

**COUNTY BOARD MINUTES  
JANUARY 4<sup>TH</sup> & 5<sup>TH</sup>, 2021**

The Board convened on Monday, January 4<sup>th</sup>, 2021, at 9:00 AM with all members present Byrne, Zoll, Kuhn, Holthaus, and Hackman in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa. The meeting was called to order by Chairman Hackman. Present were Stephanie Mashek, Shirley Troyna, and Bob Fenske, member of the media. Call in Jeff Bernatz, Jeremy McGrath, David Tilkes, Jennifer Schwickerath, and Melissa Bierman.

Motion by Byrne, Seconded by Kuhn to approve agenda for January 4<sup>th</sup> and 5<sup>th</sup>, 2021. Roll Call: All Ayes. Motion Carried.

Motion by Byrne, Seconded by Kuhn to approve Board minutes for December 28 & 31, 2020. Roll Call: All Ayes. Motion Carried.

Dusty Rolando present at 9:05 AM.

Ray Armell present at 9:10 AM.

Martin Hemann, Cole Tweten, and Sue Breitbach present at 9:11 AM.

No Public Comment

Chairman Hackman took nominations from the floor for 2021 Chairperson. Kuhn made a motion to nominate Rick Holthaus as chairperson. Zoll made a motion to nominate Jacob Hackman as chairperson. Zoll made a motion to cease nominations, Seconded by Byrne. Holthaus for Chairperson Roll Call: Ayes- Byrne, Kuhn, and Holthaus. Nays- Hackman and Zoll. Motion Carried.

Request by Zoll for Auditor to Roll Call to appoint Hackman as Chairperson. Roll Call: Ayes- Zoll and Hackman. Nays: Kuhn, Holthaus, and Byrne.

Motion by Byrne to nominate Matt Kuhn for Vice-Chair. Holthaus made a motion to cease nominations. Roll call: Ayes- Byrne, Holthaus, and Kuhn. Nays: Hackman and Zoll. Motion Carried.

Sue Breitbach and Shirley Troyna recommend Ray Armel to be the HIPPA Compliance Officer. Zoll motioned to approve Ray Armel for HIPPA Compliance Officer and to revisit on July 1, 2021. Byrne seconded. Roll Call: All Ayes. Motion Carried.

Motion by Hackman for the new hire of Cole Tweten to the Chickasaw County Sheriff's Office effective January 11, 2021. Seconded by Byrne. Roll Call: All Ayes. Motion Carried.

Motion by Byrne to approve, Seconded by Hackman to adopt and authorize Chairman signature on the 2021 Master Matrix Resolution. Roll Call: All Ayes. Motion Carried. RESOLUTION NO. 01-04-21-01 CONSTRUCTION EVALUATION RESOLUTION WHEREAS, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a "construction evaluation resolution" relating to the construction of a confinement feeding operation structure; and WHEREAS, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and WHEREAS, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR's decision regarding a specific application; and WHEREAS, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed

confinement feeding operation structure received by the board of supervisors between February 1, 2021 and January 31, 2022 and submit an adopted recommendation regarding that application to the DNR; and WHEREAS, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board's recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix; NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF CHICKASAW COUNTY that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3). /ss/ Rick Holthaus, Chair, Board of Supervisors. Date: January 4, 2021. ATTEST: /ss/ Stephanie A. Mashek, County Auditor. Date: January 4, 2021.

Motion by Hackman, Seconded by Byrne to approve Resolution 01-04-21-02 Prior Payment of Bills. Roll Call: Motions: All Ayes. Motion Carried. **RESOLUTION NO. 01-04-21-02 PRIOR PAYMENT OF BILLS** WHEREAS, at certain times it is necessary to pay bills prior to an official Board of Supervisors meeting in order to allow for the efficient operation of county government. BE IT HEREBY RESOLVED by the Board of Supervisors of Chickasaw County, Iowa, that the County Auditor is authorized to issue warrants when said Board is not in session for the following purposes provided for in Iowa Code Section 331.506(3) and that all bills paid pursuant to this resolution shall be reviewed by the Board of Supervisors at the first meeting following such payments. 1. For the fixed charges including, but not limited to, freight, express, postage, water, lights, telephone service or contractual services previously approved by the Board of Supervisors, after a bill is filed with the Auditor. 2. For salaries and payrolls if the compensation has been fixed or approved by the Board of Supervisors, under whose direction or supervision the compensation is earned. PASSED AND APPROVED this 4<sup>th</sup> day of January 2021. AYES: /ss Rick Holthaus, Tim Zoll, Jason Byrne, Matt Kuhn, and Jacob Hackman. Nays: None. ATTEST: /ss/ Stephanie A. Mashek, Chickasaw County Auditor

Motion by Zoll, Seconded by Hackman to designate the official county newspaper as follows: New Hampton Tribune and Nashua Reporter. Roll Call: All Ayes. Motion Carried. Official board minutes are available on the Chickasaw County website and the Code of Iowa Section 349.

Motion by Hackman, Seconded by Kuhn for meetings to be held on Mondays at 9 AM and any other days as needed. Roll Call: All Ayes. Motion Carried.

Motion by Zoll, Seconded by Kuhn for 48 cents per mile for 2021 mileage reimbursement and a \$20 per diem regardless of within county limits or outside. Zoll motioned for the chair for roll call. Roll Call: Ayes: Zoll. Nays: Byrne, Hackman, Holthaus, and Kuhn. Motion Failed.

Motion by Hackman for \$0.46 cents per mile for 2021 and to set per diem reimbursement rate not to exceed \$25.00 for outside of Chickasaw County. Roll Call: Ayes: Hackman, Byrne, Kuhn, and Holthaus. Nays: Zoll. Motion Carried.

Motion by Hackman, Seconded by Byrne for the rates of civil and fee schedule for 2021 as amended. Roll Call: All Ayes. Motion Carried.

Motion by Hackman, Seconded by Zoll to appointment Dr. Jack Kline as Chief Medical Examiner (Term ending December 31, 2021) and all other physicians for deputy examiners for 2021. Roll Call: All Ayes. Motion Carried.

Motion by Hackman, Seconded by Kuhn to appoint Toni Friedrich, Jeff Bernatz, and James Cook as the Medical Examiner Investigators. Roll Call: All Ayes. Motion Carried.

Motion by Zoll, Seconded by Byrne to appointment Dusty Rolando as County Engineer. Roll Call: All Ayes. Motion Carried.

Motion by Hackman, Seconded by Byrne for Melissa Bierman to be the Veterans Affairs Director. Roll Call: All Ayes. Motion Carried.

Motion by Hackman, Seconded by Kuhn for Eminent Domain Compensation commission on the list that will be on file at the Chickasaw County Auditor's office. Roll Call: All Ayes. Motion Carried.

Motion by Byrne, Seconded by Hackman to appoint Brian Moore as Weed Commissioner. Roll Call: All Ayes. Motion Carried.

Dusty Rolando left at 10:12 AM.

Motion by Hackman, Seconded by Byrne to appoint JoAnne Myrsiades as Conservation Board member for District One for a five-year term beginning January 1, 2021 to December 31, 2026. Roll Call: All Ayes. Motion Carried.

Motion by Hackman, Seconded by Zoll to appoint Dr. Jack Kline to the Board of Health for a three-year term beginning January 1, 2021 to December 31, 2024. Roll Call: All Ayes. Motion Carried.

Motion by Hackman, Seconded by Zoll to appoint James Cook for the Board of Health for a three-year term effective January 4, 2021 to December 31, 2024. Roll Call: Ayes: Zoll, Hackman Nays: Byrne, Kuhn, and Holthaus. Motion Failed.

Motion by Hackman, Seconded by Byrne for the appointment of Steve Kuennen and Diane Murphy to the Chickasaw County Pioneer Cemetery Commission Board Member for a three-year term effective January 4, 2021 to December 31, 2024. Roll Call: All Ayes. Motion Carried.

Motion by Hackman, Seconded by Kuhn to acknowledge the appointment of Deputy Auditor, Donna Geerts, and Deputy of Elections, Laura Wickham, who were sworn in on December 31<sup>st</sup>, 2020. Roll Calls: All Ayes. Motion Carried.

Motion by Byrne, Seconded by Zoll to adopt the County Engineer's Resolution. Roll Call: All Ayes. Motion Carried. RESOLUTION 01-04-21-03 WHEREAS, unforeseen weather conditions do frequently damage the Chickasaw County Secondary Roads, thereby creating situations that are hazardous to the traveling public, and WHEREAS, damages arising from accidents and other actions by others, create hazardous conditions on the Secondary Roads that can result in damage or injury to the traveling public, and WHEREAS, the above actions may occur anytime, day or night, it is therefore, determined to be in the best interests of the COUNTY and the traveling public that certain individuals be given the responsibility of being available on a 24 hour basis so that immediate response can be made to accomplish temporary repair or installation of warning devices as to inform the traveling public of the conditions. Persons so designated shall be authorized to take vehicles, communications, and other equipment to their residences during times other than normal working hours. Vehicles and other equipment are to be used for official purposes only. Vote thereon was: Ayes: Holthaus, Byrnes, and Zoll. Nay: Hackman and Kuhn. Motion Carried and Resolution adopted this 4th day of January 2021. Chickasaw County Board of Supervisors. /ss/ Rick Holthaus, Jacob Hackman, Tim Zoll, Matt Kuhn and Jason Byrne. ATTEST: /ss/ Stephanie A. Mashek, Chickasaw County Auditor

Motion by Hackman, Seconded by Zoll to complete the necessary paperwork to fill out the Iowa Solid Waste Program Environmental Covenant by Brian Moore. Roll Call: All Ayes. Motion Carried.

Motion by Hackman, Second by Byrne for Chairperson Holthaus to be authorized to sign all documents for Farm Services Agency. Roll Call: All Ayes. Motion Carried.

Motion by Hackman for 2021 appointments listed. Seconded by Kuhn. Zoll motioned the Chair to call for a vote. Roll Call: All Ayes. Motion Carried.

**911 Chairperson: Matt Kuhn and Jacob Hackman as Alternate**

**Emergency Management Commission: Matt Kuhn and Jacob Hackman as Alternate**

**Ambulance Council: Jacob Hackman and Tim Zoll as Alternate.**

**Chickasaw County Child Abuse and Prevention Council: Pastor Kevin Frey and Jacob Hackman as Alternate**

**Eastern Iowa Tourism Association: Jason Speltz and Rick Holthaus as Alternate**

**First Judicial District Department of Correctional Services: Tim Zoll and Jason Byrne as Alternate**

**Floyd-Mitchell-Chickasaw Decaturization Board: Jacob Hackman**

**Floyd-Mitchell-Chickasaw County Landfill: Tim Zoll and Rick Holthaus as Alternate**

**F-M-C Community Empowerment Board/ F-M-C Early Child of Iowa: Tim Zoll and Jason Byrne as Alternate**

**County Social Services: Jacob Hackman and Jason Byrne as Alternate**

**Heartland Insurance Risk Pool 28-E Agreement Representative: Tim Zoll and Rick Holthaus as Alternate**

**Iowa Governmental Health Care Plan Board (IGHCP) Representative: Jason Byrne and Rick Holthaus as Alternate**

**INRCOG Regional Transit: Matt Kuhn**

**INRCOG TEA 23: Matt Kuhn**

**Iowa Northland Regional Council of Governments: Matt Kuhn**

**Iowa Northland Regional Housing Council: Matt Kuhn**

**Iowa Northland Regional Housing Authority: Matt Kuhn**

**Juvenile Detention First and Second Judicial District 28-E Agreement: Jason Byrne and Tim Zoll as Alternate**

**Liaison Local Board of Health Member: No appointment made**

**Liaison Veterans Affairs Commission Member: No appointment made**

**Liaison Conservation Board Member: No appointment made**

**Northeast Iowa Community Action Program: Rick Holthaus and Jason Byrne as Alternate**

**Pathways & Cedar Valley Mental Health: Jacob Hackman and Reed Palo as Alternate**

**Resource Enhancement and Protection: Jacob Hackman and Tim Zoll as Alternate**

**Turkey River Watershed Project: Jason Byrne and Rick Holthaus as Alternate**

**Cedar River Watershed Project: Matt Kuhn and Rick Holthaus as Alternate**

**Upper Wapsipinicon River Watershed Project: Matt Kuhn and Jacob Hackman as Alternate**

**Northeast Iowa Resource, Conservation & Development: Jason Byrne and Jacob Hackman as Alternate**

**Cedar Valley Resource, Conservation & Development: Tim Zoll and Rick Holthaus as Alternate**

**Northeast Iowa Response Group: Jeff Bernatz and Matt Kuhn as Alternate**

**Workforce Development: Jason Byrne**

**Courthouse Security Committee: Matt Kuhn**

Hackman motioned, Seconded by Byrne to appoint the custodians of the following buildings in compliance with the Code of Iowa: Courthouse, Auditor under the direction of the Supervisors. Community Services Building: Supervisors and Auditor. Law Enforcement Buildings: Supervisors and Sheriff. Heritage Residence: Supervisors. Chickasaw County Services Buildings: Supervisors. 516 S. Linn Avenue: Supervisors. Roll Call: All Ayes. Motion Carried.

#### **ADJOURNMENT**

Kuhn motions to adjourn at 12:02 pm. Seconded by Zoll. Roll Call: All Ayes. Motion Carried.

The Board convened on Monday, January 5<sup>th</sup>, 2021, at 9:00 AM with all members present Byrne, Zoll, Kuhn, Holthaus, and Hackman in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa. The meeting was called to order by Chairman Hackman. Present were Stephanie Mashek.

9:00 AM CONVENE

Hackman made the Board aware that Mr. Galloway's appointment for January 5<sup>th</sup>, 2021 has been postponed.

9:09 AM Mary McKinnell present via phone

9:10 AM Mary McKinnel, CEO with CSS provided updates.

Mary McKinnell left meeting at 9:15 AM.

Sheriff Hemann, Mike Kennedy, and Bob Fenske, member of media present at 9:15 AM.

Shirley Troyna present at 9:21 AM.

SueEllen Kolbet is present at 9:28 AM via phone.

Ray Armell and Sue Breitbart present at 9:29 AM.

9:30 AM SueEllen Kolbet presented the recommendation from the Board of Compensation to the Board of Supervisors.

Motion by Byrne to reduce the recommendations from the board of compensation by 50% (3% for elected officials and 4% for Sheriff). Seconded by Kuhn. Hackman motioned for a vote. Roll Call: Ayes- Byrne and Holthaus Nays-Kuhn, Hackman, Zoll. Motion failed.

Hackman motioned to decrease the Board of Compensations recommendation by 60% (2.4% for elected officials and 3.2% for Sheriff). Seconded by Byrne. Hackman amended his first motion to decrease the Board of Compensations recommendation by 75% (1.50% for elected officials and 2.00% for Sheriff). Seconded by Zoll. Roll Call: Aye- Hackman, Zoll Nays- Byrne, Kuhn, and Holthaus. Motion Failed.

Hackman's original motion to decrease the Board of Compensations recommendation by 60% from the board of compensations. Roll call: Ayes- Byrne, Holthaus Nays- Hackman, Zoll, Kuhn. Motion failed.

Kuhn makes a motion to decrease by 55% from the board of compensation recommendation (2.70% for elected officials and 3.60% for Sheriff). Seconded by Byrnes. Roll Call: Ayes- Kuhn, Byrne, Holthaus. Nays- Hackman and Zoll. Motion passed.

SueEllen Kolbet left at 9:35 AM.

Sue Breitbart, Shirley Troyna, Sheriff Hemann, and Bob Fenske, member of media left at 10:05 AM.

Motion by Hackman to approve claims equaling \$21,383.08. Seconded by Byrne. Roll Call: All Ayes Motion carried.

## ADJOURNMENT

Motioned by Zoll, Seconded by Hackman to adjourn at 10:45 AM. Roll Call: All Ayes. Motion Carried.

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Rick Holthaus, Chairman  
Board of Supervisors

ATTEST:

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Stephanie Mashek, Auditor



**COUNTY BOARD MINUTES  
JANUARY 11<sup>th</sup> & 12<sup>th</sup>, 2021**

The Board convened on Monday, January 11<sup>th</sup>, 2021, at 9:03 AM with all members present Byrne, Zoll, Kuhn, Holthaus, and Hackman in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa. The meeting was called to order by Chairman Holthaus. Present were Stephanie Mashek, and Terry Johnson, public. Call in Jeff Bernatz, Lisa Welter, and David Tilkes.

Motion by Byrne, Seconded by Hackman to approve agenda for January 11<sup>th</sup> & 12<sup>th</sup>, 2021. Roll Call: All Ayes. Motion Carried.

Motion by Byrne, Seconded by Hackman to approve Board minutes for January 4<sup>th</sup> and 5<sup>th</sup>, 2021. Roll Call: All Ayes. Motion Carried.

**9:05AM PUBLIC COMMENT**

Motion made by Hackman, Seconded by Byrne at 9:19 AM to enter a PUBLIC HEARING ON THE MATTER OF THE ADOPTION OF PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE OF THE COST FOR THE CONSTRUCTION OF THE CHICKASAW COUNTY OFFICE BUILDING RENOVATION AT 516 S. LINN AVENUE, NEW HAMPTON, IOWA. Roll Call: All Ayes. Motion Carried.

Motioned by Hackman, Seconded by Zoll at 9:40 AM to close public hearing. Roll Calls: Ayes: Hackman, Zoll, Holthaus, Byrne, and Kuhn. Motion Carried.

Martin Hemann present at 9:41 AM.

Sheriff Martin Hemann met with the board. The board received five sealed bids to sell the 2014 Dodge Charger. Chairman Holthaus opened the sealed bids. One bid received from J&D Mihm in the amount of \$890.00; One bid from Jeff Bragg in the amount of \$1,275.00; One bid from Joe Gray in the amount of \$2,200.12; One bid in the amount of \$1,268.00 from Yousef Dabbagh; One bid from Brett Patti in the amount of \$878.13;

Motioned by Hackman, Seconded by Zoll to accept the bid from Joe Gray in the amount of \$2,200.12 for 2014 Dodge Charger as per the recommendation of the County Sheriff. Roll Call: All Ayes. Motion Carried. Sheriff Hemann will notify Mr. Gray.

Shirley Troyna present at 9:52 AM.

Dusty Rolando present at 9:54 AM.

James Cook present at 9:55 AM.

Mike Kennedy present at 9:58 AM.

Update from Lisa Welter, Board of Health Director, regarding COVID.

Bob Fenske, member of media, present at 10:01 AM.

Sue Breitbach and Ray Armell present at 10:02 AM.

10:15 AM met with James Cook for discussion of the Board of Health.

Mike Kennedy left at 10:21 AM.

Carson Eggland, Donna Kubesh, and Kathleen Davis present at 10:30 AM.

Carson Eggland provided update with the SVCS.

James Cook left at 10:36 AM.

Sheriff Hemann left at 10:36 AM.

Bob Fenske, member of media, left at 10:41 AM.

Carson Eggland, Donna Kubesh, and Kathleen Davis left at 10:45 AM.

Motioned by Hackman, Seconded by Byrne to approve the Treasurer's Semi-Annual report. Roll Call: All Ayes. Motion Carried.

Motioned by Hackman, Seconded by Byrne to add Stephanie Mashek and remove Joan Knoll to General Fund Account. Add Stephanie Mashek, Betty Franzen, Rose Lowe, Donna Geerts, and Laura Wickham to the Deferred Compensation Account and remove Joan Knoll. Roll Call: All Ayes. Motion Carried.

Motioned by Hackman, Seconded by Kuhn to approve the Resolution for Postponement of Tax Sale Under Iowa Code Chapter 446.7. Roll Call: Ayes: Hackman, Kuhn, Byrne, Zoll, and Holthaus. Motion Carried. **RESOLUTION # 01-11-21-04 RESOLUTION FOR**



**POSTPONEMENT OF TAX SALE UNDER IOWA CODE CHAPTER 446.7 WHEREAS**, on March 9, 2020, Iowa Governor Kim Reynolds issued a Proclamation of Disaster Emergency declaring a State of Public Health Disaster Emergency existed throughout the entire state of Iowa due to the global pandemic referred to as COVID-19. **WHEREAS**, between April 24, 2020 and July 24, 2020, Governor Reynolds issued Public Health Proclamations in response to the COVID-19 pandemic which suspended the regulatory provisions of Iowa Code Section 446.7: and **WHEREAS**, Iowa Code Section 446.7 requires the Chickasaw County Treasurer's Office to offer for public sale all parcels on which taxes are delinquent on the third Monday in June annually; and **WHEREAS**, Iowa Code Section 446.7 requires that if for good cause the tax sale cannot be held on the third Monday in June, the treasurer may designate a different date in June for the sale; and **WHEREAS**, as a result of the Public Health Proclamations suspending the regulatory provisions of Iowa Code Section 446.7, the Chickasaw County Treasurer was unable to hold a tax sale at any time in June of 2020; and **WHEREAS**, the Public Health Proclamation suspending the regulatory provisions of Iowa Code Section 446.7 expired on July 31, 2020; and **WHEREAS**, Iowa Code Section 446.28 requires the Chickasaw County Treasurer to hold the tax sale on the third Monday of the next succeeding month in which the required notice can be given if the tax sale is not able to be held in June; and **WHEREAS**, as of August 21, 2020, Governor Reynolds issued a Public Health Proclamation finding that a State of Public Health Disaster Emergency continues to exist throughout the State of Iowa and will remain in effect through at least September 20, 2020, and **WHEREAS**, the Chickasaw County Treasurer has found good cause to delay the tax sale due to financial distress to Chickasaw County residents due to the COVID-19 pandemic. **NOW, THEREFORE, BE IT RESOLVED** as follows: In conjunction with the Chickasaw County Treasurer's Office, the Chickasaw County Board of Supervisors finds that good cause exists to delay the Chickasaw County Tax Sale to February 2021 due to the ongoing COVID-19 pandemic. Prior to sending out the required notices for the February tax sale, the Chickasaw County Treasurer shall reevaluate its good cause determination and inform the Board of Supervisors of its findings. Nothing in this Resolution shall be interpreted to relieve delinquent property tax owners of the responsibility to pay the delinquent taxes, penalties, fees and interest that were due and accrue as otherwise provided by law, nor will this provision affect other legal processes that may be available to collect these delinquent taxes, penalties, fees and interest. Nothing in this Resolution shall be interpreted to prevent the Chickasaw County Treasurer from offering any property with delinquent taxes for sale upon the next available tax sale date. CHICKASAW COUNTY BOARD OF SUPERVISORS: /ss/Rick Holthaus, Chairman of the Board of Supervisors 01/11/2021 RECOMMENDED FOR APPROVAL: /ss/ Sue Breitbach, Chickasaw County Treasurer 01/11/2021

Shirley Troyna and Sue Breitbach left at 11:07 AM.

Motioned by Hackman, Seconded by Zoll to approve Title VI Nondiscrimination Agreement Policy Statement between IDOT and Chickasaw County and Standard DOT Title VI Assurances as per the recommendation of Chickasaw County Title VI Coordinator. Roll Call: All Ayes. Motion Carried.

Dusty Rolando left at 11:53 AM.

Motion by Byrne, Seconded by Kuhn to provide two weeks to accept applications for the Board of Health beginning January 11, 2021 to January 25, 2021 by 4:30 PM. Roll Call: Ayes: Byrne, Kuhn, Holthaus Nays: Hackman and Zoll. Motion Carried. Advertising for the Board of Health position will be published in the local papers and the Chickasaw County website.

Infectious Disease Action Plan. No action taken.

Motioned by Hackman, Seconded by Byrne to appoint Northeast Iowa Community Action as the General Relief Director. Roll Call: Ayes: Byrne, Kuhn, Hackman, Zoll, and Holthaus. Motion Carried.

Motion by Hackman, Seconded by Zoll to appoint Kuhn to the Hotel/Motel Committee. Roll Call: All Ayes. Motion Carried.

#### BUDGET WORK SESSION

Motion by Hackman, Seconded by Byrne to adjourn at 12:07 PM. Roll Call: All Ayes: Motion Carried.

#### **TUESDAY, JANUARY 12, 2021-BOARDROOM LOCATED ON THE 2<sup>ND</sup> FLOOR OF THE COURTHOUSE**

The Board convened on Tuesday, January 12<sup>th</sup>, 2021, at 9:01 AM with all members present Byrne, Zoll, Kuhn, Holthaus, and Hackman in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa. The meeting was called to order by Chairman Holthaus. Present were Stephanie Mashek, Terry Johnson, Chuck Stanton, from Stanton Electric, and Duane Svoboda Align Architects. Call in Jeff Bernatz, Lisa Welter, and David Tilkes.

Motion by Hackman, Seconded Byrne to remove Rod Frederich and Victoria Ship from the Eminent Domain list. Roll Call: All Ayes. Motion Carried.

Motion by Hackman, Seconded by Zoll to appoint James Cook to the Board of Health for a three-year term effective immediately under Iowa Code Section 137.105 (1)g. Roll Call: Ayes: Hackman and Zoll Nays: Kuhn, Byrne, and Holthaus. Motion Failed.

The Board received four sealed bids for the Sealed Proposals/Bids for the construction of the Chickasaw County Office Building Renovation at 516 S. Linn Avenue, New Hampton, Iowa. Chairman Holthaus opened the sealed bids. One bid from Cresco Building Services in the amount of \$170,553; One bid from Henkel Construction Co. in the amount of \$204,900; One bid from L&C Builders in the amount of \$229,200; One bid from Matt Construction in the amount of \$156,000. Bids were provided to the county's architect, Duane Svobada of Align Architecture for review.

Update on the Radio Communication Project.

Holthaus left at 9:45 AM.

#### Budget Work Session

Motion by Hackman, Seconded by Byrne at 10:00 AM to recess until 11:15 AM. Call: Kuhn, Byrne, Zoll, and Hackman. Holthaus absent. Motion Carried.

Vice-Chair Kuhn convened the meeting at 11:17 AM. Ayes: Kuhn, Byrne, Zoll, and Hackman. Holthaus absent.

Shirley Troyna and Ray Armel present at 11:15 AM.

Motioned by Hackman, Seconded by Byrne to allow Vice Chair Kuhn to sign the Representation Letter to the State Auditor's office dated January 12, 2021. Ayes: Zoll, Hackman, Byrne, and Kuhn. Holthaus absent. Motion Carried.

Sue Breitbach present at 11:20 AM.

Motion by Hackman, Seconded by Byrne to adjourn at 11:23 AM. Roll Call: Ayes: Kuhn, Hackman, Byrne, and Zoll. Holthaus absent. Motion Carried.

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Rick Holthaus, Chairman  
Board of Supervisors

ATTEST:

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Stephanie Mashek, Auditor

**COUNTY BOARD MINUTES  
JANUARY 18<sup>th</sup>, 2021**

The Board convened on Monday, January 18<sup>th</sup>, 2021, at 9:04 AM with all members present Byrne, Zoll, Kuhn, Holthaus, and Hackman in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa. The meeting was called to order by Chairman Holthaus. Present were Stephanie Mashek, Terry Johnson, Bob Fenske, member of media and Duane Svoboda. Call in Jeff Bernatz and Jennifer Schwickerath.

Motion by Hackman, Second by Zoll to approve agenda. Roll Call: All Ayes. Motion Carried.

Motion by Byrne, Second by Kuhn to approve the board minutes from January 11 and 12<sup>th</sup>, 2021. Roll Call: All Ayes. Motion Carried.

Motion by Byrne, Second by Hackman to amend the minutes for a meeting with Jim Cook at 10:15 AM for discussion. Roll Call: All Ayes. Motion Carried.

All Ayes to approve the minutes with the amendment. Motion Carried.

9:05 AM Public Comments

Duane Svoboda recommended to the Board to accept the bid from Matt Construction in the amount of \$156,000.

Motion by Byrne, Second by Kuhn for the **RESOLUTION APPROVING CONSTRUCTION CONTRACT AND BOND FOR THE CHICKASAW COUNTY OFFICE BUILDING RENOVATION AT 516 SOUTH LINN AVENUE, NEW HAMPTON, IOWA**. BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF CHICKASAW COUNTY, STATE OF IOWA: That the construction contract and bond executed and insurance coverage for the construction of certain public improvements described in general as the Chickasaw County Office Building Renovation at 516 South Linn Avenue, New Hampton, Iowa, and as described in detail in the plans and specifications heretofore approved, and which have been signed by the Chairperson and Auditor on behalf of Chickasaw County be and the same are hereby approved as follows: Chris Matt of Matt Construction Inc in the amount of \$156,000. PASSED AND APPROVED this 18<sup>th</sup> day of January 2021. AYES: /ss Byrne, Kuhn, and Holthaus. NAYS: /ss Hackman and Zoll. ATTEST: /ss/ Stephanie A. Mashek, Chickasaw County Auditor

Motion by Hackman, Second by Byrne. Enter into agreement today and Authorize Chairperson to sign on behalf of the Board to enter into the Intergovernmental Agreement for Ambulance Services in Chickasaw County. Roll Call: Hackman, Byrne, Kuhn, Zoll, and Holthaus. Motion Carried.

Motion by Hackman, Second by Zoll to allow the Chair to sign the Settlement Agreement with case # EQCV004060. Roll Call: Ayes: Hackman, Zoll, Byrne, and Holthaus. Kuhn abstained. Motion Carried.

Sheriff Hemann and Deputy Shawver present at 9:45 AM.

9:45 AM Budget Work Session with Sheriff Hemann

Lynn Schwickerath present at 11:18 AM.

Sheriff Hemann and Shawver left at 11:31 AM.

Motion by Hackman, Second by Byrne to acknowledge the resignation of Bridget Edson, Deputy EMA effective December 31, 2020. Roll Call: All Ayes. Motion Carried.

Motion by Hackman, Second Zoll by to approve the quarterly reports for Auditor, Sheriff, Veteran's Affairs (first and second quarter) and Recorder. Roll Call: All Ayes. Motion Carried.

Motion by Hackman, Second by Byrne to have County Attorney review current lease agreement with Prairie View Management, insurance coverage, name change, and updated list of inventory. Roll Call: All Ayes. Motion Carried.

Motion by Zoll, Second by Hackman to publish the calendar 2020 gross wages and employer paid taxes with benefits for Chickasaw County Employees in the New Hampton Tribune and Nashua Reporter. Roll Call: Ayes: Zoll, Hackman, Byrne, and Kuhn. Nays: Holthaus. Motion Carried.

No action taken regarding the Infectious Disease Action Plan and Families First Corona Response Policy.

Motion by Hackman, Second by Kuhn, to sell the counties General Services car, 2011 Chevy Impala. Follow advertising protocol and have sealed bids due on February 12<sup>th</sup> at 4:00pm at the Chickasaw County Auditor's office. Roll Call: All Ayes. Motion Carried.

Discussed Countywide Key Policy. No Action.

Byrne provided Committee Assignment updates regarding the Board of Health and Juvenile Detention. Kuhn provided an update for 911 and EMA. Hackman provided an update on the Chickasaw County Ambulance committee.

Motion by Hackman, Second by Kuhn to approve claims in the amount of \$137,857.96. Roll Call: All Ayes. Motion Carried.

Recess at 1:30 PM. All Ayes. Motion Carried.

Vice Chair Kuhn reconvened at 2:03. Byrne, Kuhn, and Hackman present. Holthaus and Zoll absent.

Zoll present at 2:08 PM.

Dave Gorman present at 2:09 PM.

Budget work session with Gorman.

Gorman left at 2:37 PM.

Shirley Troyna present at 2:37 PM.

Budget work session with Troyna.

Gorman present at 2:51 PM.

Troyna left at 2:51 PM.

Budget work session with Gorman.

Motion by Hackman, Second by Byrne to adjourn at 4:04 PM. Roll Call: Ayes: Kuhn, Byrne, Zoll, and Hackman. Holthaus absent. Motion Carried.

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Rick Holthaus, Chairman  
Board of Supervisors

ATTEST:

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Stephanie Mashek, Auditor

**COUNTY BOARD MINUTES  
JANUARY 25<sup>th</sup> & 26<sup>th</sup>, 2021**

The Board convened on Monday, January 25<sup>th</sup>, 2021, at 9:00 AM with all members present Byrne, Zoll, Kuhn, Holthaus, and Hackman in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa. The meeting was called to order by Chairman Holthaus. Present were Stephanie Mashek, Chuck Stanton, and Terry Johnson, public. Call in Jeff Bernatz.

9:00 AM CONVENE.

ROLL CALL

Motion by Byrne, Second by Kuhn to approve the agenda for January 25<sup>th</sup> & 26<sup>th</sup>, 2021. Roll Call: All Ayes. Motion Carried

Motion by Byrne, Second Zoll to approve Board Minutes from January 18<sup>th</sup>, 2021. Roll Call: All Ayes. Motion Carried.

9:05 AM PUBLIC COMMENT

Chuck Stanton regarding LEMC remodel bid and sub-contractors.

Chuck Stanton left at 9:10 AM.

Brian Moore and Jo Myrsiades present at 9:15 AM.

9:15 AM Brian Moore and Jo Myrsiades from Chickasaw County Conservation for Budget Work Session.

Sheriff Hemann and Deputy Ryan Shawver present at 9:43 AM.

Sheriff Hemann recommended to the board the purchase of a new 2021 Chevrolet Silverado 1500 from Karl Chevrolet in the amount of \$33,647.70.

Motion by Hackman, Second by Kuhn to purchase a 2021 Dodge 1500 SSV from Stew Hansen Dodge City for \$32,365. Roll Call: Ayes-Hackman, Kuhn, Holthaus Nays: Zoll and Byrne. Motion Carried.

Brian Moore and Jo Myrsiades left at 9:48 AM.

Dusty Rolando present at 9:54 AM.

Lisa Welter, Tina Britt, and Penny Andorf present at 10:02 AM.

10:02 AM Lisa Welter, Tina Britt, and Penny Andorf to provide COVID Update and Budget Work Session

Sheriff Hemann and Deputy Shawver left at 10:04 AM.

Mellissa Bierman and Katy Kuehn present at 10:32 via phone.

10:48 AM Katy Kuehn, Veteran's Affairs Budget Work Session

Lisa Welter, Tina Britt, and Penny Andorf left at 10:45 AM.

Mellissa Bierman and Katy Kuehn left from phone conference at 10:59 AM.

11:00 PM DUSTY ROLANDO, SECONDARY ROADS

Secondary Roads Update

Budget Work Session

Rolando left at 12:18 PM.

Motion by Hackman, Second by Kuhn to recess from 12:19 PM to 12:30 PM. Roll Call: All Ayes. Motion Carried.

Reconvened at 12:30 PM. Rick Holthaus, Tim Zoll, Jason Byrne, Matt Kuhn, Jacob Hackman, Stephanie, Terry Johnson, and Jennifer Schwickerath.

12:30 PM Jennifer Schwickerath, County Attorney-Budget Work Session for County Attorney and Court Fund

Motion by Byrne, Second by Zoll to acknowledge the change in positions effective January 18, 2021. Shelley McShane QI/QA Nurse hourly rate of \$26.88 and Judy Paulus, RN, with an hourly rate of \$23.35. Roll Call: All Ayes. Motion Carried.

Zoll left at 12:48 PM.

Ray Armel present at 12:56 PM.

Shirley Troyna and Sue Breitbach present at 1:28 PM.  
Elizabeth Thyer present at 1:29 PM.

1:30 PM ELIZABETH THYER, GARDINER + COMPANY  
FY 2019-2020 Audit

Elizabeth Thyer left at 2:05 PM.

2:05 PM Ray Armel budget work session for Land Use Budget

Motion by Hackman, Second by Kuhn to approve resolution for minor subdivision for Duane Lynch as per recommendation of Land Use Administrator. Roll Call: Ayes: Hackman, Kuhn, Byrne, and Holthaus. Zoll absent. Motion Carried.

RESOLUTION 01-25-21-05 A RESOLUTION APPROVING THE MINOR SUBDIVISION PLAT OF: PARCEL 2021-3 AND PARCEL 2021-4 IN THE SE1/4 OF SECTION 16, TOWNSHIP 95 NORTH, RANGE 13 WEST OF THE 5<sup>TH</sup> P.M., CHICKASAW COUNTY, IOWA WHEREAS, ON THE 25th DAY of JANUARY, 2021 at a regular meeting by the Board of Supervisors, Chickasaw County, Iowa a minor subdivision plat of PARCEL 2021-3 AND PARCEL 2021-4 IN THE SE1/4 OF SECTION 16, TOWNSHIP 95 NORTH, RANGE 13 WEST OF THE 5<sup>TH</sup> P.M., CHICKASAW COUNTY, IOWA Was presented. WHEREAS, the minor subdivision plat of PARCEL 2021-3 AND PARCEL 2021-4 IN THE SE1/4 OF SECTION 16, TOWNSHIP 95 NORTH, RANGE 13 WEST OF THE 5<sup>TH</sup> P.M., CHICKASAW COUNTY, IOWA Has now been considered and should be approved. NOW THEREFORE, it is hereby resolved by the Board of Supervisors, Chickasaw County, Iowa that said Minor Subdivision Plat be approved, accepted and the Chairman is hereby directed to certify this Resolution of Approval. PASSED AND APPROVED on this 25th DAY of JANUARY, 2021./ss/ Rick Holthaus, Chairman, Board of Supervisors ATTEST: /SS/ Stephanie Mashek, Auditor

Motion by Byrne, Second by Kuhn to reconsider the original motion during January 18<sup>th</sup>, 2021 meeting to publish the calendar 2020 gross wages and employer paid taxes with benefits for Chickasaw County Employees in the New Hampton Tribune and Nashua Reporter. Ayes- Kuhn, Byrne, Hackman, and Holthaus. Zoll absent. Motion Carried.

Original Motion is back on the table. Motion by Zoll, Second by Hackman to publish the calendar 2020 gross wages and employer paid taxes with benefits for Chickasaw County Employees in the New Hampton Tribune and Nashua Reporter. Roll Call: Ayes- 0. Nays- Byrne, Kuhn, Hackman, and Holthaus. Zoll absent. Motion Failed.

Sue Breitbach, John Murray, Jennifer Schwickerath, and Shirley Troyna left at 2:30 PM.

BUDGET WORK SESSION

Hackman left at 2:50 PM.

Motion by Byrne, Second Kuhn by to adjourn at 2:58 PM. Roll Call: Ayes-Kuhn, Byrne, and Holthaus. Zoll and Hackman absent. Motion Carried.

## **TUESDAY, JANUARY 26, 2021-BOARDROOM LOCATED ON THE 2<sup>ND</sup> FLOOR OF THE COURTHOUSE**

The Board convened on Tuesday, January 26<sup>th</sup>, 2021, at 9:00 AM with all members present Byrne, Zoll, Kuhn, Holthaus, and Hackman in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa. The meeting was called to order by Chairman Holthaus. Present were Stephanie Mashek, and Terry Johnson, public.

9:00 AM CONVENE

ROLL CALL

9:05 AM PUBLIC COMMENT

Sheriff Hemann and Dan Carolan present at 9:05 AM.  
James Cook present at 9:06 AM.  
Lisa Welter present at 9:11 AM.

9:15 AM Motion by Hackman, Second by Zoll to appoint James Cook to the Board of Health for a three-year term. Roll Call: Ayes- Hackman and Zoll. Nays: Byrne, Kuhn, and Holthaus. Motion Failed.

Shirley Troyna present at 9:18 AM.  
Sue Breitbach present at 9:20 AM.

Motion by Hackman, Second by Zoll to appoint Todd Becker to the Board of Health for a three-year term. Roll Call: Ayes- Hackman and Zoll. Nays: Byrne, Kuhn, and Holthaus. Motion Failed

Motion by Hackman, Second by Zoll to appoint Nikki Dreckman to the Board of Health for a three-year term. Roll Call: Ayes- Hackman and Zoll. Nays- Byrne, Kuhn, and Holthaus. Motion Failed.

