

Chickasaw County Board of Health
November 10, 2021
Meeting Minutes

The Chickasaw County Board of Health met Wednesday, November 10, 2021, at the Chickasaw County Community Services Building. Cindy Shoemaker called the meeting to order at 3:30 p.m.

Present were members Cindy Shoemaker, Joan Knoll, Toni Friedrich, and Dan Carolan.
Absent: Jack Kline.

Guests present Lisa Welter RN, Administrator, Ann Knutson, RN, Assistant Administrator, Anita Eschweiler, BOH Secretary, Jason Byrne, BOS, Rick Holthaus, BOS, Penny Andorf, Env. Health Director,

Motion by Carolan, second by Knoll to approve the agenda with changes. Ayes Shoemaker, Knoll, Carolan and Friedrich. Absent Kline. Motion carried.

Motion by Knoll, Second by Friedrich to approve Oct 4, 2021, meeting minutes. Ayes Shoemaker, Knoll, Carolan and Friedrich. Absent: Kline. Motion carried.

Motion by Knoll, Second by Friedrich to approve Oct 13, 2021, meeting minutes with corrections. Ayes Shoemaker, Knoll, Carolan and Friedrich. Absent: Kline. Motion carried.

Environmental Health

Penny updated the board on agency activities for October. Penny said there are no pending binding agreements or time of transfers. She completed 26 water tests in October. Yesterday she received \$11,432.50 from the 1st quarter from the grant. Penny reported no animal bites or nuisance complaints.

Home Health

Lisa Welter gave a monthly Home Health update. Census 101. Medicare 11. Medicaid 27. Referrals 17. Admissions 15. Discharges 11. Unbillable visits 9. Nurse visits 246. Aide visits 328. Homemaker visits 411. Aide wages was discussed by members. Dan said to table to next month. Lisa said 3rd Qtr. chart audit were completed and nothing to report. Lisa said she is making sure we are compliant with Medicare.

Lisa informed the board that Jayden Usher had been hired starting 11/2/21 at \$12.54 per hour as the part-time on-call aide. A motion by Knoll. Second by Friedrich to approve the hiring of Jayden Usher effective 11/2/21 at \$12.54 per hour as the part-time on-call aide. Ayes Shoemaker, Knoll, Carolan and Friedrich. Absent: Kline. Motion carried.

Lisa requested leaving the part-time on-call aide position open until the position is filled. Motion Friedrich. Second Knoll to leave job posting for part-time on-call aide position open until filled. Ayes Shoemaker, Knoll, Carolan and Friedrich. Absent: Kline. Motion carried.

Lisa presented the Hiring/Resignation Process Policy for approval. Motion Knoll, Second Carolan to approve the Hiring/Resignation Process Policy. Ayes Shoemaker, Knoll, Carolan and Friedrich. Absent: Kline. Motion carried.

Business Operations

Monthly Claims

Cindy Shoemaker stated the claims for Public Health were \$28,630.60. The mileage claims for Public Health were \$2,610.04. The total claims for Public Health are \$31,240.64. The Environmental Health claims total is \$281.35. The total of both agencies is \$33,521.99. Motion by Knoll. Second Carolan to approve the claims as stated above. Ayes Shoemaker, Knoll, Carolan and Friedrich. Absent: Kline. Motion carried. Lisa gave the updated numbers for expenditures and revenue. Joan said the auditor fixed the budgets

Public Health Programs

Covid-19 Update

Lisa reports 28 new cases as of 11/5/2021. 13 had already had the vaccine. We have 52 active cases in the county. 1693 residents in the county have tested positive for Covid. 1641 residents have recovered. Ann reported we received 560 vaccine booster doses today. Covid boost clinics are being scheduled as we have plenty of vaccine. We continue to offer primary Covid shots also. Lisa said people do not have many options for rapid covid tests. Public health continues to offer test lowa test kits. Lisa said the Chickasaw County Public Health Covid Vaccine Policy is being reviewed by HR. This policy is required by CMS. Lisa will send out the policy after it's returned by HR.

Communicable Disease

Lisa informed the board that we have no communicable disease cases this month.

Grant Update

Anita informed the board she billed the Emergency Preparedness grant \$310.41 for August, \$291.46 For September and \$339.00 for October. The State Grant \$2846.36 for August and \$2304.41 for September. The Covid Grant \$1070.33 for August and \$694.69 for September. Tina billed the IM Grant \$1868.43 for September. Anita explained the grant billing process to members.

The next Board of Health monthly meeting will be Wednesday, December 8, 2021, at Chickasaw County Community Services Building at 2:30 p.m.

Motion by Carolan. Seconded by Friedrich to adjourn. The meeting adjourned at 4:26 p.m. Ayes Shoemaker, Knoll, Carolan and Friedrich. Absent Kline. Motion carried.

Anita Eschweiler, BOH Secretary.

Attested by Lisa Welter, RN,
Chickasaw County Public Health Agency Administrator