

Chickasaw County Board of Health
June 29, 2021
Special Meeting with Board of Supervisors
Meeting Minutes

The Chickasaw County Board of Health met Wednesday, June 29, 2021, at the Chickasaw County Community Services Building. Cindy Shoemaker called the meeting to order at 3:00 p.m. The meeting was held in person.

Member present: Cindy Shoemaker, Joan Knoll, Toni Friedrich, and Dan Carolan
Absent: Dr. Jack Kline

Board of Supervisors present: Rick Holthaus, Matt Kuhn, Jacob Hackman, and Jason Byrne
Absent: Tim Zoll

Guest present: Lisa Welter RN, Administrator, Ann Knutson, RN, Assistant Administrator, Penny Andorf, Environmental Health, Anita Eschweiler, Tina Britt, Stephanie Mashek, Auditor, and Terry Johnson

A quorum was established.

Guests were acknowledged.

A motion Carolan/Friedrich to approve the agenda as presented. All Ayes. Motion carried.

Board of Supervisor Chair, Rick Holthaus called his board to order.

A motion Byrne/Kuhn to approve the agenda as presented. All Ayes. Motion carried.

Home Health

Open prn aide position

Lisa Welter informed the board that she talked to HR about the part-time on-call position that was never filled. They gave the go-ahead to interview someone. Ann Knutson and Lisa Welter interviewed Jennifer Harms. Lisa asked the board to approve the hiring of Jennifer Harms as a part-time on-call homecare aide pending her passing the CNA course, Background and OIG check. Her rate of pay will be \$12.54 per hour. A motion Carolan/Knoll to approve the hiring of Jennifer Harms as a part-time on-call homecare aide pending her passing the CNA course, Background and OIG check. Her rate of pay will be \$12.54 per hour. All Ayes. Motion carried.

Joint Board of Health & Board of Supervisors Budget Meeting

Public Health Budget

Joan Knoll said she gave budget handouts at the last meeting with the corrections that needed to be made due to issues with the budget. The total amount of the 2021-2022 budget approved by the Board of Health was 1,267,580.00, The Board of Supervisors approved 1,275,467.00. This error is due to the Board of Supervisors' revised budget was incorrect. Lisa said to correct this, her wages were over-calculated by \$2,008.00 and Ann Knutson's wages needed \$39.00 added and \$1,969.00 added to the medical lab supplies line item. Lisa said the line-item purchase computer hardware is in Denny's IT budget so the extra money will get added to the Speech Therapy line-item. This is for \$1,100.00. Lisa said the Board of Health needs to vote to make changes to the budget. A motion Carolan/Knoll to approve moving \$1,969.00 from Lisa's wage into Ann's salaries and medical lab supplies and moving \$1,100.00 from purchase computer hardware into speech therapy. All Ayes.

Motion carried. The correct wage for Lisa is \$73,171.00 and Ann's is \$66,950.00. The new total for speech therapy is \$5,400.00. The new total for medical lab supplies is \$36,969.00.

Environmental Health Budget

Lisa said Penny's budget was incorrect by \$3.00. This was subtracted from the well owner's cost. The new total for well owners' cost is \$15,048.00. A motion Carolan/Friedrich approved reducing the well owner's cost line item by \$3.00, All Ayes. Motion carried.

Rick Holthaus motion to acknowledge the changes from the Board of Health regarding the Public Health budget, A motion Byrne/Kuhn. All Ayes. Motion carried. Zoll Absent

Rick Holthaus motion to acknowledge the changes from the Board of Health regarding the Environmental Health budget, A motion Kuhn/Byrne. All Ayes. Motion carried. Zoll Absent

Rick Holthaus called to Adjourn. A motion Kuhn/Byrne to adjourn. Meeting ended at 3:25 p.m.

The Board of Health monthly meeting will be Wednesday, July 14, 2021, at Chickasaw County Community Services Building at 1:00 p.m.

A motion Knoll/Carolan to adjourn the meeting. All Ayes. Motion carried. The meeting adjourned at 3:26 p.m.

Anita Eschweiler, BOH Secretary.

Attested by Lisa Welter, RN,
Chickasaw County Public Health Agency Administrator