

Chickasaw County Board of Health
July 14, 2021
Meeting Minutes

The Chickasaw County Board of Health met Wednesday, July 14, 2021, at the Chickasaw County Community Services Building. Cindy Shoemaker called the meeting to order at 1:00 p.m. The meeting was held in person.

Member present: Cindy Shoemaker, Joan Knoll, Toni Friedrich, Dan Carolan, and Jack Kline at 1:20 p.m.

Guests present: Lisa Welter RN, Administrator, Ann Knutson, RN, Assistant Administrator, Anita Eschweiler, BOH Secretary, Jason Byrne, BOS, Rick Holthaus, BOS, Andrea Kime, LPN, Amanda Kirchhoff, Kiane Smith, Jim Cook, Jake Hackman, Jeff Bernatz, EMA, and Terry Johnson.

By Phone: Katie Strub.

A quorum was established.

Guests were acknowledged.

A motion Friedrich/Knoll to approve the agenda as presented. All Ayes. Motion carried. Kline Absent

A motion Knoll/Friedrich to approve June 9, 2021, meeting minutes. All Ayes. Motion carried. Kline absent.

A motion Carolan/Friedrich to approve June 29, 2021, meeting minutes. All Ayes. Motion carried. Kline absent.

WIC Presentation

Amanda Kirchhoff gave the annual WIC report to the board. A PowerPoint presentation was sent to the members before the meeting.

Allen's Women's Health

Katie Strub via phone gave the annual update on Allen Women's Health. Katie sent her update to board members via email before the meeting. Katie explained the different programs available through Allen's Women Health Clinic.

Oral Health and I-Smile

Kiane Smith gave the annual oral health report to members. A discussion was held.

Dr. Kline Arrived at 1.20 p.m.

Maternal Child Health Coordinator

Vicki Gassman updated the board on maternal-child health, Hawk-I, and 1st Five Health Mental Development.

Home Health

Update on Admissions and Referrals

Lisa Welter gave an update on the monthly admissions and referrals. There were 20 referrals with 13 admissions and 11 discharges. There were 6 non-billable visits, 221 nurse visits, 270 aide visits, and 322 homemaker visits. The census for May was 85. There were 16 Medicare and 27 Medicaid patients on service in June.

Therapy Audits

Lisa said 1st and 2nd Qtr. audits were done and only 1 item was found. It was due to a new therapist that needed further education.

Hire Date on New HCA

Lisa said Jennifer Harm's hire date is July 9, 2021. Her rate is \$12.54 per hour. A motion Kline/Friedrich. All Ayes. Motion carried.

Business Operations

Lisa informed the board there were additional bills this month. They are listed below. Shredding, Certified mail, new data loggers, DTap vaccine, CPR training, and TSI bill due to changes in voicemail.

Monthly Claim Review and Approval for CCPH and EH Departments

Cindy stated the claims for Public Health were \$13,383.19. The mileage claims for Public Health were \$2,228.70. The total claims for Public Health are \$15,611.89. The Environmental Health claims total is \$667.68. The total of both agencies is \$16,289.57. A motion Carolan/Dr. Kline to approve the claims total for Public Health is \$13,383.19. The mileage claims for Public Health were \$2,228.70. Public Health claims total amounts of \$15,611.89 and \$667.68 for Environmental Health. Total claims were approved for \$16,289.57. All Ayes. Motion carried. Lisa provided last month's cell phone bills for Public Health and Environmental Health to be approved in the amount of \$485.52. A motion Carolan/Dr. Kline to approve the Public Health cell phone bill in the amount of \$441.43 and the Environmental Health cell phone bill in the amount of \$44.09. For a grand total of \$485.52. All Ayes. Motion carried. Lisa said the Public Health Agency gave back to the general fund \$116,804.33 and the Public Health Agency brought in \$248,261.52 more than expected. Lisa said Environmental Health gave back \$1,915.37 and made \$19,028.00 more than expected.

