion Carried. **RESOLUTION 01-29-18-09 WHEREAS**, the Chickasaw County Compensation Board meets annually to recommend a compensation schedule for elected officials for the fiscal year immediately following, in accordance with Iowa Code Chapters 331.905 and 331.907, and **WHEREAS**, the Chickasaw County Compensation Board met on November 28, 2017, and made the following salary recommendations for the following elected officials for the fiscal year beginning July 1, 2018:

<u>Elected Official</u>	<u>Current Salary</u>	<u>Proposed Increase</u>	<u>Recommended Salary</u>
Auditor	\$54,969.00	\$10,031.00	\$ 65,000.00

County Attorney	\$97,272.00	\$ 9,728.00	\$107,000.00
Recorder	\$54,955.00	\$10,045.00	\$ 65,000.00
Sheriff	\$72,808.00	\$10,192.00	\$ 83,000.00
Supervisors	\$28,028.00	\$ 6,972.00	\$ 35,000.00
Treasurer	\$54,955.00	\$10,045.00	\$ 65,000.00

THEREFORE, BE IT RESOLVED that the Chickasaw County Board of Supervisors approves the following salary adjustments for the following elected officials for the fiscal year beginning July 1, 2018:

<u>Elected Official</u>	<u>Approved Salary</u>	<u>Approved Increase</u>
Auditor	\$ 58,981.40	\$4,012.40
County Attorney	\$101,163.20	\$3,891.20
Recorder	\$ 58,973.00	\$4,018.00
Sheriff	\$ 76,884.80	\$4,076.80
Supervisors	\$ 28,028.00	\$.00
Treasurer	\$ 58,973.00	\$4,018.00

Approved this 29th day of January, 2018. AYES: /ss/ Jacob Hackman, Chairperson, Tim Zoll, Supervisor, Dan Carolan, Supervisor. NAYS: /ss/ Steve Geerts, Supervisor Absent: /ss/ David Tilkes, Supervisor. ATTEST: /ss/ Joan E. Knoll, Auditor.

Roger Hansen, Kurt Knoll, Mike Kennedy, John Murray, Donna Geerts, Steve Lynch, and Randy Breitbach left at 10:30 AM.

Judy Funk, representing Heartland Insurance Risk Pool met with the Board for the General Liability Insurance review and overview of the county's insured schedules for property and equipment, with discussion following. Also present were Attorney Jon Swanson, Rick Holthaus, Ray Armel, Mark Huegel, Dusten Rolando, Terry Johnson, Martin Hemann, Jennifer Schwickerath, Cindy Messersmith, Sue Breitbach, Ken Rasing, Rick Kramer and a member from the media.

No liability concerns on the State Auditor's Report from Heartland Insurance Risk Pool and 1-17-2018 Law Enforcement Incident is still under the investigations by the Department of Criminal Investigations.

Attorney Jon Swanson met with the Board to discuss claims concerning Chickasaw County. Also present were Public Health and Home Care Administrator Kathy Babcock, Assistant Administrator Lisa Welter, a Board of Health Chairman James Cook, Jennifer Schwickerath, Judy Funk, Joan E. Knoll, and Mark Huegel.

Motion by Carolan, Seconded by Geerts to enter closed session permitted under Section 21.5 (1) (c), Code of Iowa at 11:05 A.M. for Case No. 1. Roll Call: Ayes: Carolan, Geerts, Zoll and Hackman. Absent: Tilkes. Motion Carried.

Discussion followed. No action was taken.

Motion by Carolan, Seconded by Geerts to exit closed session at 11:07 A.M. Roll Call: Ayes: Carolan, Geerts, Zoll and Hackman. Absent: Tilkes. Motion Carried.

Motion by Zoll, Seconded by Geerts to enter closed session permitted under Section 21.5 (1) (c), Code of Iowa at 11:09 A.M. for Case No. 2. Roll Call: Ayes: Zoll, Geerts, Carolan, and Hackman. Motion Carried.

Discussion followed. No action was taken.

Motion by Geerts, Seconded by Carolan to exit closed session at 11:32 A.M. Roll Call: Ayes: Geerts, Carolan, Zoll, and Hackman. Absent: Tilkes. Motion Carried.

Kathy Babcock, Lisa Welter and James Cook left at 11:33 AM.

Attorney Jon Swanson met with the Board to discuss claims concerning Chickasaw County. Also present were Dusten Rolando, John Murray, Jennifer Schwickerath, Judy Funk, Joan E. Knoll, and Mark Huegel.

Motion by Geerts, Seconded by Carolan to enter closed session permitted under Section 21.5 (1) (c), Code of Iowa at 11:37A.M. for Case No. 3. Roll Call: Ayes: Geerts, Carolan, Zoll and Hackman. Absent: Tilkes. Motion Carried.

Discussion followed. No action was taken.

Motion by Geerts, Seconded by Carolan to exit closed session at 11:40 A.M. Roll Call: Ayes: Geerts, Carolan, Zoll, and Hackman. Absent: Tilkes. Motion Carried.

Motion by Geerts, Seconded by Zoll to enter closed session permitted under Section 21.5 (1) (c), Code of Iowa at 11:41 A.M. for Case No. 4. Roll Call: Ayes: Geerts, Zoll, Carolan, and Hackman. Absent: Tilkes. Motion Carried.

Discussion followed. No action was taken.

Motion by Geerts, Seconded by Carolan to exit closed session at 11:58 A.M. Roll Call: Ayes: Geerts, Carolan, Zoll, and Hackman. Absent: Tilkes. Motion Carried.

Dusten Rolando and John Murray left at 11:59 AM.

Attorney Jon Swanson met with the Board to discuss claims concerning Chickasaw County. Also present were Jennifer Schwickerath, Judy Funk, Joan E. Knoll, and Mark Huegel.

Motion by Geerts, Seconded by Zoll to enter closed session permitted under Section 21.5 (1) (c), Code of Iowa at Noon for Case No.5. Roll Call: Ayes: Geerts, Zoll, Carolan, and Hackman. Absent: Tilkes. Motion Carried.

Discussion followed. No action was taken.

Motion by Carolan, Seconded by Geerts to exit closed session at 12:14 P.M. Roll Call: Ayes: Carolan, Geerts, Zoll, and Hackman. Absent: Tilkes. Motion Carried.

Motion by Geerts, Seconded by Zoll to enter closed session permitted under Section 21.5 (1) (c), Code of Iowa at 12:14 P.M. for Case No. 6. Roll Call: Ayes: Geerts, Zoll, Carolan, and Hackman. Absent: Tilkes. Motion Carried.

Discussion followed. No action was taken.

Motion by Zoll, Seconded by Carolan to exit closed session at 12:16 P.M. Roll Call: Ayes: Zoll, Carolan, Geerts, and Hackman. Absent: Tilkes. Motion Carried.

The Board recessed at 12:17 P.M. and reconvened at 1:30 PM. in the Board Room. Also present was Rick Holthaus.

County Engineer Dusten Rolando met with the Board to discuss road departmental activities. Topics included: motorgraders out scraping ice; 1-22-18 one-ways out 12:00 PM to 4:45 PM; 1-23-18 one-ways out 5:30 AM to 12:00 PM; brushing various area; mixed salt/sand; scraping rough spots, ice; 2 mechanics started on Monday; repair signs; maintenance of vehicles, service vehicles; sign survey North Washington township; quote motorgrader, same price; water on road several spots, type II barricades; quotes, box culverts, day labor; bridge weight limit resolution today; doc express training, I.D.O.T.; equipment operator post; etc.

Motion by Geerts, Seconded by Carolan to approve Resolution 01-29-18-08 to change bridge postings. Roll Call: All Ayes. Motion Carried. RESOLUTION 01-29-18-08 WHEREAS, Chickasaw County completes an inspection of all bridges and structures on the Secondary Road System of Chickasaw County and WHEREAS, part of this inspection involves the recalculation of the safe load capacity of any structure showing remarkable deterioration of the structural components of that structure and WHEREAS, that structural evaluation has resulted in the recommendation to reduce the safe load capacity that can be supported by certain structures, NOW, THEREFORE BE IT RESOLVED by the Chickasaw County Board of Supervisors on this 29th day of January, 2018 as provided in Sections 321.471, 321.472, and 321.473, Code of Iowa to erect and/or maintain weight limit signs in advance of the following bridges located on the Local Secondary Road System as follows:

Bridge No.	Location	Multiple Posting
0475 (080270)	S34, T94N, R12W	14,17,17
LWC0010	S21, T97N, R12W	8

Passed and approved this 29th day of January, 2018.

BOARD OF SUPERVISORS, Chickasaw County, Iowa /ss/ Jacob Hackman, Tim Zoll, Steve Geerts, David Tilkes, Dan Carolan. ATTEST: /ss/ Joan E. Knoll, Chickasaw County Auditor.

Motion by Carolan, Seconded by Zoll to renew the Adopt A Highway permit for 4-H Ionia Rustlers to remove litter along B57 from Durham Avenue east to Fayette Avenue as per the recommendation of the County Engineer. Roll Call: Ayes; Carolan, Zoll, Geerts and Hackman. Absent: Tilkes. Motion Carried.

Supervisor Zoll gave an update on the Heartland Meeting held on Thursday, January 25, 2018.

Supervisor Geerts gave an update on the EMA and 911 meeting held on Wednesday, January 24, 2018.

Supervisor Carolan gave an update on the Turkey River Watershed meeting held on Thursday, January 18, 2018.

Supervisor Hackman gave an update on the County Social Services (CSS) meeting held on Wednesday, January 24, 2018 in Humboldt County.

Sheriff Marty Hemann and Chief Deputy Reed Palo met with the Board to discuss improvements to the communication center at the Jail Facility. Also present at 2:10 PM was EMA/911 Coordinator AJ Seely.

Motion by Carolan, Seconded by Zoll to adjourn at 2:27 PM. Roll Call: Ayes: Carolan, Zoll, Geerts, and Hackman. Absent: Tilkes. Motion Carried.

The Board convened on Tuesday, January 30, 2018 at 9:30 AM with the following members present: Geerts, Zoll, Hackman, and Carolan. Absent: Tilkes. The meeting was called to order by Chairman Hackman. Mail was opened and distributed. Also present was Rick Holthaus and Mark Huegel.

Derwin Robinson met with the Board to discuss the Chassis.

County Attorney Jennifer Schwickerath met with the Board to discuss FY 2018-2019 budget.

Budget worksession.

Received and filed in the Auditor's Office MMP short form for Annual updates for 65751-Owner's Name Northwood Creek, LLC-(ID #65751) located at 1447 Stevens Avenue, Lawler, IA 52154.

Received and filed in the Auditor's Office MMP short form for Annual updates for 66573-Owner's Name Linden Creek, LLC-(ID #66573) located at 2624 110th Street, Lawler, IA 52154.

Received and filed in the Auditor's Office MMP Short form for Annual updates for Richland Site-(ID #61657) located at 1647 290th Street, Ionia, IA 50658.

Motion by Zoll, Seconded by Carolan to adjourn at 12:10 PM. Roll Call: Ayes: Zoll, Carolan, Geerts and Hackman. Absent: Tilkes. Motion Carried.

Jacob Hackman, Chairman
Board of Supervisors

ATTEST:

Joan E. Knoll, Auditor

**COUNTY BOARD MINUTES
FEBRUARY 5, 6 & 8, 2018**

The Board convened on Monday, February 5, 2018 at 9:30 A.M. with the following members present: Geerts, Carolan, Tilkes, and Hackman. Absent: Zoll until 9:35 A.M. The meeting was called to order by Chairman Hackman. Mail was opened and distributed. Also present were Rick Holthaus, Marty Hemann, Jennifer Schwickerath, Mark Huegel, and A. J. Seely. Member from the media present at 9:32 AM.

Motion by Tilkes, Seconded by Geerts to approve agenda for February 5 & 6, 2018. Roll Call: All Ayes. Motion Carried.

Motion by Zoll, Seconded by Geerts to approve Board Minutes for January 29 & 30, 2018. Roll Call: All Ayes. Motion Carried.

EMA/911 Director AJ Seely met with the Board to discuss Project 25 Radio funding 28E agreement. The Board reviewed the 28E agreement.

Motion by Geerts, Seconded by Carolan to enter into the Project 25 Radio funding 28E agreement between Chickasaw County Joint 911 Service Board, Chickasaw County, Iowa and the Chickasaw County Sheriff. Roll Call: All Ayes. Motion Carried.

Sheriff Marty Hemann left at 9:40 AM.

County Attorney Jennifer Schwickerath met with the Board to discuss the lease agreement for the Law & Emergency Management Center (LEMC) which expires December 31, 2018. Also present was Dusten Rolando. Jennifer Schwickerath informed the Board that GROWMARK, Inc. would like to increase the rent to \$1000.00 per month from the current \$700.00 per month. Ms. Schwickerath also informed the Board that there was an energy audit completed and Jennifer Schwickerath shared the finding of the energy audit with GROWMARK, Inc. The County Attorney's Office and the Board will continue negotiating the lease agreement with GROWMARK, Inc. and update the Board.

The Board reviewed the resolution to amend department appropriation for FY 2017-2018.

Motion by Carolan, Seconded by Tilkes to approved Resolution to amend departmental appropriations. Roll Call: All Ayes. Motion Carried. **RESOLUTION TO AMEND DEPARTMENTAL APPROPRIATIONS RESOLUTION NO. 02-05-18-10** WHEREAS, the Board of Supervisors approved a Departmental Appropriations on June 12, 2017 for all departments of the fiscal year beginning July 1, 2017 in accordance with Section 331.434, Subsection 6, Code of Iowa, and WHEREAS, the appropriations approved on June 12, 2017 are hereby amended in accordance with the attached sheet for the following reasons: Unemployment: Increase Unemployment in the amount of \$3,000.00; General Services: Decrease in the amount of \$3,000.00 with no increase in current fiscal year taxes. PASSED, APPROVED, AND ADOPTED THIS 5th day of February, 2018. AYES: /ss/ Jacob Hackman, Tim Zoll, Steve Geerts, David Tilkes, Dan Carolan. NAYS: None. ATTEST: /ss/ Joan E. Knoll, County Auditor

DEPARTMENT	BEFORE AMENDMENT	INCREASE/ DECREASE	AFTER AMENDMENT
General Services	\$ 682,537.00	\$-3,000.00	\$ 679,537.00
Unemployment	\$ 5,000.00	\$ 3,000.00	\$ 8,000.00

SERVICE AREA:

Administration	\$1,603,604.00	\$.00	\$1,603,604.00
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County Engineer Dusten Rolando met with the Board to discuss road departmental activities. Topics included: brushing in various areas all week; patching Gilmore Avenue, joints, cold patch; maintenance of vehicles, service vehicles; sign repairs, sign survey, data entry; one-ways out Sunday 2-4-2018 at 5:30 AM-9:30 AM; day labor quotes, box culverts; Heartland Insurance Risk Pool meeting; claims; V14 detour, I.D.O.T. approved; motorgrader quote today; union negotiations, this Thursday; department head meeting; this Thursday; equipment operator, advertising next week; etc.

Motion by Carolan, Seconded by Tilkes to approve the Drug and Alcohol Policy Amendment as per the Iowa Department of Transportation (IDOT). Roll Call: All Ayes. Motion Carried.

Motion by Tilkes, Seconded by Geerts to approve the purchase of a 2018 Cat motorgrader (replacement for the 1999 Cat Motorgrader) as per the recommendation of the County Engineer. Roll Call: All Ayes. Motion Carried.

Motion by Geerts, Seconded by Carolan to approve the contract for Project FM-C019 (88) P.C.C. paving V-14 from Hwy 346 south four miles to Bremer County line and authorize Chairman 's signature. Roll Call: All Ayes. Motion Carried.

Supervisor Tilkes gave an update on the Workforce meeting held in Elkader, Iowa on Tuesday, January 30, 2018 and the Northeast Community Action meeting held on Monday, January 29, 2018.

Supervisor Geerts and Hackman gave an update on the Statewide Supervisor's meeting held in Des Moines, Iowa on Thursday, February 1, 2018. A topic discussed with the Governor was Mental Health funding concerns.

Budget Worksession was tabled until Tuesday's meeting.

Motion by Carolan, Seconded by Tilkes to adjourn at 10:50 AM. Roll Call: All Ayes. Motion Carried.

The Board convened on Tuesday, February 6, 2018 at 9:30 AM with all the members present: Geerts, Zoll, Hackman, Tilkes, and Carolan. The meeting was called to order by Chairman Hackman. Mail was opened and distributed. Also present was Rick Holthaus.

Budget worksession.

The Board allowed claims.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for D & G Evergreen Stock Farm, LLC (New Site) in Section 10 of New Oregon Township located at 200th Street, Cresco, IA 52136.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Make-N-Bacon, LLC-Bill and Tod Elliot Farm (ID#58726) in Section 20 of Fredericksburg Township located at 2969 290th Street, Fredericksburg, IA 50630.

Received and filed in the Auditor's Office County Verification Receipt of DNR Construction Permit Application for Manure Management Plan for Palladiumbrook, LLC (ID #68587) in Section 3 of Sumner Township located at 3131 105 Street, Sumner, IA 50674.

Motion by Carolan, Seconded by Tilkes to adjourn at 11:40 AM. Roll Call: All Ayes. Motion Carried.

The Board convened on Thursday, February 8, 2018 at 9:00 A.M. with the following members present: Tilkes, Carolan, and Hackman. Absent: Zoll and Geerts. The meeting was called to order by Chairman Hackman. Mail was opened and distributed. Also present were Rick Holthaus, Jennifer Schwickerath, Mark E. Huegel, Ray Armel, Staci Schutte, Brian Moore, Cindy Messersmith, Sue Breitbach, Donna Geerts, John Murray, and Dusten Rolando.

Motion by Carolan, Seconded by Tilkes to approve the February 8, 2018 additional agenda item. Roll Call: Carolan, Tilkes, and Hackman. Absent: Zoll and Geerts. Motion Carried.

HR Consultant Paul Greufe met with the Board to discuss the Chickasaw County Handbook.

Chairman Hackman asked Paul Greufe to discuss Section 3.5 of the Chickasaw County Handbook. Discussion followed. The County Attorney's Office will further research the concern and update the Board at a later date. Supervisor Hackman update the Department heads regarding Health Insurance. John Murray asked the Board about Health Insurance.

Supervisor Zoll present at 9:20 AM, Supervisor Geerts present at 9:25 AM; Kathy Lechtenberg present at 9:15 AM and Patti Rosauer present at 9:17 AM.

Kathy Lechtenberg left at 9:25 AM.

At 9:30 AM. the Board entered into negotiating session or strategy meetings of public employer, which is exempt from the open meeting provision of Iowa Chapter 20.17 (3). Also present were Supervisors Hackman, Zoll, Geerts, Tilkes, and Carolan, County Auditor Joan Knoll, and HR Consultant Paul Greufe. Discussion followed.

At 10:00 AM the Board entered into public employer and employee organization to present its initial bargaining positions under Iowa Code Section 21. Present were Supervisors Hackman, Zoll, Geerts, Tilkes, and Carolan, County Auditor Joan Knoll, HR Consultant Paul Greufe, International Union of Operating Engineers Local No. 234 Brian Vaske, Tyler Thronson, Joe Denner, Andrew Duff and Rick Holthaus.

The Board entered into negotiating session or strategy meetings under Iowa Chapter 20.17(3).

Motion by Carolan, Seconded by Zoll to adjourn at 11:34 AM. Roll Call: All Ayes. Motion Carried.

HR Consultant Paul Greufe met with the Department Heads and the Board to discuss Human Resources topics and drug testing in the meeting room behind the driver's license located on first floor of the Courthouse at 1:30 PM. Present were Supervisors Steve Geerts and Jacob Hackman. Also present were Rick Holthaus, Brian Moore, John Murray, Ray Armel, Lisa Welter, Kathy Babcock, Staci Schutte, Jennifer Schwickerath, Mark Huegel, Sue Breitbach, Cindy Messersmith, Lindsay Zenner, Stephanie Schueth, Dave Gorman, Reed Palo, Brian Moore, and Dusten Rolando.

Topics discussed were as follows: Drug and Alcohol Testing Policy, FMLA and Health Insurance

Supervisor Hackman left at 2:50 PM.

Meeting ended at 3:30 PM.

Jacob Hackman, Chairman
Board of Supervisors

ATTEST:

Joan E. Knoll, Auditor

COUNTY BOARD MINUTES FEBRUARY 12 & 13, 2018

The Board convened on Monday, February 12, 2018 at 9:00 A.M. with all the present: Zoll, Geerts, Carolan, Tilkes, and Hackman. The meeting was called to order by Chairman Hackman. Mail was opened and distributed. Also present were Rick Holthaus and Tom Soenen.

Conservation Board Director Brian Moore met with the Board to discuss FY 18-19 budget.

Mr. Moore also gave the Board a departmental update. Pheasants Forever have purchased seed, Trees, etc for the Flick Property. The Conservation Board and the Conservation Department reviewed the FY 18-19 budget and Mr. Moore will attend the City of New Hampton Planning and Zoning Committee held on Tuesday, February 13, 2018 regarding the DOT ground.

Motion by Tilkes, Seconded by Zoll to recess at 9:15 AM to attend the joint meeting with Floyd County Board of Supervisors at the Floyd County Courthouse.

Tom Soenen, Brian Moore, Mark Huegel and Rick Holthaus left at 9:16 AM.

At 10:00 A.M., a joint meeting with the Floyd County Board of Supervisors at the Floyd County cou. Present at Chickasaw County were Supervisors, Jacob Hackman, Tim Zoll, Dan Carolan, Steve Geerts, and David Tilkes, Auditor Joan E. Knoll and Rick Holthaus-Citizen. Present at Floyd County were Supervisors Doug Kamm via phone conference, Mark Kuhn, Linda Tjaden, Engineer Dusten Rolando, member from the media, and Auditor Gloria Carr.

Discussion followed regarding the Engineers Contract for FY 2018-2019. Comments from the County Engineer Dusten Rolando, Supervisors Doug Kamm, Linda Tjaden, Mark Kuhn, Supervisors Tim Zoll, Jacob Hackman, Steve Geerts, and Dan Carolan. Discussion followed.

Motion by Carolan, Seconded by Geerts to approve a three percent increase for the County Engineer for FY 2018-2019. Roll Call: All Ayes. Motion Carried.

Chickasaw County Board of Supervisors and Auditor left at 10:22 AM.

The Board reconvened at the Chickasaw County Courthouse Board room at 11:00 AM.

Budget worksession at 11:00AM.

The Board recessed at Noon and reconvened at 12:30 PM.

At 12:41 PM the Board discussed the Chickasaw County Health Insurance. Also present were Rick Holthaus, Sue Breitbach, Staci Schutte, Cindy Messersmith, Ray Armel, John Murray, and Marty Hemann.

John Murray and Marty Hemann gave a presentation regarding the current health insurance. Comments from Ray Armel, Cindy Messersmith, and Sue Breitbach. Discussion followed.

Land Use Administrator Staci Schutte met with the Board for the approval of three minor subdivisions.

Motion by Tilkes, Seconded by Carolan to approve Resolution 02-12-18-11 for Reicks View Family Farms, LLC. and authorize Chairman Signature. Roll Call: All Ayes. Motion Carried. .RESOLUTION 02-12-18-11 A RESOLUTION APPROVING THE MINOR SUBDIVISION PLAT OF PARCEL 2018-11 IN THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER IN SECTION 23, TOWNSHIP 97 NORTH, RANGE 12 WEST OF THE 5TH P.M., CHICKASAW COUNTY, IOWA WHEREAS, ON THE 12th DAY of February 2018 at a regular meeting by the Board of Supervisors, Chickasaw County, Iowa a minor subdivision plat of Parcel 2018-11 in the Southwest Quarter of the Northwest Quarter in Section 23, Township 97 North, Range 12 West of the 5th P.M., Chickasaw County, Iowa was presented. WHEREAS, the minor subdivision plat of Parcel 2018-11 in the Southwest Quarter of the Northwest Quarter both in Section 23, Township 97 North, Range 12 West of the 5th P.M., Chickasaw County, Iowa has been considered and should be approved. NOW, THEREFORE, it is hereby resolved by the Board of Supervisors, Chickasaw County, Iowa that said Minor Subdivision Plat be approved, accepted and the Chairman is hereby directed to certify this Resolution of Approval. PASSED AND APPROVED on this 12th DAY of FEBRUARY 2018. /ss/ Jacob Hackman, Chairman, Board of Supervisors. ATTEST: /ss/ Joan E. Knoll, Auditor

Motion by Carolan, Seconded by Geerts to approve Resolution 02-12-18-12 for Rosewood Creek, LLC and authorize Chairman Signature. Roll Call: All Ayes. Motion Carried. .RESOLUTION 02-12-18-12 A RESOLUTION APPROVING THE MINOR SUBDIVISION PLAT OF PARCEL 2018-12 IN PARCEL E IN THE FRACTIONAL NORTHWEST QUARTER OF THE NORTHWEST QUARTER IN SECTION 31, TOWNSHIP 94 NORTH, RANGE 12 WEST OF THE 5TH P.M., CHICKASAW COUNTY, IOWA WHEREAS, ON THE 12th DAY of February 2018 at a regular meeting by the Board of Supervisors, Chickasaw County, Iowa a minor subdivision plat of Parcel 2018-12 in Parcel E in the Fractional Northwest Quarter of the Northwest Quarter in Section 31, Township 94 North, Range 12 West of the 5th P.M., Chickasaw County, Iowa was presented. WHEREAS, the minor subdivision plat of Parcel 2018-12 in Parcel E in the Fractional Northwest Quarter of the Northwest Quarter in Section 31, Township 94 North, Range 12 West of the 5th P.M., Chickasaw County, Iowa has been considered and should be approved. NOW, THEREFORE, it is hereby resolved by the Board of Supervisors, Chickasaw County, Iowa that said Minor Subdivision Plat be approved, accepted and the Chairman is hereby directed to certify this Resolution of Approval. PASSED AND APPROVED on this 12th DAY of FEBRUARY 2018. /ss/ Jacob Hackman, Chairman, Board of Supervisors. ATTEST: /ss/ Joan E. Knoll, Auditor

Motion by Geerts, Seconded by Zoll to approve Resolution 02-12-18-13 for Reicks View Family Farms, LLC and authorize Chairman Signature. Roll Call: All Ayes. Motion Carried.

RESOLUTION 02-12-18-13. A RESOLUTION APPROVING THE MINOR SUBDIVISION PLAT OF PARCEL 2018-13 IN PARCEL E IN THE FRACTIONAL NORTHWEST QUARTER OF THE NORTHWEST QUARTER IN SECTION 31, TOWNSHIP 94 NORTH, RANGE 12 WEST OF THE 5TH P.M., CHICKASAW COUNTY, IOWA WHEREAS, ON THE 12th DAY of February 2018 at a regular meeting by the Board of Supervisors, Chickasaw County, Iowa a minor subdivision plat of Parcel 2018-13 in Parcel E in the Fractional Northwest Quarter of the Northwest Quarter in Section 31, Township 94 North, Range 12 West of the 5th P.M., Chickasaw County, Iowa was presented. WHEREAS, the minor subdivision plat of Parcel 2018-13 in Parcel E in the Fractional Northwest Quarter of the Northwest Quarter in Section 31, Township 94 North, Range 12 West of the 5th P.M., Chickasaw County, Iowa has been considered and should be approved. NOW, THEREFORE, it is hereby resolved by the Board of Supervisors, Chickasaw County, Iowa that said Minor Subdivision Plat be approved, accepted and the Chairman is hereby directed to certify this Resolution of Approval. PASSED AND APPROVED on this 12th DAY of FEBRUARY 2018. /ss/ Jacob Hackman, Chairman, Board of Supervisors. ATTEST: /ss/ Joan E. Knoll, Auditor.

Budget worksession.

Supervisor Zoll gave an update on the Juvenile Detention and Department of Correctional Services meeting held Wednesday, February 7, 2018.

Supervisor Tilkes gave an e-mail update on Northeast Community Action.

Motion by Carolan, Seconded by Zoll to adjourn at 2:30 PM. Roll Call: All Ayes. Motion Carried.

The Board convened on Tuesday, February 13, 2018 at 9:30 AM with the following members present: Geerts, Zoll, Hackman, and Carolan. Absent: Tilkes present at 9:31 AM. The meeting was called to order by Chairman Hackman. Mail was opened and distributed. Also present was Rick Holthaus.

Budget worksession.

Motion by Carolan, Seconded by Tilkes to adjourn at 10:15 AM. Roll Call: All Ayes. Motion Carried.

Jacob Hackman, Chairman
Board of Supervisors

ATTEST:

Joan E. Knoll, Auditor

**COUNTY BOARD MINUTES
FEBRUARY 19 & 20, 2018**

The Courthouse and offices were closed-To observe President's Day.

The Board convened on Tuesday, February 20, 2018 at 9:30 A.M. with all the members present: Zoll, Geerts, Tilkes, Carolan, and Hackman. The meeting was called to order by Chairman Hackman. Mail was opened and distributed. Also present was Rick Holthaus.

Motion by Zoll, Seconded by Geerts to approve agenda for February 19 & 20, 2018. Roll Call: All Ayes. Motion Carried.

Motion by Zoll, Seconded by Geerts to approve Board Minutes for February 5, 6 & 8, 2018. Roll Call: All Ayes. Motion Carried.

Motion by Carolan, Seconded by Tilkes to approve Board Minutes for February 12 & 13, 2018. Roll Call: All Ayes. Motion Carried.

Supervisor Carolan discussed with the Board the Agenda. Also present was Treasurer Sue Breitbach at 9:32 AM. Supervisor Carolan stated that he researched several counties and found that the Board of Supervisors only met one day a week and that most agendas were either numbered or had fifteen minute intervals unless an appointment was scheduled to take a little longer. Supervisor Carolan would like the Board to consider this procedure due to some appointment do not take as long as scheduled and would be more efficient. No action was taken at this time.

Sue Breitbach left at 10:00 AM.

Motion by Carolan, Seconded by Zoll to approve the Union Contract for Clerical for FY 2018-2019. Roll Call: All Ayes. Motion Carried.

County Engineer Dusten Rolando met with the Board to discuss road departmental activities. Topics included: brushing in various locations all week; FEMA paperwork ; CMP pipe delivered to yard; 2-17-18 one-ways out at 9:30 AM to 2:30 PM; 2-20-18 everything out at 5:30 AM; maintenance of vehicles; service of vehicles; picked up skid loaders; #42 motorgrader, mold board mounting bracket; day labor, projects; boxes, paving; PCC update, HMA update; Future plans, V56; March 5th, Budget hearing; Handbook & union contract, working on; etc.

Motion by Zoll, Seconded by Geerts to approve Title VI Nondiscrimination Agreement Policy Statement between IDOT and Chickasaw County and standard DOT Title VI Assurances as per the recommendation of Chickasaw County Title VI Coordinator. Roll Call: All Ayes. Motion Carried.

The Board allowed claims.

Chief Deputy Reed Palo met with the Board to inform the Board that a communication agreement with the City of Nashua. The Board will review and take action on the agreement at the next Board meeting.

Supervisor Geerts gave the Board an update on IGHCP meeting held on February 15 & 16, 2018.

Supervisor Zoll gave the Board an update on the Landfill meeting held on February 13, 2018.

Received and filed in the Auditor's Office Verification of County Receipt for Manure Management Plans & Plan Update for Randy Swestka Farm-Home Site (ID#59070) in Section 9 of New Oregon Township located at 19415 Valley Avenue, Cresco, IA 52136.

Received and filed in the Auditor's Office Jendro Sanitation rural recycling collection report for the month of February, 2018.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Denner Site-Tim Denner (ID#64312) in Section 21 of Stapleton Township located at 2295 Union Avenue, Lawler, IA 52154.

Motion by Carolan, Seconded by Tilkes to adjourn at 11:02 AM. Roll Call: All Ayes. Motion Carried.

Jacob Hackman, Chairman
Board of Supervisors

ATTEST:

Joan E. Knoll, Auditor

**COUNTY BOARD MINUTES
FEBRUARY 26, 2018**

The Board convened on Monday, February 26, 2018 at 9:30 A.M. with the following members present: Zoll, Geerts, Tilkes, Carolan, and Hackman. The meeting was called to order by Chairman Hackman. Mail was opened and distributed. Also present were Rick Holthaus, Reed Palo, Mark E. Huegel, Bob Havner, Dean Speicher, Lindsay Zenner, David Boss, Jennifer Schwickerath, Kevin Hopson, and a member from the media.

Motion by Carolan, Seconded by Geerts to approve agenda for February 26, 2018. Roll Call: All Ayes. Motion Carried.

Motion by Tilkes, Seconded by Zoll to approve Board Minutes for February 19 & 20, 2018. Roll Call: All Ayes. Motion Carried.

Chief Deputy Reed Palo met with the Board to review the Dispatching Services Contract with the City of Nashua.

Motion by Carolan, Seconded by Geerts to approve the Dispatching Services Contract with the City of Nashua and authorize Chairman Signature. Roll Call: All Ayes. Motion Carried.

Reed Palo left at 9:42 AM.

The Board reviewed the cyber and Technology Renewal Application which is part of the Heartland Insurance Renewal for FY 18-19.

Motion by Zoll, Seconded by Geerts to approve the Cyber and Technology Liability Renewal Application for FY 2018-2019 (which is part of the Heartland Insurance Renewal). Roll Call: All Ayes. Motion Carried.

Katie Boehmer and Wayne Moetsch present at 9:44 AM.

At 9:45 AM. a joint meeting with the Veterans Affairs Commission and the Board for an update on the Veterans Affairs Audit issues. David Boss called the meeting to order. Present from the Veterans Affairs Commission were David Boss, Katie Boehmer, Dean Speicher and Wayne Moetsch. Absent: Julie Eckenrod. County Attorney Jennifer Schwickerath gave an update on the Veterans Affairs Audit issues.

Motion by Boehmer, Seconded by Moetsch to adjourn the meeting at 10:00 A.M. Roll Call: All Ayes. Motion Carried.

Bob Havner, Wayne Moetsch, Katie Boehmer, Mark Huegel, Jennifer Schwickerath, Dean Speicher, and Lindsay Zenner left at 10:00 AM.

The Board opened the sealed bids for the Bridge Project LFM-086--7X-19.

There were two (2) sealed bids for the Bridge Project LFM-086—7X-19. Also present were Brennan Construction Co. representative Kevin Hopson and Minnowa Construction Inc. Jim Brink, County Engineer Dusten Rolando, Assistant County Engineer John Murray and Roman Lensing.

Chairman Hackman opened the sealed bids. Bids received from Brennan Construction Co. Lansing, IA in the amount of \$911,614.85 and Minnowa Construction Inc. Harmony, MN in the amount of \$993,896.67. The County Engineer's office reviewed the bids.

Motion by Tilkes, Seconded by Carolan to accept the bid from Brennan Construction Co. in the amount of \$911,614.85 for Bridge Project LFM-086—7X-19 as per the recommendation of the County Engineer and authorize Chairman Signature. Roll Call: All Ayes. Motion Carried.

The Board reviewed the Dust Control Policy.

Motion by Geerts, Seconded by Zoll to approve the Dust Control Policy. Roll Call: All Ayes. Motion Carried.

CHICKASAW COUNTY DUST CONTROL POLICY Whereas Chickasaw County does not provide dust control services on any county road, citizens and landowners are, however, allowed to apply dust control materials by permit from the Chickasaw County Engineer's Office on any road at their own expense. The only materials approved for use on the roads are calcium chloride, magnesium chloride, crude glycerin and lignin sulfonate. All products must be approved dust control suppressants with appropriate documentation. USED MOTOR OIL IS NOT AN APPROVED MATERIAL and shall not be applied to county road surfaces. Upon receipt of a dust control permit the county will blade and shape the indicated site prior to dust control placement to provide for a smooth road surface. After the dust control material has been applied, the county will refrain from blading/graveling the treated area unless, IN THE OPINION OF THE COUNTY ENGINEER, it has become rough as to constitute a hazard to traffic. The owner shall maintain the treated area and repair any roughness that may develop. The county shall not be liable for the cost of any new application made necessary by such blading. Whereas the county needs to maintain gravels across Chickasaw County, any traffic as a result of normal spot rock and frost boil patchwork is considered normal operations during the course of the year. Whereas the county places contract rock once a year on various gravel roads across Chickasaw County. Contract rock is considered to be extra ordinary travel on Chickasaw County Roads. The contractor placing contract rock will be responsible for maintaining fugitive dust at locations considered to be the main traveled haul roads from the quarry as designated by Chickasaw County Engineer during the time of contract rock. The contractor may utilize any of the approved materials listed above or water trucks may be used during hauling times. These designated main haul roads may vary from year to year. Once contract rock is completed the landowner is again permitted to apply dust control materials on any road at their own expense. Whereas the landowner wanting to place dust control prior to contract rock hauling does so at the landowners own risk. Any costs associated with re-application of dust control materials after contract hauling is done, shall be at the landowner's expense. This policy is valid for the time period of May 1 to October 15. Before or after this time period the county will routinely maintain the rock surface by blading. This policy adopted on this 26th day of February, 2018. Chickasaw County Board of Supervisors /ss/ Jacob Hackman, Steve Geerts, Tim Zoll, David Tilkes and Dan Carolan. ATTEST: /ss/ Joan E. Knoll, Chickasaw County Auditor.

County Engineer Dusten Rolando met with the Board to discuss road departmental activities. Topics included: 2-20-18 everything start at 5:30 AM, several hours; 2-21-18 1-one way 8:00 AM, motorgraders scraping; 2-22-18 4-one ways at 6:00 AM, several hours; 2-23-18 7-one ways at 5:30 AM to noon; 2-25-18 7- one ways out at 5:15 Am to 1:00 PM; brushing between snows, ice; CMP pipe being delivered to yard; sand & salt mixing; being delivered; service of vehicles, maintenance of vehicles; new motorgrader delivered; day labor projects; set up, placement dates; R.O. W. Boyd box culvert; Cheyenne Avenue, bridge letting today; estimating projects, Pembroke; getting books ready for projects, V14; dust control policy today; FY 19 budget hearing March 5th; taking applications, equipment operator, etc.

Motion by Carolan, Seconded by Tilkes to table the Representation Letter for FY 2016-17 Audit for Hacker, Nelson & Co., P.C.) until the next Board meeting. Roll Call: All Ayes. Motion Carried.

Supervisor Tilkes gave an update on the Farm Bureau meeting held on Wednesday, February 21, 2018.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Don Kurtenbach-Don Kurtenbach Section 19 (ID#62176) in Section 19 of Stapleton Township located at 2279 Roanoke Avenue, Lawler, IA 52154.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Don Kurtenbach-Don Kurtenbach Section 17 (ID#59339) in Section 17 of Stapleton Township located at 2980 210th Street,, Lawler, IA 52154.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Diane Reicks-Jerico Beef & Swine (ID#62201) in Section 35 of Jacksonville Township located at 2651 130th Street, Lawler, IA 52154.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for JAGBRABDP, LLC-Leibold Site (ID#65313) in Section 8 of Jacksonville Township located at 2375 150th Street, New Hampton, IA 50659.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for 68850-Mangowood, LLC (ID # 68850) located at 2287 110th Street, New Hampton, IA 50659.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for 66596-Willow Creek, LLC (ID#66596) located at 2165 120th Street, New Hampton, IA 50659.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for 68877-Orangewood, LLC (ID#68877) located at 3030 120th Street, Lawler, IA 52154.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for 64407-Northwood Creek, LLC (ID#62201) located at 20526 Quail Avenue, Lawler, IA 52154.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for JML Farm-Lee (ID #69273) in Section 26 of Washington Township located at 1199 Kenwood Avenue, New Hampton, IA 50659.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Jones Custom Cattle (ID #65872) located at 1989 Asherton Avenue, Ionia, IA 50645.

Motion by Tilkes, Seconded by Carolan to adjourn at 10:30 AM. Roll Call: All Ayes. Motion Carried.

Jacob Hackman, Chairman
Board of Supervisors

ATTEST:

Joan E. Knoll, Auditor

COUNTY BOARD MINUTES MARCH 5 & 6, 2018

The Board convened on Monday, March 5, 2018 at 9:30 A.M. in the Courtroom located on 3rd Floor of the Courthouse with all members present: Zoll, Geerts, Carolan, Tilkes, and Hackman. The meeting was called to order by Chairman Hackman. Mail was opened and distributed.

Motion by Geerts, Seconded by Tilkes to approve agenda for March 5 & 6, 2018. Roll Call: All Ayes. Motion Carried.

Motion by Tilkes, Seconded by Zoll to open the public hearing at 9:30 AM for the FY 2018-2019 proposed county budget. Roll Call: All Ayes. Motion Carried.

Written comments from the public regarding the libraries and tax asking. Virgil Pickar Jr. read a letter to the Board and several verbal questions or comments expressed from the public also regarding the libraries. A list of attendance and written comments are on file in the Auditor's office.

Motion by Carolan, Seconded by Geerts to close the public hearing at 9:55AM. Roll Call: All Ayes. Motion Carried.

Motion by Tilkes, Seconded by Zoll to approve Resolution for Adoption of FY 2017-2018 Proposed County Budget as published for the public hearing. Roll Call: All Ayes. Motion Carried.

RESOLUTION NO. 03-05-18-14 APPROVING ADOPTION OF FY 2018-2019 COUNTY BUDGET

The Board of Supervisors does hereby approve and adopt the FY 2018-2019 Proposed County Budget as published for the public hearing on March 5, 2018. PASSED, APPROVED AND ADOPTED this 5th day of March 2018. The Vote hereof being as follows: AYES: /ss/ Jacob Hackman, Chairman, Steve Geerts, Tim Zoll, David Tilkes and Dan Carolan. NAYS: None. ATTEST: /ss/ Joan E. Knoll, Auditor

The Board reconvened the rest of the meeting in the Boardroom located on seconded floor of the Courthouse. Present were Rick Holthaus, Doreen Cook, and Dusten Rolando.

Motion by Zoll, Seconded by Carolan to approve Board Minutes for February 26, 2018. Roll Call: All Ayes. Motion Carried.

The Board reviewed the Representation Letter from Hacker, Nelson, & Co., P.C. for FY 2016-2017. Supervisor Hackman gave an update on Number 14 of the draft prepared by the Hacker, Nelson & Co., P. C.

Motion by Carolan, Seconded by Tilkes to table the Representation Letter for FY 2016-17 Audit for Hacker, Nelson & Co., P.C.) until the next Board meeting. Roll Call: All Ayes. Motion Carried.

The Board reviewed the FY 2018-2019 General Liability Insurance renewal coverage.

Motion by Carolan, Seconded by Zoll to approve the FY 2018-2019 General Liability Insurance renewal coverage with Heartland Insurance Risk Pool. Roll Call: All Ayes. Motion Carried.

Motion by Carolan, Seconded by Tilkes to acknowledge the resignation of Amanda Huffman as part-time-on-call homemaker aide effective March 8, 2018. Roll Call: All Ayes. Motion Carried.

The Board reviewed the FY 2017-2018 County Budget amendment.

Dusten Rolando left at 10:28 AM.

Supervisor Hackman gave an update on the County Social Services (CSS) meeting held on Wednesday, February 28, 2018.

Supervisor Geerts gave an update on Northeast Iowa Response Group NIRG meeting held on Thursday, March 1, 2018.

Supervisor Tilkes gave an update on Northeast Iowa Community Action on Monday, February 26, 2018.

Motion by Carolan, Seconded by Tilkes to adjourn at 10:59 AM. Roll Call: All Ayes. Motion Carried.

The Board convened on Tuesday, March 6, 2018 at 9:30 AM with the following members present: Geerts, Zoll, Hackman, and Hackman. Absent: Carolan. The meeting was called to order by Chairman Hackman. Mail was opened and distributed.

Land Use Administrator Staci Schutte met with the Board for the approval of a minor subdivision for Reicks View Family Farms, LLC.

Motion by Geerts, Seconded by Zoll to approve the minor subdivision for Reicks View Family Farms, LLC. Roll Call: Ayes: Zoll, Geerts, Tilkes and Hackman. Absent: Carolan. Motion Carried. RESOLUTION 03-06-18-15 A RESOLUTION APPROVING THE MINOR SUBDIVISION PLAT OF PARCEL 2018-17 IN THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER IN SECTION 34, TOWNSHIP 97 NORTH, RANGE 12 WEST OF THE 5TH P.M., CHICKASAW COUNTY, IOWA WHEREAS, ON THE 6th DAY of March 2018 at a regular meeting by the Board of Supervisors, Chickasaw County, Iowa a minor subdivision plat of Parcel 2018-17 in the Southwest Quarter of the Northeast Quarter in Section 34, Township 97 North, Range 12 West of the 5th P.M., Chickasaw County, Iowa was presented. WHEREAS, the minor subdivision plat of Parcel 2018-17 in the Southwest Quarter of the Northeast Quarter in Section 34, Township 97 North, Range 12 West of the 5th P.M., Chickasaw County, Iowa has been considered and should be approved. NOW, THEREFORE, it is hereby resolved by the Board of Supervisors, Chickasaw County, Iowa that said Minor Subdivision Plat be approved, accepted and the Chairman is hereby directed to certify this Resolution of Approval. PASSED AND APPROVED on this 6th DAY of March 2018. /ss/ Jacob Hackman, Chairman, Board of Supervisors. ATTEST: /ss/ Joan E. Knoll, Auditor

The Board allowed claims.

Motion by Tilkes, Seconded by Zoll to adjourn at 10:05 AM. Roll Call: Ayes: Zoll, Geerts, Tilkes and Hackman. Absent: Carolan. Motion Carried.

Jacob Hackman, Chairman
Board of Supervisors

ATTEST:

Joan E. Knoll, Auditor

COUNTY BOARD MINUTES

MARCH 12, 2018

The Board convened on Monday, March 12, 2018 at 9:30 A.M. with the following members present: Zoll, Geerts, Tilkes, Carolan, and Hackman. The meeting was called to order by Chairman Hackman. Mail was opened and distributed. Also present were AJ Seely, Rick Holthaus, and a member from the media.

Motion by Geerts, Seconded by Zoll to approve agenda for March 12, 2018. Roll Call: All Ayes. Motion Carried.

Motion by Tilkes, Seconded by Carolan to approve Board Minutes for March 5 & 6, 2018. Roll Call: All Ayes. Motion Carried.

Custodian Dave Gorman met with the Board discuss quotes for the masonry repairs at the Heritage Residence on the South end. Quote received from Brian Tank Masonry in the amount of \$4,600.00.