Motion by Byrne, Second by Kuhn to appoint Joan Knoll to the Board of Health for a three-year term. Roll Call: Ayes- Byrne, Kuhn, and Holthaus. Nays: Hackman and Zoll. Motion Passed.

Shirley Troyna, Lisa Welter, Sue Breitbach, James Cook, and Dan Carolan left at 9:38 AM.

Mike Galloway call in at 9:38 AM.

Closed Exempt Session Pursuant to Iowa Code 20.17(3) – Collective Bargaining Strategy Session at 9:38 AM. Roll Call: All Ayes. Motion Carried. Present were Supervisors Rick Holthaus, Jason Byrnes, Tim Zoll, Jacob Hackman, and Matt Kuhn, Auditor Stephanie Mashek, and Sheriff Martin Hemann,. Call In: Human Resource Attorney Mike Galloway.

Discussion followed.

Open Floor 11:07 AM

Jeff Bernatz and Terry Johnson present at 11:08 AM

11:08 AM Jeff Bernatz, EMA & 911, provided Communication Project Update and Budget Work Session

Lynn Schwickerath and Pat Brickley present at 11:22 AM.

12:20 Lynn Schwickerath and Pat Brickley presented information on the Chickasaw Event Center and Transit concerning their Budget Request.

Lynn Schwickerath and Pat Brickley left at 12:35 PM.

Jeff Bernatz left at 12:35 PM.

Chairperson recess at 12:36

Reconvened at 12:46 PM.

Dave Gorman present at 12:47 PM.

12:47 PM DAVE GORMAN

Court System Phone Hookups- No Action taken

Sue Breitbach present at 12:53 PM.

Shirley Troyna, Ray Armel, and Terry Johnson present at 12:55 PM.

28E Funding Processes between Cities and County – No Action Taken

Acknowledge the request of Tom Bernatz to not be re-appointed to the Civil Service Commission after his expired term of December 31, 2020. No Action Taken.

County Key Wide Policy- No Action Taken.

Motion by Hackman, Second by Byrne to approve resolution for minor subdivision for Martin Gebel. Roll Call: Ayes- Hackman, Byrne, Kuhn, Zoll, and Holthaus. Motion Passed. RESOLUTION 01-26-21-07 A RESOLUTION APPROVING THE MINOR SUBDIVISION PLAT OF: PARCEL 2021-2 IN THE SW1/4 OF SECTION 32, TOWNSHIP 96 NORTH, RANGE 11 WEST OF THE 5<sup>TH</sup> P.M., CHICKASAW COUNTY, IOWA WHEREAS, ON THE 26th DAY of JANUARY, 2021 at a regular meeting by the Board of Supervisors, Chickasaw County, Iowa a minor subdivision plat of PARCEL 2021-2 IN THE SW1/4 OF SECTION 32, TOWNSHIP 96 NORTH, RANGE 11 WEST OF THE 5<sup>TH</sup> P.M., CHICKASAW COUNTY, IOWA Was presented. WHEREAS, the minor subdivision plat of PARCEL 2021-2 IN THE SW1/4 OF SECTION 32, TOWNSHIP 96 NORTH, RANGE 11 WEST OF THE 5<sup>TH</sup> P.M., CHICKASAW COUNTY, IOWA Has now been considered and should be approved. NOW THEREFORE, it is hereby resolved by the Board of Supervisors, Chickasaw County, Iowa that said Minor Subdivision Plat be approved, accepted and the Chairman is hereby directed to certify this



Resolution of Approval. PASSED AND APPROVED on this 26th DAY of JANUARY, 2021. /ss/ Rick Holthaus, Chairperson,  
Board of Supervisors ATTEST: /ss/ Stephanie A. Mashek, Auditor

Motion by Hackman, Second Byrne to approve Resolution 01-26-21-08 Iowa Deferred Compensation Plan Board Resolution.  
Roll Call: Ayes- Hackman, Byrne, Kuhn, Zoll, and Holthaus. Motion Passed.

CHICKASAW COUNTY, IOWA DEFERRED COMPENSATION PLAN BOARD RESOLUTION 01-26-21-08. The undersigned, being a director of Chickasaw County, Iowa, an Employer ("the Employer and/or Corporation") by this instrument in lieu of a meeting of Directors, hereby consent to the following resolutions. WHEREAS, the Employer currently maintains a tax-exempt eligible 457 Plan known as the Chickasaw County, Iowa Deferred Compensation Plan, ("Plan"); NOW THEREFORE, IN CONSIDERATION OF THE FOREGOING PREMISES, IT IS: RESOLVED, Stephanie Mashek has replaced Joan Knoll as the Plan Representative and has authorization to give direction regarding the accounts for the Chickasaw County, Iowa Deferred Compensation Plan. Dated this 28<sup>th</sup> day of January, 2021. /ss/ Rick Holthaus, Chairperson  
Board of Supervisors ATTEST: /ss/ Stephanie A. Mashek, Auditor

OPEN RECORDS POLICY WITH POSSIBLE ACTION- No Action Taken and will be put back on the February 8, 2021 agenda.

Dave Gorman left at 1:26 PM.  
Shirley Troyna left at 1:27 PM.

RESOLUTION FOR ELECTED OFFICIALS SALARY FOR FY 21-22  
Motion by Byrne. Motion died and will be put on the February 1, 2021 agenda.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for BCS Farms (ID #60037) located at 2570 Quinlan Avenue Fredericksburg, Iowa 50630.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for D & D Farms, Inc. (ID #61930) located at 2306 Odessa Avenue New Hampton, Iowa 50659.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Reicks Ridge LLC (ID #71406) located at Stevens Avenue Lawler, Iowa 52154.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Richland LTD (ID #61657) located at 1647 290<sup>th</sup> Street Nashua, Iowa 50658

#### BUDGET WORK SESSION

Jacob Hackman left at 2:26 PM.

#### ADJOURNMENT

Motion by Kuhn, Second by Byrne to adjourn at 2:30 PM. Roll Call: Kuhn, Byrne, Zoll, and Holthaus. Hackman absent.  
Motion Passed.

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Rick Holthaus, Chairman  
Board of Supervisors

ATTEST:

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Stephanie Mashek, Auditor

**COUNTY BOARD MINUTES**  
**February 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup>, & 4<sup>th</sup>, 2021**

The Board convened on Monday, February 1<sup>st</sup>, 2021, at 9:02 AM with all members present Byrne, Zoll, Kuhn, Holthaus, and Hackman in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa. The meeting was called to order by Chairman Holthaus. Present were Stephanie Mashek, Auditor, Terry Johnson, Dixie Zeien, and Shirley Hoffman. Call In: Jeff Bernatz.

Motion by Hackman, Second by Zoll to approve agenda for February 1, 2, 3, & 4, 2021. Roll Call: All Ayes. Motion Carried.

Motion by Hackman, Second by Byrne to approve board minutes for January 25 & 26, 2021. Roll Call: All Ayes. Motion Carried.

No Public Comment

Jody Meier call in at 9:20 AM.

Chris Hoffman and Mandy Gesme present at 9:30 AM.

Aaron Flugum call in at 9:35 AM.

9:30 AM Chris Hoffman and Mandy Gesme provided an update on Pathways Behavioral Services.

Doreen Cook present at 9:35 AM

Aaron Flugum present via phone at 9:35 AM

Ray Armel present at 9:59 AM.

James Cook present at 10:00 AM.

Chris Hoffman and Mandy Gesme left at 10:00 AM.

10:00 AM Ray Armel to discuss the Family Farm Tax Credits, approval and denials.

Motion by Zoll, Second by Hackman to the following denials to an approved status for the Family Farm Tax Credit.

Roll Call: Ayes- All Ayes. Motion Carried.

Motion by Hackman, Second by Kuhn to issue a Letter to the Iowa Department of Revenue requesting guidance on dual role of Assessor and Land Use Administrator. Roll Call: Ayes- All Ayes. Motion Carried

Shelley McShane call in at 10:02 AM

Ray Armel left at 10:08 AM

Jackie Hoggins and John Hoggins present at 10:15 AM

Louise Harris and Cindy Shoemaker present at 10:20 AM

Lisa Welter & Tina Britt present at 10:25 AM

Laurie Carolan, Dan Carolan, David Tilkes, Jeanne Heit & Mike Kennedy present at 10:25 AM

Joan Knoll and Jane Wolf call in at 10:34 AM.

Board relocated to the Court Room located on the third floor of the Courthouse to accommodate attendees.

10:30 AM Board of Supervisors addressed concerns regarding the Public Health and Home Care Agency and the new appointment of Joan E. Knoll to the Board of Health.

Jeff Bernatz, Aaron Flugum, Jody Meier, Joan Knoll, Shelley McShane, Jane Wolf present at 10:33 AM

Mike Kennedy left 11:04

Laurie & Dan Carolan left 11:21

Cindy Shoemaker, Jackie Hoggins, John Hoggins, Lisa Welter, Tina Britt, David Tilkes, Jeanne Heit left at 11:43

Louise Harris left at 11:48

Jim Cook left at 11:45

Doreen Cook left at 12:04

Board relocated to the Board Room located on the second floor of the Courthouse.

Motion by Hackman, Second by Byrne to authorize Chairperson Holthaus to sign the CHICKASAW COUNTY'S DISMISSAL WITH PREJUDICE IN THE AMBULANCE LITIGATION IN CHICKASAW COUNTY EQUITY NO. EQCV004060. Roll Call: Ayes- Byrne, Zoll, Hackman, and Holthaus. Kuhn abstained. Motion Carried.

Motion by Byrne, Second by Kuhn to approve the resolution to set the compensation for elected officials for FY 2021-2022 as presented: Roll Call: Ayes: Byrne, Kuhn, and Holthaus. Nays: Hackman and Zoll. Motion Carried.

**RESOLUTION 02-01-21-09 WHEREAS**, the Chickasaw County Compensation Board meets annually to recommend a compensation schedule for elected officials for the fiscal year immediately following, in accordance with Iowa Code Chapters 331.905 and 331.907, and **WHEREAS**, the Chickasaw County Compensation Board met on December 29, 2020 and made the following salary recommendations for the following elected officials for the fiscal year beginning July 1, 2021:

Elected Official	Current Salary	Proposed Increase	Recommended Salary
Auditor	\$ 62,295.43	\$ 3,737.73	\$ 66,033.16
County Attorney	\$ 105,742.89	\$ 6,344.57	\$ 112,087.46
Recorder	\$ 62,287.19	\$ 3,737.23	\$ 66,024.42
Sheriff	\$ 83,871.74	\$ 6,709.74	\$ 90,581.48
Supervisors	\$ 28,868.84	\$ 1,732.13	\$ 30,600.97
Treasurer	\$ 62,287.19	\$ 3,737.23	\$ 66,024.42

**THEREFORE, BE IT RESOLVED** that the Chickasaw County Board of Supervisors approves the following salary adjustments for the following elected officials for the fiscal year beginning July 1, 2021:

Elected Official	Current Salary	Proposed Increase	Recommended Salary
Auditor	\$ 62,295.43	\$ 1,681.98	\$ 63,977.41
County Attorney	\$ 105,742.89	\$ 2,855.06	\$ 108,597.95
Recorder	\$ 62,287.19	\$ 1,681.75	\$ 63,968.94
Sheriff	\$ 83,871.74	\$ 3,019.38	\$ 86,891.12
Supervisors	\$ 28,868.84	\$ 779.46	\$ 29,648.30
Treasurer	\$ 62,287.19	\$ 1,681.75	\$ 63,968.94

Approved this 1st day of February, 2021. AYES: /ss/ Rick Holthaus, Chairperson, Matt Kuhn, Vice Chair and Supervisor Byrne. Nays: Hackman, Supervisor and Zoll, Supervisor. ATTEST: /ss/ Stephanie Mashek, Auditor

28E Funding Processes between Cities and County were discussed and No Action Taken.

Discussion on maintenance of defibrillator machine in the Courthouse. Consensus of the Board is to have Jeff Bernatz look into the cost of AED machines and accessories for all County owned buildings. No Action Taken.

Chairperson recessed at 12:33 PM.

Chairperson reconvened at 12:55 PM. All the Board of Supervisor members were present Byrne, Zoll, Kuhn, Holthaus, and Hackman. Present were Stephanie Mashek, Auditor, and Terry Johnson.

#### COMMITTEE UPDATES

Motion by Hackman, Second by Kuhn to approve claims in the amount of \$65,320.15. Roll Call: All Ayes- Motion Carried.

#### BUDGET WORK SESSION

Motion by Hackman, Second by Byrne to adjourn 2:53PM. Roll Call: All Ayes. Motion Carried.

**TUESDAY, FEBRUARY 2, 2021-BOARDROOM LOCATED ON THE 2<sup>ND</sup> FLOOR OF THE COURTHOUSE**

The Board convened on Tuesday, February 2, 2021, at 9:00 AM with Board of Supervisor members present Byrne, Kuhn, Holthaus, and Hackman in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa. Zoll, absent. The meeting was called to order by Chairman Holthaus. Present Stephanie Mashek, Auditor, and Terry Johnson.

Motion by Hackman, Second Byrne to approve additional agenda items February 2 & 3, 2021. Roll Call: Hackman, Byrne, Kuhn, and Holthaus. Zoll absent. Motion Carried.

No Public Comment

Gwen Bramlet call in at 9:11 AM.

9:15 AM Gwen Bramlet provided an update with Riverview Center

Gwen Bramlet left call at 9:20 AM.

Shirley Toyna arrived at 10:02 AM

Shirley Troyna left 10:03 AM

11:00 AM State Auditor Agreed Upon Procedures Report – Report not received and will be on a future agenda.

Zoll present at 11:13 AM.

Ray Armel present at 11:16 AM

11:16 AM- Discussion/Decision on County owned property evaluations- No Action Taken.

Terry Johnson left at 11:30 AM

Ray left at 11:50 AM

**BUDGET WORK SESSION**

1:01 PM Motion by Byrne, Second by Kuhn to authorize Chairperson to sign AIA DOCUMENT A101 – 2017 DATED JANUARY 29, 2021 AND THE NOTICE TO PROCEED DATED JANUARY 29, 2021 FOR THE LEMC BUILDING LOCATED AT 516 SOUTH LINN AVE. NEW HAMPTON Roll Call: Ayes- Byrnes, Kuhn, and Holthaus. Nays- Hackman and Zoll. Motion Carried.

1:15 PM Motion by Byrne, Second by Kuhn for the insurance premium of \$1,014 for Builder's Risk Insurance and authorize Chairpersons signature. Roll Call: Ayes- Byrne, Kuhn, Zoll, Holthus. Nays- Hackman. Motion Carried.

Motion by Byrne, Second by Hackman to adjourn at 2:49 PM. Roll Call: All Ayes. Motion Carried.

**WEDNESDAY, FEBRUARY 3, 2021-BOARDROOM LOCATED ON THE 2<sup>ND</sup> FLOOR OF THE COURTHOUSE**

The Board convened on Monday, February 3<sup>rd</sup>, 2021, at 9:02 AM with all members present Byrne, Zoll, Kuhn, Holthaus, and Hackman in the Court Room located on the third floor of the Courthouse, New Hampton, Iowa. The meeting was called to order by Chairman Holthaus. Present were Stephanie Mashek, Auditor, Human Resource Mike Galloway, Dave Gorman, Ray Armel, Dusty Rolando, and Brian Moore.

9:02 AM Elected Officials and Department heads discussed general Human Resource items with Attorney Mike Galloway

9:30 Shirley Troyna and Sue Breitbach present

Shirley Troyna, Dusten Rolando, Ray Armel, Dave Gorman, Sue Breitbach, and Brian Moore left at 9:35 AM.

Board meeting relocated to the Board Room located on the second floor of the Courthouse.

10:04 All Board of Supervisors present Holthaus, Byrne, Zoll, Hackman, and Kuhn. Stephanie, Auditor, Attorney Mike Galloway, Pat Gleason, Andrew Duff, Sam Milligan, Brian Vaske, IUOE 234 and Nick Norten IUOE 234. Exchange of initial collective bargaining proposals between IUOE 234 and Chickasaw County - Iowa Code 20.17(3)

10:20AM Exempt Meeting to Conduct Negotiations – Iowa Code 20.17(3)

Sheriff Martin Hemann present at 11:54 AM.

Deputy Ryan Shawver and Deputy Adam Hanson, and Dan MacDonald, Teamsters, present at 12:05 AM.

12:03 PM Board of Supervisors present Holthaus, Byrne, Zoll, Hackman, and Kuhn. Stephanie, Auditor, Attorney Mike Galloway, Deputy Ryan Shawver, Deputy Adam Hanson, and Dan MacDonald, Teamsters. Exchange of initial collective bargaining proposals between Teamsters and Chickasaw County – Iowa Code 20.17(3)

12:22 PM Exempt Meeting to Conduct Negotiations – Iowa Code 20.17(3)

#### BUDGET WORK SESSION

Motion by Hackman, Second by Kuhn adjourned at 1:57 PM. Roll Call: All Ayes. Motion Carried.

#### **THURSDAY, FEBRUARY 4, 2021-BOARDROOM LOCATED ON THE 2<sup>ND</sup> FLOOR OF THE COURTHOUSE**

9:00 AM CONVENE

Present: Holthaus, Byrne, Zoll, Hackman, and Kuhn. Stephanie Mashek, Auditor.

APPROVE RESOLUTION SETTING PUBLIC HEARING FOR PROPOSED PROPERTY TAX LEVY AND MAXIMUM PROPERTY TAX DOLLARS FOR FY 2021-2022.

Motion by Hackman, Second by Byrne to approve public hearing for Proposed Tax Levy and Maximum Property Tax Dollars for FY 2021-2022. Roll Call: Ayes- Byrne, Kuhn, Hackman, Zoll, and Holthaus. Motion Carried.

**RESOLUTION NO. 02-04-21-10. A RESOLUTION SETTING PUBLIC HEARING FOR PROPOSED PROPERTY TAX LEVY AND MAXIMUM PROPERTY TAX DOLLARS FOR FISCAL YEAR JULY 1, 2021 – JUNE 30, 2022 FOR GENERAL COUNTY SERVICES AND RURAL SERVICES.** WHEREAS, the 2019 Iowa Code Chapter 331 was amended by SF 634 adding Section 331.433.A effective January 1, 2020 requiring Chickasaw County to hold a public hearing after property notice, setting the maximum General County Services (General Basic and General Supplemental) and Rural Services (Rural Basic and Rural Supplemental) for fiscal year July 1, 2021 – June 30, 2022, and **WHEREAS**, the Chickasaw County Board of Supervisors has set February 22, 2021 at 9:30 a.m. at the board room in the Chickasaw County Courthouse, 8 East Prospect, New Hampton, Iowa as the date, time, and place for the public hearing for the proposed county property tax levy and maximum property tax dollars for General County Services and Rural County Services for fiscal year July 1, 2021 – June 30, 2022, and **WHEREAS**, the Notice to the Public for the above referred hearing must be given not less than ten (10) days or more than twenty (20) days prior to the date herein established for hearing as provided by law. **NOW THEREFORE, BE IT HEREBY RESOLVED** that a public hearing thereon will be held in the Chickasaw County Board of Supervisors meeting room at the Courthouse in New Hampton, Chickasaw County, Iowa on the 22<sup>nd</sup> day of February at 9:30 o'clock a.m. at which time and place the Chickasaw County Board of Supervisors will consider arguments for or against the property tax levy and the maximum property tax dollars for General County Services and Rural Services for fiscal year July 1, 2021 – June 30, 2022. **BE IT FURTHER RESOLVED**, that the Chickasaw County Auditor is hereby authorized and directed to cause to be published notice of such hearing on the

time not less than ten (10) days or more than twenty (20) days prior to the date herein established for hearing as provided by law. A copy of said Notice of Public Hearing is attached hereto and marked "Exhibit A" and is incorporated herein as though set forth verbatim. /ss/ Rick Holthaus, Chair, Board of Supervisors. Dated this 4<sup>th</sup> day of February 2021. Attest: /ss/ Stephanie Mashek, County Auditor. Dated this 4<sup>th</sup> day of February 2021.

BUDGET WORK SESSION

Motion by Zoll, Second by Kuhn to adjourn at 10:53 AM. Roll Call: All Ayes. Motion Carried.

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Rick Holthaus, Chairman  
Board of Supervisors

ATTEST:

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Stephanie Mashek, Auditor

**COUNTY BOARD MINUTES  
FEBRUARY 8<sup>th</sup> & 9<sup>th</sup>, 2021**

The Board convened on Monday, February 8<sup>th</sup>, 2021, at 9:00 AM with all members present Byrne, Zoll, Kuhn, Holthaus, and Hackman in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa. The meeting was called to order by Chairman Holthaus. Present were Stephanie Mashek, Auditor, and Terry Johnson, public.

Motion by Hackman, Second by Zoll to approve agenda for February 8 & 9, 2021. Roll Call: All Ayes. Motion Carried.

Motion by Byrne, Second by Hackman to approve Board Minutes from February 1, 2, 3, & 4, 2021. Roll Call: All Ayes. Motion Carried.

Jeff Bernatz call in at 9:07 AM

No Public Comment

Dusty Rolando present at 9:18 AM

9:18 AM Road Department Activities Update by County Engineer, Dusty Rolando

Motion by Hackman, Second by Byrne to acknowledge the retirement of a Secondary Road Employee, Randy Anderson. Roll Call: Ayes-Hackman, Byrne, Kuhn, Zoll, and Holthaus. Motion Carried.

Motion by Byrne, Second by Hackman to act on contract 19-CO19-092 with Croell Inc. for PCC Overlay of B44 project STBG-SWAP-C019(92)—FG-19 in the amount of \$1,536,987.05 and authorize Chairperson to sign contract. Roll Call: All Ayes. Motion Carried.

Motion by Byrne, Second by Kuhn to act on contract 19-2750-603 with K Construction Inc. for bridge project BRS-SWAP-2750(603)—FF-19 in the amount of \$634,078.82 and authorize Chairperson to sign contract. Roll Call: Ayes- Motion Carried.

Motion by Hackman Second by Zoll to approve the hiring of Michael Ries for the mechanic position for the Road Department with a tentative start date of February 22, 2021 with the recommendation by County Engineer, Dusty Rolando. Roll Call: Ayes- Hackman, Zoll, Holthaus, Byrne, and Kuhn. Motion Carried.

Motion by Hackman, Second by Kuhn to approve the hiring of William Riley for the mechanic position for the Road Department with a tentative start date of February 22, 2021 with the recommendation by County Engineer, Dusty Rolando. Roll Call: Ayes- Hackman, Zoll, Holthaus, Byrne, and Kuhn. Motion Carried.

Motion by Kuhn, Second by Byrne to approve the hiring of Adam Roethler as an equipment operator for the Road Department with a tentative start date of March 10, 2021 with the recommendation of County Engineer, Dusty Rolando. Roll Call: Ayes- Kuhn, Byrne, Zoll, and Holthaus. Hackman abstained. Motion Carried.

Lisa Welter Call In at 9:56 AM

Shirley Troyna, Ray Armel, and Jeff Bernatz present at 10:00 AM

10:03 AM Lisa Welter and Jeff Bernatz provided a COVID update.

Ray Armel and Shirley Troyna left at 10:17 AM

10:17 AM Jeff Bernatz provided a Communication Tower Project Update.

Motion by Hackman, Second by Kuhn to purchase two defibrillator machines for \$1,745 each and two cabinets for \$192 each for Community Service Building and the Building on East Main. Roll Call: All Ayes. Motion Carried.

Lisa Welter left phone at 10:24 AM

Sue Breitbach present at 10:45 AM

10:45 AM Sue Breitbach

Motion by Kuhn, Second by Hackman to approve RESOLUTION 02-08-21-11 FOR POSTPONEMENT OF TAX SALE UNDER IOWA CODE CHAPTER 446.7 Roll Call: Ayes- Kuhn, Hackman, Byrne, Zoll, and Holthaus. Motion Carried.  
**RESOLUTION # 02-08-21-11 RESOLUTION FOR POSTPONEMENT OF TAX SALE UNDER IOWA CODE CHAPTER 446.7 WHEREAS**, on March 9, 2020, Iowa Governor Kim Reynolds issued a Proclamation of Disaster Emergency declaring a State of Public Health Disaster Emergency existed throughout the entire state of Iowa due to the global

pandemic referred to as COVID-19. **WHEREAS**, between April 24, 2020 and July 24, 2020, Governor Reynolds issued Public Health Proclamations in response to the COVID-19 pandemic which suspended the regulatory provisions of Iowa Code Section 446.7: and **WHEREAS**, Iowa Code Section 446.7 requires the Chickasaw County Treasurer's Office to offer for public sale all parcels on which taxes are delinquent on the third Monday in June annually; and **WHEREAS**, Iowa Code Section 446.7 requires that if for good cause the tax sale cannot be held on the third Monday in June, the treasurer may designate a different date in June for the sale; and **WHEREAS**, as a result of the Public Health Proclamations suspending the regulatory provisions of Iowa Code Section 446.7, the Chickasaw County Treasurer was unable to hold a tax sale at any time in June of 2020; and **WHEREAS**, the Public Health Proclamation suspending the regulatory provisions of Iowa Code Section 446.7 expired on July 31, 2020; and **WHEREAS**, Iowa Code Section 446.28 requires the Chickasaw County Treasurer to hold the tax sale on the third Monday of the next succeeding month in which the required notice can be given if the tax sale is not able to be held in June; and **WHEREAS**, as of August 21, 2020, Governor Reynolds issued a Public Health Proclamation finding that a State of Public Health Disaster Emergency continues to exist throughout the State of Iowa and will remain in effect through at least September 20, 2020, and **WHEREAS**, the Chickasaw County Treasurer has found good cause to delay the tax sale due to financial distress to Chickasaw County residents due to the COVID-19 pandemic. **NOW, THEREFORE, BE IT RESOLVED** as follows: In conjunction with the Chickasaw County Treasurer's Office, the Chickasaw County Board of Supervisors finds that good cause exists to delay the Chickasaw County Tax Sale to February 2021 due to the ongoing COVID-19 pandemic. Prior to sending out the required notices for the February tax sale, the Chickasaw County Treasurer shall reevaluate its good cause determination and inform the Board of Supervisors of its findings. Nothing in this Resolution shall be interpreted to relieve delinquent property tax owners of the responsibility to pay the delinquent taxes, penalties, fees and interest that were due and accrue as otherwise provided by law, nor will this provision affect other legal processes that may be available to collect these delinquent taxes, penalties, fees and interest. Nothing in this Resolution shall be interpreted to prevent the Chickasaw County Treasurer from offering any property with delinquent taxes for sale upon the next available tax sale date. CHICKASAW COUNTY BOARD OF SUPERVISORS: /ss/Rick Holthaus, Chairman of the Board of Supervisors 02/08/2021 RECOMMENDED FOR APPROVAL: /ss/ Sue Breitbach, Chickasaw County Treasurer 02/08/2021

Jeff Bernatz left at 10:50 AM.

Dusty Rolando and Sue Breitbach left at 10:53 AM

28E Funding process between Cities and County- No Action taken

Motion by Hackman, Second by Kuhn to authorize Chairman to sign the Memorandum of Agreement for the Hotel/Motel Grant. Roll Call: All Ayes. Motion Carried.

#### COMMITTEE ASSIGNMENT UPDATE

Motion by Hackman, Second by Byrne to approve the DEPENDENT CARE FSA GRACE PERIOD EXTENSION FOR PLAN YEAR 2020 AMENDMENT AND SUMMARY OF MATERIAL MODIFICATIONS TO THE SECTION 125 FLXIBLE BENEFITS PLAN ending June 30, 2021. Roll Call: Ayes- All Ayes. Motion Carried.

#### BUDGET WORK SESSION

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Northwood Creek, LLC (ID #65751) located at 1447 Stevens Avenue Lawler, IA 52154

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Linden Creek, LLC (ID #66573) located at 2624 110<sup>th</sup> Street Lawler, IA 52154

Motion by Hackman, Second by Byrne to adjourn at 11:46 AM. Roll Call: All Ayes. Motion Carried.



The Board convened on Tuesday, February 9<sup>th</sup>, 2021, at 9:00 AM with all members present Byrne, Zoll, Kuhn, Holthaus, and Hackman in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa. The meeting was called to order by Chairman Holthaus. Present were Stephanie Mashek, Auditor.

#### BUDGET WORK SESSION

Motion by Hackman, Second by Byrne to adjourn at 11:03 AM. Roll Call: All Ayes. Motion Carried.

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Rick Holthaus, Chairman  
Board of Supervisors

ATTEST:

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Stephanie Mashek, Auditor

**AMENDED COUNTY BOARD MINUTES  
FEBRUARY 8<sup>th</sup> & 9<sup>th</sup>, 2021**

The Board convened on Monday, February 8<sup>th</sup>, 2021, at 9:00 AM with all members present Byrne, Zoll, Kuhn, Holthaus, and Hackman in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa. The meeting was called to order by Chairman Holthaus. Present were Stephanie Mashek, Auditor, and Terry Johnson, public.

Motion by Hackman, Second by Zoll to approve agenda for February 8 & 9, 2021. Roll Call: All Ayes. Motion Carried.

Motion by Byrne, Second by Hackman to approve Board Minutes from February 1, 2, 3, & 4, 2021. Roll Call: All Ayes. Motion Carried.

Jeff Bernatz call in at 9:07 AM

No Public Comment

Dusty Rolando present at 9:18 AM

9:18 AM Road Department Activities Update by County Engineer, Dusty Rolando

Motion by Hackman, Second by Byrne to acknowledge the retirement of a Secondary Road Employee, Randy Anderson effective March 31, 2021. Roll Call: Ayes-Hackman, Byrne, Kuhn, Zoll, and Holthaus. Motion Carried.

Motion by Byrne, Second by Hackman to act on contract 19-CO19-092 with Croell Inc. for PCC Overlay of B44 project STBG-SWAP-C019(92)—FG-19 in the amount of \$1,536,987.05 and authorize Chairperson to sign contract. Roll Call: All Ayes. Motion Carried.

Motion by Byrne, Second by Kuhn to act on contract 19-2750-603 with K Construction Inc. for bridge project BRS-SWAP-2750(603)—FF-19 in the amount of \$634,078.82 and authorize Chairperson to sign contract. Roll Call: Ayes- Motion Carried.

Motion by Hackman Second by Zoll to approve the hiring of Michael Ries for the mechanic position for the Road Department with a tentative start date of February 22, 2021 with the recommendation by County Engineer, Dusty Rolando. Roll Call: Ayes- Hackman, Zoll, Holthaus, Byrne, and Kuhn. Motion Carried.

Motion by Hackman, Second by Kuhn to approve the hiring of William Riley for the mechanic position for the Road Department with a tentative start date of February 22, 2021 with the recommendation by County Engineer, Dusty Rolando. Roll Call: Ayes- Hackman, Zoll, Holthaus, Byrne, and Kuhn. Motion Carried.

Motion by Kuhn, Second by Byrne to approve the hiring of Adam Roethler as an equipment operator for the Road Department with a tentative start date of March 10, 2021 with the recommendation of County Engineer, Dusty Rolando. Roll Call: Ayes-Kuhn, Byrne, Zoll, and Holthaus. Hackman abstained. Motion Carried.

Lisa Welter Call In at 9:56 AM

Shirley Troyna, Ray Armel, and Jeff Bernatz present at 10:00 AM

10:03 AM Lisa Welter and Jeff Bernatz provided a COVID update.

Ray Armel and Shirley Troyna left at 10:17 AM

10:17 AM Jeff Bernatz provided a Communication Tower Project Update.

Motion by Hackman, Second by Kuhn to purchase two defibrillator machines for \$1,745 each and two cabinets for \$192 each for Community Service Building and the Building on East Main. Roll Call: All Ayes. Motion Carried.

Lisa Welter left phone at 10:24 AM

Sue Breitbach present at 10:45 AM

10:45 AM Sue Breitbach

Motion by Kuhn, Second by Hackman to approve RESOLUTION 02-08-21-11 FOR POSTPONEMENT OF TAX SALE UNDER IOWA CODE CHAPTER 446.7 Roll Call: Ayes- Kuhn, Hackman, Byrne, Zoll, and Holthaus. Motion Carried.  
**RESOLUTION # 02-08-21-11 RESOLUTION FOR POSTPONEMENT OF TAX SALE UNDER IOWA CODE CHAPTER 446.7 WHEREAS**, on March 9, 2020, Iowa Governor Kim Reynolds issued a Proclamation of Disaster Emergency declaring a State of Public Health Disaster Emergency existed throughout the entire state of Iowa due to the global

pandemic referred to as COVID-19. **WHEREAS**, between April 24, 2020 and July 24, 2020, Governor Reynolds issued Public Health Proclamations in response to the COVID-19 pandemic which suspended the regulatory provisions of Iowa Code Section 446.7: and **WHEREAS**, Iowa Code Section 446.7 requires the Chickasaw County Treasurer's Office to offer for public sale all parcels on which taxes are delinquent on the third Monday in June annually; and **WHEREAS**, Iowa Code Section 446.7 requires that if for good cause the tax sale cannot be held on the third Monday in June, the treasurer may designate a different date in June for the sale; and **WHEREAS**, as a result of the Public Health Proclamations suspending the regulatory provisions of Iowa Code Section 446.7, the Chickasaw County Treasurer was unable to hold a tax sale at any time in June of 2020; and **WHEREAS**, the Public Health Proclamation suspending the regulatory provisions of Iowa Code Section 446.7 expired on July 31, 2020; and **WHEREAS**, Iowa Code Section 446.28 requires the Chickasaw County Treasurer to hold the tax sale on the third Monday of the next succeeding month in which the required notice can be given if the tax sale is not able to be held in June; and **WHEREAS**, as of August 21, 2020, Governor Reynolds issued a Public Health Proclamation finding that a State of Public Health Disaster Emergency continues to exist throughout the State of Iowa and will remain in effect through at least September 20, 2020, and **WHEREAS**, the Chickasaw County Treasurer has found good cause to delay the tax sale due to financial distress to Chickasaw County residents due to the COVID-19 pandemic. **NOW, THEREFORE, BE IT RESOLVED** as follows: In conjunction with the Chickasaw County Treasurer's Office, the Chickasaw County Board of Supervisors finds that good cause exists to delay the Chickasaw County Tax Sale to February 2021 due to the ongoing COVID-19 pandemic. Prior to sending out the required notices for the February tax sale, the Chickasaw County Treasurer shall reevaluate its good cause determination and inform the Board of Supervisors of its findings. Nothing in this Resolution shall be interpreted to relieve delinquent property tax owners of the responsibility to pay the delinquent taxes, penalties, fees and interest that were due and accrue as otherwise provided by law, nor will this provision affect other legal processes that may be available to collect these delinquent taxes, penalties, fees and interest. Nothing in this Resolution shall be interpreted to prevent the Chickasaw County Treasurer from offering any property with delinquent taxes for sale upon the next available tax sale date. CHICKASAW COUNTY BOARD OF SUPERVISORS: /ss/Rick Holthaus, Chairman of the Board of Supervisors 02/08/2021 RECOMMENDED FOR APPROVAL: /ss/ Sue Breitbach, Chickasaw County Treasurer 02/08/2021

Jeff Bernatz left at 10:50 AM.

Dusty Rolando and Sue Breitbach left at 10:53 AM

28E Funding process between Cities and County- No Action taken

Motion by Hackman, Second by Kuhn to authorize Chairman to sign the Memorandum of Agreement for the Hotel/Motel Grant. Roll Call: All Ayes. Motion Carried.

#### COMMITTEE ASSIGNMENT UPDATE

Motion by Hackman, Second by Byrne to approve the DEPENDENT CARE FSA GRACE PERIOD EXTENSION FOR PLAN YEAR 2020 AMENDMENT AND SUMMARY OF MATERIAL MODIFICATIONS TO THE SECTION 125 FLXIBLE BENEFITS PLAN ending June 30, 2021. Roll Call: Ayes- All Ayes. Motion Carried.

#### BUDGET WORK SESSION

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Northwood Creek, LLC (ID #65751) located at 1447 Stevens Avenue Lawler, IA 52154

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Linden Creek, LLC (ID #66573) located at 2624 110<sup>th</sup> Street Lawler, IA 52154

Motion by Hackman, Second by Byrne to adjourn at 11:46 AM. Roll Call: All Ayes. Motion Carried.

The Board convened on Tuesday, February 9<sup>th</sup>, 2021, at 9:00 AM with all members present Byrne, Zoll, Kuhn, Holthaus, and Hackman in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa. The meeting was called to order by Chairman Holthaus. Present were Stephanie Mashek, Auditor.

#### BUDGET WORK SESSION

Motion by Hackman, Second by Byrne to adjourn at 11:03 AM. Roll Call: All Ayes. Motion Carried.

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Rick Holthaus, Chairman  
Board of Supervisors

ATTEST:

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Stephanie Mashek, Auditor

**COUNTY BOARD MINUTES  
FEBRUARY 16<sup>th</sup> & 17<sup>th</sup>, 2021**

The Board convened on Tuesday February 16<sup>th</sup>, 2021, at 9:00 AM with all members present Byrne, Zoll, Kuhn, Holthaus, and Hackman in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa. The meeting was called to order by Chairman Holthaus. Present were Stephanie Mashek, Auditor, Jeff Bernatz, and Terry Johnson. Call In: David Tilkes

Motion by Byrne, Second by Zoll to approve the agenda. Roll Call: All Ayes. Motion Carried.

Motion by Byrne, Second by Hackman to approve the minutes from February 8 & 9, 2021. Roll Call: All Ayes. Motion Carried.

Brian Moore present at 9:04 AM.

No Public Comment

Open sealed bids for the 2011 Chevy Impala. Jennifer Riley \$2,265, Mike Pickar \$7,027, Cassie Hackman \$4,524.05, K. Schmitt \$2,796, and Joe Gray \$1,500.03.

Motion by Hackman, Second by Byrne to accept the bid from Mike Pickar for \$7,027 for the 2011 Chevy Impala. Roll Call: Ayes- Hackman, Zoll, Byrne, Kuhn, and Holthaus. Motion Carried.

9:10 AM Conservation Board Credit Card Policy effective July 1, 2021. Discussion followed.

Brian Moore left at 9:23 AM.

Shirley Troyna present at 9:29 AM.

9:30 AM COVID update by Lisa Welter and Jeff Bernatz.

Sue Breitbach present at 9:33 AM.

9:45 AM Communication Tower Project Update by Jeff Bernatz.

Shirley Troyna and Sue Breitbach left at 9:45 AM.

Sheriff Hemann present at 10:10 AM.

10:15 AM Sheriff Hemann discussed Iowa Law Enforcement Academy claim. Consensus of the Board of Supervisors is to pay the claim for \$6,875 for Deputy Matthew Blaess.

10:45 AM State Audit Agreed Upon Procedures Report. Consensus of the Board of Supervisor is to reach out to the Autonomous Board and meet with them in the month of April.

Deputy Hemann left at 11:23 AM.

Jeff Bernatz and Terry Johnson left at 12:01 PM.

Motion by Byrne, Second by Kuhn to approve the claims in the amount of \$88,400.77. Roll Call: All Ayes. Motion Carried.

Board recessed at 12:14 PM.

Board in session 12:23 PM.

Budget Work Session.

Ray Armel present at 12:23 PM.

Ray Armel left at 1:10 PM.

Jacob Hackman left at 1:40 PM.

Motion to adjourn by Zoll, Second by Kuhn at 1:47 PM. Roll: Ayes- Kuhn, Zoll, Byrne, and Holthaus. Hackman absent. Motion Carried.

The Board convened on Wednesday February 17<sup>th</sup>, 2021, at 9:00 AM with all members present Byrne, Zoll, Kuhn, Holthaus, and Hackman in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa. The meeting was called to order by Chairman Holthaus. Present were Stephanie Mashek and Sheriff Hemann.

