

Chickasaw County Board of Health
May 12, 2021
Meeting Minutes

The Chickasaw County Board of Health met Wednesday, May 12, 2021, at the Chickasaw County Community Services Building. Cindy Shoemaker called the meeting to order at 1:01 p.m. The meeting was held in person.

Member present: Cindy Shoemaker, Dan Carolan, Joan Knoll, Toni Friedrich, and Dr. Jack Kline at 1:14 p.m.

Guest present: Jeff Bernatz EMA, Lisa Welter RN, Administrator, Ann Knutson, RN, Assistant Administrator, Penny Andorf, Environmental Health, Anita Eschweiler, Jason Byrne, BOS, Rick Holthaus, BOS, Doreen Cook, Andrea Kime, LPN, Stephanie Mashek, County Auditor, and Terry Johnson.

By Phone: Erin Brakema, IDPH Region Consultant

A quorum was established.

Guests were acknowledged.

A motion Carolan/Friedrich to approve the agenda with amended changes to the numbering. All Ayes. Motion carried.

A motion Carolan/ Knoll to approve April 14, 2021, meeting minutes. All Ayes. Motion carried.

Budget Review

It was determined that there were salary miscalculations in the budget for 2021-2022. Lisa and Tina met with County Auditor, Stephanie Mashek. Lisa's salary should be reduced by \$2008.00 to \$73,171.00. Ann Knutson's salary should be increased by \$39.00 to \$66,950.00. Discussion followed. A motion Knoll/Friedrich to change salary calculations to the corrected amounts of \$73,171.00 for Lisa Welter and \$66,950.00 for Ann Knutson. All Ayes. Motion carried. Stephanie Mashek, Chickasaw County Auditor, explained that Penny Andorf's budget had a communication problem for the 2021-2022 fiscal year this has been corrected. The Board of Supervisors will amend budgets after July 1, 2021.

Home Health

Update on Admissions and Referrals

Lisa Welter gave an update on the monthly admissions and referrals. There were 22 referrals with 13 admissions and 20 discharges. There were 9 non-billable visits, 209 nurse visits, 282 aide visits, and 329 homemaker visits. The census for March was 89. There were 19 Medicare and 25 Medicaid patients on service in April.

Dr. Kline arrived at 1:14 p.m. Lisa mentioned hospitals are busy. Dr. Kline verified that hospitals are full and have been for about a month. This includes Mason City, Allen, and Covenant.

Eversana Nursing Services agreement and Authorization

Lisa presented the Eversana Agreement for signature. Lisa informed the board that she has a patient that receives weekly infusions, and they pay us our full fee for services. This is an ongoing agreement.

Business Operations

Monthly Claim Review and Approval for CCPH and EH Departments

Lisa informed the board that the auditor's office did repay the state of Iowa \$397.00 in overpayment for the tobacco grant. A motion Carolan/Knoll to repay the state \$397.00. All Ayes. Motion carried. Cindy stated the claims for Public Health were \$16,122.47. The mileage claims for Public Health were \$2,087.48. The total claims for Public Health are \$18,209.95 The Environmental Health claims total is \$4,888.58. The total of both agencies is \$23,098.53 A motion Carolan/Dr. Kline to approve the claims total for Public Health is \$16,122.47. The mileage claims for Public Health were \$2,488.60. Public Health claims total amounts of \$18,209.95 and \$4,888.58 for Environmental Health. Total claims were approved for \$23,098.53. All Ayes. Motion carried unanimously. Lisa said we are below on our expenses so far this year and ahead of review last month of \$26,973.55.

Volunteers

Cindy Shoemaker thought it would be nice to honor our volunteers with a gift card for the hours given to help at the covid clinics and time spent calling to schedule shots. There are seven volunteers. Cindy asked each member to volunteer \$25.00. Dr. Kline, Toni Friedrich, Dan Carolan, Cindy Shoemaker, and Joan Knoll will each donate \$100.00 toward the gift cards for the volunteers. Joan asked Lisa to put a note in the newspaper thanking the volunteer. Cindy would like the volunteers to be at the next meeting.