Motion by Geerts, Seconded by Zoll to accept the quote from Brian Tank Masonry in the amount of \$4,600.00 to do the masonry repairs at the Heritage Residence on the south end. Roll Call: All Ayes. Motion Carried.

The Board also reviewed quotes for masonry repairs at the Community Services building (Rescue Squad). Quote received from Jerry Tank Masonry in the amount of \$2,300.00.

It was the consensus of the Board to accept the quote from Jerry Tank Masonry in the amount of \$2,300.00 to do the masonry repairs at the Community Services building (Rescue Squad).

Dave Gorman also gave a departmental update. Mr. Gorman informed the Board regarding the signage at the Heritage Residence (working with Sandy's Sign Shop); will contact the Secondary Road Department regarding gravel for the Heritage Residence, trim the trees around the buildings; supply tanks and covers at the Heritage Residence.

Supervisor Geerts discussed with the Board the Sewer and water. This item was tabled until a later date.

Dave Gorman left at 9:50 AM.

The Board reviewed the Representation Letter from Hacker, Nelson, & Co., P.C. for FY 2016-17.

Motion by Geerts, Seconded by Tilkes to authorize Chairman Signature on the Representation Letter from Hacker, Nelson & Co., P.C. for FY 2016-2017. Roll Call: All Ayes. Motion Carried.

The Board reviewed the FY 18-19 Library Contract.

Motion by Geerts, Seconded by Tilkes to approve and authorize Chairman Signature on the FY 18-19 Library Contract. Roll Call: All Ayes. Motion Carried.

Motion by Tilkes, Seconded by Geerts to approve the liquor license for Jerico Jo's. Roll Call: All Ayes. Motion Carried.

County Engineer Dusten Rolando met with the Board to discuss road departmental activities. Topics included procurement meeting on March 6th; FEMA documentation; plows out on March 5th PM (1 at 10:25 AM) ice one ways; March 6th maintainer's and one ways 5:00-5:30; March 7th one ways (2 out) 7:15-10:20; service and repair vehicles; #47 maintainer set up; MSDS to SDS sheets update started (500

plus products) 85-87 out brushing Friday; cold patching V-18/Gilmore; one-ways out March 110th 6:25-9:30; District II meeting (yearly services) Thursday March 8th; office-day labor, upcoming projects, Pembroke Avenue, running numbers, calls, paving; TPMS, IDOT 5yr program and budget; 28 applications for equipment operator, reviewing, etc.

Motion by Carolan, Seconded by Geerts to approve the agreement with IDOT to use Kenwood Avenue and 201th Street as a detour route for Hwy 24 closure for a railroad crossing replacement on Hwy 24 (North Linn Avenue) and authorize Chairman Signature as per the recommendation of the County Engineer. Roll Call: All Ayes. Motion Carried.

Supervisor Geerts gave an update on the Fireworks Ordinance. Supervisor Geerts will continue to work with the County Attorney's Office and update the Board at a later date.

The Board to review the Suspended Property Tax Certification List for FY 2017-2018.

Motion by Geerts, Seconded by Tilkes to approve the Suspended Property Tax Certification List for FY 2018-2019 as per recommendation of the Department of Human Services. Roll Call: All Ayes. Motion Carried.

Supervisor Hackman gave an update on the Law & Emergency Management Center (LEMC). Also present were AJ Seely and Staci Schutte. Supervisors Zoll and Tilkes, Staci Schutte, AJ Seely and County Attorney Jennifer Schwickerath toured the Hacker Nelson building. They shared their findings with the Board and it would only accommodate either County Attorney's Office or EMA/911 or Environmental Health. It was the consensus of the Board to establish a committee consisting of Supervisors Hackman and Geerts, County Attorney Jennifer Schwickerath, AJ Seely, and Staci Schutte to look at other options whether to rent or build and the funding the project.

Staci Schutte and AJ Seely left at 10:20 AM.

Terry Johnson present at 10:32 AM.

The Board discussed and reviewed the FY 2017-18 County Budget Amendment. Discussion followed.

Motion by Geerts, Seconded by Carolan to set the public hearing for April 2, 2018 at 9:30 AM in the Boardroom for FY 2017-2018 County Budget Amendment. Roll Call: All Ayes. Motion Carried.

Sue Breitbach present at 10:45 AM.

The Board discussed agenda items. Also present was Dusten Rolando. Discussion followed.

Dusten Rolando and Sue Breitbach left at 10:57 AM.

Supervisor Zoll gave the Board an update on the Landfill meeting held on Tuesday, March 6, 2018.

Supervisor Carolan gave the Board an update on the RC& D meeting held on Thursday, March 8, 2018.

Received and filed on line from DNR MMP Short Form for Annual Update for Wiley H.P. (ID #59391) located at 2348 Quinlan Avenue, Fredericksburg, IA 50630.

Received and filed on line from DNR MMP Short Form for Annual Update for Kurtenbach, Don Section 19 (ID#62176) located at 2279 Roanoke Avenue, Lawler, IA 52154.

Received and filed online from DNR MMP Short Form for Annual Update for Northwood Creek LLC 65751 ID #65751) located at 1447 Stevens Avenue, Lawler, IA 52154.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Poppe Farms (ID#57707) located at 1630 250th Street, Ionia, IA 50645.

Received and filed in the Auditor's Office Jendro's Sanitation rural recycling collection for the month of March 2018.

Motion by Carolan, Seconded by Tilkes to adjourn at 11:02 AM. Roll Call: All Ayes. Motion Carried.

Jacob Hackman, Chairman
Board of Supervisors

ATTEST:

Joan E. Knoll, Auditor

**COUNTY BOARD MINUTES
MARCH 19 & 20, 2018**

The Board convened on Monday, March 19, 2018 at 9:00 A.M. with the following members present: Zoll, Geerts, Tilkes, and Hackman. Absent: Carolan. The meeting was called to order by Chairman Hackman. Mail was opened and distributed. Also present were Rick Holthaus and two members from the media.

Motion by Geerts, Seconded by Zoll to approve agenda for March 19 & 20, 2018. Roll Call: Ayes: Geerts, Zoll, Tilkes and Hackman. Absent: Carolan. Motion Carried.

Motion by Tilkes, Seconded by Zoll to approve board minutes for March 12, 2018. Roll Call: Ayes: Tilkes, Zoll, Geerts, and Hackman. Absent: Carolan. Motion Carried.

Sheriff Marty Hemann met with the Board to discuss and review quotes for the purchase of a sheriff's vehicle. Quotes received from Vern Laures Auto Center with the State bid of Stew Hansen Dodge City Jeep in Urbandale, Iowa as follows: 2018 Charger-Police AWD \$23, 881.00; 2018 Durango Special Service AWD \$26,291.00; and 2018 Durango Special Service AWD-Hemi Engine \$28,881.00. Discussion followed.

Motion by Geerts, Seconded by Tilkes to accept the quote from Vern Laures Auto Center with the State bid of Stew Hansen Dodge City Jeep in Urbandale, Iowa for the purchase of 2018 Charger Police AWD in the amount of \$ 23,881.00 with payment after July, 1, 2018 for the sheriff's department and as per the recommendation of the County Sheriff. Roll Call: Ayes: Geerts, Tilkes, Zoll, and Hackman. Absent: Carolan. Motion Carried.

Sheriff Marty Hemann also gave a departmental update. Sheriff Hemann informed the Board that on March 8, 2018, Sheriff's department (radios) switching over to digital from analog is completed; Nashua communications March 1, 2018) is going very well; dispatcher center-would like to pay for the materials but the project won't start until August or September of this year; Jail average from November, December and January was 11 inmates and have other inmates in other counties.

Motion by Geerts, Seconded by Tilkes to approve New Hampton Golf & Country Club Liquor License. Roll Call: Ayes: Geerts, Tilkes, Zoll, and Hackman. Absent: Carolan. Motion Carried.

Data Processing Manager Ray Armel met with the Board to discuss data processing procedures and policy. Also present were Lisa Welter and Kathy Babcock. Mr. Armel indicated to the Board that he would like the software (if office specific) be purchased from the department's budget and not be purchased from the Data Processing budget effective FY 2019-2020. That department would also sign the corresponding contract. Data Processing would still continue to purchase the computer, printer, and office supplies. The Board and Data Processing manager would establish a policy and have the County Attorney's office review the policy.

Lisa Welter and Kathy Babcock left at 10:15 AM.

The Board also reviewed Heartland Insurance Risk Pool Property Schedule. This item was tabled at this time. Heartland Insurance Risk Pool meets on Thursday, March 22, 2018 to discuss the Property Schedule.

Ray Armel also gave the Board a departmental update. Each department is working on the website. Mr. Armel informed the Board of future purchases of equipment for various departments.

The Board reviewed the resignation for Public Information Officer (PIO).

Motion by Geerts, Seconded by Zoll to accept the resignation of Cindy Messersmith as Public Information Officer (PIO) effective July 1, 2018. Roll Call: Ayes: Geerts, Zoll, Tilkes, and Hackman. Absent: Carolan. Motion Carried.

IGHCP Consultant Denise Ballard met with the Board to review and discuss the FY 18-19 Health Insurance Renewal. Ms. Ballard reviewed the renewal with the Board and gave an overview of the renewal process. Ms. Ballard updated the Board regarding the Insurer Fe. This reduction is scheduled to take place on January 1, 2019. The Wellmark rates beginning July 1, 2018 included the Insurer Fee. The number was roughly 3.4 percent of the Wellmark premium and is blended in the Wellmark premium. Wellmark had intended to remove this 3.4 percent on January 1, 2019. Wellmark has decided to reduce the renewal rates (July 1, 2018-June 30, 2019) by 1.7 percent. Wellmark is re-rating all of IGHCP clients and will have those rates out to Denise Ballard by mid-April.

Ms. Ballard will send an updated renewal for the Board to review and approve.

Supervisor Hackman, Geerts and Tilkes gave an update on the Spring ISAC meeting held on Thursday, March 15 and Friday, March 16, 2018.

Supervisor Hackman gave an update on the Pathways meeting held on Tuesday, March 13, 2018.

Motion by Geerts, Seconded by Zoll to adjourn at 11:52 AM. Roll Call: Ayes: Geerts, Zoll, Tilkes and Hackman. Absent: Carolan. Motion Carried.

The Board convened on Tuesday, March 20, 2018 at 9:30 AM with all the members present: Geerts, Zoll, Hackman, Carolan, and Hackman. The meeting was called to order by Chairman Hackman. Mail was opened and distributed.

Neil Schrader with Hacker, Nelson, & Co., PC met with the Board to review and discuss the FY 2016-2017 audit. Also present were Rick Holthaus, Marty Hemann, Ray Armel, John Murray, Sue Breitbach, member from the media, and Lynn Schwickerath. Mr. Schrader gave an overview of the FY 2016-17 audit and answered any questions.

Lynn Schwickerath left at 10:10 AM.

Sue Breitbach, Ray Armel, Marty Hemann, John Murray, Neil Schrader, and the member from the media left at 10:14 AM

The Board allowed claims.

Motion by Carolan, Seconded by Tilkes to adjourn at 10:19 AM. Roll Call: All Ayes. Motion Carried.

Jacob Hackman, Chairman
Board of Supervisors

ATTEST:

Joan E. Knoll, Auditor

**COUNTY BOARD MINUTES
MARCH 26, & 29, 2018**

The Board convened on Monday, March 26, 2018 at 9:30 A.M. with all the members present: Zoll, Geerts, Tilkes, Carolan, and Hackman. The meeting was called to order by Chairman Hackman. Mail was opened and distributed. Also present were Rick Holthaus and a member from the media at 9:32 AM.

Motion by Zoll, Seconded by Geerts to approve agenda for March 26 & 29, 2018. Roll Call: All Ayes. Motion Carried.

Motion by Tilkes, Seconded by Zoll to approve board minutes for March 19 & 20, 2018. Roll Call: All Ayes. Motion Carried.

Supervisor Geerts discussed sewer and water at the Heritage Residence. Also present was Terry Johnson. Supervisor Geerts reviewed the proposal from Short Elliott Hendrickson Inc. Short Elliott Hendrickson Inc. stated that the County would like to connect to the City of New Hampton's water and sewer systems which ends at the intersection of 225th and South Line Avenue. The proposal would include topographic survey, drafting, design, preparation of plans and specification, and provide Chickasaw County with six (6) complete sets of plans and specifications. Short Elliott Hendrickson Inc. contacted the City of New Hampton to obtain elevation information for the sanitary sewer. Due to the elevation, it appears that Heritage Residence facility would need a small lift station. The proposal would not exceed fee of \$7000.00. Discussion followed.

Motion by Tilkes, Seconded by Geerts to accept the proposal from Short Elliott Hendrickson Inc. not to exceed \$7000.00 which would include topographic survey, drafting, design, preparation of plans and specification, and provide Chickasaw County with six (6) complete sets of plans and specifications to connect to the City of New Hampton's water and sewer system for the Heritage Residence. Roll Call: Ayes: None. Nays: Tilkes, Geerts, Zoll, Carolan, and Hackman. Motion failed.

Supervisor Geerts will contact Short Elliott Hendrickson Inc. to see if the proposal would include a cost analysis.

Motion by Carolan, Seconded by Zoll to approve Secondary Road union contract for FY 2018-2019. Roll Call: All Ayes. Motion Carried.

Supervisor Geerts gave the Board an update on the INRCOG meeting held on Thursday, March 22, 2018.

Supervisor Tilkes gave the Board an update on the Iowa Northland Regional Housing Council held on Thursday, March 22, 2018. Iowa Northland Regional Housing Council serves six counties.

Chairman Hackman received and opened bids for limestone surfacing contracts for Divisions I, II, III, and IV at 10:00 AM. Vendors present included Ron Abbas, representing Paul Niemann Construction; Chad Wiltgen and Keith B. Bruening representing Bruening Rock Products, Stephen Rausch, representing Rausch Bros. Trucking, John Murray, Assistant County Engineer, Roman Lensing, Engineer's Office, Barry Klingman, County Road Foreman, Rick Holthaus, Terry Johnson, and a member from the media. Discussion followed.

Motion by Carolan, Seconded by Tilkes to approve the limestone road surfacing bids as per recommendation of the Assistant County Engineer and authorize Chairman Signature on the limestone surfacing contracts with Bruening Rock Products, Decorah, Iowa. for Division I- Unit Price \$11.7599; for Division II- Unit Price \$11.7599; for Division III-Unit Price \$12.7999; and for Division IV-Unit Price \$12.5199 with the tonnage to be determined. Roll Call: Ayes: Carolan, Tilkes, Geerts, Zoll, and Hackman. Motion Carried.

The Board reviewed and discussed the closing bridge #110221 on 290th Street just east of Vanderbilt Avenue and bridge #111290 on 190th Street east of Pembroke Avenue.

Motion by Geerts, Seconded by Zoll to close bridge #110221 on 290th Street just east of Vanderbilt Avenue. Roll Call: All Ayes. Motion Carried.

Motion by Tilkes, Seconded by Geerts to close bridge #111290 on 190th Street east of Pembroke Avenue. Roll Call: All Ayes. Motion Carried.

Motion by Geerts, Seconded by Tilkes to approve Resolution to change bridge postings as per the recommendation of the County Engineer and Calhoun-Burns and Associates (Structural Engineers) and authorize Chairman Signature. Roll Call: All Ayes. Motion Carried. Resolution No. 03-26-18-16. RESOLUTION 03-26-18-16 WHEREAS, Chickasaw County completes an inspection of all bridges and structures on the Secondary Road System of Chickasaw County and WHEREAS, part of this inspection involves the recalculation of the safe load capacity of any structure showing remarkable deterioration of the structural components of that structure and WHEREAS, that structural evaluation has resulted in the recommendation to reduce the safe load capacity that can be supported by certain structures, NOW, THEREFORE BE IT RESOLVED by the Chickasaw County Board of Supervisors on this 26th day of March, 2018 as provided in Sections 321.471, 321.472, and 321.473, Code of Iowa to erect and/or maintain weight limit signs in advance of the following bridges located on the Local Secondary Road System as follows:

Bridge No.	Location	Multiple Posting (TONS)
110570	E8, T94N, R13W	19,29,31
110890	S4, T94N, R14W	16,27,28
110921	T9, T94N, R14W	18, 30,33
111390	T16, T95N, R12W	6 "ALL VEHICLES"
112400	N7, T96N, R13W	ONE TRUCK ONLY

Passed and approved this 26th day of March, 2018. BOARD OF SUPERVISORS, Chickasaw County, Iowa /ss/ Jacob Hackman, Tim Zoll, Steve Geerts, David Tilkes, Dan Carolan
ATTEST: /ss/ Joan E. Knoll, Chickasaw County Auditor

Assistant County Engineer reviewed candidates for bridge project. The Board reviewed the deficient bridge notification report from Calhoun-Burns and Associates, Inc. and a map showing the location of the various bridges. Discussion followed.

After review, it was the consensus of the Board to place bridge #111390 on Odessa Avenue and bridge #112160 on 180th Street in the 2023 bridge project program.

The Assistant County Engineer John Murray met with the Board to discuss road departmental activities. Topics included: brushing, blading, patching paved road, entrances, tile; Tuesday hearing test; removing snow fence off post; Friday, March 23rd preparing for snow storm on the 24th; service and repair vehicles (Sat. hoses-etc); pre season preparation on excavators; minor sign repair (knocked down signs); Saturday 5-5:30 AM one ways and south ½ maintainers done at 3:30-5:00 PM; Sunday 5:00-3:00 maintainers 2 one-ways out south ½ (mostly); bridge 1500 redesign (ROW), day labor, Bremer County Line bridge ROW, office; etc.

Supervisor Zoll gave the Board an update on the Heartland meeting held on Thursday, March 22, 2018.

Received and filed in the Auditor's Office 2018 MMP Short Form for Annual Updates for Jerico Swine & Beef-Jerico Beef & Swine, Diane Reicks (ID # 62201) located at 2651 130th Street, Lawler, IA 52154.

Motion by Carolan, Seconded by Zoll to adjourn at 11:26 AM. Roll Call: All Ayes. Motion Carried.

The Board convened on Thursday, March 29, 2018 at 9:30 AM with all the members present: Geerts, Zoll, Hackman, Carolan, and Hackman. The meeting was called to order by Chairman Hackman. Mail was opened and distributed.

HR Consultant Paul Greufe met with the Department Heads and the Board to discuss Human Resources topics Present were Supervisors Steve Geerts, Tim Zoll, David Tilkes, Dan Carolan, and Jacob Hackman. Also present were Rick Holthaus, Brian Moore, John Murray, Ray Armel, Lisa Welter, Kathy Babcock, Staci Schutte, Jennifer Schwickerath, Marty Hemann, Lindsay Zenner, Sue Breitbach, Cindy Messersmith, and Stephanie Schueth. Topics include Payroll discussion, Documentation-Closed Session Meetings, Documentation-Separation-Termination and discuss the Handbook.

Supervisor Carolan left at 10:20 AM; Jennifer Schwickerath, Brian Moore, John Murray, Lisa Welter, Kathy Babcock, Marty Hemann, Lindsay Zenner, Sue Breitbach, Cindy Messersmith left at 10:53 AM.

Stephanie Schueth, Staci Schutte, John Murray, and Ray Armel left at 11:01 AM.

Motion by Zoll, Seconded by Tilkes to adjourn at 11:15 AM. Roll Call: All Ayes. Motion Carried.

Jacob Hackman, Chairman
Board of Supervisors

ATTEST:

Joan E. Knoll, Auditor

**COUNTY BOARD MINUTES
APRIL 2, 2018**

The Board convened on Monday, April 2, 2018 at 9:00 A.M. with the following members present: Geerts, Tilkes, Carolan, and Hackman. Absent: Zoll. The meeting was called to order by Chairman Hackman. Mail was opened and distributed. Also present were Rick Holthaus and Staci Schutte. Member from the media present at 9:03 AM

Motion by Geerts, Seconded by Carolan to approve agenda for April 2, 2018 with the deletion of the additional agenda item to hire an independent investigator for Harassment complaint. Roll Call: Ayes: Geerts, Carolan, Tilkes and Hackman. Absent: Zoll. Motion Carried.

Supervisor Zoll present at 9:08 AM.

Motion by Tilkes, Seconded by Carolan to approve Board Minutes for March 26 & 29, 2018. Roll Call: All Ayes. Motion Carried.

Land Use Administrator Staci Schutte met with the Board for the approval of a minor subdivision for Finis and Donna Brandenburg.

Motion by Geerts, Seconded by Carolan to approve the minor subdivision for Finis and Donna Brandenburg as per the recommendation of the Land Use Administrator. Roll Call: All Ayes. Motion Carried.

RESOLUTION 04-02-18-18 A RESOLUTION APPROVING THE MINOR SUBDIVISION PLAT OF PARCELS 2018-19, 2018-20, 2018-21 AND 2018-22 IN THE FRACTIONAL SOUTHWEST QUARTER IN SECTION 31, TOWNSHIP 94 NORTH, RANGE 12 WEST OF THE 5TH P.M., CHICKASAW COUNTY, IOWA WHEREAS, ON THE 2nd DAY of April 2018 at a regular meeting by the Board of Supervisors, Chickasaw County, Iowa a minor subdivision plat of Parcels 2018-19, 2018-20, 2018-21 and 2018-22 in the Fractional Southwest Quarter in Section 31, Township 94 North, Range 12 West of the 5th P.M., Chickasaw County, Iowa was presented. WHEREAS, the minor subdivision plat of Parcels 2018-19, 2018-20, 2018-21 and 2018-22 in the Fractional Southwest Quarter in Section 31, Township 94 North, Range 12 West of the 5th P.M., Chickasaw County, Iowa has been considered and should be approved. NOW, THEREFORE, it is hereby resolved by the Board of Supervisors, Chickasaw County, Iowa that said Minor Subdivision Plat be approved, accepted and the Chairman is hereby directed to certify this Resolution of Approval. PASSED AND APPROVED on this 2nd DAY of April 2018. /ss/ Jacob Hackman, Chairman Board of Supervisors. ATTEST: /ss/ Joan E. Knoll, Auditor.

Motion by Geerts, Seconded by Carolan to open the public hearing at 9:30 AM for FY 17-18 county budget amendment. Roll Call: All Ayes. Motion Carried.

No written or verbal comments from the public.

Motion by Geerts, Seconded by Carolan to close the public hearing at 9:31AM. Roll Call: All Ayes. Motion Carried.

Motion by Carolan, Seconded by Geerts to adopt and authorize Chairman Signature on the FY 2017-2018 County Budget Amendment and authorize Chairman Signature. Roll Call: All Ayes. Motion Carried.

Motion by Geerts, Seconded by Zoll to approve the Resolution for the FY 2017-2018 County Budget Amendment. Roll Call: All Ayes. Motion Carried. **RESOLUTION TO AMEND DEPARTMENTAL APPROPRIATIONS RESOLUTION NO. 04-02-18-17** WHEREAS, the Board of Supervisors approved a Departmental Appropriations on June 12, 2017 for all departments of the fiscal year beginning July 1, 2017 in accordance with Section 331.434, Subsection 6, Code of Iowa, and

WHEREAS, the appropriations approved on June 12, 2017 are hereby amended in accordance with the attached sheet for the following reasons: Conservation-Nature Center: Increase for the Twin Ponds Nature Center-Roof-building repairs-Maint in the amount of \$29,442.00; Conservation-Flick property: Increase of \$10,000 for seed for the Flick property; Conservation: Increase in the amount of \$1,131.00 for rock due to floods; Unemployment: Increase in the amount of \$3,000.00; General Services: Increase in the amount of \$3,000.00; Attorney: Increase in the amount of \$10,000.00 for special attorney fees; Secondary Road: Increase in the amount of \$265,000.00 for Flood maintenance materials; Secondary Road: Increase in the amount of \$155,000.00 for rock due to floods; Secondary Road: Increase in the amount of \$110,000.00 for flood maintenance-salary; Community Services Building: Increase in the amount of \$5,000.00 for building repairs and maintenance; Dare: Increase in the amount of \$550.00 for supplies for students participation and adding an additional school to the program with no increase in current fiscal year taxes. PASSED, APPROVED, AND ADOPTED THIS 2nd day of April, 2018. AYES: /ss/ Jacob Hackman, Tim Zoll, Steve Geerts, David Tilkes, Dan Carolan. NAYS: None. ATTEST: /ss/ Joan E. Knoll, Auditor

DEPARTMENT	BEFORE AMENDMENT	INCREASE/ DECREASE	AFTER AMENDMENT
General Services	\$ 679,537.00	\$ 3,000.00	\$ 682,537.00
Unemployment	\$ 8,000.00	\$ 3,000.00	\$ 11,000.00
Attorney	\$ 293,414.00	\$ 10,000.00	\$ 303,414.00
Comm. Serv. Bldg.	\$ 101,091.00	\$ 5,000.00	\$ 106,091.00
Dare	\$ 450.00	\$ 550.00	\$ 1,000.00
Conservation	\$ 450,655.00	\$ 40,573.00	\$ 491,228.00
Secondary Road	\$ 6,393,794.00	\$ 530,000.00	\$ 6,923,794.00

SERVICE AREA:

Public Safety & Legal Serv.	\$2,179,077.00	\$ 10,550.00	\$2, 189,627.00
Physical Hlth & Social Services	\$1,571,070.00	\$ 5,000.00	\$1,576,070.00
Co. Environment & Educ.	\$ 734,444.00	\$ 1,131.00	\$ 735,575.00
Roads & Transportation	\$5,542,849.00	\$530,000.00	\$6,072,849.00
Administration	\$1,603,604.00	\$ 6,000.00	\$1,609,604.00
Capital Projects	\$ 1,160,945.00	\$ 39,442.00	\$1,200,387.00

Terry Johnson present at 9:39 AM.

The Board discussed the Public Information Officer position. Supervisor Geerts suggested that the Sheriff or designee should be the Public Information Officer. Discussion followed. Supervisor Hackman will contact the Sheriff and place the item on the agenda next week.

Motion by Geerts, Seconded by Tilkes to approve the FY 18-19 Chickasaw County Health Insurance renewal as presented by IGHCP with a Zero percent (0%) increase in premiums. Roll Call: All Ayes. Motion Carried.

Supervisor Geerts will be attending the Upper Wapsipinicon River Watershed meeting this week and asked Supervisor Carolan to contact Lori Friest (Northeast Iowa to see if there were any grants available for the sewer and water project at the Heritage Residence.

Supervisor Tilkes gave an update on the Northeast Iowa Community Action meeting held on Monday, March 26, 2018.

Supervisor Zoll gave an update on the Cedar River Watershed held on Tuesday, March 27, 2018.

Supervisor Hackman gave an update on the Pathways meeting held on March 26, 2018.

County Engineer Dusten Rolando met with the Board to discuss road departmental activities. Topics included: 3-26-18 blades out, cleaning up snow one-ways; safety meeting, Chuck Goodman, Wednesday; brushing operations in various areas; spot blading in various locations; Good Friday Holiday, P.M.; SDA sheets, updating; service & maintenance of vehicles; replacing bridge weight limit signs, closures; cold patch on Gilmore Avenue, joints; rock letting Bruening; R.O.W. easement, Boyd Road, Bremer County line Bridge; preconstruction meeting V14 Friday; budget amendment FY 18, County and IDOT; equipment operator interviews this week; etc.

Motion by Tilkes, Seconded by Zoll to approve FY 2017-2018 IDOT (State) Secondary Road Budget Amendment and authorize Chairman Signature. Roll Call: All Ayes. Motion Carried.

Motion by Geerts, Seconded by Tilkes to approve right of way (R.O.W.) contract for bridge project L-FY19-01--73-19 as per the recommendation of County Engineer. Roll Call: All Ayes. Motion Carried.

Rachel Sharkey representing Riverview Center representatives met with the Board.

Motion by Zoll, Seconded by Tilkes to authorize Chairman Signature on the April 2018 Sexual Assault Awareness Month Proclamation. Roll Call: All Ayes. Motion Carried.

Ms. Sharkey left at 10:40 AM

The Chickasaw County Child Abuse Council met with the Board. Members present were Renee Bullerman representing Chickasaw County Child Abuse, Reed Palo, and Kathy Babcock. Pastor Kevin Frey representing Trinity Lutheran Church was present at 11:10 AM.

Motion by Tilkes, Seconded by Geerts to authorize Chairman Signature on the April 2018 Child Abuse Prevention Month Proclamation. Roll Call: All Ayes. Motion Carried.

The Board reviewed the claims.

Supervisor Hackman gave an update on the County Social Services (CSS) meeting held on March 28, 2018.

The Board discussed whether to explore options for Human Resources Consulting Services and to consider the proposal for Human Resources Consulting Services with PJ Greufe & Associates for FY 18-19. Present were Terry Johnson, Attorney Mike Kennedy, Ray Armel, Cindy Messersmith, John Murray, A.J. Seely, Sue Breitbach, Martin Hemann, and a member from the media. Reed Palo was present at 11:35 AM. Discussion followed. Supervisor Geerts suggested going out for Request for Proposals (RFP's) and majority of the department heads agreed with that suggestion. Supervisor Carolan suggested that Human Resources topic be placed on the agenda for the six county meeting to be held on April 12, 2018. Request for Proposals for Human Resources and/or union negotiations (collective bargaining and non-collective bargaining contracts) were taken in 2013. Chairman Hackman and Vice Chairman Zoll will draft a written proposal for the request for proposal (RFP) including human resources criteria and/or union negotiations for collective bargaining and non-collective bargaining contracts for the Board and the Department Heads to review.

The Board did not renew the proposal for Human Resources Consulting Services with PJ Greufe & Associates for FY 18-19 at this time.

Cindy Messersmith left at 11:45 AM.

Reed Palo left at 11:52 AM.

Motion by Geerts, Seconded by Carolan to adjourn at 11:58 AM. Roll Call: All Ayes. Motion Carried.

Jacob Hackman, Chairman
Board of Supervisors

ATTEST:

Joan E. Knoll, Auditor

**COUNTY BOARD MINUTES
APRIL 9, 2018**

The Board convened on Monday, April 9, 2018 at 9:00 A.M. with all the members present: Geerts, Tilkes, Carolan, Zoll, and Hackman. The meeting was called to order by Chairman Hackman. Mail was opened and distributed. Also present were Rick Holthaus and a member from the media.

Motion by Zoll, Seconded by Geerts to approve agenda for April 9, 2018. Roll Call: All Ayes. Motion Carried.

Motion by Tilkes, Seconded by Carolan to approve Board Minutes for April 2, 2018. Roll Call: All Ayes. Motion Carried.

Land Use Administrator Staci Schutte met with the Board for the approval of a minor subdivision for Reicks View Family Farms, LLC.

Motion by Geerts, Seconded by Tilkes to approve the minor subdivision for Reicks View Family Farms, LLC as per the recommendation of the Land Use Administrator. Roll Call: All Ayes. Motion Carried.

RESOLUTION 04-09-18-19 A RESOLUTION APPROVING THE MINOR SUBDIVISION PLAT OF PARCEL 2018-18 IN THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER IN SECTION 23, TOWNSHIP 97 NORTH, RANGE 12 WEST OF THE 5TH P.M., CHICKASAW COUNTY, IOWA WHEREAS, ON THE 9TH DAY of April 2018 at a regular meeting by the Board of Supervisors, Chickasaw County, Iowa a minor subdivision plat of Parcel 2018-18 in the Northwest Quarter of the Northwest Quarter of Section 23, Township 97 North, Range 12 West of the 5th P.M., Chickasaw County, Iowa was presented. WHEREAS, the minor subdivision plat of Parcel 2018-18 in the Northwest Quarter of the Northwest Quarter of Section 23, Township 97 North, Range 12 West of the 5th P.M., Chickasaw County, Iowa has been considered and should be approved. NOW, THEREFORE, it is hereby resolved by the Board of Supervisors, Chickasaw County, Iowa that said Minor Subdivision Plat be approved, accepted and the Chairman is hereby directed to certify this Resolution of Approval. PASSED AND APPROVED on this 9th DAY of April 2018. /ss. Jacob Hackman, Chairman, Board of Supervisors. ATTEST: /ss/ Joan E. Knoll, Auditor

Staci Schutte left at 9:10 AM.

The Board discussed the Public Information Officer position.

Motion by Geerts, Seconded by Carolan to appoint the Sheriff /designee to the position of Public Information Officer for Chickasaw County. Roll Call: All Ayes. Motion Carried.

The Board discussed the addition of three more position to the Courthouse Security Committee. These positions include the Treasurer, Recorder, and Engineer/designee.

Motion by Geerts, Seconded by Tilkes to add the Treasurer, Recorder and Engineer/designee to the current Courthouse Security Committee with the approval of the Chief Judge. Roll Call: All Ayes. Motion Carried.

County Social Services (CSS) East Quadrant Supervisor Sheri Vierkant met with the Board to discuss the purchase of vehicle from Fayette County for use by the Chickasaw County Service Coordinator. Also present were Beth Kregel, Kayleen Dunt, Todd Rickert, and Jason Harvey. Fayette County had two extra cars. The vehicle would be used by the Chickasaw County Services Coordinator. Chickasaw County would be responsible for the maintenance of the vehicle. The expenditures would be paid out of the MH-DD Fund (Fund 0010), and County Social Services would reimburse Chickasaw County.

Motion by Carolan, Seconded by Tilkes to purchase a 2009 Chevy Impala (approximately 83,000 miles) from Fayette County in the amount of \$1.00 for the Chickasaw County Services Coordinator. Roll Call: All Ayes. Motion Carried.

Beth Kregel, Kayleen Dunt, Sheri Vierkant, Jason Harvey and Todd Rickert left at 9:45 AM.

Ken Rasing present at 9:55 AM.

County Engineer Dusten Rolando met with the Board to discuss road departmental activities. Topics included: 4-4-18 one-ways out at 5:15 AM. Early, motorgraders out at 5:15 A.M.; entrance permits, ditch cleaning permits; maintenance of vehicles; service of vehicles; continue replacing SD's sheets; 4-3-18 one ways out at 10:30 AM. to 3:00 PM; bridge signing weight limits & closures; motorgraders pulling in rock in various areas; brushing several spots; crane inspected, gear up for selling; preparing V14 project; day labor letting on April 16th; TPMS, IDOT FY 19 budget; 5 year construction program; equipment operator/truck driver interviews; 6 county meeting this Thursday, April 12, 2018; etc.

Motion by Tilkes, Seconded by Zoll to approve the FY 19 IDOT Secondary Road Budget as per the recommendation of the County Engineer. Roll Call: All Ayes. Motion Carried.

Motion by Tilkes, Seconded by Geerts to approve the 5 Year Construction Program as per the recommendation of the County Engineer. Roll Call: All Ayes. Motion Carried.

The Board discussed non county officers' health insurance benefit. Present were City of New Hampton Mayor Deb Larsen, City of New Hampton Attorney Kevin Kennedy, Sheriff Marty Hemann, Deputy City Clerk Karen Clemens, EMA/911 Director AJ Seely, Assessor Ray Armel, Attorney Jennifer Schwickerath.

Public comments and discussion followed.

Motion by Geerts to leave the County Health Insurance as is. Motion died for lack of second.

Ken Rasing, Deb Larsen, Kevin Kennedy, Karen Clemens, AJ. Seely, Jennifer Schwickerath, Dusten Rolando, and Ray Armel left at 10:37 AM

Custodian Dave Gorman met with the Board to discuss the windows at the Community Services Building. Mr. Gorman told the Board that seven (7) windows at the Community Services Building had water damage in the Conference Room. Mr. Gorman received a quote from Country Carpentry in the amount of \$1079.00 to remove the seven (7) existing water damaged window sills in the meeting and install new corian sills and insulate bottom of window sills. Mr. Gorman will review the budget with the Auditor.

Supervisor Carolan informed the Board that he contacted Northeast IA RC & D to see if there is a community grant that Chickasaw County could apply. Supervisor Geerts will also contact the City of New Hampton.

Supervisor Zoll gave an update on the First Judicial District Correctional Services meeting held on Friday, April 6, 2018.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Terry & Steven Schulz-Betten Site (ID#65319) in Section 14 of Jacksonville Township located at 2616 150th Street, Lawler, IA 52154.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Terry & Steven Schulz-Dayton Site (ID #63719) in Section 22 of Dayton Township located at 1947 230th Street, New Hampton, IA 50659.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Donald Chambers-Don Chambers (ID # 58948) in Section 8 of Deerfield Township located at 1195 150th Street, Ionia, IA 50645.

Motion by Carolan, Seconded by Geerts to adjourn at 10:43 AM. Roll Call: All Ayes. Motion Carried.

Jacob Hackman, Chairman
Board of Supervisors

ATTEST:

Joan E. Knoll, Auditor

COUNTY BOARD MINUTES
APRIL 16, 2018

The Board convened on Monday, April 16, 2018 at 9:00 A.M. with all the members present: Geerts, Tilkes, Carolan, Zoll, and Hackman. The meeting was called to order by Chairman Hackman. Mail was opened and distributed. Also present were Rick Holthaus, Ken Rasing, Jim Rasing, Pat Wegman, Sue Breitbach, Ray Armel, and a member from the media.

Motion by Geerts, Seconded by Carolan to approve agenda for April 16, 2018. Roll Call: All Ayes. Motion Carried.

Jennifer Schwickerath present at 9:18 AM.

Motion by Carolan, Seconded by Tilkes to approve Board Minutes for April 9, 2018. Roll Call: All Ayes. Motion Carried.

Ken Rasing met with the Board to discuss the investigation. Ken Rasing asked a few questions and also addressed his concerns. Discussion followed.

Ken Rasing and Pat Wegman left at 9:35 AM.

The Board met with the Department Heads to review the written proposal for the requests for proposal (RFP) including human resources criteria and/or union negotiations for collective bargaining and non-collective bargaining contracts. Also present were Brian Moore and Dusten Rolando. Discussion followed. The County Attorney's office will draft the written proposal for the Department Heads and Board to review before the next Board meeting.

Jim Rasing left at 9:49 AM.

Brian Moore, Sue Breitbach, and Ray Armel left at 10:00 AM.

County Engineer Dusten Rolando met with the Board to discuss road departmental activities. Topics included: 4-9-18 one ways out at 5:40 AM only; permits to work in R.O.W.; spot brushing several locations; bridge repair, various locations; 4-14-18 one ways out at 1:15 to 3:50 PM; 4-15-18 one way out at 5:30 AM to 1:30 PM; 4-16-18 one ways out 5:00 A.M.; maintenance of vehicles, service of vehicles; hauled rock and setting up permanent closures, 190th Bridge; spot blading gravels; mixed salt & sand; brooming some intersections; start taking wings off motorgraders; getting ready for day labor projects, survey points; letting Boyd road box culvert today; V56 preliminary plans, information; six county meeting in Elgin; equipment operator, offered to Ryan Flugum, accepted.

Chairman Hackman received and opened two bids for project L-FY-19-01—73-19 at 10:00 AM. Vendors present included Shane Fountain, representing Blazek Corporation. One bid from Blazek Corporation in the amount of \$191,260.00 and one bid from Petersen Contractors Inc. in the amount of \$215,900.00. Discussion followed.

Motion by Carolan, Seconded by Geerts to accept the low bid from Blazek Corporation in the amount of \$191,260.00 as per the recommendation of the County Engineer and authorize Chairman Signature for the project L-FY-19-01—73-19. Roll Call: All Ayes. Motion Carried.

Mike Kennedy present at 10:09 AM.

Shane Fountain and Dusten Rolando left at 10:14 AM.

Rick Holthaus, Mike Kennedy, Joan Knoll, and a member from the media left at 10:15 AM.

The Board met with Carl Salmons via phone conference. Also present were Donna Geerts and Jennifer Schwickerath.

Motion by Carolan, Seconded by Zoll to enter into closed session at 10:17 A.M. under Chapter 21.5 (1) (a) (c). Roll Call: All Ayes. Motion Carried.

Discussion followed.

Motion by Geerts, Seconded by Carolan to exit closed session at 10:45 A.M. Roll Call: All Ayes. Motion Carried.

Motion by Carolan, Seconded by Zoll to hire Attorney Joseph Gamble for the purpose of conducting an investigation to the alleged harassment complaint. Roll Call: Ayes: Carolan, Zoll, Tilkes, and Hackman. Nays: Geerts. Motion Carried.

Rick Holthaus, Sue Breitbach, Joan Knoll and a member from the media present at 10:46 AM.

Sue Breitbach, Treasurer met with the Board to review and seek approval of quarterly report of bank balances for quarter ending March 31, 2018, with discussion following.

Motion by Geerts, Seconded by Zoll to approve Treasurer's Quarterly report of bank balances for quarter ending March 31, 2018, subject to audit. Roll Call: All Ayes. Motion Carried.

Sue Breitbach left at 11:00 AM.

Motion by Zoll, Seconded by Geerts to approve Quarterly reports for Auditor, Recorder and Sheriff ending March 31, 2018, subject to audit. Roll Call: All Ayes. Motion Carried.

Motion by Geerts, Seconded by Zoll to approve wine permit for Old Bradford Pioneer Village Gift Shop. Roll Call: All Ayes. Motion Carried.

Betty Franzen met with the Board to discuss collection container for Soles 4 Souls on the first floor of the Courthouse. Betty Franzen informed the Board that Sarah Smith, a student from S-F High School is doing a shoe drive for her Eclipse project. Sarah Smith is looking for new or used shoes, boots or any kind of footwear for her project. Ms. Smith goal is 25,000 pairs. This is for a non-profit organization.

Motion by Zoll, Seconded by Carolan to allow a collection container for Soles 4 Souls on the first floor of the Courthouse. Roll Call: All Ayes. Motion Carried.

The Board allowed claims.

Supervisors Tilkes, Hackman, Geerts, and Zoll gave an update on the six county meeting held on April 12, 2018.

Supervisor Hackman gave an update on the purchase of vehicle from Fayette County for use by the Chickasaw County Service Coordinator.

Supervisor Hackman gave an update on Pathways meeting held on April 11, 2018.

Supervisor Tilkes gave an update on the Iowa Workforce Development meeting.

Supervisor Zoll gave an update on the Floyd-Mitchell-Chickasaw Landfill meeting held on April 10, 2018.

Supervisor Carolan gave an update on the North Iowa Juvenile meeting held on April 13, 2018.

Received and filed in the Auditor's Office 2018 MMP Short Form for Annual Update for Calvin Poppe, Poppe Farms (ID #57707) located at 1630 250th Street, Ionia, IA 50635.

Motion by Tilkes, Seconded by Carolan to adjourn at 11:30 AM. Roll Call: All Ayes. Motion Carried.

Jacob Hackman, Chairman
Board of Supervisors

ATTEST:

Joan E. Knoll, Auditor

**COUNTY BOARD MINUTES
APRIL 23, 2018**

The Board convened on Monday, April 23, 2018 at 9:00 A.M. with all the members present: Geerts, Tilkes, Carolan, Zoll, and Hackman. The meeting was called to order by Chairman Hackman. Mail was opened and distributed. Also present were Rick Holthaus and a member from the media.

Motion by Geerts, Seconded by Zoll to approve agenda for April 23, 2018 with the deletion of item review County Engineer's spreadsheets. Roll Call: All Ayes. Motion Carried.

The Board minutes from April 16, 2018 and April 19, 2018 were tabled until the next Board meeting.

The Pioneer Cemetery Commission met with the Board to proclaim that May is Cemetery month. President Wally Boehmer of the Pioneer Cemetery Commission met with the Board to sign a Proclamation for the month of May as Cemetery Appreciation month in Iowa. Also present were Vice Chairman Dale Liddle, Secretary Judy Liddle, Volunteers Philomena Boehmer, Julie A. Eckenrod, Jeanette Kottke, Diane Murphy, Donald Dowd, Bonnie Keller, Marilyn Knight, and Adis Lee.

Motion by Geerts, Seconded by Tilkes to authorize Chairman Signature on the Proclamation for the month of May 2017 as Cemetery Appreciation Month in Iowa. Roll Call: All Ayes. Motion Carried.

Wally Boehmer, Dale Liddle, Judy Liddle, Philomena Boehmer, Julie A. Eckenrod, Jeanette Kottke, Diane Murphy, Donald Dowd, Bonnie Keller, Marilyn Knight, and Adis Lee left at 9:06 AM.

Michael L Danburg, PE with Short Elliott Hendrickson, Inc. met with the Board to discuss the sewer and water project at the Heritage Residence. The Board reviewed the Agreement for Professional Services. The Consultant proposes to provide the following scope of services: Submit Iowa One call request; conduct field topographic survey; develop base mapping; conduct field review of project site; preparation of plans and specifications; prepare Engineer's Opinion of probable cost; provide owner with 6 complete sets of plans and specifications. The fee is hourly and will not-to-exceed amount of \$7,000.00 including expenses and equipment. Mr. Danburg will contact the City of New Hampton and update the Board at a later date.

Michael Danburg left at 9:39 AM.

Assessor Ray Armel met with the Board to review and approve the 2018 Slough Bill applications for property tax exemption through the Soil Conservation Slough Bill approval process. Iowa law allows a 10% increase each year with the first year starting at 3,000 acres (in 1986). The County has 4,815.37 acres as of January 1, 2018 versus an acre count of 4,714.96 as of January 1, 2017. This is an increase of 100.41 acres. The present amount of acres that are allowed in the county is 5,314 acres. Seven applicants did not complete 2018 renewal process and were disallowed the exemption.

Motion by Geerts, Seconded by Zoll to approve the list as presented for 2018 slough bill applications and authorize Chairman Signature to sign notifications to seven property owners not renewing 2018 slough bill applications. Roll Call: All Ayes. Motion Carried.

Assistant County Engineer John Murray met with the Board to discuss road departmental activities. Topics included: 4-16-18 snow plowing 5:00-3:30 PM one ways & blades out; 4-17-18 prepping for 4-18 storm; 4-18 one ways out at 2:30 maintainers 12:30-6:00 PM; 4-19 5:00 AM blades out snow plowing in at regular time, 2 one ways at 7:00; service and repair; organizing steel/welding room; sign install and mail boxes; prepping for two boxes to be set in May 3rd and May 17th; moving to 260th Street; today closing between Quinlan and Pembroke; letting Boyd (240th Street) Box culvert-Blazek Corporation low bid; 4-18 meeting with Reicks View Farms; office, design on Day Labor/Construction projects.