Budget Work Session.

Hackman left at 10:06 AM.

Sheriff Hemann left at 10:18 AM.

Motion by Kuhn, Second by Byrne to adjourn at 11:59 AM. Roll Call: Ayes-Kuhn, Byrne, Zoll, and Holthaus. Hackman absent.

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Rick Holthaus, Chairman  
Board of Supervisors

ATTEST:

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Stephanie Mashek, Auditor

**COUNTY BOARD MINUTES  
FEBRUARY 22<sup>nd</sup> & 23<sup>rd</sup>, 2021**

The Board convened on Monday February 22<sup>th</sup>, 2021, at 9:04 AM with all members present Byrne, Zoll, Kuhn, Holthaus, and Hackman in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa. The meeting was called to order by Chairman Holthaus. Present were Stephanie Mashek, Auditor, Sheriff Hemann, and Terry Johnson. Call In: David Tilkes and Jeff Bernatz.

9:04 AM CONVENE.

ROLL CALL

9:05 AM No Public Comment

Motion by Hackman, Second Kuhn to approve the agenda for February 22 & 23, 2021 with the deletion of 9:30 AM Public Hearing. The Public Hearing will be moved to a future agenda item. Roll Call: All Ayes. Motion Carried.

Motion by Hackman, Second by Kuhn to rescind the approval of the agenda for February 22 & 23, 2021 with the deletion of 9:30 AM Public Hearing. Roll Call: All Ayes. Motion Carried.

Motion by Hackman, Second by Kuhn to approve the agenda for February 22 & 23, 2021 with the Public Hearing at 9:30 AM per Iowa Code 21.4 subsection 4 as recommended by Margaret Johnson from the Public Information Board. Roll Call: All Ayes. Motion Carried.

9:30 AM Motion by Hackman, Second by Byrne to open the Public hearing. Roll Call: All Ayes. Motion Carried.

Motion by Hackman, Second by Byrne to approve the minutes from February 16 & 17, 2021. Roll Call: All Ayes. Motion Carried.

Motion by Hackman, Second by Byrne to amend the minutes from February 8 & 9, 2021 to include the effective retirement date of March 31, 2021 of Secondary Road Employee Randy Anderson. Roll Call: All Ayes. Motion Carried.

Brian Moore present at 9:20 AM.

Sue Breitbart, Shirley Troyna, and Bob Fenske, Member of Media were present at 9:30 AM.

Dusty Rolando present at 9:55 AM.

Ray Armel present at 10:01 AM.

Motion by Zoll, Second by Hackman to close the Public Hearing at 10:29 AM. Roll Call: Ayes- Hackman, Zoll, Byrne, Kuhn, and Holthaus. Motion Carried.

Mike Kennedy present at 10:34 AM.

Motion by Byrne, Second by Kuhn to approve RESOLUTION 02-22-21-12 for setting the property tax levy and maximum property tax dollars for FY 2021-2022 for General County Services and Rural County Services. Roll Call: Ayes- Byrne, Kuhn, Zoll, and Holthaus. Nays- Hackman. Motion Carried. **RESOLUTION NO. 02-22-21-12 A RESOLUTION SETTING THE PROPERTY TAX LEVY AND MAXIMUM PROPERTY TAX DOLLARS FOR FISCAL YEAR JULY 1, 2021 – JUNE 30, 2022 FOR GENERAL COUNTY SERVICES AND RURAL SERVICES. WHEREAS**, the Chickasaw County Board of Supervisors have considered the proposed fiscal year July 1, 2021 – June 30, 2022 Chickasaw County maximum property tax dollars for both General County Services and Rural County Services, and **WHEREAS**, the Notice concerning the proposed county maximum property tax dollars was published as required and posted on the county website, **WHEREAS**, a public hearing concerning the proposed property tax levy and proposed county maximum property tax dollars was held on February 22, 2021, **NOW THEREFORE, BE IT HEREBY RESOLVED** by the Board of Supervisors of Chickasaw County that the property tax levy for fiscal year July 1, 2021 – June 30, 2022 is set at General County Services 4.61852 and Rural County Services: 3.23884. **NOW THEREFORE, BE IT FURTHER RESOLVED** by the Board of Supervisors of Chickasaw County that the maximum property tax dollars for General County Services and Rural Services for fiscal year July 1, 2021 – June 30, 2022 shall not exceed the following:

*General County Services: \$4,128,726 Rural County Services: \$2,065,067*

The maximum property tax dollars requested in either General County Services or Rural County Services for fiscal year July 1, 2021 – June 30, 2022 represents an increase of 102% from the maximum property tax dollars requested for fiscal year July 1, 2021 – June 30, 2022. **PASSED, APPROVED AND ADOPTED THIS 22<sup>TH</sup> DAY OF FEBRUARY 2021**, the vote thereon being as follows: Ayes://Rick Holthaus, Chairperson, Board of Supervisors, Jason Byrne, Matt Kuhn, and Tim Zoll. Nays: Jacob Hackman. ATTEST://ss/Stephanie A. Mashek, Chickasaw County Auditor.

10:00 AM Meeting with Veteran's Affairs Director, Melissa Bierman & Board Member, Katie Boehmer was tabled for a future agenda.

Motion by Byrne, Second by Hackman for recess. Roll Call: All Ayes. Motion Carried.

Reconvene at 11:20 AM. Present in the Board room was Board of Supervisors Byrne, Zoll, Kuhn, Holthaus, and Hackman. Stephanie Mashek, Auditor, and Terry Johnson.

11:25 AM County Engineer Update on Road Department Activities

Motion by Byrne, Second by Kuhn to approve the Chickasaw County and IOUE Local 234 for Secondary Roads and authorize Chairman's signature. Roll Call: Ayes- Byrne, Kuhn, Zoll, Hackman, and Holthaus. Motion Carried.

Dusty Rolando left at 11:54 AM.

Motion by Byrne, Second by Kuhn to advertise the two open Magistrate Appointing Commission published March 2<sup>nd</sup> with the New Hampton Tribune and March 4<sup>th</sup> with the Nashua Reporter. Applications due by March 26, 2021 at 4:00 PM. Roll Call: All Ayes. Motion Carried.

Motion by Hackman, Second by Byrne to acknowledged the resignation of part-time dispatcher & jail matron, Christy Heit, effective March 1, 2021. Roll Call: Ayes- Hackman, Byrne, Kuhn, Zoll, and Holthaus. Motion Carried.

Motion by Zoll, Second by Hackman to acknowledge the resignation of Medical Examiner Investigator, James Cook, effective February 11, 2021. Roll Call: Ayes- Hackman, Byrne, Kuhn, Zoll, and Holthaus. Motion Carried.

Motion by Kuhn, Second by Byrne to approve change order #1 for \$2,930 for LEMC building, located at 516 S. Linn Ave. New Hampton and authorize Chairman's signature. Roll Call: Ayes- Kuhn, Byrne, Zoll, and Holthaus. Nays- Hackman. Motion Carried.

Reviewed changes within the property schedule on file with Heartland Insurance Company.

Brian Moore on phone 12:23 PM.

Brian Moore left phone at 12:26 PM.

Zoll left at 12:32 PM.

Motion by Hackman, by Kuhn to enter into a MOU with OCIO with Cyber Security Limits and authorize Chairperson to sign. Roll Call: Ayes- Hackman, Kuhn, Byrne, and Holthaus. Zoll absent. Motion Carried.

Recess at 12:32 PM

Reconvened at 12:42 PM

Committee Assignment Update

Motion by Hackman, Second by Byrne to amend approved claims from February 16<sup>th</sup>, 2021 for \$88,251.43. Roll Call: Ayes- Hackman, Byrne, Kuhn, and Holthaus. Zoll absent. Motion carried.

BUDGET WORK SESSION

Terry Johnson left at 1:50 PM.

Hackman left at 2:10 PM.

ADJOURNMENT

Motion by Byrne, Second by Kuhn to adjourn at 2:27. Roll Call: Ayes-Kuhn, Byrne, and Holthaus. Hackman and Zoll absent. Motion Carried.

The Board convened on Tuesday February 23, 2021, at 9:00 AM with all members present Byrne, Zoll, Kuhn, Holthaus, and Hackman in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa. The meeting was called to order by Chairman Holthaus. Present were Stephanie Mashek, Auditor and Joan Knoll.

9:05 AM Public Comment

Motion by Hackman, Second by Kuhn to approve the agenda for February 24, 2021 and the two additional items including LEMC and Set Public Hearing. Roll Call: All Ayes. Motion Carried.



Motion by Kuhn, Second by Byrne to approve change order #2 for \$207 for LEMC building, located at 516 S. Linn Ave. New Hampton and authorize Chairman's signature. Roll Call: Ayes- Kuhn, Byrne, Zoll, and Holthaus. Nays- Hackman. Motion Carried.

11:25 AM Set Public Hearing- No Action Taken

Zoll left at 11:45 AM.

#### BUDGET WORK SESSION

Motion by Hackman, Second by Kuhn to adjourn at 1:12 PM. Roll Call: Ayes- Hackman, Byrne, Kuhn, and Holthaus. Zoll absent.

**Canceled Wednesday's Meeting.**

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Rick Holthaus, Chairman  
Board of Supervisors

ATTEST:

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Stephanie Mashek, Auditor

**COUNTY BOARD MINUTES**  
**MARCH 1<sup>st</sup> & 3<sup>rd</sup>, 2021**

The Board convened on Monday, March 1<sup>st</sup>, 2021, at 9:00 AM with all members present Byrne, Zoll, Kuhn, Holthaus, and Hackman in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa. The meeting was called to order by Chairman Holthaus. Present were Stephanie Mashek, Auditor, Jeff Bernatz, Katy Kuehn, and Mellissa Bierman. Call In: Aaron Flugum and Brannon Anderson.

9:05 AM No Public Comment

Motion by Hackman, Second by Byrne to approve the agenda for March 1<sup>st</sup> & 3<sup>rd</sup>, 2021. Roll Call: All Ayes. Motion Carried.

Motion by Byrne, Second by Hackman to approve Board minutes for February 22 & 23, 2021. Roll Call: All Ayes. Motion Carried.

Lisa Welter called in at 9:08 AM.

Brannon Anderson left at 9:09 AM.

9:10 AM Katy Kuehn and Mellissa Bierman discussed increase of hours for Mellissa Bierman to full time at 30 hours starting April 1, 2021.

Motion by Hackman, Second by Kuhn to obtain a GSA Credit Card for the Veteran's Affairs Office and follow the GSA guidelines. Roll Call: Ayes-Hackman, Kuhn, Byrne, Zoll, and Holthaus. Motion Carried.

Mellissa Bierman provided an update of the Veteran's Affairs.

Motion by Hackman, Second by Byrne to set public hearing for County Budget for FY 2021-2022, for March 22<sup>nd</sup>, 9:15 AM in the Boardroom, located on the second floor of the Courthouse. Roll Call: Ayes-Hackman, Byrne, Kuhn, Zoll, and Holthaus. Motion Carried.

Dusty Rolando present at 9:57 AM.

Shirley Troyna present at 10:00 AM.

10:05 AM COVID update from Jeff Bernatz and Lisa Welter.

10:35 AM Jeff Bernatz provided a Tower Project update.

Motion by Hackman, Second by Zoll to accept the Chickasaw County Ambulance Council's draft of proposed service agreement with Northeast Iowa EMS, INC county's share in the amount of \$91,200 with the change to #13 that the payment will be due to the Ambulance services on or before August 1<sup>st</sup>, 2021. Roll Call: Ayes-Hackman, Zoll, Byrne, and Holthaus. Kuhn abstained. Motion Carried.

Shirley Troyna and Dusty Rolando left at 11:00 AM.

Aaron Flugum left at 11:45 AM.

Lisa Welter left at 12:28 PM.

Motion by Hackman, Second by Byrne to rescind the motion made on February 22<sup>nd</sup>, 2021 to publish the Magistrate Appointing Commission positions on March 2<sup>nd</sup> with the New Hampton Tribune and March 4<sup>th</sup> with the Nashua Reporter. Applications due by March 26, 2021 at 4:00 PM. Roll Call: Ayes- Hackman, Byrne, Zoll, Kuhn, and Holthaus. Motion Carried.

Motion by Hackman, Second by Zoll to appoint Colleen Kruger to the Magistrate Appointing Commission effective January 1, 2021 thru December 31, 2027. Roll Call: Ayes- Hackman, Zoll, Byrne, Kuhn, and Holthaus. Motion Carried

Motion by Hackman, Second by Zoll to appoint Scott McGregor to the Magistrate Appointing Commission effective January 1, 2021 thru December 31, 2027. Roll Call: Ayes- Hackman, Zoll, Byrne, Kuhn, and Holthaus. Motion Carried

Motion by Kuhn, Second by Byrne to appoint Brad Schwickerath to the Magistrate Appointing Commission effective January 1, 2021 thru December 31, 2027. Roll Call: Ayes- Hackman, Zoll, Byrne, Kuhn, and Holthaus. Motion Carried.

Motion by Hackman, Second by Kuhn to advertise Medical Examiner Investigator open position in the two County official papers being published March 9<sup>th</sup> and 11<sup>th</sup>, respectively, with applications due on March 26<sup>th</sup> at 4:00 PM due in the Chickasaw County Auditor's office. Roll Call: All Ayes. Motion Carried.

Discussed LEMC renovation project located at 516 S. Linn Ave. New Hampton. No Action Taken.

## Committee Assignment Updates

Motion by Hackman, Second by Byrne to approve claims in the amount of \$72,068.26. Roll Call: All Ayes. Motion Carried.

Motion by Hackman, Second by Zoll to approve claims in the amount of \$6,450.61. Roll Call: All Ayes. Motion Carried.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Randy Swestka Farm (ID #59070) located at 19415 Valley Ave Cresco, IA 52136.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Poppe Farms (ID #57707) located at 1630 250<sup>th</sup> Street Ionia, IA 50635.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for KMAX Farms, LLC (ID #59490) located at 16259 Fir Ave. Elma, IA 50628.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for H.P. Wiley (ID #59391) located at 2348 Quinlan Ave. Fredericksburg, IA 50630.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Craig Kurtenbach (ID #67040) located at 3028 210<sup>th</sup> Street Lawler, IA 52154.

Motion by Byrne, Second by Hackman to adjourn at 12:45 PM. Roll Call: All Ayes. Motion Carried.

The Board convened on Wednesday, March 3rd, 2021, at 9:00 AM with all members present Byrne, Zoll, Kuhn, Holthaus, and Hackman in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa. The meeting was called to order by Chairman Holthaus. Present were Stephanie Mashek, Auditor.

9:05 AM No Public Comment

Dave Gorman present at 9:10 AM.

Hackman left at 9:37 AM.

Duane Svoboda on the phone at 9:42 AM.

Duane Svoboda left at 9:53 AM.

Change order at LEMC building located at 516 S. Linn Ave. New Hampton. Consensus of the Board was to approve the addition of Receptionist 119 in the amount of \$1,032.00, Door 110 in the amount of \$210.00, and Door 103 credit in the amount of \$350.00. The change order will be acted on the next Board of Supervisor meeting on March 8<sup>th</sup>, 2021.

Motion by Kuhn, Second by Byrne to adjourn at 10:15 AM. Roll Call: Ayes-Zoll, Byrne, Kuhn, and Holthaus. Hackman absent. Motion Carried.

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Rick Holthaus, Chairman  
Board of Supervisors

ATTEST:

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Stephanie Mashek, Auditor

## COUNTY BOARD MINUTES

March 8<sup>th</sup>, 2021

The Board convened on Monday, March 8th, 2021, at 9:00 AM with all members present Byrne, Zoll, Kuhn, Holthaus, and Hackman in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa. The meeting was called to order by Chairman Holthaus. Present were Stephanie Mashek, Auditor, and Terry Johnson. Call In: Lisa Welter.

Motion by Byrne, Second by Zoll to approve agenda for March 8<sup>th</sup>, 2021. Roll Call: All Ayes. Motion Carried.

Motion by Byrne, Second by Hackman to approve the Board Minutes for March 1<sup>st</sup> & 3<sup>rd</sup>, 2021. Roll Call: All Ayes. Motion Carried.

9:05 AM No Public Comment

Motion by Byrne, Second by Hackman to approve Jerico Jo's Liquor License. Roll Call: Ayes- Hackman, Zoll, Byrne, Kuhn, and Holthaus. Motion Carried.

9:10 AM Lisa Welter & Jeff Bernatz- COVID update

9:15 AM Jeff Bernatz- Communication Tower Project Update

Motion by Hackman, Second by Kuhn to direct the County Attorney's office in creating a 28E Agreement for the equipment transfer for the Radio Communications Project with political subdivisions and schools within Chickasaw County. Roll Call: Ayes-Hackman, Kuhn, Byrne, Zoll, and Holthaus. Motion Carried.

9:45 AM Dusty Rolando- Update on Road Department Activities

Motion by Hackman, Second by Byrne to approve Resolution 03-08-21-13 RESOLUTION FOR RIGHT OF WAY PURCHASE to set the value of 5.24 times the assessed value to offer for right of way purchase. Roll Call: Ayes- Hackman, Byrne, Kuhn, Zoll, and Holthaus. Motion Carried. RESOLUTION 03-08-21-13 WHEREAS, it is necessary from time to time to acquire right of way for road and bridge construction, and WHEREAS, it is within the powers of the Board of Supervisors of Chickasaw County to acquire such necessary right of way, and WHEREAS, the Chickasaw County Board of Supervisors has determined that property values are 5.24 times the assessed valuation, NOW THEREFORE BE IT RESOLVED: That the following schedule shall constitute the policy by which Chickasaw County shall acquire right of way land, improvements thereon, and fill dirt. 1. Right of way land acquired by easement or deed shall be purchased for an amount 5.24 times the assessed valuation. 2. Fence removal/replacement costs shall be paid according to the following schedule: Removal by owner \$4.00/rod, barbed; \$5.00/rod/woven. Placement of fence at right of way line \$13.50/rod/barbed; \$18.00/rod, woven. Placement and removal of temporary electric fence \$6.50/rod (for temporary construction easements and borrow areas). Corner/Brace posts used in fence placement \$25.00/each. Placement of permanent fence shall be completed within one year after the project is completed in order to receive compensation. The County shall pay all recording costs and mortgage release fees. 1. The acquisition, replacement, relocation of buildings, shrubs, or other improvements shall be negotiated by the County, and the Owner. The acquisition of fill dirt shall be negotiated on the basis of a cost per cubic yard. Approved this 8<sup>th</sup> day of March, 2021. /ss/ Rick Holthaus, Chairperson of the Board of Supervisors. ATTEST: /ss/ Stephanie Mashek, County Auditor

Motion by Hackman, Second by Byrne to acknowledge the retirement of the Administrative Assistant, Cindy Heying with the effective date of July 9, 2021. Roll Call: Ayes- Hackman, Kuhn, Byrne, Zoll, and Holthaus. Motion Carried.

10:15 AM Motion by Hackman, Second by Zoll with changes to items 11, 13, and 15 with the new County rate of \$87,000 for the Chickasaw County Ambulance Council's draft of proposed service agreement with Northeast Iowa EMS, Inc. Roll Call: Ayes- Hackman, Zoll, Byrne, and Holthaus. Kuhn abstained. Motion Carried.

Motion by Byrne, Second by Kuhn to approve change order #3 in the amount of \$892.00 for the LEMC Renovation located at 516 S. Linn Ave. New Hampton. Roll Call: Ayes- Hackman, Kuhn, and Holthaus. Nays- Hackman and Zoll. Motion Carried.

Motion by Hackman, Second by Byrne to approve and authorize Chairperson to sign the Help America Vote Act (HAVA) Cybersecurity Grant Agreement in the amount of \$10,000 Roll Call: All Ayes. Motion Carried.

Discussed the Essential Service regarding the Emergency Medical Services legislation.

Bernatz left at 10:55 AM.

Motion by Hackman, Second by Byrne to discontinue the Board of Supervisors conference call line utilized for Supervisor meetings for public use. Roll Call: Ayes- Hackman, Zoll, Byrne, and Holthaus. Nays- Kuhn. Motion Carried.

Review County Credit Card Policy- no action taken.

Motion by Hackman, Second by Kuhn to enter into the Tyler Technologies SQL Server Licensing Renewal with the recommendation from IT Manager, Denny Unga. Roll Call: Ayes- All Ayes. Motion Carried.

Discuss lease agreement between Chickasaw County Board of Supervisors and Ag Vantage FS- no action taken.

#### Committee Assignment Update

Dave Gorman present at 11:55 AM.

Zoll left at 12:12 PM.

Gorman left at 12:13 PM.

Johnson left at 12:34 PM.

Kuhn left at 12:56 PM.

#### Budget Work Session

Motion by Hackman, Second by Byrne to adjourn at 1:04 PM. Roll Call: Ayes- Hackman, Byrne, and Holthaus. Kuhn and Zoll absent. Motion Carried.

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Rick Holthaus, Chairman  
Board of Supervisors

ATTEST:

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Stephanie Mashek, Auditor

## COUNTY BOARD MINUTES

March 8<sup>th</sup>, 2021

The Board convened on Monday, March 8th, 2021, at 9:00 AM with all members present Byrne, Zoll, Kuhn, Holthaus, and Hackman in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa. The meeting was called to order by Chairman Holthaus. Present were Stephanie Mashek, Auditor, and Terry Johnson. Call In: Lisa Welter.

Motion by Byrne, Second by Zoll to approve agenda for March 8<sup>th</sup>, 2021. Roll Call: All Ayes. Motion Carried.

Motion by Byrne, Second by Hackman to approve the Board Minutes for March 1<sup>st</sup> & 3<sup>rd</sup>, 2021. Roll Call: All Ayes. Motion Carried.

9:05 AM No Public Comment

Motion by Byrne, Second by Hackman to approve Jerico Jo's Liquor License. Roll Call: Ayes- Hackman, Zoll, Byrne, Kuhn, and Holthaus. Motion Carried.

9:10 AM Lisa Welter & Jeff Bernatz- COVID update

9:15 AM Jeff Bernatz- Communication Tower Project Update

Motion by Hackman, Second by Kuhn to direct the County Attorney's office in creating a 28E Agreement for the equipment transfer for the Radio Communications Project with political subdivisions and schools within Chickasaw County. Roll Call: Ayes-Hackman, Kuhn, Byrne, Zoll, and Holthaus. Motion Carried.

9:45 AM Dusty Rolando- Update on Road Department Activities

Motion by Hackman, Second by Byrne to approve Resolution 03-08-21-13 RESOLUTION FOR RIGHT OF WAY PURCHASE to set the value of 5.24 times the assessed value to offer for right of way purchase. Roll Call: Ayes- Hackman, Byrne, Kuhn, Zoll, and Holthaus. Motion Carried. RESOLUTION 03-08-21-13 WHEREAS, it is necessary from time to time to acquire right of way for road and bridge construction, and WHEREAS, it is within the powers of the Board of Supervisors of Chickasaw County to acquire such necessary right of way, and WHEREAS, the Chickasaw County Board of Supervisors has determined that property values are 5.24 times the assessed valuation, NOW THEREFORE BE IT RESOLVED: That the following schedule shall constitute the policy by which Chickasaw County shall acquire right of way land, improvements thereon, and fill dirt. 1. Right of way land acquired by easement or deed shall be purchased for an amount 5.24 times the assessed valuation. 2. Fence removal/replacement costs shall be paid according to the following schedule: Removal by owner \$4.00/rod, barbed; \$5.00/rod/woven. Placement of fence at right of way line \$13.50/rod/barbed; \$18.00/rod, woven. Placement and removal of temporary electric fence \$6.50/rod (for temporary construction easements and borrow areas). Corner/Brace posts used in fence placement \$25.00/each. Placement of permanent fence shall be completed within one year after the project is completed in order to receive compensation. The County shall pay all recording costs and mortgage release fees. 1. The acquisition, replacement, relocation of buildings, shrubs, or other improvements shall be negotiated by the County, and the Owner. The acquisition of fill dirt shall be negotiated on the basis of a cost per cubic yard. Approved this 8<sup>th</sup> day of March, 2021. /ss/ Rick Holthaus, Chairperson of the Board of Supervisors. ATTEST: /ss/ Stephanie Mashek, County Auditor

Motion by Hackman, Second by Byrne to acknowledge the retirement of the Administrative Assistant, Cindy Heying with the effective date of July 9, 2021. Roll Call: Ayes- Hackman, Kuhn, Byrne, Zoll, and Holthaus. Motion Carried.

10:15 AM Motion by Hackman, Second by Zoll with changes to items 11, 13, and 15 with the new County rate of \$87,000 for the Chickasaw County Ambulance Council's draft of proposed service agreement with Northeast Iowa EMS, Inc. Roll Call: Ayes- Hackman, Zoll, Byrne, and Holthaus. Kuhn abstained. Motion Carried.

Motion by Byrne, Second by Kuhn to approve change order #3 in the amount of \$892.00 for the LEMC Renovation located at 516 S. Linn Ave. New Hampton. Roll Call: Ayes- Byrne, Kuhn, and Holthaus. Nays- Hackman and Zoll. Motion Carried.

Motion by Hackman, Second by Byrne to approve and authorize Chairperson to sign the Help America Vote Act (HAVA) Cybersecurity Grant Agreement in the amount of \$10,000 Roll Call: All Ayes. Motion Carried.

Discussed the Essential Service regarding the Emergency Medical Services legislation.

Bernatz left at 10:55 AM.

Motion by Hackman, Second by Byrne to discontinue the Board of Supervisors conference call line utilized for Supervisor meetings for public use. Roll Call: Ayes- Hackman, Zoll, Byrne, and Holthaus. Nays- Kuhn. Motion Carried.

Review County Credit Card Policy- no action taken.

Motion by Hackman, Second by Kuhn to enter into the Tyler Technologies SQL Server Licensing Renewal with the recommendation from IT Manager, Denny Unga. Roll Call: Ayes- All Ayes. Motion Carried.

Discuss lease agreement between Chickasaw County Board of Supervisors and Ag Vantage FS- no action taken.

#### Committee Assignment Update

Dave Gorman present at 11:55 AM.

Zoll left at 12:12 PM.

Gorman left at 12:13 PM.

Johnson left at 12:34 PM.

Kuhn left at 12:56 PM.

#### Budget Work Session

Motion by Hackman, Second by Byrne to adjourn at 1:04 PM. Roll Call: Ayes- Hackman, Byrne, and Holthaus. Kuhn and Zoll absent. Motion Carried.

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Rick Holthaus, Chairman  
Board of Supervisors

ATTEST:

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Stephanie Mashek, Auditor

## COUNTY BOARD MINUTES

March 15<sup>th</sup>, 2021

The Board convened on Monday, March 15th, 2021, at 9:00 AM with the following members present Byrne, Kuhn, Holthaus, and Hackman in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa. Zoll was absent. The meeting was called to order by Chairman Holthaus. Present were Stephanie Mashek, Auditor, and Terry Johnson.

Motion by Hackman, Second by Byrne to approve the agenda for March 15<sup>th</sup>, 2021. Roll Call: Ayes-Hackman, Byrne, Kuhn, and Holthaus. Zoll absent. Motion Carried.

Motion by Hackman, Second by Byrne to approve the Board Minutes for March 8<sup>th</sup>, 2021. Roll Call: Ayes-Hackman, Byrne, Kuhn, and Holthaus. Zoll absent. Motion Carried.

9:05 AM Public Comment

Motion by Hackman, Second by Kuhn to acknowledge the retirement of County Conservation Employee, Denise Straw, effective April 2, 2021. Roll Call: Ayes-Hackman, Byrne, Kuhn, and Holthaus. Zoll absent. Motion Carried.

Tim Zoll present at 9:10 AM.

9:10 AM Motion by Hackman, Second by Kuhn to approve the purchase of a new copier machine from Riley's Radio Shack, for the Sheriff's Department, in the amount of \$4,600 after trade in value of the nine year old copier. Roll Call: Ayes-Hackman, Zoll, Byrne, Kuhn, and Holthaus. Motion Carried.

Motion by Hackman, Second by Kuhn to approve the amendment of the Sheriff's Second Quarter Report to include Grant funds. Roll Call: Ayes-Hackman, Zoll, Byrne, Kuhn, and Holthaus. Motion Carried.

Lisa Welter and Andrea Kime present at 9:26 AM.

Dusty Rolando present at 9:30 AM.

9:30 AM Lisa Welter, COVID Update

Welter and Kime left at 9:45 AM.

9:45 AM Tower Project Update provided by Bernatz, presented by Hackman.

Motion by Hackman, Second by Byrne to accept bids for two dedicated 20 AMP twist lock outlets for the Sheriff's building. Roll Call: All Ayes. Motion Carried.

Consensus of the board to allow Hackman to contact Michael Franke to inquire if land in Nashua may be sold to the County for the Tower Project.

Rolando left at 10:08 AM.

Hemann left at 10:12 AM.

Motion by Zoll, Second by Hackman to approve the Liquor License for the Old Bradford Pioneer Village gift shop. Roll Call: Ayes-Hackman, Zoll, Byrne, Kuhn, and Holthaus. Motion Carried.

Sue Breitbach present at 10:28 AM.

10:30 AM Sue Breitbach

Motion by Hackman, Second by Kuhn to approve Resolution 03-15-21-15 for Postponement of Tax Sale Under Iowa Code Chapter 446.7. Roll Call: Ayes- Hackman, Zoll, Kuhn, Byrne, and Holthaus. Motion Carried.

Breitbach left at 10:33 AM.

Motion by Hackman, Second by Byrne to approve Larry Steege to serve as a Board of Trustee for the Benefited Fire District serving a term expiring December 31, 2022. Roll Call: All Ayes. Motion Carried.

Motion by Byrne, Second Hackman to approve Brad Ellison to serve as Board of Trustee for the Benefited Fire District serving a term expiring December 31, 2023. Roll Call: All Ayes. Motion Carried.



Motion by Zoll, Second by Byrne to approve Todd Warnke to serve as a Board of Trustee for the Benefited Fire District serving a term expiring December 31, 2024. Roll Call: All Ayes. Motion Carried.

11:00 AM Elizabeth Nuss to discuss the labor and materials for paint in the Judges' room.

Dave Gorman present at 11:04 AM.

Motion by Hackman , Second by Zoll to have the County Custodians paint the Judges' room and address patch work in the ceiling. Roll Call: All Ayes. Motion Carried.

Motion by Byrne, Second by Kuhn to approve change order #4 in the amount of \$6,132.00 for the LEMC building, located at 516 S. Linn Ave. New Hampton. Roll Call: Ayes- Byrne, Kuhn, and Holthaus. Nays- Hackman and Zoll. Motion Carried.

Gorman left at 12:12 PM.

#### COMMITTEE ASSIGNMENT UPDATE

Motion by Hackman, Second by Byrne to approve claims in the amount of \$121,695.17. Roll Call: All Ayes. Motion Carried.

Motion by Byrne, Second by Zoll to approve claims in the amount of \$3,093.64. Roll Call: All Ayes. Motion Carried.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Willow Creek, LLC (ID #66596) located at 2165 120<sup>th</sup> Street New Hampton, Iowa 50659.

Motion by Hackman, Second by Byrne to adjourn at 12:59 PM. Roll Call: All Ayes. Motion Carried.

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Rick Holthaus, Chairman  
Board of Supervisors

ATTEST:

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Stephanie Mashek, Auditor

**COUNTY BOARD MINUTES**  
**March 22, 2021**

The Board convened on Monday, March 22, 2021, at 8:30 AM with members present Byrne, Zoll, Holthaus, and Hackman in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa. Kuhn absent. The meeting was called to order by Chairman Holthaus. Present were Stephanie Mashek, Auditor, Chuck Stanton, and Jeff Bernatz.

Motion by Hackman, Second by Byrne to approve the agenda for March 22, 2021. Roll Call: Ayes-Byrne, Hackman, Holthaus, and Zoll. Kuhn absent. Motion carried.

Kuhn present at 8:31 AM.

8:35 AM No Public Comment

Motion by Byrne, Second by Hackman to approve minutes for March 15, 2021. Roll Call: All Ayes. Motion carried.

Sheriff Hemann present at 8:36 AM.

8:40 AM Jeff Bernatz provided an update on the Radio Communication Tower Project.

Shirley Hoffman and Dixie Zeien present at 8:55 AM.

Bob Fenske, member of media, present at 9:00 AM.

Laurie and Dan Carolan present at 9:00 AM.

Stanton and Hemann left at 9:01 AM.

Motion by Hackman, Second by Kuhn to hire West Plains Engineer out of Cedar Rapids for the upgrade to the electrical service at the Sheriff's Office and authorizes Chairperson to sign agreement with West Plains Engineer as part of the emergency communications project and Series 2020 bond proceeds. Roll Call: All Ayes. Motion carried.

Motion by Hackman, Second by Zoll to direct the County Attorney to provide a written opinion, public hearing notice, bids, and documents for the Emergency Public Safety Communication Project. Roll Call: All Ayes. Motion carried.

Motion by Hackman, Second by Byrne to direct the County Attorney to review the land lock issue with the City of Nashua and the land owned by Franke's located in Nashua. Roll Call: All Ayes. Motion carried.

Lisa Welter, Tina Britt, Shirley Troyna, Sue Breitbach, Sheriff Hemann, Dusty Rolando, Ray Armel and Brian Moore present at 9:15 AM.

9:15 AM Motion by Hackman, Second by Zoll to enter the Public Hearing at 9:15 AM for the FY 2021-2022 County Budget. Roll Call: Hackman, Zoll, Byrne, Kuhn, and Holthaus. Motion carried.

No written comments.

Chickasaw County property owners Dan Carolan, Laurie Carolan, and Dixie Zeien spoke at the Public Hearing.

Motion by Hackman, Second by Byrne to close the Public Hearing at 9:37 AM. Roll Call: All Ayes. Motion carried.

Motion by Byrne, Second by Kuhn to approve the Resolution for the Adoption of the FY 2021-2022 County Budget with Resolution number 03-22-21-14. Roll Call: Ayes-Byrne, Kuhn, and Holthaus. Nays-Hackman and Zoll. Motion carried.

Welter and Britt, left at 9:55 AM.

L. Carolan, D. Carolan, Breitbach, Troyna and Armel left at 10:00 AM.

10:00 AM Sheriff Hemann provided a Department and Union Contract update.

Hemann left at 10:29 AM.

Fenske, member of media, left at 10:30 AM.

10:30 AM Dusty Rolando provided update on Road Department activities.

Motion by Hackman, Second by Byrne to acknowledged the appointment of William Zubrod III for the Maintenance Superintendent/Drainage foreman position effective April 1, 2021 with a starting wage of \$28.54 per the recommendation of County Engineer. Roll Call: All Ayes. Motion carried.

Motion by Hackman, Second by Zoll to approve the Dust Control Policy. CHICKASAW COUNTY DUST CONTROL POLICY Whereas Chickasaw County does not provide dust control services on any county road, citizens and landowners are, however, allowed to apply dust control materials by permit from the Chickasaw County Engineer's Office on any road at their own expense. The only materials approved for use on the roads are calcium chloride, magnesium chloride, crude glycerin and lignin sulfonate. All products must be approved dust control suppressants with appropriate documentation. USED MOTOR OIL IS NOT AN APPROVED MATERIAL and shall not be applied to county road surfaces. Upon receipt of a dust control permit the county will blade and shape the indicated site prior to dust control placement-to provide for a smooth road surface. After the dust control material has been applied, the county will refrain from blading/graveling the treated area unless, IN THE OPINION OF THE COUNTY ENGINEER, it has become rough as to constitute a hazard to traffic. The owner shall maintain the treated area and repair any roughness that may develop. The county shall not be liable for the cost of any new application made necessary by such blading. Whereas the county needs to maintain gravels across Chickasaw County, any traffic as a result of normal spot rock and frost boil patchwork is considered normal operations during the course of the year. Whereas the county places contract rock once a year on various gravel roads across Chickasaw County. Contract rock is considered to be extra ordinary travel on Chickasaw County Roads. The contractor placing contract rock will be responsible for maintaining fugitive dust at locations considered to be the main traveled haul roads from the quarry as designated by Chickasaw County Engineer during the time of contract rock. The contractor may utilize any of the approved materials listed above or water trucks may be used during hauling times. These designated main haul roads may vary from year to year. Once contract rock is completed the landowner is again permitted to apply dust control materials on any road at their own expense. Whereas the landowner wanting to place dust control prior to contract rock hauling does so at the landowner's own risk. Any costs associated with re-application of dust control materials after contract hauling is done, shall be at the landowner's expense. This policy is valid for the time period of May 1 to October 15. Before or after this time period the county will routinely maintain the rock surface by blading. This policy adopted on this 22nd day of March 2021. Roll Call: Hackman, Zoll, Byrne, Kuhn, and Holthaus. Motion carried.

Motion by Hackman, Second by Kuhn on the renewal of the Adopt A Highway permit for the North Washington Volunteer Fire Department to remove litter along V18 from 155<sup>th</sup> Street south to 180<sup>th</sup> Street and authorize Chairperson's signature. Roll Call: All Ayes. Motion carried.

11:30 AM Brian Moore County Conservation Department Update

Bernatz left at 11:50 AM.

Rolando left at 11:52 AM.

Hoffman and Zeien left at 12:15 PM.

Zoll left at 12:19 PM for FMC Landfill claims and Certificates of Deposits.

Recessed at 12:19 PM.

Reconvened at 12:26 PM.

Members present Hackman, Byrne, Kuhn, and Holthaus. Zoll absent. Stephanie Mashek, Auditor, Chickasaw County Attorney Jennifer Schwickerath and Chickasaw County Assistant Attorney Joseph Gray.

Motion by Hackman, Second by Kuhn to enter a closed session beginning at 12:31 PM on March 22, 2021 with Chickasaw County Attorney Jennifer L. Schwickerath and Assistant Chickasaw County Attorney Joseph E. Gray pursuant to Iowa Code Section 21.5(1)(c) "[t]o discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation." Roll Call: Ayes-Hackman, Byrne, Kuhn, and Holthaus. Zoll absent. Motion Carried.

Motion by Hackman, Second by Byrne to end closed session at 12:52 PM. Roll Call: Ayes- Hackman, Byrne, Kuhn, and Holthaus. Zoll absent. Motion carried.

Motion by Hackman, Second by Byrne to agree to the Plaintiff's fact sheet for pending litigation and authorize Chairpersons signature. Roll Call: Ayes- Hackman, Byrne, Kuhn and Holthaus. Zoll absent. Motion carried.

Motion by Hackman, Second by Byrne to approve the Chickasaw County Credit Card Policy and authorize Chairperson's signature. Roll Call: Ayes- Hackman, Byrne, Kuhn and Holthaus. Zoll absent. Motion carried.

Ray Armel present at 1:20 PM.

Discussed terms of an agreement between Chickasaw County and Ambulance Service Provider regarding Radio Communication equipment. No action taken.

Discussed Benefited Fire District Board bond amount which shall be paid by the Districts of the Trustees. No action taken.

Discussed bond amount for Auditor's office. No action taken.

Discuss County owned office equipment and furniture. No action taken.

Schwickerath and Gray left at 1:25 PM.

Motion by Hackman, Second by Byrne to approve two eligible individuals for the suspension of Property Taxes for Chickasaw County residents per DHS' recommendation. Roll Call: Ayes- Hackman, Byrne, Kuhn and Holthaus. Zoll absent. Motion carried.

Dave Gorman present at 1:30 PM.

Discussed the LEMC Renovation Project located at 516 S. Linn Ave., New Hampton. No action taken.

Motion by Byrne, Second by Hackman to publish an ad in both county newspapers to collect bids using the spec sheet provided by the County Engineer's office for concrete work on the North side of the Courthouse for one week publication with a due date of April 16, 2021 to the Auditor's office by 4:00 PM. Roll Call: Ayes- Byrne, Hackman, Kuhn, and Holthaus. Zoll absent. Motion carried.

