

**Chickasaw County Board of Health**  
**June 9, 2021**  
**Meeting Minutes**

The Chickasaw County Board of Health met Wednesday, June 9, 2021, at the Chickasaw County Community Services Building. Cindy Shoemaker called the meeting to order at 1:01 p.m. The meeting was held in person.

Member present: Cindy Shoemaker, Joan Knoll, Toni Friedrich  
Absent: Dr Jack Kline, Dan Carolan

Guest present: Lisa Welter RN, Administrator, Ann Knutson, RN, Assistant Administrator, Penny Andorf, Environmental Health, Anita Eschweiler, Jason Byrne, BOS, Rick Holthaus, BOS, Andrea Kime, LPN, Erin Brakema, IDPH Region Consultant, Suellen Kolbet, Jim Cook, Karla Hilt, and Connie Straw.

A quorum was established.

Guests were acknowledged.

A motion Knoll/Friedrich to approve the agenda as presented. All Ayes. Motion carried.

A motion Knoll/Friedrich to approve May 12, 2021, meeting minutes. All Ayes. Motion carried.

Volunteer Appreciation

Lisa thanked all the volunteers present and Cindy Shoemaker passed out gift cards from the board of health. The volunteers were a vital part to the success of all the covid clinics during the pandemic.

**Home Health**

Update on Admissions and Referrals

Lisa Welter gave an update on the monthly admissions and referrals. There were 21 referrals with 15 admissions and 12 discharges. There were 2 non-billable visits, 191 nurse visits, 226 aide visits, and 294 homemaker visits. The census for May was 85. There were 14 Medicare and 24 Medicaid patients on service in May.

Speech Pathology Service Contract

Lisa requested approval to sign the Speech Pathology Service Contract. This is a contract that we sign every year. A motion Friedrich/Knoll to approve Lisa Welter to sign the Speech Pathology Service Contract. All Ayes. Motion carried.

Wound Ostomy Continence Nursing Contract Addendum

Lisa requested approve to sign the Wound Ostomy Continence Nursing Contract Addendum This is a contract that we sign every year. A motion Friedrich/Knoll to approve Lisa Welter to sign the Wound Ostomy Continence Nursing Contract Addendum. All Ayes. Motion carried.

**Business Operations**

Monthly Claim Review and Approval for CCPH and EH Departments

Cindy stated the claims for Public Health were \$9,488.90. The mileage claims for Public Health were \$2,087.94. The total claims for Public Health are \$11,576.84 The Environmental Health claims total is \$1,842.42. The total of both agencies is \$13,419.26. A motion Knoll/Friedrich to approve the claims

total for Public Health is \$9,488.90. The mileage claims for Public Health were \$2,087.94. Public Health claims total amounts of \$11,576.84 and \$1,842.42 for Environmental Health. Total claims were approved for \$13,419.26. All Ayes. Motion carried. Lisa said we are under our expenses and ahead of revenue. We hope to have minimal use of county funds.

#### Agency Charges

Lisa requested approval for the agency to get a credit card for use when a voucher cannot be used. A motion Knoll/Friedrich to approve Lisa getting an agency credit card. All Ayes. Motion carried.

#### Budget Review

Joan explained there is an issue with our budget for 2021-2022. Tina Britt was asked to join the meeting. Stephanie Mashek, County Auditor, was called via phone to join the meeting. Stephanie said she previously spoke with Lisa and Tina about the issues. Stephanie said the issue will be corrected with a budget amendment after July 1, 2021. Stephanie, Lisa will meet with Joan to discuss the issues.

### **Public Health Programs**

#### Grant Update

Anita provided grant information on grants that had been billed. Anita said she met with Erin Brakema via phone and Erin said we could bill covid hours to the state grant so we will be using all of this year's state grant money. The BT grant was billed \$422.28 for May. The Immunization Grant has completely spent all grant funds. The State grant was billed \$14,215.72 for April. The Covid grant was billed \$972.51 for April.

#### Covid-19 Update

Lisa reports 9470 vaccines have been administered to county residents. Lisa said 4910 county residents have completed the series. Lisa informed the board that we currently have all three vaccines. Lisa said we have weekly covid clinics. Rick Holthaus said the county will receive a 2.3-million-dollar grant. Rick said there has been no guidance as to what the grant can be spent on. Rick thought they would get that information after July 1, 2021.

#### Communicable Disease

Lisa reported she had no communicable diseases this month.

#### Erin Brakema

Erin said she would be willing to meet with the board of health and board of supervisors to do a home health agency activity to provide other options in spending of the state grant. Lisa will meet with Erin to set this up in the future.

### **Environmental Health**

#### Update on Environmental Health Activity

Penny provided the May activity report. Penny reported no animal bites. Penny said she has had no new nuisance complaints. Penny has been busy with well testing. Penny said she completed well water conference and received 12 CEU's. Penny said she is meeting with the Board of Supervisors next Monday to increase well costs. Penny said she is working on pool and tattoo inspections.

#### Time of transfer/binding Agreement policy review

Penny said she and Joe Gray, Assistant County Attorney, are working on the policy. Joe is currently moving office so it's taking a bit longer. Penny will update at the next meeting.

The Board of Health monthly meeting will be Wednesday, July 14, 2021, at Chickasaw County Community Services Building at 1:00 p.m.

A motion Friedrich/Knoll to adjourn the meeting. The meeting adjourned at 2:11 p.m. All Ayes. Motion carried.

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Anita Eschweiler, BOH Secretary.

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Attested by Lisa Welter, RN,  
Chickasaw County Public Health Agency Administrator