Motion by Geerts, Seconded by Tilkes to acknowledge the hiring of Ryan Flugum as Equipment Operator at the rate of \$17.06 per hour as per union contract effective April 30, 2018 as per the recommendation of the County Engineer. Roll Call: All Ayes. Motion Carried.

The Board discussed setting the wages for summer help.

Motion by Geerts, Seconded by Zoll to set summer help wages for 2018 as per the recommendation of the County Engineer. Roll Call: All Ayes. Motion Carried.

John Murray left at 10:09 AM.

Jerry Lindner and Terry Johnson present at 10:15 AM.

Jerry Lindner met with the Board for an update on Tellapharm Drug Store. Mr. Lindner gave the Board an overview of the events that transpired over two years ago. Mr. Lindner received notification approximately two months ago that the program has changed and to inform the Board that funding would not be needed and thanked the Board for their patience.

The Board reviewed the draft Request for Proposal (RFP's) for Human Resources and Union Negotiations. The Board reviewed the RFP's for Human Resources and Union Negotiations. The RFP's will be placed on the ISAC website and sent to the three attorney firms that neighboring counties are utilizing and one non-attorney firm for the union negotiations. The deadline for the RFP's is Friday, May 18, 2018.

The Board reviewed the resolution extending the TIF district within the city limits of Nashua for a period of five years.

Motion by Zoll, Seconded by Geerts to approve the Resolution extending the TIF district within the city limits of Nashua for a period of five years. Roll Call: All Ayes. Motion Carried.

Resolution 04-23-18-20 WHEREAS THE City of Nashua, Iowa (the "City") has established the Cedar Hill Urban Renewal Area (the "Urban Renewal Area"), pursuant to Chapter 403 of the Code of Iowa which includes the real property described on Exhibit A hereto (the "Property"); and WHEREAS, project development on the Property has required that the City use incremental property tax revenues, as provided for in Section 403.19 of the code of Iowa, received with respect to the Property to support the development of a residential subdivision and the corresponding construction of public infrastructure (the "Project") in the Urban Renewal Area; and WHEREAS, Section 402.22 of the Code of Iowa prohibits cities from collecting incremental property tax revenues for this type of project for more than eleven years without the express consent of any affected county, school district and community college; and WHEREAS, in light of ongoing development needs on the Property, the City Council of the City has requested that the Board of Supervisors of Chickasaw County, Iowa approve this resolution in order to allow the City to use incremental property tax revenues from the Property for five additional fiscal years, as provided by law; NOW, THEREFORE, it is resolved by the Board of Supervisors of Chickasaw County, Iowa, as follows: Section 1. Pursuant to Section 403.22 of the Code of Iowa, this Board hereby approves the use by the City of Nashua, Iowa, of future incremental property tax revenues produced with respect to the Property, for a total period of up to sixteen fiscal years. Section 2. The County Auditor is hereby directed to forward an executed copy of this Resolution to the City Council of the City of Nashua. Passed and approved the 23rd day of April, 2018. /ss/ Jacob Hackman, Chairperson. ATTEST: /ss/ Joan E. Knoll, County Auditor. Present: Zoll, Geerts, Tilkes, Carolan, and Hackman. Absent: None. Ayes: Zoll, Geerts, Tilkes, Carolan, and Hackman. Nays: None. EXHIBIT A LEGAL DESCRIPTION CEDAR HILL URBAN RENEWAL AREA Certain real property situated in the City of Nashua, County of Chickasaw, State of Iowa more particularly described as: Block 1-Lots 1 through 8, Cedar Hill First Addition; Block 2-Lots 1 through 5, Cedar Hill First Addition; Block 3 Lots 1 through 10, Cedar Hill First Addition; Block 4-Lots 1 through 14, Cedar Hill First Addition; Block 5 – Lots 1 through 9 and Lot C,

Cedar Hill First Addition, All of Block 10, Cedar Hill First Addition, Block 1-Lot 7, Iverson's Addition. The area also includes the full right-of-way of Cedar Hill Street.

Motion by Carolan, Seconded by Tilkes to approve the fireworks permit for Fredericksburg Dairy Days. Roll Call: All Ayes. Motion Carried.

Motion by Geerts, Seconded by Tilkes to approve the liquor license for Bradford House. Roll Call: All Ayes. Motion Carried.

Supervisor Geerts gave an update on INRCOG meeting held on April 19, 2018.

Supervisor Zoll gave an update on Floyd-Mitchell-Chickasaw Child Development meeting held on April 16, 2018.

Supervisor Hackman gave an update on Pathways-Advisory Board held on April 17, 2018.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Lantow Site 1 (ID# 63592) in Section 12 of Dresden Township located at 2706 260th Street, Fredericksburg, IA 50630.

Received and filed in the Auditor's Office Jendro Sanitation Rural Recycling Collection report for the month of April 2018.

Received and filed in the Auditor's Office Verification of County Receipt for Manure Management Plans & Plan Updates for Bassett Pork-Chickasaw Farms, LLC (ID #65315) in Section 30 of Deerfield Township located at 1748 Asherton Avenue, Ionia, IA 50645

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Lantow Site 1- Harold and Karen Lantow (ID #63592) in Section 12 of Dresden Township located at 2706 260th Street, Fredericksburg, IA 50630.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Dresden LLC-Steve Boevers (ID #64497) in Section 31 of Dresden Township located at 2275 310th Street, Fredericka, IA 50631.

Motion by Geerts, Seconded by Zoll to adjourn at 10:30 AM. Roll Call: All Ayes. Motion Carried.

Jacob Hackman, Chairman
Board of Supervisors

ATTEST:

Joan E. Knoll, Auditor

**COUNTY BOARD MINUTES
APRIL 30, 2018 & MAY 1, 2018**

The Board convened on Monday, April 30, 2018 at 9:00 A.M. with all the members present: Geerts, Tilkes, Carolan, Zoll, and Hackman. The meeting was called to order by Chairman Hackman. Mail was opened and distributed. Also present were Rick Holthaus, Leo Rasing, Ken Rasing, Terry Johnson, Lynn Thronson, Jeremy McGrath, Mark Huegel, Marty Hemann, AJ Seely, Cindy Messersmith, Ray Armel, Sue Breitbart, Pat Wegman, and a member from the media.

Motion by Zoll, Seconded by Geerts to approve agenda for April 30, 2018. Roll Call: All Ayes. Motion Carried.

Motion by Tilkes, Seconded by Geerts to approve Board Minutes for April 16, 2018 and April 23, 2018. Roll Call: All Ayes. Motion Carried.

Ken Rasing met with the Board to discuss re-audit by Human Resources. Mr. Rasing addressed the Board with his concerns. It was the consensus of the Board that re-audit is done effective April 27, 2018. Staci Schutte present at 9:20 AM.

Pat Wegman, Mark Huegel, Ken Rasing, and Leo Rasing left at 9:28 AM.

Assessor Ray Armel met with the Board to discuss department head meeting procedures. There has been discussion whether these meetings are subject to the open meeting law. In review and discussion with the Office of Iowa Public Information Board, the meetings would not be subject to the open meetings law unless three or more supervisors were present. Assessor Armel asked that the department head meetings be held without the supervisors present, or no more than one or two supervisors, as requested by the department heads to discuss specific situations that could then be brought back to the Board of Supervisors. Assessor Armel also noted to the Board that the Board is encouraged to visit the offices to discuss current activities, questions or concerns, and that the office updates could become a part of this Board's agenda on a monthly or bi-monthly basis.

Jeremy McGrath, Marty Hemann, AJ Seely, Cindy Messersmith, Sue Breitbart, and Staci Schutte left at 9:40 AM.

County Engineer Dusten Rolando met with the Board to discuss road departmental activities. Topics included: Cold patching all week; entrances and cross roads; entrances and ditch cleaning; service and repair equipment; removing snow equipment, installing carbides on some maintainers; signing-closed 260th for bridge project; signing permanent closure of BR1290 on 290th Street, installed posts/poly-barricades/advanced warning signs; #55 engine work, removing snow equipment off trucks; repairs on EMA vehicle, set up on should retrieval and reclaimed, stripping snow equipment; signing-bridge posting on BRO921 and "One Truck Only" postings for BR2400; blades out, cold patching on V56 N of Lawler; blades out, snow fencing posts removed, cold patching; blades out, cold patching on V18; blades out stripping snow equipment off trucks, PM spot rocking on 290th St and York Ave. by Love Quarry; spot rocking on 290th in Republic area and Windsor South of Hwy 24; began structural culvert replacement project SC0370(0371); preliminary survey on Co. Road V56 (Lawler N to County Line); preconstruction meeting for bridge replacement Project LFM-086-&X-19; filled out tax exempt forms for above project contractors; V56 preliminary survey Auto Cad drawing; SC0370(0371) GPS shots for bridge crew; day labor project, design 2019 const. projects; getting quotes for asbestos's inspection on two bridges 2840 Cheyenne and 0135; etc.

Public Health and Home Care Services Administrator Kathy Babcock met with the Board to discuss the integrated Mental Health Grant and funding. Mrs. Babcock informed the Board that the grant in the amount of \$10,000 signed last fiscal year needed to be spent by June 30, 2018. Pathways submit claims

for January, February, and March in the amount of \$4,750.00 to be paid out of General Basic. Kathy Babcock will do the proposal for next year which needs to be submitted by May 23, 2018.

Motion by Carolan, Seconded by Zoll to approve the claims payable to Pathways Behavioral Services, Inc. in the amount of \$4,750.00 for integrated mental health services and authorize Chairman Signature as per the recommendation of the DECAT coordinator. Roll Call: All Ayes. Motion Carried.

Kathy Babcock also discussed the public health emergency preparedness drill for the Board of Health members, staff, and EMA/911 Director. These expenses will be paid out of the bioterrorism grant. Kathy Babcock informed the Board that she plans to pay her staff time and half for the day for the drill.

Kathy Babcock also gave a departmental update. Topics included: Tobacco Grant; Star Mentoring-moving into joining the Big Brothers and Big Sisters program out of Waterloo effective July 1, 2019. They are looking for office space in New Hampton and new coordinator for the program; Home Care Services; Animal bites in the area of Fredericksburg; Disease follow up-salmonella cases;

Kathy Babcock left at 9:56 AM.

Veterans Affairs Director Lindsay Zenner met with the Board to discuss the Veterans Affairs Quarterly reports.

Motion by Carolan, Seconded by Tilkes to approve Quarterly reports for Veterans Affairs ending December 31, 2018, subject to audit. Roll Call: All Ayes. Motion Carried.

Motion by Geerts, Seconded by Tilkes to approve Quarterly reports for Veterans Affairs ending March 31, 2018, subject to audit. Roll Call: All Ayes. Motion Carried.

Lindsay Zenner left at 10:02 AM.

Motion by Geerts, Seconded by Carolan to approve and authorize Chairman Signature on the Employee Benefit Systems (EBS) (Third Party Administration) Renewal for Chickasaw County for FY 2018-2019. Roll Call: All Ayes. Motion Carried.

Motion by Geerts, Seconded by Tilkes to approve and authorize Chairman Signature on the Employee Benefit Systems (EBS) (Third Party Administration) Service Agreement Renewal for Chickasaw County for FY 2018-2019. Roll Call: All Ayes. Motion Carried.

The Board discussed the RFP's for Human Resources and Union Contracts. Also present was Paul Greufe and Ray Armel. Discussion followed. It was the consensus of the Board to review the Human Resources Request for Proposal (deletion of the following language from attorneys licensed to practice in Iowa). The County Attorney's Office will do the revision for the Board's review.

Terry Johnson and Ray Armel left at 10:50 AM.

Supervisor Carolan gave an update on Turkey River Watershed meeting held on April 26, 2018.

Supervisor Tilkes gave an update on the Northeast Community Action meeting held on April 23, 2018.

Supervisor Hackman gave an update on the County Social Services (CSS) meeting held on April 25, 2018.

Lynn Thronsdon left at 11:05 AM.

The Board allowed claims.

Received and filed in the Auditor's Office MMP Short Form for Annual Update for Facility ID #6578 located at 3331 210th Street, Waucoma, IA 52171.

Motion by Tilkes, Seconded by Zoll to adjourn at 11:15 AM. Roll Call: All Ayes. Motion Carried.

The Board convened on Tuesday, May 1, 2018 at 9:00 A.M. with the following members present: Geerts, Tilkes, Carolan, and Zoll, Absent: Hackman. The meeting was called to order by Vice-Chairman Zoll. Mail was opened and distributed.

Motion by Tilkes, Seconded by Geerts to approve agenda for May 1, 2018. Roll Call: All Ayes: Tilkes, Zoll, Carolan, and Geerts. Absent: Hackman. Motion Carried.

Motion by Geerts, Seconded by Carolan to approve the Plum Creek Golf Course Liquor License. Roll Call: Ayes: Geerts, Carolan, Tilkes, and Zoll. Absent: Hackman. Motion Carried.

Motion by Carolan, Seconded by Tilkes to adjourn at 9:01 AM. Roll Call: Ayes: Carolan, Tilkes, Geerts and Zoll. Absent: Hackman. Motion Carried.

Jacob Hackman, Chairman
Board of Supervisors

ATTEST:

Joan E. Knoll, Auditor

**COUNTY BOARD MINUTES
MAY 7, & 9, 2018**

The Board convened on Monday, May 7, 2018 at 9:00 A.M. with the following members present: Geerts, Tilkes, Zoll, and Hackman. Absent: Carolan. The meeting was called to order by Chairman Hackman. Mail was opened and distributed. Also present were Rick Holthaus, Lynn Thronson, Jennifer Schwickerath and a member from the media.

Motion by Geerts, Seconded by Zoll to approve agenda for May 7, & 9, 2018. Roll Call: Ayes: Geerts, Zoll, Tilkes, and Hackman. Absent: Carolan. Motion Carried.

Motion by Tilkes, Seconded by Zoll to approve Board Minutes for April 30, 2018 and May 1, 2018. Roll Call: Ayes: Tilkes, Zoll, Geerts, and Hackman. Absent: Carolan. Motion Carried.

Motion by Geerts, Seconded by Zoll to approve the Town & Country Club in Nashua Liquor License. Roll Call: Ayes: Geerts, Zoll, Tilkes, and Hackman. Absent: Carolan. Motion Carried.

County Engineer Dusten Rolando met with the Board at 9:05 Am to discuss road departmental activities. Topics included: MSHA training on Monday; entrance permits; ditch cleaning permits; maintenance and service of vehicles; mounting retriever for pulling up rock; heavy rains, closing roads, fixing washes; spot rock in various areas; stripped snow equipment, trucks; set box culvert 260th Street, finish up this week; V56, Autocad, plans; closing roads, rains, washes, barricades; District 2, TPMS training in Mason City; review budget numbers with Board; quote on tandem truck, Mack truck; quoted, (state bid) tractor, mower; etc.

County Engineer Dusten Rolando reviewed County Engineer's spreadsheets with the Board.

The Board also discussed ATV's & UTV's on County Roads. Also present was Sheriff Marty Hemann at 9:26 AM.

Sheriff Marty Hemann met with the Board to discuss and review an agreement for Law Enforcement Services for FY 18-19 with the City of Fredericksburg.

Motion by Tilkes, Seconded by Geerts to enter into an agreement for Law Enforcement Services for FY 18-19 with the City of Fredericksburg and authorize Chairman Signature. Roll Call: Ayes: Tilkes, Geerts, Zoll and Hackman. Absent: Carolan. Motion Carried.

Sheriff Marty Hemann also gave the Board a departmental update.

Dusten Rolando, Marty Hemann, Lynn Thronson and a member from the media left at 10:05 AM

At 10:05 AM met with Attorney Jon Swanson via phone conference. Also present was Jennifer Schwickerath.

Motion by Zoll, Seconded by Tilkes to enter into closed session at 10:07 AM under Iowa Code Section 21.5 (1) (c). Roll Call: Ayes: Zoll, Tilkes, Geerts, and Hackman. Absent: Carolan. Motion Carried.

Discussion followed.

Motion by Geerts, Seconded by Zoll to exit closed session at 10:17 AM. Roll Call: Ayes: Geerts, Zoll, Tilkes, and Hackman. Absent: Carolan. Motion Carried.
Member from the media present at 10:20 AM.

Supervisor Geerts gave the Board an update on NIRG meeting held on Thursday, May 3, 2018.

Supervisor Tilkes gave the Board an update on the Iowa Workforce meeting held on Tuesday, May 2, 2018 via phone conference.

Received and filed in the Auditor's Office MMP Short Form for Annual Update for Chambers Farms Inc. (ID #58948) located at 1195 150th Street, Ionia, Iowa. 50645.

Received and filed in the Auditor's Office MMP Short Form for Annual Update for Meirick Enterprises LLC (ID #58676) located 1099 York Avenue, Fort Atkinson, IA 52144.

Motion by Tilkes, Seconded by Geerts to adjourn at 10:24 AM. Roll Call: Ayes: Tilkes, Geerts, Zoll, and Hackman. Absent: Carolan. Motion Carried.

The Board convened on Wednesday, May 9, 2018 at 9:00 A.M. at the Community Services Building with the following members present: Tilkes, Carolan, Zoll, and Hackman. Absent: Geerts. The meeting was called to order by Chairman Hackman. Mail was opened and distributed. Also present were AJ Seely, Alan Kolbet, Travis Marvin, David Moon, Cathy Knutson, Marty Hemann, KJ Miller, Reed Palo, Mike Anderson, Dusten Rolando, Scott Egemo, Jeremy McGrath, Nate Schwickerath, Jennifer Schwickerath, Donna Geerts, and a member from the media.

Gary Therkelsen with G.J. Therkelsen and Associates, Inc. gave an overview presentation of the study of the land mobile radio systems and facilities operated within the County for public safety and public service operations. Mr. Therkelsen gave the Board a final report of the study with the findings and recommendations.

The Board also received a letter of support for the Chickasaw County Communication Project from the 911 Commission Chairperson Steve Geerts.

The Board will review the report from G.J. Therkelsen and Associates, Inc.

Motion by Carolan, Seconded by Tilkes to adjourn at 10:35 AM. Roll Call: Ayes: Carolan, Tilkes, Zoll and Hackman. Absent: Geerts. Motion Carried.

Jacob Hackman, Chairman
Board of Supervisors

ATTEST:

Joan E. Knoll, Auditor

**COUNTY BOARD MINUTES
MAY 14, 2018**

The Board convened on Monday, May 14, 2018 at 9:00 A.M. with the following members present: Tilkes, Carolan, Zoll, and Hackman. Absent: Geerts. The meeting was called to order by Chairman Hackman. Mail was opened and distributed. Also present were Rick Holthaus, Ray Armel, Terry Johnson Lynn Thronsdon, and a member from the media.

Motion by Zoll, Seconded by Tilkes to approve agenda for May 14, 2018. Roll Call: Ayes: Zoll, Tilkes, Carolan, and Hackman. Absent: Geerts. Motion Carried.

Motion by Zoll, Seconded by Carolan to approve Board Minutes for May 7 & 9, 2018. Roll Call: Ayes: Zoll, Carolan, Tilkes, and Hackman. Absent: Geerts. Motion Carried.

Judy Funk present at 9:03 AM.

Data Processing Manager Ray Armel met with the Board to discuss the purchase of laptops for the Public Health and Home Care Services Agency. Quote received from 20/20 Fx in the amount of \$11,722.20 for six (6) laptops.

Motion by Tilkes, Seconded by Carolan to approve the purchase from 20/20 Fx in the amount of \$11,722.20 for six (6) laptops for the Public Health and Home Care Services Agency as per the recommendation of the Data Processing Manager. Roll Call: Ayes: Tilkes, Carolan, Zoll, and Hackman. Absent: Geerts. Motion Carried.

Mr. Armel also gave the Board an overview of the Data Processing Budget in detail from July 1, 2017 to the present excluding salary and benefits.

Marty Hemann present at 9:10 AM.

Motion by Carolan, Seconded by Tilkes to acknowledge the hiring of Ashley Youngberg as Conservation Aide-Summer Help at the rate of \$10.00 per hour effective May 14, 2018. Roll Call: Ayes: Carolan, Tilkes, Zoll, and Hackman. Absent: Geerts. Motion Carried.

Motion by Zoll, Seconded by Carolan to accept the resignation of Kathy Babcock as HIPAA Compliance Officer. Roll Call: Ayes: Zoll, Carolan, Tilkes, and Hackman. Absent: Geerts. Motion Carried.

Motion by Carolan, Seconded by Tilkes to acknowledge the resignation of Diana Nath as Homemaker Health Aide effective May 31, 2018. Roll Call: Ayes: Carolan, Tilkes, Zoll, and Hackman. Absent: Geerts. Motion Carried.

Motion by Carolan, Seconded by Zoll to acknowledge the resignation of Keri M. Stepan as Jail Administrator effective May 22, 2018. Roll Call: Ayes: Carolan, Zoll, Tilkes, and Hackman. Absent: Geerts. Motion Carried.

Marty Hemann left at 9:20 AM.

Judy Funk, representing Heartland Insurance Risk Pool met with the Board for the General Liability Insurance review and overview of the county's insured schedules for property and equipment, with discussion following.

Motion by Zoll, Seconded by Carolan to approve and authorize Chairman signature on the FY 2018-2019 liability insurance renewal with Heartland Insurance Risk Pool. Roll Call: Ayes: Zoll, Carolan, Tilkes, and Hackman. Absent: Geerts. Motion Carried.

Ray Armel left at 9:58 AM.

Jeremy McGrath present at 10:05 AM.

County Engineer Dusten Rolando met with the Board to discuss road departmental activities. Topics included: flood repair all week, washes; crossroad pipe work at 180th Street; continue with flood work this week, repairs; picking up signs, moving signs, washes; muted training; tractor, mower, state price, quote; maintenance of vehicles and services of vehicles; blading operations, normal rounds; spot rock Ivanhoe Avenue; other spots; 260th Street box culvert complete; moved to Jasper Avenue; box culvert; box culvert, Pembroke Avenue; Bridge information Alta Vista bridge, Calhoun Burns; getting bridge information, protects, together; ICEA executive Board meeting in Des Moines,; tractor, mower, diamond; tandem truck, Mack quote; summer help; etc.

EMA/911 Director AJ Seely met with the Board to discuss FY 18 Capital Projects funding. Mr. Seely gave the Board an overview of the 911 Dispatch Center and quote plus dispatch UPS quote. The quote from Evans Furniture by Racom for the 911 Dispatch Center (custom) was in the amount of \$46,542.14 which includes installation. The quote from Racom-critical communication for Dispatch UPS system in the amount of \$13,899.85. Mr. Seely would like to spend the remaining balance of \$54,523.67 from the Capital Projects Fund (1500). Discussion followed.

Motion by Zoll, Seconded by Carolan to accept the quote from Evans Furniture by Racom in the amount of \$46,542.14 to purchase the 911 Dispatch Center and the expenditure would be made from the Capital Projects Fund (1500) as per the recommendation of the EMA/911 Director. Roll Call: Ayes: Zoll, Carolan, Tilkes, and Hackman. Absent: Geerts. Motion Carried.

The Board would like more information regarding the Dispatch UPS system.

The Board allowed claims.

Supervisor Zoll gave the Board an update on the Heartland meeting held on Thursday, May 10, 2018 and also the Landfill meeting held on Thursday, May 10, 2018 in the evening.

Received and filed in the Auditor's Office MMP Short Form for Annual Update for Haefflinger Site #68501 located at 1441 130th Street, Alta Vista, IA 50603.

Received and filed in the Auditor's Office Verification of County Receipt for Manure Management Plans & Plan Updates for J & J Unlimited in Section 16 of Jacksonville Township located at 2480 150th Street, New Hampton, IA 50659.

Received and filed in the Auditor's Office Jendro Sanitation for rural recycling collection routes for the month of May, 2018.

Motion by Carolan, Seconded by Tilkes to adjourn at 11:15AM. Roll Call: Ayes: Carolan, Tilkes, Zoll and Hackman. Absent: Geerts. Motion Carried.

Jacob Hackman, Chairman
Board of Supervisors

ATTEST:

Joan E. Knoll, Auditor

COUNTY BOARD MINUTES MAY 21, 2018

The Board convened on Monday, May 21, 2018 at 9:00 A.M. with the following members present: Tilkes, Carolan, Zoll, and Hackman. Absent: Geerts. The meeting was called to order by Chairman Hackman. Mail was opened and distributed. Also present were Rick Holthaus, Jennifer L. Schwickerath, Jeremy McGrath, Dusten Rolando, and a member from the media.

Motion by Carolan, Seconded by Tilkes to approve agenda for May 21, 2018. Roll Call: Ayes: Zoll, Tilkes, Carolan, and Hackman. Absent: Geerts. Motion Carried.

Motion by Tilkes, Seconded by Zoll to approve Board Minutes for May 14, 2018. Roll Call: Ayes: Zoll, Carolan, Tilkes, and Hackman. Absent: Geerts. Motion Carried.

The Board met with County Attorney Jennifer Schwickerath to discuss ATV's & UTV's on County Roads. The County Attorney sent e-mails to the Board from the General Liability Insurance Carrier and other research correspondence for the Board to review. County Engineer also has correspondence from about five years ago that probably needed to be updated. The County Engineer has a District II meeting scheduled for May 31, 2018 and this matter could be discussed at the meeting. The County Engineer will update the Board after the meeting of his findings.

The Board received four Requests for Proposals. The RFP's were from PJ Greufe & Associates LLC in Davenport, Iowa, Ahlers Cooney, P.C. in Des Moines, Iowa, Law Offices of Anderson, Wilmarth, Van Der Maaten, Belay, Fretheim, Gipp & Zahasky in Decorah, Iowa, and Lynch Dallas, P.C. of Cedar Rapids, Iowa.

The Board discussed the requests for proposals. Discussion regarding travel and miscellaneous expenses.

Motion by Carolan, Seconded by Zoll to accept the proposal from PJ Greufe & Associates, LLC for Human Resources Services in the amount of \$1500.00 per month and Union negotiations services for \$5000.00 per the life of the contract for the Sheriff's office contract and other contracts shall be negotiated at no additional cost to the County. Roll Call: Ayes: Carolan, Zoll, Tilkes, and Hackman. Absent: Geerts. Motion Carried.

Public Health and Home Care Services Administrator Kathy Babcock met with the Board to discuss the tobacco policy with Prairie View Management, Inc who leases the Heritage Residence from the County. Ms. Babcock informed the Board the Prairie View Management, Inc. purchased a see thru portable shed that Prairie View Management Inc. to place on skids to make it portable for the residents to do their smoking. The Board deferred any action at this time. Ms. Babcock and Chairman Hackman will contact Prairie View Management, Inc. to address some of their concerns and update the Board at a later time of their findings.

The Board discussed the remaining balance of the Capital Projects fund-Tower Project. It was the consensus of the Board not to carryover the remaining balancing in FY 2017-18 and added to the FY 2018-19. The remaining balance will remain in the Capital Projects fund.

County Engineer Dusten Rolando met with the Board to discuss road departmental activities. Topics included: Flood repair, continued all week; maintenance and service of vehicles; insurance meeting, county wide; sign repair, New Hampton Township; getting quote, prices, tractor, mower; spot rocking in various areas; blading gravels, dust control areas; Jasper Avenue, box culvert, open it today; V56 paving plans, preliminary information; INRCOG meeting in Waterloo; department head meeting; etc.

Motion by Zoll, Seconded by Tilkes to approve the hiring of Trevor Ambrose as part-time summer help at the hourly rate of \$11.75 effective May 21, 2018. Roll Call: Ayes: Zoll, Tilkes, Carolan, and Hackman. Absent: Geerts. Motion Carried.

The County Engineer also discussed with the Board the hiring of a new employee. This employee would be a floater in the Secondary Road Department.

Motion by Carolan, Seconded by Tilkes to allow the County Engineer to hire an additional employee for the Secondary Road Department. Discussion followed. Roll Call: Ayes: Carolan, Tilkes, Zoll and Hackman. Absent: Geerts. Motion Carried.

Land Use Administrator Stacie Schutte met with the Board to approve a resolution for a minor subdivision for Joel L. Gray.

Motion by Tilkes, Seconded by Zoll to approve the resolution for a minor subdivision for Joel L. Gray as per the recommendation of the Land Use Administrator. Roll Call: Ayes: Tilkes, Zoll, Carolan, and Hackman. Absent: Geerts. Motion Carried. RESOLUTION 05-21-18-21 A RESOLUTION APPROVING THE MINOR SUBDIVISION PLAT OF PARCEL 2018-26 IN THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER IN SECTION 9, TOWNSHIP 95 NORTH, RANGE 14 WEST OF THE 5TH P.M., CHICKASAW COUNTY, IOWA. WHEREAS, ON THE 21ST DAY of May 2018 at a regular meeting by the Board of Supervisors, Chickasaw County, Iowa a minor subdivision plat of Parcel 2018-26 in the Southeast Quarter of the Southeast Quarter in Section 9, Township 95 North, Range 14 West of the 5th P.M., Chickasaw County, Iowa was presented. WHEREAS, the minor subdivision plat of Parcel 2018-26 in the Southeast Quarter of the Southeast Quarter in Section 9, Township 95 North, Range 14 West of the 5th P.M., Chickasaw County, Iowa has been considered and should be approved. NOW, THEREFORE, it is hereby resolved by the Board of Supervisors, Chickasaw County, Iowa that said Minor Subdivision Plat be approved, accepted and the Chairman is hereby directed to certify this Resolution of Approval. PASSED AND APPROVED on this 21st DAY of May 2018. /ss/ Jacob Hackman, Chairman, Board of Supervisor. ATTEST: /ss/ Joan E. Knoll, Auditor

Staci Schutte also discussed with the Board a resolution approving the septic permit fee for the Chickasaw County environmental health department.

Motion by Carolan, Seconded by Tilkes to approve the resolution for septic permit fee for the Chickasaw County environmental health department as per the recommendation of the Land Use Administrator. Roll Call: Ayes: Carolan, Tilkes, Zoll, and Hackman. Absent: Geerts. Motion Carried.

RESOLUTION 05-21-18-22 A RESOLUTION APPROVING THE SEPTIC PERMIT FEE FOR THE CHICKASAW COUNTY ENVIRONMENTAL HEALTH DEPARTMENT. WHEREAS, ON THE 21ST DAY of May 2018 at a regular meeting by the Board of Supervisors, Chickasaw County, Iowa a resolution to set the fee for a permit to install an private onsite wastewater system at \$100 was presented. WHEREAS, the new fee of \$100 for a septic permit has been considered and should be approved. NOW, THEREFORE, it is hereby resolved by the Board of Supervisors, Chickasaw County, Iowa that the septic permit fee of \$100 has been accepted and the Chairman is hereby directed to certify this Resolution of Approval. PASSED AND APPROVED on this 21st DAY of MAY 2018. /ss/ Jacob Hackman, Chairman, Board of Supervisors. ATTEST: /ss/ Joan E. Knoll, Auditor

Staci Schutte also gave a Landfill update.

The Board was updated on the Radio Communications Project.

Supervisor Hackman informed the Board that the State Medical Examiners fees will increase from \$1400.00 to \$1900.00 effective July 1, 2018.

Supervisor Hackman will be attending a County Social Services meeting today at 2:00 PM regarding the disbandment of the 28E agreement.

Motion by Carolan, Seconded by Tilkes to adjourn at 10:45 AM. Roll Call: Ayes: Carolan, Tilkes, Zoll and Hackman. Absent: Geerts. Motion Carried.

Jacob Hackman, Chairman
Board of Supervisors

ATTEST:

Joan E. Knoll, Auditor

**COUNTY BOARD MINUTES
MAY 28 & 29, 2018**

The Courthouse and offices were closed on Monday, May 28, 2018 in observance of the Memorial Day Holiday.

The Board convened on Tuesday, May 29, 2018 at 9:00 A.M. with the following members present: Tilkes, Geerts, and Hackman. Absent: Carolan and Zoll. The meeting was called to order by Chairman Hackman. Mail was opened and distributed. Also present were Rick Holthaus, David Boss, Katie Boehmer, Randy Nosbisch, and Lynn Thronson.

Motion by Geerts, Seconded by Tilkes to approve agenda for May 28, & 29, 2018. Roll Call: Ayes: Geerts, Tilkes, and Hackman. Absent: Carolan and Zoll. Motion Carried.

Supervisor Zoll present at 9:02 AM.

Member from the media present at 9:05 AM.

Motion by Tilkes, Seconded by Zoll to approve Board Minutes for May 21, 2018. Roll Call: Ayes: Tilkes, Zoll, Geerts, and Hackman. Absent: Carolan. Motion Carried.

Veterans Affairs Commission Board Chairman David Boss met with the Board to appoint one member to the Veterans Affairs Commission.

Motion by Geerts, Seconded by Tilkes to acknowledge/accept the appointment of Randy Nosbisch as a member to the Veterans Affairs Commission for a three year terms (July 1, 2018 to June 30, 2021.) Roll Call: Ayes: Geerts, Tilkes, Zoll, and Hackman. Absent: Carolan. Motion Carried.

Mr. Boss also gave the Board a departmental update. Mr. Boss informed the Board that the Veteran Affairs Director is attending National training in Reno, Nevada this week. Mr. Boss also informed the Board that some of the grant money (FY 17-18) may be returned to the State and the grant will be reapplied for FY 18-19 for the full amount and discussed the transportation costs for the veterans to utilize the Floyd County van will probably increase in FY 18-19.

David Boss, Katie Boehmer, and Randy Nosbisch left at 9:08 AM.

Custodian Dave Gorman met with the Board to discuss and review the quote for downspouts at the Heritage Residence. The quote was received from Kohlmeyer, Inc. in the amount of \$1460.00. Mr. Gorman gave a department update. Supervisor Hackman discussed with the Board a claim for carpet tiles for the Jail Building. The claim was pulled for payment and tabled until Supervisor Hackman will research the claim and updates the Board of his findings at a later date.

Supervisor Geerts gave the Board an update on the status of the fireworks ordinance. Mr. Geerts will contact the County Attorney's Office and will be placed on the agenda for next week.

The Board reviewed the Conservation annual report for FY 2016-2017.

Motion by Geerts, Seconded by Zoll to approve Conservation annual report for FY 2016-2017. Roll Call: Ayes: Geerts, Zoll, Tilkes, and Hackman. Absent: Carolan. Motion Carried.

Jeremy McGrath met with the Board to discuss the ambulance. Also present were Deb Larsen and Mark Huegel. Mr. McGrath also addressed the Board of his concerns of possible comment made at a 911 meeting held on May 8, 2018 regarding the Ambulance (Contract). The Board informed Mr. McGrath that this matter should be addressed at an Ambulance Council Meeting.

Ray Armel present at 10:00 AM.

Nate Schwickerath present at 10:08 AM.

Nate Schwickerath and Deb Larsen left at 10:15 A.M.

Data Processing Manager Ray Armel met with the Board to discuss and review a quote for three (3) laptops for the Medical Examiners Investigators. Quote received from 20/20 FX in the amount of \$3,232.80.

Motion by Geerts, Seconded by Tilkes to accept the quote from 20/20 FX in the amount of \$3,232.80 for three (3) laptops for the Medical Examiners Investigators and the expense be paid out of the Data Processing Budget as per the recommendation of the Data Processing Manager. Roll Call: Ayes: Geerts, Tilkes, Zoll, and Hackman. Absent: Carolan. Motion Carried.

Jeremy McGrath, Ray Armel, and Mark Huegel left at 10:25 AM.

Lynn Thronson and a member from the media left at 10:28AM.

Supervisor Tilkes gave the Board an update on the Northeast Iowa Community Action meeting held on May 21, 2018.

Supervisor Hackman gave the Board an update on the County Social Services Meeting held on May 23, 2018 and the Pathways meeting held on May 21, 2018.

The Board allowed claims.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Ron Swestka Farm-North Site (ID#59071) located at 18649 Valley Avenue, Cresco, IA 52136.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Schulz Farms Partnership-Home Farm (ID#58254) located at 2581 220th Street, New Hampton, IA 50659.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Schulz Farms Partnership-South Site (ID#62397) located at 2271 Pembroke Avenue, New Hampton, IA 50659.
Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Walt Wendland (ID #63876) located 3269 249th Street, Waucoma, IA 52171

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Aquamarinebrook LLC (ID #68473) located at 1271 Jasper Avenue, New Hampton, IA 50659

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Rubybrook LLC (ID #68474) located at 1635 Durham Avenue, New Hampton, IA 50659.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Peachwood Creek, LLC (ID#66108) located at 1178 Pembroke Avenue, Lawler, IA 52154.

Received and filed in the Auditor's Office Verification of County Receipt for Manure Management Plans for Chris Reicks (ID#64786) in Section 11 of Utica Township located at 3060 160th Street, Lawler, IA 52154.

Motion by Tilkes, Seconded by Geerts to adjourn at 10:41 AM. Roll Call: Ayes; Tilkes, Geerts, Zoll, and Hackman. Absent: Carolan. Motion Carried.

Jacob Hackman, Chairman
Board of Supervisors

ATTEST:

Joan E. Knoll, Auditor

**COUNTY BOARD MINUTES
JUNE 4, 2018**

The Board convened on Monday, June 4, 2018 at 8:00 A.M. with the following members present: Tilkes, Carolan, Zoll, and Hackman. Absent: Geerts. The meeting was called to order by Chairman Hackman. Mail was opened and distributed. Also present were Paul Greufe and Ray Armel.

Motion by Carolan, Seconded by Zoll to approve agenda for June 4, 2018. Roll Call: Ayes: Carolan, Zoll, Tilkes and Hackman. Absent: Geerts. Motion Carried.

Motion by Zoll, Seconded by Tilkes to approve Board Minutes for May 28 & 29, 2018. Roll Call: Ayes: Zoll, Tilkes, Carolan, and Hackman. Absent: Geerts. Motion Carried.

HR Consultant Paul Greufe met with the Board to discuss and review the revisions to the Chickasaw County Handbook. Also present were Ray Armel, Staci Schutte, Jennifer Schwickerath, John Murray, Dusten Rolando, and a member from the media. Mr. Greufe reviewed the revisions of the Chickasaw County Handbook. Discussion followed. Mr. Greufe will make some additional revisions to the handbook for the Board to review.

Supervisor Geerts present at 8:20 AM.

Staci Schutte left at 8:20 AM.

HR Consultant Paul Greufe, Ray Armel, Jennifer Schwickerath, John Murray, and Dusten Rolando left at 8:50 AM

Assistant County Attorney Mark Huegel met with the Board to review the Resolution to set the public hearing for the Fireworks Ordinance.

Motion by Zoll, Seconded by Carolan to approve Resolution directing the Chickasaw County Auditor to publish notice of hearing on the adoption of an ordinance providing the general requirements regarding the sale of consumer fireworks and use and discharge of consumer fireworks and fireworks display within the unincorporated areas of Chickasaw County, Iowa, Ordinance No. V-14. Roll Call: All Ayes. Motion Carried. **RESOLUTION NO. 06-04-18-23**
RESOLUTION DIRECTING THE CHICKASAW COUNTY AUDITOR TO PUBLISH NOTICE OF HEARING ON THE ADOPTION OF AN ORDINANCE PROVIDING FOR GENERAL REQUIREMENTS REGARDING THE SALE OF CONSUMER FIREWORKS AND USE AND DISCHARGE OF CONSUMER FIREWORKS AND FIREWORKS DISPLAY WITHIN THE UNINCORPORATED AREAS OF CHICKASAW COUNTY, IOWA, ORDINANCE NO. V-14 WHEREAS, the Board of Supervisors of Chickasaw County, Iowa, has determined that the safety of the citizens of Chickasaw County, Iowa require the adoption of an ordinance providing for general requirements regarding the sale of consumer fireworks and use and discharge of consumer fireworks and fireworks display within the unincorporated areas of Chickasaw County, Iowa and **WHEREAS**, the Chickasaw County, Iowa Board of Supervisors has caused to be prepared and filed with the Chickasaw County Auditor, a copy of the ordinance providing for general requirements regarding the sale of consumer fireworks and use and discharge of consumer fireworks and fireworks display within the unincorporated areas of Chickasaw County, Ordinance No. V-14, and **WHEREAS**, a public hearing shall be set at which time and place the said Chickasaw County, Iowa Board of Supervisors will consider arguments for or against the adoption of the proposed ordinance providing for general requirements regarding the sale of consumer fireworks and use and discharge of consumer fireworks and fireworks display within the unincorporated areas of Chickasaw County, Iowa. **NOW, THEREFORE, BE IT HEREBY RESOLVED** that a public hearing thereon will be held in the Chickasaw County Board of Supervisors meeting room at the

Courthouse in New Hampton, Chickasaw County, Iowa on the 18th day of June, 2018, at 11:30 a.m., at which time and place the Chickasaw County Board of Supervisors will consider arguments for or against the adoption of the proposed ordinance. **BE IT FURTHER RESOLVED** the Chickasaw County Auditor is hereby authorized and directed to cause to be published notice of such hearing on the time not less than four (4) days or more than twenty (20) days prior to the date herein established for hearing as provided by law. A copy of said Notice of Public Hearing is attached hereto marked Exhibit "A", and is incorporated herein as though set forth verbatim. BOARD OF SUPERVISORS, CHICKASAW COUNTY, IOWA /ss/ Jacob Hackman, Chairman. ATTEST: /ss/ Joan E. Knoll, Auditor **EXHIBIT "A" NOTICE OF PUBLIC HEARING** The Chickasaw County Board of Supervisors will hold a public hearing at 11:30 o'clock a.m. on the 18th day of June, 2018, in the Board of Supervisors' meeting room at the Courthouse in New Hampton, Iowa. The purpose of this hearing is to consider Chickasaw County Ordinance No. V-14, an ordinance providing for general requirements regarding the sale of consumer fireworks and use and discharge of consumer fireworks and fireworks display within the unincorporated areas of Chickasaw County. This ordinance will protect and preserve the rights, privileges and property of Chickasaw County and its residents and preserve and improve the peace, safety, health, welfare and comfort and convenience of its residents by providing for general requirements regarding the sale of consumer fireworks and use and discharge of consumer fireworks and fireworks display within the unincorporated areas of Chickasaw County. A copy of the proposed ordinance is available at the office of the Chickasaw County Auditor for public inspection and copies may be obtained at the Auditor's Office. Anyone wishing to speak in support of or opposition of this ordinance should be present at this hearing. Written comments in support or opposition of this ordinance may be sent to Board of Supervisors, Box 311, New Hampton, Iowa 50659 on or before the date set for hearing. Notice is hereby given that pursuant to Iowa Code Section 331.302(5), the Chickasaw County Board of Supervisors are suspending the multiple reading requirements provided for in Section 331.302 and plan to approve this ordinance at this meeting.

The Board recessed at 9:15 AM and reconvened at 9:30 AM

County Engineer Dusten Rolando met with the Board to discuss road departmental activities. Topics included: 5-29-18: work orders, driveways, etc; flood repairs, pulling up rock in ditches; maintenance and services of vehicles; starting mower setup, blades; dust control areas, getting areas ready; spot rocking in various areas; blading operations continue; day labor projects on Jasper Avenue; cleaning off bridge members, critical inspection; salt building, wall repair; V-56 plans, quantities; District 2 meeting, Decorah this Thursday; pile driving, infraction, Cheyenne Ave bridge; working on getting samples of rock for resurfacing; 6-4-18: Memorial day holiday; pulling rock out of ditches, various locations; repair on LaSalle Avenue; driveway repair work, various locations; sign repairs in various locations, mowed lawns, all shops; blading gravel roads, dust control areas; hauling spot rock, dust control areas; cleaning critical bridges; V56 plans, continues , quantities; asbestos remediation, Cheyenne Bridge; District 2 meeting in Decorah; today approve mower tractor; approve equipment operator start June 11, 2018; review handbook today, etc.

Motion by Carolan, Seconded by Tilkes to approve the hiring of Brent Steinlage as Equipment Operator at the hourly rate of \$17.06 effective June 11, 2018. Roll Call: Ayes: Carolan, Tilkes, Zoll, and Hackman. Nays: Geerts. Motion Carried.

Motion by Tilkes, Seconded by Geerts to enter into a 28 E agreement with Bremer County for bridge construction project BROS-Swap-C009 (79)—5F19. Roll Call: All Ayes. Motion Carried.

Motion by Carolan, Seconded by Tilkes to authorize the purchase of a 2017 6120E John Deere tractor (with 100 hours) and diamond mower from Diamond Mowers, Inc. in the amount of \$139,356.00 (State bid) as per the recommendation of the County Engineer. Roll Call: All Ayes. Motion Carried.

Motion by Carolan, Seconded by Geerts to authorize Chairman Signature on the Farm Services Agency contract for the Flick property. Roll Call: All Ayes. Motion Carried.

Motion by Geerts, Seconded by Tilkes to authorize Chairman Signature on the Plan document and summary plan description for the Chickasaw County major medical plan effective July 1, 2018. Roll Call: All Ayes. Motion Carried.

Motion by Geerts, Seconded by Zoll to authorize Chairman Signature on the letter of support for the City of New Hampton bike/walk trail. Roll Call: All Ayes. Motion Carried.

Supervisor Zoll, Lynn Thronson, and a member from the media left at 10:10 AM.

The Board recessed at 10:10 AM and reconvened at 11:00 AM

Motion by Tilkes, Seconded by Carolan to approve the Liquor license for Chickasaw County Firefighters Association. Roll Call: Ayes: Tilkes, Carolan and Hackman. Abstain: Geerts. Absent Zoll. Motion Carried.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Bill Palmersheim-Palmersheim Pork Farm (ID #61606)) in Section 31 of Jacksonville Township located at 2225 130th Street, New Hampton, IA 50659.

Motion by Carolan, Seconded by Tilkes to adjourn at 11:01 AM. Roll Call: Ayes: Carolan, Tilkes, Geerts, and Hackman. Absent: Zoll. Motion Carried.

Jacob Hackman, Chairman
Board of Supervisors

ATTEST:

Joan E. Knoll, Auditor

**COUNTY BOARD MINUTES
JUNE 11 and 12, 2018**

The Board convened on Monday, June 11, 2018 at 9:00 A.M. with the following members present: Tilkes, Zoll, Geerts, and Hackman. Absent: Carolan. The meeting was called to order by Chairman Hackman. Also present were Rick Holthaus, Marty Hemann, Mark Huegel, and a member from the media.

Motion by Zoll, Seconded by Geerts to approve agenda for June 11 & 12, 2018. Roll Call: Ayes: Zoll, Geerts, Tilkes, and Hackman. Absent: Carolan. Motion Carried.