Lisa Welter present at 1:56 PM.

Shirley Troyna present at 2:01 PM.

Dusty Rolando present at 2:02 PM.

Discuss Human Resources consulting services and/or Union negotiations- renew Human Resource consulting services with Ahlers & Cooney or request for proposals for Human Resources consulting services and/or Union negotiations. No discussion or action taken.

Motion by Hackman, Second by Kuhn to remove and discard the existing dishwasher at the Heritage Home with lessor Prairie View Management. Roll Call: Ayes- Hackman, Kuhn, Byrne, and Holthaus. Zoll absent. Motion carried.

2:15 PM Lisa Welter COVID update.

Gorman left at 2:15 PM.

Troyna, Welter and Rolando left at 2:21 PM.

Discuss optional Tyler Tech software purchase to provide electronic access for Chickasaw County Employees for payroll purposes. No discussion or action taken.

Committee Assignment Updates.

Hackman left at 2:40 PM.

Motion by Kuhn, Second by Byrne to adjourn at 2:42 PM. Roll Call: Ayes- Kuhn, Byrne, and Holthaus. Zoll and Hackman absent. Motion carried.

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Rick Holthaus, Chairman  
Board of Supervisors

ATTEST:

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Stephanie Mashek, Auditor

**COUNTY BOARD MINUTES**  
**March 26, 2021**

The Board convened on Friday, March 26, 2021, at 8:30 AM with all members present Byrne, Zoll, Holthaus, Kuhn, and Hackman in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa. The meeting was called to order by Chairman Holthaus. Present were Stephanie Mashek, Auditor, Dave Gorman, and Jeff Bernatz.

Motion by Zoll, Second by Kuhn to approve the March 26, 2021 agenda. Roll Call: All Ayes. Motion Carried.

Motion by Kuhn, Second by Byrne to approve change order #5 in the amount of \$167.00 for the LEMC Renovation Project located at 516 S. Linn Ave. New Hampton. Roll Call: Ayes-Kuhn, Byrne, and Holthaus. Nays-Zoll and Hackman. Motion Carried.

Motion by Hackman, Second by Byrne to rescind the publication of an ad in both county newspapers to collect bids using the spec sheet provided by the County Engineer's office for concrete work on the North side of the Courthouse for one week publication with a due date of April 16<sup>th</sup>, 2021 to the Auditor's office by 4 PM. With new information provided by the County Engineer and to allow for further examination of the concrete located on the North side of the Courthouse. Roll Call: Ayes-Hackman, Byrne, Kuhn, and Holthaus. Zoll abstained. Motion Carried.

Motion by Kuhn, Second by Zoll to adjourn at 9:37 AM. Roll Call: All Ayes. Motion Carried.

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Rick Holthaus, Chairman  
Board of Supervisors

ATTEST:

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Stephanie Mashek, Auditor

## **CHICKASAW BOARD MINUTS**

**March 29, 2021**

The Board convened on Monday, March 29th, 2021, at 9:00 AM with all members present Byrne, Kuhn, Holthaus, Zoll, and Hackman in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa. The meeting was called to order by Chairman Holthaus. Present were Stephanie Mashek, Auditor, Terry Johnson, and Jeff Bernatz.

9:05 AM Public Comment

Motion by Kuhn, Second by Zoll to approve the agenda for March 29, 2021. Roll Call: All Ayes. Motion Carried.

Lisa Welter present at 9:05 AM.

Dusty Rolando present at 9:07 AM.

Motion by Byrne, Second by Hackman to approve Board Minutes for 22<sup>nd</sup> and 26<sup>th</sup>, 2021. Roll Call: All Ayes. Motion Carried.

Denise Ballard and Cindy Allen present at 9:09 AM.

9:10 AM Lisa Welter and Jeff Bernatz provided a COVID update.

9:15 AM Denise Ballard and Cindy Allen (IGHCP) Iowa Governmental Health Care Plan

Welter left at 9:21 AM.

Bernatz left at 10:00 AM.

Jeff Potratz present at 9:30 AM.

Ballard and Allen left at 9:55 AM.

Barry Klingman, Michael Bruening, and Chad Wiltgen present at 9:59 AM.

10:00 AM Dusty Rolando provided an update on Road Department Activities and discussed bridge list.

Motion by Hackman, Second by Zoll to approve the Limestone Resurfacing bids for project M-2021-1 per recommendation by County Engineer. Division I- 29,126 tons for \$12.88 per unit equaling \$375,142.88 awarded to BMC Aggregates. Division II- 29,312 tons for \$12.889 per unit equaling \$377,802.37, Division III-29,358 tons for \$13.779 per unit equaling \$404,523.88, and Division IV-25,445 tons for \$13.779 per unit equaling \$350,606.66 were awarded to Bruening Rock Products. Roll Call: Ayes-Hackman, Zoll, Kuhn, Byrne, and Holthaus. Motion Carried.

Potratz, Klingman, Bruening, and Wiltgen left at 10:09 AM.

Jennifer Schwickerath present at 10:35 AM.

Rolando left at 10:56 AM.

Schwickerath left at 10:58 AM.

Judy Funk present at 10:59 AM.

11:00 AM Judy Funk- Heartland Risk Pool Insurance. Discussed the history, exceptions to the pool, and the current status of the Heartland Risk Pool Insurance.

Funk left at 11:30 AM.

Motion by Byrne, Second by Zoll to approve the liquor license for New Hampton Country Club. Roll Call: Ayes-Byrne, Zoll, Hackman, Kuhn, and Holthaus. Motion Carried.

Motion by Hackman, Second by Zoll to acknowledge the appointment of rural resident, Pat Halvorson, to the Alta Vista Public Library for an unexpired two-year term. Roll Call: Ayes- Hackman, Zoll, Byrne, Kuhn, and Holthaus. Motion Carried.

Discuss and review the draft of the nuisance ordinance.

Jeff Bernatz and Dave Gorman present at 11:49 AM.

Motion by Kuhn, Second by Byrne to accept change order number 6 in the credit of \$1,250 for the LEMC Renovation Project located at 516 S. Linn Ave. New Hampton. Roll Call: Ayes- Kuhn, Byrne, and Holthaus. Nays- Zoll and Hackman. Motion Carried.

12:30 PM Jeff Bernatz with Tower Project Update and discussed the possibility of the 28E Agreement for the Ambulance Service Provider and Radio Communication Equipment.

Joan Knoll present at 12:49 PM.

Motion by Hackman, Second by Byrne to appoint Joel Knutson as a Chickasaw County Medical Examiner Investigator. Roll Call: Ayes- Hackman, Byrne, Kuhn, Zoll and Holthaus. Motion Carried.

Ray Armel present at 1:24 PM.

Motion by Hackman, Second by Zoll to request proposals for Human Resources Services. Due back by 4:30 PM on April 30, 2021 to the Auditor's Office. Roll Call: Ayes- Hackman, Zoll, Byrne, Kuhn, and Holthaus. Motion Carried.

1:30 PM Ray Armel to present a minor subdivision.

Motion by Hackman, Second by Byrne to approve the Resolution for 03-29-21-16 for the minor subdivision for Bruce & Lois Buchheit. Roll Call: Hackman, Zoll, Byrne, Kuhn, and Holthaus. Motion Carried.

Bernatz left at 1:36 PM.

Discussion and recap regarding the budget process and the budget public hearing.

Motion by Hackman, Second by Zoll to approve claims in the amount of \$263,713.61. Roll Call: All Ayes. Motion Carried.

Motion by Hackman, Second by Byrne to approve claims in the amount of \$4,125.53. Roll Call: All Ayes. Motion Carried.

Motion by Hackman, Second by Byrne to approve claims in the amount of \$216.28. Roll Call: All Ayes. Motion Carried.

Committee Assignment Updates.

Armel left at 2:45 PM.

Motion by Hackman, Second by Kuhn to adjourn at 2:48 PM. Roll Call: All Ayes. Motion Carried.

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Rick Holthaus, Chairman  
Board of Supervisors

ATTEST:

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Stephanie Mashek, Auditor

**COUNTY BOARD MINUTES**  
**March 30, 2021**

The Board convened on Tuesday, March 30, 2021, at 11:15 AM with members present Byrne, Zoll, Holthaus, and Hackman in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa. Phone In: Kuhn. The meeting was called to order by Chairman Holthaus. Present were Stephanie Mashek, Auditor, Jennifer Schwickerath, Matthew Stegal, Ken Edwark, and Fred Smith.

Motion by Hackman, Second by Byrne to approve the agenda for March 30,2021. Roll Call: All Ayes. Motion Carried.

Dave Gorman present at 11:16 AM.

Motion by Hackman, Second by Zoll to use plan A in the Courtroom to omit the far east drawer of the Judges' bench to accommodate the new technology equipment and allow drilling on the top of the desk by the witness and Judge. Roll Call: Hackman, Zoll, Byrne, Kuhn, and Holthaus. Motion Carried.

Motion by Hackman, Second by Zoll to adjourn at 11:22 AM. Roll Call: All Ayes. Motion Carried.

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Rick Holthaus, Chairman  
Board of Supervisors

ATTEST:

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Stephanie Mashek, Auditor



## COUNTY BOARD MINUTES

April 5, 2021

The Board convened on Monday, April 5<sup>th</sup>, 2021, at 9:00 AM with all members present Byrne, Zoll, Holthaus, Kuhn and Hackman in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa. The meeting was called to order by Chairman Holthaus. Present were Stephanie Mashek, Auditor, Terry Johnson, and Jeff Bernatz.

9:05 AM Public Comment

Motion by Byrne, Second by Zoll to approve the agenda for April 5<sup>th</sup>, 2021. Roll Call: All Ayes. Motion Carried.

Motion by Hackman, Second by Byrne to approve the board minutes for March 29, 2021. Roll Call: All Ayes. Motion Carried.

Motion by Hackman, Second by Zoll to approve the board minutes for March 30, 2021. Roll Call: All Ayes. Motion Carried.

9:15 AM Jeff Bernatz discussed Radio Communication Tower project.

Motion by Hackman, Second by Kuhn to update Heartland Risk Pool Insurance to insure the Radio Communication equipment at the Sheriff's building \$85,000, Anchor Site \$525,000, Lawler Site \$450,000, and Nashua Site \$450,000 for the contents of the radio communication tower project. Roll Call: All Ayes. Motion Carried.

Motion by Hackman, Second by Byrne to purchase a 400 amp main disconnect for the Sheriff's office building for mounting on the exterior of the building for the Radio Communication Tower project. Roll Call: Hackman, Byrne, Zoll, Kuhn, and Holthaus. Motion Carried.

Courtney Chaffee, Larissia Bultman, and Renee Bullerman present at 9:54 AM.

9:54 AM Renee Bullerman provided a presentation of child abuse activity within the community.

Motion by Hackman, Second by Kuhn to allow Chairperson to sign the proclamation for April, 2021, as Child Abuse Prevention Month. Roll Call: Ayes-Hackman, Kuhn, Byrne, Zoll, and Holthaus. Motion Carried.

Bullerman left at 10:00 AM.

10:00 AM Larissia Bultman provided a presentation of Sexual Assault within the community.

Motion by Hackman, Second by Zoll to have the Chairperson sign the Proclamation for Sexual Assault Awareness Month of April, 2021. Roll Call: Hackman, Zoll, Byrne, Kuhn, and Holthaus. Motion Carried.

Bultman and Chaffee left at 10:10 AM.

Motion by Byrne, Second by Hackman to approve the liquor license for Plum Creek Golf Cours. Roll Call: Hackman, Byrne, Kuhn, Zoll, and Holthaus. Motion Carried.

Ray Armel present at 10:14 AM.

Motion by Hackman, Second by Zoll to approve Resolution 04-05-21-17 for vacating of platted lots between James D. & Julie A. Eckenrod to provide public notice of hearing on April 26<sup>th</sup> at 9:15 AM to publish in our County papers on April 8<sup>th</sup> and 13<sup>th</sup>, 2021. Roll Call: Ayes- Hackman, Zoll, Byrne, Kuhn, and Holthaus. Motion Carried. **RESOLUTION 04-05-21-17. A RESOLUTION SETTING FORTH THE INTENT OF CHICKASAW COUNTY TO VACATE LOTS 1 & 2, SCHARES FIRST ADDITION, CHICKASAW COUNTY, AND LOCATED IN SECTION 24, TOWNSHIP 95 NORTH, RANGE 13 WEST OF THE 5<sup>TH</sup> P.M., CHICKASAW COUNTY, IOWA.** WHEREAS, said lots are owned by James D. Eckenrod and Julie A. Eckenrod as joint tenants and are part of a larger parcel owned by the same, and WHEREAS, the owners now come and request vacation of said lots as they no longer serve any purpose as individual platted lots and said lots have not been developed or utilized as individual platted lots, and WHEREAS, the Board of Supervisors of Chickasaw County, Iowa has determined that it is in the best interest for platting purposes and to facilitate future conveyance of a portion of the parent parcel, to vacate said lots, and WHEREAS, a public hearing shall be set at which time and place the Chickasaw County Board of Supervisors will consider arguments for or against the vacation of said lots. NOW, THEREFORE, BE IT HEREBY RESOLVED that a public hearing thereon will be held in the Chickasaw County Board of Supervisors meeting room at the Courthouse in New Hampton, Chickasaw County, Iowa on the 26<sup>th</sup> of April, 2021 at 9:15 AM at which time and place the Chickasaw County Board of Supervisors will consider arguments for or against the vacation of said lots. BE IT FURTHER RESOLVED the Chickasaw County Auditor is hereby authorized and directed to cause to be published a notice of such hearing on the time not less than four (4) days or more than twenty (20) days prior to the date herein established for hearing as provided by law. A copy of said Notice of Public Hearing is attached hereto marked Exhibit "A", and is incorporated herein as though

set forth verbatim. Board of Supervisors Chickasaw County, Iowa /ss/ Rick Holthaus, Chairperson, Board of Supervisors  
ATTEST: /ss/ Stephanie Mashek, Chickasaw County Auditor

Armel left at 10:22 AM.

Motion by Hackman, Second by Kuhn to approve the 20/20 FX invoice for Sophos Central Intercept X Advanced for 36 months in the amount of \$3,767.40 (Sheriff's office) and \$2,905.20(Public Health). Roll Call: Ayes-Hackman, Kuhn, Byrne, Zoll, and Holthaus. Motion Carried.

Brian Moore and Jo Myrsiades present at 10:26 AM  
Lori Carey present at 10:29 AM.

10:30 AM Brian Moore discussed and reviewed the Memorandum of Understanding (MOU), 5-year agreement originally signed on June 8, 2015, regarding the Hickory Habitat. This has been full-filled and acknowledged the continued maintenance of the Hickory Habitat by the Chickasaw County Conservation department head, Brian Moore.

Discussed the Agreed Upon Procedure Report from the State Auditor's Office with Conservation Board members, Jo Myrsiades and Lori Carey, and department head, Brian Moore.

Bernatz left at 10:35 AM.  
Sheriff Hemann present at 10:55AM.  
Moore, Carey, and Myrsiades left at 11:12 AM.

11:12 AM Sheriff Hemann present the Collective Bargaining with Teamsters Local #238.

Motion by Byrne, Second by Hackman to allow Chairperson to sign the Collective Bargaining Agreement with Teamsters Local #238. Roll Call: Ayes-Byrne, Kuhn, Zoll, and Holthaus. Nays- Hackman. Motion Carried.

Dusty Rolando present at 11:15 AM.  
Hemann left at 11:32 AM.

11:35 AM Dusty Rolando discussed FY21-22 Budget for Secondary Road. Discussed front sidewalk and driveway on the north side of the courthouse. Obtaining mud jacking quotes for the side walk and will present in the future. Discussed wages for new administrative assistant/secretary. Discussed the intersection of Mission Ave & 220<sup>th</sup> Street. Discussed Secondary Roads activities and projects.

Chuck Stanton present at 11:51 AM.  
Stanton left at 11:54 AM.  
Zoll left at 12:28 PM to FMC Landfill.  
Rolando left at 12:33 PM.

Motion by Byrne, Second by Hackman to accept Bernatz's changes to the County's Emergency Evacuation plan with Laura Wickham making the necessary changes. Roll Call: Ayes-Hackman, Byrne, Kuhn, and Holthaus. Zoll absent. Motion Carried.

Motion by Byrne, Second by Kuhn to make contact with Duane Koch and get him on the schedule to install the epoxy flooring in the amount of \$6,454.00 at the LEMC building's basement located at 516 S. Linn Ave. New Hampton. Roll Call: Ayes-Kuhn, Byrne, and Holthaus. Nays- Hackman. Zoll absent. Motion Carried.

Motion by Kuhn, Second by Hackman to acknowledge the recommendation of Chickasaw County Attorney to appointment the Civil Service Commission to Martin T. Larsen, for a six-year term expiring December 31, 2026. Roll Call: Hackman, Byrne, Kuhn, and Holthaus. Zoll absent. Motion Carried.

Consensus to approve the minor language changes based on the changes the County Attorney suggested for the Human Resource Services RFP.

Committee Assignment Update

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Don Kurtenbach (ID #59339) located at 2980 210<sup>th</sup> Street Lawler, IA 52154

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Don Kurtenbach (ID #62176) located at 2279 Roanoke Ave. Lawler, IA 52154

Motion by Hackman, Second by Kuhn to adjourn at 1:16 PM. Roll Call: Ayes- Hackman, Byrne, Kuhn, and Holthaus. Zoll absent. Motion Carried.

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Rick Holthaus, Chairman  
Board of Supervisors

ATTEST:

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Stephanie Mashek, Auditor

**CHICKASAW COUNTY**

**April 8<sup>th</sup>, 2021**

The Board convened on Monday, April 8<sup>th</sup>, 2021, at 9:00 AM with all members present Byrne, Zoll, Holthaus, Kuhn and Hackman in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa. The meeting was called to order by Chairman Holthaus. Present were Stephanie Mashek, Auditor, and Jeff Bernatz.

9:05 AM Public Comment

Motion by Hackman, Second by Zoll to approve the agenda for April 8, 2021. Roll Call: All Ayes. Motion Carried.

9:15 AM Jeff Bernatz Communication Tower Project update.

Motion by Hackman, Second by Kuhn to approve the upgrades and specs for Electrical Upgrade to the Sheriff's building for Communication Tower Project. Roll Call: Ayes- Hackman, Kuhn, Byrne, Zoll, and Holthaus. Motion Carried.

Discussed the LEMC Renovation project located at 516 S. Linn Ave. New Hampton

Motion by Kuhn, Second by Zoll to adjourn at 10:23 AM. Roll Call: All Ayes. Motion Carried.

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Rick Holthaus, Chairman  
Board of Supervisors

ATTEST:

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Stephanie Mashek, Auditor

**CHICKASAW COUNTY BOARD MINUTES**  
**April 12, 2021**

The Chickasaw County Board of Supervisors convened on Monday, April 12, 2021, at 9:00 AM in the Board Room located on the second floor of the Courthouse, New Hampton, Iowa with the following supervisors present: Byrne, Zoll, Holthaus, Kuhn and Hackman. The meeting was called to order by Chairperson Holthaus. Also present were Deputy Auditor Donna Geerts and Jeff Bernatz.

9:05 AM public comment from Jeff Bernatz about proper use of calling 9-1-1 to use ambulance and first responders' services.

Dusten Rolando present at 9:08 AM.

Motion by Hackman, Second by Zoll to approve the agenda for April 12, 2021. Roll Call: All Ayes. Motion Carried.

Motion by Hackman, Second by Kuhn to approve the board minutes for April 5, 2021. Roll Call: All Ayes. Motion Carried.

Motion by Hackman, Second by Byrne to approve the board minutes for April 8, 2021. Roll Call: All Ayes. Motion Carried.

Motion by Hackman, Second by Byrne to amend the March 8, 2021 minutes. Roll Call: All Ayes. Motion Carried. "Motion by Byrne, Second by Kuhn to approve change order #3 in the amount of \$892.00 for the LEMC Renovation located at 516 S. Linn Ave. New Hampton. Roll Call: Ayes- Hackman, Kuhn, and Holthaus. Nays- Hackman and Zoll. Motion Carried." Motion amended as follows: Motion by Byrne, Second by Kuhn to approve change order #3 in the amount of \$892.00 for the LEMC Renovation located at 516 S. Linn Ave. New Hampton. Roll Call: Ayes- Byrne, Kuhn, and Holthaus. Nays- Hackman and Zoll. Motion Carried.

Bernatz left at 9:10 AM.

9:15 AM conference call for a joint meeting with Floyd County Supervisors to discuss County Engineer Employment Contract and Agreement for July 1, 2021 through June 30, 2022. Supervisor members present from Floyd County were Linda Tjaden, Roy Schwickerath, Doug Kamm, Auditor Gloria Carr and Bob Steensen-Charles City Press. Discussion between the Floyd and Chickasaw County Boards to increase the County Engineer's salary 1% or 1.50% for the fiscal year beginning July 1, 2021 through June 30, 2022. Rolando would prefer a 1% percent salary increase. Consensus to increase County Engineer's salary by 1%. Contract will be approved at a later date. Gloria Carr, Linda Tjaden, Roy Schwickerath, Doug Kamm, and Bob Steensen-Charles City Press left the conference call meeting at 9:29 AM.

Motion by Zoll, Second by Hackman to approve the quarterly reports ending March 31, 2021 from Auditor, Sheriff, Veterans' Affairs, and Recorder as presented. Roll Call: All Ayes. Motion Carried.

Ray Armel arrived at 9:35 AM.

Reviewed and discussed Minor Subdivision Plat for Benjamin and Sarah Bolte. Motion by Hackman, Second by Byrne to approve Resolution 04-12-21-18 approving the Minor Subdivision Plat. Roll Call: Ayes: Hackman, Kuhn, Byrne, Zoll, Holthaus. Motion Carried. RESOLUTION 04-12-21-18 A RESOLUTION APPROVING THE MINOR SUBDIVISION PLAT OF: PARCEL 2021-14 AND PARCEL 2021-15 IN THE SW1/4 OF THE SW ¼ OF SECTION 12, TOWNSHIP 97 NORTH, RANGE 11 WEST OF THE 5 TH P.M., CHICKASAW COUNTY, IOWA WHEREAS, ON THE 12th DAY of APRIL, 2021 at a regular meeting by the Board of Supervisors, Chickasaw County, Iowa a minor subdivision plat of PARCEL 2021-14 AND PARCEL 2021-15 IN THE SW1/4 OF THE SW ¼ OF SECTION 12, TOWNSHIP 97 NORTH, RANGE 11 WEST OF THE 5TH P.M., CHICKASAW COUNTY, IOWA Was presented.WHEREAS, the minor subdivision plat of PARCEL 2021-14 AND PARCEL 2021-15 IN THE SW1/4 OF THE SW ¼ OF SECTION 12, TOWNSHIP 97 NORTH, RANGE 11 WEST OF THE 5TH P.M., CHICKASAW COUNTY, IOWAHas now been considered and should be approved. NOW THEREFORE, it is hereby resolved by the Board of Supervisors, Chickasaw County, Iowa that said Minor Subdivision Plat be

approved, accepted and the Chairman is hereby directed to certify this Resolution of Approval. Passed and adopted on this 12th DAY of APRIL 2021. /ss/Rick Holthaus-Chairman, Board of Supervisors ATTEST: /ss/Donna Geerts, Deputy Auditor

Armel left at 9:50 AM.

Dusten Rolando stated he is still working with contractors on front sidewalk and driveway on the north side of the courthouse. Discussion on Secondary Roads activities and projects. Discussion on administrative assistant's start date. Reviewed and discussed Iowa Department of Transportation Secondary Roads Budget FY 2022.

Motion by Hackman, Second by Kuhn to adopt Secondary Road Budget. Roll Call: All Ayes. Motion Carried.

Reviewed and discussed FY 2022 Iowa Department of Transportation Secondary Roads Five Year Program.

Motion by Hackman, Second by Byrne to adopt detailed construction program for the secondary road system. Roll Call: All Ayes. Motion Carried.

Dave Gorman arrived at 11:00 AM.

Rolando discussed the intersection of Mission Avenue and 220<sup>th</sup> Street. Motion by Hackman, Second by Zoll to approve Resolution 04-12-21-19 pertaining to the installation of stop signs at intersection of Mission Avenue and 220<sup>th</sup> Street in Chickasaw County. Roll Call: Ayes: Hackman, Zoll, and Kuhn. Nays: Byrne, Holthaus. Motion Carried. RESOLUTION 04-12-21-19 WHEREAS, it has been called to the attention of the Board of Supervisors of Chickasaw County, Iowa, the necessity of erecting and maintaining stop signs at intersections. WHEREAS, the Board of Supervisors believes it to be in the best interest of the public to erect and maintain stop signs at the designated intersection, NOW, THEREFORE, BE IT RESOLVED, on this 12th day of April 2021, by the Board of Supervisors of Chickasaw County, Iowa, that pursuant to statutory authority found in Sections 321.345 and 321.255 that it is hereby determined that the following designated intersection be declared a stop intersection as specified and that the County Engineer is hereby directed to erect and maintain stop signs at the following intersection: Stop the local traffic from the north and the south at the intersection of Mission Avenue and 220th Street, near the SE Corner of Section 18 and the NW Corner of Section 20, T95N, R12W of the 5th P.M., Chickasaw County, Iowa and designating the eastbound and westbound traffic on 220th Street as a through highway at this location. Passed and adopted on this 12th day of April 2021. /ss/Rick Holthaus-Chairman, Board of Supervisors ATTEST: /ss/ Donna Geerts, Deputy Auditor

Rolando left at 11:11 AM.

Gorman discussed finish of the basement walls at the LEMC building located at 516 S Linn Ave, New Hampton. Consensus from Board that Gorman and Riley fix and paint untouched basement walls at this time.

Jeff Bernatz arrived at 11:30 AM.

Gorman also stated he had a request from Northeast Iowa Community Action Corporation. More discussion to follow at next meeting on April 19, 2021.

Gorman left at 11:30 AM.

Utica Township Clerk Randy Shatek and Utica Township Trustee Jack Sabelka present at 11:32 AM to discuss Resolution 03-09-20-21 - Township Trustee and Clerk Compensation and request approval for compensation for additional township meetings. Utica Township works with two fire districts and a new fire station is planning to be built in Protivin.

Motion by Hackman, Second by Kuhn to approve compensation to Utica Township Clerk and Trustees for 2 additional meetings for fiscal year ending June 30, 2021. Roll Call: All Ayes. Motion Carried.

Shatek and Sabelka left at 11:42 AM.

Jeff Bernatz gave an update on the Radio Communication Tower project.

Motion by Kuhn, Second by Hackman to extend deadline to submit bids for Chickasaw County Sheriff's Office Electrical Upgrade - 2021 project to Auditor's Office on or before 9:00 AM Monday, April 19, 2021. Roll Call: All Ayes. Motion Carried.

Utica Township Trustee Gerald Tieskotter called in at 12:00 PM. Chairperson Holthaus stated Board approved compensation to Utica Township Clerk and Trustees for 2 additional meetings for fiscal year ending June 30, 2021. Call ended at 12:02 PM.

Motion by Hackman, Second by Zoll to approve and have Chairperson sign the National 9-1-1 Education Month Proclamation April, 2021. Roll Call: All Ayes. Motion Carried.

Bernatz left at 12:10 PM.

Committee assignment updates.

Motion by Hackman, Second by Byrne to approve claims dated April 12, 2021 in the amount of \$277,629.63. Roll Call: All Ayes. Motion Carried.

Motion by Zoll, Second by Hackman to approve claims dated March 31, 2021 and April 5, 2021 in the amount of \$4,913.98. Roll Call: All Ayes. Motion Carried.

Motion by Zoll, second by Hackman to recess at 12:39 PM and convene back at 1:30 PM. Roll Call: All Ayes. Motion Carried.

The Board of Supervisors convened at 1:30 PM with the following supervisors present: Holthaus, Byrne, Zoll, Kuhn, and Hackman. Also present were Deputy Auditor Donna Geerts and Brian Moore.

Brian Moore provided a Conservation department update.

Motion by Zoll, Second by Hackman to offer cash rental lease of 2 pieces of county real estate and hold back 20% for habitat use. Bids must be on file in Chickasaw County Auditor's Office on or before 4:00 PM May 7, 2021. Bids will be opened on May 10, 2021. Lease Agreement will start May 10, 2021 and terminate March 15, 2022. Roll Call: All Ayes. Motion Carried.

Motion by Hackman, Second by Kuhn to adjourn at 2:15 PM. Roll Call: All Ayes. Motion Carried.

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Rick Holthaus, Chairperson  
Board of Supervisors

ATTEST:

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Donna Geerts, Deputy Auditor

**CHICKASAW COUNTY**  
**April 19<sup>th</sup>, 2021**

The Board convened on Monday, April 19<sup>th</sup>, 2021, at 9:00 AM with all members present Byrne, Zoll, Holthaus, Kuhn and Hackman in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa. The meeting was called to order by Chairman Holthaus. Present were Stephanie Mashek, Auditor, Jeff Bernatz, Jim Cook, Doreen Cook, Terry Johnson, Diane Murphy, Syvilla Hewitt, Tim Deeny, Chuck Stanton, Brad Quirk and Terry Denner.

Chairperson Holthaus provided each board member with a copy of the Original Notice, Petition at Law and Jury Demand filed in Chickasaw County Case Number LACV004210.

9:05 AM Public Comment made by Hackman regarding the Tribune Article on the Ambulance Service.

Motion by Hackman, Second by Kuhn to approve the agenda for April 19, 2021. Roll Call: All Ayes. Motion Carried.

Motion by Hackman, Second by Byrne to approve the minutes from April 12<sup>th</sup>, 2021. Roll Call: All Ayes. Motion Carried.

Sue Breitbach present at 9:10 AM.

9:15 AM Opened and reviewed bids from the Electrical Upgrade to the Sheriff's building for the Radio Communication Tower Project. Bids were as follows: Stanton Electric bid was \$17,385.00. New Hampton Electric \$11,796.80.

Motion by Hackman, Second by Kuhn to accept the bid from New Hampton Electric in the amount of \$11,796.80 to upgrade the Sheriff's building for the Radio Communication Tower Project. Roll Call: Ayes-Hackman, Kuhn, Byrne, Zoll, and Holthaus. Motion Carried.

Discussed what information is still needed to provide the County Attorney to draft a 28E Agreement with the Ambulance Service Provider. Bernatz and Hackman will gather the necessary information.

9:20 AM Sue Breitbach presented the Quarterly Report from the Treasurer's Office and the Resolution for Postponement of Tax Sale under Iowa Code Chapter 446.7.

Stanton and Quirk left at 9:20 AM.

Motion by Hackman, Second by Zoll to approve Quarterly Report from the Treasurer's Office ending March 31, 2021 as presented. Roll Call: All Ayes. Motion Carried.

Motion by Hackman, Second by Byrne to approve Resolution 4-19-21-19 for Postponement of Tax Sale under Iowa Code Chapter 446.7. Roll Call: Ayes-Hackman, Byrne, Kuhn, Zoll, and Holthaus. Motion Carried. **RESOLUTION # 4-19-21-19 RESOLUTION FOR POSTPONEMENT OF TAX SALE UNDER IOWA CODE CHAPTER 446.7 WHEREAS**, on March 9, 2020, Iowa Governor Kim Reynolds issued a Proclamation of Disaster Emergency declaring a State of Public Health Disaster Emergency existed throughout the entire state of Iowa due to the global pandemic referred to as COVID-19. **WHEREAS**, between April 24, 2020 and July 24, 2020, Governor Reynolds issued Public Health Proclamations in response to the COVID-19 pandemic which suspended the regulatory provisions of Iowa Code Section 446.7: and **WHEREAS**, Iowa Code Section 446.7 requires the Chickasaw County Treasurer's Office to offer for public sale all parcels on which taxes are delinquent on the third Monday in June annually; and **WHEREAS**, Iowa Code Section 446.7 requires that if for good cause the tax sale cannot be held on the third Monday in June, the treasurer may designate a different date in June for the sale; and **WHEREAS**, as a result of the Public Health Proclamations suspending the regulatory provisions of Iowa Code Section 446.7, the Chickasaw County Treasurer was unable to hold a tax sale at any time in June of 2020; and **WHEREAS**, the Public Health Proclamation suspending the regulatory provisions of Iowa Code Section 446.7 expired on July 31, 2020; and **WHEREAS**, Iowa Code Section 446.28 requires the Chickasaw County Treasurer to hold the tax sale on the third Monday of the next succeeding month in which the required notice can be given if the tax sale is not able to be held in June; and **WHEREAS**, as of August 21, 2020, Governor Reynolds issued a Public Health Proclamation finding that a State of Public Health Disaster Emergency continues to exist throughout the State of Iowa and will remain in effect through at least September 20, 2020, and **WHEREAS**, the Chickasaw County Treasurer has found good cause to delay the tax sale due to financial distress to Chickasaw County residents due to the COVID-19 pandemic. **NOW, THEREFORE, BE IT RESOLVED** as follows: In conjunction with the Chickasaw County Treasurer's Office, the Chickasaw County Board of Supervisors finds that good cause exists to delay the Chickasaw County Tax Sale to April 2021 due to the ongoing COVID-19 pandemic. Prior to sending out the required notices for the April tax sale, the Chickasaw County Treasurer shall re-evaluate its good cause determination and inform the Board of Supervisors of its findings. Nothing in this Resolution shall be interpreted to relieve delinquent property tax owners of the responsibility to pay the delinquent taxes, penalties, fees, and interest that were due and accrue as otherwise provided by law, nor will this provision affect other legal processes that may be available to collect these delinquent taxes, penalties, fees, and interest. Nothing in this Resolution shall be interpreted to prevent the Chickasaw County Treasurer from



offering any property with delinquent taxes for sale upon the next available tax sale date. CHICKASAW COUNTY BOARD OF SUPERVISORS: /ss/Rick Holthaus, Chairman of the Board of Supervisors 04/19/2021 RECOMMENDED FOR APPROVAL: /ss/ Sue Breitbach, Chickasaw County Treasurer 04/19/2021

Breitbach left at 9:32 AM.

Dave Gorman present at 9:37 AM.

Denner left at 9:40 AM.

Motion by Hackman, Second by Byrne to advertise for a Medical Examiner Investigator for Chickasaw County. Public Service Announcement for Nashua and New Hampton newspaper. To publish in Fredericksburg newspaper. Applications due on May 14, 2021 at 4:00 PM at the Auditor's Office. Roll Call: All Ayes. Motion Carried.

Board discussed the request from Northeast Iowa Community Action to install a freezer at the CCSB Building located on East Main Street, New Hampton. No Action Taken.

Gorman provided an update on the LEMC building project. Gorman had John Murray from the Chickasaw County Engineer's office to provide a drawing of damaged driveway in front of the garage door to the parking lot.

Joan Knoll present at 10:04 AM.

Gorman left at 10:05 AM.

10:06 AM Jeff Bernatz provided a Radio Communication Tower Update and the electrical upgrade to the Sheriff's building. The LP tank at the FS Building was filled to 85%. Kuhn will follow up with AgVantage on the LP refill.

American Rescue Plan Act offers path to optional extension with no Action Taken.

Motion by Hackman, Second by Byrne to approve the \$25,000 bond amount to the Benefited Fire District per Statute. Roll Call: All Ayes. Motion Carried.

Sheriff Marty Hemann and Deputy Ryan Shawver present at 10:29 AM.

10:30 AM Sheriff Heman and Deputy Shawver discussed updating the Sheriff's Department Policies and Procedures Manual utilizing Lexipol Solutions.

Motion by Kuhn, Second by Hackman to approve the purchase of \$9,990.00 from Lexipol Solutions Proposal for updating the Chickasaw County Sheriff's Department Policies and Procedures Manual. Roll Call: All Ayes. Motion Carried.

Motion by Hackman, Second by Kuhn to purchase two of the mobile and body worn cameras for a total of \$11,920 from WatchGuard Video per recommendation by Sheriff Hemann. Roll Call: All Ayes. Motion Carried.

Hemann and Shawver left at 10:54 AM.

Lisa Welter and Penny Andorf present at 10:55 AM.

Chair declared a 5-minute recess at 10:54 AM and will reconvene at 11:00 AM.

Ann Knutson present at 10:56 AM.

Reconvened at 11:00 AM with all board members present along with Stephanie Mashek, Auditor, Jeff Bernatz, Jim Cook, Doreen Cook, Terry Johnson, Diane Murphy, Syvilla Hewitt, Joan Knoll, Diane Murphy, Lisa Welter, Penny Andorf, Ann Knutson, and Tim Deeny.

11:00 AM Board of Health

Public Health Director, Welter, provided a department update including COVID-19 vaccines issued to individuals.

Environmental Health update and has tested 159 wells year-to-date. Radon test kits have been sold and Pumper trucks will have inspections coming up in May. Proposal to raise the well permit fees from \$125 to \$175 and the septic permit fees from \$100 to \$250. These rates will go into effect in January 2022. The County Attorney will have to update the two respective ordinances to reflect these changes.

Jeremy McGrath present at 11:10 AM.

Motion by Hackman, Second by Byrne to have the County Attorney draft the amendments to the County Ordinances to reflect the recommended changes by the Board of Health to Ordinance V-2 and V-3. Roll Call: Ayes- Hackman, Byrne, Kuhn, Zoll, and Holthaus. Motion Carried.

Procedural Report was discussed with Public Health Director, Lisa Welter and Board of Health member, Joan Knoll.

Laurie Carolan present at 11:43 AM.  
Andorf left at 11:56 AM.

12:00 PM Ambulance Council update with the Board of Supervisor Direction to Ambulance Council Representative.  
Hackman provided information and addressed concerns regarding the seed money that may only be used for publications, medical contracts, legal and professional fees.

Knoll, Murphy, and Hewitt left at 12:10 PM.

Discussion on a financial/budget consultant position. No Action was Taken.

Donna Geerts present at 1:03 PM.  
Knutson left at 1:03 PM.  
McGrath, J. Cook, D. Cook, Deeny, and Welter left at 1:12 PM.  
Bernatz left at 1:25 PM.  
Carolan left at 1:40 PM.  
Johnson left at 1:45 PM.

Discussed budget amendment for 2020-2021.

Geerts left at 2:02 PM.

Committee Assignment Updates

Motion by Kuhn, Second by Hackman to adjourn at 2:50 PM. Roll Call: All Ayes. Motion Carried.

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Rick Holthaus, Chairman  
Board of Supervisors

ATTEST:

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Stephanie Mashek, Auditor

## **CHICKASAW COUNTY**

**April 26<sup>th</sup>, 2021**

The Board convened on Monday, April 26<sup>th</sup>, 2021, at 9:00 AM with all members present Byrne, Zoll, Holthaus, Kuhn and Hackman in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa. The meeting was called to order by Chairman Holthaus. Present were Stephanie Mashek, Auditor, Jeff Bernatz, Doreen Cook, and Braylen Byrne.

9:05 AM Public Comment

Motion by Hackman, Second by Kuhn to approve the agenda for April 26, 2021. Roll Call: All Ayes. Motion Carried.

Katie Kuehn and Mellissa Biermann present at 9:06 AM.

Motion by Hackman, Second by Byrne to approve the board minutes from April 19<sup>th</sup>, 2021. Roll Call: Holthaus, Hackman, Kuhn, and Holthaus. Nays- Zoll. Motion Carried.

General consensus to include committee assignments, committee member, and date of attendance.

Discussed Medical Examiner Investigator for Chickasaw County. No Action Taken.

9:15 AM Mellissa Bierman and Katie Kuehn provided a Veteran's Affairs Department Update.

Kuehn and Bierman left at 9:27 AM.