Credit Cards

Lisa informed the board of health, the board of supervisors approved getting the agency credit card 3-2. Lisa asked the consensus of the board which local bank to choose. Jeff Bernatz said he uses Luanna bank.

Chickasaw County Public Health and Home Care Services Policy

Lisa said there were changes to this policy which was sent to members. A motion Knoll/Friedrich to approve changes to the Chickasaw County Public Health and Home Care Services Policy. All Ayes. Motion carried.

Conflict of Interest Statement Policy

Lisa said there were changes to this policy which was sent to members. A motion Carolan/Dr. Kline to approve changes to Conflict-of-Interest Policy. All Ayes. Motion carried.

Conflict of Interest

Lisa presented the policy all board members need to sign each year.

Administrator Review

Cindy informed the board that she and Toni had completed Lisa's review. Lisa's had many strengths in a very difficult year last year due to Covid. Lisa has goals for the next year. Lisa will receive her raise per county policy 1st of July.

Public Health Programs

Grant Update

Anita said she was out due to illness this week. She will email the grant amount to the board by Friday.

Covid-19 Update

Lisa reports 9840 vaccines have been administered to county residents. Lisa said 5170 county residents have completed the series. Lisa informed the board that we currently have Moderna and Johnson & Johnson vaccines. Lisa said we had 1 positive case last week. A discussion was held among members. Dr. Kline gave insight into the side effects of the vaccine.

Communicable Disease

Lisa said she had a TB case and the patient had to send a sample to the state. The patient did not have a positive case

FY 2021-2022 Local Public Health Services Grant

The grant for FY 21-22 in the amount of \$39,672.00 needs to be approved by the board. BOH Chair will sign the grant. A motion Dr. Kline/Friedrich to approve the FY 21-22 LPHS grant in the amount of \$39,672.00. All Ayes. Motion Carried.

State Grant Services

The board was informed they need to decide what services they want to be billed to the LPHS grant. The board decided to continue with the current list of services in the next fiscal year. They are Community Health Needs Assessment, Disease Outbreak Investigation, Home Health Aide-Personal Care, Homemaker, Skilled Nursing, Local Board of Health Support, Screening Assessment of Lead Checks of Children and Blood pressure Checks. A motion Knoll/Friedrich to approve the LPHS grant services listed above. All Ayes. Motion Carried.

Emergency Response Grant – Amendment 11

Lisa presented the Emergency Response Grant – amendment 11 for approval. The dates on the grant have been extended until June 30, 2023. A motion Carolan/ Friedrich to approve amendment 11 of the Emergency Response Grant. All Ayes. Motion Carried.

Immunization Services Grant – Amendment 1E

Lisa presented to Immunization Services Grant – amendment 1E for approval. This grant is for FY 2021-2022. A motion Knoll/Friedrich to approve the Immunization Services Grant -amendment 1E. All Ayes. Motion carried.

Environmental Health

Update on Environmental Health Activity

Penny sent the June activity report to members prior to the meeting. Lisa reported no animal bites. Lisa said Penny had no new nuisance complaints. Lisa went through the items Penny worked on in June.

Time of transfer/binding Agreement policy review

Lisa said Penny and Joe Gray, Assistant County Attorney, are still working on the policy. Penny will report next month the progress on this policy

Grants to Counties 2021-2022

Lisa presented the grant to the board for the amount of \$40,400.00. A motion Knoll/Dr. Kline to approve the Grants to Counties 2021-2022. All Ayes. Motion Carried.

The next Board of Health monthly meeting will be Wednesday, August 11, 2021, at Chickasaw County Community Services Building at 5:00 p.m.

A motion Carolan/Knoll to adjourn the meeting. The meeting adjourned at 2:45 p.m. All Ayes. Motion carried.

Anita Eschweiler, BOH Secretary.

Attested by Lisa Welter, RN,
Chickasaw County Public Health Agency Administrator