Motion by Zoll, Seconded by Tilkes to approve Board Minutes for June 4, 2018. Roll Call: Ayes: Zoll, Tilkes, Geerts, and Hackman. Absent: Carolan. Motion Carried.

Sheriff Marty Hemann met with the Board to review bids for equipping the 2018 Dodge Charger. Bids received from Karl Emergency Vehicles in the amount of \$9,453.08 and Keltek Incorporated in the amount of \$9,751.57.

Motion by Geerts, Seconded by Tilkes to accept the bid from Karl Emergency Vehicles in the amount of \$9,453.08 to equip the 2018 Dodge Charger as per the recommendation of the Sheriff and expenditure will be made in FY 2018-2019 budget. Roll Call: Ayes: Geerts, Tilkes, Zoll, and Hackman. Absent: Carolan. Motion Carried.

Sheriff Hemann gave the Board an update on the Jail Administrator Position.

Motion by Geerts, Seconded by Zoll to acknowledge the hiring of Jordan Gansen from Deputy Sheriff to Jail Administrator as per union contract effective June 4, 2018 as per the recommendation of the Sheriff. Roll Call: Ayes: Geerts, Zoll, Tilkes, and Hackman. Absent: Carolan. Motion Carried.

Sheriff Hemann discussed with the Board of filling the vacancy created from the previous Jail Administrator position. Discussion followed. Sheriff Hemann asked the Board permission to hire a jailer for third shift and still maintain 17 staff members. Three (Tilkes, Geerts, and Hackman) of the four Board members gave Sheriff Hemann consensus to begin the hiring process of a jailer for third shift.

Sheriff Marty Hemann gave a departmental update. Sheriff Hemann gave the Board a handout of the maximum number of inmates per day for the months of March, April, May, and June 11, 2018. Sheriff Hemann also presented to the Board the cost of housing inmate (s) in the Bremer County Jail for the month of May 2018 for 72 days at \$50.00 per day. The housing of inmate(s) per day at the Bremer County Jail will increase from \$50.00 per day to \$55.00 per day effective July 1, 2018.

Garth Griffin met with the Board to discuss the intersection of 190th Street and Mission Avenue. Also present were Nancy Griffin, Dusten Rolando, Larry Brunning, Marty Hemann, John Murray, and Ken Rasing. The County Engineer reviewed the intersection and both parties suggested options regarding the intersection. The County Engineer will further investigate and discuss the options regarding the intersection of 190th Street and Mission Avenue and give his recommendation to the Board at a later date.

Ray Armel present at 10:15 AM.

Larry Brunning left at 10:20 AM.

Mike Kennedy and AJ Seely present at 10:20 AM.

Garth and Nancy Griffin left at 10:30 AM.

Donna Geerts present at 10:30 AM.

Supervisor Hackman updated the Board on the Investigation Report from Joseph Gamble. A copy of the report was distributed among the Board of Supervisors and the public.

Mike Kennedy, Ken Rasing, John Murray, Donna Geerts, and AJ Seely left at 10:39 AM.

Motion by Geerts, Seconded by Zoll to acknowledge the resignation of Stephanie Schueth as Secretary/ 911 Data Base Coordinator effective July 2, 2018. Roll Call: Ayes: Geerts, Zoll, Tilkes, and Hackman. Absent: Carolan. Motion Carried.

The Board reviewed the following Resolutions for Interfund Operating Transfers for FY 2018-2019.

Motion by Geerts, Seconded by Tilkes to approve Resolution for Interfund Operating Transfer. Roll Call: Ayes: Geerts, Tilkes, Geerts, and Hackman. Absent: Carolan. Motion Carried. **RESOLUTION 06-11-18-25 RESOLUTION FOR INTERFUND OPERATING TRANSFERS** WHEREAS, it is desired to authorize the County Auditor to periodically transfer funds from the General Basic Fund to the Ambulance Fund during the FY 2018-2019 budget year, and WHEREAS, said transfers must be in accordance with Section 331.432, Code of Iowa, and NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Chickasaw County, Iowa, as follows: 1. The total maximum transfers from the General Basic Fund to the Ambulance Fund for the fiscal year beginning July 1, 2018 shall not exceed \$50,000. 2. The amount of any transfer shall not exceed available fund balances in the transferring fund. 3. The Auditor is directed to correct her books when said operating transfers are made and notify the Treasurer of the amounts of said transfers. PASSED, APPROVED, and adopted this 11th day of June, 2018 the vote thereon being as follows: AYES: /ss/ Jacob Hackman, Tim Zoll, Steve Geerts, and David Tilkes. NAYS: None. ATTEST: /ss/ Joan E. Knoll, Auditor

Motion by Zoll, Seconded by Geerts to approve Resolution for Interfund Operating Transfer. Roll Call: Ayes: Zoll, Geerts, Tilkes, and Hackman. Absent: Carolan. Motion Carried. **RESOLUTION NO. 06-11-18-26 RESOLUTION FOR INTERFUND OPERATING TRANSFERS** WHEREAS, it is desired to authorize the County Auditor to periodically transfer funds from the General Basic Fund to the General Supplemental Fund during the FY 2018-2019 budget year, and WHEREAS, said transfers must be in accordance with Section 331.432, Code of Iowa, and NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Chickasaw County, Iowa, as follows: 1. The total maximum transfers from the General Basic Fund to the General Supplemental Fund for the fiscal year beginning July 1, 2018 shall not exceed \$400,000. 2. The amount of any transfer shall not exceed available fund balances in the transferring fund. 3. The Auditor is directed to correct her books when said operating transfers are made and notify the Treasurer of the amounts of said transfers. PASSED, APPROVED, and adopted this 11th day of June, 2018 the vote thereon being as follows: AYES: /ss/ Jacob Hackman, Tim Zoll, Steve Geerts, and David Tilkes. NAYS: None ATTEST: /ss/ Joan E. Knoll, Auditor

Motion by Geerts, Seconded by Zoll to approve Resolution for Interfund Operating Transfer. Roll Call: Ayes: Geerts, Zoll, Tilkes, and Hackman. Absent: Carolan. Motion Carried. **RESOLUTION 06-11-18-27 RESOLUTION FOR INTERFUND OPERATING TRANSFERS** WHEREAS, it is desired to authorize the County Auditor to periodically transfer funds from the General Basic Fund to the Landfill Fund during the FY 2018-2019 budget year, and WHEREAS, said transfers must be in accordance with Section 331.432, Code of Iowa, and NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Chickasaw County, Iowa, as follows: 1. The total maximum transfers from the General Basic Fund to the Landfill Fund for the fiscal year beginning July 1, 2018 shall not exceed \$25,000. 2. The amount of any transfer shall not exceed available fund balances in the transferring fund. 3. The Auditor is directed to correct her books when said operating transfers are made and notify the Treasurer of the amounts of said transfers. PASSED, APPROVED, and adopted this 11th day of June,

2018 the vote thereon being as follows: AYES: /ss/ Jacob Hackman, Tim Zoll, Steve Geerts, and David Tilkes. NAYS: None ATTEST: /ss/ Joan E. Knoll, Auditor

Motion by Geerts, Seconded by Tilkes to approve Resolution for Interfund Operating Transfer. Roll Call: Ayes: Geerts, Tilkes, Zoll, and Hackman. Absent: Carolan. Motion Carried. **RESOLUTION 06-11-18-28 RESOLUTION FOR INTERFUND OPERATING TRANSFER** WHEREAS, it is desired to authorize the County Auditor to periodically transfer funds from the Rural Services Basic Fund to the Secondary Road Fund during the FY 2018-2019 budget year, and WHEREAS, said transfers must be in accordance with Section 331.432, Code of Iowa, and NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Chickasaw County, Iowa, as follows: 1. The total maximum transfers from the Rural Services Basic Fund to the Secondary Road Fund for the fiscal year beginning July 1, 2018 shall not exceed \$1,738,663.00. 2. The amount of any transfer shall not exceed available fund balances in the transferring fund. 3. The Auditor is directed to correct her books when said operating transfers are made and notify the Treasurer of the amounts of said transfers. PASSED, APPROVED, and adopted this 11th day of June, 2018 the vote thereon being as follows: AYES: /ss/ Jacob Hackman, Tim Zoll, Steve Geerts, and David Tilkes. NAYS: None ATTEST: /ss/ Joan E. Knoll, Auditor

Motion by Zoll, Seconded by Tilkes to approve Resolution for Interfund Operating Transfer. Roll Call: Ayes: Zoll, Tilkes, Geerts, and Hackman. Absent: Carolan. Motion Carried. **RESOLUTION 06-11-18-29 RESOLUTION FOR INTERFUND OPERATING TRANSFER** WHEREAS, it is desired to authorize the County Auditor to periodically transfer funds from the Rural Services Basic Fund to the Landfill Fund during the FY 2018-2019 budget year, and WHEREAS, said transfers must be in accordance with Section 331.432, Code of Iowa, and NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Chickasaw County, Iowa, as follows: 1. The total maximum transfers from the Rural Services Basic Fund to the Landfill Fund for the fiscal year beginning July 1, 2018 shall not exceed \$25,000. 2. The amount of any transfer shall not exceed available fund balances in the transferring fund. 3. The Auditor is directed to correct her books when said operating transfers are made and notify the Treasurer of the amounts of said transfers. PASSED, APPROVED, and adopted this 11th day of June, 2018 the vote thereon being as follows: AYES: /ss/ Jacob Hackman, Tim Zoll, Steve Geerts, and David Tilkes. NAYS: None ATTEST: /ss/ Joan E. Knoll, Auditor

The Board reviewed the Department Appropriations Resolutions for FY 2018-2019.

Motion by Geerts, Seconded by Zoll to approve Resolution Departmental Appropriations for FY 2018-2019. Roll Call: Ayes: Geerts, Zoll, Tilkes, and Hackman. Absent: Carolan. Motion Carried. **RESOLUTION NO. 06-11-18-30 APPROPRIATIONS RESOLUTION** WHEREAS, it is desired to make appropriations for all officers and departments for the fiscal year beginning July 1, 2018, in accordance with Section 331.434, Subsection 6, Code of Iowa. NOW THEREFORE, BE IT RESOLVED by the Chickasaw County Board of Supervisors of Chickasaw County, Iowa, as follows: Section 1. The amounts itemized by fund and by department or office is hereby appropriated as per adopted budget. Section 2. Subject to the provisions of other county procedures and regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or officer to make expenditures or incur obligations from the itemized fund, effective July 1, 2018. Section 3. In accordance with Section 331.437, Code of Iowa, no department or officers shall expend or contract to expend any money or incur any liability, or enter into any contract which by its terms involves the expenditures of money for any purpose in excess of the amounts appropriated pursuant to this Resolution. Section 4. If at any time during the 2018/2019 budget year the Auditor ascertains that the available resource of a fund that year will be less than said funds total appropriation, the Auditor shall immediately so inform the Board of Supervisors and recommend appropriate corrective action. Section 5. The Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which account shall indicate the amount of the appropriation, the amount charged thereto, and the encumbered balance. The Auditor shall report the status of such accounts to the applicable departments and officers monthly or quarterly during the fiscal year 2018/2019. Section 6. All appropriations authorized pursuant to this Resolution lapse at the close of business on June 30, 2018. PASSED, APPROVED, AND

ADOPTED this 11th day of June, 2018, the vote thereon being as follows: AYES: /ss/ Jacob Hackman, Tim Zoll, Steve Geerts, and David Tilkes. NAYS: None ATTEST: /ss/ Joan E. Knoll, Auditor **2017-2018**
DEPARTMENT BUDGET APPROPRIATIONS ALLOWED BOARD OF SUPERVISORS: \$ 235,653.00; AUDITOR/ELECTIONS: \$ 380,948.00; TREASURER: \$ 330,655.00; COUNTY ATTORNEY: \$296,241.00; SHERIFF: \$1,559,413.00; RECORDER: \$154,519.00; SECONDARY ROAD: \$ 6,942,000.00; VETERANS AFFAIRS: \$46,550.00; CONSERVATION: \$470,000.00; PUBLIC HEALTH & HOME CARE SERVICES: \$1,258,282.00; WEED COMMISSIONER: \$370.00; DEPT. OF HUMAN SERVICES: \$11,875.00; CARE FACILITY: \$23,550.00; STATE DHS: \$12,900.00; MEDICAL EXAMINERS: \$39,250.00; COUNTY ASSISTANCE: \$ 33,775.00; CLERK OF COURT: \$54,100.00; SANITATION: \$86,141.00; LIBRARIES: \$120,000.00; AMBULANCE: \$50,000.00; LAW ENFORCEMENT BLDG. (JAIL):\$35,650.00; COMMUNITY SERVICES BLDG: \$37,179.00; OLD VET BUILDING: \$6,275.00; TOWNSHIP CLERK/TRUSTEES: \$11,710.00; GENERAL SERVICES: \$704,324.00; DATA PROCESSING: \$289,070.00; HAZ MAT WASTE: \$6,220.00; FAIR & 4-H: \$18,750.00; SANITARY LANDFILL: \$35,800.00; ASSESSOR: \$400,981.00; UNEMPLOYMENT: \$10,000.00; COUNTY MENTAL HEALTH: \$626,610.00; CONSERVATION ENHANCEMENT: \$.00; SCHROEDER STEWARSHIP FUND: \$2,500.00; EMER. MGMTMENT COMMISSION: \$327,142.00; E-911: \$188,951.00; RECORDER'S SURCHARGE: \$2,500.00; RECYCLING: \$21,036.00; CIVIL SERVICES COMMISSION: \$600.00; LAND USE: \$31,192.00; SAUDE: \$4,000.00; K-9 UNIT: \$8,800.00; DARE ACCOUNT: \$1,000.00; CHICKASAW CO. TOURISM: \$ 19,390.00; CAPITAL PROJECTS: \$100,000.00 (Radio Tower Project-\$100,000.00); NON DEPARTMENTAL:\$112,500.00

Supervisor Hackman gave an update on the Tobacco Policy with Prairie View Management, Inc. Also present was Kathy Babcock. Supervisor Hackman presented to the Board a drawing of the proposed structure that will be designated a smoking area for the residents. The proposed structure was approved by Prairie View Management, Inc. along with a certificate of insurance from Prairie View Management, Inc. The County Attorney's office will contact our General Liability Insurance Carrier and review the current lease agreement.

Ray Armel, Kathy Babcock, Marty Hemann, and Dusten Rolando left at 10:55 AM.

Land Use Administrator Staci Schutte met with the Board for approval of a minor subdivision.

Motion by Tilkes, Seconded by Geerts to approve Resolution for a minor subdivision for Mark Natvig minor subdivision. Roll Call: Ayes; Tilkes, Geerts, Zoll, and Hackman. Absent: Carolan. Motion Carried. RESOLUTION 06-11-18-24 A RESOLUTION APPROVING THE MINOR SUBDIVISION PLAT OF PARCEL 2018-27 AND PARCEL 2018-28 IN THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER IN SECTION 28, TOWNSHIP 97 NORTH, RANGE 11 WEST OF THE 5TH P.M., CHICKASAW COUNTY, IOWA. WHEREAS, ON THE 11th DAY of June 2018 at a regular meeting by the Board of Supervisors, Chickasaw County, Iowa a minor subdivision plat of Parcels 2018-27 and 2018-28 in the Northwest Quarter of the Southwest Quarter in Section 28, Township 97 North, Range 11 West of the 5th P.M., Chickasaw County, Iowa was presented. WHEREAS, the minor subdivision plat of Parcels 2018-27 and 2018-28 in the Northwest Quarter of the Southwest Quarter in Section 28, Township 97 North, Range 11 West of the 5th P.M., Chickasaw County, Iowa has been considered and should be approved. NOW, THEREFORE, it is hereby resolved by the Board of Supervisors, Chickasaw County, Iowa that said Minor Subdivision Plat be approved, accepted and the Chairman is hereby directed to certify this Resolution of Approval. PASSED AND APPROVED on this 11th DAY of June 2018. /ss/ Jacob Hackman, Chairman, Board of Supervisors. ATTEST: /ss/ Joan E. Knoll, Auditor

The Board discussed the county equipment (furniture). A non-profit organization (Big Brothers and Big Sisters) would like to use some of the county's office furniture that is not being utilized at this time. Also present was Kathy Babcock. Big Brothers and Big Sisters will be located above Office World. Discussion followed. Kathy Babcock will compile a list of county equipment (furniture) for the Board to review at the next meeting.

The Board discussed the Township Clerks/Trustees meeting allocation for FY 2018-2019.

Motion by Geerts, Seconded by Tilkes to approve meeting allocation for FY 2018-19 for Township Clerks at \$50.00 per meeting and Township Trustees at \$35.00 per meeting. Roll Call: Ayes: Geerts, Tilkes, Zoll, and Hackman. Absent: Carolan. Motion Carried.

Supervisor Geerts gave an update on the Water and Sewer Project at the Heritage Residence.

Motion by Geerts, Seconded by Tilkes to adjourn at 11:32 AM. Roll Call: Ayes: Geerts, Tilkes, Zoll, and Hackman. Absent: Carolan. Motion Carried.

The Board convened on Tuesday, June 12, 2018 at 9:00 A.M. with the following members present: Tilkes, Zoll, Geerts, and Hackman. Absent: Carolan. The meeting was called to order by Chairman Hackman. Also present were Rick Holthaus, Travis Squires, and AJ Seely,

Travis Squires with Piper, Jaffray & Co. met with the Board to discuss the potential Chickasaw County Communications Project. Mr. Squires presented to the Board an overview of Piper Jaffray for the Board to review.

Kathy Babcock was present at 9:15 AM and left at 9:45 AM.

Ray Armel present at 9:30 AM.

Travis Squires left at 10:00 AM.

Maggie Burger with Speer Financial, Inc., met with the Board to discuss the potential Chickasaw County Communications Project. Ms. Burger presented to the Board an overview of Speer Financial, Inc for the Board to review.

Ray Armel, Maggie Burger, and AJ Seely left at 11:00 AM.

The Board also reviewed the list of county equipment (furniture) compiled by Kathy Babcock. The Board reviewed the request is for 1-4 drawer file cabinet, 2 drawer file cabinet, an office chair (blue swirl) 8 grey meeting room chairs/waiting room chairs, and a possible long table to be used for printer, etc.

Motion by Geerts, Seconded by Zoll to loan Big Brothers and Big Sisters (a non-profit organization) the request of county equipment (furniture) at no cost to the organization. Roll Call: Geerts, Zoll, Tilkes, and Hackman. Absent: Carolan. Motion Carried.

The Board proceeded to canvass the Primary Election held on June 5, 2018.

Motion by Geerts, Seconded by Tilkes to approve the canvass of Primary Election held on June 5, 2018 and authorize Auditor to certify results to the State and record in permanent Election Register. Roll Call: Ayes: Geerts, Tilkes, Zoll and Hackman. Absent: Carolan. Motion Carried.

Rick Holthaus left at 11:53 PM.

The Board allowed claims.

Supervisor Hackman left at 12:10 PM.

Received and filed in the Auditor's Office Jendro Sanitation Rural Recycling Collection for the month of June 2018.

Motion by Geerts, Seconded by Tilkes to adjourn at 12:18 PM. Roll Call: Ayes: Geerts, Tilkes, and Zoll.
Absent: Carolan. Motion Carried.

Jacob Hackman, Chairman
Board of Supervisors

ATTEST:

Joan E. Knoll, Auditor

**COUNTY BOARD MINUTES
JUNE 18, 2018**

The Board convened on Monday, June 18, 2018 at 9:00 A.M. with all the members present: Tilkes, Zoll, Geerts, Carolan, and Hackman. The meeting was called to order by Chairman Hackman. Also present were Rick Holthaus, Brian Moore, and Mark Huegel.

Motion by Zoll, Seconded by Carolan to approve agenda for June 18, 2018. Roll Call: All Ayes. Motion Carried.

Motion by Zoll, Seconded by Tilkes to approve Board Minutes for June 11 & 12, 2018. Roll Call: All Ayes. Motion Carried.

Member from the media present at 9:05 AM.

Conservation Director Brian Moore met with the Board for a department update. Topics included: Twin Ponds Nature Center roofing project is completed; Conservation department is looking at floor covering for the upstairs and downstairs at Twin Ponds Nature Center; Dot ground access road project is under way-grading will be completed this week; camping revenues is \$10,000 over last year-Conservation Board will take a look at increasing camping fees due to increase in electrical costs, etc.; open bids for a compact/track loader & 72" brush cutter –Ag Land Implement \$70,235.00; food plots at the Ringneck Haven & Saude property.

County Engineer Dusten Rolando met with the Board to discuss road departmental activities. Topics included: flood repair, washouts, pulled rock out of ditch; work orders; spot rock in various spots, washouts; maintenance and service of vehicles; sign repairs, various locations; opening and closing roads, floods; placed detour for Cheyenne Avenue bridge; motorgraders out blading, wash areas; mowing hard surface roads east side; started mowing North Washington areas gravels; bridge #1200, pile driving abutment repairs; preparing for day labor projects, detours; V56 check plans, reviewing; handbook, finalizing; start working on tandem truck quote; etc.

Motion by Geerts, Seconded by Tilkes to approve resolution pertaining to the installation of a stop sign on 190th Street at the intersection of Mission Avenue (gravel extension). Roll Call: All Ayes. Motion Carried. RESOLUTION 06-18-18-32 WHEREAS, it has been called to the attention of the Board of Supervisors of Chickasaw County, Iowa, the necessity of erecting and maintaining stop signs at intersections. WHEREAS, the Board of Supervisors believes it to be in the best interest of the public to erect and maintain stop signs at designated intersections, NOW, THEREFORE, BE IT RESOLVED, on this 18th day of June 2018, by the Board of Supervisors of Chickasaw County, Iowa, that pursuant to statutory authority found in Sections 321.345 and 321.255 that it is hereby determined that the following designated intersection be declared a stop intersection as specified and that the County Engineer is hereby directed to erect and maintain a stop sign at the following intersection on the north side of 190th Street and Mission Avenue (gravel extension off of Mission Avenue) in Chickasaw County: Stop traffic from the east at the SW Corner of Sec. 32, T-96N, R-12W of the 5th P.M. /ss/ Jacob Hackman, Chairman Chickasaw County Board of Supervisors. Attest: /ss/ Joan E. Knoll, Chickasaw County Auditor Date: June 18, 2018, Dusten Rolando also discussed with the Board flood damages and blading operations.

Kathy Babcock present at 9:30 AM.

Kathy Babcock discussed with the Board the mileage reimburse rate. Currently the mileage reimburse rate is at \$.40 per mile. Kathy Babcock will do further research and meet with Board next week.

Ray Armel present at 9:35 AM.

The Board discussed the Chickasaw County Handbook. Ray Armel reviewed with the Board the two additions to the Chickasaw County Handbook under Section 8.2 Grounds for Disciplinary Action. Also present was HR Consultant Paul Greufe via phone conference. Discussion followed.

Motion by Tilkes, Seconded by Geerts to authorize the County Auditor to add #14 and #15 under Section 8.2 Grounds for Disciplinary Action of the Chickasaw County Handbook. Roll Call: Tilkes, Geerts, and Zoll. Nays: Carolan and Hackman. Motion Carried.

Motion by Zoll, Seconded by Tilkes to approve the revised Chickasaw County Handbook effective July 1, 2018 with the two additions (# 14 & #15) to the Chickasaw County Handbook under Section 8.2 Grounds for Disciplinary Action. Roll Call: All Ayes. Motion Carried.

Data Processing Manager Ray Armel met with the Board to discuss Service Block Contract for FY 2018-19 with 20/20 FX.

Motion by Carolan, Seconded by Geerts to approve the Service Block Contract with 20/20 FX for FY 2018-19 in the amount of \$10,000.00 (200 hours @\$50.00 per hour as per the recommendation of the Data Processing Manager. Roll Call: All Ayes. Motion Carried.

Ray Armel left at 10:15 AM.

Motion by Zoll, Seconded by Tilkes to authorize Chairman Signature on the Farm Services Agency contracts for 2018. Roll Call: All Ayes. Motion Carried.

The Board reviewed Proposal for Human Resources Consulting Services for PJ Greufe & Associates.

Motion by Carolan, Seconded by Zoll to enter into a 12 month contract (July 1, 2018 to June 30, 2019) for Human Resources Consulting Services with Paul Greufe of PJ Greufe & Associates at \$1,500.00 per month for a total cost of \$18,000.00. Roll Call: Ayes: Carolan, Zoll, Tilkes, and Hackman. Nays: Geerts. Motion Carried.

Motion by Tilkes, Seconded by Zoll to approve Resolution for funding state credits for FY 2018-2019. Roll Call: All Ayes. Motion Carried. **RESOLUTION 06-18-18-31 FOR FUNDING STATE CREDITS FY 2018-2019** WHEREAS, the State of Iowa has appropriated monies for fiscal year July 1, 2018 through June 30, 2019, which monies are insufficient to fund various local property tax credits/ taxpayer exemptions fully, and WHEREAS, Iowa Code Section 25B.7 requires local governments to extend to the taxpayers only those portions of the property tax credits/taxpayer exemptions that are estimated by the Iowa Department of Revenue and Finance to be funded by the state of appropriations, and WHEREAS, The Iowa Department of Revenue and Finance has estimated the percentage of funding for the affected property tax credits/taxpayer exemptions as follows: Homestead credit at 100%; Elderly and Disabled Credit at 100% and Military Exemption at 100% and WHEREAS, the Board finds that passing on the reduced state-reimbursed values of the homestead credits to the taxpayers in the County funds local governments has the greatest effect while impacting the largest number of persons with minimal effect, and therefore, in the public interest, NOW, THEREFORE, BE IT RESOLVED, pursuant to Iowa Code Section 25B.7 that the property tax credits/taxpayer exemptions in Chickasaw County for fiscal year July 1, 2018 through June 30, 2019, shall be funded as follows: Homestead Credit at 100%; Elderly and Disabled Credit at 100% and Military Exemption at 100%. AYES: /ss/ Jacob Hackman, Tim Zoll, Steve Geerts, David Tilkes, Dan Carolan. NAYS: None. ATTEST: /ss/ Joan E. Knoll, Auditor

The Board reviewed the Cost Allocation Plan for FY 2017.

Motion by Geerts, Seconded by Carolan to approve and authorize Chairman Signature on the Certification of FY2017 Cost Allocation Plan. Roll Call: All Ayes. Motion Carried.

The Board discussed and reviewed the two financial consultant firm's proposals for the radio communication project. Also present were AJ Seely and Reed Palo.

Motion by Geerts, Seconded by Carolan to approve the hiring of Piper Jaffray & Co. for the Chickasaw County radio communication project. Roll Call: All Ayes. Motion Carried.

The Board discussed the hiring the Engineering Consultant firm for the Chickasaw County radio communication project. The Board reviewed the proposal. Discussion followed. The Board tabled until the County Attorney's office reviews the proposal.

The Board discussed the purchase of cameras for the Courthouse.

Motion by Carolan, Seconded by Geerts to approve the purchase of two cameras including installation for the Courthouse from Infrastructure Technology Solutions, LLC in the amount of \$3,010.00. Roll Call: All Ayes. Motion Carried.

The Board reviewed the FY 18-19 employees' salaries.

Motion by Carolan, Seconded by Geerts to approve employees' salaries and wages for FY 2018-2019 as per union negotiations/contracts, various boards, Board of Supervisors, and compensation board. Roll Call: All Ayes. Motion Carried.

County Auditor Joan E. Knoll met with the Board to discuss the purchase of a copier. Discussion followed.

Motion by Geerts, Seconded by Tilkes to approve the purchase a copier from Riley's Inc. in the amount of \$5,900.00 as per the recommendation of the County Auditor. Roll Call: All Ayes. Motion Carried.

Public Hearing on the Fireworks Ordinance. Also present was Mark Huegel, and Becky Babcock.

Motion by Zoll, Seconded by Geerts to open the public hearing at 11:30 AM on the Fireworks Ordinance V-14. Roll Call: All Ayes. Motion Carried.

No written or verbal comments from the public.

Motion by Geerts, Seconded by Tilkes to close the public hearing at 11:35 AM. Roll Call: All Ayes. Motion Carried.

Motion by Geerts, Seconded by Zoll to suspend and waive the two considerations before final passage of the adoption of an Ordinance V-14. Roll Call: All Ayes. Motion Carried. **MOTION TO SUSPEND AND WAIVE THE TWO CONSIDERATIONS BEFORE FINAL PASSAGE OF THE ADOPTION OF AN ORDINANCE V-14 COMES NOW** Steve Geerts, a member of the Chickasaw County, Iowa, Board of Supervisors, and hereby moves for the suspension of the second and third readings, considerations, and voting of the adoption of an Ordinance V-14, which will hereafter be referred to as Ordinance No. V-14. The purpose of said motion is to allow the vote on the adoption of Ordinance No. V-14 on this 18th day of June, 2018. /ss/ Steve Geerts, Member Chickasaw County Iowa Board of Supervisors. The above motion was seconded by Tim Zoll, a member of the Chickasaw County Iowa Board of Supervisors on this 18th day of June, 2018. **AYES:** /ss/ Jacob Hackman – Chairman Tim Zoll – Member David Tilkes – Member Steve Geerts – Member Dan Carolan – Member **NAYS:** None.

Motion by Zoll, Seconded by Carolan to adopt Chickasaw County Ordinance No. V-14. Roll Call: All Ayes. Motion Carried. CHICKASAW COUNTY ORDINANCE NO. V-14 AN ORDINANCE PROVIDING FOR GENERAL REQUIREMENTS REGARDING THE SALE OF CONSUMER FIREWORKS AND USE AND DISCHARGE OF CONSUMER FIREWORKS AND FIREWORKS DISPLAY WITHIN THE UNINCORPORATED AREAS OF CHICKASAW COUNTY (Full Text of the Ordinance No. V-14 is filed in the Chickasaw County Auditor's Office. Received and filed in the Auditor's Office MMP Short For Annual Updates for Mike Reicks (ID #64781) located at 3052 180th Street, Lawler, IA 52154.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Dresden LLC# 64497) located at 2275 310th Street, Fredericka, IA 50631.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Four Oaks LLC (ID# 59728) located at 2998 180th Street, Lawler, IA 52154.

Motion by Carolan, Seconded by Tilkes to adjourn at 11:47 AM. Roll Call: All Ayes. Motion Carried.

Jacob Hackman, Chairman
Board of Supervisors

ATTEST:

Joan E. Knoll, Auditor

COUNTY BOARD MINUTES
JUNE 25, 2018

The Board convened on Monday, June 25, 2018 at 9:00 A.M. with all the following members present: Tilkes, Carolan, Zoll, Geerts, and Hackman. The meeting was called to order by Chairman Hackman. Also present were Rick Holthaus, Amber Neuhaus, Abigail Griffin, and Rick Johnson.

Motion by Zoll, Seconded by Carolan to approve agenda for June 25, 2018. Roll Call: All Ayes. Motion Carried.

Motion by Zoll, Seconded by Carolan to approve Board Minutes for June 18, 2018. Roll Call: All Ayes. Motion Carried.

Stroke Detection Plus representative Amber Neuhaus and Abigail Griffin met with the Board to discuss Stroke Detection Plus for county employees. Open discussion. Ms. Griffin informed the Board that the Chickasaw County participated in the program in 2008. Ms. Griffin will compile the 2008 data for the Board's review and for the Board to make a decision.

Marty Hemann present at 9:13 AM.

Reed Palo present at 9:15 AM.

Amber Neuhaus and Abigail Griffin left at 9:20 AM.

Dave Gorman and a member from the media present at 9:20 AM.

Chief Deputy Reed Palo met with the Board to discuss internet and telephone services for the Sheriff's Department. Open discussion. Mr. Palo reviewed the proposal for Fiber construction/installation costs for the sheriff's department from Butler-Bremer Communications. Butler-Bremer Communications will prepare a written proposal for the Board to review. It was the consensus of the Board to move forward with this project. The cost for this portion of the project is \$5,000.00 which will be disbursed from the Jail Facility budget in FY 2018-19.

Dusten Rolando present at 9:40 AM.

Marty Hemann, Rick Johnson, and Reed Palo left at 9:50 AM.

Custodian Dave Gorman met with the board to open quotes for the carpet for the Auditor's Office and the Clerk of Court's front office. Quotes received from Midwest Flooring and Dungey's Furniture.

Chairman Hackman opened the quotes. Midwest Floors, LLC.-Auditor's Office \$3,749.46 and Clerk of Court's front office and Bathroom \$2,155.80 for a total of \$5,905.26 and Dungey's Furniture & Gifts-Auditor's Office \$3,824.12 and Clerk of Court's front office and Bathroom \$2,028.75 for a total of \$5,852.87.

Motion by Geerts, Seconded by Carolan to accept the quote from Dungey's Furniture & Gifts-Auditor's Office \$3,824.12 and Clerk of Court's front office and Bathroom \$2,028.75 for a total of \$5,852.87. Roll Call: All Ayes. Motion Carried.

Kathy Babcock present at 9:55 AM.

Dave Gorman also informed the Board that light pole at the Heritage Residence needs to be replaced. Discussion followed. Dave Gorman will contact the vendor to replace the light pole at the Heritage Residence.

Dave Gorman left at 10:00 AM.

County Engineer Dusten Rolando met with the Board to discuss road departmental activities. Topics included: pulling rock out of ditches, floods; work orders various locations, crossroads; hauling rock to washed areas; sign order placed; maintenance and service of vehicles; new tires on rubber tired excavator; starting inventory, end of year; motorgraders out blading; spot rocking in various areas; mowing hard surface roads on the Westside; mowing gravels in the north east areas; bridge #1200 repairs continue; hovers bridge, Cheyenne Avenue, closed; removal of old structure continues; gearing up day labor projects, Boyd road box culvert; V56 check plans continue working on submittals; INRCOG meeting on Thursday in Waterloo; effective July 1, 2018 county engineer will be meeting with the Board on the 2nd and 4th Monday's of the month; etc.

Motion by Tilkes, Seconded by Geerts to approve a joint engineering services contract with Floyd County for the County Engineer for FY 2018-19. Roll Call: All Ayes. Motion Carried.

Dusten Rolando left at 10:16 AM.

Public Health and Home Care Services Administrator Kathy Babcock met with the Board to discuss mileage reimbursement rate. The current mileage reimbursement rate is \$.40 per mile. Open discussion. Kathy Babcock gave the Board a report of Public Health and Home Care Agencies Region 2 Mileage Reimbursement Rate of 18 counties. The report also showed the average mileage for nurses and homemaker health aides.

Motion by Zoll, Seconded by Tilkes to increase the mileage reimbursement rate from \$.40 cents per mile to \$44.5 cents per mile-10 cents lower than the IRS rate effective July 1, 2018 through December 31, 2018. Roll Call: Ayes: Zoll, Tilkes, Geerts, and Hackman. Nays: Carolan. Motion Carried.

Kathy also discussed the county equipment (furniture). Big Brothers and Big Sisters (a non-profit organization) returned the long table to the county equipment (furniture) inventory.

Motion by Geerts, Seconded by Zoll to return the long table to the county equipment (furniture) inventory. Roll Call: All Ayes. Motion Carried.

Motion by Tilkes, Seconded by Carolan to loan Big Brothers and Big Sisters (a non-profit organization) a bookshelf (the County Relief's department) and a two drawer file cabinet (the Nurse's department) at no cost to the organization. Roll Call: All Ayes. Motion Carried.

Kathy Babcock left at 10:37 AM.

The reviewed the postage meter lease agreement for five (5) years with Pitney Bowes. The postage meter is paid quarterly or at \$204.20 per month or \$612.60 per quarter.

Motion by Carolan, Seconded by Tilkes to enter into a 5 year lease agreement with Pitney Bowes at \$227.86 per month or \$683.58. Roll Call: All Ayes. Motion Carried.

Member from the media left at 10:40 AM.

The Board allowed claims.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Zeien West (ID65458) in Section 32 of Washington Township located at 1728 180th Street, New Hampton, IA 50659.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Zeien East (ID#65457) in Section 28 of Washington Township located at 1849 180th Street, New Hampton, IA 50659.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Ionia Pigs Inc. (ID #60072) located at 1969 290th Street, Ionia, IA 50645.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Vanderbilt Avenue (ID#69058) located at 1273 Vanderbilt Avenue, Waucoma, IA 52171.

Received and filed in the Auditor's Office MMP Short Form for Annual Update for Ashwood Creek LLC (ID#66837) located at 1048 Odessa Avenue, New Hampton, IA 50659.

Received and filed in the Auditor's Office MMP Short Form for Annual Update for Bruce Buchheit (ID #57704) located at 1090 Stevens Avenue, Lawler, IA 52154.

Motion by Zoll, Seconded by Carolan to adjourn at 11:16 AM. Roll Call: All Ayes. Motion Carried.

Jacob Hackman, Chairman
Board of Supervisors

ATTEST:

Joan E. Knoll, Auditor

**COUNTY BOARD MINUTES
JULY 2, 2018**

The Board convened on Monday, July 2, 2018 at 9:00 A.M. with the following members present: Tilkes, Zoll, Geerts, Carolan, and Hackman. The meeting was called to order by Chairman Hackman. Also present were Rick Holthaus, Jennifer Schwickerath, Brian Moore, and a member from the media.

Motion by Carolan, Seconded by Zoll to approve agenda for July 2, 2018. Roll Call: All Ayes. Motion Carried.

Motion by Zoll, Seconded by Carolan to approve Board Minutes for June 25, 2018. Roll Call: All Ayes. Motion Carried.

County Attorney Jennifer Schwickerath met with the Board for a departmental update.

County Conservation Director Brian Moore met with the Board for a departmental update.

Brian Moore left at 9:40 AM.

Jennifer Schwickerath left at 10:05 AM.

Motion by Geerts, Seconded by Carolan to approve liquor license for New Hampton Kenwood Avenue Park. Roll Call: All Ayes. Motion Carried.

Motion by Carolan, Seconded by Tilkes to acknowledge the hiring of Shawnda Sorenson as a full-time homemaker aide at the hourly rate of \$10.81 per hour effective June 25, 2018 and \$12.00 per hour effective July 1, 2018. Roll Call: All Ayes. Motion Carried.

The Board reviewed the proposal from Butler-Bremer Communications for internet and telephone services for the Sheriff's Department.

Motion by Geerts, Seconded by Tilkes to accept the proposal from Butler-Bremer Communications in the amount of \$5,000.00 service agreement for Special Construction for internet and telephone services for the Sheriff's Department. Roll Call: All Ayes. Motion Carried.

Supervisor Geerts gave the Board an update on the Ambulance-911-EMA meeting held on Thursday, June 28, 2018. Supervisor Geerts also gave the Board an update on the Water-Sewer Project.

Supervisor Hackman gave the Board an update on the County Social Services meeting held on Wednesday, June 27, 2018.

Motion by Carolan, Seconded by Tilkes to acknowledge the notification regarding the elimination of part-time Secretary (Administrative Aide) for County Social Services effective July 6, 2018 as per the recommendation of County Social Services CEO Bob Lincoln. Roll Call: All Ayes. Motion Carried.

Received and filed in the Auditor's Office County Social Services (CSS) Independent Audit for FY 17.

Supervisor Hackman gave the Board an update on the Stroke Detection Plus Statistics for 2008.

Motion by Carolan, Seconded by Tilkes to adjourn at 10:35 AM. Roll Call: All Ayes. Motion Carried.

Jacob Hackman, Chairman
Board of Supervisors

ATTEST:

Donna M. Geerts, Deputy Auditor

**COUNTY BOARD MINUTES
JULY 9, 2018**

The Board convened on Monday, July 9, 2018 at 9:00 A.M. with the following members present: Tilkes, Zoll, Geerts, Carolan, and Hackman. The meeting was called to order by Chairman Hackman. Also present were Lynn Thronson, Sue Breitbach, Rick Holthaus, and a member from the media.

Motion by Carolan, Seconded by Tilkes to approve agenda for July 9, 2018. Roll Call: All Ayes. Motion Carried.

Motion by Zoll, Seconded by Tilkes to approve Board Minutes for July 2, 2018. Roll Call: All Ayes. Motion Carried.

Treasurer Sue Breitbach met with the Board regarding a tax sale certificate for the City of Nashua. Sue Breitbach informed the Board that she contacted the Nashua City Attorney David Skilton on Friday, July 6, 2018. Mrs. Skilton informed the County Treasurer Sue Breitbach on Friday, July 6, 2018 that Mr. Skilton is waiting for the approval from the Nashua City Council before proceeding.

Motion by Carolan, Seconded by Zoll to table the tax sale certificate for the City of Nashua until the next board meeting. Roll Call: All Ayes. Motion Carried.

Sue Breitbach left at 9:05 AM.

The Board reviewed the Budget Request Resolution supporting City of Fredericksburg swimming pool equipment improvement.

Motion by Geerts, Seconded by Carolan to approve resolution supporting City of Fredericksburg swimming pool equipment improvement. Roll Call: All Ayes. Motion Carried. **RESOLUTION NO. 07-09-18-33 RESOLUTION OF THE CHICKASAW COUNTY BOARD OF SUPERVISORS SUPPORTING AN APPLICATION TO THE IOWA ECONOMIC DEVELOPMENT AUTHORITY FOR A COMMUNITY ATTRACTION AND TOURISM GRANT AND COMMITTING FINANCIAL SUPPORT TO THE CITY OF FREDERICKSBURG SWIMMING POOL EQUIPMENT IMPROVEMENTS WHEREAS**, there is a recognized need for municipal pool equipment improvements to meet the growing outdoor recreation needs of its citizens and; **WHEREAS**, after reviewing and approving the concept of the City of Fredericksburg Pool project, the Chickasaw County Board of Supervisors supports the City of Fredericksburg's submittal of a grant application for Community Attraction and Tourism (CAT) funds to support the development of the project; and **WHEREAS**, there has been widespread local support for the City of Fredericksburg Municipal Pool project, and the Chickasaw County Board of Supervisors herewith commits \$5,000 towards the development of the project. **NOW THEREFORE, BE IT HEREBY RESOLVED** by the Chickasaw County Board of Supervisors that they support the City of Fredericksburg Municipal Pool project and the submission of the Community Attraction and Tourism grant application. **BE IT FURTHER RESOLVED**, that the Chickasaw County Board of Supervisors herewith commits \$5,000 in fiscal year 2018-2019 to the City of Fredericksburg Municipal Pool project. The Chickasaw County Auditor is hereby directed to issue a Warrant in the amount of \$5,000.00 to the City of Fredericksburg from the Chickasaw County Betterment Fund (LOSST). **Passed this 9th day of July, 2018** Board of Supervisors Chickasaw County, Iowa /ss/ Jacob Hackman, Chairman, Tim Zoll, Steve Geerts, David Tilkes, Dan Carolan ATTEST: /ss/ Joan E. Knoll, Chickasaw County Auditor

The Board reviewed the Letter of Understanding for services provided by Hacker, Nelson & Co., PC for the FY 2017-2018 audit.

Motion by Geerts, Seconded by Zoll to approve and authorize Chairman Signature on the Letter of Understanding for services provided by Hacker, Nelson & Co., PC for the FY 2017-2018 audit. Roll Call: All Ayes. Motion Carried.

Dusten Rolando, Jennifer Schwickerath, and Staci Schutte present at 9:20 AM

County Engineer Dusten Rolando met with the Board to discuss road departmental activities. Topics included: entrances, hauling rock; hauling rock (damage area's-floods); asphalt cold mixed patch V-18; service and repair vehicles; shop inventory; set up for V-14 detour; all fire extinguishers inspected and checked; sign repairs/picking up road closure signs; bridge 1200 Vanderbilt North of 240th; pre construction conference bridge 1500 240th East of Hwy 63; bridge removal continues on Cheyenne; closure data V-14 South of 346 (tentatively now on July 9th); work order in various locations, spraying guardrail; mowing gravels in the northeast and northwest; motorgraders out blading gravels; edge rutting, east half; sign inventory; sign repairs, brushing at signs; bridge repair #1200 ; Boyd road box culvert precon, late August; Cheyenne bridge, demolition all week; day labor projects, delivery dates; V14 schedule, start this week , Bremer County; midyear meeting in Ames this week; etc.

The Board reviewed the resolution for Chickasaw County Procurement Policy.

Motion by Geerts, Seconded by Carolan to approve the Resolution for Chickasaw County Procurement Policy and authorize Chairman Signature. Roll Call: All Ayes. Motion Carried. Resolution No. 07-09-18-34. **RESOLUTION NO. 07-09-18-34 CHICKASAW COUNTY PROCUREMENT POLICY PURPOSE** The purpose of this procurement policy is to ensure that sound business judgement is utilized in all procurement transactions and that supplies, equipment, construction and services are obtained efficiently and economically and in compliance with applicable federal and state law and executive orders and to ensure that all procurement transactions will be conducted in a manner that provides full and open competition. **APPLICATION** This policy applies to the procurement of all supplies, equipment, construction and services of and for Chickasaw County that include any federal program funding, including but not limited to, those related to the implementation and administration of the Community Development Block Grant (CDBG) award, the Pre-Hazard Mitigation Grant or the Emergency Management Planning Grant (EMPG). In regards to any such federal programs, all procurement will be done in accordance with 2 CFR; Part 200. **POLICY METHODS OF PROCUREMENT** Procurement under grants shall be made by one of the following methods, as described herein: (a) micro-purchase procedures; (b) small purchase procedures; (c) sealed bids (formal advertising); (d) competitive proposals; (e) noncompetitive proposals. A. Micro-purchase procedures are allowed for the purchase of supplies or services, costing in aggregate not more than \$3,000.00 (as set in Federal Acquisition Regulation at 2 CFR 200.67). To the extent practicable, micro-purchases must be distributed equitably among qualified suppliers. Micro-purchases may be awarded without soliciting competitive quotations if Chickasaw County considers the price to be reasonable. All micro-purchases greater than \$500.00 must have at least one price comparison. B. Small purchase procedures are relatively simple and informal procurement methods that are sound and appropriate for the procurement of services, supplies, or other property, costing in aggregate not more than \$100,000 (\$150,000 for federal programs). If small purchase procedures are used for procurement under a grant, price or rate quotations shall be obtained from an adequate number of qualified sources. C. In sealed bids (formal advertising), sealed bids are publicly solicited and a firm-fixed-price contract (lump sum or unit price) is awarded to the responsible bidder whose bid, conforming with all the material terms and conditions of the invitation for bids, is the lowest in price. The sealed bids method is the preferred method for procuring construction. 1. In order for sealed bidding to be feasible, appropriate conditions must be present, including, at a minimum, the following: (a) A complete, adequate and realistic specification or purchase description is available; (b) Two or more responsible bidders are willing and able to compare effectively for Chickasaw County businesses; and (c) The procurement lends itself to a firm-fixed-price contract, and the selection of the successful bidder can be made principally on the basis of price. 2. When sealed bids are used for a procurement under a grant, the following requirements apply: (a) A sufficient time prior to the date set for opening of bids, bids shall be solicited (publically advertised) from an adequate number of

known suppliers; (b) The invitation for bids, including specifications and pertinent attachments, shall clearly define the items or services needed in order for the bidders to properly respond to the invitation for bids; (c) All bids shall be opened publicly at the time and place stated in the invitation for bids; (d) A firm-fixed-contract award shall be made by written notice to that responsible bidder whose bid, conforming to the invitation for bids, is lowest. Where specified in the bidding documents, factors such as discounts, transportation costs, and life cycle costs shall be considered in determining which bid is lowest. Payment discounts may only be used to determine low bid when prior experience of Chickasaw County indicates that such discounts are generally taken; and (e) Any or all bids may be rejected if there are sound documented business reasons in the best interest of the program.