Change Claims to BOS to approve for Public Health and Env. Health

Lisa talked to Ann Smisek, County HR consultant, Jennifer Schwickerath, County Attorney. They both said to keep claims under the Board of Health. Erin Brakema sent out a questionnaire to the other counties to see how they handle claims. Joan Knoll said the state auditor prefers the BOH sign claims as they are responsible for the budget. Dan Carolan asked to table this item until next month. Erin will send information to Lisa in a few days. Dr. Kline asked how much of our monthly bills are the standard amount and how much is of a larger amount Lisa will make a spreadsheet of the claims for members.

Public Health Programs

Grant Update

Anita provided grant information on grants that had been billed. The BT grant was billed \$157.78 for April. The Immunization Gant was billed \$524.39 for March. The State grant was billed \$1955.48 for April. Anita said there will be unspent State Grant money due to lack of aide and nursing visits usually billed to grant. Anita is also looking at other options for next year's grant. Anita is waiting on the Covid grant billing until she talks to the grant holder on billable items.

Covid Amendment #10

Lisa presented Amendment 10 of the Covid Grant. A motion Carolan/Knoll to approve the Covid Amendment for Cindy to sign. All Ayes. Motion carried.

Covid-19 Update

Lisa reports the county only had 1 positive case this week. Last week there were 10 positive cases, 1 patient was hospitalized last week. So far 8770 vaccines have been administered to county residents. Lisa said she is working with the hospital and clinic to make the covid vaccine available to their patients. Lisa said we were offered 100 J & J vaccines. The hospital would like both J & J and

Moderna. Lisa said we have had a handful of people with reactions. Lisa said the information is entered into VAERS. Lisa follows up with those with reactions. Lisa appreciates the hospital's great service to those with reactions.

Communicable Disease

Lisa reported she had no communicable diseases this month.

Influenza Vaccine

Lisa said Bremer County Public Health reached out to her to see if we could do influenza vaccine clinics for them as they have decertified and can no longer bill for the shots to Medicare and Medicaid. Lisa said we ordered a smaller amount of influenza vaccine. We don't have staff to be able to send them out to do those clinics, but we will refer those small towns to our clinics in towns in Chickasaw County. No action will be taken on this item.

Environmental Health

Update on Environmental Health Activity

Penny provided the April activity report. Penny reported two dog bites in New Hampton. Penny said she has had no new nuisance complaints. Penny said things are becoming more active with wells. Penny is working on the time of transfer binding agreements policy and procedure. Penny said the time of transfer submitted all passed. 30 water tests were completed. Penny said 3rd Qtr. has been billed and payment was received today. No new well or well plugging was done. No new training to attend. We don't have to apply for the grant. The state is just giving each county \$30,000.00.

Septic Pumper Truck Inspection Contract Amendment

Penny presented this contract amendment for approval. The DNR extended the contract one more year. We receive \$4,016.22 for those inspections. A motion Carolan/Dr. Kline to approve the chairperson to sign the Septic Pumper Truck Inspection Contract Amendment. Ayes: Friedrich, Knoll, Dr Kline, Shoemaker. Motion carried. Dan Carolan left at 2:16 p.m.

Time of transfer/binding Agreement policy review

Penny said she did not send this out for review as she is still working on completing the policy. She did meet with the assistant county attorney, Joe Gray. Penny said Joe was extremely helpful. Once they get it revised, they will bring it back for approval. No action was taken.

The Board of Health monthly meeting will be Wednesday, June 9, 2021, at Chickasaw County Community Services Building at 1:00 p.m.

A motion Dr. Kline/Friedrich to adjourn the meeting. The meeting adjourned at 2:26 p.m. All Ayes. Motion carried.

Anita Eschweiler, BOH Secretary.

Attested by Lisa Welter, RN,
Chickasaw County Public Health Agency Administrator