Discussed LEMC Renovation Project located at 516 S. Linn Ave. New Hampton. Reviewed quote from Dungey's for blinds. The Board wants Jennifer Schwickerath to obtain a quote from Schueth Ace Hardware for blinds.

Dave Gorman present at 9:39 AM.

Motion by Kuhn, Second by Byrne to approve LEMC, located at 516 S. Linn New Hampton, change order number 7 in the amount of \$8,282.00. Roll Call: Ayes-Kuhn, Byrne, and Holthaus. Nays- Hackman and Zoll. Motion Carried.

9:45 AM Dave Gorman

Discussed the donation of two Memorial Park Bench in Memory of Roger Nosbisch for placement in front of the Courthouse.

Motion by Hackman, Second by Kuhn to allow two park benches in memory of Roger Nosbisch to be placed on the southeast and southwest corner of the Courthouse. Roll Call: Hackman, Kuhn, Byrne, Zoll, and Holthaus. Motion Carried.

Sheriff Hemann present at 9:56 AM.

Motion by Byrne, Second by Kuhn to approve the use of the Courthouse lawn for a Memorial Day program and use of the first floor of the Courthouse. Roll Call: Ayes- Byrne, Kuhn, Hackman, Zoll, and Holthaus. Motion Carried.

Jeremy McGrath present at 9:59 AM.

Dusty Rolando present at 10:03 AM.

Motion by Kuhn, Second by Byrne to allow the Northeast Iowa Community Action request to install a freezer at the CCSB building located on East Main Street, New Hampton and a written agreement eliminating liability of Chickasaw County for the distribution of perishable items. An agreement should be provided to the Board within 30 days of today's date April 26, 2021. Roll Call: Ayes- Kuhn, Byrne, and Holthaus. Nays- Hackman and Zoll. Motion Carried.

Gorman left at 10:00 AM

10:00 AM Jeff Bernatz

Discussed the Procedural Report for the EMA Department and provided a written response on the findings within the Procedural Report.

Radio Communication Tower Project Update. Discussed lease agreement with Butler-Bremer for fiber to the Tower sites. No Action Taken.

Update on the electrical upgrades to the Sheriff's building. No Action Taken.

Brian Moore present at 11:15 AM.

Motion by Hackman, Second by Kuhn for Motorola Solutions for Change Order #2 for the Radio Communication Tower Project, switching 15 radios with single band to dual band radios for \$16,671.47. Roll Call: Hackman, Kuhn, Byrne, Zoll, and Holthaus. Motion Carried.

Hemann left at 11:17 AM.

11:20 AM Brian Moore provided a Conservation Department Update.

Motion by Hackman, Second by Byrne to acknowledge the hire of Caleb Ciavarelli as the Natural Resources and Parks Manager with the effective start date May 28, 2021 with a pay rate of \$20.00 per hour. Roll Call: Hackman, Kuhn, Byrne, and Holthaus. Nays- Zoll. Motion Carried.

Moore left at 11:25 AM.

Jennifer Schwickerath present via phone at 11:26 AM.

Discussed a 28E Agreement for the Radio Communication Equipment with government entities with Jeff Bernatz and Jennifer Schwickerath. No Action Taken.

Braylen Byrne left at 11:46 AM.

Schwickerath left via phone at 11:57 AM.

Chairperson declared recess for five minutes at 11:59 AM.

Board reconvened at 12:10 AM with all board members present. Present were Stephanie Mashek and Dusty Rolando.

12:00 PM Dusty Rolando discussed Road Department Activities and discussed possible start dates for new Administrative Assistant.

Motion by Hackman, Second by Byrne to accept the quote for the CAT New Gen M320 for \$267,500 with the recommendation provided by County Engineer. Roll Call: Ayes-Hackman, Byrne, Kuhn, Zoll, and Holthaus. Motion Carried.

Discussed the American Rescue Plan Act offers path to optional extension. The Board decided to keep their original decision regarding the past policy, for COVID leave, to remain expired on December 31, 2020. No Action Taken.

Rolando left at 12:55 PM.

Motion by Hackman, Second by Byrne to set Public Hearing for Budget Amendment for FY 2020-2021 at the Second Floor of the Chickasaw County Courthouse on May 17, 2021 at 9:15 AM. Roll Call: Ayes- Hackman, Byrne, Kuhn, Zoll, and Holthaus. Motion Carried.

Motion by Hackman, Second by Zoll to approve claims in the amount of \$244,871.49. Roll Call: All Ayes. Motion Carried.

Motion by Byrne, Second by Hackman to approve claims in the amount of \$9,980.79. Roll Call: All Ayes. Motion Carried.

Motion by Hackman, Second by Byrne to approve claims in the amount of \$4,888.96. Roll Call: All Ayes. Motion Carried.

Committee Assignment Updates:

Kuhn-EMA committee assignment update on April 21, 2021 meeting.

Byrne- Turkey River Watershed committee assignment in Elgin on April 22, 2021 meeting.

Zoll- FMC Early Childhood of Iowa committee assignment update from April 19, 2021 meeting.

Hackman-made the board aware of the upcoming Ambulance Council meeting on April 28, 2021.

Motion by Hackman, Second by Byrne to have head Custodian install two outlets at the County owned anchor site located on South Linn New Hampton. Roll Call: All Ayes. Motion Carried

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Betten Site (ID #65319) located at 2616 150<sup>th</sup> St. Lawler, IA 52154.

Motion by Hackman, Second by Byrne to adjourn at 2:17 PM. Roll Call: All Ayes. Motion Carried.

ATTEST:

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Stephanie Mashek, Auditor

**CHICKASAW COUNTY**  
**May 3rd, 2021**

The Board convened on Monday, April May 3<sup>rd</sup>, 2021, at 9:00 AM with all members present Byrne, Zoll, Holthaus, Kuhn and Hackman in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa. The meeting was called to order by Chairman Holthaus. Present were Stephanie Mashek, Auditor and Jeff Bernatz.

Motion by Hackman, Second by Byrne to approve the agenda for May 3, 2021. Roll Call: All Ayes. Motion Carried.

Motion by Byrne, Second by Hackman to approve the board minutes from April 26<sup>th</sup>, 2021. Roll Call: All Ayes. Motion Carried.

9:05 AM No Public Comment

Discussed the Temporary Redistricting Commission. Code 331.210A allows the political party majority of the Board of Supervisors to appoint three out of five members.

Dusty Rolando present at 9:10 AM.

Ray Armel present at 9:15 AM.

9:20 AM Ray Armel discussed the Minor Subdivision for Darin Dietz

Motion by Hackman, Second by Kuhn to approve the Minor Subdivision for Resolution 05-02-21-21 for Darin Dietz. Roll Call: Ayes-Hackman, Kuhn, Byrne, Zoll, and Holthaus. Motion Carried.

Armel left at 9:27 AM.

9:30 AM Dusty Rolando

Motion by Hackman, Second by Byrne to approve contract 45-C045-088-A in the amount of \$1,233,698.60 with Peterson Contractors Inc. for Chickasaw County project BRS-CHBP-C019(105)—GB-19 and for Howard County project BRS-CHBP-C045(88)—GB-45 bridge replacements and authorize Chairperson to sign the contract. Roll Call: Ayes-Hackman, Byrne, Kuhn, Zoll, and Holthaus. Motion Carried.

Tabled the agenda item to review and act on the hiring of an Administrative Assistant per recommendation of County Engineer with Possible Action until the next Board of Supervisor meeting on May 10, 2021.

Motion by Hackman, Second by Zoll to approve the new start date on May 24, 2021 for an Administrative Assistant for the Secondary Road department. Roll Call: All Ayes. Motion Carried.

Update on Road Department Activities. Concern with property owners placing rock in the ditch. May 17<sup>th</sup> is the earliest start date on road B44.

Discussed the American Rescue Plan Act and the funds being disbursed to Chickasaw County in the amount of \$2,314,332. Further guidance shall come in the near future what funds may be used for.

Motion by Hackman, Second by Byrne to authorize Chairperson to sign the System for Award Management letter to continue the process of the American Rescue Plan funds in the amount of \$2,314,332. Roll Call: All Ayes. Motion Carried.

Rolando left at 10:15 AM.

Motion by Hackman, Second by Byrne to acknowledge Mellissa Bierman rate of pay from \$15.50 per hour to \$16.50 per hour effective May 1, 2021. Roll Call: All Ayes. Motion Carried.

Motion by Byrne, Second by Hackman to acknowledge Mellissa Bierman from 30 hours per week to 35 hours per week effective May 1, 2021. Roll Call: All Ayes. Motion Carried.

Discussed the Butler-Bremer lease agreement for the Radio Communication Tower Project. Waiting on a written opinion from the attorneys to know how to proceed. No action taken.

10:30 AM Jeff Bernatz provided a Radio Communication Tower Project Update. Waiting on the State Inspector to visit the Nashua site. Tower sites should be running in the near future.

New Hampton Electric is waiting for parts for the electrical upgrade to the Sheriff's building. Possible start date is May 10, 2021.

Discussed the 28E Agreement with the Ambulance Contract holder for the Radio Communication Tower Project. Continued discussion on insurance on the equipment that will be leased to the Ambulance Contract holder.

Dave Gorman present at 10:50 AM.

Discussed the LEMC renovation at 516 S. Linn Ave. New Hampton. Excavating took place to find the tile lines were not connected causing water to cause damage to the building. The waterproofing has been completed on the outside garage wall. Discussed the need of fire alarms, fire extinguishers, door handles, and locks. Discussed the replacement of concrete that is crumbling in front of the garage door. No action taken.

Gorman left at 11:10 AM.

Discussed audio recording equipment for the Board of Supervisors room. Kuhn had looked up audio recording equipment including 8 wireless microphones with a base station and a recording station. The equipment needs to be able to record, connect to the phone, and allow for individuals to be heard whether they are public or a board member. Kuhn will investigate different avenues for audio recording equipment.

#### Committee Assignment Updates

Hackman- CSS meeting on April 28, 2021, Ambulance Council meeting on April 28, 2021, and Pathways Behavioral Services April 26<sup>th</sup>, 2021

Byrne- Workforce Development meeting on April 29, 2021.

Holthaus- Northeast Iowa Community Action meeting on April 26, 2021.

Terry Johnson present at 11:35 AM.

Motion by Hackman, Second by Zoll to recess at 11:40 AM until 1:00 PM. Roll Call: All Ayes. Motion Carried.

Chairperson reconvened at 1:00 PM with all members present Byrne, Zoll, Holthaus, Kuhn and Hackman in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa. Also present were Stephanie Mashek, Auditor, Dusty Rolando, Jack Reed, and Ray Armel.

1:00 PM Jack Reed presented a Request for Proposal for Human Resource Services for Chickasaw County.

Opened request for proposals for Human Resource Services.

Tabled the Request for Proposals for Human Resource Services until the Board of Supervisors meeting on May 10, 2021.

Rolando left at 1:27 PM.

Armel left at 1:58 PM.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Exeter Ltd. (ID #59543) located at 2751 Exeter Ave. Nashua, IA 50658.

Motion by Hackman, Second by Byrne to adjourn at 2:08 PM. Roll Call: All Ayes. Motion Carried.

ATTEST:

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Rick Holthaus, Chairman  
Board of Supervisors

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Stephanie Mashek, Auditor

**CHICKASAW COUNTY**  
**May 10<sup>th</sup>, 2021**

The Board convened on Monday, May 10<sup>th</sup>, 2021, at 9:01 AM with all members present Byrne, Zoll, Holthaus, Kuhn and Hackman in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa. The meeting was called to order by Chairman Holthaus. Present were Stephanie Mashek, Auditor.

Motion by Hackman, Second by Zoll to approve the agenda for May 10, 2021. Roll Call: All Ayes. Motion Carried.

Loren Slick present at 9:03 AM.

Motion by Byrne, Second by Kuhn to approve the board minutes from May 3, 2021. Roll Call: All Ayes. Motion Carried.

9:05 AM No Public Comment

Motion by Hackman, Second by Zoll to approve the liquor license for Town and Country Club, Inc. Roll Call: All Ayes. Motion Carried.

Motion by Hackman, Second by Byrne to acknowledge the hiring of Seasonal Conservation Aide, Keegan Ulrichs, with a start date of May 17, 2021 at the rate of pay of \$12.00 per hour. Roll Call: Ayes- Hackman, Byrne, Kuhn, Zoll, and Holthaus. Motion Carried.

9:15 AM Opened bids for cash rental lease of Gilmore Wapsi access farm ground in the dollar amount \$50 per acre bid by Loren Slick and Ringneck Haven farm ground received no bids.

Motion by Byrne, Second by Hackman to approve the bid of \$50 per acre for the Gilmore Wapsi access farm ground. Roll Call: Ayes- Hackman, Byrne, Kuhn, Zoll, and Holthaus. Motion Carried.

Slick left at 9:20 AM.

Motion by Hackman, Second by Kuhn to direct the County Attorney to draw up a termination of lease with FS Agvantage, a division of Growmark, Inc., prior to June 1, 2021 ending the lease June 30, 2021. Roll Call: All Ayes. Motion Carried.

Discussed the bid from Schueth Ace Hardware for blinds with installation in the amount of \$2,200 and Dungey's Furniture bid for blinds with installation in the amount of \$2,064.32 for the LEMC building located at 516 S. Linn Ave. New Hampton.

Dave Gorman present at 9:30 AM.

Judy Funk present at 9:46 AM.

Motion by Kuhn, Second by Byrne to accept the bid from Dungey's furniture for blinds with installation in the amount of \$2,064.32 for the LEMC building located at 516 S. Linn Ave. New Hampton. Roll Call: Ayes- Byrne, Kuhn, Hackman, and Holthaus. Nays- Zoll. Motion Carried.

Gorman left at 10:00 AM.

10:00 AM Judy Funk with Heartland Risk Insurance Renewal

Motion by Hackman, Second by Zoll to approve the Heartland Risk Insurance Renewal for fiscal year 2021-2022 and authorize Chairperson to sign the renewal. Roll Call: All Ayes. Motion Carried.

Funk left at 10:49 PM.

Motion by Byrne, Second by Zoll to cross out signatures and authorize Chairperson to re-sign the contract for library service in Chickasaw County with the date May 10, 2021 with the Libraries. Roll Call: Ayes- Byrne, Zoll, Kuhn, and Holthaus. Nays- Hackman. Motion Carried.

Sue Breitbach present at 11:29 AM.

Motion by Hackman, Second by Zoll to remove Joan Knoll from Resolution 05-10-21-24 and add David Tilkes to the Temporary Redistricting Commission. Roll Call: Ayes- Hackman and Zoll. Nays-Kuhn, Byrne, and Holthaus. Motion Failed.

Shirley Troyna present at 11:30 AM.



11:30 AM Discussed Courthouse procedures regarding COVID precautionary implemented steps.

Motion by Hackman, Second by Zoll to remove the signs with the verbiage “Masks Recommended” in the lobby and doors to the courthouse. Open the drinking fountains within the courthouse building and each department head may implement their own COVID precautionary procedures in their respective offices. Roll Call: All Ayes. Motion Carried.

Sheriff Hemann present at 11:40 AM.  
Breitbach and Troyna left at 11:45 AM.

11:45 AM Sheriff Hemann notified the Board that Deputy Ryan Shawver was sworn in as Chief Deputy on May 3, 2021.

Motion by Hackman, Second by Kuhn to acknowledge Deputy Ryan Shawver’s promotion to Chief Deputy effective May 3, 2021. Roll Call: All Ayes. Motion Carried.

Sheriff Hemann discussed the review Deputy Sheriff contract/agreement of employment with Chickasaw County.

Jennifer Schwickerath present at 11:54 AM.

Motion by Hackman, Second by Byrne to authorize Chairperson to sign the Deputy Sheriff contract with Cole Tweten and Chickasaw County. Roll Call: All Ayes. Motion Carried.

Hemann left at 11:55 AM.  
Chairperson called recess at 11:57 AM.

Chairperson reconvened at 12:02 PM with all members present Byrne, Zoll, Holthaus, Kuhn, and Hackman in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa. Also present were Jennifer Schwickerath, Dusty Rolando, and Stephanie Mashek, Auditor.

Mike Galloway present via phone at 12:02 PM.

12:02 PM Mike Galloway discussed Request for Proposal submitted to the Board of Supervisors.

Terry Johnson present at 12:15 PM.

Motion by Hackman, Second by Byrne accept Ahlers and Cooney to be our Human Resource provider for the amount of \$1,250 per month for a one year contract effective July 1, 2021. Roll Call: All Ayes. Motion Carried.

Hackman left at 12:27 PM to speak with Brad Quirk on the electrical upgrades to the Sheriff’s building.

Schwickerath left at 12:39 PM.  
Jacob Hackman present at 12:41 PM.

12:45 PM Dusty Rolando offered the administrative assistant to Renae Carey.

Motion by Hackman, Second by Kuhn to acknowledge the hiring of Renae Carey as the administrative assistant effective May 24, 2021 with a rate of pay of \$20.94 per hour per the recommendation of the County Engineer. Roll Call: All Ayes. Motion Carried.

Motion by Zoll, Second by Hackman to acknowledge the hiring of Ronald Orthaus as the equipment operator effective May 24, 2021 with a rate of \$18.15 per hour until July 1, 2021 per the recommendation of the County Engineer. Roll Call: All Ayes. Motion Carried.

Discussed the front sidewalk and driveway on the north side of the courthouse.

Motion by Hackman, Second by Kuhn to adopt Resolution 05-10-21-23 for Bridge Posting Changes with the recommendation by the County Engineer. Roll Call: Ayes- Hackman, Kuhn, Byrne, Zoll, and Holthaus. Motion Carried.  
**RESOLUTION 05-10-21-23 WHEREAS**, Chickasaw County completes an inspection of all bridges and structures on the Secondary Road System of Chickasaw County and **WHEREAS**, part of this inspection involves the recalculation of the safe load capacity of any structure showing remarkable deterioration of the structural components of that structure and **WHEREAS**, that structural evaluation has resulted in the recommendation to reduce the safe load capacity that can be supported by certain structures, **NOW, THEREFORE BE IT RESOLVED** by the Chickasaw County Board of Supervisors on this 10<sup>th</sup> day of May, 2021 as provided in Sections 321.471, 321.472, and 321.473, Code of Iowa to erect and/or maintain weight limit signs in advance of the following bridges located on the Local Secondary Road System as follows:

Bridge No.	Location	Multiple Posting
110270	S27, T94N, R11W (300 <sup>TH</sup> ST.)	12, 20, 20 "All Vehicles"
110390	T13, T94N, R12W (Quinlan Ave.)	28, 40, 40 "All Vehicles" & keep "One Truck" sign series
110570	E8, T94N, R13W (Hickory Ave.)	15, 25, 25 "All Vehicles" & keep "One Truck" sign series
111720	S26, T95N, R13W (240 <sup>TH</sup> St.)	25,30,30 "All Vehicles" & keep "One Truck" sign series
112471	S12, T96N, R13W (150 <sup>TH</sup> St.)	One Lane
113010	E27, T97N, R11W (Vanderbilt Ave.)	15,25,25 "All Vehicles"

Passed and approved this 10<sup>th</sup> day of May, 2021. /ss/Rick Holthaus, Chairperson of the Board of Supervisors. ATTEST: /ss/ Stephanie Mashek, Chickasaw County Auditor.

Road department activities update. Detour for B44 should be implemented the week of May 17, 2021. Motorgraders are blading, patching at B44, and bridge postings changes.

Motion by Kuhn, Second by Hackman to mudjack the north sidewalk of the courthouse in the amount of \$4,000 from the Frontier Mudjacking Construction. Roll Call: All Ayes. Motion Carried.

Jeff Bernatz present at 1:00 PM.

Ray Armel present at 1:10PM.

1:15 PM Ray Armel discussed vacation of platted lots for James D. and Julie A. Eckenrod.

Motion by Hackman, Second by Zoll to approve Resolution 05-10-21-22 Requesting Vacation of Platted lots between James D. & Julie A. Eckenrod. Roll Call: Ayes- Hackman, Kuhn, Byrne, Zoll, and Holthaus. Motion Carried. **RESOLUTION 05-10-21-22 A RESOLUTION SETTING FORTH THE INTENT OF CHICKASAW COUNTY TO VACATE LOTS 1 & 2, SCHARES FIRST ADDITION, CHICKASAW COUNTY, AND LOCATED IN SECTION 24, TOWNSHIP 95 NORTH, RANGE 13 WEST OF THE 5<sup>TH</sup> P.M., CHICKASAW COUNTY, IOWA** WHEREAS, said lots are owned by James D. Eckenrod and Julie A. Eckenrod as joint tenants and are part of a larger parcel owned by the same, and WHEREAS, the owners now come and request vacation of said lots as they no longer serve any purpose as individual platted lots and said lots have not been developed or utilized as individual platted lots, and WHEREAS, the Board of Supervisors of Chickasaw County, Iowa has determined that it is in the best interest for platting purposes and to facilitate future conveyance of a portion of the parent parcel, to vacate said lots, and WHEREAS, a public hearing shall be set at which time and place the Chickasaw County Board of Supervisors will consider arguments for or against the vacation of said lots. NOW, THEREFORE, BE IT HEREBY RESOLVED that a public hearing thereon will be held in the Chickasaw County Board of Supervisors meeting room at the Courthouse in New Hampton, Chickasaw County, Iowa on the 1<sup>st</sup> day of June, 2021 at 9:15 AM at which time and place the Chickasaw County Board of Supervisors will consider arguments for or against the vacation of said lots. BE IT FURTHER RESOLVED the Chickasaw County Auditor is hereby authorized and directed to cause to be published a notice of such hearing on the time not less than four (4) days or more than twenty (20) days prior to the date herein established for hearing as provided by law. A copy of said Notice of Public Hearing is attached hereto marked Exhibit "A" and is incorporated herein as though set forth verbatim. PASSED AND APPROVED this 10<sup>th</sup> day of May 2021. /ss/ Rick Holthaus, Chairperson of the Board of Supervisors. ATTEST: /ss/ Stephanie Mashek, Chickasaw County Auditor.

Armel left at 1:18 PM.

Motion by Byrne, Second by Hackman to approve the Resolution 05-10-21-24. Roll Call: Ayes- Byrne, Kuhn, and Holthaus. Nays-Hackman and Zoll. Motion Carried. **RESOLUTION NO. 05-10-21-24 CHICKASAW COUNTY TEMPORARY REDISTRICTING COMMISSION** WHEREAS, the United States Department of Commerce conducts the United States Census every ten years; WHEREAS, Iowa Code Section 331.210A states that a Temporary County Redistricting Commission shall be established to adopt the County's precinct boundaries; WHEREAS, Iowa Code Section 331.210A(1)(b) provides that the board shall determine the size of the membership of the Temporary County Redistricting Commission, which may be three, five, or seven in number and the board has decided there shall be five members of the Temporary County Redistricting Commission; NOW THEREFORE, BE IT RESOLVED that the following named individuals shall be appointed to the Chickasaw County Temporary Redistricting Commission: Doug Welton of New Hampton, Joanne Tupper of Ionia, Cindy Shoemaker of Nashua,

John Cuvelier of Lawler, and Joan Knoll of New Hampton. PASSED AND APPROVED this 10<sup>TH</sup> day of May 2021. /ss/Rick Holthaus, Chairperson of the Board of Supervisors. ATTEST: /ss/ Stephanie Mashek, Chickasaw County Auditor.

Discussed the liquor license for The Balk Tank, LLC, no action taken as the State had an error by submitting to the City of Lawler instead of Chickasaw County.

1:30 PM Jeff Bernatz provided a radio communication tower project update. Electrical upgrades to the Sheriff's building are taking place the week of May 10, 2021. No action taken.

Bernatz left at 1:49 PM.

Motion by Hackman, Second by Byrne to approve claims in the amount of \$147,688.33. Roll Call: All Ayes. Motion Carried.

Motion by Hackman, Second by Kuhn to approve claims in the amount of \$2,018.50. Roll Call: All Ayes. Motion Carried.

#### Committee Assignment Update

Hackman attended a DCAT meeting on May 6, 2021. Provided an update on Ambulance Council.

Zoll attended a Heartland Risk Pool meeting on May 6, 2021. Zoll went to the Floyd Mitchell Chickasaw landfill on May 4, 2021 to sign checks.

2:00 PM Discussed Tyler Output Director software for payroll purposes.

Sue Breitbach present at 2:15 PM.

Mike Kennedy present at 2:17 PM.

Motion by Hackman, Second by Kuhn to purchase the Tyler Output Director software in the amount of \$4,340 for payroll purposes. Roll Call: All Ayes. Motion Carried.

2:15 PM Sue Breitbach discussed the resolution for postponement of Tax Sale Under Iowa Code Chapter 446.7.

Motion by Hackman, Second by Byrne to approve Resolution 05-10-21-25 for Postponement of Tax Sale Under Iowa Code Chapter 446.7. Roll Call: Ayes- Hackman, Byrne, Kuhn, Zoll, and Holthaus. Motion Carried. **RESOLUTION # 05-10-21-25 RESOLUTION FOR POSTPONEMENT OF TAX SALE UNDER IOWA CODE CHAPTER 446.7 WHEREAS**, on March 9, 2020, Iowa Governor Kim Reynolds issued a Proclamation of Disaster Emergency declaring a State of Public Health Disaster Emergency existed throughout the entire state of Iowa due to the global pandemic referred to as COVID-19. **WHEREAS**, between April 24, 2020 and July 24, 2020, Governor Reynolds issued Public Health Proclamations in response to the COVID-19 pandemic which suspended the regulatory provisions of Iowa Code Section 446.7: and **WHEREAS**, Iowa Code Section 446.7 requires the Chickasaw County Treasurer's Office to offer for public sale all parcels on which taxes are delinquent on the third Monday in June annually; and **WHEREAS**, Iowa Code Section 446.7 requires that if for good cause the tax sale cannot be held on the third Monday in June, the treasurer may designate a different date in June for the sale; and **WHEREAS**, as a result of the Public Health Proclamations suspending the regulatory provisions of Iowa Code Section 446.7, the Chickasaw County Treasurer was unable to hold a tax sale at any time in June of 2020; and **WHEREAS**, the Public Health Proclamation suspending the regulatory provisions of Iowa Code Section 446.7 expired on July 31, 2020; and **WHEREAS**, Iowa Code Section 446.28 requires the Chickasaw County Treasurer to hold the tax sale on the third Monday of the next succeeding month in which the required notice can be given if the tax sale is not able to be held in June; and **WHEREAS**, as of August 21, 2020, Governor Reynolds issued a Public Health Proclamation finding that a State of Public Health Disaster Emergency continues to exist throughout the State of Iowa and will remain in effect through at least September 20, 2020, and **WHEREAS**, the Chickasaw County Treasurer has found good cause to delay the tax sale due to financial distress to Chickasaw County residents due to the COVID-19 pandemic. **NOW, THEREFORE, BE IT RESOLVED** as follows: In conjunction with the Chickasaw County Treasurer's Office, the Chickasaw County Board of Supervisors finds that good cause exists to delay the Chickasaw County Tax Sale to April 2021 due to the ongoing COVID-19 pandemic. Prior to sending out the required notices for the April tax sale, the Chickasaw County Treasurer shall re-evaluate its good cause determination and inform the Board of Supervisors of its findings. Nothing in this Resolution shall be interpreted to relieve delinquent property tax owners of the responsibility to pay the delinquent taxes, penalties, fees, and interest that were due and accrue as otherwise provided by law, nor will this provision affect other legal processes that may be available to collect these delinquent taxes, penalties, fees, and interest. Nothing in this Resolution shall be interpreted to prevent the Chickasaw County Treasurer from offering any property with delinquent taxes for sale upon the next available tax sale date. **CHICKASAW COUNTY BOARD OF SUPERVISORS: /ss/Rick Holthaus, Chairman of the Board of Supervisors 05/10/2021 RECOMMENDED FOR APPROVAL: /ss/ Sue Breitbach, Chickasaw County Treasurer 05/10/2021**

Motion by Hackman, Second by Kuhn to adjourn at 2:21 PM. Roll Call: All Ayes. Motion Carried.

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Rick Holthaus, Chairman  
Board of Supervisors

ATTEST:

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Stephanie Mashek, Auditor

## CHICKASAW COUNTY

May 17<sup>th</sup>, 2021

The Board convened on Monday, May 17<sup>th</sup>, 2021, at 9:00 AM with all members present Byrne, Zoll, Holthaus, Kuhn and Hackman in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa. The meeting was called to order by Chairman Holthaus. Present were Stephanie Mashek, Auditor.

Motion by Kuhn, Second by Hackman to approve the agenda for May 17, 2021. Roll Call: All Ayes. Motion Carried.

Motion by Zoll, Second by Byrne to approve the board minutes from May 10, 2021. Roll Call: All Ayes. Motion Carried.

Motion by Hackman, Second by Zoll to approve the liquor license for Balk Tank, LLC. Roll Call: Ayes- Hackman, Zoll, Kuhn, Byrne, and Holthaus. Motion Carried.

Motion by Hackman, Second by Byrne to approve the wine permit for Real Goods Clothing Boutique. Roll Call: Ayes- Hackman, Byrne, Kuhn, Zoll, and Holthaus. Motion Carried.

9:05 AM No Public Comment

Motion by Hackman, Second by Kuhn to enter into the Public Hearing at 9:15 AM. Roll Call: Ayes-Hackman, Kuhn, Byrne, Zoll, and Holthaus. Motion Carried.

No public or written comment was present for the public hearing.

Motion by Hackman, Second by Zoll to close the Public Hearing at 9:17 AM. Roll Call: Ayes-Hackman, Kuhn, Zoll, Byrne, and Holthaus. Motion Carried.

Motion by Byrne, Second by Hackman to adopt and authorize Chairpersons signature on the FY 2020-2021 County Budget Amendment and decrease Public Safety & Legal Services by \$15,000 (line item 18) due to the publication error in the wrong service area with a total budget amendment of \$91,900. Roll Call: Ayes- Byrne, Hackman, Zoll, Kuhn, and Holthaus. Motion Carried.

Motion by Byrne, Second by Kuhn to adopt Resolution 05-17-21-26. Roll Call: Ayes- Byrne, Kuhn, Zoll, Hackman, and Holthaus. Motion Carried. **RESOLUTION TO AMEND DEPARTMENTAL APPROPRIATIONS RESOLUTION NO. 05-17-21-26** WHEREAS the Board of Supervisors approved a Departmental Appropriations on June 15, 2020 for all departments of the fiscal year beginning July 1, 2020 in accordance with Section 331.434, Subsection 6, Code of Iowa, and WHEREAS the appropriations approved on June 15, 2020 are hereby amended in accordance with the attached sheet for the following reasons and with no increase in current fiscal year taxes.:

	<u>Before Amendment</u>	<u>Increase/Decrease</u>	<u>After Amendment</u>
Board of Supervisors	\$257,975.00	\$22,700.00	\$280,675.00
Treasurer	\$344,755.00	\$6,200.00	\$350,955.00
Conservation	\$481,692.00	\$8,300.00	\$489,992.00
Ambulance	\$195,000.00	\$10,000.00	\$205,000.00
Clerk of Court	\$61,600.00	\$23,000.00	\$84,600.00
General Services	\$849,382.00	\$12,000.00	\$861,382.00

PASSED, APPROVED, AND ADOPTED THIS 17<sup>th</sup> day of May 2021. Ayes: /s/ Rick Holthaus, Jacob Hackman, Tim Zoll, Jason Byrne, and Matt Kuhn. Nays: None. ATTEST: /ss/ Stephanie Mashek, Auditor

Terry Johnson present at 9:28 AM.

Motion by Zoll for mileage reimbursement at \$0.46 per mile for three meetings and \$30 per-diem with a cap of \$90 total for the appointed individuals to the Temporary County Redistricting Commission. Motion Failed due to lack of Second.

Motion by Hackman, Second by Byrne for mileage reimbursement at \$0.46 per mile per meeting for the appointed individuals to the Temporary County Redistricting Commission. Roll Call: Ayes- Hackman, Byrne, Kuhn, Zoll, and Holthaus. Motion Carried.

Discussed audio recording equipment for the board of supervisor's room. Tabled to meeting on May 24, 2021.

Jeff Bernatz present at 9:50 AM.

Motion by Hackman, Second by Byrne to authorize Auditor's signature for the U.S. Department of Treasury Coronavirus Local Fiscal Recovery Fund Award terms and conditions. Roll Call: All Ayes. Motion Carried.

Lisa Welter present at 9:54 AM.

10:00 AM Lisa Welter provided a Public Health and Environmental Health department update.

Welter left at 10:25 AM.

Dave Gorman present at 10:25 AM.

Committee Assignment Update:

Kuhn attended the Hotel/Motel Grant meeting on May 11<sup>th</sup>, 2021.

Zoll attended Department of Corrections meeting on May 14<sup>th</sup>, 2021 and an FMC Landfill meeting on May 11<sup>th</sup>, 2021.

Discussed the cement driveway that is cracked and crumbling in front of the garage door located on the west side of the LEMC building located at 516 S. Linn Ave New Hampton. Align Architect provided change order number eight in the amount of \$19,225.00 to be considered. This scope of work will not extend their end date of June 4<sup>th</sup>, 2021.

Motion by Byrne, Second by Kuhn to accept change order number eight in the amount of \$19,225. Roll Call: Ayes- Byrne, Kuhn, Zoll, and Holthaus. Nays- Hackman. Motion Carried.

Gorman updated the board on the LEMC building that included all the interior doors were being installed, the handicap entry doors were installed, the carpet should be installed this week, the epoxy flooring is complete, and the electrical has some work to do before finishing up. Consensus of the board to remove the light polls located on the east side of the building. Consensus of the board to forego an open house and ask the New Hampton Tribune to do an article on the newly renovated building and its staff.

Motion by Hackman, Second by Kuhn to authorize chairperson to sign the termination of the lease agreement with AgVantage FS, a division of Growmark, Inc. as of June 30, 2021. Roll Call: All Ayes. Motion Carried.

Gorman left at 11:03 AM.

11:05 AM Jeff Bernatz provided an update on the radio communication tower project and electrical upgrades to the sheriff's building. Issues with electrical regarding the battery overheating in the sheriff's radio room. The battery has been replaced and the issue has been resolved. Hackman mentioned that New Hampton Electric has completed the necessary electrical upgrades. Hackman provided an update on the lease agreement with Butler-Bremer for the fiber project with Andrea Hanson, the new Chief Executive Officer.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for C & N Livestock Farms, LLC (ID #65457) located at 1849 180<sup>th</sup> Street New Hampton, Iowa 50659

Motion by Hackman, Second by Kuhn to adjourn at 11:38 AM. Roll Call: All Ayes. Motion Carried.

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Rick Holthaus, Chairman  
Board of Supervisors

ATTEST:

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Stephanie Mashek, Auditor

**CHICKASAW COUNTY**  
**May 24<sup>th</sup>, 2021**

The Board convened on Monday, May 24<sup>th</sup>, 2021, at 9:00 AM with all members present Byrne, Zoll, Holthaus, Kuhn and Hackman in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa. The meeting was called to order by Chairman Holthaus. Present were Stephanie Mashek, Auditor, and Jeff Bernatz.

Motion by Kuhn, Second by Byrne to approve the agenda for May 24, 2021. Roll Call: All Ayes. Motion Carried.

Motion by Hackman, Second by Byrne to approve the minutes from May 17, 2021. Roll Call: All Ayes. Motion Carried.

9:05 AM No Public Comment

Sheriff Hemann present at 9:05 AM.

9:10 AM Sheriff Hemann provided a Sheriff's department update. Discussed the law enforcement contract with the City of Nashua and the Sheriff's department will continue to provide patrolling services for extra hours on a month-to-month basis. Deputy KJ Miller's truck has arrived and will be outfitted with the proper equipment.

Dusty Rolando present at 9:34 AM.

Motion by Byrne, Second by Hackman to approve, and authorize chairperson's and auditor's signature on a agreement for law enforcement services between the city of Fredericksburg and Chickasaw County Sheriff's department. Roll Call: All Ayes. Motion Carried.

9:40 AM Jeff Bernatz provided a radio communication tower project update. Motorola finished the configuration complete at the anchor site. Bernatz met with Ricky Johnson and Andrea Hanson, CEO of Butler-Bremer, on May 21<sup>st</sup> to discuss the lease agreement and negotiated the amount to \$100,000 for 30 years of service instead of 15 years of service as originally written.

Motion by Hackman, Second by Zoll to enter to the lease agreement with Butler-Bremer Communications and authorize chairperson's signature. Roll Call: All Ayes. Motion Carried.

Penny Andorf and Lisa Welter present at 9:52 AM.

Discussed the communication equipment placement and the need to update the insurance schedule with Heartland Risk Insurance. Bernatz will continue to work with Judy Funk and the auditor's office to accomplish the necessary steps to satisfy Heartland Risk Insurance.

Joseph Gray present at 9:58 AM.

Motion by Hackman, Second by Byrne to allow the transfer of money from General Basic Chickasaw County Disaster Rescue Squad funds in the amount of \$28,199.71 to the Chickasaw Rescue Association. Roll Call: Ayes- Hackman, Byrne, Zoll, and Holthaus. Kuhn abstained. Motion Carried.

Hemann left at 10:06 AM.

10:07 AM Joseph Gray and Penny Andorf discussed the well water rates Ordinance V-3 and sewage rates Ordinance V-2.

Motion Byrne, Second by Hackman to publish notice for amendments for Ordinances V-3 for the well water rates in the Fredericksburg Review, Nashua Reporter, and the New Hampton Tribune to notify the public of the hearing on June 14, 2021 at 9:15 AM. Roll Call: Ayes- Byrne, Hackman, Kuhn, Zoll, and Holthaus. Motion Carried.

Motion by Hackman, Second by Kuhn to publish notice for amendments for Ordinance V-2 for the sewage rates in the Fredericksburg Review, Nashua Reporter, and the New Hampton Tribune to notify the public of the hearing on June 14, 2021 at 9:30 AM. Roll Call:- Ayes- Hackman, Kuhn, Byrne, Zoll, and Holthaus. Motion Carried.

Andorf, Welter, and Gray left at 10:25 AM.

Discuss the LEMC Renovation project located at 516 S. Linn Ave, New Hampton. Moving date for the County Attorney department and Emergency Management department has been discussed to take place in early June. Discussed the logistics of the move and what items still need to be addressed.

Motion by Hackman, Second by Kuhn to change the insurance contents on the radio equipment to remove the insurance amount of \$500,000 from Secondary Road's storage of radio communication equipment. Add \$550,000 for radio communication equipment storage at the LEMC building, \$450,000 for insuring the building, and \$50,000 for building contents located at 516 S. Linn Ave. New Hampton. Roll Call: All Ayes. Motion Carried.

11:00 AM Dusty Rolando provided a road department activities. Work continues on B44 and is estimated to take up to four weeks for completion. Bridge projects will not start until fall of 2021. Spot rocking roads has continued and started blading gravel roads.

Bernatz left at 11:03 AM.

Rolando left at 11:22 AM.

Discussed the American Rescue Plan Act and further written guidance should be out shortly after the CPA's meeting last week.

Discussed audio recording equipment and conference phone technology for the board of supervisor's room.

Discuss non-departmental requests for fiscal budget year 2021-2022 to nonprofits with guidance from State Auditor, Rob Sand.

Motion by Hackman, Second by Kuhn to approve claims in the amount of \$444,686.46. Roll Call: All Ayes. Motion Carried.

Motion by Hackman, Second by Byrne to approve claims in the amount of \$2,000.00. Roll Call: All Ayes. Motion Carried.

Motion by Hackman, Second by Zoll to approve claims in the amount of \$3,528.47. Roll Call: All Ayes. Motion Carried.

Committee Assignment Updates:

Hackman attended DCAT on May 18, 2021.