D. Procurement by competitive proposals is normally conducted with more than one source submitting an offer, and either a fixed-price or cost-reimbursement type contract is awarded, as appropriate. Competitive proposals are generally used when conditions are not appropriate for the use of sealed bids. If the competitive proposals method is used for procurement under a grant, the following requirements apply: 1. Requests for Proposals shall be publicized and identify all evaluation factors and their relative importance. Any response to publicized requests for proposals shall be considered to the maximum extent practical; 2. Requests for Proposals shall be solicited from an adequate number of qualified sources; 3. Chickasaw County shall have a written method for conducting evaluations of the proposals received and for selecting awardees; 4. Awards will be made to the responsible offer or whose proposal will be most advantageous to Chickasaw County, with price (other than architectural/engineering) and other factors considered. Unsuccessful offerors will be promptly notified in writing; and 5. Chickasaw County may use competitive proposal procedures for qualifications-based procurement of architectural/engineering (A/E) professional services whereby competitors' qualifications are evaluated and the most qualified competitor is selected, subject to negotiation of fair and reasonable compensation. The method, where price is not used as a selection factor, can only be used in the procurement of A/E professional services. It cannot be used to procure other types of services (e.g., administration professional services) even though A/E firms are a potential source to perform the proposed effort.

E. Procurement by noncompetitive proposals is procurement through solicitation of a proposal from only one source. Circumstances under which a contract may be awarded by noncompetitive proposals are limited to one or more of the following: 1. The item is available from only a single source; 2. After solicitation of a number of sources, competition is determined inadequate; 3. A public exigency or emergency exists when the urgency for the requirement will not permit a delay incident to competitive solicitation; or 4. The awarding agency authorizes noncompetitive proposals.

F. Chickasaw County will take affirmative steps to assure, to the greatest extent possible, that contracts are awarded to qualified small and minority firms, women's business enterprises, and labor surplus area firms whenever they are potential sources. These affirmative steps must include:

- a. Placing qualified small and minority businesses and women's business enterprises on solicitation lists;
- b. Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;
- c. Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;
- d. Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises;
- e. Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce; and
- f. Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in paragraphs (a) through (e).

CONTRACT PRICING

A. The cost plus a percentage of cost and percentage of construction cost method of contracting shall not be used.

B. Chickasaw County shall perform some form of cost/price analysis for every procurement action, including modifications, amendments or change orders. Chickasaw County shall make an independent estimate prior to receiving a bid or proposal.

C. Chickasaw County shall negotiate profit as a separate element of the price for each contract in which there is no price competition and in all cases where cost analysis is performed. In determining a fair and reasonable profit, Chickasaw County must consider the complexity of the work to be performed, the risk borne by the contractor, the contractor's investment, the amount of subcontracting, the quality of its record of past performance and the industry profit rates in the surrounding geographical area.

PROCUREMENT RECORDS Chickasaw County shall maintain records sufficient to detail the significant history of procurement, including the rationale for the method of procurement, selection of

contract type, contractor selection or rejection, and the basis for the contract price. **AWARDED CONTRACTS** A. Chickasaw County will not award a contract to a party listed as debarred, suspended, or otherwise excluded in the System for Award Management (SAM). B. Any contracts awarded shall comply with 2 CFR 200.326 and Appendix II to Part 200. Passed and adopted this 9th day of July, 2018. /ss/ Jacob J. Hackman, Chairperson Chickasaw County Board of Supervisors ATTEST: /ss/ Joan E. Knoll, Auditor, Chickasaw County

The Board reviewed and discussed the quotes for Stroke Detection. Quotes from Mercy Medical Center and Stroke Detection Plus/Health Gauge. Open discussion and comments followed.

Motion by Geerts, Seconded by Zoll to offer the Biogauge & Cardiogauge Package (\$144) from Stroke Detection Plus/Health Gauge to Chickasaw county employees and spouses who have Chickasaw County Insurance and the expenditure will be paid from the Health/Flex Fund (8999). Roll Call: Ayes: Geerts and Zoll. Nays: Tilkes, Carolan, and Hackman. Motion Carried.

Supervisor Hackman discussed the office space at the Community Services Building. At 10:30 AM Ray Armel was present. Supervisor Hackman asked the Board the future of Chickasaw County. Mr. Hackman informed the Board under Iowa Code Section 331.322 (5) Duties relating to County and Township Offices and Iowa Code Section for EMA 29C.12 Use of existing facilities. Jennifer Schwickerath informed the Board that there is a proposal to extend the Lease for six months which would end June 30, 2019. Some of the committee members toured Hacker, Nelson & Co., PC. Building. Supervisor Hackman informed the Board that he did contact Lynn Schwickerath, Board Member of the Chickasaw Event Center. No available space at the Chickasaw Event Center but the Custodian could utilize one-half of the garage space. Mr. Hackman also looked at the Iowa Big located on Main Street. Committee members will tour the Iowa Big location this week. Also discussion on the relocation of the CSS Services Coordinator from the Community Services Building to the Heritage Residence with the permission from County Social Services. Also discussion on the utilization of the Heritage Residence Building in which Prairie View Management, Inc. is leasing for \$1.00 per year.

Dusten Rolando, Lynn Thronson, Staci Schutte, Jennifer Schwickerath, Ray Armel, and member from the media left at 10:38 AM.

Supervisor Geerts gave an update on the EMA/911 meeting held on Thursday, June 28, 2018. Mr. Geerts informed the Board of a job description for a Deputy 911/EMA Coordinator. This position will bring continuity and be a back up for the 911/EMA director. The 911/EMA Director will prepare the job description and ad for the Joint 911 Service Board and the EMA Commission to review. Mr. Seely will also have the HR Consultant review the job description.

The Board approved claims.

Supervisor Zoll left at 11:00 AM.

Received and filed in the Auditor's Office MMP Short Form for Annual Update for Jon Bjornstad- C & N Farms Site 1 (ID #65992) in Section 1 of Niles Township located at 3360 130th Street, Charles City, IA 50616.

Received and filed in the Auditor's Office MMP Short Form for Annual Update for Jon Bjornstad- C & N Farms Site 2 (ID #65993) in Section 35 of Cedar East Township located at 3269 130th Street, Charles City, IA 50616.

Received and filed in the Auditor's Office MMP Short Form for Annual Update for Gary Gorman (ID#57703) located at 2448 180th Street, New Hampton, IA 50659.

Received and filed in the Auditor's Office MMP Short Form for Annual Update for Weidler Site

(ID# 66436) located at 2469 Quinlin Avenue, New Hampton, IA 50659.

Received and filed in the Auditor's Office Verification of County Receipt for Manure Management Plans & Plan Updates for Emeraldbrook, LLC (ID #69570) in Section 23 of Jacksonville Township located at 1064 Pembroke Avenue, Lawler, IA 52154.

Received and filed in the Auditor's Office MMP Short Form for Annual Update for Mike Kurtenbach (ID #67464) located at 2159 Stanley Avenue, Lawler, IA 52154.

Motion by Carolan, Seconded by Geerts to adjourn at 11:01 AM. Roll Call: All Ayes. Motion Carried.

Jacob Hackman, Chairman
Board of Supervisors

ATTEST:

Joan E. Knoll, Auditor

**COUNTY BOARD MINUTES
JULY 16 & 18, 2018**

The Board convened on Monday, July 16, 2018 at 9:00 A.M. with the following members present: Tilkes, Zoll, Geerts, and Hackman. Absent: Carolan. The meeting was called to order by Chairman Hackman. Also present was Rick Holthaus.

Motion by Tilkes, Seconded by Geerts to approve agenda for July 16, 2018. Roll Call: Ayes: Tilkes, Geerts, Zoll, and Hackman. Absent: Carolan. Motion Carried.

Motion by Zoll, Seconded by Tilkes to approve Board Minutes for July 9, 2018. Roll Call: Ayes: Zoll, Tilkes, Geerts, and Hackman. Absent: Carolan. Motion Carried.

Treasurer Sue Breitbach met with the Board regarding a tax sale certificate for the City of Nashua. Sue Breitbach informed the Board that she contacted Mr. Skilton on Friday, July 6, 2018 regarding the tax sale certificate for the City of Nashua. Sue Breitbach informed the Board to take this off the agenda.

Treasurer Sue Breitbach met with the Board for review and approval of the Semi Annual Report, with discussion following and review of bank balances.

Motion by Geerts, Seconded by Zoll to approve the Treasurer's semi-annual report ending June 30, 2018, subject to audit. Roll Call: Ayes: Geerts, Zoll, Tilkes, and Hackman. Absent: Carolan. Motion Carried

Sue Breitbach gave a departmental update. Sue informed the Board that the Treasurer's office is completing fiscal year end business, motor vehicle renewals and licenses, and driver's license.

Sue Breitbach left at 9:15 AM.

Motion by Geerts, Seconded by Tilkes to approve quarterly reports ending June 30, 2018 for Auditor, Recorder and Sheriff, subject to audit. Roll Call: Ayes: Geerts, Tilkes, Zoll, and Hackman. Absent: Carolan. Motion Carried.

Departmental cash certifications from fiscal year ending June 30, 2018 were reviewed.

Motion by Geerts, Seconded by Zoll to approve the Departmental Cash Certifications ending June 30, 2018 and place on file, subject to audit. Roll Call: Ayes: Geerts, Zoll, Tilkes, and Hackman. Absent: Carolan. Motion Carried.

Motion by Geerts, Seconded by Tilkes to approve the Termination of the Project 25 Radio Funding 28E Agreement between Chickasaw County Joint 911 Service Board and Chickasaw County, Iowa and the Chickasaw County Sheriff. Roll Call: Ayes: Geerts, Tilkes, Zoll, and Hackman. Absent: Carolan. Motion Carried.

The Board discussed the County Equipment (Furniture). The equipment is being stored at the Old Vets Building. Supervisor Hackman informed the Board that the furniture/equipments consists of 4 to 5 desks, chairs, coffee pot, 3 hole punches, tape dispensers, etc. Supervisor Hackman asked the Board if the Board would like to open it to the departments or keep it stored. No decision has been made by the Board at this time.

Staci Schutte present at 9:40 AM.

Member from the media present at 9:47 AM.

Supervisors Hackman and Geerts updated the Board on the Committee Meeting held on July 11, 2018. Open discussion followed.

County Engineer Dusten Rolando met with the Board to discuss road departmental activities. Topics included: work orders in various locations; cold mix patching on Gilmore Avenue; edge rutting at various locations; spraying guardrails; pulling up rock, washes, ditches; spray ragweed, dirt piles; mowed outside shops; re-arrange parts room; preparing durapatcher machine, this week; trimming brush at signs; tandem truck specs continue working on; patch rock at several locations; blades out on gravel roads; mowing northwest, southwest, middle of county; BR #1200 all week, bridge repair; day labor, Exeter end of this week; R.O.W. Bremer line bridge; Cheyenne bridge, removal continues, drive pile this week; V14 started, Asphalt bond breaker; concrete patch letting today; midyear in Ames; August 16th -6 county meeting; etc.

Dusten Rolando informed the Board that the Secondary Road Department and the Auditor's Office received no sealed bids for M-2018-2. Mr. Rolando will re-quote the M-2018-2 project

Motion by Tilkes, Seconded by Geerts to approve right of way contract for project BROS-SWAP-C009(79) bridge replacement on Chickasaw/Bremer County line and authorize Chairman Signature as recommended by the County Engineer. Roll Call: Ayes: Tilkes, Geerts, Zoll, and Hackman. Absent: Carolan. Motion Carried.

Motion by Geerts, Seconded by Tilkes to approve the two year renewal of the Adopt A Highway permit for the Ionia Volunteer Fire Department to remove litter along V-14 from Highway 18 south to 230th Street as per the recommendation of the County Engineer. Roll Call: Ayes: Geerts, Tilkes, Zoll, and Hackman. Absent: Carolan. Motion Carried.

Motion by Tilkes, Seconded by Geerts to approve the resolution pertaining to the installation of stop signs at this intersection in Chickasaw County. Roll Call: Ayes: Tilkes, Geerts, Zoll, and Hackman. Absent: Carolan. Motion Carried. RESOLUTION 07-16-18-35 WHEREAS, it has been called to the attention of the Board of Supervisors of Chickasaw County, Iowa, the necessity of erecting and maintaining stop signs at intersections. WHEREAS, the Board of Supervisors believes it to be in the best interest of the public to erect and maintain stop signs at designated intersections, NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Chickasaw County, Iowa, that pursuant to statutory authority found in Sections 321.345 and 321.255 that it is hereby determined that the following designated intersection be declared stop as specified and that the County Engineer is hereby directed to erect and maintain stop signs at the following intersection during the construction phases of Chickasaw County's Project FM-C019(88)--55-19. Stop the local traffic from the east, west, north and south at the corner of sections 2,3,10 and 11 T94N, R14W of the 5th P.M., Chickasaw County, Iowa. (Intersection of 260th St. and Durham Ave. And that this intersection is presently uncontrolled and that traffic will increase considerably through this intersection during the above named project construction period. And that this resolution shall only be in effect during the period that Durham Avenue (V-14) is closed for the above listed Chickasaw County project. NOW, THEREFORE, BE IT RESOLVED: That the Board of Supervisors of Chickasaw County, Iowa, on this 16th day of July 2018, designate the above described location stop intersection and direct the County Engineer to install the appropriate signs as described above. /ss/ Jacob Hackman, Chairman Chickasaw County Board of Supervisors. ATTEST: /ss/ Joan Knoll, Chickasaw County Auditor. Date: July 16, 2018.

Staci Schutte met with the Board for the Landfill update. Agreement between the City of Fredericksburg and Trewin Pumping is being reviewed by the legal counsel and HR Green.

Staci Schutte left at 10:25 AM.

Supervisor Zoll updated the Board on the Heartland Meeting on July 12, 2018 and Childhood Development Meeting on July 12, 2018 in the evening.

Supervisor Geerts updated the Board on the Water and Sewer Project.

Motion by Zoll, Seconded by Tilkes to adjourn at 10:40 AM. Roll Call: Ayes: Zoll, Tilkes, Geerts, and Hackman. Absent: Carolan. Motion Carried.

Chairman Hackman called for an Emergency Board meeting on Wednesday, July 18, 2018 at 8:47 AM due to Emergency Situation in the Data Processing Department with the following members present: Hackman and by via phone conference Tilkes, Carolan, and Geerts. Absent: Zoll. The meeting was called to order by Chairman Hackman.

Motion by Geerts, Seconded by Tilkes to approve a claim to 20/20 FX LLC in the amount of \$4,215.60 for a tape drive and tapes for server. Roll Call: Geerts, Tilkes, Carolan, and Hackman. Absent: Zoll. Motion Carried.

Motion by Tilkes, Seconded by Carolan to adjourn at 8:49 AM. Roll Call: Ayes: Tilkes, Carolan, Geerts, and Hackman. Absent: Zoll. Motion Carried.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Mike Klassen (ID# 59679) located at 2130 Exeter Avenue, Ionia, IA 50645.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Bruce Buchheit Arlene's Site (ID#67901) located at 1272 Union Avenue, Lawler, IA 52154.

Jacob Hackman, Chairman
Board of Supervisors

ATTEST:

Joan E. Knoll, Auditor

**COUNTY BOARD MINUTES
JULY 23, 2018**

The Board convened on Monday, July 23, 2018 at 9:00 A.M. with the following members present: Tilkes, Zoll, Geerts, Carolan, and Hackman. The meeting was called to order by Chairman Hackman. Also present were Rick Holthaus, Dave Gorman, Lindsay Zenner, and Lynn Thronson.

Motion by Geerts, Seconded by Tilkes to approve agenda for July 23, 2018. Roll Call: All Ayes. Motion Carried.

Motion by Carolan, Seconded by Tilkes to approve Board Minutes for July 16 & 18, 2018. Roll Call: All Ayes. Motion Carried.

Veterans Affairs Director Lindsay Zenner met with the Board for Veterans Affairs Quarterly Report ending June 30, 2018. Also present was a member from the media.

Motion by Carolan, Seconded by Geerts to approve quarterly report ending June 30, 2018 for Veterans Affairs, subject to audit. Roll Call: All Ayes. Motion Carried.

Lindsay Zenner left at 9:05 AM.

Dave Gorman left at 9:08 AM.

Dusten Rolando present at 9:09 AM.

County Engineer Dusten Rolando met with the Board to discuss road departmental activities. Topics included: spraying , yard, South of V48; flood paperwork; work repair in various locations; pulling rock ditches, repairs; maintenance and service of vehicles; reorganizing parts room; prepared durapatcher; hauled rock to county home; sign order, delivered; sign repairs in various areas; motorgraders out blading; mowing gravels; durapatcher out, several locations, Gilmore Avenue; edge rutting North of Nashua; Division IV contract rock starts tomorrow; Windsor Avenue bridge; finished up; open by Friday this week; moving to Exeter Avenue, day labor, surveyed; Cheyenne Avenue Bridge, sheet pile, south pier; V14, milling, pad line, shoulders; rock samples, Johlas a& Warnoltz Quarries; INRCOG meeting, Waterloo, Budget amendment next month or two, tandem dump truck, specs; etc.

Motion by Geerts, Seconded by Zoll to approve the resolution pertaining to the installation of stop signs at the intersection of 250th Street and Durham Avenue during project FM-C019 (88)--55-19. Roll Call: All Ayes. Motion Carried. RESOLUTION 07-23-18-36 WHEREAS, it has been called to the attention of the Board of Supervisors of Chickasaw County, Iowa, the necessity of erecting and maintaining stop signs at intersections. WHEREAS, the Board of Supervisors believes it to be in the best interest of the public to erect and maintain stop signs at designated intersections, NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Chickasaw County, Iowa, that pursuant to statutory authority found in Sections 321.345 and 321.255 that it is hereby determined that the following designated intersection be declared stop as specified and that the County Engineer is hereby directed to erect and maintain stop signs at the following intersection during the construction phases of Chickasaw County's Project FM-C019(88)--55-19. Stop the local traffic from the east, west, north and south at the corner of sections 2 and 3, T94N, R14W and sections 34 and 35, T95N, R 14W of the 5th P.M., Chickasaw County, Iowa. (Intersection of 250th St. and Durham Ave.) And that this intersection is presently uncontrolled and that traffic will increase considerably through this intersection during the above named project construction period. And that this resolution shall only be in effect during the period that Durham Avenue (V-14) is closed for the

above listed Chickasaw County project. NOW, THEREFORE, BE IT RESOLVED: That the Board of Supervisors of Chickasaw County, Iowa, on this 23rd day of July 2018, designate the above described location stop intersection and direct the County Engineer to install the appropriate signs as described above. /ss/ Jacob Hackman, Chairman, Chickasaw County Board of Supervisors. ATTEST: /ss/ Joan Knoll, Chickasaw County Auditor. Date: July 23, 2018

Dave Gorman present at 9:30 AM

The board discussed the future of the Old Vets Building. Also present was Laura Vanttorn and AJ Seely via phone conference. The Old Vets Building is approximately 3200 square feet. Mr. Seely informed the Board that the equipment will be relocated at the Heritage Residence along with the equipment/furniture. The Sheriff's office will be contacted regarding their supplies/equipment. Supervisor Hackman informed the Board that in FY 18/19 budget there is approximately \$6275.00 allocated for the Old Vets Building. The Committee suggested the building to be demolished. Supervisor Geerts asked Mr. Rolando if he could draw up the specs for the Board to review for advertisement.

Motion by Geerts, Seconded by Carolan to begin the process for advertisement for the demolition of the Old Vets Building. Roll Call: All Ayes. Motion Carried.

Laura Vanttorn with Prairie View Management Inc. met with the Board for an update. Laurie informed the Board that the smoking structure (three-sided) would be the liability of Prairie View Management. The Board would like the structure anchored to the ground. The Board discussed the landscaping. The railroad ties and landscaping would be removed with the assistance from the Secondary Road Department. The stumped would be grinded, use the rock for other areas of the building, haul in black dirt and be seeded. The lettering for the Heritage Residence Building will be replaced. Bob Messersmith researches the lettering project and the lettering was warranted and Mr. Messersmith will submit a claim for the research. Discussion on two picnic tables. Dave Gorman contacted the Conservation Department and was told that they did not belong to the department. One of the tables was destroyed. The other one will be repaired.

Dusten Rolando, Dave Gorman, Laura Vanttorn left at 10:05 AM.

Lynn Thronson left at 10:11 AM.

The Board reviewed the revised Board of Supervisors' Appointments.

Motion by Geerts, Seconded by Zoll to approve the revised Board of Supervisors' Appointments. Roll Call: All Ayes. Motion Carried.

The Board discussed the Board Room Policy. Supervisor Hackman along with one other Board member addressed their concerns regarding the Supervisors Room. The concerns were discussed. It was the consensus of the Board to continue to close (lock) the Supervisors room.

Member from the media left at 10:25 AM.

Motion by Carolan, Seconded by Tilkes to approve claims. Roll Call: All Ayes. Motion Carried.

Received and filed in the Auditor's Office MMP Short Form for Annual Update Gary Swestka Farm (ID#59069) located at 19151 York Avenue, Cresco, IA 52136.

Received and filed in the Auditor's Office Jendro Sanitation Rural Recycling Collections Report for the month of July 2018.

Received and filed in the Auditor's Office Bradford Township Summary Statement of Receipts and Disbursements Annual Report for FY 17-18.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Boyd-AK Family LLC located at 2508 Odessa Avenue, Fredericksburg, IA 50630.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Kleiss-AK Family LLC (ID #66865) located at 2748 Mission Avenue, Fredericksburg, IA 50630.

Received and filed in the Auditor's Office Verification of County Receipt for Manure Management Plans & Plan Updates for Chickasaw Farms LLC (ID # 62444) in Section 22 of Dayton Township located at 2241 Jasper Avenue, New Hampton, IA 50659

Motion by Zoll, Seconded by Tilkes to adjourn at 11:00 AM. Roll Call: All Ayes. Motion Carried.

Jacob Hackman, Chairman
Board of Supervisors

ATTEST:

Joan E. Knoll, Auditor

**COUNTY BOARD MINUTES
JULY 30, 2018**

The Board convened on Monday, July 30, 2018 at 9:00 A.M. with the following members present: Tilkes, Zoll, Carolan, Geerts, and Hackman. The meeting was called to order by Chairman Hackman. Also present were Rick Holthaus, Lynn Thronndson, Jim Cook, Marty Hemann, Lindsay Zenner, Jennifer Schwickerath, Mark Huegel and a member from the media.

Motion by Tilkes, Seconded by Zoll to approve agenda for July 30, 2018. Roll Call: All Ayes. Motion Carried.

Motion by Zoll, Seconded by Carolan to approve Board Minutes for July 23, 2018. Roll Call: All Ayes. Motion Carried.

Attorney Jon Swanson met with the Board via phone conference to discuss claims concerning Chickasaw County. Also present was Kathy Babcock and Lisa Welter. Attorney Jon Swanson in open discussion informed the Board that the Workers Compensation on Todd Miller has been settled in the amount of \$80,000.00 and the General Liability claim for Shipton is in the appeal process.

Rick Holthaus, Lynn Thronndson, Marty Hemann, Lindsay Zenner, and a member of the media left at 9:05 AM.

Motion by Geerts, Seconded by Carolan to enter closed session permitted under Section 21.5 (1) (c) Code of Iowa at 9:07 AM. Roll Call: All Ayes. Motion Carried.

Discussion followed. No Action was taken.

Motion by Geerts, Seconded by Carolan to exit closed session at 9:27 A.M. Roll Call: All Ayes. Motion Carried.

Kathy Babcock, Lisa Welter, and Jim Cook left at 9:27A.M.

Motion by Carolan, Seconded by Geerts to enter closed session permitted under Section 21.5 (1) (c) Code of Iowa at 9:28 AM. Roll Call: All Ayes. Motion Carried.

Discussion followed. No Action was taken.

Motion by Geerts, Seconded by Tilkes to exit closed session at 9:32 A.M. Roll Call: All Ayes. Motion Carried.

Jennifer Schwickerath left at 9:32 AM.

Rick Holthaus, Lynn Thronndson, Lindsay Zenner, and a member from the media present at 9:32 AM.

Ray Armel met with the Board to discuss HIPAA training. Mr. Armel presented an overview of the HIPAA training through Compliancy group software. He also informed the Board with Board's approval that there will be a HIPAA training offered on August 28, 2018 and September 11, 2018 at various times and location for all employees, department heads, and elected officials to attend.

Motion by Geerts, Seconded by Zoll to schedule the HIPAA training for Tuesday, August 28, 2018 (9:00 AM and 3:00 PM-Community Services Building) and Tuesday, September 11, 2018 (7:00 AM-Chickasaw County Maint. Shop and 9:00 AM –Community Services Building). Roll Call: All Ayes. Motion Carried.

Motion by Tilkes, Seconded by Geerts to appoint Lindsay Zenner as HIPAA Compliance officers. Roll Call: All Ayes. Motion Carried.

Ray Armel and Lindsay Zenner left at 9:42 AM.

Sheriff Marty Hemann met with the Board to review the temporary Law Enforcement Contract with the City of Nashua. Also present were Jennifer Schwickerath and Mark Huegel.

The Board reviewed the temporary Law Enforcement Contract with open discussion.

Motion by Geerts, Seconded by Carolan to approve the Temporary Law Enforcement Contract August 7, 2018 to October 31, 2018) with the City of Nashua in the amount of \$19,024.00. Roll Call: All Ayes. Motion Carried.

County Social Services Coordination Kayleen Dunt met with the Board to review the Business Associate Agreement with Iowa Counties Technology Services. Discussion followed.

Motion by Geerts, Seconded by Carolan to enter into a Business Associate Agreement with Iowa Counties Technology Services and authorize Chairman Signature. Roll Call: All Ayes. Motion Carried.

Mark Huegel left at 10:00 AM.

Kayleen Dunt and Lynn Thronson left at 10:07 AM.

The Board discussed communication project proposal with G. J. Therkelsen & Associates Inc. Also present were AJ Seely, Doreen Cook, and via phone conference Gary J. Therkelsen. Open discussion.

Motion by Geerts to accept the proposal from G.J. Therkelsen & Associates Inc. as consulting firm for the radio communications project. in the amount of \$163, 310.00. Motion died for lack of second. More discussion.

Motion by Carolan, Seconded by Tilkes to table the proposal from G.J. Therkelsen & Associates, Inc. until the six county meeting scheduled for August 17, 2018. Roll Call: All Ayes. Motion Carried.

The Board discussed the county equipment (furniture). Also present was Kathy Babcock. Mrs. Babcock present to the Board a list of additional county equipment (furniture) including 2 drawer lock lateral file cabinet and a three shelf cabinet for Big Brothers and Big Sisters.

Motion by Tilkes, Seconded by Carolan to loan Big Brothers and Big Sisters (a non-profit organization) the request of county equipment (furniture) at no cost to the organization. Roll Call: All Ayes. Motion Carried.

Supervisor Hackman gave an update on the County Social Services Meeting held on Wednesday, July 25, 2018.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Ryan Wegner (ID#58891) located at 3299 170th Street, Ionia, IA 50645.

Received and filed in the Auditor's Office Deerfield Township Summary Statement of Receipts and Disbursements Annual Report for FY 2017-18.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Palmersheim Pork Farm (ID#61606) located at 2225 130th Street, New Hampton, IA 50659.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Ron Swestka Farm (ID #59071) located at 18649 Valley Avenue, Cresco, IA 52136.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Schwickerath (ID #65984) located at 1948 150th Street, New Hampton, IA 50659.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Treloar Farms (ID#57710) located at 3061 300th Street, Sumner, IA 50674.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Prim Feeders Inc (ID# 64673) located at 2671 190th Street, New Hampton, Iowa 50659.

Motion by Carolan, Seconded by Tilkes to adjourn at 11:26 AM. Roll Call: All Ayes. Motion Carried.

Jacob Hackman, Chairman
Board of Supervisors

ATTEST:

Joan E. Knoll, Auditor

**COUNTY BOARD MINUTES
AUGUST 6, 2018**

The Board convened on Monday, August 6, 2018 at 9:00 A.M. with all the members present: Tilkes, Zoll, Carolan, Geerts, and Hackman. The meeting was called to order by Chairman Hackman. Also present were Rick Holthaus and Terry Beek.

Motion by Zoll, Seconded by Carolan to approve agenda for August 6, 2018. Roll Call: All Ayes. Motion Carried.

Motion by Zoll Seconded by Carolan to approve Board Minutes for July 30, 2018. Roll Call: All Ayes. Motion Carried.

Terry J. Beck, representing Washington National, met with the Board to discuss supplemental insurance. Mr. Beck presented to the Board a packet consisting of Supplemental Cancer Insurance, Accident Injury & Disability Income Insurance, and Heart disease, heart attack and stroke supplemental health insurance that could be offered to Chickasaw County Employees own expense. Open discussion. It was the consensus of the Board that Mr. Beek will send a payroll stuffer to the Auditor's Offices for distribution to employees.

Ray Armel present at 9:05 AM.

Member from the media present at 9:08 AM

Mr. Beek left at 9:10 AM.

Data Processing Manager Ray Armel met with the Board to discuss the disposal of Data Processing equipment. Mr. Armel informed the Board that there is a Computer recycling drive on August 17, 2018 from 4- 6 PM. The truck will be located in the Carquest parking lot. Mr. Armel would like to dispose old computer equipment (monitors, towers and other computer related equipment).

Motion by Carolan, Seconded by Geerts to authorize Data Processing Manager to dispose outdated county computer equipment and computer related equipment at the Computer recycling drive on Friday, August 17, 2018. Roll Call: All Ayes. Motion Carried

Dave Gorman and Mark Huegel present at 9:15 AM.

Custodian Dave Gorman met with the Board to review a quote for the purchase of additional carpet tiles for the Courthouse. Quotes received from Dungey's Furniture and Gifts in the amount of \$1021.44 for Recorder's Back Office, \$893.76 for Assessor's Back Office, Clerk of Court back office \$766.08; Treasurer's entire office \$2,170.56 for a total of \$4,851.84. Dave Gorman informed the Board that he contact Paul Hackman with Midwest Flooring and received no answer.

Motion by Carolan, Seconded by Tilkes to accept the quote from Dungey's Furniture and Gifts in the amount of \$1021.44 for Recorder's Back Office, \$893.76 for Assessor's Back Office, Clerk of Court back office \$766.08; Treasurer's entire office \$2,170.56 for a total of \$4,851.84. Roll Call: All Ayes. Motion Carried.

Marty Hemann and Carly Clinton present at 9:28 AM.

Dave Gorman left at 9:30 A.M.

Sheriff Marty Hemann met with the Board to acknowledge the hiring of a new jailer.

Motion by Geerts, Seconded by Tilkes to acknowledge the hiring of Carly Clinton as jailer for the Sheriff's Department effective August 6, 2018 as per union contract. Roll Call: All Ayes. Motion Carried.

Sheriff Marty Hemann also discussed with the Board additional fencing and locks at the Jail Building. He gave the Board October 20, 2017 comments and recommendations from the jail inspector.

Sheriff Marty Hemann received three (3) quotes for portable fencing for the jail building: Quotes received from L & R Manufacturing, LLC in the amount of \$3,960.00; Overhead Door Co. of Mason City in the amount of \$2,048.00; and Christie Door Company in the amount of \$1,991.00.

Marty Hemann also received three (3) quotes for the door locks for the Jail Building. Quotes received from Express Locksmith in the amount of \$2,336.13; Central Lock Security in the amount of \$2,168.89; Dave's Locksmith Service in the amount of \$850.00 plus Angell Electric Inc. in the amount of \$220.58 for power kill switch and installation.

Open discussion.

Motion by Tilkes, Seconded by Geerts to accept the quote from Christie Door Company in the amount of \$1,991.00 for portable fencing and Dave's Locksmith Service in the amount of \$850.00 and Angell Electric Inc in the amount of \$220.58 door locks for a total amount of \$3,061.58 for the jail building. Roll Call: Ayes: Tilkes, Geerts, Zoll, and Hackman. Nays: Carolan. Motion Carried.

Sheriff Marty Hemann gave the Board a departmental update of arrests (last five months).

Marty Hemann and Carly Clinton left at 10:03 AM.

Travis Squires with Piper, Jaffrey, Inc. met with the Board to discuss radio communications project process and private placement engagement letter 2018/19 GO 911 Communication Project. Also present was AJ Seely.

Mr. Squires gave the Board an overview of the timeline considerations, project finance considerations and summary.

The Board discussed the budget which included the estimate of \$2,851,431.00 (deletion of Protivin voting & microwave and addition of the ambulance channel) plus \$327,500 for fire department radios for a total cost of the project \$3,178,931. Mr. Seely presented to the Board that the 911 budget could offset the total cost by \$175,000 which would bring the total cost of the radio communication project to \$3,003,931.00. This project does not include interest. The Board also discussed option to finance the project. The Board looks at 5 year debt structure or 10 year debt structure, financing through convention bond structure or private placement bond structure. Mr. Squires will prepare a resolution for public hearing, contact the bonding attorney, and prepare public notice for the Board's review.

Motion by Geerts, Seconded by Zoll to accept the private placement engagement letter with Piper Jaffrey, Inc. 2018/19 GO 911 Communication Project and authorize Chairman Signature. Roll Call: All Ayes. Motion Carried.

Mark Huegel present at 10:53 AM.

Travis Squires left at 11:15 AM.

AJ Seely met with the Board to discuss the tower grounding grid (in the dirt) at the Jail Building.

Motion by Geerts, Seconded by Carolan to approve the tower ground grid (in the dirt) at the Jail Building. Roll Call: All Ayes. Motion Carried.

Motion by Carolan, Seconded by Zoll to table the proposed amendment to the Chickasaw County Employee Handbook Section 5.8 Unpaid Leave of Absence to allow the Board of Supervisors or appropriate governing Board to approve an unpaid leave in excess of six months until August 13, 2018.

The Board discussed the Notice of Termination to Michael F. Troyna and Shirley M. Troyna for access to their property located adjacent to the Old Vets Building and Community Services Building located at 260 E. Prospect, New Hampton, Iowa.

Motion by Zoll, Seconded by Carolan to give at 60 day Notice of Termination to Michael F. Troyna and Shirley M. Troyna for access to their property located adjacent to the Old Vets Building and Community Services Building located at 260 E. Prospect, New Hampton, Iowa. Roll Call: All Ayes. Motion Carried.

County Attorney Mark Huegel met with the Board to discuss the number of acres available for rent for the County Home Farm ground. Open discussion. County Attorney office will prepare the Public notice for the rental of the County Home Farm ground. Open discussion. The Board would like the County Attorney's execute a 60 day Notice of Termination.

Motion by Zoll, Seconded by Carolan to lease 60.84 of tillable acres and the tenant per the lease will be required to maintain the 5.08 grass strip according to NRCS guidelines. Roll Call: All Ayes. Motion Carried.

Motion by Carolan, Seconded by Tilkes to approve claims. Roll Call: All Ayes. Motion Carried.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for 4 Oaks LLC (ID#59728) located at 2998 180th Street, Lawler, IA 52154.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Zeien West (ID#65458) located at 1728 180th Street., New Hampton, IA 50659.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Zeien East (ID#65457) located at 1849 180th Street, New Hampton, IA 50659.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Bruce Buchheit Farm (ID#) 57704 located at 1090 Stevens Avenue, Lawler, IA 52154.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Mike Klassen (IC #59679) located at 2130 Exeter Avenue, Ionia, IA 50645.

Motion by Tilkes, Seconded by Carolan to adjourn at 11:55 AM. Roll Call: All Ayes. Motion Carried.

Jacob Hackman, Chairman
Board of Supervisors

ATTEST:

Joan E. Knoll, Auditor

**COUNTY BOARD MINUTES
AUGUST 13, 2018**

The Board convened on Monday, August 13, 2018 at 9:00 A.M. with all the members present: Tilkes, Zoll, Carolan, Geerts, and Hackman. The meeting was called to order by Chairman Hackman. Also present were David Boss, Dean Speicher, Julie A. Eckenrod, Katie Boehmer, Rick Holthaus, and Ray Armel.

Motion by Zoll, Seconded by Carolan to approve agenda for August 13, 2018. Roll Call: All Ayes. Motion Carried.

Motion by Carolan, Seconded by Tilkes to approve Board Minutes for August 6, 2018. Roll Call: All Ayes. Motion Carried.

At 9:01 AM a joint meeting with the Veterans Affairs Commission and the Board to discuss staffing. David Boss called the Veterans Affairs Commission meeting to order. Present from the Veterans Affairs Commission were David Boss, Katie Boehmer, Dean Speicher, and Julie A. Eckenrod. Absent: Randy Nosbisch. Discussion regarding staffing. Mr. Boss informed the Board that the current director is employed by the Commission. The employee is a part-time employee with no benefits and is not comfortable being the HIPAA compliance officer. Veteran Affairs Commission also noted that they are not comfortable with the director being the Compliance Officer. Mr. Armel informed the Board and the Commission that the HIPAA committee met due to the resignation of the HIPAA compliance officer Kathy Babcock. Mr. Armel informed the Board that he is the HIPAA security officer and stated that he would assist the HIPAA compliance officer with the training. The HIPAA compliance officer duties consist of making sure that all employees take the HIPAA training once a year through the software program that is provided by Compliancy Group. Ray Armel will contact the HIPAA Compliance Officer.

Jim Cook present at 9:05 AM.

Motion by Speicher, Seconded by Eckenrod to adjourn the meeting at 9:08 AM. Roll Call: Ayes: Speicher, Eckenrod, Boehmer, and Boss. Absent: Nosbisch. Motion Carried.

David Boss, Dean Speicher, Katie Boehmer, and Julie Eckenrod left at 9:08 AM.

Hacker, Nelson & Co., PC representative Steve Samec present at 9:08 AM.

Member from the media present at 9:11 AM.

The Board reviewed the quote for the purchase of additional carpet tiles for the Courthouse and Jail Building. Quote received from Dungey's Furniture and Gifts in the amount of \$638.40 for the Sheriff Office-Jail Building and in the amount of \$510.72 for the Boardroom-Courthouse.

Motion by Carolan, Seconded by Tilkes to accept the quote from Dungey's Furniture and Gifts in the amount of \$638.40 for the Sheriff Office-Jail Building and in the amount of \$510.72 for the Boardroom-Courthouse. Roll Call: All Ayes. Motion Carried.

Motion by Tilkes, Seconded by Geerts to approve the Liquor License for Assumption Church Little Turkey. Roll Call: All Ayes. Motion Carried.

Assessor Ray Armel met with the Board met with the Board review 2018 Homestead, Homestead-Disabled Vets, and Military Exemption Applications.

Motion by Geerts, Seconded by Zoll to approve one hundred fifty-five (155) Homestead tax credit applications which includes three (3) Disabled Veterans Homestead tax credit applications for 2018 as per the recommendation of the County Assessor's Office. Roll Call: All Ayes. Motion Carried.

Motion by Tilkes, Seconded by Geerts to approve sixteen (16) military exemptions applications for 2018 as per the recommendation of the County Assessor's Office. Roll Call: Ayes: Tilkes, Geerts, Carolan, and Zoll. Nays: None. Abstain: Hackman. Motion Carried.

Supervisor Geerts gave an update on the committee meeting held on Wednesday, August 8, 2018. They toured the Schultz building and Mr. Geerts gave an update on the inspection of phase I asbestos at the Old Vets building. Supervisor Geerts is waiting for a quote for the removal of Phase 1 asbestos.

Jennifer Schwickerath present at 9:21 AM.

Public Health and Home Care Services Administrator Kathy Babcock met with the Board to discuss claims. Also present was Lisa Welter. Open Discussion regarding the review and approval of claims for the Public Health Office, and the role that Board of Health and the Board share in the process. Also discussion on other departments review and approval of claims process.

Jim Cook, Kathy Babcock, Ray Armel, Staci Schutte, and Lisa Welter left at 10:12 AM.

Marty Hemann present at 9:26 AM and Staci Schutte present at 9:30 AM.

County Attorney Jennifer Schwickerath met with the Board to discuss the proposed amendment to the Chickasaw County Employee Handbook Section 5.8 Unpaid Leave of Absence to allow the Board of Supervisors or appropriate governing Board to approve an unpaid leave in excess of six months. Open discussion.

Motion by Carolan, Seconded by Geerts to accept the proposed amendment to the Chickasaw County Handbook Section 5.8 Unpaid Leave of Absence as per the recommendation of the County Attorney and Heartland Insurance Risk Pool (HIRP). The old language read as follows: "A request for an unpaid leave of more than thirty days will be forwarded with recommendation by the department head to the Board of Supervisors or appropriate governing board. In no event shall unpaid leave be approved for more than six months by the Board of Supervisors or appropriate governing board. " New language will read as follows: **"A request for an unpaid leave of more than thirty days will be forwarded with recommendation by the department head to the Board of Supervisors or appropriate governing board for approval. An unpaid leave of absence is generally given for a period of no longer than six months, unless the circumstances indicate that a leave of a period of longer than six months is appropriate. An unpaid leave status will be reviewed periodically and the period of the leave may be adjusted by the appropriate board."** and authorize the County Auditor to make the change in the Chickasaw County Handbook. Roll Call: All Ayes. Motion Carried

Jennifer Schwickerath left at 10:16 AM.

County Engineer Dusten Rolando met with the Board to discuss road departmental activities.

Sheriff Marty Hemann met with the Board to acknowledge the resignation of a Deputy Sheriff.

Motion by Geerts, Seconded by Tilkes to acknowledge the resignation of Zachary Nosbisch as Deputy Sheriff effective August 24, 2018. Roll Call: All Ayes. Motion Carried.

Sheriff Marty Hemann discussed with the Board to begin the hiring process of a deputy sheriff due to the vacancy (leaving the Sheriff's Department). Open discussion. Sheriff Hemann informed the Board that since the Sheriff's department is assisting the City of Nashua with Law Enforcement for three (3)

months, workload in the Sheriff's office, and a deputy Sheriff taking the Jail Administrator position were some of the reasons for filling the vacancy.

Motion by Geerts, Seconded by Carolan to begin the hiring process of a deputy sheriff due to a vacancy. Roll Call: All Ayes. Motion Carried.

Marty Hemann left at 10.25 AM.

Staci Schutte present at 10:30 AM.

Recorder Cindy Messersmith met with the Board to discuss the hiring of a part-time-on call clerical position. Open Discussion. Cindy Messersmith informed the Board that this position would be approximately 15-20 hours a week to start and after training would become a part-time on-call basis and would have to amend the Recorder's budget at a later date.

Supervisor Hackman reminded the Board determines the number of deputies, assistants, and clerks to be allotted to each elected office. No motion by the Board at this time.

Auditor Joan Knoll met with the Board to discuss the hiring of a part time (20 hours a week) Administrative Assistant. The County Auditor had this new position for FY 18-19 budget approved by the Board of Supervisors on March 5, 2018 at the public hearing..

Supervisor Hackman reminded the Board determines the number of deputies, assistants, and clerks to be allotted to each elected office. No motion by the Board at this time.

Motion by Geerts, Seconded by Tilkes to approve the Certification of Abstract of Taxes and Tax list for 2017 assessment collectible FY 2018-2019 as recommended by the County Auditor and County Treasurer. Roll Call: All Ayes. Motion Carried.

Land Use Administrator Staci Schutte met with the Board for the approval of a minor subdivision.

Motion by Tilkes, Seconded by Carolan to approve the resolution for a minor subdivision for Daniel K. & Jaclyn L. Crooks and Qualley Feed & Grain, Inc. Roll Call: All Ayes. Motion Carried. RESOLUTION 0-8-13-18-37 A RESOLUTION APPROVING THE MINOR SUBDIVISION PLAT OF PARCEL 2018-37 AND 2018-38 IN THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER IN SECTION 28, TOWNSHIP 97 NORTH, RANGE 12 WEST OF THE 5TH P.M., CHICKASAW COUNTY, IOWA WHEREAS, ON THE 13TH DAY of August 2018 at a regular meeting by the Board of Supervisors, Chickasaw County, Iowa a minor subdivision plat of Parcels 2018-37 and 2018-38 in Southeast Quarter of the Southeast Quarter in Section 28, Township 97 North, Range 12 West of the 5th P.M., Chickasaw County, Iowa was presented. WHEREAS, the minor subdivision plat of Parcels 2018-37 and 2018-38 in Southeast Quarter of the Southeast Quarter in Section 28, Township 97 North, Range 12 West of the 5th P.M., Chickasaw County, Iowa has been considered and should be approved. NOW, THEREFORE, it is hereby resolved by the Board of Supervisors, Chickasaw County, Iowa that said Minor Subdivision Plat be approved, accepted and the Chairman is hereby directed to certify this Resolution of Approval. PASSED AND APPROVED on this 13th DAY of August 2018. /ss/ Jacob Hackman, Chairman, Board of Supervisors. ATTEST: /ss/ Joan E. Knoll, Auditor.

Motion by Carolan, Seconded by Tilkes to approve claims. Roll Call: All Ayes. Motion Carried. Received and filed in the Auditor's Office MMP Short Form for Annual Update for H.C. Feeders (ID #60444) located at 2504 140th Street, New Hampton, IA 50659.

Received and filed in the Auditor's Office MMP Short Form for Annual Update for Kleiss Barn (ID #66865) located at 2748 Mission Avenue, Fredericksburg, IA 50630.

Received and filed in the Auditor's Office Verification of County Receipt for Manure Management Plans & Plan Update for Chickasaw Farms Chickasaw Farms LLC located in Section 22 of Dayton Township.

Received and filed in the Auditor's Office Jendro Sanitation rural recycling collection report for the month of August 2018.

Received and filed in the Auditor's Office Richland Township Summary Statement of Receipts and Disbursement for FY 2017-2018.

Motion by Carolan, Seconded by Tilkes to adjourn at 11:15 AM. Roll Call: All Ayes. Motion Carried.

Jacob Hackman, Chairman
Board of Supervisors

ATTEST:

Joan E. Knoll, Auditor

**COUNTY BOARD MINUTES
AUGUST 20, 2018**

The Board convened on Monday, August 20, 2018 at 9:00 A.M. with all the members present: Tilkes, Zoll, Carolan, Geerts, and Hackman. The meeting was called to order by Chairman Hackman. Also present were Rick Holthaus, EMA Director Seely, Jim Allison, Mira Schmitt-Cash, Engineer Dusten Rolando, Custodian Dave Gorman, Assistant County Attorney Mark Huegel, and Sheriff Marty Hemann

Motion by Carolan, seconded by Geerts to approve agenda for August 20, 2018. Roll Call: All Ayes. Motion Carried.

Motion by Zoll, seconded by Carolan to approve board minutes for August 13, 2018. Roll Call: All Ayes. Motion Carried.

No sealed bids were received for the demolition and disposal of the old vets building.

The Board discussed asbestos testing at the old vets building. Supervisor Geerts will give an update on asbestos testing at the meeting August 27, approximately cost for asbestos testing would be \$2200.00-2500.00. Bids will be requested again after the asbestos testing is completed.

County Engineer Dusten Rolando met with the Board to discuss the following road departmental activities: Division 2 & 3 rock resurfacing continues, edge rutting various areas, mowing hard surface areas, pulling big rocks, day labor-box culvert on Jasper Ave, Cheyenne Ave bridge, and paving has begun on V14-started at Horton and moving north-should be to Chickasaw County by the end of the week. Dusten will be attending ISAC in Des Moines this week.

The Board reviewed a quote for a tandem truck from GATR Truck Center-Cedar Rapids. Motion by Tilkes, seconded by Geerts to accept the quote from GATR Truck Center-Cedar Rapids in the amount of \$209,292.50 (State Bid) per recommendation from County Engineer for the purchase of a tandem truck. Roll Call: All Ayes. Motion Carried.

Supervisor Geerts gave a brief update on the water & sewer project at the Heritage Residence. Mr. Geerts stated more details will follow after New Hampton city council meets and discusses project.

Motion by Tilkes, seconded by Geerts to accept the resignation of Wally Boehmer from the Pioneer Cemetery Commission effective August 6, 2018. Roll Call: All Ayes. Motion Carried.

Motion by Zoll, seconded by Carolan to accept the resignation of Lindsay Zenner as the HIPAA Compliance Officer effective August 20, 2018. Roll Call: All Ayes. Motion Carried.

Supervisor Zoll gave an update on the FMC Landfill meeting he attended August 14, 2018.

The Board took a short recess at 9:27 am and convened at 9:30 am.

Hackman and Carolan gave an update on the six-county meeting they attended in Lime Springs on Thursday, August 16, 2018. Discussion regarding the radio communication project.

The Board reviewed the Bond Counsel Engagement Agreement-proposed issuance of not to exceed \$3,250,000 General Obligation Capital Loan Notes. Open discussion.

Motion by Geerts, seconded by Carolan to accept the bond counsel engagement agreement—proposed issuance of not to exceed \$3,250,000 General Obligation Capital Loan Notes with Ahlers & Cooney, P.C. Attorneys at Law and authorize Chairman Signature for the Radio Communication Project. Roll Call: Ayes: Geerts, Carolan, and Hackman. Nays: Zoll, Tilkes. Motion Carried.

The Board reviewed the Resolution fixing date for meeting on the proposition to authorize a Loan Agreement and the issuance of Notes to evidence the obligations of the County there under for the radio communications project. Motion by Geerts, seconded by Carolan to approve Resolution #08-20-18-38 fixing date for a meeting on the authorization of a loan agreement and the issuance of not to exceed \$3,250,000 General Obligation Capital Loan Notices of Chickasaw County, State of Iowa (for essential county purposes) and providing for publication of notice thereof. The public hearing is scheduled for, Monday, September 17, 2018, at 7:00 pm. at the Chickasaw Event Center located at 301 N Water Ave, New Hampton, IA. Roll Call: Ayes: Geerts, Carolan, Zoll, Tilkes, Hackman. Nays: None. Motion Carried. **RESOLUTION NO. 08-20-18-38** Board Member Geerts introduced the following Resolution entitled "RESOLUTION FIXING DATE FOR A MEETING ON THE AUTHORIZATION OF A LOAN AGREEMENT AND THE ISSUANCE OF NOT TO EXCEED \$3,250,000 GENERAL OBLIGATION CAPITAL LOAN NOTES OF CHICKASAW COUNTY, STATE OF IOWA (FOR ESSENTIAL COUNTY PURPOSES), AND PROVIDING FOR PUBLICATION OF NOTICE THEREOF", and moved that the same be adopted. Board Member Carolan seconded the motion to adopt. The roll was called and the vote was, AYES: Geerts, Carolan, Zoll, Tilkes, and Hackman NAYS: None. Whereupon, the Chairperson declared the resolution duly adopted as follows: Whereupon, the Chairperson declared the resolution duly adopted as follows: RESOLUTION FIXING DATE FOR A MEETING ON THE AUTHORIZATION OF A LOAN AGREEMENT AND THE ISSUANCE OF NOT TO EXCEED \$3,250,000 GENERAL OBLIGATION CAPITAL LOAN NOTES OF CHICKASAW COUNTY, STATE OF IOWA (FOR ESSENTIAL COUNTY PURPOSES), AND PROVIDING FOR PUBLICATION OF NOTICE THEREOF WHEREAS, it is deemed necessary and advisable that Chickasaw County, State of Iowa, should provide for the authorization of a Loan Agreement and issuance of General Obligation Capital Loan Notes, to the amount of not to exceed \$3,250,000, as authorized by Sections 331.402 and 331.443, of the Code of Iowa, for the purpose of providing funds to pay costs of carrying out essential county purpose project(s) as hereinafter described; and WHEREAS, the Loan Agreement and Notes shall be payable from the Debt Service Fund; and WHEREAS, before a Loan Agreement may be authorized and General Obligation Capital Loan Notes, issued to evidence the obligation of the County thereunder, it is necessary to comply with the provisions of the Code of Iowa, as amended, and to publish a notice of the proposal and of the time and place of the meeting at which the Board proposes to take action for the authorization of the Loan Agreement and Notes and to receive oral and/or written objections from any resident or property owner of the County to such action. NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF CHICKASAW COUNTY, STATE OF IOWA: Section 1. That this Board meet in the Chickasaw Event Centre located at 301 N. Water Avenue, New Hampton, Iowa, at 7:00 P.M., on the 17th day of September, 2018, for the purpose of taking action on the matter of the authorization of a Loan Agreement and issuance of not to exceed \$3,250,000 General Obligation Capital Loan Notes, for essential county purposes, the proceeds of which notes will be used to provide funds to pay the costs of acquisition, construction and installation of peace officer equipment and other emergency services communication equipment and systems. Section 2. The Auditor is authorized and directed to proceed on behalf of the County with the negotiation of terms of a Loan Agreement and the issuance of General Obligation Capital Loan Notes, evidencing the County's obligations to a principal amount of not to exceed \$3,250,000, to select a date for the final approval thereof, to cause to be prepared such notice and sale information as may appear appropriate, to publish and distribute the same on behalf of the County and this Board and otherwise to take all action necessary to permit the completion of a loan on a basis favorable to the County and acceptable to the Board. Section 3. That the Auditor is hereby directed to cause at least one publication to be made of a notice of the meeting, in a legal newspaper, printed wholly in the English language, published at least once weekly, and having general circulation in the County. The publication to be not less than four clear days nor more than twenty days before the date of the public meeting on the issuance of the Notes. Section 4. The notice of the proposed action to issue notes shall be in substantially the following form: (To be published between August 28-September 11, 2018 (dates inclusive) NOTICE OF MEETING OF THE BOARD OF SUPERVISORS OF CHICKASAW COUNTY, STATE OF IOWA, ON THE MATTER OF THE PROPOSED AUTHORIZATION OF A LOAN AGREEMENT AND THE ISSUANCE OF NOT TO EXCEED \$3,250,000 GENERAL OBLIGATION CAPITAL LOAN NOTES OF THE COUNTY (FOR

ESSENTIAL COUNTY PURPOSES), AND THE HEARING ON THE ISSUANCE THEREOF PUBLIC NOTICE is hereby given that the Board of Supervisors of Chickasaw County, State of Iowa, will hold a public hearing on the 17th day of September, 2018, at 7:00 P.M., in the Chickasaw Event Centre located at 301 N. Water Avenue, New Hampton, Iowa, at which meeting the Board proposes to take additional action for the authorization of a Loan Agreement and the issuance of not to exceed \$3,250,000 General Obligation Capital Loan Notes, for essential county purposes, to provide funds to pay the costs of acquisition, construction and installation of peace officer equipment and other emergency services communication equipment and systems. Principal and interest on the proposed Loan Agreement will be payable from the Debt Service Fund. At the above meeting the Board shall receive oral or written objections from any resident or property owner of the County to the above action. After all objections have been received and considered, the Board will at the meeting or at any adjournment thereof, take additional action for the authorization of a Loan Agreement and the issuance of the Notes to evidence the obligation of the County thereunder or will abandon the proposal to issue said Notes. This notice is given by order of the Board of Supervisors of Chickasaw County, State of Iowa, as provided by Sections 331.402 and 331.443 of the Code of Iowa. Dated this 20th day of August, 2018. /ss/ Joan E. Knoll County Auditor, Chickasaw County, State of Iowa **PASSED AND APPROVED** this 20th day of August, 2018. /ss/ Jacob Hackman, Chairperson **ATTEST:** /ss/ Joan E. Knoll, County Auditor

Discussion followed of what information would be discussed at the Public Hearing. Member of the audience Holthaus gave his input on an agenda item and directed comments towards the Board that Hackman did not seem appropriate due to disorderly conduct; therefore, Chairman Hackman asked Holthaus to leave. Chairman Hackman asked for a recess at 9:54 am.

After Sheriff Hemann had a conversation with County Attorney Schwickerath and audience member Holthaus, Chairman Hackman convened the meeting at 10:15 am? Motion by Tilkes, seconded by Zoll to have Holthaus removed from the meeting, Iowa Code 21.7-Rules of conduct at meetings. Zoll asked Sheriff Hemann to go over the conversation he had with Holthaus. Sheriff Hemann likes to resolve problems and stated member of the audience Holthaus would like to remain in the public meeting and would refrain from making statements and disrupting the meeting. Roll Call: Ayes: Tilkes, Zoll, Carolan, Hackman. Nays: Geerts. Motion carried. Holthaus left the meeting at 10:18 am.

The Board reviewed the radio communication project/proposal with G. J. Therkelsen & Associates Inc. Lengthy discussion with AJ Seely and Board to decide to enter into this agreement with G. J. Therkelsen & Associates Inc. providing required design and engineering services to offer the project for competitive proposals. The Board understands this project is an essential thing and question how to get this paid for with the least amount of impact on the taxpayers. Motion by Geerts, seconded by Carolan to enter the contract with G. J. Therkelsen & Associates Inc. in the amount of \$163,310. Execution of agreement requires 20% to start and Carolan asked if this amount will be paid from the 911 Fund. Seely agreed but if County signs the contract and doesn't continue to go forth with the project, Seely stated it would be up to the County to come up with the balance of contract. Roll Call: All Ayes. Motion carried. Seely will contact G. J. Therkelsen & Associates Inc.

Motion by Carolan, seconded by Geerts to approve claims. Roll Call: All Ayes. Motion Carried. Hackman discussed compensation for members of the board of supervisors and stated claims should be submitted by the departments with the public purpose written on the claims

Received and filed in the Auditor's Office MMP Short Form for Annual Update for H & B LLC (ID #64009) located at 3352 120th Street, Fort Atkinson, IA 52144.

Received and filed in the Auditor's Office MMP Short Form for Annual Update for Harrington Ltd. (ID #58791) located at 290th Street, Nashua, IA 50658.

Received and filed in the Auditor's Office Washington Township Summary Statement of Receipts and Disbursements for FY 2017-2018.

Received and filed in the Auditor's Office Utica Township Summary Statement of Receipts and Disbursements for FY 2017-2018.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for AK Family LLC-Boyd Site (ID #68292) in Section 3 of Dresden Township located at 2508 Odessa Avenue, New Hampton, IA 50659.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for HBA, LLC (ID #69998) in Section 31 of Jackson Township located at 1040 343rd Avenue, Waucoma, IA 52171.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Don Kurtenbach-Section 23 (ID #64997) in Section 23 of Utica Township located at 1685 Victoria Way, Lawler, IA 52154.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Seamans North (ID #66437) in Section 20 of Dresden Township located at 2846 Mission Avenue, Fredericksburg, IA 50630.

Motion by Carolan, seconded by Tilkes to adjourn at 10:55 am. Roll Call: All Ayes. Motion Carried.

Jacob Hackman, Chairman
Board of Supervisors
ATTEST:

Donna Geerts, Deputy Auditor

**COUNTY BOARD MINUTES
AUGUST 27, 2018**

The Board convened on Monday, August 27, 2018 at 9:00 A.M. with all the members present: Tilkes, Zoll, Carolan, Geerts, and Hackman. The meeting was called to order by Chairman Hackman. Also present were Rick Holthaus, Jason Byrne, Jim Allison, Mark Huegel, Lynn Thronson, Martin Hemann, and a member from the media.

Chairman Hackman informed the public that there was to be no comments from the public.

Motion by Carolan, Seconded by Tilkes to approve agenda for August 27, 2018. Roll Call: All Ayes. Motion Carried.

Motion by Tilkes, Seconded by Zoll to approve Board Minutes for August 20, 2018. Roll Call: All Ayes. Motion Carried.

Assistant County Attorney Mark Huegel met with the Board to discuss the county farm rental property. Discussion followed. It was the consensus of the Board to advertise the County Farm Rental Property.

Supervisor Geerts gave an update on the asbestos testing at the Old Vets Building. Mr. Geerts contacted the Ames office regarding the quote. Mr. Geerts will contact another vendor from Hampton and get a quote from the vendor also. Mr. Geerts will continue to contact the vendors regarding a quote the removal of the asbestos testing at the Old Vets Building and update the Board at a later date.

Supervisor Geerts also updated the Board regarding Sewer and Water project. The City of New Hampton is not willing to do anything at this time due to a future development in the City. There was no action at this time just an informational meeting. Supervisor Geerts will do more research on the project and update the Board at a later date.

Assessor Ray Armel met with the Board to approve BPTC Applications for 2018.

Motion by Geerts, Seconded by Zoll to approve Sixteen (16) BPTC application for 2018 as per the recommendations of the County Assessor. Roll Call: All Ayes. Motion Carried.

Supervisor Hackman gave the Board an update of the Radio Communications project. Supervisor Hackman shared with the Board a letter from G. J. Therkelsen dated August 22, 2018. Part of letter dated August 22, 2018 as follows: It would be premature to contract with us prior to ensuring that project funding is fully approved.

Supervisor Hackman gave the Board an update on the Law and Emergency Management Center (LEMC) building lease that expires December 31, 2018 with GROWMARK, INC. The Lease addendum would extend the current lease for one year for the LEMC building.

Motion by Carolan, Seconded by Geerts to enter into with GROWMARK, Inc a lease addendum to the current lease that would extend the lease one more year (the lease would expire at midnight on December 31, 2019) and authorize Chairman Signature. Roll Call: All Ayes. Motion Carried.

Sue Breitbach present at 9:16 AM.

IGHCP Consultant Denise Ballard met with the Board to discuss Health Insurance. Ms. Ballard informed the Board that the IGHCP fund has approximately \$470,356.60 as the end of June, 2018 and to make sure the fund stays healthy. Ms. Ballard gave a general overview of the IGHCP fund. The Board also discussed the 8999 fund balance. Open discussion. County Attorney Jennifer Schwickerath informed the

Board that she had a conversation with State Auditor's Office Deputy Auditor Andy Nielsen and is getting an Attorney General's Opinion. Mrs. Schwickerath also informed the Board that she is scheduling a

meeting with State Auditor's Office Deputy Auditor Andy Nielsen, County Auditor Joan E. Knoll, and a Hacker, Nelson & Co. PC. Representative to discuss options.

Jennifer Schwickerath, Ray Armel, Denise Ballard, Steve Samec, and Sue Breitbach left at 9:39 AM.

County Engineer Dusten Rolando discussed road department activities with the Board.

County Engineer Dusten Rolando met with the Board to review County Engineer's IDOT Annual Report for FY 2018.

Mike Kennedy present at 10:00 AM and left at 10:10 AM.

Sheriff Marty Hemann met with the Board for a jail update. Marty Hemann informed the Board that the Public Health Agency did a jail inspection with Jail Administrator Jordan Gansen and addressed any concerns. The Jail Inspector is scheduled for Friday, September 21, 2018. Mr. Hemann also gave the Board the most recent list of arrests starting with July 19, 2018 through August 21, 2018.

Received and filed in the Auditor's Office SFF Finisher (ID# 66932) located at 1772 150th Street Avenue, Alta Vista, IA 50603.

Received and filed in the Auditor's Office Stapleton Township Summary Statement of Receipts and Disbursements for FY 2017-2018.

Received and filed in the Auditor's Office New Hampton Township Summary Statement of Receipts and Disbursements for FY 2017-2018.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Whitetail Path (ID#68297) in Section 13 of Stapleton Township located at 3348 210th Street, Waucoma, IA 52171.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Emeraldbrook LLC (ID #69570) in Section 23 located at 1064 Pembroke Avenue, Lawler, IA 52154.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Rosewood Creek LLC (ID #60643) located at 1020 Pembroke Avenue, Lawler, IA 52154.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for High Point Inc. (ID60832) in Section 13 of New Hampton Township located at 2798 210th Street, Lawler, IA 52154.

Received and filed in the Auditor's Office Corrected MMP Short Form for Annual Updates for AK Family LLC-Boyd Site (ID #68292) located at 2508 Odessa Avenue, New Hampton, Iowa 50659.

Motion by Carolan, Seconded by Tilkes to adjourn at 10:15 AM. Roll Call: All Ayes. Motion Carried.

Jacob Hackman, Chairman

Board of Supervisors

ATTEST:

Joan E. Knoll, Auditor

**COUNTY BOARD MINUTES
SEPTEMBER 17, 2018**

The Board convened on Monday, September 17, 2018 at 9:00 A.M. with all the members present: Tilkes, Zoll, Carolan, Geerts, and Hackman. The meeting was called to order by Chairman Hackman. Also present were Rick Holthaus, Jason Byrne, Terry Johnson, and Lynn Thronson.

Motion by Carolan, Seconded by Tilkes to approve agenda for September 17, 2018. Roll Call: All Ayes. Motion Carried.

Motion by Tilkes, Seconded by Zoll to approve board minutes for September 10, 2018. Roll Call: All Ayes. Motion Carried.

The Board discussed and reviewed the FY 2018-19 County Budget Amendment. Discussion followed.

Motion by Geerts, Seconded by Carolan to set the public hearing for October 8, 2018 at 9:00 AM in the Boardroom for FY 2018-2019 County Budget Amendment. Roll Call: All Ayes. Motion Carried.

Supervisor Hackman discussed the Community Services Building. Open discussion to continue with the project by sending out Request for Proposal (RFP's) to architects etc. Supervisors Geerts and Hackman will draft the Request for Proposals and a list of vendors for the Board to review.

The Board proceeded to canvass the Northeast Iowa Community College Special Election held on September 11, 2018.

Motion by Zoll, Seconded by Geerts to approve the canvass the Northeast Iowa Community College Special Election held on September 11, 2018 and authorize Auditor to certify results to the State and record in permanent Election Register. Roll Call: All Ayes. Motion Carried.

A member from the media present at 9:15 AM

Marty Hemann present at 9:21 AM.

Supervisor Zoll gave an update on the FMC-ECI-Early Childhood meeting held on Monday, September 10, 2018 and F-M-C Landfill meeting held on Thursday, September 13, 2018.

Ray Armel met with the Board to discuss the telephone/internet services at the Courthouse. Mr. Armel informed the Board that on Monday, September 10, 2018, the Courthouse was without internet services throughout the day. Mr. Armel and Mr. Ungs discovered that this was due to a fault in the Windstream communications system. Windstream was not going to send a technician until Tuesday for the repairs. Mr. Ungs contacted a technician and the internet was up and running by the end of the day. Mr. Armel informed the board that he is concerned with the offices being down for such a long period and the poor response from Windstream. Mr. Armel informed the Board that he has been in contact with Butler-Bremer Communications regarding fiber optic for our telephone and internet services. Mr. Armel will be gathering cost figures and bring these to the Board at a later date.

Ray Armel left at 9:36 AM.

Motion by Geerts, Seconded by Carolan to acknowledge the resignation of AJ Seely as EMA/911 Director effective October 2, 2018 (for payroll purposes only). Roll Call: All Ayes. Motion Carried. The Board discussed the 911 Board's commitment of funding for the radio communications project. Supervisor Hackman read the email from Mr. Seely addressing the 911 Board's obligation of funds toward the communication project. The 911 Board voted to obligate those funds toward activity that the

Board of Supervisors commits to, so long as that activity is a one-time project (done at once) (whether that is consulting fees, equipment, etc) in the amount of \$175,000 towards a non-phased communications project on a one time basis at their meeting on September 11, 2018.

Marty Hemann met with the Board to discuss the vacancy of dispatcher/jailer and acknowledge the resignation of a dispatcher/jailer.

Motion by Zoll, Seconded by Geerts to acknowledge the resignation of Ashely Schuchhardt as dispatcher/jailer effective September 23, 2018. Roll Call: All Ayes. Motion Carried

Motion by Geerts, Seconded by Tilkes to begin the hiring process of a dispatcher/jailer due to a vacancy. Roll Call: All Ayes. Motion Carried.

Marty Hemann, Lynn Thronson, and a member from the media left at 9:45 AM.

Motion by Tilkes, Seconded by Zoll to recess at 9:45 AM. and reconvene at 11:00 AM. Roll Call: All Ayes. Motion Carried.

The Board reconvened at 11:00 AM. Also present were Mark Huegel, Dan Leichtman, Mathew Holschlag, Paul Holschlag, Gordon Davis Jr., and a member from the media.

The Board opened three sealed bids for the county farm rental property. Initial bids were opened and read as follows: Mathew Holschlag- \$210.00 per acre, Gordon Davis Jr.-\$200.00 per acre, and Dan Leichtman-\$100.00 per acre. The three bidders could raise their one time, if they wished to. The three gentlemen was handed a piece of paper and placed their bid in a basket. Chairman Hackman read the bids as follows: Mathew Holschlag-\$255.00 per acre. Gordon Davis Jr.-\$250.00 per acre, Dan Leichtman chose not re-bid.

Motion by Tilkes, Seconded by Carolan to accept the bid of \$255.00 per acre by Mathew Holschlag. for a three year lease of 60.84 tillable acres and 5.08 grass strip acres to be maintained per NRCS guidelines for county farm rental and authorize Chairman signature on the lease agreement. Roll Call: All Ayes. Motion Carried.

Supervisor Carolan left at 11:08 AM.

The Board approved claims.

Motion by Tilkes, Seconded by Zoll to approve the claims. Roll Call: Ayes: Tilkes, Zoll, Geerts, and Hackman. Absent: Carolan. Motion Carried.

Received and filed in the Auditor's Office Jacksonville Township Summary Statement of Receipts and Disbursements for FY 2017-2018.

Received and filed in the Auditor's Office Dayton Township Summary Statement of Receipts and Disbursements for FY 2017-2018.

Received and filed in the Auditor's Office Chickasaw Township Summary Statement of Receipts and Disbursements for FY 2017-2018.

Received and filed in the Auditor's Office Fredericksburg Township Summary Statement of Receipts and Disbursements for FY 2017-2018.

Received and filed in the Auditor's Office MMP Short Form for Annual Update Oakdale Lane LLC (ID# 69132) located at 1234 Union Avenue, Lawler, IA 52154.

Received and filed in the Auditor's Office MMP Short Form for Annual Update for Randy Burgart (ID #65016) located at 2676 Mission Avenue, Fredericksburg, IA 50630.

Received and filed in the Auditor's Office MMP Short Form for Annual Update for Zwanziger LLC (ID #59516) located at 1351 260th Street, Nashua, IA 50658.

Received and filed in the Auditor's Office MMP Short Form for Annual Update for Bodensteiner Site (ID #58597) located at 1779 Vanderbilt Avenue, Lawler, IA 52154.

Motion by Tilkes, Seconded by Zoll to adjourn at 11:45 AM. Roll Call: Ayes: Tilkes, Zoll, Geerts, and Hackman. Absent: Carolan. Motion Carried.

The Board convened for a Special meeting on Monday, September 17, 2018 at 7:00 P.M. at the Chickasaw Event Centre with all the members present: Tilkes, Zoll, Carolan, Geerts, and Hackman. The meeting was called to order by Chairman Hackman.

A joint meeting with the 911 Service Board.

Motion by Carolan, Seconded by Geerts to approve the agenda for September 17, 2018. Roll Call: All Ayes. Motion Carried.

Motion by Geerts, Seconded by Zoll to open the public hearing at 7:00 PM. Roll Call: All Ayes. Motion Carried.

EMA/911 Director AJ Seely gave a presentation (overview) of the Radio Communication Project.

Piper Jaffray & Co. representative Travis Squires gave a presentation (overview) of the project costs estimates \$3,003,931 of the radio communications project-financing scenarios considered and an estimated tax impact-5 year option.

There were approximately one hundred forty (140) citizens who included first responders, fire departments, ambulance, sheriff departments, city police department, and other agencies). Approximately twenty-two (22) citizens made oral comments regarding the radio communications projects. The comments were all positive toward the need for the project to continue. A list of attendance is on file in the Auditor's office. There were no written comments received in the Auditor's Office.

Motion by Geerts, Seconded by Carolan to close the public hearing at 8:17 PM. Roll Call: All Ayes. Motion Carried.

The Board had open discussion with the public. Four (4) additional citizens expressed their comments to the Board. The EMA/911 Director answered any questions from the Public. Motion by Geerts, Seconded by Carolan to approve Resolution instituting proceedings to take additional action for the issuance of not to exceed \$3,250,000 General Obligation Capital Loan Notes and authorize Chairman Signature. Roll Call: All Ayes, Motion Carried. **RESOLUTION 09-17-18-40** The Chairperson announced that this was the time and place for the public hearing and meeting on the matter of the authorization of a Loan Agreement and the issuance of not to exceed \$3,250,000 General Obligation Capital Loan Notes, in order to provide funds to pay the costs of acquisition, construction and installation of peace officer equipment and other emergency services communication equipment and systems, for essential county purposes, and that notice of the proposed action by the Board to institute proceedings for the authorization of the Loan Agreement and the issuance of the Notes had been published as provided by Sections 331.402 and 331.443 of the Code of Iowa. The Chairperson

then asked the Auditor whether any written objections had been filed by any resident or property owner of the County to the issuance of the Notes. The Auditor advised the Chairperson and the Board that no written objections had been filed. The Chairperson then asked the Auditor whether any written comments in support of the project had been filed by any resident or property owner of the County to the issuance of the Notes. The Auditor advised the Chairperson and Board that no written comments in support of the project had been filed. The Chairperson then called for oral objections to or support for the issuance of the Notes and twenty-six were made.

Whereupon, the Chairperson declared the time for receiving oral and written objections to be closed. Whereupon, the Chairperson declared the hearing on the authorization of entering into a Loan Agreement and the issuance of the Notes to be closed. The Board then considered the proposed action and the extent of objections thereto. Whereupon, Board Member Geerts introduced and delivered to the Auditor the Resolution hereinafter set out entitled

"RESOLUTION INSTITUTING PROCEEDINGS TO TAKE ADDITIONAL ACTION FOR THE ISSUANCE OF NOT TO EXCEED \$3,250,000 GENERAL OBLIGATION CAPITAL LOAN NOTES", and moved: that the Resolution be adopted. Board Member Carolan seconded the motion. The roll was called and the vote was, AYES: Geerts, Carolan, Tilkes, Zoll, and Hackman. NAYS: NONE. Whereupon, the Chairperson declared the measure duly adopted. RESOLUTION INSTITUTING PROCEEDINGS TO TAKE ADDITIONAL ACTION FOR THE ISSUANCE OF NOT TO EXCEED \$3,250,000 GENERAL OBLIGATION CAPITAL LOAN NOTES WHEREAS, pursuant to notice published as required by law, the Board of Supervisors has held a public meeting and hearing upon the proposal to institute proceedings for the authorization of a Loan Agreement and the issuance of not to exceed \$3,250,000 General Obligation Capital Loan Notes, for the essential county purposes, in order to provide funds to pay the costs of acquisition, construction and installation of peace officer equipment and other emergency services communication equipment and systems, and has considered the extent of objections received from residents or property owners as to the proposed issuance of Notes; and following action is now considered to be in the best interests of the County and residents thereof. NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF CHICKASAW COUNTY, STATE OF IOWA. Section 1. That this Board does hereby institute proceedings and take additional action for the authorization and issuance in the manner required by law of not to exceed \$3,250,000 General Obligation Capital Loan Notes, for the foregoing essential county purposes. Section 2. This Resolution shall serve as a declaration of official intent under Treasury Regulation 1.150-2 and shall be maintained on file as a public record of such intent. It is reasonably expected that the general fund moneys may be advanced from time to time for capital expenditures which are to be paid from the proceeds of the above Notes. The amounts so advanced shall be reimbursed from the proceeds of the Notes not later than eighteen months after the initial payment of the capital expenditures or eighteen months after the property is placed in service. Such advancements shall not exceed the amount authorized in this Resolution unless the same are for preliminary expenditures or unless another declaration of intention is adopted. PASSED AND APPROVED this 17th day of September, 2018. /ss/ Jacob Hackman, Chairperson ATTEST: /ss/ Joan E. Knoll, County Auditor.

Motion by Geerts, Seconded by Carolan to adjourn at 8:35 P.M. Roll Call: All Ayes. Motion Carried.

Jacob Hackman, Chairman
Board of Supervisors

ATTEST:

Joan E. Knoll, Auditor

**COUNTY BOARD MINUTES
SEPTEMBER 3 & 4, 2018**

The Courthouse and offices were closed-Labor Day Holiday.

The Board convened on Tuesday, September 4, 2018 at 9:00 A.M. with all the members present: Tilkes, Zoll, Carolan, Geerts, and Hackman. The meeting was called to order by Chairman Hackman. Also present were Rick Holthaus, Kendra Leibold, Jim Cook, Jim Allison, Shain Kroenecke, Al Papousek, Chantal Papousek, Martin Hemann, Jennifer Schwickerath, Lisa Welter, Kathy Babcock, and a member from the media.

Motion by Zoll, Seconded by Carolan to approve agenda for September 3 & 4, 2018 with the deletion of G-10:00AM appointment with Staci Schutte and HR Green Representative Greg Brennan for an update on the Landfill –due to rain and will reschedule at a later date. Roll Call: All Ayes. Motion Carried.

Motion by Carolan, Seconded by Tilkes to approve board minutes for August 27, 2018. Open Discussion. Supervisor Zoll asked the Board to add additional information to the Letter dated August 22, 2018 from G. J. Therkelsen as follows: It would be premature to contract with us to ensuring that project funding is fully approved.

Motion by Carolan, Seconded by Tilkes to amend the board minutes for August 27, 2018 to include part of the letter from G. J. Therkelsen dated August 22, 2018 as follows: It would be premature to contract with us to ensuring that project funding is fully approved. Roll Call: All Ayes. Motion Carried.

Attorney Jon Swanson met with the Board via phone conference to discuss claims concerning Chickasaw County enter closed session permitted under Section 21.5 (1) (c) of Code of Iowa.

Rick Holthaus, Kendra Leibold, Jim Allison, Shain Kroenecke, Al Papousek, Chantal Papousek, Martin Hemann, and a member from the media left at 9:05 AM for the closed session.

Motion by Carolan, Seconded by Zoll to enter closed session permitted under Section 21.5 (1) (c) Code of Iowa at 9:06AM. Roll Call: All Ayes. Motion Carried. Also present were Jennifer Schwickerath, Kathy Babcock, Lisa Welter, and Jim Cook.

Attorney Jon Swanson updated the Board. Discussion followed. No Action was taken.

Motion by Geerts, Seconded by Tilkes to exit closed session at 9:19 A.M. Roll Call: All Ayes. Motion Carried.

Jennifer Schwickerath, Jim Cook, Kathy Babcock, and Lisa Welter left at 9:20 AM.

Sheriff Marty Hemann met with the Board to discuss Union Negotiations claim in the amount of \$5,000.00. The following contracts expire June 30, 2019. Courthouse-Clerical, Secondary Road, and Sheriff. Open discussion. Courthouse-Clerical and Secondary Road are non bargaining contracts and Sheriff is bargaining contracts. Sheriff Hemann informed the Board since the claim is over \$5000.00 needs to be approved by the Board and asked more clarification of the claim. Also present Rick Holthaus, Kendra Leibold, Jim Allison, Shain Kroenecke, Al Papousek, Chantal Papousek, Martin Hemann, Kerry Miller, Mark Huegel, Todd Miller, and a member from the media.

Motion by Geerts, Seconded by Carolan to approve the claim in the amount \$5000.00 to PJ Greufe & Associates for union negotiations-Sheriff, Clerical, and Secondary Road and the claim to be paid from General Basic Fund-General Services department. Roll Call: All Ayes. Motion Carried.

Ray Armel met with the Board to discuss the HIPAA Compliance Officer. Mr. Armel informed the Board that the HIPAA Committee met on Tuesday, August 28, 2018. Mr. Armel reviewed with the committee the position of the HIPAA Compliance Officer.

Motion by Carolan, Seconded by Tilkes to appoint Ray Armel as the HIPAA Compliance Officer effective immediately as per the recommendation of the HIPAA Committee. Roll Call: All Ayes. Motion Carried.

Ray Armel also gave the Board an update on the Data Processing Equipment. Ray Armel informed the Board that he disposed of 5 servers, 15 tower units, 17 laptops, 11 keyboards, 11 monitors, 11 printers, and 3 boxes of computer wiring/cable. All hard drives and memory cards were removed and will be destroyed.

Discussion on the Radio Communications Project. Also present were A. J. Seely, Rick Kramer, and Sue Breitbach. Supervisors Geerts asked Chairman Hackman the timeline of events that placed this item on the agenda and asked for allowance of public input. Chairman Hackman stated that there would be no public comment and would be at his discretion. Comments from County Official Marty Hemann and EMA Agency AJ Seely.

The Board discussed the Resolution to reconsider and rescind resolution No. 08-20-18-38 fixing date for a meeting on the proposition to authorize a Loan Agreement and the issuance of Notes to evidence the obligations of the County thereunder and canceling the public hearing. Motion by Carolan, Seconded by Tilkes to approve Resolution 09-04-18-39 and authorize Chairman Signature. Roll Call: Ayes: Carolan and Tilkes. Nays: Geerts, Zoll and Hackman. Motion Failed. RESOLUTION NO. 09-04-18-39.

RESOLUTION NO. 09-04-18-39 Board Member Carolan introduced the following Resolution entitled "RESOLUTION TO RECONSIDER AND RESCIND RESOLUTION NO. 08-20-18-38 FIXING DATE FOR A MEETING ON THE AUTHORIZATION OF A LOAN AGREEMENT AND THE ISSUANCE OF NOT TO EXCEED \$3,250,000 GENERAL OBLIGATION CAPITAL LOAN NOTES OF CHICKASAW COUNTY, STATE OF IOWA (FOR ESSENTIAL COUNTY PURPOSES) AND CANCELING THE PUBLIC HEARING", and moved that the same be adopted. Board Member Tilkes seconded the motion to adopt. The roll was called and the vote was, AYES: Carolan and Tilkes. NAYS: Geerts, Zoll, and Hackman. Where upon, the Chairperson declared the resolution duly adopted as follows: RESOLUTION TO RECONSIDER AND RESCIND RESOLUTION NO. 08-20-18-38 FIXING DATE FOR A MEETING ON THE AUTHORIZATION OF A LOAN AGREEMENT AND THE ISSUANCE OF NOT TO EXCEED \$3,250,000 GENERAL OBLIGATION CAPITAL LOAN NOTES OF CHICKASAW COUNTY, STATE OF IOWA (FOR ESSENTIAL COUNTY PURPOSES) AND CANCELING THE PUBLIC HEARING WHEREAS, by Resolution No. 08-20-18-38 adopted on August 20, 2018, this Board of Supervisors deemed it necessary and advisable that Chickasaw County, State of Iowa, should provide for the authorization of a Loan Agreement and issuance of General Obligation Capital Loan Notes, to the amount of not to exceed \$3,250,000, as authorized by Sections 331.402 and 331.443, of the Code of Iowa, for the purpose of providing funds to pay costs of carrying out essential county purpose project(s) as therein described; and WHEREAS, by Resolution No. 08-20-18-38 adopted on August 20, 2018, this Board of Supervisors directed the Auditor to publish a notice of the proposal and of the time and place of the meeting at which the Board proposed to take action for the authorization of the Loan Agreement and Notes and to receive oral and/or written objections from any resident or property owner of the County to such action; and WHEREAS, this Board of Supervisors has now determined that the project necessitates further consideration before taking additional action. NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF CHICKASAW COUNTY, STATE OF IOWA: Section 1. The Board hereby determines that the project necessitates further consideration before taking the action hereinabove described. Section 2. Resolution No. 08-20-18-38 is hereby rescinded in its entirety and the public hearing previously scheduled for 7:00 P.M., on the 17th day of September, 2018, for the purpose of taking action on the matter of the authorization of a Loan Agreement and issuance of not to exceed \$3,250,000 General Obligation Capital Loan Notes, for essential county purposes, is hereby cancelled. PASSED AND APPROVED this 4th day of September, 2018.

Chairman Hackman left at 9:50 AM.

The Board reviewed the claims.

Motion by Tilkes, Seconded by Carolan to approve claims. Roll Call: Ayes: Tilkes, Carolan, Geerts, and Zoll. Absent: Hackman. Motion Carried.

Motion by Carolan, Seconded by Tilkes to adjourn at 10:16 AM. Roll Call: Ayes: Carolan, Tilkes, Geerts, and Zoll. Absent: Hackman. Motion Carried.

Jacob Hackman, Chairman
Board of Supervisors

ATTEST:

Joan E. Knoll, Auditor

**COUNTY BOARD MINUTES
SEPTEMBER 10, 2018**

The Board convened on Monday, September 10, 2018 at 9:00 A.M. with the following members present: Tilkes, Zoll, Geerts, and Hackman. Absent: Carolan. The meeting was called to order by Chairman Hackman. Also present were Rick Holthaus, Jason Byrne, Mark Huegel, AJ Seely, and Jim Allison

Motion by Zoll, Seconded by Geerts to approve agenda for September 10, 2018. Roll Call: Zoll, Geerts, Tilkes, and Hackman. Absent: Carolan. Motion Carried.

Motion by Tilkes, Seconded by Geerts to approve board minutes for September 3 & 4, 2018. Roll Call: Ayes: Tilkes, Geerts, Zoll, and Hackman. Absent: Carolan. Motion Carried.

Assessor Ray Armel met with the Board to discuss tax abatement for the City of New Hampton. The property was donated to the City of New Hampton from Bill and Renae Croell. The legal description is 12-95-13 Lot 1 Croell's 3rd Addition, Parcel #191112226243. Open discussion.

Motion by Geerts, Seconded by Tilkes to abate the property taxes to the City of New Hampton in the amount of \$76.00 12-95-13 Lot 1 Croell's 3rd Addition, Parcel #191112226243. Roll Call: Ayes: Geerts, Tilkes, Zoll, and Hackman. Absent: Carolan. Motion Carried.

Ray Armel left at 9:08 AM.

County Engineer Dusten Rolando met with the Board to discuss the following road departmental activities:

Marty Hemann present at 9:03 AM and Dennis Hansen present at 9:04 AM.

Supervisor Geerts gave an update on the asbestos testing at the Old Vets Building. The Board discussed asbestos testing at the old vets building.

Motion by Geerts, Seconded by Zoll to approve the quote from Impact 7G in the amount of \$2200.00 for the asbestos testing at the Old Vets Building. Roll Call: Geerts, Zoll, Tilkes, and Hackman. Absent: Carolan. Motion Carried.

Supervisor Hackman gave an update on the 8999 Hlth/Flex Fund.

Ray Armel and a member from the media present at 9:25 AM.

Dennis Hansen met with the Board to discuss communication system project. Open discussion.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for North Lawler Farm LLC (ID#63965) located at 1548 Union Avenue, Lawler, IA 52154.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Kout Bros Farms (ID # 56638) located at 2890 180th Street, Lawler, IA 52154.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Larry Nilges (ID #62496) located at 1042 Usher Avenue, Sumner Iowa.

Motion by Geerts, Seconded by Tilkes to adjourn at 9:48 AM. Roll Call: Ayes: Geerts, Tilkes, Zoll and Hackman. Absent: Carolan. Motion Carried.

HR Consultant Paul Greufe via phone conference met with the Board to enter into exempt strategy session as per Iowa Code Section 20; Section 17.3 Union Negotiations.

Jacob Hackman, Chairman
Board of Supervisors

ATTEST:

Joan E. Knoll, Auditor

**COUNTY BOARD MINUTES
SEPTEMBER 24, 2018**

The Board convened on Monday, September 24, 2018 at 9:00 A.M. with all the members present: Tilkes, Zoll, Geerts, Carolan, and Hackman. The meeting was called to order by Chairman Hackman. Also present were Rick Holthaus, Jim Allison, Jason Byrne, Terry Johnson, and a member from the media.

Supervisor Hackman informed the public that there will be no public comment.

Motion by Carolan, Seconded by Zoll to approve agenda for September 24, 2018. Roll Call: All Ayes. Motion Carried.

Motion by Tilkes, Seconded by Geerts to approve board minutes for September 17, 2018. Roll Call: All Ayes. Motion Carried.

Jennifer Schwickerath present at 9:07 AM.

The Board discussed the appointment of a lawful custodian under Chapter 22.1. This was discussed at Heartland Employment Seminar. Open discussion.

Dusten Rolando and Marty Hemann present at 9:10 AM.

Motion by Geerts, Seconded by Zoll to table the appointment of a lawful custodian under Chapter 22.1 until more research by the County Attorney's Office.

Kathy Babcock, Lisa Welter, and Ray Armel present at 9:11 AM.

Mark Huegel present at 9:15 AM.

Attorney Valerie Landis and Judy Funk met with the Board via phone conference to discuss claims concerning Chickasaw County enter into closed session permitted under Section 21.5 (1) (c) of Code of Iowa.

Motion by Carolan, Seconded by Zoll to enter into closed session permitted under Section 21.5 (1) (c) Code of Iowa at 9:17 AM. Roll Call: All Ayes. Motion Carried. Also present were Jennifer Schwickerath, Kathy Babcock, Lisa Welter, and Mark Huegel.

Rick Holthaus, Jason Byrne, Jim Allison, Terry Johnson, Dusten Rolando, Marty Hemann, Ray Armel, and a member of the media left at 9:16 AM for the closed session.

Attorney Valerie Landis updated the Board. Discussion followed. No Action was taken.

Motion by Tilkes, Seconded by Carolan to exit closed session at 9:47 A.M. Roll Call: All Ayes. Motion Carried.

Kathy Babcock, Lisa Welter, and Mark Huegel left at 9:47 AM.

Rick Holthaus, Jason Byrne, Jim Allison, Terry Johnson, and Marty Hemann present at 9:48 AM.

Sheriff Marty Hemann met with the Board to discuss the sale of the 2012 Dodge Charger in the Sheriff's Department. Open discussion.

Motion by Tilkes, Seconded by Zoll to advertise the 2012 Dodge Charger in the Sheriff's Department. Open discussion regarding the minimum bid.

Motion by Tilkes, Seconded by Zoll to rescind the motion to advertise the 2012 Dodge Charger in the Sheriff's Department. Roll Call: All Ayes. Motion Carried.

Motion by Tilkes, Seconded by Zoll to advertise the 2012 Dodge Charger in the Sheriff's Department with a minimum bid of \$3500.00. Roll Call: All Ayes. Motion Carried.

Mr. Hemann updated the Board on the Jail Inspection held on September 21, 2018.

Ray Armel present at 10:00 AM.

Mr. Hemann also discussed and updated the Board on the Nashua Law Enforcement Contract and the future of Nashua Law Enforcement Contract. The Nashua Law Enforcement Contract started August 7, 2018 and will end October 31, 2018. Mr. Hemann informed the Board that the Nashua Police Chief had some concerns after the Law Enforcement Contract ends. Mr. Hemann received a telephone call from the City of Nashua Mayor. The City of Nashua Council would like to discuss the continuation of law enforcement services (long term) and address at the next council meeting. Mr. Hemann will attend the council meeting and give the City of Nashua a quote for law enforcement service. The City of Fredericksburg has in place for law enforcement services for the past 32 years. Mr. Hemann will continue to update the Board at a later date.

Mike Kennedy present at 10:10 AM.

County Engineer Dusten Rolando met with the Board to discuss road departmental activities.

Mike Kennedy left at 10:25 AM.

County Attorney Jennifer Schwickerath, Assistant County Attorney Mark Huegel, and Recorder Cindy Messersmith met with the Board to discuss the staffing for the Recorder's Office and the Recorder's position.

Recorder Cindy Messersmith informed the Board that she is retiring effective October 26, 2018.

Cindy Messersmith also discussed staffing for the Recorder's Office. Open discussion.

Motion by Geerts to hire temporary staffing starting October 9, 2018 and ending December 31, 2018 in the Recorder's Office. Motion died for lack of second. More discussion.

Motion by Zoll, Seconded by Geerts to hire temporary staffing starting October 9, 2018 and no ending date for the Recorder's Office. Roll Call: All Ayes. Motion Carried.

County Attorney Jennifer Schwickerath, Assistant County Attorney, and Auditor Joan Knoll met with the Board to discuss the staffing for the Auditor's Office. Open discussion.