Zoll was at the FMC landfill on May 17, 2021 to sign checks and May 20, 2021 for pre-trial purposes.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Ron Swestka Farm-North Site (ID #59071) located at 18649 Valley Ave. Cresco, Iowa 52136

Motion by Hackman, Second by Byrne to adjourn at 12:28 PM. Roll Call: All Ayes. Motion Carried.

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Rick Holthaus, Chairman  
Board of Supervisors

ATTEST:

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Stephanie Mashek, Auditor



## **CHICKASAW COUNTY**

**June 1<sup>st</sup>, 2021**

The Board convened on Tuesday, June 1<sup>st</sup>, 2021, at 9:00 AM with all members present Byrne, Zoll, Holthaus, Kuhn and Hackman in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa. The meeting was called to order by Chairman Holthaus. Present were Auditor Stephanie Mashek, Jeff Bernatz and Terry Johnson.

Motion by Zoll, Second by Byrne to approve the agenda for June 1, 2021. Roll Call: All Ayes. Motion Carried.

Motion by Byrne, Second by Hackman to approve the board minutes from May 24, 2021. Roll Call: All Ayes. Motion Carried.

Motion by Byrne, Second by Hackman to approve the fireworks permit for Fredericksburg Dairy Days. Roll Call: All Ayes. Motion Carried.

9:05 AM No Public Comment

Ray Armel present at 9:10 AM.

9:10 AM Auditor Stephanie Mashek, discussed the Iowa Precinct Atlas Consortium invoice.

Motion by Hackman, Second by Byrne to approve the Iowa Precinct Atlas Consortium in the amount of \$3,833.64. Roll Call: All Ayes. Motion Carried.

9:15 AM Motion by Kuhn, Second by Hackman to enter into the Public Hearing on VACATION OF LOTS 1 & 2, SCHARES FIRST ADDITION, CHICKASAW COUNTY, AND LOCATED IN SECTION 24, TOWNSHIP 95 NORTH, RANGE 13 WEST OF THE 5<sup>TH</sup> PM., CHICKASAW COUNTY, IOWA at 9:15 AM. Roll Call: Ayes- Hackman, Kuhn, Byrne, Zoll, and Holthaus. Motion Carried.

No Public or written comment.

Motion by Hackman, Second by Zoll to close the Public Hearing at 9:16 AM. Roll Call: Ayes- Hackman, Kuhn, Byrne, Zoll, and Holthaus. Motion Carried.

Motion by Hackman, Second by Byrne to approve Resolution 06-01-21-27. Roll Call: Ayes- Hackman, Byrne, Kuhn, Zoll, and Holthaus. Motion Carried. RESOLUTION 06-01-21-27 A RESOLUTION VACATING LOTS 1 & 2, SCHARES FIRST ADDITION, CHICKASAW COUNTY, AND LOCATED IN SECTION 24, TOWNSHIP 95 NORTH, RANGE 13 WEST OF THE 5<sup>TH</sup> P.M., CHICKASAW COUNTY, IOWA WHEREAS, a public hearing originally scheduled for and referenced as Resolution 04-05-21-17 was not held, and WHEREAS, Resolution 05-10-21-22 makes reference to the same lots to be vacated as noted in Resolution 04-05-21-17, and WHEREAS, said lots no longer serve a purpose as individual platted lots, said lots have not been developed or utilized as individual platted lots and the owners of said lots are also the owners of the parent parcel, and WHEREAS, the Board of Supervisors of Chickasaw County, Iowa held a public hearing on June 1<sup>st</sup>, 2021 at 9:15 AM and received no written or verbal complaints or objections from the public with regard to the proposed vacation of said lots, and WHEREAS, the Board of Supervisors of Chickasaw County, Iowa has determined that it is in the best interest for platting purposes and to facilitate future conveyance of a portion of the parent parcel, to vacate said lots, and NOW, THEREFORE, BE IT FURTHER HEREBY RESOLVED that the said lots are hereby vacated. /ss/ Rick Holthaus, Chairperson, Board of Supervisors. ATTEST: /ss/ Stephanie Mashek, Auditor

Armel left at 9:18 AM.

Troyna left at 9:27 AM.

Discussed audio recording equipment and conference phone technology for the board of supervisors. It was decided to discuss removing the glass partitions at the next board meeting on June 7, 2021.

Motion by Hackman, Second by Kuhn to send the First Amended and Restated 28E Agreement with County Social Services to be reviewed by the County Attorney by June 18, 2021. Roll Call: All Ayes. Motion Carried.

9:30 AM Shirley Troyna discussed the deed and mortgage records to be scanned by Cott Systems for online access and public use utilizing funds from the American Rescue Plan Act. No action taken.

Troyna left at 9:46 AM.

9:46 AM Jeff Bernatz provided a Radio Communication Tower Project update. Hackman, Mashek, and Bernatz worked on the insurance for Heartland Risk Pool. There was a concern from a public citizen on the hand rail that was not installed and the junction box was not updated. The electrical project was approved by the Electrical Engineer and no further action needs to be

taken besides the addition of a lock on the exterior box. The Butler-Bremer lease agreement should be ready to sign in the next couple weeks.

Discussed the LEMC Renovation project located at 516 S. Linn Ave., New Hampton. The final walk through is today at 2:00 PM with the contractor and architect. Discussed items that are stored in the garage and whether or not to dispose of the old ceiling tile. Discussed the humidity in the basement and how to resolve the issue to maintain the contents of the basement.

Ryan Shawver present at 10:17 AM.  
Sheriff Hemann present at 10:23 AM.

Discussed the storage space in the courthouse attic. Chairperson encouraged the board to come up with the ideas to move the contents in the attic to another temperature controlled space. No action taken.

10:30 AM Sheriff Hemann and Chief Deputy Shawver presented quotes for tac trailers.

Motion by Hackman, Second by Kuhn to purchase a 2021 Haul-About Panther enclosed trailer from New Hampton Auto Body in the amount of \$4,195.00. Roll Call: Ayes- Hackman, Kuhn, Byrne, Zoll, and Holthaus. Motion Carried.

Motion by Hackman, Second by Zoll to sell the current tac vehicle by public bids. Roll Call: Ayes- Hackman, Zoll, Kuhn, Byrne, and Holthaus. Motion Carried.

Sheriff's department received three bids to equip the new 2021 RAM SSV with the proper lights, sound equipment, cage, and other accessories. Racom's bid was \$22,505.57 and Keltek's bid was \$22,843.62.

Motion by Hackman, Second by Byrne to accept the quote from Racom in the amount of \$22,505.57. Roll Call: All Ayes. Motion Carried.

Shawver and Hemann left at 10:47 AM.

Discussed having an outside agent facilitate the paperwork for the American Rescue Plan Act.

Motion by Hackman, Second by Kuhn to appoint one supervisor (Byrne), public health director, auditor, sheriff and EMA director to form a committee for the American Rescue Plan Act. Roll Call: All Ayes. Motion Carried.

Bernatz left at 11:02 AM.  
Jennifer Schwickerath present at 11:02 AM.

11:00 AM Jennifer Schwickerath discussed the need to update the county attorney's color copier as the current color copier does not scan, fax, print in color, and is over ten years old.

Motion by Byrne, Second by Zoll to purchase a new copier from Riley's, Inc. in the amount of \$5,995.00. Roll Call: Ayes- Byrne, Zoll, Kuhn, Hackman, and Holthaus. Motion Carried.

Discussed non-departmental requests for fiscal budget year 2021-2022 to nonprofits with guidance from the state auditor, Rob Sand. A 28E Agreement needs to be formed with nonprofits identifying the public purpose for receiving tax payer dollars for services provided to the county. The board's secretary will draft a letter to the nonprofits requesting funds from the county.

Shirley Troyna present at 11:15 AM.  
Schwickerath left at 11:21 AM.

Troya contacted Cott Systems representative and received a response saying that the first initial payment to Cott Systems may be paid in July of 2021. Committing to the initial proposal and additions may be made without impacting the proposed timeline.

Motion by Kuhn, Second by Byrne to accept the bid from Cott Systems in the amount of \$14,405 using American Rescue Plan Act funds.

Kuhn retracted his motion due to lack of spending authority with the American Rescue Plan Act funds.

Discussed needing an amendment for budget fiscal year 2021-2022. The auditor will reach out to department heads to see if any amendments need to be made and it will be discussed on the next board meeting on June 7, 2021.

Committee Assignment Updates:  
Hackman attended Pathways meeting on May 24, 2021.  
Hackman attended County Social Services meeting on May 26, 2021.

Holthaus attended the Northeast Iowa Community Action meeting on May 24, 2021.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Walt Wendland Site (ID #63876) located at 3269 240<sup>th</sup> Street Waucoma, Iowa 52171

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Jeff Pleggenkuhle-Hoeger Site (ID #63926) located at 24280 Y Avenue Waucoma, Iowa 52171

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Jeff Pleggenkuhle (ID #63770) located at 23689 X Avenue Waucoma, Iowa 52171

Byrne and Holthaus attended in person and Kuhn present via casting online the six county meeting with county engineers on May 27, 2021.

Chairperson recessed at 12:14 PM with reconvening at 2:00 PM at the LEMC building located at 516 S. Linn New Hampton.

Chairperson reconvened meeting at 1:55PM with board members Holthaus, Hackman, Byrne, and Kuhn present. Zoll absent. Also, present were Auditor Stephanie Mashek, Jeff Bernatz, Duane Svoda, Dave Gorman, and Steve Frost.

All persons present walked through the LEMC building to identify any areas needing to be addressed prior to signing off the punch list.

Jennifer Schwickerath and Jeff Bernatz present at 2:06 PM.

Denny Unga present at 2:25 PM.

Unga left at 2:40 PM.

Motion by Kuhn, Second by Hackman to adjourn at 2:50 PM. Roll Call: Ayes- Hackman, Kuhn, Byrne, and Holthaus. Zoll absent. Motion Carried.

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Rick Holthaus, Chairman  
Board of Supervisors

ATTEST:

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Stephanie Mashek, Auditor

## CHICKASAW COUNTY

June 7<sup>th</sup>, 2021

The Board convened on Monday, June 7<sup>th</sup>, 2021, at 9:00 AM with all members present Byrne, Zoll, Holthaus, Kuhn and Hackman in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa. The meeting was called to order by Chairman Holthaus. Present was Auditor Stephanie Mashek.

Motion by Byrne, Second by Hackman to approve the agenda for June 7, 2021. Roll Call: All Ayes. Motion Carried.

Motion by Hackman, Second by Zoll to approve the board minutes from June 1, 2021. Roll Call: All Ayes. Motion Carried.

9:05 AM No Public Comment

Discussed expiring terms on the compensation board. The sheriff and auditor will appoint their representatives with the acknowledgment by the board of supervisors. The supervisors need to replace the two expiring terms on June 30<sup>th</sup>, 2021 for the compensation board. Applications need to be filled out and turned in by June 15, 2021 to the Auditor's office.

Ray Armel present via phone at 9:11 AM.

9:15 AM Ray Armel discussed the minor subdivision for Harold Brands.

Motion by Hackman, Second by Zoll to approve RESOLUTION 06-07-21-34 Roll Call: Ayes- Hackman, Zoll, Byrne, Kuhn, and Holthaus. Motion Carried. RESOLUTION 06-07-21-34 A RESOLUTION APPROVING THE MINOR SUBDIVISION PLAT OF: PARCEL 2021-20 AND PARCEL 2021-21 IN THE N1/2 OF SECTION 6, TOWNSHIP 95 NORTH, RANGE 14 WEST OF THE 5<sup>TH</sup> P.M., CHICKASAW COUNTY, IOWA WHEREAS, ON THE 7<sup>th</sup> DAY of June, 2021 at a regular meeting by the Board of Supervisors, Chickasaw County, Iowa a minor subdivision plat of PARCEL 2021-20 AND PARCEL 2021-21 IN THE N1/2 OF SECTION 6, TOWNSHIP 95 NORTH, RANGE 14 WEST OF THE 5<sup>TH</sup> P.M., CHICKASAW COUNTY, IOWA Was presented. WHEREAS, the minor subdivision plat of PARCEL 2021-20 AND PARCEL 2021-21 IN THE N1/2 OF SECTION 6, TOWNSHIP 95 NORTH, RANGE 14 WEST OF THE 5<sup>TH</sup> P.M., CHICKASAW COUNTY, IOWA Has now been considered and should be approved. NOW THEREFORE, it is hereby resolved by the Board of Supervisors, Chickasaw County, Iowa that said Minor Subdivision Plat be approved, accepted and the Chairman is hereby directed to certify this Resolution of Approval. PASSED AND APPROVED on this 7<sup>th</sup> DAY of JUNE, 2021. /ss/ Rick Holthaus, Chairperson, Board of Supervisors. ATTEST: /ss/ Stephanie Mashek, Auditor.

Armel left at 9:22 AM.

Discussed the opening on the Planning and Zoning Commission. Board members will look into who would be interested in full filling this open position. The board will appoint on the June 21, 2021 board of supervisors meeting.

Motion by Hackman, Second by Kuhn to remove the glass partition in the board room located on the second level of the courthouse. Roll Call: All Ayes. Motion Carried.

Discussed the amendment to the section 125 flexible benefits plan. No action taken by the board to allow carry over in the amount up to \$550 of unused amounts in a participant's Health FSA.

Discussed the need for department heads and supervisors to review the county's purchase policy.

Motion by Hackman, Second by Zoll to have the board secretary send out the county's purchase policy for department heads/elected officials and supervisors to review said policy. Roll Call: All Ayes. Motion Carried.

9:45 AM Jeff Bernatz update was provided in writing and read by Mashek.

Dave Gorman present at 9:48 AM.

Technicians from ICN were here on Wednesday to run test transmissions from the PSAP to Des Moines. This will be part of the feed and backhaul for ISICS. Bernatz was working on obtaining the invoice for change order #2. Wes and Greg continue to power up and configure the sites. Jeff will follow-up with Wes about installs for squads.

Bernatz will be moving to the LEMC building located at 516 S. Linn Ave. New Hampton, the following week.

Gorman provided an update on the renovation project at the LEMC building. Matt construction has turned in their keys and the temporary locks will be changed out. Gorman and his staff will continue to work on the small items that arise as needed. Dehumidifiers were placed in the basement. Lights were installed in the IT room. The punch list of items that need to be addressed were satisfied by Steve Frost.

Consensus to hire a painting service to paint parking stripes and handicap lanes and have Dave move the thermostat from downstairs interior room to an exterior wall in the basement.

Shirley Troyna present at 10:29 AM.

Motion by Hackman, Second by Byrne to discard any unused items that were left over from the renovation and items from the previous contents of the building. Roll Call: All Ayes. Motion Carried.

10:30 AM Shirley Troyna discussed the proposal from Cotts system for scanning deeds and mortgage records for online access and public use. Discussion will take place on the board meeting on June 28, 2021 before making a decision on the proposal.

Troya left at 10:43 AM.

10:45 AM Stephanie Mashek

Motion by Byrne, Second by Hackman authorize the auditor to approve payment for Tyler Technologies annual subscription fee for \$26,893.28. Roll Call: All Ayes. Motion Carried.

Motion by Hackman, Second by Kuhn to authorize the auditor to approve Geospatial, LLC in the amount of \$3,105.00. Roll Call: All Ayes. Motion Carried.

Motion by Kuhn, Second by Hackman to authorize Auditor to approve invoice for Schneider Geospatial, LLC in the amount of \$3,105.00. Roll Call: All Ayes. Motion Carried.

Chairperson called for short recess at 10:50 AM.

Reconvened at 10:57 AM.

Ray Armel present on the phone 11:18 AM.

Discussed the Land Use Administrator compensation and what the position entails. Armel has not heard back from the Iowa Department of Revenue if the Assessor can still serve in the capacity as the Land Use Administrator.

Armel left at 11:31 AM.

Motion by Byrne, Second by Kuhn to set the salary of pay at \$6,000 for the Land Use Administrator. Roll Call: Ayes- Byrne, Kuhn, Zoll, and Holthaus. Nays- Hackman. Motion Carried.

Motion by Hackman, Second by Kuhn to approve employee wages for fiscal year 2021-2022. Roll Call: Ayes- Hackman, Byrne, Kuhn, and Holthaus. Nays- Zoll. Motion Carried.

Motion by Hackman, Second by Byrne to approve RESOLUTION 06-07-21-28. **RESOLUTION NO. 06-07-21-28 APPROPRIATIONS RESOLUTION** WHEREAS, it is desired to make appropriations for all officers and departments for the fiscal year beginning July 1, 2021, in accordance with Section 331.434, Subsection 6, Code of Iowa. NOW THEREFORE, BE IT RESOLVED by the Chickasaw County Board of Supervisors of Chickasaw County, Iowa, as follows: Section 1. The amounts itemized by fund and by department or office is hereby appropriated as per adopted budget. Section 2. Subject to the provisions of other county procedures and regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or officer to make expenditures or incur obligations from the itemized fund, effective July 1, 2021. Section 3. In accordance with Section 331.437, Code of Iowa, no department or officers shall expend or contract to expend any money or incur any liability, or enter into any contract which by its terms involves the expenditures of money for any purpose in excess of the amounts appropriated pursuant to this Resolution. Section 4. If at any time during the 2021/2022 budget year the Auditor ascertains that the available resource of a fund that year will be less than said funds total appropriation, the Auditor shall immediately so inform the Board of Supervisors and recommend appropriate corrective action. Section 5. The Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which account shall indicate the amount of the appropriation, the amount charged thereto, and the encumbered balance. The Auditor shall report the status of such accounts to the applicable departments and officers monthly or quarterly during the fiscal year 2021/2022. Section 6. All appropriations authorized pursuant to this Resolution lapse at the close of business on June 30, 2021. PASSED, APPROVED, AND ADOPTED this 7<sup>th</sup> day of June 2021, the vote thereon being as follows: AYES: /ss/ Jacob Hackman, Jason Byrne, Matt Kuhn, Tim Zoll, and Rick Holthaus. NAYS: None. ATTEST: /ss/ Stephanie Mashek, Auditor.  
**2021-2022 DEPARTMENT BUDGET APPROPRIATIONS ALLOWED**

SUPERVISORS	\$	296,317.00
AUDITOR	\$	386,500.00
TREASURER	\$	361,381.00
COUNTY ATTORNEY	\$	312,369.00
SHERIFF	\$	1,755,381.00
RECORDER	\$	167,260.00
ENGINEERS	\$	6,477,033.00
VETERANS AFFAIRS	\$	48,995.00
CONSERVATION	\$	420,000.00
PUBLIC HEALTH & HOME CARE	\$	1,275,467.00
WEEDS COMMISSIONER	\$	345.00
DEPARTMENT OF HUMAN RESOURCES	\$	10,819.00
CARE FACILITY-HERITAGE	\$	24,200.00
STATE DHS	\$	10,400.00
MEDICAL EXAMINERS	\$	53,905.00
CO. RELIEF	\$	20,000.00
CLERK OF COURT	\$	70,600.00
SANITATION	\$	79,450.00
LIBRARIES	\$	122,500.00
AMBULANCE	\$	100,000.00
CHICKASAW COUNTY TOURISM	\$	15,000.00
LAW ENFORCEMENT BUILDING (JAIL)	\$	40,150.00
COMMUNITY SERVICE BUILDING (CSB)	\$	38,080.00
OLD VETS BUILDING/LEMC	\$	22,600.00
TOWNSHIP CLERK/TRUSTEES	\$	10,800.00
GENERAL SERVICES	\$	812,441.00
DATA PROCESSING	\$	301,400.00
HAZ MAT WASTE	\$	6,220.00
FAIR & 4-H	\$	13,000.00
SANITARY LANDFILL	\$	29,500.00
ASSESSOR	\$	476,512.00
UNEMPLOYMENT	\$	5,000.00
COUNTY MENTAL HEALTH	\$	357,990.00
REAP-CONSERVATION ENHANCEMENT	\$	57,000.00
SCHROEDER STEWARDSHIP FUND	\$	1,200.00
EMERGENCY MANAGEMENT COMMISSION	\$	100,000.00
E-911	\$	262,255.00
RECORDER'S SURCHARGE	\$	2,500.00
RECYCLING	\$	26,172.00
CIVIL SERVICES COMMISSION	\$	600.00
LAND USE	\$	10,863.00
SAUDE	\$	2,100.00
K-9	\$	3,400.00
DARE	\$	700.00
NON-DEPARTMENTAL	\$	62,250.00
DEBT SERVICE	\$	479,360.00
CAPITAL PROJECTS	\$	551,258.00
<b>BUDGETARTY REQUESTS</b>		
CHICKASAW CO. COUNCIL ON AGING (BUS)	\$	3,000.00

CHICKASAW CO. COUNCIL ON AGING	\$	4,000.00
CEDAR VALLEY FRIENDS OF THE FAMILY	\$	2,000.00
NORTHEAST IA COMMUNICATION ACTION	\$	25,000.00
RIVERVIEW CENTER	\$	2,500.00
HELPING SERVICES- NEIA	\$	2,000.00
FOSTER GRANDPARENTS	\$	1,000.00
NE IA RC & D	\$	6,250.00
COUNTY BETTERMENT (3400)	\$	-
COUNTY BETTERMENT (6320)	\$	-
SOIL CONSERVATION	\$	5,000.00
EASTERN IOWA TOURISM	\$	500.00
ECONOMIC DEVELOPMENT	\$	10,000.00
NE IA AREA ON AGING	\$	1,000.00

Motion by Hackman, Second by Zoll to approve RESOLUTION 06-07-21-29. **RESOLUTION 06-07-21-29**

**RESOLUTION FOR INTERFUND OPERATING TRANSFER** WHEREAS, it is desired to authorize the County Auditor to periodically transfer funds from the Rural Services Basic Fund to the Secondary Road Fund during the FY 2021-2022 budget year, and WHEREAS, said transfers must be in accordance with Section 331.432, Code of Iowa, and NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Chickasaw County, Iowa, as follows: The total maximum transfers from the Rural Services Basic Fund to the Secondary Road Fund for the fiscal year beginning July 1, 2021 shall not exceed \$1,532,140.00. 1. The amount of any transfer shall not exceed available fund balances in the transferring fund. 2. The Auditor is directed to correct her books when said operating transfers are made and notify the Treasurer of the amounts of said transfers. PASSED, APPROVED, and adopted this 7<sup>TH</sup> day of June 2021 the vote thereon being as follows: AYES: /ss/ Jacob Hackman, Jason Byrne, Matt Kuhn, Tim Zoll, and Rick Holthaus. NAYS: None. ATTEST:/ss/ Stephanie Mashek, Auditor.

Motion by Hackman, Second by Byrne to approve RESOLUTION 06-07-21-30. **RESOLUTION NO. 06-07-21-30**  
**RESOLUTION FOR INTERFUND OPERATING TRANSFERS** WHEREAS, it is desired to authorize the County Auditor to periodically transfer funds from the General Basic Fund to the General Supplemental Fund during the FY 2021-2022 budget year, and WHEREAS, said transfers must be in accordance with Section 331.432, Code of Iowa, and NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Chickasaw County, Iowa, as follows: The total maximum transfers from the General Basic Fund to the General Supplemental Fund for the fiscal year beginning July 1, 2021 shall not exceed \$200,000. The amount of any transfer shall not exceed available fund balances in the transferring fund. The Auditor is directed to correct her books when said operating transfers are made and notify the Treasurer of the amounts of said transfers. PASSED, APPROVED, and adopted this 7<sup>TH</sup> day of June 2021 the vote thereon being as follows: AYES: /ss/ Jacob Hackman, Jason Byrne, Matt Kuhn, Tim Zoll, and Rick Holthaus. NAYS: None. ATTEST:/ss/ Stephanie Mashek, Auditor.

Motion by Hackman, Second by Kuhn to approve RESOLUTION 06-07-21-31. **RESOLUTION 06-07-21-31**  
**RESOLUTION FOR INTERFUND OPERATING TRANSFER** WHEREAS, it is desired to authorize the County Auditor to periodically transfer funds from the Rural Services Basic Fund to the Landfill Fund during the FY 2021-2022 budget year, and WHEREAS, said transfers must be in accordance with Section 331.432, Code of Iowa, and NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Chickasaw County, Iowa, as follows:  
 1. The total maximum transfers from the Rural Services Basic Fund to the Landfill Fund for the fiscal year beginning July 1, 2021 shall not exceed \$5,000. 2. The amount of any transfer shall not exceed available fund balances in the transferring fund. 2. The Auditor is directed to correct her books when said operating transfers are made and notify the Treasurer of the amounts of said transfers. PASSED, APPROVED, and adopted this 7<sup>TH</sup> day of June 2021 the vote thereon being as follows: AYES: /ss/ Jacob Hackman, Jason Byrne, Matt Kuhn, Tim Zoll, and Rick Holthaus. NAYS: None. ATTEST:/ss/ Stephanie Mashek, Auditor.

Motion by Byrne, Second by Zoll to approve RESOLUTION 06-07-21-32. **RESOLUTION NO. 06-07-21-32 A**  
**RESOLUTION FOR INTERFUND OPERATING TRANSFERS** WHEREAS, it is desired to authorize the Chickasaw County Auditor to periodically transfer funds from the Rural Services Basic Fund 0011 to the Ambulance Fund 0036 during the FY 2021-2022 budget year, and **WHEREAS**, said

transfer must be in accordance with the Code of Iowa, and **NOW, THEREFORE, BE IT HEREBY RESOLVED** by the Board of Supervisors of Chickasaw County, Iowa, as follows: 1. The transfer from the Rural Services Basic Fund 0011 to the Ambulance Fund 0036 for the fiscal year beginning July 1, 2021 shall be \$100,000.00. 2. The amount of any transfer shall not exceed available fund balances in the transferring fund. 3. The Auditor is directed to correct her books when said operating transfers are made and notify the Treasurer of the amount of said transfers. **PASSED, APPROVED AND ADOPTED THIS 7<sup>TH</sup> DAY OF JUNE 2021, THE VOTE THEREON BEING AS FOLLOWS:** AYES: /ss/ Jacob Hackman, Jason Byrne, Matt Kuhn, Tim Zoll, and Rick Holthaus. NAYS: None. **ATTEST:**/ss/ Stephanie Mashek, Auditor.

Motion by Kuhn, Second by Hackman to approve RESOLUTION 06-07-21-33. **RESOLUTION 06-07-21-33**  
**RESOLUTION FOR INTERFUND OPERATING TRANSFERS** WHEREAS, it is desired to authorize the County Auditor to periodically transfer funds from the General Basic Fund to the Landfill Fund during the FY 2021-2022 budget year, and WHEREAS, said transfers must be in accordance with Section 331.432, Code of Iowa, and **NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors of Chickasaw County, Iowa, as follows: 1. The total maximum transfers from the General Basic Fund to the Landfill Fund for the fiscal year beginning July 1, 2021 shall not exceed \$5,000. 2. The amount of any transfer shall not exceed available fund balances in the transferring fund. 3. The Auditor is directed to correct her books when said operating transfers are made and notify the Treasurer of the amounts of said transfers. **PASSED, APPROVED, and adopted this 7<sup>TH</sup> day of June 2021 the vote thereon being as follows:** AYES: /ss/ Jacob Hackman, Jason Byrne, Matt Kuhn, Tim Zoll, and Rick Holthaus. NAYS: None. **ATTEST:**/ss/ Stephanie Mashek, Auditor.

Discussed the budget amendment for fiscal year 2021-2022. Radio Communication tower project will not be completed by this fiscal's year end, American Rescue Plan Act for revenue and expense.

Committee Assignment Update:

Hackman discussed the seed money held for the Chickasaw County Ambulance Council. Waiting for a response from Mark Muetherthies, Chair of CCAC on seeking legal counsel whether or not the funds should be disbursed back to the cities that paid the seed money after year end.

Zoll attended a First Judicial Department of Corrections on June 4<sup>th</sup>, 2021.

Zoll went to the FMC landfill on June 1<sup>st</sup>, 2021.

Holthaus provided a letter Upper Wapsipinicon requesting information on the appointed board member and the alternate to the Wapsipinicon River Watershed Coordinator.

Motion by Hackman, Second by Byrne to approve claims in the amount of \$100,000.00. Roll Call: All Ayes. Motion Carried.

Motion by Hackman, Second by Kuhn to approve claims in the amount of \$63,939.60. Roll Call: All Ayes. Motion Carried.

Motion by Hackman, Second by Byrne to approve claims in the amount \$82,057.46. Roll Call: All Ayes. Motion Carried.

Motion by Hackman, Second by Zoll to adjourn at 12:47 PM. Roll Call: All Ayes. Motion Carried.

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Rick Holthaus, Chairman  
Board of Supervisors

ATTEST:

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Stephanie Mashek, Auditor



## **CHICKASAW COUNTY**

**June 14<sup>th</sup>, 2021**

The Board convened on Monday, June 14<sup>th</sup>, 2021, at 9:00 AM with all members present Byrne, Zoll, Holthaus, Kuhn and Hackman in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa. The meeting was called to order by Chairperson Holthaus. Present was Auditor Stephanie Mashek and Penny Andorf.

Motion by Hackman, Second by Byrne to approve the agenda for June 14, 2021. Roll Call: All Ayes. Motion Carried.

Motion by Byrne, Second by Zoll to approve minutes from June 7, 2021. Roll Call: All Ayes. Motion Carried.

9:05 AM Public Comment provided by Auditor regarding EBS and rollover.

Motion by Hackman, Second by Zoll to acknowledge the appointment of Chickasaw County Magistrate, Christine Skilton, for a six-year term beginning August 1, 2021. Roll Call: All Ayes. Motion Carried.

Motion by Hackman, Second by Zoll to appoint Frank Wickham to the City of New Hampton Planning and Zoning Commission for a five-year term. Roll Call: All Ayes. Motion Carried.

Joseph Gray present at 9:11 AM.

Motion by Kuhn, Second by Hackman to open the public hearing at 9:15 AM County Ordinance V-2 Sewage Treatment. Roll Call: Ayes- Kuhn, Hackman, Zoll, Byrne, and Holthaus. Motion Carried.

No written or public comment.

Motion by Hackman, Second by Byrne to close the public hearing at 9:17 AM County Ordinance V-2 Sewage Treatment. Roll Call: Ayes- Hackman, Byrne, Kuhn, Zoll, and Holthaus. Motion Carried.

Motion by Hackman, Second by Byrne to approve the first consideration of the amendment to the County Ordinance V-2 Sewage Treatment. Roll Call: Ayes- Hackman, Byrne, Kuhn, Zoll, and Holthaus. Motion Carried.

Motion by Hackman, Second by Zoll to open the public hearing at 9:30 AM for County Ordinance V-3 Water Well Construction. Roll Call: Ayes- Hackman, Byrne, Kuhn, Zoll, and Holthaus. Motion Carried.

No written or public comment.

Motion by Hackman, Second by Byrne to close the public hearing at 9:31 AM for County Ordinance V-3 Water Well Construction. Roll Call: Ayes- Hackman, Byrne, Kuhn, Zoll, and Holthaus. Motion Carried.

Motion by Hackman, Second by Kuhn to approve the first consideration of the amendment to the County Ordinance V-3 Water Well Construction. Roll Call: Ayes- Hackman, Byrne, Kuhn, Zoll, and Holthaus. Motion Carried.

Andorf and Gray left at 9:32 AM.

Jeff Bernatz present at 9:55 AM.

Discussed budget amendment FY 21-22.

Sue Breitbach present at 10:00 AM.

10:00 AM Sue Breitbach presented Resolution 06-14-21-35.

Motion by Hackman, Second by Byrne to approve Resolution 06-14-21-35 Abating Mobile Home Taxes. Roll Call: Ayes- Hackman, Byrne, Kuhn, Zoll, and Holthaus. Motion Carried.

Dusty Rolando present at 10:14 AM.

Breitbach left at 10:16 AM.

Discuss the interest accrued on the Radio Communication Tower bond money. Need more clarification from the bond agent regarding the interest earned while funds were deposited into an interest bearing account.

10:15 AM Jeff Bernatz provided a Communication Tower Project update.

Ensuring that the radios will work at switch over with on air testing. The LP tanks have been dropped off at both location in Lawler and Nashua locations.

Dave Gorman present at 10:21 AM.

Discuss invoice from New Hampton Electric that was in addition to their original bid (\$11,796.80) of \$2,895.71. Input was provided by the hired electrical engineer on the additional invoiced items. Consensus of the board is to pay \$1,194.99 if no communication from New Hampton Electric or attendance from a representative on June 21, 2021, board of supervisor meeting.

Discuss the LEMC Renovation project located at 516 S. Linn Ave., New Hampton. Addressed some electrical issues for the IT room and the lines were painted in the parking lot.

Paul Berland present at 10:56 AM.

David Gorman left at 11:06 AM.

Chairperson recessed at 11:07 AM.

Reconvened at 11:10 AM with all members of the Board of Supervisors, Jeff Bernatz, Dusty Rolando, Stephanie Mashek, and Paul Berland.

11:10 AM Paul Berland, Northeast Iowa Resource Conservation & Development

Presented services to facilitate the American Rescue Plan Act funds, reporting requirements, and administration. Direct assistance is \$75.00 per direct hour. Will send the contract to the county attorney and discuss at the next board of supervisor meeting on June 21, 2021.

Paul Berland and Jeff Bernatz left at 11:37 AM.

11:37 AM Dusty Rolando discussed road department activities. Addressed concerns with blading and snow removal of a certain gravel road in the northern part of district four. Blading has been suspended until it rains. Discussed purchasing a right-of-way north of Jerico to allow access to the east due to the existing road has low elevation. Dusty asked the board for a consensus on the comp time increasing from three days to five days. The consensus is to have Dusty contact human resource attorney, Mike Galloway, to create verbiage to make this change to the employee handbook. Provided a foreman's meeting update.

Motion by Byrne, Second by Zoll to accept the County Engineer's employment contract and agreement for July 1, 2021 through June 30, 2022. Roll Call: Ayes-Byrne, Zoll, Kuhn, Hackman, and Holthaus. Motion Carried.

Motion by Hackman, Second by Zoll on the renewal of the Adopt A Highway permit for the Alta Vista Aces 4-H Club to renew their Adopt A Highway permit for litter control along B-22 from Alta Vista east 1.5 miles. Roll Call: All Ayes. Motion Carried.

Penny Andorf and Lisa Welter present at 12:24 PM.

12:30 PM Lisa Welter provided a Public Health Department update. Admissions and referrals were down last month. \$44,118.89 in net revenue for last month. Board of Health has approved Public Health to obtain a credit for expenditures. Public Health has several grant funds still available to use. 1,142 positive COVID cases within Chickasaw County. One positive COVID test since May 20, 2021.

Penny Andorf provided an Environmental Health update. Working on binding agreements. Water testing grant has a balance of \$400 and will start over with new funds this next fiscal year. One dumping complaint on Stevens Ave and was addressed. Pumper truck inspections are done.

Zoll left at 12:53 PM to go to the FMC Landfill to sign checks.

Welter and Andorf left at 1:10 PM.

Rolando left at 1:18 PM.

Motion by Hackman, Second by Kuhn to approve the FX 20/20 contract for 300 hours in the amount of \$1,750 per month for FY21-22. Roll Call: Ayes- Hackman, Byrne, Kuhn, and Holthaus. Zoll absent. Motion Carried.

Byrne left at 1:39 PM.

Committee Assignment Update:

Zoll had an FMC landfill board meeting on June 10<sup>th</sup>.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Bruce Bucheit Farm (ID #57704) located at 1090 Stevens Ave. Lawler, IA 52154

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Iowa Swine Utopia- Polk Site 2 (ID #62989) located at 1090 Stevens Ave. Lawler, IA 52154

Motion by Kuhn, Second by Hackman to adjourn at 1:45 PM. Roll Call: Ayes- Hackman, Kuhn, and Holthaus. Absent-Byrne and Zoll. Motion Carried.

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Rick Holthaus, Chairman  
Board of Supervisors

ATTEST:

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Stephanie Mashek, Auditor

## **CHICKASAW COUNTY**

**June 21<sup>st</sup>, 2021**

The Board convened on Monday, June 21<sup>st</sup>, 2021, at 8:33 AM with members present Byrne, Zoll, Holthaus, and Hackman in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa. Kuhn was absent. The meeting was called to order by Chairperson Holthaus. Present was Auditor Stephanie Mashek and Penny Andorf.

Motion by Hackman, Second by Zoll to approve the agenda for June 21, 2021. Roll Call: Ayes- Hackman, Zoll, Byrne, and Holthaus. Absent: Kuhn. Motion Carried.

Motion by Byrne, Second by Hackman to approve the board minutes from June 14, 2021. Roll Call: Ayes- Hackman, Zoll, Byrne, and Holthaus. Absent: Kuhn. Motion Carried.

8:35 AM No Public Comment

Matt Kuhn present at 8:38 AM.

Motion by Hackman, Second by Byrne to acknowledge the appointment of Rebecca Heit to the appointment of the Auditor's representative to the compensation board for a four-year term beginning July 1, 2021. Roll Call: Ayes- Hackman, Zoll, Byrne, Kuhn, and Holthaus. Motion Carried.

Motion by Byrne, Second by Hackman to acknowledge the appointment of Randy Taylor as the Sheriff's representative to the compensation board for a four-year term beginning July 1, 2021. Roll Call: Ayes- Hackman, Zoll, Byrne, Kuhn, and Holthaus. Motion Carried.

Motion by Hackman, Second by Kuhn to appointment Doreen Cook to represent the board of supervisors to the compensation board for a four-year term beginning July 1, 2021. Roll Call: Ayes- Hackman, Kuhn, Zoll, Byrne, and Holthaus. Motion Carried.

Board discussed seeking out other applicants to fill the second opening for the compensation board and was tabled to next board meeting on June 28, 2021.

Discussed Northeast Iowa Resource Conservation and Development contract for the administration of the American Rescue Plan Act is tabled to June 28, 2021.

Motion by Hackman, Second by Byrne to allow Public Health to obtain a credit card and follow the county's credit policy. Roll Call: Ayes- Hackman, Byrne, and Kuhn. Nays- Holthaus & Zoll. Motion Carried.

Discussed the EBS Rollover option for Chickasaw County employees for flex funds from plan year FY2020-2021.

Motion by Hackman, Second by Byrne to approve RESOLUTION 06-21-21-36 and authorize the chairperson's signature. Roll Call: Ayes- Hackman, Byrne, Zoll, Kuhn, and Holthaus. Motion Carried. RESOLUTION 06-21-21-36 American Rescue Plan Act Fund WHEREAS, March 11, 2021, the American Rescue Plan Act of 2021 was signed into law allocating dollars for State & Local Fiscal Recovery and; WHEREAS, Chickasaw County anticipates receiving \$2,317,845 to be used only on allowable expenditures as determined by the U.S. Treasury; THEREFORE, BE IT RESOLVED that the Board of Supervisors of Chickasaw County hereby authorizes the set up of a dedicated sub-fund of the General Fund for purposes of isolating these funds from the rest of the General Fund. Passed and adopted on this 21<sup>st</sup> day of June, 2021. /ss/ Rick Holthaus, Chairperson of the board of supervisors. ATTEST:/ss/Stephanie Mashek, Auditor.

Zoll left at 9:14 AM.

Motion by Hackman, Second by Byrne to enter into the public hearing at 9:15 AM for amendment to V-2 Sewage Treatment construction fees effective. Roll Call: Ayes- Hackman, Kuhn, Byrne, and Holthaus. Absent: Zoll. Motion Carried.

No written or public comment.

Motion by Hackman, Second by Byrne to close the public hearing at 9:16 AM amendment to V-2 Sewage Treatment construction fees effective. Roll Call: Ayes- Hackman, Kuhn, Byrne, and Holthaus. Absent: Zoll. Motion Carried.

Zoll present at 9:16 AM.