Motion by Geerts, Seconded by Tilkes to approve the hiring of part-time scheduled (20 hours a week) for the Auditor's Office and to review after the new recorder takes office. Roll Call: Ayes: Geerts and Tilkes. Nays: Zoll, Carolan, and Hackman. Motion failed.

County Attorney Jennifer Schwickerath also discussed with the Board the Easement form the City of New Hampton to Chickasaw County for the purpose of accessing the barrow pits at the recommendation of the Conservation Board.

Motion by Geerts, Seconded by Carolan to authorize the Chairperson to sign the Easement form the City of New Hampton to Chickasaw County for the purpose of accessing the barrow pits at the recommendation of the Conservation Board. Roll Call: All Ayes. Motion Carried.

The Board discussed county vehicles. Supervisor Hackman updated the Board on the 2009 Chevy Impala and the 2011 Chevy Impala.

Motion by Carolan, Seconded by Tilkes to sell the 2009 Chevy Impala with 83,010 miles. Roll Call: All Ayes. Motion Carried.

Received and filed in the Auditor's Office Jendro Sanitation Rural Recycling Report for the month of September 2018.

Received and filed in the Auditor's Office MMP Short Form for Annual Update for Harold Lantow (ID #59760) located at 2796 260th Street, Fredericksburg, IA 50630.

Received and filed in the Auditor's Office MMP Short Form for Annual Update for C & N Livestock Farms LLC- Wenthold Site (ID # 66940) located at 2333 280th Street, Fredericksburg, IA 50630.

Motion by Tilkes, Seconded by Carolan to adjourn at 11:35 AM. Roll Call: All Ayes. Motion Carried.

Jacob Hackman, Chairman
Board of Supervisors

ATTEST:

Joan E. Knoll, Auditor

**COUNTY BOARD MINUTES
OCTOBER 1, 2018**

The Board convened on Monday, October 1, 2018 at 9:00 A.M. with all the members present: Tilkes, Zoll, Geerts, Carolan, and Hackman. The meeting was called to order by Chairman Hackman. Also present were Rick Holthaus, Jason Byrne, Braylen Byrne, Steve Samec, Jim Allison, Jennifer Schwickerath, and a member from the media.

Motion by Geerts, Seconded by Carolan to approve agenda for October 1, 2018. Roll Call: All Ayes. Motion Carried.

Motion by Carolan, Seconded by Tilkes to table the board minutes for September 24, 2018 until the next board meeting to listen to the recording. Roll Call: All Ayes. Motion Carried

The Board discussed the Hlth/Flex Fund (8999). Also present Sue Breitbach. Open discussion.

Motion by Tilkes, Seconded by Carolan to direct the County Attorney's Office to prepare the Resolution to transfer from the Hlth/Flex Fund (8999) to Secondary Road Fund (0020) in the amount of \$419,846.24; Mental Health Fund (0010) in the amount of \$11,641.52; Assessor Fund (4100) in the amount of \$22,155.40 and General Supplement Fund (0002) in the amount of \$7,010.32. Roll Call: All Ayes. Motion Carried.

The Board will discuss at the later date the balance in the amount of \$726,839.91 for distribution.

Steve Samec, Jennifer Schwickerath, and Sue Breitbach left at 9:25 AM.

Sheriff Marty Hemann met with the Board to discuss the vacancy of dispatcher/ jailer position and acknowledge the retirement of a dispatcher/jailer.

Motion by Geerts, Seconded by Tilkes to acknowledge the retirement of James Diesburg as dispatcher/ jailer effective October 11, 2018. Roll Call: All Ayes. Motion Carried

It is the consensus of the Board to begin the hiring process of a dispatcher/jailer due to a vacancy.

Marty Hemann left at 9:45 AM.

Supervisor Hackman discussed with the Board the demolition of the Old Vets Building. Impact 7G in the amount of \$2200.00 did the testing of the asbestos and the results are not back from Impact 7G. Supervisor Geerts informed the Board that Impact 7G took 11 samples from the Old Vets Building. Supervisor Hackman asked the Board to review the specs and the advertisement.

Supervisor Hackman also discussed with the Board the office equipment, heater, and refrigerators in the Old Vets Building. These items will be discussed at the next meeting for disposition.

The Board discussed items on the agenda. Open discussion.

Motion by Geerts to allow public comment on any topic when the agenda item is being discussed. Motion died for lack of second. More discussion.

Motion by Zoll, Seconded by Carolan to allow public comment at 9:05 AM on the agenda items, be recognized by Chairman, and limited to three (3) minutes. Roll Call: All Ayes. Motion Carried.

Supervisor Hackman gave the Board an update on the County Social Services meeting held on Wednesday, September 26, 2018 in Decorah, Iowa.

Supervisor Zoll gave the Board an update on the First Judicial District Department of Correctional Services on Friday, September 21, 2018.

Received and filed First Judicial District Department of Correctional Services Combined Balance Sheet ending June 30, 2018.

Received and filed Northeast Iowa Response Group Financial Audit July 1, 2017 through May 3, 2018.

Ed Conway present at 10:20 AM.

The Board reviewed the claims. Supervisor Hackman informed the Board that one claim exceeded the Purchase Policy limit of \$2,500.00. Supervisor Hackman will send out a reminder to the department heads of the policy.

Motion by Zoll, Seconded by Carolan to approve claims. Roll Call: All Ayes. Motion Carried.

Motion by Tilkes, Seconded by Zoll to adjourn at 10:50 AM. Roll Call: All Ayes. Motion Carried.

Jacob Hackman, Chairman
Board of Supervisors

ATTEST:

Joan E. Knoll, Auditor

**COUNTY BOARD MINUTES
OCTOBER 8, 2018**

The Board convened on Monday, October 8, 2018 at 9:00 A.M. with all the members present: Tilkes, Zoll, Geerts, Carolan, and Hackman. The meeting was called to order by Chairman Hackman. Also present were Rick Holthaus, Jason Byrne, Terry Johnson, Jeff Bernatz, Brian Flynn, Martin Hemann, Zach Nosbisch, Reed Palo, and a member from the media.

Motion by Zoll, Seconded by Carolan to approve agenda for October 8, 2018. Roll Call: All Ayes. Motion Carried.

Motion by Carolan, Seconded by Tilkes to approve the board minutes for September 24, 2018. Roll Call: All Ayes. Motion Carried

Motion by Carolan, Seconded by Tilkes to approve the board minutes for October 1, 2018. Roll Call: All Ayes. Motion Carried.

Motion by Zoll, Seconded by Carolan to open the public hearing at 9:00 AM for FY 18-19 county budget amendment. Roll Call: All Ayes. Motion Carried.

No written or verbal comments from the public.

Motion by Geerts, Seconded by Carolan to close the public hearing at 9:02 AM. Roll Call: All Ayes. Motion Carried.

Motion by Zoll, Seconded by Geerts to adopt and authorize Chairman Signature on the FY 2018-2019 County Budget Amendment and authorize Chairman Signature. Roll Call: All Ayes. Motion Carried.

Motion by Geerts, Seconded by Carolan to approve the Resolution for the FY 2018-2019 County Budget Amendment. Roll Call: All Ayes. Motion Carried. **RESOLUTION TO AMEND DEPARTMENTAL APPROPRIATIONS RESOLUTION NO. 10-08-18-41** WHEREAS, the Board of Supervisors approved a Departmental Appropriations on June 11, 2018 for all departments of the fiscal year beginning July 1, 2017 in accordance with Section 331.434, Subsection 6, Code of Iowa, and WHEREAS, the appropriations approved on June 11, 2018 are hereby amended in accordance with the attached sheet for the following reasons: Jail Building: Increase of \$25,000.00 for Jail remodeling Project; County Attorney: Increase of \$47,000 for Expert witness Fees; Public Hlth: Increase of \$18,000 for DECAT; MH-DD, Id & DD: Decrease of \$18,000.00 for DECAT; Secondary Road: Increase of \$500,000 for Rock-FEMA event/ Flooding & Rock-Resurfacing-prices slightly higher; Increase of \$40,000 for Unforeseen cost of concrete patch on 240th Street Project; Decrease of \$4,500.00 to correct two line items appropriations with no increase in current fiscal year taxes. PASSED, APPROVED, AND ADOPTED THIS 8th day of October, 2018. AYES: /ss/ Jacob Hackman, Tim Zoll, Steve Geerts, David Tilkes, and Dan Carolan. NAYS: None. ATTEST: /ss/ Joan E. Knoll, Auditor.

DEPARTMENT	BEFORE AMENDMENT	INCREASE/ DECREASE	AFTER AMENDMENT
Jail Building	\$ 35,650.00	\$ 25,000.00	\$ 60,650.00
Attorney	\$ 296,241.00	\$ 47,000.00	\$ 343,241.00
Public Hlth	\$ 1,258,282.00	\$ 18,000.00	\$ 1,276,282.00
MH-DD-ID&DD	\$ 626,610.00	\$ -24,274.00	\$ 602,336.00
	\$ 602,336.00	\$ -18,000.00	\$ 584,000.00
Secondary Road	\$ 6,942,000.00	\$ 540,000.00	\$ 7,482,000.00
	\$ 7,482,000.00	\$ - 4,500.00	\$ 7,477,500.00

SERVICE AREA:

Public Safety & Legal Serv.	\$2,214,245.00	\$ 72,000.00	\$2, 286,245.00
Physical Hlth & Social Services	\$1,538,702.00	\$ 18,000.00	\$1,556,702.00
MH-DD-ID & DD	\$ 602,336.00	\$-18,000.00	\$ 584,336.00
Roads & Transportation	\$5,641,046.00	\$540,000.00	\$6,181,046.00
	\$6,181,046.00	\$ -4,500.00	\$6,176,546.00

Butler-Bremer representative Richard Wyboney present at 9:05 AM.

Public comments were taken from Terry Johnson and Jason Byrne.

Ray Armel present at 9:10 AM.

County Engineer Dusten Rolando met with the Board to discuss road departmental activities.

Motion by Tilkes, Seconded by Zoll to approve the FY 2018-2019 IDOT Secondary Road activities. Roll Call: All Ayes. Motion Carried.

Motion by Geerts, Seconded by Carolan to enter into an agreement for project BRS-SWAP-2750(603)—FF-19 between the City of Fredericksburg, Chickasaw County and IDOT for funding through the Federal-aid Swap City Highway Bridge Program as per the recommendation of the County Engineer. Roll Call: All Ayes. Motion Carried.

The Board recessed at 9:25 AM-9:35 AM for the presentation from Electronic Engineering

Communication Consultant Anne Roth representing Electronic Engineering met with the Board to discuss Iowa statewide communications system for public safety.

Brian Flynn, Marty Hemann, Zach Nosbisch, Richard Wyboney, and Anne Roth left at 10:40 AM.

Ray Armel met with the Board to discuss the purchase of a rack for the Data Processing Equipment. Open discussion. It was the consensus of the Board that Mr. Armel gathers more information for the purchase of a rack for the Data Processing equipment and update the Board at a later date of his findings.

Ray Armel also discussed with the Board the abatement of taxes. Open discussion.

Motion by Geerts, Seconded by Carolan to abate the taxes on parcel 191122226208 assessed in January 1, 2017 in the amount of \$314.00 for the FY 2018-2019 collection year. Roll Call: All Ayes. Motion Carried.

Paul Greufe met with the Board via phone conference to discuss Chickasaw County Handbook changes. The Board also discussed and reviewed the Payroll Records under Section 7. 1. Open discussion.

Motion by Carolan, Seconded by Zoll to add to the Chickasaw County Handbook-Payroll Records language to the Chickasaw County Handbook under Section 7.1 as per the recommendation of the HR Consultant Paul Greufe. Roll Call: All Ayes. Motion Carried.

The Board also discussed the Overtime under Section 4.2. Open Discussion. Paul Greufe will further discuss this at the October 23, 2018 meeting.

Supervisor Hackman gave an update on the asbestos testing at the Old Vets Building. The test results showed that the Old Vets Building has asbestos in the building. Open discussion. Supervisor Geerts and Hackman will ask for quotes from several vendors to remove the asbestos from the building.

The Board also discussed the disposition of the office equipment, heater & appliances at the Old Vets Building. The removal of the office equipment will be done by the Custodian. The vehicles and appliances (belongs to the Rescue Squad) that are still stored at the Old Vets Building will have to be relocated. The Board will further discuss the Old Vets Building at a later date.

The Board discussed the Employee Benefit Systems Third Party Administration Service Agreement effective January 1, 2019.

Motion by Geerts, Seconded by Zoll to approve and authorize Chairman Signature on the Employee Benefits Systems Third Party Administration Service Agreement effective January 1 through December 31, 2019. Roll Call: All Ayes. Motion Carried.

The Board also discussed the Employee Benefit System (EBS) (Third Party Administration) Flex Renewal for Chickasaw County from January 1, through December 31, 2019. Roll Call:

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Kurppy LTD (ID #61912) located at 2228 Stanley Avenue, Lawler, IA 52154.

Motion by Carolan, Seconded by Tilkes to adjourn at 11:40 AM. Roll Call: All Ayes. Motion Carried.

Jacob Hackman, Chairman
Board of Supervisors

ATTEST:

Joan E. Knoll, Auditor

**COUNTY BOARD MINUTES
OCTOBER 15, 2018**

The Board convened on Monday, October 15, 2018 at 9:00 A.M. with all the members present: Tilkes, Zoll, Geerts, Carolan, and Hackman. The meeting was called to order by Chairman Hackman. Also present were Rick Holthaus, Jim Allison, Jason Byrne, Jeff Bernatz, Terry Johnson, Sue Breitbach, and a member from the media.

Motion by Carolan, Seconded by Zoll to approve agenda for October 15, 2018. Roll Call: All Ayes. Motion Carried.

Motion by Tilkes, Seconded by Zoll to approve minutes for October 8, 2018. Roll Call: All Ayes. Motion Carried

Dusten Rolando present at 9:03 AM.

Treasurer Sue Breitbach met with the Board for review and approval of the quarterly report ending September 30, 2018, with discussion following and review of bank balances.

Motion by Geerts, Seconded by Carolan to approve the Treasurer's quarterly report ending September 30, 2018, subject to audit. Roll Call: All Ayes. Motion Carried.

Public comment from Terry Johnson regarding the Bank balances and the collection of property taxes.

Motion by Zoll, Seconded by Carolan to approve quarterly reports ending September 30, 2018 for Auditor, Recorder, Sheriff, and Veterans Affairs, subject to audit. Roll Call: All Ayes. Motion Carried.

Supervisor Hackman gave an update on the Old Vets Building. Mr. Hackman informed the Board that he contact two vendors for the removal of the asbestos-one from Monticello and the other from Waterloo. Mr. Hackman asked the Board if they would like to contact a third vendor. Two of the five Supervisors indicated that a third vendor would be fine to contact. Mr. Hackman will be contacting the vendors to review the location and request a quote for the removal of the asbestos. Custodian Dave Gorman will begin the processing of removing the office equipment from the building. Jeff Bernatz is relocating the appliances. Mr. Hackman informed the Board that he met with Catherine Duda with Bray Architects regarding the addition to the Community Services Building and another building project. The Board will send out request for proposals plus request for qualifications to various architects at a later date.

Reed Palo and Ray Armel present at 9:10 AM.

Steve Samec present at 9:20 AM.

The Board reviewed the following Resolutions for Interfund Operating Transfers for Hlth/Flex Fund (8999).

Motion by Zoll, Seconded by Carolan to approve Resolution for Interfund Operating Transfer. Roll Call: All Ayes. Motion Carried. **RESOLUTION NO. 10-15-18-42 A RESOLUTION FOR INTERFUND OPERATING TRANSFER WHEREAS**, it is desired to authorize the Chickasaw County Auditor to transfer funds from the Chickasaw County Health Insurance Fund 8999 to the General Supplemental Fund 0002 in the amount of \$7,010.32 to transfer part of the funds from the inactive account 8999 to an active account 0002. **WHEREAS**, said transfer must be in accordance with Section 331.432, Code of Iowa, and **NOW, THEREFORE, BE IT HEREBY RESOLVED** by the Board of Supervisors of Chickasaw County, Iowa, as follows: 1. The partial transfer from the Chickasaw County Health Insurance Fund 8999 to General Supplemental Fund 0002 shall be done for the partial closure of the inactive fund.

2. That the amount of said transfer shall be in the amount of \$7,010.32. 3. The Auditor is directed to correct her books when said operating transfer is made and notify the Treasurer of the amount of said transfer. PASSED, APPROVED AND ADOPTED THIS 15th DAY OF OCTOBER, 2018, THE VOTE THEREON BEING AS FOLLOWS: AYES: /ss/ Jacob Hackman, Chairman, Board of Supervisors, Tim Zoll, Dan Carolan, David Tilkes, Steve Geerts. NAYS: None. ATTEST: /ss/ Joan E. Knoll, Chickasaw County Auditor

Motion by Tilkes, Seconded by Carolan to approve Resolution for Interfund Operating Transfer. Roll Call: All Ayes. Motion Carried. RESOLUTION NO. 10-15-18-43 **A RESOLUTION FOR INTERFUND OPERATING TRANSFER WHEREAS**, it is desired to authorize the Chickasaw County Auditor to transfer funds from the Chickasaw County Health Insurance Fund 8999 to the Mental Health Fund 0010 in the amount of \$11,641.52 to transfer part of the funds from the inactive account 8999 to an active account 0010. **WHEREAS**, said transfer must be in accordance with Section 331.432, Code of Iowa, and **NOW, THEREFORE, BE IT HEREBY RESOLVED** by the Board of Supervisors of Chickasaw County, Iowa, as follows: 1. The partial transfer from the Chickasaw County Health Insurance Fund 8999 to Mental Health Fund 0010 shall be done for the partial closure of the inactive fund. 2. That the amount of said transfer shall be in the amount of \$11,641.52. 3. The Auditor is directed to correct her books when said operating transfer is made and notify the Treasurer of the amount of said transfer. PASSED, APPROVED AND ADOPTED THIS 15th DAY OF OCTOBER, 2018, THE VOTE THEREON BEING AS FOLLOWS: AYES: /ss/ Jacob Hackman, Chairman, Board of Supervisors, Tim Zoll, Dan Carolan, David Tilkes, Steve Geerts. NAYS: None. ATTEST: /ss/ Joan E. Knoll, Chickasaw County Auditor

Motion by Tilkes, Seconded by Carolan to approve Resolution for Interfund Operating Transfer. Roll Call: All Ayes. Motion Carried. RESOLUTION NO. 10-15-18-44 **A RESOLUTION FOR INTERFUND OPERATING TRANSFER WHEREAS**, it is desired to authorize the Chickasaw County Auditor to transfer funds from the Chickasaw County Health Insurance Fund 8999 to the Secondary Road Fund 0020 in the amount of \$419,846.24 to transfer part of the funds from the inactive account 8999 to an active account 0020. **WHEREAS**, said transfer must be in accordance with Section 331.432, Code of Iowa, and **NOW, THEREFORE, BE IT HEREBY RESOLVED** by the Board of Supervisors of Chickasaw County, Iowa, as follows: 1. The partial transfer from the Chickasaw County Health Insurance Fund 8999 to Secondary Road Fund 0020 shall be done for the partial closure of the inactive fund. 2. That the amount of said transfer shall be in the amount of \$419,846.24. 3. The Auditor is directed to correct her books when said operating transfer is made and notify the Treasurer of the amount of said transfer. PASSED, APPROVED AND ADOPTED THIS 15th DAY OF OCTOBER, 2018, THE VOTE THEREON BEING AS FOLLOWS: AYES: /ss/ Jacob Hackman, Chairman, Board of Supervisors, Tim Zoll, Dan Carolan, David Tilkes, Steve Geerts. NAYS: None. ATTEST: /ss/ Joan E. Knoll, Chickasaw County Auditor

Motion by Zoll, Seconded by Tilkes approve Resolution for Interfund Operating Transfer. Roll Call: All Ayes. Motion Carried. RESOLUTION NO. 10-15-18-45 **A RESOLUTION FOR INTERFUND OPERATING TRANSFER WHEREAS**, it is desired to authorize the Chickasaw County Auditor to transfer funds from the Chickasaw County Health Insurance Fund 8999 to the Assessment Fund 4100 in the amount of \$22,155.40 to transfer part of the funds from the inactive account 8999 to an active account 4100. **WHEREAS**, said transfer must be in accordance with Section 331.432, Code of Iowa, and **NOW, THEREFORE, BE IT HEREBY RESOLVED** by the Board of Supervisors of Chickasaw County, Iowa, as follows: 1. The partial transfer from the Chickasaw County Health Insurance Fund 8999 to Assessment Fund 4100 shall be done for the partial closure of the inactive fund. 2. That the amount of said transfer shall be in the amount of \$22,155.40. 3. The Auditor is directed to

correct her books when said operating transfer is made and notify the Treasurer of the amount of said transfer. PASSED, APPROVED AND ADOPTED THIS 15th DAY OF OCTOBER, 2018, THE VOTE THEREON BEING AS FOLLOWS: AYES: /ss/ Jacob Hackman, Chairman, Board of Supervisors, Tim Zoll, Dan Carolan, David Tilkes, Steve Geerts. NAYS: None. ATTEST: /ss/ Joan E. Knoll, Chickasaw County Auditor

Marty Hemann present at 9:31 AM.

At 9:34 AM Chief Deputy Reed Palo met with the Board for an update on the renovation of the dispatch/communication project at the Jail Building. The old dispatch/communications desk has been removed, carpet is being installed, electrician work is completed, and carpenters are doing the finishing work.

Ray Armel informed the Board that he may have found a rack system for the data equipment. The Sheriff's Department has no use for the current rack system but the rack system was purchased by the 911 Board. Mr. Armel will send a letter to the 911 board and EMA Board to see if they have use for the rack system.

Brian Moore present at 9:45 AM.

Assessor Ray Armel met with the Board to discuss telephone services at the Courthouse. Also present was Richard Wyboney with Butler-Bremer Communications. Mr. Armel presented to the Board a telephone/internet proposal for the Board to review. Open discussion.

Motion by Carolan, Seconded by Zoll to authorize Windstream to Butler-Bremer Communications to move the telephone/internet services for the departments excluding the Clerk of Court/Court System in the Courthouse. Roll Call: All Ayes. Motion Carried.

Mr. Armel met with the Board for the approval of minor subdivision.

Motion by Geerts, Seconded by Zoll to approve the resolution for a minor subdivision for Carmen Conklin. Roll Call: All Ayes. Motion Carried. RESOLUTION 10-15-18-46 A RESOLUTION APPROVING THE MINOR SUBDIVISION PLAT OF PARCEL 2018-41 IN THE NE ¼ QUARTER IN SECTION 31, TOWNSHIP 95 NORTH, RANGE 14 WEST OF THE 5TH P.M., CHICKASAW COUNTY, IOWA WHEREAS, ON THE 15TH DAY OF OCTOBER, 2018 at a regular meeting by the Board of Supervisors, Chickasaw County, Iowa a minor subdivision plat of Parcel 2018-41 in the NE ¼ Quarter in Section 31, Township 95 North, Range 14 West of the 5th P.M., Chickasaw County, Iowa was presented. WHEREAS, the minor subdivision plat of Parcel 2018-41 in the NE ¼ Quarter in Section 31, Township 95 North, Range 14 West of the 5th P.M., in Chickasaw County, Iowa has been considered and should be approved. NOW, THEREFORE, it is hereby resolved by the Board of Supervisors, Chickasaw County, Iowa that said Minor Subdivision Plat be approved, accepted and the Chairman is hereby directed to certify this Resolution of Approval. PASSED AND APPROVED on this 15th DAY of OCTOBER, 2018. /ss/ Jacob Hackman, Chairman, Board of Supervisors. ATTEST: /ss/ Joan E. Knoll, Auditor.

Reed Palo, Richard Wyboney, Ray Armel, and Marty Hemann left at 10:00 A.M.

Conservation Director Brian Moore met with the Board for a departmental update.

Brian Moore left at 10:05 AM

The Board discussed the Hlth/Flex Fund (8999) remainder of the balance distribution. Open discussion and tabled until a later date.

Sue Breitbach, Dusten Rolando, and Steve Samec left at 10:20 AM.

The Board approved claims.

Motion by Carolan, Seconded by Zoll to approve claims. Roll Call: All Ayes. Motion Carried.

Received and filed in the Auditor's Office MMP Short Form for RFB LLC (ID #69094) located at 2530 160th Street, New Hampton, IA 50659.

Received and filed in the Auditor's Office Jendro Sanitation rural recycling collection report for the month of October 2018.

Motion by Tilkes, Seconded by Zoll to adjourn at 10:50 A.M. Roll Call: All Ayes. Motion Carried.

Jacob Hackman, Chairman
Board of Supervisors

ATTEST:

Joan E. Knoll, Auditor

**COUNTY BOARD MINUTES
OCTOBER 22, 2018**

The Board convened on Monday, October 22, 2018 at 9:00 A.M. with all the members present: Tilkes, Zoll, Geerts, Carolan, and Hackman. The meeting was called to order by Chairman Hackman. Also present were Rick Holthaus, Jason Byrne, Jeff Bernatz, Jim Allison, Terry Johnson, Kathy Babcock, and member from the media.

Motion by Carolan, Seconded by Zoll to approve agenda for October 22, 2018. Roll Call: All Ayes. Motion Carried.

Motion by Carolan, Seconded by Tilkes to approve minutes for October 15, 2018. Roll Call: All Ayes. Motion Carried.

Stephen Johnson, Marty Hemann, Dusten Rolando present at 9:04 AM.

Public Health and Home Care Services Administrator Kathy Babcock met with the Board for a departmental update.

Kathy Babcock left at 9:14 AM.

Jennifer Schwickerath present at 9:19 AM.

Public comment from Rick Holthaus regarding discussion on agenda items.

Terry Johnson met with the Board to discuss the agenda items for public comment. Mr. Johnson would like the Board to reconsider the discussion of the agenda items at the time of the time when the agenda item is being discussed and allow the public to comment on the item being discussed with a time limit of five minutes per person. The Board will take this under advisement at this time.

Sheriff Marty Hemann met with the Board for a departmental update.

Motion by Geerts, Seconded by Carolan to acknowledge the hiring of Stephen Johnson as deputy sheriff as per union contract effective October 22, 2018. Roll Call: All Ayes. Motion Carried.

The Board discussed and reviewed the addendum to an agreement for law enforcement services with the City of Nashua.

Motion by Geerts, Seconded by Zoll to enter into the addendum (one month extension) agreement for law enforcement services with the City of Nashua to expire on November 30, 2018 at midnight and authorize Chairman Signature. Roll Call: All Ayes. Motion Carried.

Marty Hemann informed the Board that the City of Nashua is looking at the future Law Enforcement Services for the City of Nashua. Marty Hemann informed the Board that the City of Nashua is looking at various options (1) hire additional staff for the City of Nashua Police Department or (2). The City of Nashua is looking at a contract of services with Chickasaw County Sheriff's Department for 160 hours per month for law enforcement. Mr. Hemann informed the Board that if the City of Nashua is looking at one contract would be from December 1, 2018-June 30, 2019 and then another contract would be for multiple years to justify Chickasaw County sheriff's department hiring additional deputy sheriff and to accommodate the request. The Board asked Mr. Hemann to further research the hiring of a deputy sheriff (costs) and report to the Board at a later date.

The Board opened the sealed bids for the 2012 Dodge Charger. There were no sealed bids for the 2012 Dodge Charger. The Board discussed other options. Open discussion.

Motion by Zoll, Seconded by Geerts to readvertise the 2012 Dodge Charger with a minimum bid of \$1200.00. Roll Call: Ayes: Zoll, Geerts, Tilkes, and Hackman. Nays: Carolan. Motion Carried.

Stephen Johnson and Marty Hemann left at 9:55 AM.

County Attorney Jennifer Schwickerath met with the Board for a departmental update.

The Board discussed the Hlth/Flex Fund (8999) remainder of the balance distribution. The Board tabled this topic and requested the County Attorney's Office to get an Attorney General's Opinion regarding the clarification of Section 331.441.

County Engineer Dusten Rolando met with the Board to discuss department activities. Open discussion. The credit card would be for Chickasaw County Engineer.

Motion by Tilkes, Seconded by Carolan to approve the application through First Citizens Bank for the Secondary Road Department to acquire a county credit card. Roll Call: All Ayes. Motion Carried.

The Board opened sealed bids for the 2009 Chevy Impala. There were six sealed bids.

Bids received from Reese Ball in the amount of \$1,616.16; Donald Knutson in the amount of \$3,169.99; Donna Geerts in the amount of \$3,151.00; Gail Pontenberg in the amount of \$659.00; Gary Gorman in the amount of \$4,150.00; and William J. Klassen in the amount of \$1,256.00.

Motion by Carolan, Seconded by Tilkes to accept the bid from Gary Gorman in the amount of \$4,150.00 for the 2009 Chevy Impala. Roll Call: All Ayes. Motion Carried.

Motion by Geerts, Seconded by Carolan to acknowledge the hiring of Jeff Bernatz as the EMA/911 Coordinator effective October 31, 2018. Roll Call: All Ayes. Motion Carried.

Supervisor Hackman gave an update on the Old Vets Building. Supervisor Hackman contacted three vendors for the removal of the asbestos and received a quote from two vendors. Custodian Dave Gorman disposed of the office equipment either by scraping the material or junking the material. Jeff Bernatz is relocating the appliances. Open discussion,

Motion by Geerts, Seconded by Carolan to readvertise the demolition and disposal of the Old Vets Building. Roll Call: All Ayes. Motion Carried.

The Board reviewed the 2019 Holiday Schedule.

Motion by Geerts, Seconded by Tilkes to approve the 2019 Holiday Schedule. Roll Call: All Ayes. Motion Carried.

Supervisor Zoll gave an update on the Floyd-Mitchell-Chickasaw Landfill meeting held on Tuesday, October 9, 2018 and Heartland Insurance Risk Pool meeting held on Thursday, October 18, 2018.

Supervisor Geerts gave an update on the Emergency Management Commission and Joint 911 meeting held on Tuesday, October 16, 2018.

The Board discussed Cobra and Flex Administration Fees. The Cobra Administration fee of \$1.10 per month per employee is a separate charge beyond the Health Insurance Premium and Flexible Spending Administration fees of \$4.50 per month per employee. The Auditor called the third party administration Employee Benefits System to see if it was possible to take this amount out of the partial self funding account.

Motion by Geerts, Seconded by Tilkes to authorize Employee Benefit System to deduct the Cobra and Flex Administration Fees to be paid out of the Partial Self Funding Account and have a separate line item for Cobra and a separate line item shown on the monthly report from Employee Benefit Systems effective December 1, 2018. Roll Call: All Ayes. Motion Carried.

Motion by Carolan, Seconded by Zoll to adjourn at 11:09 A.M. Roll Call: All Ayes. Motion Carried.

Jacob Hackman, Chairman
Board of Supervisors

ATTEST:

Joan E. Knoll, Auditor

**COUNTY BOARD MINUTES
OCTOBER 29, 2018**

The Board convened on Monday, October 29, 2018 at 9:00 A.M. with all the members present: Tilkes, Zoll, Geerts, Carolan, and Hackman. The meeting was called to order by Chairman Hackman. Also present were Rick Holthaus, Jason Byrne, Terry Johnson, and a member from the media.

Motion by Zoll, Seconded by Carolan to approve agenda for October 29, 2018. Roll Call: All Ayes. Motion Carried.

Sue Breitbach and Ray Armel present at 9:03 AM.

Motion by Carolan, Seconded by Geerts to approve minutes for October 22, 2018. Roll Call: All Ayes. Motion Carried.

No public comments at 9:05 AM.

The Board reviewed the liquor license application for Poor Richards.

Motion by Geerts, Seconded by Tilkes to approve the liquor license for Poor Richards. Roll Call: All Ayes. Motion Carried.

Martin Hemann present at 9:07 AM.

The Board discussed the proceeds from the sale of 2009 Chevy Impala.

It is the consensus of the Board to authorize the County Auditor to place the proceeds in the amount of \$4,150.00 in the General Basic Fund-General Services Department

Dusten Rolando present at 9:15 AM.

Terry Johnson met with the Board to discuss the agenda items for public comment. Mr. Johnson asked the Board to allow public comment at the time the agenda item is being discussed and allow at least three minutes per person to comment unless the public feels the agenda item need more discussion time. Mr. Johnson also asked the Board to set the ground rules at the beginning of the meeting.

Mel Johnston present at 9:20 AM.

Jim Cook present at 9:23 AM.

The Board discussed items on the agenda. Open discussion.

Motion by Geerts, Seconded by Tilkes to allow public comment on the agenda items, be recognized by the Chairperson, and each person is limited to three (3) minutes or more if needed. More discussion. Roll Call: Ayes: Geerts and Tilkes. Nays: Zoll, Carolan, and Hackman. Motion failed.

Comments from Sue Breitbach and Terry Johnson. Discussion followed.

Motion by Zoll, Seconded by Tilkes to allow public comment at 9:35 AM on the agenda items, be recognized by Chairperson, and limited to three (3) minutes. Roll Call: Ayes: Zoll, Tilkes, and Hackman. Nays: Carolan and Geerts. Motion Carried.

Sue Breitbach left at 9:40 AM.

Assessor Ray Armel met with the Board to discuss City of Lawler annexation. The City of Lawler is requesting voluntary annexation of the properties into the corporate limits of the City of Lawler as follows: Parcel 2018-29 in the Northwest Quarter of the Northeast Quarter, all in Section 9, in Township 95 North, Range 11 West of the 5th P.M., Chickasaw County, Iowa. Discussion followed.

Motion by Geerts, Seconded by Carolan to send a Letter of Support to the City of Lawler to approve and support the voluntary annexation of Parcel 2018-29 into the City of Lawler. Roll Call: All Ayes. Motion Carried.

Mark Huegel present at 9:46 AM.

Sheriff Marty Hemann met with the Board to discuss Law Enforcement Services Agreement(s) for the City of Nashua. Mr. Hemann informed the Board will not be hiring additional staff and would like to enter into a 7 month agreement (December 1, 2018 to June 30, 2019). Mr. Hemann presented to the Board the Sheriff's Budget 2014-2019, Fredericksburg Law Contract 2014-2019, Sheriff Office Activity since starting the Nashua Law Enforcement Contract August 7-October 27, 2018; Nashua Law Contract currently, and an annual cost of a deputy Sheriff with the numbers from the Sheriff's current budget for FFY 18-19. Mr. Hemann also discussed with the Board a multiple contract for Law Enforcement Services Agreement with the City of Nashua. Discussion followed.

Motion by Geerts, Seconded by Zoll to authorize the County Attorney's Office to draft a Law Enforcement Services Agreement with the City of Nashua effective December 1, 2018 to June 30, 2019 at the current rate of \$51.23 for 160 hours per month and the entire payment is due December 1, 2018. Roll Call: All Ayes. Motion Carried.

Motion by Geerts, Seconded by Tilkes to authorize the County Attorney's Office to draft a Law Enforcement Services Agreement with the City of Nashua for a three (3) year contract for 160 hours per month at a rate increase of three (3) percent for FY 2019-2020; three and one-half (3.5) percent for FY 2020-2021, and four (4) percent for FY 2021-2022. Roll Call: All Ayes. Motion Carried.

Cathy Miller present at 9:55 AM.

Marty Hemann and Mark Huegel left at 10:07 AM

Mel Johnston met with the Board to discuss septic Systems concerns. Open discussion. Chairman Hackman informed Mr. Johnston that Environmental Health concerns is under the Board of Health jurisdiction. Fayette County Environmental Health Director Cathy Miller and Board of Health Chairman Jim Cook discussed the matter with Mr. Johnston.

Cathy Miller, Jim Cook, and Mel Johnston left at 10:20 AM.

Supervisor Hackman gave the Board an update on the Old Vets Building. Supervisor Hackman received three quotes from the three vendors he contacted for the removal of asbestos. Also present was Dave Gorman at 10:22 AM. There were three (3) quotes received and as follows: Advanced Environmental Testing and Abatement, Inc. in the amount of \$10,650.00; Abatement Specialties in the amount of \$12,603.00; and AAA Budget Environmental, Inc. in the amount of \$6,101.00.

The Board reviewed and discussed the quotes.

Motion by Carolan, Seconded by Tilkes to accept the quote from AAA Budget Environment, Inc. in the amount of \$6,101.00 for the removal of the asbestos from the Old Vets Building. Roll Call: All Ayes. Motion Carried.

Mr. Hackman gave an update on the demolition and disposal of the Old Vets Building. The advertisement has been placed in the New Hampton Tribune and the Nashua Reporter.

Dusten Rolando and Dave Gorman left at 10:31 AM.

Ray Armel left at 10:40 AM.

Member from the media left at 10:42 AM.

Supervisor Hackman gave the Board an update on County Social Services (CSS) meeting held on Wednesday, October 24, 2018.

The Board reviewed the claims.

Motion by Geerts, Seconded by Zoll to approve the claims. Roll Call: All Ayes. Motion Carried.

Motion by Tilkes, Seconded by Carolan to adjourn at 11:15 A.M. Roll Call: All Ayes. Motion Carried.

Jacob Hackman, Chairman
Board of Supervisors

ATTEST:

Joan E. Knoll, Auditor

**COUNTY BOARD MINUTES
NOVEMBER 5, 2018**

The Board convened on Monday, November 5, 2018 at 9:30 A.M. with all the members present: Tilkes, Zoll, Geerts, Carolan, and Hackman. The meeting was called to order by Chairman Hackman. Also present were Jeff Bernatz, Dusten Rolando, Rick Holthaus, Sue Breitbach, and a member from the media.

Motion by Carolan, Seconded by Tilkes to approve agenda for November 5, 2018. Roll Call: All Ayes. Motion Carried.

Motion by Zoll, Seconded by Carolan to approve minutes for October 29, 2018. Roll Call: All Ayes. Motion Carried.

Public comment from Supervisor Hackman.

The Board discussed the upcoming FY 2019-2020 budget letter to the department heads. Discussion followed. The Board asked the County Auditor to draft a letter to all department heads to place a two (2) percent increase for wages for FY 2019/20 for non bargaining employees and the Auditor's Office will calculate the health insurance after the Board makes their decision. The letter will also include IPERS Rates and current Health Insurance Information. The Board will review the letter before being sent to the department heads.

Dusten Rolando left at 9:45 AM.

Reed Palo present at 9:45 AM.

Supervisor Hackman gave a building committee update. The building committee met on Thursday, November 1, 2018 and discussed options. Supervisors Geerts and Hackman will draft a Request for Proposals (RFP's) for the Board to review. Supervisor Hackman also gave an update on the Old Vets Building.

Reed Palo left at 9:53 AM.

Jeff Bernatz left at 9:55 AM.

County Librarians met with the Board to present their FY 2019-20 budget funding request. Those present were Cathy Humpal, Lawler Public Library Director and spokesperson, Katie Rich, Upham Memorial Library Director, LaVonne Hartson and Harold Nordaas, Board Members of the Fredericksburg Public Library, Carrie Becker, New Hampton Public Library Director, Heather Hackman, Nashua Public Library Director, Becky Rausch, Rhonda Poppe, and Karen Bonfig, Board Members of the Ionia Public Library, Clarelene Meirick, Jackie Kush, and Irene Huegel, Board Members of the Alta Vista Public Library. The request of \$ 121,800.00 was received and placed on file for consideration within the total context of the FY 2019-2020 county budget.

Motion by Carolan, Seconded by Tilkes to adjourn at 10:24 A.M. Roll Call: All Ayes. Motion Carried.

Jacob Hackman, Chairman
Board of Supervisors

ATTEST:

Joan E. Knoll, Auditor

**COUNTY BOARD MINUTES
NOVEMBER 12 & 13, 2018**

The Courthouse and offices were closed on Monday, November 12, 2018 in observance of the Veterans Day Holiday.

The Board convened on Tuesday, November 13, 2018 at 9:00 A.M. with all the members present: Tilkes, Zoll, Geerts, Carolan, and Hackman. The meeting was called to order by Chairman Hackman. Also present were Jason Byrne and Jeff Bernatz

Motion by Geerts, Seconded by Zoll to approve agenda for November 12 & 13, 2018. Roll Call: All Ayes. Motion Carried.

Motion by Tilkes, Seconded by Carolan to approve minutes for November 5, 2018. Roll Call: All Ayes. Motion Carried.

The Board opened sealed bids for the demolition and disposal of the Old Vets Building. The Board received four (4) bids. The bids were from Speicher Excavating, Inc. in the amount of \$25,491.00; Skyline Construction, Inc. in the amount of \$25,777.53; Bob Rosonke in the amount of \$21,400.00; and Blazek Corporation in the amount of \$48,000.00. Discussion followed.

Motion by Geerts, Seconded by Tilkes to accept the bid from Bob Rosonke in the amount of \$21,400.00 for the demolition and disposal of the Old Vets Building. Roll Call: All Ayes. Motion Carried.

Supervisor Hackman will notify Bob Rosonke.

Dave Gorman present at 9:05 AM.

A member from the media present at 9:13 AM.

Rick Holthaus and Ray Armel present at 9:20 AM.

Supervisor Hackman gave an update on the Old Vets Building. Mr. Hackman informed the Board that the asbestos removal will begin by the end on the week or beginning next week. Dave Gorman informed the Board that all the scrap metal will be disposed of by Thursday. Jeff Bernatz informed the Board that the appliances and vehicles will be removed on or before the end of the week. The utilities will not be disconnected until the asbestos removal project is completed by the vendor.

The Board discussed the Health Fund (8999). Open discussion.

Motion by Geerts, Seconded by Zoll to direct the County Attorney's Office to prepare the Resolution to transfer from the Hlth/Flex Fund (8999) to Capital Projects (1500) in the amount of \$ 32,000.00 for the Old Vets Building Project. Roll Call: All Ayes. Motion Carried.

Dave Gorman left at 9:25 AM.

Jeff Bernatz left at 9:35 AM.

Sue Breitbach present at 9:33 AM.

No public comment.

Mr. Armel met with the Board for the approval of minor subdivision.

Motion by Geerts, Seconded by Carolan to approve the resolution for a minor subdivision for Nicholas Wegner. Roll Call: All Ayes. Motion Carried. RESOLUTION 11-13-18-47. A RESOLUTION APPROVING THE MINOR SUBDIVISION PLAT OF PARCEL 2018-44 AND PARCEL 2018-45 IN THE SW QUARTER OF SECTION 10, TOWNSHIP 95 NORTH, RANGE 12 WEST OF THE 5TH P.M., CHICKASAW COUNTY, IOWA WHEREAS, ON THE 13th DAY of NOVEMBER, 2018 at a regular meeting by the Board of Supervisors, Chickasaw County, Iowa a minor subdivision plat of: Parcel 2018-44 and 2018-45 in the SW Quarter of Section 10, Township 95 North, Range 12 West of the 5th P.M., Chickasaw County, Iowa was presented. WHEREAS, the minor subdivision plat of: Parcel 2018-44 and 2018-45 in the SW Quarter of Section 10, Township 95 North, Range 12 West of the 5th P.M., Chickasaw County, Iowa has been considered and should be approved. NOW, THEREFORE, it is hereby resolved by the Board of Supervisors, Chickasaw County, Iowa that said Minor Subdivision Plat be approved, accepted and the Chairman is hereby directed to certify this Resolution of Approval. PASSED AND APPROVED on this 13th DAY of NOVEMBER, 2018. /ss/ Jacob Hackman, Chairman, Board of Supervisors. ATTEST: /ss/ Joan E. Knoll, Auditor.

Ray Armel met with the Board to discuss county e-mails and use of the same. Mr. Armel informed the Board that last year the Data Processing Department was directed to establish a domain for a county email system for all county employees, including department heads and officials, to use for official county business instead of their personal email accounts. Mr. Armel informed the board we are currently have 62 email accounts with all of these in use with the exception of the Board of Supervisors. The Board members will meet with Mr. Armel and attain their passwords to establish their email accounts.

Ray Armel left at 9:40 AM.

Sue Breitbach left at 9:42 AM.

County Engineer Dusten Rolando met with the Board to discuss road departmental activities.

Motion by Tilkes, Seconded by Carolan to enter into an agreement for project BRS-SWAP-0127(601)—ff-19 between the City of Alta Vista, Chickasaw County, and IDOT for funding through the Federal-aid Swap City Highway Bridge Program as per the recommendation of the County Engineer and authorize Chairman Signature. Roll Call: All Ayes. Motion Carried.

The Board proceeded to canvass the General Election held on November 6, 2018.

Motion by Geerts, Seconded by Tilkes to approve the canvass of General Election held on November 6, 2018 and authorize Auditor to certify results to the State and record in permanent Election Register. Roll Call: All Ayes. Motion Carried.

Judge Bauercamper sworn in the newly elected Recorder Shirley Troyna.

Member from the media left at 10:55 AM.

The Board reviewed the claims.

Motion by Geerts, Seconded by Carolan to approve the claims. Roll Call: All Ayes. Motion Carried.

Received and filed in the Auditor's Office Jendro Sanitation Rural Recycling Report for the month of November 2018.

Motion by Tilkes, Seconded by Zoll to adjourn at Noon. Roll Call: All Ayes. Motion Carried.

Jacob Hackman, Chairman
Board of Supervisors

ATTEST:

Joan E. Knoll, Auditor

**COUNTY BOARD MINUTES
NOVEMBER 19, 2018**

The Board convened on Monday, November 19, 2018 at 9:30 A.M. with all the members present: Tilkes, Zoll, Geerts, Carolan, and Hackman. The meeting was called to order by Chairman Hackman. Also present were Jason Byrne, Rick Holthaus, Brian Schoon, Terry Johnson, Al Papousek, Jeff Bernatz and Marty Hemann.

Motion by Geerts, Seconded by Carolan to approve agenda for November 19, 2018. Roll Call: All Ayes. Motion Carried.

Motion by Carolan, Seconded by Tilkes to approve minutes for November 12 & 13, 2018. Roll Call: All Ayes. Motion Carried.

Public Hearing on the Draft Chickasaw County Hazard Mitigation Plan.

Motion by Geerts, Seconded by Tilkes to open the public hearing at 9:31 AM for the Draft Chickasaw County Hazard Mitigation Plan. Roll Call: All Ayes. Motion Carried.

No written or verbal comments from the public.

Motion by Tilkes, Seconded by Geerts to close the public hearing at 9:32 AM. Roll Call: All Ayes. Motion Carried.