Motion by Hackman,, Second by Byrne to approve the second consideration of amending county ordinance V-2 Sewage Treatment construction fees. Roll Call: Ayes-Hackman, Byrne, Kuhn, and Holthaus. Nays- Zoll. Motion Carried

Motion by Hackman, Second by Byrne to adopt the amendment to V-2 Sewage Treatment construction fees effective January 1, 2022. Roll Call: Ayes- Hackman, Byrne, Kuhn, and Holthaus. Nays- Zoll. Motion Carried.

Motion by Hackman, Second by Kuhn to open the public hearing at 9:30 AM on amending county ordinance V-3 Water Well construction fees. Roll Call: Ayes- Hackman, Byrne, Kuhn, Zoll, and Holthaus. Motion Carried.

No written or public comment.

Motion by Kuhn, Second by Hackman to close the public hearing at 9:31 AM on amending county ordinance V-3 Water Well construction fees. Roll Call: Ayes- Hackman, Byrne, Kuhn, Zoll, and Holthaus. Motion Carried.

Motion by Hackman, Second by Byrne to approve the second consideration of the amending county ordinance V-3 Water Well construction fees. Roll Call: Ayes-Hackman, Byrne, Kuhn, Zoll, and Holthaus. Motion Carried.

Motion by Hackman, Second by Byrne to approve the amendment to V-3 Water Well construction fees effective January 1, 2022. Roll Call: Ayes- Hackman, Byrne, Kuhn, and Holthaus. Nays- Zoll. Motion Carried.

Motion by Hackman, Second by Zoll to approve the Tyler Software for annual license fees in the amount of \$2,699. Roll Call: All Ayes. Motion Carried.

Discussed the storage in the attic of the courthouse.

Motion by Hackman, Second by Zoll to provide all department heads and elected officials the Iowa County Records Retention Manual and have the records no longer needed to be retained, be disposed of properly. Roll Call: All Ayes. Motion Carried.

10:00 AM Jeff Bernatz provided a written update read by Auditor.

Radio Project: The tower sites (Anchor, Nashua, Lawler) are all pretty much ready to heat up, they are waiting on pieces for one of the microwaves and then those will be done. Alarm wiring at the Lawler will be completed this week. Wes will be here Tuesday, Wednesday, and Thursday to finish up configuration at the PSAP. All tower sites will be cleaned and mopped when they are done working there this week. After that which is listed above is completed, mobile installs will commence. LEMC located at 516 South Linn Ave. New Hampton: Continue to pack and move stuff at the FS Campus. EMA will be out of that building by the end of the week.

Rolando present at 10:02 AM.

Mike Kennedy present at 10:08 AM.

Discussion occurred regarding the final walk through of the FS AgVantage building so it is left in the condition specified within the lease agreement. Auditor Mashek sent an email to Matt Kruse to facilitate the final steps in completing the termination of the lease agreement.

Kennedy left at 10:11 AM.

Rolando left at 10:11 AM.

Committee Assignment Updates:

Hackman attended Chickasaw County Ambulance Council on June 16, 2021.

Hackman participated in Pathways voting via email for the replacement of Pathways Director.

Kuhn attended INRCOGG executive and regional meeting on June 17, 2021.

Kuhn had a North Iowa Housing Council meeting on June 17, 2021.

Zoll went to the FMC landfill on June 14, 2021 to sign claims.

Zoll conducted business on behalf of FMC landfill on June 17, 2021 for investments

Byrne had a meeting on June 10, 2021 for the Work Force to appropriate American Rescue Plan Act funds.

Dave Gorman present at 10:29 AM.

10:30 AM Dave Gorman provided a department update. Mud jacking was completed on June 18<sup>th</sup> to raise the north side walk of the courthouse to significantly reduce the gap between the curb and side walk. Discussed the ash trees on the courthouse campus and treating the trees for preventative maintenance purposes. This treatment will have to take place every two years. Discussed the two air conditioning units at the jail building. The units are 27 years old and the unit controlling the upstairs air needs to be replaced. Work continues at the LEMC building located at 516 South Linn Ave., New Hampton. Outside landscaping is continued to be worked on. The outside sign will be updated to reflect the office of the County Attorney and EMA. Consensus of the board is to have Sandy's sign shop create an insert to the existing sign structure.

Motion by Hackman, Second by Kuhn to direct the county custodian, Dave Gorman, to obtain quotes for the replacement of the two roof top air conditioning units with two-two ton units for the jail building. Roll Call: All Ayes. Motion Carried.

Chairperson recessed at 11:20 AM.

Reconvened at 11:27 AM with all board members present Kuhn, Zoll, Byrne, Hackman, and Holthaus. Present also were Auditor Stephanie Mashek.

Motion by Hackman, Second by Byrne to approve the claims in the amount of \$133,022.25. Roll Call: All Ayes. Motioned Carried.

Motion by Hackman, Second by Kuhn to approve the claims in the amount of \$167.87. Roll Call: All Ayes. Motion Carried.

Motion by Kuhn, Second by Hackman to approve the claims in the amount of \$631,952.65. Roll Call: All Ayes. Motion Carried.

Brad Quirk and Christian Schwickerath present at 11:41 AM.

Motion by Byrne, Second by Hackman to approve claims in the amount of \$4,000. Roll Call: All Ayes. Motion Carried.

Motion by Hackman, Second by Byrne to approve claims in the amount of \$154,193.62. Roll Call: All Ayes. Motion Carried.

Quirk and Schwickerath explained the additional cost of \$2,853.91 includes a deduct of \$41.80 to rectify errors made from the Electrical Engineer's prints and the MDP was larger than anticipated in the plans.

Lori Quirk present via phone 11:49 AM.

Motion by Hackman, Second by Byrne to approve change order in the amount of \$2,853.91 with New Hampton Electric. Roll Call: Ayes- Hackman, Byrne, Kuhn, Zoll, and Holthaus. Motion Carried.

Lori Quirk left at 12:15 PM.

Quirk and Schwickerath left at 12:15 PM.

Discussed the budget amendment for FY 2021-2022.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Mike Reicks (ID #64781) located at 3052 180<sup>th</sup> Street Lawler, IA 52154

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Jeff Plegenkühle-Hoeger Site (ID #63926) located at 24280 Y Avenue Waucoma, IA 52171

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Jeff Plegenkühle-Home Site (ID #63770) located at 23689 X Avenue Waucoma, IA 52171

Motion by Hackman, Second by Byrne to adjourn at 1:09 PM.

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Rick Holthaus, Chairman  
Board of Supervisors

ATTEST:

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Stephanie Mashek, Auditor

## **CHICKASAW COUNTY**

**June 28<sup>th</sup>, 2021**

The Board convened on Monday, June 28<sup>th</sup>, 2021, at 9:00 AM with all members present Byrne, Zoll, Holthaus, Kuhn, and Hackman in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa. The meeting was called to order by Chairperson Holthaus. Present was Auditor Stephanie Mashek, Jeff Bernatz, Aaron Flugum, Terry Johnson, and William Schwickerath.

Motion by Zoll, Second by Hackman to approve the agenda for June 28, 2021. Roll Call: All Ayes. Motion Carried.

Motion by Byrne, Second by Zoll to approve the board minutes for June 21, 2021. Roll Call: All Ayes. Motion Carried.

9:08 AM No Public Comment

9:08 AM Jeremy McGrath gave an update to the ambulance service. William Schwickerath spoke on an accident involving a family member. He expressed concern about paramedic transfers. Clarification was provided by McGrath and Flugum.

Mike Kennedy present at 9:11 AM.

Kennedy left at 9:12 AM.

Schwickerath, McGrath, and Flugum left at 9:42 AM.

9:42 AM Jeff Bernatz provided a tower update. Both towers are complete. Wess will be here this week and optimizing the towers will be completed this week. EMA's office has completed the move from FS AgVantage to the new LEMC building located at 516 South Linn Ave. New Hampton. Kuhn will contact FS AgVantage about a credit for the unused LP. Discussion on office furniture owned by the county that was from Big Brothers and Sisters program.

Dusty Rolando present at 9:44 AM.

Motion by Hackman, Second by Kuhn to remove FS AgVantage office rental space under the county's insurance effective June 30, 2021 at midnight. Roll Call: All Ayes. Motion Carried.

Bernatz left at 9:59 AM.

10:00 AM Dusty Rolando discussed the Chickasaw County Handbook Section 2.4 – in regards to OT/Comp Time for Secondary Road employees.

Motion by Byrne, Second by Hackman to allow for 40 hours of one time use for OT/Comp Time for Secondary Road employees per fiscal year starting July 1, 2021. Roll Call: Ayes- Byrne, Hackman, Kuhn, Zoll, and Holthaus. Motion Carried.

Road department update includes blading, dust control, and spot rock. V48 should be done shouldering this week, install the guard rail the bridge, and needing to paint. Contract rock for division 2 & 4 has started. Mowing road sides and finishing up division 1 contract rock.

Motion by Zoll, Second by Hackman to approve the cigarette permit for the Balk Tank Bar & Grill. Roll Call: Ayes- Hackman, Zoll, Kuhn, Byrne, and Holthaus. Motion Carried.

Motion by Hackman, Second by Byrne to approve the class C liquor license for Real Goods. Roll Call: Ayes- Hackman, Zoll, Kuhn, Byrne, and Holthaus. Motion Carried.

Discussed Northeast Iowa Resource Conservation and Development Contract. No action taken.

Shirley Troyna present at 10:27 AM.

10:30 AM Shirley Troyna discussed the scanning of deed and mortgage records to be scanned for online access and public use.

Motion by Hackman, Second by Byrne to approve the agreement with Cott's Systems in the amount of \$14,405 to scan in deed and mortgages for online access and public use and authorize chairpersons signature. Roll Call: Ayes- Hackman, Kuhn, Byrne, and Holthaus. Nays- Zoll. Motion Carried.

Troyna left at 10:36 AM.

Motion by Hackman, Second by Zoll to approve the first amended and restated 28E Agreement with County Social Services and authorize chairperson's signature. Roll Call: Ayes- Hackman, Zoll, Kuhn, Byrne, and Holthaus. Motion Carried.

Discussed the appoint one compensation board received. No action taken.

Committee Assignment Update:

Hackman attended a County Social Services meeting on June 23, 2021 and received a lease agreement with the Chickasaw County Ambulance Council and the City of New Hampton

Zoll attended the FMC Early Childhood meeting on June 21, 2021

Mellissa Bierman and Katie Boehmer present at 10:52 AM.

11:00 AM Mellissa Bierman provided an update for the Veteran Affairs Department. County awards for VA Compensation and Pension benefits as of June 25, 2021 are in the amount of \$214,625. Total IDVA Trust Fund Grants awarded in the amount of \$66,000. Three new volunteers for DAV drivers. August 9<sup>th</sup>, 2021 Chickasaw VA will be having donated school supplies available for Veterans families. August 28<sup>th</sup>, 2021 Jackson Heights Golf Tournament fundraiser for Bombshell Patriots. October 18<sup>th</sup>, 2021 will be the winter coat drive for Chickasaw County veterans.

Motion by Hackman, Second by Kuhn to re-appoint Randy Nosbisch to the Veteran Affairs board for a three-year term beginning July 1, 2021. Roll Call: Ayes- Hackman, Kuhn, Byrne, Zoll, and Holthaus. Motion Carried.

Dave Gorman present at 11:17 AM.

Bierman and Boehmer left at 11:19 AM.

Dave Gorman received two of the five vendors for bids to replace the two roof top air conditioning units for the jail building. Mick Gage \$9,894 per unit including installation for a 2-ton and \$10,894 per unit including installation for a 2.5-ton air conditioning unit. Geerts \$7,553.33 including installation of a York 3-ton air conditioning unit for a 16 SEER. Option 2 for \$6,628.97 for a York 3-ton air conditioning unit for a 14 SEER.



Chairperson recessed at 11:36 AM.

Convened at 11:43 AM. Zoll absent. Terri Johnson and Dave Gorman.

Zoll present at 11:47 AM.

Motion by Hackman, Second by Byrne to approve the bid from Geerts in the amount of \$7,553.33 per unit for purchasing two- York 3 ton units with 16 SEER. Roll Call: Ayes- Hackman, Kuhn, Byrne, Zoll, and Holthaus. Motion Carried.

Denny Ungs present via phone 11:50 AM.

11:50 AM Denny Ungs is requesting an increase to the credit card limit for the allowance of fees for Microsoft Office, G Suite, and backup programs for the courthouse.

Motion by Kuhn, Second by Hackman to increase the Data Processing credit card limit to \$5,000. Roll Call: Ayes- Kuhn, Hackman, Byrne, Zoll, and Holthaus. Motion Carried.

Brian Moore present at 11:58 AM.

Ungs left at 11:59 AM.

12:00 PM Brian Moore provided a Conservation Department update. Received a proposal for Aaron Holschlag for an Eagle Scout Program at the By-Pass Basin location. Discussed cameras out at the nature center. HR Green is working on the environmental covenant and preparing a letter to the DNR to finish up. Discussed when the contract expires with HR Green.

Conservation received only one quote for water line \$8,073.92 from Mick Gage for the New Hampton Airport campsites. New Hampton Electric provided a bid for \$23,372.98 to install electric for the New Hampton Airport new campsites. Stanton Electric provided a bid for \$23,961 to install electric for the New Hampton Airport new campsites. The bid from New Hampton Electric was accepted by the Conservation Board.

Marty Hemann present at 12:11 PM.

Moore left at 12:28 PM.

12:30 PM Marty Hemann discussed the addendum to the City of Nashua's Law Enforcement contract. The current contract is 160 hours of law enforcement coverage for the City of Nashua. The addendum that was drafted previously, by former assistant County Attorney, Mark Huegel, for an additional 80 hours ending June 30, 2021.

Motion by Hackman, Second by Zoll to have the County Attorney draft the addendum for an additional 80 hours of law enforcement coverage to the City of Nashua effective July 1, 2021 through June 30, 2022 at the rate of \$56.81 per hour. Roll Call: Ayes- Hackman, Zoll, Byrne, Kuhn, and Holthaus. Motion Carried.

Hemann provided a Sheriff's department update. Water Over the Dam Days was hampered due to weather and therefore not a lot of activity. Six total in jail currently. Notified that in-person jail inspections will commence in September. Deputy Tweten applied for a grant through The Spirit of Blue Foundation grant and was awarded \$7,960.80. Deputy Tweten reached out to Casey's and received a donation in the amount of \$500. Kwik Trip provided a donation of

\$1,000. Alliant Energy provided a donation of \$1,000. Alliance Pipeline invited the Chickasaw Sheriff's department to apply for a grant.

Hemann left at 12:47 PM.

Zoll left at 12:47 PM to the FMC Landfill.

Discussed the budget amendment and Department of Management has not finished certifying county budgets yet. Auditor Mashek was advised this step should be completed in the near future.

Motion by Hackman, Second by Byrne to adjourn at 1:01 PM. Roll Call: Ayes- Hackman, Byrne, Kuhn, and Holthaus. Zoll absent.

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Rick Holthaus, Chairman  
Board of Supervisors

ATTEST:

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Stephanie Mashek, Auditor

**CHICKASAW COUNTY**  
**June 29<sup>th</sup>, 2021**

The Board of Supervisors convened in joint session with the Board of Health on Monday, June 29<sup>th</sup>, 2021, at 3:00 PM with members present Byrne, Holthaus, Kuhn, and Hackman in the Public Health Conference room, located at 260 E Prospect St., New Hampton, Iowa. Zoll absent. The meeting was called to order by Chairperson Holthaus. Board of Health members Cindy Shoemaker, Joan Knoll, Dan Carolan, and Toni Frederich. Present was Auditor Stephanie Mashek, Lisa Welter, Tina Britt, Ann Knutson, and Terry Johnson.

Motion by Byrne, Second by Kuhn to approve the agenda for June 29, 2021. Roll Call: Ayes- Kuhn, Byrne, Hackman, and Holthaus. Zoll absent. Motion Carried.

Discussed the budgetary findings of the public health and environmental health for fiscal year 2021-2022. Discussed the change of salary for the Public Health Administrator and Assistant Administrator. Discussed changes to other line items within the Public Health and Environmental Health budgets.

Motion by Byrne, Second by Kuhn to acknowledge the Public Health budgetary changes for FY 2021-2022. Roll Call: Ayes- Hackman, Byrne, Kuhn, and Holthaus. Zoll absent.

Motion by Kuhn, Second by Byrne to acknowledge the budgetary changes for Environmental Health for FY 2021-2022. Roll Call: Ayes- Hackman, Byrne, Kuhn, and Holthaus. Zoll absent.

Motion by Kuhn, Second by Byrne to adjourn at 3:25 PM. Roll Call: Ayes- Byrne, Kuhn, Hackman, and Holthaus. Zoll absent. Motion Carried.

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Rick Holthaus, Chairman  
Board of Supervisors

ATTEST:

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Stephanie Mashek, Auditor

**CHICKASAW COUNTY**  
**July 6<sup>th</sup>, 2021**

The Board convened on Tuesday, July 6<sup>th</sup>, 2021, at 9:00 AM with members present Byrne, Zoll, Holthaus, and Kuhn in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa. Hackman was absent. The meeting was called to order by Chairperson Holthaus. Present was Auditor Stephanie Mashek, Jeff Bernatz, and Terry Johnson.

Motion by Kuhn, Second by Byrne to approve the agenda for July 6<sup>th</sup>, 2021. Roll Call: Ayes-Byrne, Kuhn, Zoll, and Holthaus. Hackman absent. Motion Carried.

Motion by Zoll, Second by Byrne to approve the board minutes from June 28<sup>th</sup>, 2021. Roll Call: Ayes-Byrne, Kuhn, Holthaus, and Zoll. Hackman absent. Motion Carried.

Motion by Byrne, Second by Kuhn to approve special meeting minutes from June 29<sup>th</sup>, 2021. Roll Call: Ayes-Kuhn, Byrne, Zoll, and Holthaus. Hackman absent. Motion Carried.

9:05 AM Public Comment by Terry Johnson regarding the publication in the newspaper of the minutes of the board of supervisor meeting. Comment made by Jeff Bernatz regarding the timing of publications.

Elizabeth Nuss present at 9:05 AM.

9:20 AM Elizabeth Nuss discussed the need of the installment of CITT equipment arm in the court room.

Motion by Kuhn, Second by Byrne to allow the installation of the CITT equipment arm in the court room. Roll Call: Ayes-Kuhn, Byrne, Zoll, and Holthaus. Hackman, absent. Motion Carried.

Nuss left at 9:29 AM.

9:30 AM Jeff Bernatz provided an update for the Radio Communication Tower Project. Motorola ST's will be fired up today but not in use. Administrative training will be taking place for certain county employees. Operational training will be provided by the remaining applicable county employees. Still looking at end of August for completion.

9:35 AM Stephanie Mashek discussed the new Federal Holiday, Juneteenth and whether or not the board of supervisors wants to observe it. No action taken. Provided an update on the ME-I status of Joel Knutson that was accepted by the State of Iowa Medical Examiner. No action taken. Discussed the annual dues of the FY2022 ISAC Member Dues.

Motion by Byrne, Second by Zoll to approve to pay the invoice for FY2022 ISAC Member Dues in the amount of \$5,900. Roll Call: Ayes- Byrne, Kuhn, Zoll, and Holthaus. Hackman, absent. Motion Carried.

Discussed the interest on the bond money for the Radio Communication Tower Project. Gardiner and Company will not calculate the interest earned on the bond money and recommended that the Chickasaw County Treasurer and Auditor compute that interest. Consensus of the board is to have the Chickasaw County Treasurer and Auditor to compute the interest for the bond money.

Mike Kennedy present at 9:40 AM.

Dusty Rolando present at 9:41 AM.

Kennedy left at 9:41 AM.

Rolando left at 9:46 AM.

Brian Moore present at 10:00 AM.

10:00 AM Brian Moore provided a Conservation Department update. Discussed bids for the New Hampton Airport Campsite Project. Discussed HR Green contract and status of post closure for the landfill.

Motion by Byrne, Second by Kuhn to approve Resolution 07-06-21-37. Roll Call: Ayes- Byrne, Kuhn, Zoll, and Holthaus. Hackman, absent. Motion Carried. **RESOLUTION NO. 07-06-21-37 ALLOCATION OF FISCAL YEAR 2021-2022 COUNTY BETTERMENT FUNDS TO THE NEW HAMPTON AIRPORT PARK PROJECT** WHEREAS, the Board of Supervisors finds that it is in the best interests of Chickasaw County and an appropriate use of county betterment funds, consisting of local option sales tax funds, to construct and establish eleven (11) new campsites and an access road at the New Hampton Airport Park; WHEREAS, the Board of Supervisors finds it appropriate to allocate up to \$50,000.00 for this project, said project shall be managed by the Conservation Board and the Conservation Director, however, the Board of Supervisors shall have the sole authority to approve claims for the expenses of the project and said expenses shall be paid out of the county betterment fund; NOW THEREFORE, BE IT RESOLVED that up to \$50,000.00 of county betterment funds shall be allocated

to the New Hampton Airport Park Project to construct and establish eleven (11) new campsites and an access road for Fiscal Year 2021-2022: PASSED AND APPROVED this 6<sup>th</sup> day of July 2021. /ss/ Rick Holthaus, Chairperson of the board of supervisors. ATTEST:/ss/Stephanie Mashek, Auditor.

Motion by Kuhn, Second by Byrne to accept the bid from New Hampton Electric in the amount of \$23,372.98 for the new campsites at the New Hampton Airport campground. Roll Call: Ayes- Kuhn, Byrne, Zoll, and Holthaus. Hackman, absent. Motion Carried.

Motion by Byrne, Second by Kuhn to approve the water line bid from Mick Gage in the amount of \$8,073.92 for the new campsites at the New Hampton Airport campground. Roll Call: Ayes- Kuhn, Byrne, Zoll, and Holthaus. Hackman, absent. Motion Carried.

Martin Hemann present at 10:40 AM.

Motion by Kuhn, Second by Zoll to publish the Public Notice, for the Rosewood Creek, LLC Facility ID: 60643, located at 1020 Pembroke Lawler, Iowa in the New Hampton Tribune and Nashua Reporter on July 13, 2021. Roll Call: Ayes- Kuhn, Zoll, Byrne, and Holthaus. Hackman, absent. Motion Carried.

Moore left at 10:45 AM.

10:45 AM Martin Hemann discussed obtaining a credit cards for the Sheriff's Department. Issues running into ordering equipment and training travel expenses. Expenses would need prior approval by the Sheriff and invoices emailed to the Sheriff.

Trisha Wilkins present at 10:58 AM.

Motion by Byrne, Second by Kuhn to approve the Sheriff's Department to obtain four credit cards with a limit of \$2,500 for appropriate purchases and work with the county auditor. Roll Call: Ayes- Kuhn, Byrne, and Holthaus. Nays- Zoll. Hackman, absent. Motion Carried.

Hemann and Bernatz left at 11:05 AM.

11:05 AM Trisha Wilkins discussed the 28E Agreement for Northeast Iowa Community Action for services being provided to Chickasaw County Residents. Trisha will follow up with the county attorney so a final 28E Agreement can be drafted for the board to consider at a future meeting. No action taken.

Discuss Northeast Iowa Resource Conservation and Development contract for the administration of the American Rescue Plan Act. No action taken.

Committee Assignment Updates:

Holthaus and Trisha Wilkins provided an update for the meeting attended for Northeast Iowa Community Action meeting on June 28, 2021.

Zoll attended, via phone, a First Judicial meeting on June 28, 2021. Zoll signed checks and reviewed claims at the FMC landfill on June 28, 2021.

Byrne attended the American Rescue Plan Act committee on July 1, 2021.

Wilkins left at 11:37 AM.

Holthaus left at 11:51 AM.

Holthaus present at 11:56 AM.

Zoll left at 11:58 AM.

Zoll present at 12:02 PM.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Bruce Bucheit Farm (ID # 57704) located at 1090 Stevens Ace. Lawler, IA 52154

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for C & N Farms Site 1 (ID # 65992) located at 3360 130<sup>th</sup> Street Charles City, IA 50620

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for C & N Farm Site 2 (ID # 65993) located at 3269 130<sup>th</sup> Street Charles City, IA 50616

Motion by Kuhn, Second by Zoll to approve the claims in the amount of \$186,481.20. Roll Call: Ayes- Kuhn, Zoll, Byrne, and Holthaus. Hackman, absent. Motion Carried.

Motion by Zoll, Second by Kuhn to adjourn at 1:02 PM. Roll Call: Ayes- Zoll, Kuhn, Byrne, and Holthaus. Hackman, absent.

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Rick Holthaus, Chairman  
Board of Supervisors

ATTEST:

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Stephanie Mashek, Auditor

## CHICKASAW COUNTY

July 12<sup>th</sup>, 2021

The Board convened on Monday, July 12<sup>th</sup>, 2021, at 9:00 AM with all members present Byrne, Zoll, Holthaus, Kuhn, and Hackman in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa. The meeting was called to order by Chairperson Holthaus. Present was Auditor Stephanie Mashek, Jeff Bernatz, Terry Johnson, and Braylen Byrne.

Motion by Hackman, Second by Kuhn to approve the agenda for July 12, 2021 with note the clerical error at the top of the agenda. Roll Call: All Ayes. Motion Carried.

Motion by Zoll, Second by Byrne to approve the minutes from July 6<sup>th</sup>, 2021. Roll Call: Ayes- Byrne, Kuhn, Zoll, and Holthaus. Hackman abstained. .

Dave Gorman present at 9:01 AM.

9:05 AM No public comment

9:06 AM Dave Gorman provided a department update. The replacing of the AC units at the jail building has not commenced. Gorman discussed the need for an additional staff member as a custodian. Discussion on subbing out mowing and snow removal to help out with the work load of the current staff. Signs were ordered for the LEMC and should be in this week. Discussion on office equipment and other county owned property being stored at the LEMC building. Consensus of the board is to obtain bids for snow removal at the LEMC building located at 516 S. Linn New Hampton and CSSB located on 910 E. Main St. New Hampton. Discussion on the replaced office furniture on the third floor that is being stored behind the courtroom. Needing clarification from the Clerk of Court who owns the property being stored.

Gorman left at 9:40 AM.

9:41 AM Jeff Bernatz provided a Radio Communication Tower Project update. Wess will be here this week. System was tested and replaced a data transmission card that was bad at the Lawler site. Comtech will be here at the end of this week and next week to do install. Wess is working on completing installs for Ionia and North Washington fire. Working on scheduling training and the need for the chain link fence is needing to be completed at the site. The tv antenna located at the Agvantage FS building will be removed. Kuhn has been working with Agvantage FS to obtain credit for the remaining LP in tank.

Ray Armel present at 9:42 AM.

9:47 AM Ray Armel discussed the 2021 Business property tax credit applications.

Bernatz left at 9:48 AM.

Motion by Hackman, Second by Zoll to approve the 33 approvals and one denial for the 2021 BPTC applications recommended by the County Assessor and authorize the chairperson to sign the letter for the disapproval of the BPTC credit. Roll Call: Ayes- Hackman, Zoll, Kuhn, Byrne, and Holthaus. Motion Carried.

Armel left at 9:50 AM.

Motion by Hackman, Second by Byrne to approve the invoice for Cotts System in the amount of \$3,540.00. Roll Call: All Ayes. Motion Carried.

Motion by Kuhn, Second by Hackman to approve the invoice for the Iowa Office of the State Medical Examiner in the amount of \$3,401.87. Roll Call: All Ayes. Motion Carried.

Motion by Hackman, Second by Byrne to approve the invoice for Kay Park Recreation in the amount of \$4,444.00. Roll Call: All Ayes. Motion Carried.

Motion by Hackman, Second by Zoll to approve the fourth quarter report from the Sheriff's office. Roll Call: All Ayes. Motion Carried.

Joseph Gray present at 10:05 AM.

B. Byrne left at 10:05 AM.

Motion by Hackman, Second by Byrne to approve the fourth quarter report from the Auditor's office. Roll Call: All Ayes. Motion Carried.

Motion by Hackman, Second by Zoll to appoint Dan Carolan to fill the vacancy of the compensation board for a four-year term expiring June 30, 2025. Roll Call: Ayes- Hackman, Zoll, Kuhn, and Byrne. Nays- Holthaus. Motion Carried.

Motion by Hackman, Second by Kuhn to enter into a closed session at 10:15 AM pursuant to Iowa Code Section 21.5(1)(c) "[t]o discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation." Roll Call: Ayes- Hackman, Zoll, Kuhn, Byrne, and Holthaus. Motion Carried.

Johnson left at 10:15 AM.

Motion by Hackman, Second by Byrne to enter into open session at 10:33 AM. Roll Call: Ayes- Hackman, Byrne, Kuhn, Zoll, and Holthaus. Motion Carried.

Motion by Hackman, Second by Zoll to approve the legal counsel's recommendation and accept the plan presented to board. Roll Call: Ayes- Hackman, Zoll, Kuhn, Byrne, and Holthaus. Motion Carried.

Terry Johnson present at 10:35 AM.

Discussed HR Green contract and status. Still awaiting documents from Rose Amundson from HR Green. No action taken.

Braylen Byrne present at 10:43 AM.

Motion by Hackman, Second by Byrne to approve the Northeast Iowa Resource Conservation and Development contract for the American Rescue Plan Act and authorize chairperson's signature. Roll Call: Ayes- Hackman, Byrne, Kuhn, and Holthaus. Nays- Zoll. Motion Carried.

Dusty Rolando present at 10:53 AM.

#### Committee Assignment Update

Byrne attended the RC&D meeting on July 6<sup>th</sup>, 2021.

Zoll attended a Heartland meeting on July 8<sup>th</sup>, 2021.

11:00 AM Dusty Rolando discussed road department activities. Spraying guard rails, removal of detour signs for B44, sign repairs, culvert liners for V56 and Denco. B44 is open now and contract rock for division 2 is complete. Division 3 contract rock has commenced.

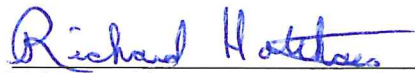
Motion by Hackman, Second by Zoll to approve the right of way contracts with Rickey and Barbara Boos, Paula and Michael Peterson for project of BROS-SWAP-CO19 (109)--FF19 bridge replacement on Kenwood Ave north of 170<sup>th</sup> St. in the amount of \$2,403.91. Roll Call: Ayes- Hackman, Kuhn, Byrne, Zoll, and Holthaus. Motion Carried.

Motion by Hackman, Second by Byrne to approve the right of way contracts with Timothy and Donna Hejhal for project BROS-SWAP-CO19 (109)--FF19 bridge replacement on Kenwood Ave north of 170<sup>th</sup> St. in the amount \$81.00. Roll Call: Ayes- Hackman, Zoll, Byrne, Kuhn, and Holthaus. Motion Carried.

Rolando left at 11:32 AM.

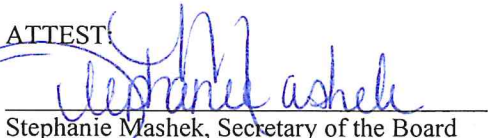
Discussed the 28E Agreement for Funding for services between Northeast Iowa Community Action Corporation and Chickasaw County, Iowa. No action taken.

Motion by Hackman, Second by Zoll to adjourn at 11:48 AM. Roll Call: All Ayes. Motion Carried.



Richard Holthaus, Chairperson  
Board of Supervisor

ATTEST



Stephanie Mashek, Secretary of the Board



**CHICKASAW COUNTY**  
**July 19<sup>th</sup>, 2021**

The Board convened on Monday, July 19<sup>th</sup>, 2021, at 9:00 AM with all members present Byrne, Zoll, Holthaus, Kuhn, and Hackman in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa. The meeting was called to order by Chairperson Holthaus. Present was Auditor Stephanie Mashek, Jeff Bernatz, and Terry Johnson.

Motion by Kuhn, Second by Zoll to approve the agenda for July 19<sup>th</sup>, 2021. Roll Call: All Ayes. Motion Carried.

Motion by Byrne, Second by Hackman to approve the board minutes from July 12, 2021. Roll Call: All Ayes. Motion Carried.

Dave Gorman present at 9:05 AM.

9:05 AM Public Comment- Holthaus made a comment about Hackman being present at the courthouse on Sunday. Hackman responded by saying he was in the courthouse checking his mailbox and prepping for Monday's board meeting as he was on vacation. Holthaus made a comment about Hackman overstepping by telling department head, Dave Gorman, to mow the lawn at the Community Services building.

9:13 AM Dave Gorman said the AC units should be installed and completed at the jail building on Tuesday July 20<sup>th</sup>, 2021. Gorman received one quote for mowing lawn at the LEMC building and the Community Services building. Gorman said he will work with Jeff Bernatz to provide a list of county owned property being stored at the LEMC building and on the third floor of the courthouse.

Martin Hemann present at 9:20 AM.

Motion by Hackman, Second by Kuhn to approve the ICACMP annual dues for FY2022 in the amount of \$6,440.00 per the recommendation of county Attorney, Jennifer Schwickerath. Roll Call: All Ayes. Motion Carried.

9:30 AM Martin Hemann discussed the addendum for the law enforcement contract with the city of Nashua. The rate of \$56.41 per hour is imposed on the contract.

Motion by Kuhn, Second by Zoll to approve the addendum and authorize chairperson's signature for the Law Enforcement contract with the City of Nashua expiring on June 30, 2022. Roll Call: Ayes- Kuhn, Zoll, Hackman, Byrne, and Holthaus. Motion Carried.

Gorman left at 9:25 AM.

Mike Kennedy present at 9:35 AM.

Discussed the Northeast Iowa Response Group invoice in the amount of \$6,219.50. No action taken.

Discussed the Chickasaw County Ambulance Council invoice in the amount of \$21,750.00 for first quarter of 2021. No action taken.

Kennedy left at 9:45 AM.

Hemann left at 9:46 AM.

Discussed the 28E Agreement with Helping Services for Youth and Families. No action taken. Will be discussed at the board meeting on August 2<sup>nd</sup>, 2021 with Carson Egglund from Helping Services for Youth and Families.

Lisa Welter present at 9:52 AM.

Sue Breitbach present at 10:00 AM.

10:00 AM Sue Breitbach presented the semi-annual report from the Treasurer's office. Discussed the ARPA funds which is being held in a separate account for tracking purposes per our private auditors. Discussion on the balance on debt service and questioned if an additional principal payment should be made. It was recommended by Breitbach to wait another year and re-visit the debt service balance.

Motion by Hackman, Second by Byrne to approve the semi-annual Treasurer's report. Roll Call: All Ayes. Motion Carried.

Breitbach left at 10:10 AM.

10:10 AM Lisa Welter provided a department update. Nursing visits 212 and homemakers did 322 visits. Board of Health approved to hire part-time homecare aid, Jennifer Harms. Public Health used \$92,234.15 (net) of tax payer money for fiscal

year 2020-2021. Revenues were higher than anticipated to help offset the cost of doing business. 1,249 COVID cases in Chickasaw County and no current active cases. Individuals can receive saliva tests for COVID from Public Health, the public can contact Public Health to arrange to pick up the test. Environmental Health did 13 well inspections, 12 water testing, and processed 29 septic permits for June.

Motion by Hackman, Second by Zoll to acknowledge the new hire, Jennifer Harms, to Public Health as a part-time Homecare aid with a start date of July 9<sup>th</sup>, 2021 at the rate of \$12.54 per hour. Roll Call: All Ayes. Motion Carried.

Dusty Rolando present at 10:28 AM.

Consensus of the board is to allow Welter to have a key for the DHS office.

Welter left at 10:35 AM.

10:37 AM Jeff Bernatz provided a radio communication tower project update. Wess will be delivering all the mobiles to all fire departments this week. The EMA pickup will be turned in to Vern Laues for removal of the decals. Discussion on radios for secondary roads shop and equipment. Dual band radios from Wess has not been received. Discussed the insurance line items for the radio equipment that is currently in storage. Bernatz has been working with the county attorney on obtaining an agreement between Chickasaw County and Northeast Iowa Ambulance Service. This agreement has been sent to the ambulance service owner for review.

Sue Breitbach and Shirley Troyna present at 10:58 AM.

Discussed RFP's for health insurance providers for Chickasaw County employees. Byrne will contact Denise Ballard, from IGHCP, to come visit with the board regarding the current health insurance policy. Discussion on cost for county and the cost to county employees. No action taken.

Motion by Hackman, Second by Byrne to approve the fourth quarter report for the Recorder's office. Roll Call: All Ayes. Motion Carried.

Motion by Kuhn, Second by Zoll to approve the annual reports from the Auditor, Sheriff, and Recorder. Roll Call: All Ayes. Motion Carried.

Discussed the county farm rental property lease agreement expiring in February 28, 2022.

Breitbach and Troyna left at 11:24 AM.

Motion by Hackman, Second by Kuhn to publish the County Farm Rental Property for cash rent for a three-year lease term with the Fredericksburg Review, Nashua Reporter, and New Hampton Tribune due by August 27<sup>th</sup>, 2021 by 4:30 PM at the Auditor's office. Roll Call: All Ayes. Motion Carried.

Bernatz left at 11:46 AM.

Chairperson recessed at 11:47 AM.

Jennifer Schwickerath present at 11:54 AM.

Board reconvened at 11:56 AM with all board members present Byrne, Zoll, Holthaus, Kuhn, and Hackman in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa. Also present were Auditor Stephanie Mashek, Jennifer Schwickerath and Terry Johnson.

Continued discussion on the lease verbiage for the County Farm Rental Property. Discussed the need of notice of termination since the verbiage is already in the current lease agreement.

Motion by Hackman, Second by Byrne to direct the county Attorney to assist with the termination of lease agreement with Matthew Holschlag for the County Farm Rental Property. Roll Call: All Ayes. Motion Carried.

Motion by Hackman, Second by Zoll to direct the county Attorney with the termination of lease agreement with Lonnie Slick for the Gilmore-Wapsie rental property. Roll Call: All Ayes. Motion Carried.