Brian Schoon with INRCOG gave a brief overview of the Multi-Jurisdictional Hazard Mitigation Plan. The plan is for five (5) years.

Doreen Cook present at 9:33 AM.

Motion by Geerts, Seconded by Zoll to approve Resolution for the Draft Chickasaw County Hazard Mitigation Plan. Roll Call: All Ayes. Motion Carried. **RESOLUTION 11-19-18-49 A**
RESOLUTION OF THE CHICKASAW COUNTY, IOWA, BOARD OF SUPERVISORS
ADOPTING A MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN FOR
CHICKASAW COUNTY. WHEREAS, the Chickasaw County Board of Supervisors and Emergency Management Commission have authorized the development of a Multi-Jurisdictional Hazard Mitigation Plan for Chickasaw County; and WHEREAS, the Multi-Jurisdictional Hazard Mitigation Planning Committee of the Chickasaw County has participated in the formulation of said Plan; and has recommended the adoption of said Multi-Jurisdictional Hazard Mitigation Plan; and WHEREAS, a Public Hearing has been held in the County Courthouse for the purpose of obtaining citizen input on the Multi-Jurisdictional Hazard Mitigation Plan; and NOW THEREFORE BE IT RESOLVED THAT the Chickasaw County, Iowa Board of Supervisors herewith adopts the Chickasaw County Multi-Jurisdictional Hazard Mitigation Plan, incorporating into the Plan citizen comment and future FEMA and IHSEMD recommendations. Passed and adopted this 19th day of November 2018. /ss/ Jacob Hackman. ATTEST: /ss/ Joan E. Knoll, County Auditor

Mark Huegel present at 9:36 AM.

No Public comment.

Member from the media present at 9:40 AM.

Brian Schoon left at 9:40 AM.

Sheriff Marty Hemann met with the Board for an update on the Draft Law Enforcement Agreements with the City of Nashua. The City of Nashua reviewed the seven months Draft Law Enforcement Services Agreement and no changes to the agreement. The City of Nashua reviewed the three (3) year Draft Law Enforcement Services Agreement and asked the County to revise the fees schedule to accommodate the tax collection schedule. The County Attorney's Office did revise the Draft Law Enforcement Services Agreement for the three (3) years and the City of Nashua will review the agreement at the next council meeting for approval.

Marty Hemann gave an update on the Communications Contract with the City of Nashua.

Mark Huegel left at 9:50 AM

The Board reviewed the letter to Department Heads for the upcoming FY 2019-2020 budgets.

Motion by Zoll, Seconded by Geerts to authorize the County Auditor to send out the Letter to Department Heads for the upcoming FY 2019-2020 budgets from the Board of Supervisors. Roll Call: All Ayes. Motion Carried.

The Board reviewed the letter of resignation of a Board of Health member.

Motion by Geerts, Seconded by Zoll to accept the resignation of Dan Carolan as a Board of Health member effective December 31, 2018. Roll Call: All Ayes. Motion Carried.

Mark Huegel present at 10:04 AM.

Doreen Cook met with the Board to discuss Rescue Squad under Iowa Code Section 29C.2. Doreen Cook stated that the Chickasaw County Rescue Squad cannot be funded by the Chickasaw County Emergency Management because they don't deal with disasters at a national level. Discussion followed.

Motion by Geerts, Seconded by Zoll to request the County Attorney's Office to advise on the Rescue Squad funding under Iowa Code Chapter 29C. Roll Call: All Ayes. Motion Carried.

Doreen Cook, Mark Huegel, and Marty Hemann left at 10:35 AM.

The Board reviewed the following Resolutions for Interfund Operating Transfers for Hlth/Flex Fund (8999).

Motion by Zoll, Seconded by Carolan to approve Resolution for Interfund Operating Transfer. Roll Call: All Ayes. Motion Carried. RESOLUTION NO. 11-19-18-48 **RESOLUTION FOR INTERFUND**

OPERATING TRANSFER WHEREAS, it is desired to authorize the Chickasaw County Auditor to transfer funds from the Chickasaw County Health Insurance Fund 8999 to the Capital Project Fund 1500 in the amount of \$32,000.00 to transfer part of the funds from the inactive account 8999 to an active account 1500. WHEREAS, said transfer must be in accordance with Section 331.432, Code of Iowa, and **NOW, THEREFORE, BE IT HEREBY RESOLVED** by the Board of Supervisors of Chickasaw County, Iowa, as follows: 1. The partial transfer from the Chickasaw County Health Insurance Fund 8999 to Capital Project Fund 1500 shall be done for the partial closure of the inactive fund. 2. That the amount of said transfer shall be in the amount of \$32,000.00. 3. The Auditor is directed to correct her books when said operating transfer is made and notify the Treasurer of the amount of said transfer. PASSED, APPROVED AND ADOPTED THIS 19th DAY OF NOVEMBER, 2018, THE VOTE THEREON BEING AS FOLLOWS: AYES: /ss/ Jacob Hackman, Chairman Board of Supervisors, Tim Zoll, Dan Carolan, David Tilkes, Steve Geerts NAYS: None. ATTEST: /ss/ Joan E. Knoll, Chickasaw County Auditor

The Board discussed the advertisement for the Conservation Board Member District 4 and Local Board of Health Member.

Motion by Geerts, Seconded by Carolan to advertise the Conservation Board Member District 4. Roll Call: All Ayes. Motion Carried.

Recorder Shirley Troyna met with the Board for a departmental update. Shirley informed the Board that the temporary help will work through the month of December and probably amend the Recorder's budget for FY 18-19.

Motion by Carolan, Seconded by Zoll to advertise the Local Board of Health Member. Roll Call: All Ayes. Motion Carried.

Supervisor Hackman gave an update on the Old Vets Building. The removal of the asbestos will be completed this week. The vendor has been contacted for the demolition and disposal of the Old Vets Building. The utility companies has been notified and the week of November 26, 2018.

Motion by Zoll, Seconded by Tilkes to adjourn at 11:03 A.M. Roll Call: All Ayes. Motion Carried.

Jacob Hackman, Chairman
Board of Supervisors

ATTEST:

Joan E. Knoll, Auditor

**COUNTY BOARD MINUTES
NOVEMBER 26 & 27, 2018**

The Board convened on Monday, November 26, 2018 at 9:30 A.M. with the following members present: Tilkes, Zoll, Geerts, and Hackman. Absent: Carolan. The meeting was called to order by Chairman Hackman. Also present were Rick Holthaus, Jason Byrne, Dennis Ungs Jr., Jeff Bernatz, Terry Johnson, Dave Gorman, Ray Armel, and a member from the media.

Motion by Tilkes, Seconded by Zoll to approve agenda for November 26 & 27, 2018. Roll Call: Ayes: Tilkes, Zoll, Geerts, and Hackman. Absent: Carolan. Motion Carried.

Motion by Zoll, Seconded by Tilkes to approve minutes for November 19, 2018. Roll Call: Ayes: Zoll, Tilkes, Geerts, and Hackman. Absent: Carolan. Motion Carried.

Supervisor Hackman gave an update on the old Vets Building. Mr. Hackman informed the Board that AAA Budget Environmental, Inc. found an additional four (4) windows with asbestos glazing that was not found on the inspection report. The cost to remove the asbestos glazing from the four (4) windows would be \$200.00, but if the County chose to wait, the cost for the return trip would be \$1,000 to remove the windows at a later date. Discussion followed.

Motion by Geerts, Seconded by Zoll to approve the Change order no. 1 to remove the asbestos glazing from the additional four (4) windows in the amount of \$200.00 and authorize Chairman Signature. Roll Call: Geerts, Zoll, Tilkes, and Hackman. Absent: Carolan. Motion Carried.

Dave Gorman left at 9:34 AM.

No Public Comment.

Reed Palo present at 9:45 AM.

IT Contractor Dennis Ungs Jr. met with the Board to discuss county e-mails and use of the same. Mr. Ungs gave the Board three more options regarding the county e-mails and use of the same. The Board of Supervisors will contact Mr. Ungs Jr. or Mr. Armel and attain their passwords to establish their email accounts.

Dennis Ungs and Ray Armel left at 9:48 AM.

The Board discussed the county equipment (file cabinets). Custodian Dave Gorman compiled a list of 15 file cabinets. Discussion followed.

Motion by Tilkes, Seconded by Zoll to advertise the 15 cabinets in the newspapers. Roll Call: Ayes: Tilkes, Zoll, Geerts, and Hackman. Absent: Carolan. Motion Carried.

Supervisor Hackman and Auditor Knoll will prepare the advertisement.

Dusten Rolando present at 9:52 AM.

Emmeline Eike and Jill Eike met with the Board to discuss and get permission to decorate the Courthouse as a National Honor Society Project. Emmeline Eike and Jill Eike will contact the custodian Dave Gorman to schedule a date and time.

Motion by Geerts, Seconded by Tilkes to give permission Miss Eike to decorate the Courthouse as a National Honor Society Project. Roll Call: Ayes: Geerts, Tilkes, Zoll, and Hackman. Absent: Carolan. Motion Carried.

Emmeline Eike and Jill Eike left at 10:03 AM.

County Engineer Dusten Rolando met with the Board to discuss road dept activities.

Motion by Tilkes, Seconded by Zoll to accept the quote from Diamond Mowers in the amount of \$ 9,249.00 for a diamond blade brusher attachment for a skid loader as per the recommendation of the County Engineer. Roll Call: Ayes: Tilkes, Zoll, Geerts, and Hackman. Absent: Carolan. Motion Carried.

Dusten Rolando left at 10:23 AM.

Marty Hemann met with the Board to discuss various items on the agenda.

The Board opened the sealed bids for the 2012 Dodge Charger. The Board received Eight (8) bids. The bids were as follows: Kane Norem in the amount of \$2,605.00; Reese Ball in the amount of \$1,616.00; Reese Ball in the amount of \$1,818.00; Chip or Darlene Schwickerath in the amount of \$2,001.00; Andy Slick in the amount of \$1,355.00; Gary Gorman in the amount of \$2,155.00; Ryan Sargent in the amount of \$1,356.00; and Richard Denner in the amount of \$1,386.00. Discussion followed.

Motion by Geerts, Seconded by Zoll to accept the bid from Kane Norem in the amount of \$2,605.00 for the 2012 Dodge Charger. Roll Call: Ayes: Geerts, Zoll, Tilkes, and Hackman. Absent: Carolan. Motion Carried.

Sheriff Marty Hemann will notify Kane Norem.

Sheriff Marty Hemann gave the Board an update on the seven (7) month Law Enforcement Services Agreement with the City of Nashua. Discussion followed.

Motion by Geerts, Seconded by Zoll to approve and authorize Chairman Signature on the seven (7) month Law Enforcement Services Agreement (December 1, 2018 through June 30, 2019) for 160 hours per month with the City of Nashua. Roll Call: Ayes: Geerts, Zoll, Tilkes, and Hackman. Absent: Carolan. Motion Carried.

Mr. Hemann gave the Board an update on the Three (3) year Law Enforcement Services Agreement with the City of Nashua. The Law Enforcement Services Agreement will be for 160 hours per month with an increase of three (3) percent for FY 2019-20; three and one-half (3.5) percent for FY 2020-21; and four (4) percent for FY 2021-22. The City of Nashua will review and approve the agreement at the next Council meeting.

Mr. Hemann also discussed with the Board the communication contract with the City of Nashua. Mr. Hemann informed the Board that the communications contract and Law Enforcement Services Agreement are two separate contracts/agreements. Discussion followed.

Motion by Geerts, Seconded by Zoll to direct the County Attorney's Office to draft a three (3) year proposal communication agreement for the City of Nashua with the same increase as the three (3) year Law Enforcement Services Agreement. Roll Call: Ayes: Geerts, Zoll, Tilkes, and Hackman. Absent: Carolan. Motion Carried.

Motion by Tilkes, Seconded by Geerts to acknowledge the hiring of Krista Kobliska as dispatcher/jailer as per union contract effective November 26, 2018. Roll Call: Ayes: Tilkes, Geerts, Zoll, and Hackman. Absent: Carolan. Motion Carried.

The Board discussed the county farm land repairs. Also present was Dusten Rolando Supervisor Hackman read to the Board the County Farm Lease Agreement in part regarding repairs. Supervisor Hackman informed the Board that the new tenant would like the repairs on the tile lines and fixing the trench in the grass area. Mr. Hackman informed the Board that Mr. Holschlag would repair the tile lines at \$100.00 per hour.

Motion by Tilkes, Seconded by Zoll to authorize Holschlag to repair the tile lines and not to exceed \$250.00 and Chickasaw County will provide the materials. Roll Call: Ayes: Tilkes, Zoll, Geerts, and Hackman. Absent: Carolan. Motion Carried.

Supervisor Hackman and Engineer Rolando will prepare the specs to fix the trenching in the grass area.

Supervisor Zoll gave an update on the FMC Early Childhood Iowa Area meeting held on November 19, 2018.

EMA/911 Director Jeff Bernatz gave the Board an update on the radio communication project. Also present was Reed Palo. Mr. Bernatz informed the Board that he has contacted the Gary Therkelsen regarding the project. Mr. Bernatz or Mr. Therkelsen will be contacting Dairyland Power to see if Dairyland Power will be erecting a new tower, contact Howard County to see if they are erecting a new tower on 110th Street to see if Chickasaw County could do a cost sharing or if Chickasaw County will have to erect a new tower. Mr. Bernatz will continue to update the Board at a later date.

Motion by Geerts, Seconded by Tilkes to adjourn at 11:10 AM. Roll Call: Ayes: Geerts, Tilkes, Zoll and Hackman. Absent: Carolan. Motion Carried.

Paul Greufe met with the board via phone conference for union negotiations. The Board entered exempt strategy session at 11:20 AM and exited the exempt strategy session at 12:10 PM.

The Board convened on Tuesday, November 27, 2018 at 9:30 A.M. with the following members present: Tilkes, Zoll, Carolan, and Hackman. Absent: Geerts. The meeting was called to order by Chairman Hackman. Also present were Rick Holthaus, Kristi Hansen and a member from the media.

Marty Hemann met with the Board to discuss the Law Enforcement Services Agreement for a period of three (3) year with the City of Nashua. Discussion followed

Motion by Zoll, Seconded by Tilkes to approve and authorize Chairman Signature on the three (3) year Law Enforcement Services Agreement (July 1, 2019 to June 30, 2022) with the City of Nashua. Roll Call: Ayes: Zoll, Tilkes, Carolan, and Hackman. Absent: Geerts. Motion Carried.

Marty Hemann also discussed with the Board the hiring of Deputy Sheriff (current and future staffing). Mr. Hemann informed the Board that the Sheriff's Department has nine (9) deputies including the Sheriff. The Board deferred taking any action until the next Board meeting.

Supervisor Tilkes left at 10:00 AM.

The Board approved the claims.

Motion by Zoll, Seconded by Carolan to approve the claims. Roll Call: Ayes: Zoll, Carolan, and Hackman. Absent: Tilkes and Geerts. Motion Carried.

Received and filed in the Auditor's Office 2018 MMP Short Form for Annual Update for Whitetail Nursery #7174 (ID #61488) located at 1089 230th Nashua, IA 50658.

Motion by Carolan, Seconded by Zoll to adjourn at 10:40 AM. Roll Call: Ayes: Carolan, Zoll, and Hackman. Absent: Tilkes and Geerts. Motion Carried.

Jacob Hackman, Chairman
Board of Supervisors

ATTEST:

Joan E. Knoll, Auditor

**COUNTY BOARD MINUTES
DECEMBER 3, 2018**

The Board convened on Monday, December 3, 2018 at 9:30 A.M. with all the members present: Tilkes, Zoll, Geerts, Carolan, and Hackman. The meeting was called to order by Chairman Hackman. Also present were Rick Holthaus, Jason Byrne, Alan Powell, and a member from the media.

Motion by Carolan, Seconded by Tilkes to approve agenda for December 3, 2018. Roll Call: All Ayes. Motion Carried.

Motion by Zoll, Seconded by Carolan to approve minutes for November 26 & 27, 2018. Roll Call: All Ayes. Motion Carried.

The Board discussed and reviewed the FY 2018-19 County Budget Amendment. Discussion followed.

Motion by Geerts, Seconded by Carolan to set the public hearing for December 31, 2018 at 9:40 AM in the Boardroom for FY 2018-2019 County Budget Amendment. Roll Call: All Ayes. Motion Carried.

Mark Huegel present at 9:33 AM.

No Public Comment.

Alan Powell with Jendro Sanitation met with the Board to review the 2019 rural recycling schedule with Jendro Sanitation and budget request.

Motion by Tilkes, Seconded by Geerts to approve the 2019 rural recycling schedule as recommended by Jendro Sanitation and to approve the monthly rate from \$1,702 per month (\$20,424 annually) to \$1,780 per month (\$21,360 annually) effective July 1, 2019. Roll Call: All Ayes. Motion Carried.

Alan Powell left at 9:45 AM

Sheriff Marty Hemann met with the Board to discuss the hiring of a deputy sheriff. Discussion followed.

Motion by Tilkes, Seconded by Carolan to begin the hiring process of a deputy sheriff. Roll Call: All Ayes. Motion Carried.

Mark Huegel left at 9:55 AM.

The Board reviewed the draft dispatching services contract (3 year) with the City of Nashua. The dispatching services contract would begin July 1, 2019 through June 30, 2022.

Marty Hemann left at 10:03 AM.

Kristie Wiltgen with NEI3A (Northeast Iowa Area Agency on Aging) met with the Board to present FY 2019-2020 budget funding request. The request for \$3,382.00 was received and placed on file for consideration within the total context of the FY 2019-2020 of the County Budget.

Kristie Wiltgen left at 10:16 AM.

Supervisors Geerts, Tilkes, and Zoll gave an update on the Six County meeting held on Thursday, November 29, 2018.

Christy Teslow with Mobile Mama met with the Board to present FY 2019 budget funding request. The request for \$ 5,000.00 was received and placed on file for consideration within the total context of the FY 2019-2020 of the County Budget.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Willow Creek LLC (ID# 61668) located at 2245 120th Street, New Hampton, IA 50659.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Rod Hinz (ID57706) in Section 18 Deerfield Township located at 1054 155th Street, Charles City, IA 50616.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for D and D Farms Inc. (ID#61930) located at 2306 Odessa Avenue, New Hampton, Iowa 50659.

Motion by Carolan, Seconded by Tilkes to adjourn at 10:50 AM. Roll Call: All Ayes. Motion Carried.

Jacob Hackman, Chairman
Board of Supervisors

ATTEST:

Joan E. Knoll, Auditor

**COUNTY BOARD MINUTES
DECEMBER 10, 2018**

The Board convened on Monday, December 10, 2018 at 9:30 A.M. with all the members present: Tilkes, Zoll, Geerts, Carolan, and Hackman. The meeting was called to order by Chairman Hackman. Also present were Rick Holthaus, Jason Byrne, Terry Johnson, Jeff Bernatz, Mark Huegel, Marty Hemann, Jeremy McGrath, Teresa Dane, Lacey Jorgensen, and two members from the media.

Motion by Tilkes, Seconded by Carolan to approve agenda for December 10, 2018. Roll Call: All Ayes. Motion Carried.

Motion by Zoll, Seconded by Geerts to approve minutes for December 3, 2018. Roll Call: All Ayes. Motion Carried.

Dusten Rolando present at 9:35 AM.

No Public Comment.

Motion by Carolan, Seconded by Tilkes to acknowledge the resignation of Cindy Mullins as Homemaker Aide effective October 23, 2018. Roll Call: All Ayes. Motion Carried.

Teresa Dane and Lacy Jorgensen left at 9:40 AM.

Supervisor Hackman update the Board on the County Social Services meeting held on Wednesday, December 5, 2018. The levy rate for FY 2019-2020 for MH-DD is \$35.18 per capita. Mr. Hackman informed the Board that Kossuth County paid their first request of property taxes allocation for FY 2018-19.

Sue Breitbach and Mike Kennedy present at 9:46 AM.

Sheriff Marty Hemann met with the Board to discuss the 3 year dispatching services contract with the City of Nashua. Discussion followed.

Motion by Geerts, Seconded by Zoll to approve and authorize Chairman Signature on the 3 year dispatching services contract with an increase of three (3) percent for FY 2019-20; three and one-half (3.5) percent for FY 2020-21; and four (4) percent for FY 2021-22. Roll Call: All Ayes. Motion Carried.

Reed Palo present at 9:55 AM and Mark Huegel left at 9:55 AM.

County Engineer Dusten Rolando met with the Board to discuss road department activities.

The Board discussed the New Hampton Tribune Article dated Friday, November 30, 2018 regarding the compensation Board recommendation.

Motion by Carolan, Seconded by Geerts to accept the resignation of Dr. Lucas Brinkman as Medical Examiner effective immediately. Roll Call: All Ayes. Motion Carried.

Motion by Geerts, Seconded by Tilkes to accept the resignation of Jeremy McGrath as Medical Examiner Investigator effective immediately. Roll Call: All Ayes. Motion Carried.

The Board discussed the chief medical examiner opening. Supervisor Hackman referenced to Iowa Code Section 331.805 and the January 1 & 2, 2018 Board Minutes. Discussion followed. Supervisors Hackman and Zoll will contact Mercy Medical Center Administrator Aaron Flugum regarding the chief medical examiner opening and update the Board at a later date.

Sue Breitbach, Dusten Rolando, Jeremy McGrath, and Marty Hemann left at 10:15 AM.

The Board recessed at 10:15 AM and reconvened at 10:30 AM.

The Board was given an update and discussed the radio communication project. Also present was Piper Jaffray consultant Travis Squires via phone conference.

Travis Squires informed the Board of two options regarding financing of the project: Option 1: Proceed with borrowing now-County will have known debt payments for FY 2020 budget; County will use preliminary budget to establish borrowing amount; Piper Jaffray will seek financing proposals in January/February for desired options for repayment term (5 year, 7 year, 10 year payoff) County receives project funds early March 2019. Option 2: Wait to Borrow Until Construction Costs are known-County will utilize estimated debt payment for FY 2020 budget; County will be required to adopt a pre-levy resolution to certify FY 202 debt payment in February 2019, the resolution will be amended once final payments are known (March/April); County will use a more fine-tuned project budget to establish borrowing amount (available late January?); Piper Jaffrey will seek financing proposals in February/March for desired options for repayment term(5 year, 7 year, 10 year payoff); County receives project funds April 2019. Input need to establish financing budget-Final project budget (estimated to be known around the end of January?); Other resources available for project costs (potential to lower borrowing amount).

EMA director Jeff Bernatz and Reed Palo updated the Board of the meeting with Gary Therkelsen on December 4, 2018 regard the radio communications project. Mr. Therkelsen is still contacting various vendors/landowners regarding the towers.

Jeff Bernatz and Reed Palo left at 10:53 AM.

The Board approved the claims except two claims that did not have the employee signature on the claims and returned to the department.

Motion by Carolan, Seconded by Zoll to approve the claims except two claims that did not have the employee signature on the claims and returned to the department. . Roll Call: All Ayes. Motion Carried.

Received and filed in the Auditor's Office County Social Services Mental Health & Disability Services Region FY 2018 Annual Report.

Received and filed MMP Short Form for Annual Updates for Walter LLC-Walter Site (ID #69207) located at 3321 280th Street, Sumner, Iowa 50674.

Received and filed MMP Short Form For Annual Updates for Lawrence Seamans-Seamans Farms Inc. (ID#57708) located at 1751 260th Street, Ionia, IA 50645.

Motion by Tilkes, Seconded by Carolan to adjourn at 11:21 AM. Roll Call: All Ayes. Motion Carried.

Jacob Hackman, Chairman

Board of Supervisors4

ATTEST:

Joan E. Knoll, Auditor

**COUNTY BOARD MINUTES
DECEMBER 17 & 21, 2018**

The Board convened on Monday, December 17, 2018 at 9:30 A.M. with all the members present: Tilkes, Zoll, Geerts, Carolan, and Hackman. The meeting was called to order by Chairman Hackman. Also present were Rick Holthaus, Jason Byrne, Terry Johnson, and a member from the media.

Motion by Geerts, Seconded by Zoll to approve agenda for December 17 & 21, 2018. Roll Call: All Ayes. Motion Carried.

Motion by Zoll, Seconded by Carolan to approve minutes for December 10, 2018. Roll Call: All Ayes. Motion Carried.

The Board reviewed the employee's written request for vacation carryover.

Motion by Geerts, Seconded by Tilkes to approve Tammy Flick's written request for 7 hours of vacation carryover, and the vacation carryover must be used by January 31, 2019.

Motion by Tilkes, Seconded by Geerts to approve the liquor license for L. T. Tap. Roll Call: All Ayes. Motion Carried.

No Public Comment.

Assessor Ray Armel met with the Board for review and approval of 2018 Family Farm Credit Applications. Individuals are eligible to receive the credit if the appropriate designated person is actively engage in farming of an eligible tract of land during the fiscal year in which the application is filed, with the 2001 Iowa legislature having changed the filing of this credit to a one-time filing. The eligibility requirements for the Family Farm Tax Credit are listed in Iowa Administrative Code Section 701-80.11.

Motion by Tilkes, Seconded by Geerts to approve and authorize Chairman Signature for the Sixteen (16) 2018 Family Farm Credit Applications and disapprove One (1) 2018 Family Farm Credit Application as per the recommendation of the County Assessor. Roll Call: All Ayes. Motion Carried.

Ray Armel also discussed with the Board the Tyler Technologies Contract.

Motion by Geerts, Seconded by Tilkes to approve and authorize Chairman Signature on the Amendment to Subscription Agreement for five (5) years (September 1, 2018-August 31, 2023) with Tyler Technologies in the amount of \$38,000 per year as per the recommendation of the Data Processing Manager. Roll Call: All Ayes. Motion Carried.

Kathy Babcock present at 9:50 AM.

Ray Armel left at 9:53 AM.

Dusten Rolando present at 10:00 AM.

Public Health and Home Care Administrator Kathy Babcock met with the Board for a departmental update. Kathy Babcock presented to the Board Chickasaw County Public Health and Home Care

Services Annual Report for FY 2017-2018 and also an overview of the report. Kathy Babcock also informed the Board that the Public Health and Home Care Services Agency was approved for three (3) hand-held radios out of eight (8) hand-held radios (through a grant). Kathy Babcock informed the Board that the Iowa Department of Public Health is scheduled for an audit on January 15, 2019.

Kathy Babcock left at 10:10 AM.

Supervisor Hackman gave the Board an update on the County Farm ground. Supervisor Hackman presented to the Board the soil test report from the County Farm ground. A&I Great Lakes Laboratories took ten (10) soil samples. Supervisor Hackman informed the Board that he contacted Matt Holschlag regarding the tile line repair not to exceed \$250.00. The County Engineer informed the Board that the Secondary Road Department will fix the trenching in the grass area in the Spring of 2019 and also seed the area.

The Board reviewed FY 2019-2020 budget requests and misc. budgets with the Auditor.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Troy Finisher-Troy Gilbert (ID#68369) in Section 19 of Richland Township located at 2846 Fayette Avenue, Nashua, IA 50658.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Casper Nursery-Kevin and Kendra Gilbert (ID #68368) in Section 5 of Douglas Township located at 1747 110th Street, Plainfield, IA 50666.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for F092-Smith Finisher-Christensen Farms Midwest LLC (ID #58128) located at 1529 310th Street, Nashua, IA 50658.

Received and filed in the Auditor's Office Jendro Sanitation Rural Recycling Report for the month of December 2018.

Received and filed in the Auditor's Office Verification of County Receipt for Manure Management Plans for AgMD, LLC (ID #63719) in Section 22 Dayton Township located at 1947 230th Street, New Hampton, IA 50659.

Motion by Carolan, Seconded by Tilkes to adjourn at 11:16 AM. Roll Call: All Ayes. Motion Carried.

The Board convened on Friday, December 21, 2018 at 8:30 A.M. with all the members present: Tilkes, Zoll, Geerts, Carolan, and Hackman. The meeting was called to order by Chairman Hackman. Also present was Paul Greufe.

Paul Greufe met with the Board to go into exempt negotiating session /strategy session under Iowa Code Chapter 20.17(3).

The Board received first bargaining session for employee organization (Teamsters) to present its initial bargaining position. The Board received the second bargaining session for employee organization (Teamsters) to present its initial bargaining position. These sessions are open to the public under Iowa Code Chapter 21. Also present were Ryan Shawver, Marty Hemann, and Teamsters Local 238 Representatives Zach Peterson, Jesse Case, and Dan MacDonald.

The Board went into exempt strategy session.

Motion by Tilkes, Seconded by Carolan to recess at 10:42 AM. Roll Call: All Ayes. Motion Carried.

The Board reconvened at 1:00 PM with the following members present: Jacob Hackman, Steve Geerts, Tim Zoll, and David Tilkes. Absent: Dan Carolan. Also present were Paul Greufe, Dusty Rolando, Joe Denner, Joe Scholbrock, Tim Glaser, Tyler Thronson, and International Union of Operating Engineers representatives Brian Vaske and Mike Norton.

The Board received the third bargaining session for employee organization (Engineers) to present its initial bargaining position. This session is open to the public under Iowa Code Chapter 21.

Supervisor Hackman left at 1:55 PM.

Motion by Geerts, Seconded by Tilkes adjourned at 2:32 PM. Roll Call: Ayes: Geerts, Tilkes, and Zoll. Absent: Carolan and Hackman.

Jacob Hackman, Chairman
Board of Supervisors

ATTEST:

Joan E. Knoll, Auditor

**COUNTY BOARD MINUTES
DECEMBER 24, 25 & 27, 2018**

The Courthouse and offices were closed-Christmas Eve Day and Christmas Day.

The Board convened on Thursday, December 27, 2018 at 9:30 A.M. with the following members present: Tilkes, Zoll, and Hackman. Absent: Carolan and Geerts. The meeting was called to order by Chairman Hackman. Also present were Bob Lincoln, Rick Holthaus, Terry Johnson, Ben Krouse-Gagne, Trish Johnson, Jeff Bernatz, Zack Isakson, Shawn Douglas, Martin Hemann, Shirley Troyna, and a member from the media.

Motion by Tilkes, Seconded by Zoll to approve agenda for December 24, 25 & 27, 2018. Roll Call: Ayes: Tilkes, Zoll, and Hackman. Absent: Geerts and Carolan. Motion Carried.

Motion by Zoll, Seconded by Tilkes to approve minutes for December 17 & 21, 2018. Roll Call: Ayes: Zoll, Tilkes, and Hackman. Absent: Geerts and Carolan. Motion Carried.

Jason Byrne present at 9:35 AM.

Supervisor Hackman gave the Board an update on the Medical Examiners. Supervisor Hackman informed the Board that Supervisor Zoll and he met with Aaron Flugum approximately two weeks ago regarding the Medical Examiner position. Mr. Flugum asked for a job description for the medical examiners position. Mr. Greufe will prepare the job description for the Board to review. Dr. Lucas Brinkman will temporarily act as Medical Examiner from January 2 to January 19, 2019. Supervisor Hackman and another Supervisor will meet with Aaron Flugum on January 15, 2019 regarding the medical examiner position. Supervisor Hackman will update the Board at a later date.

No Public Comment.

Sheriff Marty Hemann met with the Board to approve the hiring of Deputy Sheriff and Dispatcher/Jailer.

Motion by Tilkes, Seconded by Zoll to approve the hiring of Zach Isakson as Deputy Sheriff as per union contract effective December 26, 2018. Roll Call: Ayes: Tilkes, Zoll, and Hackman. Absent: Carolan and Geerts. Motion Carried.

Motion by Tilkes, Seconded by Zoll to approve the hiring of Shawn Douglas as dispatcher/ jailer as per union contract effective December 28, 2018. Roll Call: Ayes: Tilkes, Zoll and Hackman. Absent: Carolan and Geerts. Motion Carried.

Marty Hemann, Zach Isakson, and Shawn Douglas left at 9:36 AM.

Recorder Shirley Troyna met with the Board to approve the hiring of Deputy Recorder. Shirley Troyna informed the Board that she received 30 applications for the position of Deputy Recorder.

Motion by Zoll, Seconded by Tilkes to approve the hiring Carol Hauser as Deputy Recorder effective December 31, 2018. Roll Call: Ayes: Zoll, Tilkes, and Hackman. Absent: Carolan and Geerts. Motion Carried.

Shirley Troyna requested from the Board an extension to the agreement for temporary clerical services for the purposes of training the new deputy recorder and also the Recorder will be attending the newly elected officer's school in January. Discussion followed. The Board will review the extension to the agreement for temporary clerical services and make their decision at the next week's Board meeting.

Shirley Troyna left at 9:41AM.

Representatives Ben Krouse-Gagne and Trish Johnson, representing Helping Services for Youth Family, met with the Board to present FY 2019-20 budget request in the amount of \$2,000.00. The request was received and placed on file for consideration within the total context of the county budget.

Ben Krouse-Gagne and Trish Johnson left at 9:49 AM.

County Social Services CEO Bob Lincoln met with the Board for department update and to discuss the old vehicle.

Bob Lincoln gave an overview of the services provided by County Social Services, overview of the FY 2018-19 budget, the projected FY 2019-20 budget, and the FY 2018 annual report.

Mr. Lincoln also discussed the MH-DD county vehicle purchased from Fayette County for \$1.00. Fayette County at the time had three (3) vehicles of which one went to Allamakee County, Fayette County, and Chickasaw County. Chickasaw County sold the vehicle on October 22, 2018 in the amount of \$4,150.00 and placed the check in the General Services Budget on October 30, 2018. Mr. Lincoln will contact the County Attorney's Office for clarification.

Teresa Dane and Lacy Jorgensen representing Riverview Center met with the Board to present FY 2019-20 budget request in the amount of \$5000.00. The request was received and placed on file for consideration within the total context of the county budget.

Teresa Dane and Lacy Jorgensen left at 10:55 AM.

Dwight Kolthoff and Jaci Tweeten present at 10:55 AM.

Chickasaw County Extension representative Jaci Tweeten and Big Four Fair representative Dwight Kolthoff met with the Board to present FY 2019-20 budget funding requests for the Big Four Fair and 4-H premiums. Discussion followed. The request for \$7,000.00 for 4-H premiums was received and placed on file for consideration within the total context of the FY 2019-20 of the County budget and the request of \$13,000.00 for the Big Four Fair was received and placed on file for consideration with the total context of the FY 2019-20 of the County budget.

Bob Lincoln, Dwight Kolthoff, and Jaci Tweeten left at 11:13 AM.

The Board reviewed the carpet-labor quotes for the Courthouse.

Motion by Zoll, Seconded by Tilkes to approve the carpet-labor quotes from Dungey's Furniture and Gifts for the Assessor's Back Office in the amount of \$ 552.12; Clerk of Court's Back Office in the amount of \$480.95; Recorder's Back Office in the amount of \$649.72; and Treasurer's Main Office, Restroom, and Back Office in the amount of \$964.44 for a grand total of \$2,647.23. Roll Call: Ayes: Zoll, Tilkes, and Hackman. Absent: Carolan and Geerts. Motion Carried.

The Board reviewed the carpet & labor quotes for the Chickasaw County Services Building located at 910 East Main Street, New Hampton, Iowa. Quote received from Dungey's Furniture and Gifts in the amount of \$8,395.49 for carpet and labor for the Chickasaw County Services Building. The Board decided not to do the carpet at the Chickasaw County Services Building at this time.

Budget Worksession regarding the renaming of the Old Vets Building. Since the Old Vets Building has been demolished at this time, some of the Board members thought it would be a good time to rename the vacant lot located at 302 East Prospect, New Hampton, IA 50659. Supervisor Hackman and Geerts are

preparing the Request For Proposal (RFP). Discussion followed. The Board decided to rename the building Future Chickasaw County Building (FCCB).

The Board approved claims.

Motion by Tilkes, Seconded by Zoll to approve the claims. Roll Call: Ayes: Tilkes, Zoll, and Hackman. Absent: Carolan and Geerts. Motion Carried.

Motion by Zoll, Seconded by Tilkes to adjourn at 11:45 AM. Roll Call: Ayes: Zoll, Tilkes, and Hackman. Absent: Carolan and Geerts. Motion Carried.

Jacob Hackman, Chairman
Board of Supervisors

ATTEST:

Joan E. Knoll, Auditor

**COUNTY BOARD MINUTES
DECEMBER 31, 2018**

The Board convened on Monday, December 31, 2018 at 9:30 A.M. with all the members present: Tilkes, Geerts, Carolan, and Hackman. Absent: Geerts and Zoll. The meeting was called to order by Chairman Hackman. Also present were Rick Holthaus, Braylen Byrne, Jason Byrne, Martin Hemann, Terry Johnson, and a member from the media

Motion by Carolan, Seconded by Tilkes to approve agenda for December 31, 2018 and January 1 & 2, 2019. Roll Call: Ayes: Carolan, Tilkes, and Hackman. Absent: Geerts and Zoll. Motion Carried.

Motion by Tilkes, Seconded by Carolan to approve minutes for December 127 2018. Roll Call: Ayes: Tilkes, Carolan, and Zoll. Absent: Geerts and Zoll. Motion Carried.

No Public Comment.

Motion by Carolan, Seconded by Tilkes to open the public hearing at 9:40 AM for FY 18-19 county budget amendment. Roll Call: Ayes: Carolan, Tilkes, and Hackman. Absent: Carolan and Tilkes. Motion Carried.

No written or verbal comments from the public.

Dusten Rolando present at 9:37 AM.

Martin Hemann left at 9:44 AM.

Motion by Carolan, Seconded by Tilkes to close the public hearing at 9:42 AM. Roll Call: Carolan, Tilkes, and Hackman. Absent: Geerts and Zoll. Motion Carried.

Motion by Tilkes, Seconded by Carolan to adopt and authorize Chairman Signature on the FY 2018-2019 County Budget Amendment and authorize Chairman Signature. Roll Call: Ayes: Tilkes, Carolan, and Hackman. Absent: Geerts and Zoll. Motion Carried.

Motion by Tilkes, Seconded by Carolan to approve the Resolution for the FY 2018-2019 County Budget Amendment. Roll Call: Ayes: Tilkes, Carolan, and Hackman. Absent: Geerts and Zoll. Motion Carried.

RESOLUTION TO AMEND DEPARTMENTAL APPROPRIATIONS RESOLUTION NO. 12-31-18-50 WHEREAS, the Board of Supervisors approved a Departmental Appropriations on June 11, 2018 for all departments of the fiscal year beginning July 1, 2017 in accordance with Section 331.434, Subsection 6, Code of Iowa, and WHEREAS, the appropriations approved on June 11, 2018 are hereby amended in accordance with the attached sheet for the following reasons: Court: Increase of \$23,700.00 for Juvenile Services and Court Appointed Attorneys; Sheriff: Increase of \$38,120.00 for Additional Deputy; K-9: Increase of \$9,500.00 for additional K-9 dog expenses and Salary of K-9 handler; Recorder: Increase of \$2,200.00 for PT Salary and FICA benefits; Care Facility-Farm Ground: Increase of \$2,500 for the repairs of tile lines, materials etc.; Old Vets Building: Increase of \$32,000.00 for asbestos testing, asbestos removal and demolition and disposal of building; MH-DD: Correction to Amendment dated October 8, 2018 of \$336.00 with no increase in current fiscal year taxes. PASSED, APPROVED, AND ADOPTED THIS 31st day of December, 2018. Ayes: /ss/ Tilkes, Carolan, and Hackman. Nays: None. Absent: Geerts and Zoll. Motion Carried. ATTEST: /ss/ Joan E. Knoll, Auditor

DEPARTMENT	BEFORE AMENDMENT	INCREASE/ DECREASE	AFTER AMENDMENT
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Court	\$ 54,100.00	\$ 23,700.00	\$ 77,800.00
Sheriff	\$ 1,559,413.00	\$ 42,120.00	\$ 1,601,533.00
K-9	\$ 8,800.00	\$ 5,500.00	\$ 14,300.00
MH-DD-ID&DD	\$ 584,000.00	\$ 336.00	\$ 584,336.00
Recorder	\$ 154,519.00	\$ 2,200.00	\$ 156,719.00
Care Facility-Farm	\$ 23,550.00	\$ 2,500.00	\$ 26,050.00
Ground			
Old Vets Bldg.	\$ 6,275.00	\$ 32,000.00	\$ 38,275.00

SERVICE AREA:

Public Safety & Legal Serv.	\$2,286,245.00	\$ 71,320.00	\$2, 357,565.00
Government Serv. to Residents	\$ 487,501.00	\$ 2,200.00	\$ 489,701.00
Administration	\$ 1,662,303.00	\$ 2,500.00	\$1,664,803.00
Capital Projects	\$1,455,954.00	\$ 32,000.00	\$1,487,954.00

The Board opened the sealed bids for the file cabinets. The Board received 3 bids. Bids received as follows: Lynn Schwickerath bid on File No. 15 in the amount of \$20.00; Riley's Inc. bid on File No. 1-\$26.00; File No. 15-\$2.00; File No. 14-\$2.00; File No. 6-\$1.00; File No. 11-\$2.00; File No. 9-\$1.00; File No. 8-\$1.00; File No. 4-\$1.00; File No. 10-\$1.00; File No. 2-\$2.00; File No. 3-\$2.00 or an alternate bid in the amount of \$50.00 for the whole of cabinets; and Dave Gorman bid on File No. 11-\$20.00; File No. 15-\$25.00 and File No. 1-\$35.00.

Motion by Tilkes, Seconded by Carolan to accept the bid from Dave Gorman for File No. 11-\$20.00; File No. 15-\$25.00 and File No. 1-\$35.00 for a total amount of \$80.00; Riley's Inc. for. File No. 14-\$2.00; File No. 6-\$1.00; File No. 9-\$1.00; File No. 8-\$1.00; File No. 4-\$1.00; File No. 10-\$1.00; File No. 2-\$2.00; File No 3-\$2.00 for a total amount of \$11.00; and take File No. 5, File No. 7, File No. 12, and File No. 13 to the Secondary Road Department for scrap iron. Roll Call: Tilkes, Carolan, and Hackman. Absent: Geerts and Zoll. Motion Carried.

Ray Armel, Shirley Troyna, and Carol Hauser present at 9:49 AM.

County Engineer Dusten Rolando met with the Board for a departmental update.

Motion by Tilkes, Seconded by Carolan to adopt Resolution to change bridge postings. Roll Call: Ayes: Tilkes, Carolan, and Hackman. Absent: Geerts. Motion Carried. Resolution No. 12-31-18-51 WHEREAS, Chickasaw County completes an inspection of all bridges and structures on the Secondary Road System of Chickasaw County and WHEREAS, part of this inspection involves the recalculation of the safe load capacity of any structure showing remarkable deterioration of the structural components of that structure and WHEREAS, that structural evaluation has resulted in the recommendation to reduce the safe load capacity that can be supported by certain structures, NOW, THEREFORE BE IT RESOLVED by the Chickasaw County Board of Supervisors on this 31st day of December, 2018 as provided in Sections 321.471, 321.472, and 321.473, Code of Iowa to erect and/or maintain weight limit signs in advance of the following bridge located on the Local Secondary Road System as follows:

Bridge No.	Location	Multiple Posting (TONS)
113471	W31, T97N, R14W	11,17,18

Passed and approved this 31st day of December, 2018. BOARD OF SUPERVISORS, Chickasaw County, Iowa /ss/ Jacob Hackman, David Tilkes, Dan Carolan. Absent: Steve Geerts and Tim Zoll. ATTEST: /ss/ Joan E. Knoll, Chickasaw County Auditor

Dusten Rolando left at 9:55 AM.

Shirley introduced to the Board the Deputy Recorder Carol Hauser. Carol Hauser left at 10:00 AM

Recorder Shirley Troyna met with the Board to discuss the Temporary Clerical Services Agreement for the Recorder's Office. Shirley Troyna informed the Board that customers were coming into the office for snowmobile and boat renewals, licenses, and that she will be attending the ISAC new officer's school on January 16- 18, 2019. The Board reviewed the extension to an agreement for temporary clerical services that was drafted to end January 31, 2019. The Board discussed and agreed to the extension for temporary clerical services from December 31, 2018 to January 18, 2019.

Motion by Tilkes, Seconded by Carolan to approve the extension to the agreement for temporary clerical services for Eleanore Martin from December 31, 2018 to January 18, 2019 for thirty-five (35) hours per week. Roll Call: Ayes: Tilkes, Carolan, and Hackman. Absent: Geerts and Zoll. Motion Carried.

Shirley Troyna left at 10:05 AM.

The Board reviewed two claims for payment.

Motion by Carolan, Seconded by Tilkes to approve the claims for Impact 7G in the amount of \$2,200.00 for asbestos testing, and AAA Budget Environmental, Inc. in the amount of \$6,301.00 for the asbestos removal in the Old Vets Building. Roll Call: Ayes: Carolan, Tilkes, and Hackman. Absent: Geerts and Zoll. Motion Carried.

Data Processing Manager Ray Armel met with the Board to discuss the data Processing budget, guidelines, and procedures. Discussion followed.

Motion by Carolan, Seconded by Tilkes to table and defer any action until the week of January 7, 2019. Roll Call: Ayes: Carolan, Tilkes, and Hackman. Absent: Geerts and Zoll. Motion Carried.

Assessor Ray Armel met with the Board to discuss City of Lawler annexation. The City of Lawler is requesting voluntary annexation of the properties into the corporate limits of the City of Lawler as follows: Commencing at a point 260 feet East of NW corner of the NW ¼ of the NE1/4 of Section 9, Township 95 North, Range 11 West of the 5th P.M., thence East 300 feet, thence South 200 feet, thence West 300 feet, thence North 200 feet to the point of beginning. Discussion followed.

Motion by Carolan, Seconded by Tilkes to send a Letter of Support to the City of Lawler to approve and support the voluntary annexation of the properties into the corporate limits of the City of Lawler as follows: Commencing at a point 260 feet East of NW corner of the NW ¼ of the NE1/4 of Section 9, Township 95 North, Range 11 West of the 5th P.M., thence East 300 feet, thence South 200 feet, thence West 300 feet, thence North 200 feet to the point of beginning. Roll Call: Ayes: Carolan, Tilkes, and Hackman. Absent: Geerts and Zoll. Motion Carried.

Motion by Carolan, Seconded by Tilkes to adjourn at 10:30 AM. Roll Call: Ayes: Carolan, Tilkes, and Hackman. Absent: Geerts and Zoll. Motion Carried.

Jacob Hackman, Chairman
Board of Supervisors

ATTEST:

Joan E. Knoll, Auditor