Motion by Hackman, Second by Zoll to approve Resolution 07-19-21-38 between the Northeast Iowa Community Action Corporation and Chickasaw County. Roll Call: Ayes- Hackman, Zoll, Kuhn, Byrne, and Holthaus. Motion Carried. **RESOLUTION 07-19-21-38 28E AGREEMENT FOR FUNDING FOR SERVICES BETWEEN NORTHEAST IOWA COMMUNITY ACTION CORPORATION AND CHICKASAW COUNTY, IOWA. THIS AGREEMENT** (hereinafter " Agreement ") is made and entered into pursuant to Iowa Code Chapter 28E, to be effective on the date herein provided, by and between Chickasaw County, Iowa organized

and existing under the laws of the State of Iowa (hereinafter "County") and Northeast Iowa Community Action Corporation, an Iowa non-profit corporation (hereinafter "Agency") (collectively referred to herein as the "Parties"). This Agreement shall not create a separate entity. WHEREAS the Agency is a private agency as defined in Iowa Code Section 28E.2, and is a nonprofit corporation duly formed and existing pursuant to the laws of the State of Iowa; and WHEREAS the County is a political subdivision duly formed and existing pursuant to the laws of the State of Iowa and is a public agency as defined in Iowa Code Chapter 28E; and WHEREAS Iowa Code Chapter 28E authorizes public agencies to enter into agreements for joint or cooperative action with public or private entities; and WHEREAS Agency and the County have determined it to be in the best interest of the respective Parties to enter into a 28E Agreement to coordinate efforts to serve low-income individuals and families in Chickasaw County, Iowa; and, WHEREAS the Parties believe it is in their best interest to enter into a written agreement setting forth their respective rights and obligations with regard to this Agreement. NOW THEREFORE, in consideration of the mutual promises and agreements herein contained, and upon the following terms and conditions, Agency and the County agree as follows: Purpose. The purpose of this Agreement shall be to provide for the joint exercise of the respective powers of the parties hereto in connection with supporting the health and welfare of low-income individuals and families by providing appropriate services pursuant to the provisions of Chapter 28E of the Code of Iowa. 1. Administration. No separate legal or administrative entity or joint board will be established by this Agreement. The Chickasaw County Auditor and the Director of the Agency will be designated as the administrators of the Agreement for the purpose of Iowa Code Section 28E.6. No joint budget will be established or maintained for the purpose of carrying out the terms of this Agreement. 2. Duration. This Agreement shall be for a one-year term with an effective commencement date of July 1, 2021, and shall automatically renew for a one (1) year period under the same terms and conditions unless otherwise terminated as forth below in Paragraph 7. 3. Goals Of Funding. The goal of this joint action between the County and Agency shall be to serve low-income individuals and families in County through programs and services including: Early Childhood Programs, Family Support Services, Food Pantry Distribution, Stable and Affordable Housing, Budget Counseling, Public Transportation, Pregnancy Prevention and Health Education, Low Income Home Energy Assistance, Weatherization and Crisis/Financial Assistance. 4. Funding. The Agency shall in consideration of receiving an annual payment from County in an amount determined annually by County, provides direct services in the form of programs identified in paragraph 4, above, that impact the health and welfare of County residents. Funding provided by County will be used for: A portion of Family Services Outreach staffing, administrative and indirect costs in County. Services include providing crisis assistance to address critical needs such as preventing utility shutoffs and housing evictions. Local match requirements for NEICAC programs serving residents of County. Support for additional funding needs of NEICAC programs serving residents of County. Expenditures will be tracked and be reported to County at its request. Agency will reimburse County for any funds paid to Agency that the Agency cannot document as having been used for the purposes described in this Agreement. Agency shall be audited annually by an independent auditor to include review of public purpose requirements. 1. Supervision. It is agreed that the policies and activities of the Agency shall be determined and overseen by the Board of Directors of the Agency. 2. Termination. This Agreement shall continue automatically for one (1) year, commencing from its effective date under the same terms and conditions unless the terms are modified in writing by the joint action of the parties or by written notice of termination provided by one party to the other thirty (30) days prior to the expiration of anyone (1) year term. This Agreement may also be terminated by either party upon the breach of any provisions of this Agreement by the other party. This Agreement shall remain in full force and effect to the end of the specified term or until terminated or cancelled pursuant to this Agreement. 3. Compliance. Each party agrees that it will comply with all Federal, State and Local laws and regulations applicable to its performance under this Agreement. 4. Status of the parties. It is expressly understood and agreed by the parties that nothing contained in this Agreement will be construed to create a partnership, association or other affiliation or like relationship between the parties, being specifically agreed that their relation is and will remain that of independent parties to a cooperative contractual relationship. In no event will either party be liable for the debts or obligations of the other party. 5. Notices. All notices and other communications to be given under this Agreement will be deemed given when either personally delivered or mailed by first class mail, postage prepaid, with proper address to the following addresses until otherwise notified: To the Agency: Northeast Iowa Community Action Corporation Attn: Executive Director 305 Montgomery St. Decorah, IA 52101. To the County: Chickasaw County Board of Supervisors PO Box 311 New Hampton, IA 50659 1. Construction. This Agreement shall be construed so as to comply with the requirements of the laws of the State of Iowa. The provisions of this Agreement and all paragraphs and sections under it are to be construed with a view to affect its objects and to promote the intent of the parties who have fixed their signatures herein. 2. Forum/Law. The Parties consent to the jurisdiction of the Iowa District Court in and for Chickasaw County for all matters relating to this Agreement and agree that this Agreement will be governed by the laws of the State of Iowa. 1. Severability. If any provision of this Agreement is held illegal or invalid, the illegality or invalidity of such provision will not

affect any of the remaining provisions and this Agreement will be construed and enforced as if such illegal or invalid provision had not been contained herein. 2. Waiver. The failure of either of the parties to enforce any right or provision under this Agreement will not constitute a waiver of such right or provision unless acknowledged and agreed to by such party in writing. In addition, no waiver of a party's right or remedy will affect the other provisions of this Agreement. 3. Force Majeure. Notwithstanding anything contained in this Agreement to the contrary, neither party will be liable to the other for failure to comply with any obligation under this Agreement if such party is prevented from doing so by reason of events beyond the reasonable control of the party. 4. Assignment. Neither party may assign any right or obligation under this Agreement, in whole or in part, without the other party's prior written consent. This Agreement will be binding upon and will inure to the benefit of the parties and their respective successors and permitted assignees. 5. No Third-Party Beneficiaries. This Agreement is entered into by and between the parties hereto for their benefit. There is no intent by any party to create, imply, or establish a third-party beneficiary or status or rights in any person except as expressly set forth in this Agreement, and no such third party will have any right to enforce any benefit created or established under this Agreement. 6. Method Of Approval. The parties hereto shall approve this Agreement by resolution, which respective resolutions shall authorize the representative of the Agency Board of Directors and the Chickasaw County Board of Supervisors to execute this Agreement. 7. Entire Agreement. With the exception of 28E for general relief services, this Agreement supersedes all previous agreements, amendments, arrangements, and understandings between the parties with respect to the subject matter hereof and constitutes the entire agreement between the parties. 8. Amendments. This Agreement may be amended by a written instrument approved and executed by the Agency and the County and filed with the Iowa Secretary of State in accordance with Iowa Code Section 28E.8. 9. Agreement - Filing. When this Agreement has been approved by the parties hereto, it shall be filed with the Secretary of State of the State of Iowa in accordance with the provisions of the Iowa Code Section 28E.8. 10. Agreement - Effective Date. This Agreement shall be effective from, on and after the date which this Agreement is recorded and filed as herein provided. IN WITNESS WHEREOF, this Agreement has been approved by appropriate action and duly executed by the parties on the dates written below. DATED by Agency this 19th day of July 2021. CHICKASAW COUNTY BOARD OF SUPERVISORS: /ss/ Richard Holthaus, Chairman of the Board of Supervisors. ATTEST: /ss/ Stephanie Mashek, Chickasaw County Auditor.

Schwickerath left at 12:21 PM.

Motion by Hackman, Second by Kuhn to enter into the HR Green contract for post closure assistance of the Chickasaw County Landfill for FY2021-2022. Roll Call: All Ayes. Motion Carried.

Motion by Hackman, Second by Byrne to approve the timeline for Budget Amendment for FY 2021-2022 to publish in the New Hampton Tribune and Nashua Reporter with a public hearing date set for August 9<sup>th</sup>, 2021 at 9:15 AM at the board room located on the second floor of the courthouse. Roll Call: Ayes- Hackman, Byrne, Kuhn, Zoll, and Holthaus. Motion Carried.

#### Committee Assignment Updates

Zoll was at the FMC landfill on July 12<sup>th</sup>, 2021 for claims. Attended the FMC landfill meeting on July 13<sup>th</sup>, 2021.

Byrne attended the Juvenile Detention meeting on July 16<sup>th</sup>, 2021.

Kuhn attended the INRCOGG meeting on July 15<sup>th</sup>, 2021.

Motion by Hackman, Second by Byrne to approve claims in the amount of \$3,642.23. Roll Call: All Ayes. Motion Carried.

Motion by Hackman, Second by Zoll to approve claims in the amount of \$12,984.17. Roll Call: All Ayes. Motion Carried.

Motion by Kuhn, Second by Byrne to approve claims in the amount of \$1,611,290.14. Roll Call: All Ayes. Motion Carried.

Motion by Hackman, Second by Byrne to approve a claim in the amount of \$153,693.37 for road rock. Roll Call: All Ayes. Motion Carried.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Buck Grove, LLC (ID # 67901) located at 1090 Stevens Ave. Lawler, IA 52154

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for 4 Oaks, LLC (ID # 59728) located at 180<sup>th</sup> Street Lawler, IA 52154

Motion by Hackman, Second by Byrne to adjourn at 1:26 PM. Roll Call: All Ayes. Motion Carried.

Board of Supervisor

ATTEST:

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Stephanie Mashek, Secretary of the Board

## CHICKASAW COUNTY

July 26<sup>th</sup>, 2021

The Board convened on Monday, July 26<sup>th</sup>, 2021, at 9:00 AM with members present Byrne, Zoll, Holthaus, and Kuhn in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa. Hackman, absent. The meeting was called to order by Chairperson Holthaus. Present was Auditor Stephanie Mashek, Ray Armel, and Terry Johnson.

Motion by Kuhn, Second by Zoll to approve the agenda for July 26<sup>th</sup>, 2021. Roll Call: Ayes- Zoll, Kuhn, Byrne, and Holthaus. Hackman, absent. Motion Carried.

Dave Gorman present at 9:03 AM.

Motion by Kuhn, Second by Byrne to approve the minutes from July 19<sup>th</sup>, 2021. Roll Call: Ayes- Zoll, Kuhn, Byrne, and Holthaus. Hackman, absent. Motion Carried.

Armel left at 9:07 AM.

9:12 AM No Public Comment

9:13 AM Dave Gorman informed the board that the air conditioners at the jail building have been installed. Discussed contracting snow removal and mowing to two county owned properties.

Dusty Rolando present at 9:15 AM.

Motion by Kuhn, Second by Byrne to direct Gorman to obtain quotes for snow removal for FY 21-22 and mowing for FY22 bids for county owned properties located at 516 S. Linn Ave New Hampton and 910 E. Main St. New Hampton due by August 27<sup>th</sup>, 2021 at 4:30 PM at the Auditor's office with publications in the two county official newspapers. Roll Call: Ayes- Zoll, Kuhn, Byrne, and Holthaus. Hackman, absent. Motion Carried.

Sue Breitbach present at 9:19 AM.

9:20 AM Sue Breitbach discussed a mobile home in Ionia to abate the taxes that no longer exists for Ann Maria DeBettignies.

Gorman left at 9:21 AM.

Motion by Byrne, Second by Zoll to approve RESOLUTION 07-26-21-40 to abate mobile home taxes for Ann Maria DeBettignies. Ayes- Zoll, Kuhn, Byrne, and Holthaus. Hackman, absent. Motion Carried. RESOLUTION 07-26-21-40 ABATING MOBILE HOME TAXES WHEREAS, there are unpaid mobile home taxes, listed under the name of Ann Maria DeBettignies . According to Iowa Code Section 435.25 the Board of Supervisors shall abate taxes on property by resolution when it is administratively impractical to pursue tax collection through remedies of this section. All taxes shall be abated, by resolution of the Board of Supervisors. WHEREAS, the mobile home was located at 200 W South St, Ionia, IA, Title # 19AA77401, VIN#1470PBI3074. The taxes owed were for the assessment year 2018 and 2019, the taxes are \$ 296.00, interest and miscellaneous fees are \$ 52.00. The mobile home is no longer there, it had been sold but never transferred to the new owner and now the mobile home is no longer located at 200 W South St, Ionia, IA. NOW, THEREFORE, BE IT RESOLVED, this Board is in agreement by their motion on July 26, 2021, and directs the Treasurer to abate all taxes due. CHICKASAW COUNTY BOARD OF SUPERVISORS: /ss/ Richard Holthaus, Chairperson of the Board of Supervisors. ATTEST: /ss/ Stephanie Mashek, Chickasaw County Auditor.

Breitbach left at 9:25 AM.

Motion by Byrne, Second by Kuhn to amend the meeting minutes from July 12<sup>th</sup>, 2021 to state "Motion by Hackman, Second by Byrne to end the closed session at 10:33 AM. Roll Call: Ayes- Hackman, Byrne, Kuhn, Zoll, and Holthaus Motion Carried." Ayes- Zoll, Kuhn, Byrne, and Holthaus. Hackman, absent. Motion Carried.

9:30 AM Dusty Rolando discussed the Permission to Enter Premises Agreement for Project LFM-FY22-01-7x-19 with Wayne and Sandra Lantow.

Motion by Zoll, Second by Byrne to enter into the premises agreement for Project LFM-FY22-01-7x-19 with Wayne and Sandra Lantow and authorize chairperson's signature. Ayes- Zoll, Kuhn, Byrne, and Holthaus. Hackman, absent. Motion Carried.

Rolando discussed the Vermeer mower. Horse power needed is 60 and the current tractors have 120. Marks Tractor and Equipment in Osage is the vendor.

Motion by Kuhn, Second by Zoll to allow the purchase of a Vermeer M6050 to be purchased in the amount of \$11,388. Ayes- Zoll, Kuhn, Byrne, and Holthaus. Hackman, absent. Motion Carried.

Discussed uncontrolled intersections and the current crash on Kenwood Ave and 150<sup>th</sup> Street New Hampton. Rolando handed out information for [www.ia.zerofatilities.com](http://www.ia.zerofatilities.com) explaining how to drive defensively when traveling on gravel roads.

Discussion on the side walks around the courthouse. No action taken.

Marty Hemann and Jennifer Schwickerath present at 9:53 AM.

Rolando provided a department update. Spot rocking, contract rock division III is finishing this week, Ivanhoe pipe repair this week, and V48 detour signing is being prepared.

Supervisor Hackman is present via phone at 9:56 AM.

Bob Fenske is present at 9:57 AM.

Ann Smisek present via phone at 10:00 AM.

10:00 AM Jennifer Schwickerath & Ann Smisek, Ahlers Cooney

Discuss options for the vacancy of the County Attorney's office. Schwickerath reached out to Fayette County and Anderson Law Firm to obtain coverage for the county until an appointment is made or if a special election takes place.

Motion by Kuhn, Second by Byrne to acknowledge the resignation of the County Attorney and Assistant County Attorney effective August 13, 2021. Roll Call: Ayes- Kuhn, Byrne, Zoll, Hackman, and Holthaus. Motion Carried.

Mike Kennedy present at 10:07 AM.

Anderson Law Firm is willing to assist at the rate of \$225 per hour plus mileage and other expenses. Temporary coverage can only be for 90 days per Iowa Code. Anderson Law Firm would only be willing to provide coverage until the end of October 2021. Schwickerath spoke to Nate Schwickerath and he is considering assisting but it would need to be a part-time basis. Schwickerath recommended either a full-time or two part-time assistant county attorneys. Zoll mentioned sharing a county attorney with another county through a 28E Agreement. Schwickerath responded that it is a possibility but the size of the surrounding county offices is unlikely due to the number of employees in those offices. Hackman reached out to the Howard County chair to ask if their county attorney would help out and they could on a temporary basis. Schwickerath stated that the civil work can be contracted out on a permanent basis but the county attorney has to handle the criminal cases. Mike Kennedy encouraged the board to attract more attorneys to the area. Discussion on advertising the positions as full time or part time for the pending vacancies. Hackman reached out to Floyd County and Howard County Supervisor.

Motion by Kuhn, Second by Zoll to post the opening for full time or part time for the open vacancy of the county attorney position advertising in the New Hampton Tribune, Nashua Reporter, and online until opening is filled. Roll Call: Ayes- Zoll, Kuhn, Byrne, Hackman, and Holthaus. Motion Carried.

Motion by Kuhn, Second by Hackman to direct county attorney and Ahlers Cooney to draft a Resolution to change from full time status to part time status for county position for August 9, 2021 board of supervisors meeting. Roll Call: Ayes- Kuhn, Hackman, Byrne, Zoll, and Holthaus. Motion Carried.

Hackman left at 10:49 AM.

Discussion continued on how to proceed in filling the future vacancy of the county attorney position.

Smisek, Schwickerath, Hemann, Fenske, Kennedy and Rolando left at 11:00 AM.

Mellissa Bierman and Katy Kuehn present at 11:00 AM.

11:00 AM Mellissa Bierman and Katy Kuehn reviewed the VA code 35B and the responsibility of reporting quarterly to the board. A grant was awarded for \$10,000 to the VA department. \$66,000 was awarded to the Chickasaw County VA from the IDVA Trust fund for the month of June. \$17,000 was awarded to the Chickasaw County from the IDVA Trust Fund for the month of July. Bierman made the board aware of the upcoming events and will advertise these appropriately.

Motion by Zoll, Second by Byrne to approve the VA quarterly report as presented. Roll Call: Ayes- Zoll, Byrne, Kuhn, and Holthaus. Hackman, absent. Motion Carried.

Bierman and Kuehn left at 11:15 AM.

Chairperson recessed at 11:16 AM.

The board reconvened at 11:21 AM with board members present Zoll, Holthaus, Byrne, and Kuhn in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa. Hackman, absent. Also present were Auditor Stephanie Mashek and Terry Johnson.

Discussed the lease terms for Gilmore-Wapsi and Ringneck Haven farm ground and verbiage for publications.

Motion by Byrne, by Zoll to publish the Gilmore-Wapsi and Ringneck Haven farm ground for cash rent for a three-year term with the New Hampton Tribune, Nashua Reporter, and Fredericksburg Review. Bids due back on August 27<sup>th</sup>, 2021 at 4:30 PM to the Auditor's office.

#### Committee Assignment Update

Zoll attended the FMC landfill finance meeting on July 21, 2021.

Byrne attended the American Rescue Plan Act meeting on July 21, 2021.

Motion by Zoll, Second by Byrne to adjourn at 11:39 AM. Roll Call: Ayes- Zoll, Kuhn, Byrne, and Holthaus. Hackman, absent. Motion Carried.

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Richard Holthaus, Chairperson  
Board of Supervisor

ATTEST:

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Stephanie Mashek, Secretary of the Board



# CHICKASAW COUNTY

August 2<sup>nd</sup>, 2021

The Board convened on Monday, August 2<sup>nd</sup>, 2021, at 9:00 AM with all members present Byrne, Zoll, Holthaus, Hackman and Kuhn in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa. The meeting was called to order by Chairperson Holthaus. Present was Auditor Stephanie Mashek, Ray Armel, and Terry Johnson.

Motion by Hackman, Second by Zoll to approve the agenda for August 2<sup>nd</sup>, 2021 with the deletion of the 12:00 PM appointment. Roll Call: All Ayes. Motion Carried.

Motion by Hackman, Second by Byrne to approve the board minutes from July 26<sup>th</sup>, 2021. Roll Call: All Ayes. Motion Carried.

9:05 AM No Public Comment

9:06 AM Ray Armel discussed the minor subdivision for Richard A. Grandy Estate.

Motion by Hackman, Second by Kuhn to approve minor subdivision for Richard A. Grandy Estate with RESOLUTION 08-02-21-41 Roll Call: Ayes- Hackman, Kuhn, Byrne, Zoll, and Holthaus. RESOLUTION 08-02-21-41 A RESOLUTION APPROVING THE MINOR SUBDIVISION PLAT OF: PARCEL 2021-41 AND 2021-42 IN THE NW1/4 OF THE SW1/4 OF SECTION 32, PARCEL 2021-43 IN THE SW1/4 OF THE NW1/4 OF SECTION 32, 2021-44 IN THE NE1/4 OF THE SE1/4 OF SECTION 31, ALL IN TOWNSHIP 94 NORTH, RANGE 14 WEST OF THE 5<sup>TH</sup> P.M., CHICKASAW COUNTY, IOWA WHEREAS, ON THE 2<sup>nd</sup> DAY of August, 2021 at a regular meeting by the Board of Supervisors, Chickasaw County, Iowa a minor subdivision plat of PARCEL 2021-41 AND 2021-42 IN THE NW1/4 OF THE SW1/4 OF SECTION 32, PARCEL 2021-43 IN THE SW1/4 OF THE NW1/4 OF SECTION 32, 2021-44 IN THE NE1/4 OF THE SE1/4 OF SECTION 31, ALL IN TOWNSHIP 94 NORTH, RANGE 14 WEST OF THE 5<sup>TH</sup> P.M., CHICKASAW COUNTY, IOWA Was presented. WHEREAS, the minor subdivision plat of PARCEL 2021-41 AND 2021-42 IN THE NW1/4 OF THE SW1/4 OF SECTION 32, PARCEL 2021-43 IN THE SW1/4 OF THE NW1/4 OF SECTION 32, 2021-44 IN THE NE1/4 OF THE SE1/4 OF SECTION 31, ALL IN TOWNSHIP 94 NORTH, RANGE 14 WEST OF THE 5<sup>TH</sup> P.M., CHICKASAW COUNTY, IOWA Has now been considered and should be approved. NOW THEREFORE, it is hereby resolved by the Board of Supervisors, Chickasaw County, Iowa that said Minor Subdivision Plat be approved, accepted and the Chairman is hereby directed to certify this Resolution of Approval. PASSED AND APPROVED on this 2<sup>nd</sup> DAY of AUGUST, 2021. /ss/ Richard Holthaus Chairperson of the Board of Supervisors. ATTEST: /ss/ Stephanie Mashek, Chickasaw County Auditor.

Armel left at 9:18 AM.

Gorman left at 9:18 AM.

9:30 AM Discussion on the Matrix for Rosewood Facility ID 60643 application

Motion by Hackman, Second by Byrne to approve the Matrix for Rosewood Facility ID 60643 application. Roll Call: Ayes- Hackman, Byrne, Kuhn, Zoll, and Holthaus. Motion Carried.

Dave Gorman present at 9:45 AM.

Gorman discussed the claim from Angel Electric in the amount of \$60 at the LEMC located at 516 S. Linn New Hampton.

Motion by Hackman, Second by Byrne to approve claims in the amount of \$267.90. Roll Call: All Ayes. Motion Carried.

Motion by Hackman, Second by Kuhn to approve claims in the amount of \$69.04. Roll Call: All Ayes. Motion Carried.

Motion by Hackman, Second by Byrne to approve claims in the amount of \$137,189.40. Roll Call: All Ayes. Motion Carried.

Gorman left at 10:15 AM.

Committee Assignment Update:

Hackman has a Chickasaw County Ambulance Council meeting on August 3, 2021. Item on the agenda is to discuss a county owned ambulance however, the county supervisors has not been presented or discussed a county owned ambulance.

Hackman provided an update on CSS and notified the board of the Chris Hoffman's retirement party taking place on August 18<sup>th</sup> at 11:30-1:30 PM at 3362 University Ave. Waterloo. IA.

Zoll went to the FMC landfill on July 26<sup>th</sup>, 2021.

Byrne attended the Work Force Development meeting on July 29<sup>th</sup>, 2021.

Jennifer Schwickerath present at 10:18 AM.

Committee Assignment Update continued:

Holthaus attended Northeast Iowa Community Action meeting via zoom on July 26<sup>th</sup>, 2021.

Mike Kennedy present at 10:20 AM.

Chairperson recessed at 10:22 AM.

Reconvened at 10:30 AM.: Jennifer Schwickerath, Nathaniel Schwickerath, Mike Kennedy, Terry Johnson, Marty Hemann, and Kelly Lepstra, a member of media.

Ann Smisek present via phone at 10:34 AM.

10:34 AM Jennifer Schwickerath, Nathaniel Schwickerath, and Ann Smisek from Ahlers Cooney to discuss options for the vacancy of the County Attorney's Office.

Schwickerath provided an update since the posting of the vacancy. She received a phone call from an individual that currently works as an assistant attorney but did not want to have his name or place of work to be disclosed. Schwickerath discussed the start date in August would not be feasible for either Nathaniel Schwickerath or the other interested applicant.

Motion by Kuhn, Second by Byrne to enter into closed session at 10:43 AM. to include Board Secretary Stephanie Mashek, Nathaniel Schwickerath, Martin Hemann, and Ann Smisek (via phone) to be authorized to be present. Roll Call: Ayes- Kuhn, Byrne, Hackman, Zoll, and Holthaus. Motion Carried.

Jennifer Schwickerath entered into the closed session by the boards request at 11:30 AM.

Motion by Byrne, Second by Hackman to end closed session at 11:52 AM. Roll Call: Ayes- Byrne, Hackman, Kuhn, Zoll, and Holthaus. Motion Carried.

Terry Johnsonn, Kelly Lepstra, a member of media, and Denise Ballard present at 11:52 AM.

Discussion on the fees from the Anderson Law Firm. County Attorney Schwickerath will request clarification on the fees.

Shirley Troyna present at 11:56 AM.

Hemann left at 11:57 AM.

Motion by Hackman, Second by Kuhn to direct the Chickasaw County Attorney to draft an agreement with the Anderson Law Firm to provide legal services to Chickasaw County until the vacancy or 90 days from vacancy. Roll Call: Ayes- Hackman, Kuhn, Byrne, Zoll, and Holthaus. Motion Carried.

Smisek left at 12:05 PM.

Nathaniel Schwickerath and Kennedy left at 12:09 PM.

Discussion on the Deerfield Wildlife Area Easement Agreement for Conservation and Recreational Access and Authorize Chair's Signature on Easement Agreement. Jennifer Schwickerath will forward the easement to the Auditor.

Ray Armel, Dusty Rolando, and John Murray present at 12:10 AM.

Kelly Lepstra and Schwickerath left at 12:10 PM.

Hackman left at 12:11 AM.

Hackman present at 12:13 AM.

12:15 AM Denise Ballard from Iowa Governmental Health Care Plan discussed the county's health insurance policy.

Ballard presented a packet containing information regarding our claims and current health insurance policy. Ballard stated that Wellmark is in control of the delivery of their products and not Iowa Governmental Health Care Plan. Ballard invited Wellmark to join in the discussion as they would be not be biased and can provide us with the rules when switching plans within Wellmark. Ballard said she create a trust in order to cater to entities wanting to not have coverage with Wellmark since they stipulate that entities need to not have coverage with their health care company for one year prior to returning to Wellmark. Ballard does not control this trust any more but she can refer the board to that representative if the board wants to venture that way. Ballard expressed her concerns if the board chooses to go away from a Trust coverage plan. Chickasaw County is one of the best counties with a low loss ratio. Byrne stated that he heard that United Healthcare is not a preferred health insurance provider. Ballard said from a consumer side she has not experienced anything negative but from the provider side it is not desirable. Holthaus stated he had been approached by several department heads about their concerns about changing their health insurance provider. Ballard stated that she felt the county going to a self funded option was not a good idea for our county employees as the size of the group was too small. Kuhn asked if Iowa Governmental Health Care Plan has

tiered plans. Ballard said it may be computed, however Wellmark will still charge you a total annual premium regardless if there are tiers or not. Hackman asked why groups have left Iowa Governmental Health Care Plan and Ballard responded an example of Hancock county was an anomaly. Zoll stated that the balance of the EBS accounts and how it is helped. Ballard said that more people involved within the plan is needed and encouraged family plans to help mitigate the risk.

Donna Geerts present at 1:26PM.

Ballard will run a four tier rates. Byrne stated that all this would do is increase the family plan and Ballard confirmed this.

Johnson left at 1:38 PM.

Geerts left at 1:40 PM.

Discussion on the percentage of change for family and single plans. Discussion on making the county employees aware of the administration costs and cost sharing of insurance premiums. Ballard will look into the ACA regulations on employers offsetting the cost for single plans that is required by law. Ray Armel asked Ballard if a committee would be beneficial to discuss health insurance coverage and costs. Ballard works with other counties that have committees and encouraged Chickasaw County to follow suit.

Mike Kennedy present at 2:02 PM.

Troyna, Ballard, Armel, Rolando, and Murray left at 2:05 PM.

Holthaus asked that input go through the Auditor and the Auditor will work with Ballard. Byrne stated that attracting employees for longevity is desirable.

Motion by Hackman, Second by Kuhn to approve the Deerfield Wildlife Area Easement Agreement for Conservation and Recreational Access and Authorize Chair's Signature on Easement Agreement with Carolyn Nelson. Roll Call: Ayes- Hackman, Kuhn, Byrne, Zoll, and Holthaus. Motion Carried.

Motion by Hackman, Second by Byrne to adjourn at 2:12 PM. Roll Call: All Ayes. Motion Carried.

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Richard Holthaus, Chairperson  
Board of Supervisor

ATTEST:

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Stephanie Mashek, Secretary of the Board

# CHICKASAW COUNTY

August 9<sup>th</sup>, 2021

The Board convened on Monday, August 9<sup>th</sup>, 2021, at 9:00 AM with members present Byrne, Holthaus, Hackman and Kuhn in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa. Zoll, absent. The meeting was called to order by Chairperson Holthaus. Present was Auditor Stephanie Mashek, Joan Knoll, Terry Johnson, and Doreen Cook.

Motion by Kuhn, Second by Hackman to approve the agenda for August 9<sup>th</sup>, 2021. Roll Call: Ayes-Kuhn, Hackman, Byrne, and Holthaus. Zoll absent. Motion Carried.

Motion by Byrne, Second by Kuhn to approve the minutes from August 2<sup>nd</sup>, 2021. Roll Call: Ayes-Kuhn, Hackman, Byrne, and Holthaus. Zoll absent. Motion Carried.

9:05 AM Doreen Cook stated that multiple citizens of Fredericksburg are concerned with the water levels in the ditches within the area of the "s" curves. Cook said that the county engineer is aware of this issue and asked that it be discussed with Rolando in today's meeting. Byrne stated that Rolando contacted Ray Armbrrecht to address the situation. Holthaus said he had communicated with Rolando on the issue and Rolando stated that in the next week or two it will be addressed. Kuhn asked what Cook's thoughts were on why this area keeps flooding. Cook stated that the weeds are a problem and possibly need to dig out more ditch to negotiate the amount of water.

Motion by Hackman, Second by Kuhn to enter into the Public Hearing at 9:15 AM for the Budget Amendment for FY 2021-2022. . Roll Call: Ayes-Kuhn, Hackman, Byrne, and Holthaus. Zoll absent. Motion Carried.

Knoll asked questions where the revenue was coming from for the Budget Amendment. Mashek stated those funds were from the American Rescue Plan Act. Knoll asked when the amendment will take place for Public Health and Environmental Health. Mashek stated that it will be on the next budget amendment.

Motion by Hackman, Second by Byrne to close the Public Hearing at 9:27 AM for the Budget Amendment for FY 2021-2022. Roll Call: Ayes-Kuhn, Hackman, Byrne, and Holthaus. Zoll absent. Motion Carried.

Motion by Hackman, Second by Byrne to approve Resolution 08-09-21-41 to adopt the amendment of FY 2021-2022 Budget and authorize Chairpersons signature. Roll Call: Ayes-Kuhn, Hackman, Byrne, and Holthaus. Zoll absent. Motion Carried.

## **RESOLUTION 08-09-21-41 APPROVING ADOPTION OF AN AMENDMENT OF FY 2021-2022 COUNTY BUDGET**

The Board of Supervisors does hereby approve and adopt an amendment to the FY 2021-2022 county budget. Public hearing on the amendment of FY 2021-2022 Budget was held August 9, 2021. PASSED, APPROVED, AND ADOPTED this 9<sup>th</sup> day of August 2021. /ss/ Richard Holthaus, Chairperson of the Board of Supervisors. ATTEST: /ss/ Stephanie Mashek, Chickasaw County Auditor

Motion by Hackman, Second by Kuhn to approve Resolution 08-09-21-42 to amend departmental appropriations. Roll Call: Ayes- Kuhn, Hackman, Byrne, and Holthaus. Zoll absent. Motion Carried. **RESOLUTION TO AMEND DEPARTMENTAL APPROPRIATIONS RESOLUTION NO. 08-09-21-42** WHEREAS the Board of Supervisors approved a Departmental Appropriations on June 7<sup>th</sup>, 2021 for all departments of the fiscal year beginning July 1<sup>st</sup>, 2021 in accordance with Section 331.434, Subsection 6, Code of Iowa, and WHEREAS the appropriations approved on June 7<sup>th</sup>, 2021 are hereby amended in accordance with the attached sheet for the following reasons and with no increase in current fiscal year taxes.

Board of Supervisors	\$500	Utilities
	\$350	Educational Training
General Purposes	\$408,922	American Rescue Plan Act
Data Processing	\$15,000	Fiber
Ambulance	\$6,000	Building Rent- Ambulance
Auditor	\$10,000	HAVA Grant
General Services	\$1,000	Redistricting Commission
Capital Projects	\$1,005,565	Radio Communication Tower
	\$750,000	American Rescue Plan Act

PASSED, APPROVED, AND ADOPTED THIS 9<sup>th</sup> day of August 2021. /ss/ Richard Holthaus, Chairperson of the Board of Supervisors. ATTEST: /ss/ Stephanie Mashek, Chickasaw County Auditor

Department	Before Amendment	Increase/Decrease	After Amendment
Board of Supervisors	\$ 296,317.00	\$ 850.00	\$297,167.00

General Purposes	\$ 7,405,058.00	\$ 408,922.00	\$ 7,814,050.00
Data Processing	\$ 301,400.00	\$ 15,000.00	\$ 316,400.00
Ambulance	\$ 100,000.00	\$ 6,000.00	\$106,000.00
General Services	\$ 812,441.00	\$ 1,000.00	\$813,441.00
Capital Projects	\$ 551,258.00	\$ 1,755,565.00	\$2,306,823.00
Auditor	\$ 386,500.00	\$ 10,000.00	\$ 396,500.00

Service Area	Before Amendment	Increase/Decrease	After Amendment
Public Safety & Legal Services	\$2,169,585.00	\$ 6,000.00	\$ 2,175,585.00
Government Service-Residence	\$ 351,710.00	\$ 10,000.00	\$ 361,710.00
Administration	\$1,575,664.00	\$ 425,772.00	\$ 2,001,436.00
Nonprogram Expense & Other Budgetary Financial Uses	\$6,389,440.00	\$ 1,755,565.00	\$ 8,145,005.00

Mashek read the written update for the Radio Communication Tower project Jeff Bernatz provided. Tests are still being run on the new system. Administrator training is complete for Cathy and Jeff. The dispatchers received their training as well. The new radio has been installed in the Sheriff's patrol car. The command center and rescue trucks will be installed next in Ionia and North Washington Fire Departments. An agreement on terms between the ambulance provider and the county for the lease of radio equipment is now in its final draft. Jeff requested that the county attorney draft agreements with the cities for the radio equipment prior to Schwickerath leaving office.

Hackman mentioned that the padlock on the meter socket has yet to be installed. Holthaus asked if the interest has been computed for the bond money. Mashek said it has not been and will work with Sue Breitbart to compute the interest amount.

Mike Kennedy present at 9:46 AM.

Hackman provided a Chickasaw County Ambulance Council update for meeting on August 3, 2021. Hackman stated that he has asked the council to see how Washington Co. runs their ambulance service. Hackman stated that ambulances are usually owned by the city. Hackman stated his concerns that there is 10 square miles that would most likely not use but still be taxed for that service. Still waiting on clarification on 422D legislation. Hackman questioned how beneficial it would be for the smaller cities and the logistics of how this would work for every tax payer. Doreen Cook provided clarification that the first responders cannot go out unless the ambulance is paged out. Next Chickasaw County Ambulance Council will meet September 8, 2021. Hackman stated that Kit O'Donohoe was hired as the Ambulance Council's attorney on an as-needed basis.

Kennedy left at 9:50 AM.

Continued discussion on the garage rent expense. Holthaus stated that all Ambulance Council representatives were present and felt that it was a good discussion.

Martin Hemann, Jennifer Schwickerath, David Laudner, and Bob Fenske, member of media present at 9:58 AM

Ann Smisek present via phone at 10:02 AM.

10:02 AM Jennifer Schwickerath stated that David Laudner has submitted his application and resume for consideration for the County Attorney position. Schwickerath advised that Laudner was willing to provide personal information to the public. Laudner is currently an assistant county attorney at Palo Alto County, who has family ties to this area, and desires a full time position. Laudner explained the structure of the office that he currently serves and primarily deals with prosecution, criminal, and juvenile court cases.

Cook left at 10:28 AM.

Hemann posed the question on Laudner's experience with officers graduating with the academy. Laudner explained he has and is willing to help provide guidance to all deputies as needed. Laudner stated housing may be an issue and is willing to start at his earliest convenience.

Cook present at 10:33 AM.

Cook asked if a paralegal, instead of a secretary, would be better suited for the Attorney's Office. Schwickerath stated that Michelle Rosonke is a paralegal and helps with cases. Schwickerath stated Chickasaw County does not have a witness coordinator for victims but this need is currently shouldered by the current attorneys. Laudner stated that he does currently shoulder this responsibility in his current position.

Knoll left at 10:37 AM.

Motion by Hackman, Second by Kuhn to enter into closed session at 10:41 AM pursuant to Iowa Code Section 21.5(1)(i) "[t]o evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session" allowing the presence of David Laudner, Jennifer Schwickerath, and Ann Smisek (via phone) to remain present. Roll Call: Ayes-Hackman, Byrne, Kuhn, and Holthaus. Zoll absent. Motion Carried.

Motion by Hackman, Second by Kuhn to end the closed session at 11:13 AM. Roll Call: Ayes-Hackman, Kuhn, Byrne, and Holthaus. Zoll absent. Motion Carried.

Motion by Hackman, Second by Kuhn to direct the Auditor to draft an offer letter to Laudner for the position as the full time county attorney at the current salary and benefits with a start date to be determined. Roll Call: Ayes-Hackman, Kuhn, Byrne, and Holthaus. Zoll absent. Motion Carried.

Joseph Gray present at 11:15 AM.

11:15 AM Joseph Gray requested a closed session for discussion on pending opioid litigation.

Motion by Hackman, Second by Byrne to enter into closed session at 11:15 AM with Assistant Chickasaw County Attorney Joseph E. Gray pursuant to Iowa Code Section 21.5(1)(c) "[t]o discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation." Roll Call: Ayes-Hackman, Kuhn, Byrne, and Holthaus. Zoll absent. Motion Carried.

Motion by Hackman, Second by Kuhn to end closed session at 11:32 AM. Roll Call: Ayes- Hackman, Kuhn, Byrne, and Holthaus. Zoll absent. Motion Carried.

Motion by Hackman, Second by Byrne to follow the assistant county attorney's council and vote against the offer. Roll Call: Ayes-Hackman, Byrne, Kuhn, and Holthaus. Zoll absent. Motion Carried.

Chairperson recessed at 11:34 AM.

Reconvened at 11:38 AM with members present, Holthaus, Kuhn, Byrne, and Hackman. Zoll absent. Present was Auditor Stephanie Mashek, Joseph Gray, David Laudner, Jennifer Schwickerath, Terry Johnson, Doreen Cook, Bob Fenske, member of the media.

Andrew Van Der Maaten present via phone at 11:38 AM.

11:38 AM Jennifer Schwickerath and Andrew Van Der Maaten discuss 28E Agreement between Chickasaw County and the Anderson Law Office for temporary county attorney services. This agreement would go into effect on Friday August 13<sup>th</sup>, 2021 pending board approval. Schwickerath will work with our IT contractor to allow access remotely and reiterated the fee is \$225

per hour with additional expenses. Hackman poised the question of who is the department head that Michelle can field questions and sign off on time sheets for payroll purposes. Van Der Maaten said that he will be filling in this capacity and would like to have some control of time off to balance the scheduled trials. Van Der Maaten says their staff will do their best in balancing the work load and limit travel by calling into court. Hackman asked if there was a number that the Sheriff's office can contact and Van Der Maaten stated this has already been provided to Schwickerath.

Motion by Hackman, Second by Byrne to approve the 28E Agreement between Chickasaw County and the Anderson Law office effective August 13<sup>th</sup>, 2021 at noon, file with the county attorney and secretary of state and authorize Chairman's signature. Roll Call: Ayes- Hackman, Byrne, Kuhn, and Holthaus. Zoll absent. Motion Carried.

Van Der Maaten left at 11:53 AM.

11:45 AM Jennifer Schwickerath requested the board consider raising the legal assistant hourly wage as her work load will increase due to the upcoming transition period. Current wage is \$22.04 per hour; Schwickerath encouraged a \$25 per hour wage during the interim period and reconsider it after the interim period. The current legal assistant has a degree and has a great amount of experience. Byrne asked if the legal assistant should work more than the current 35 hours to 40 hours a week during this interim period. Kuhn asked what time period should the temporary increase of wages be effective to. Schwickerath felt that there are a number of ways to structure this topic. Hackman stated that in past experience, decreasing wages is very difficult. Byrne stated that he prefers to allow the legal assistant to increase her hours to forty per week, if need be, and allow the new county attorney to make that choice. Holthaus agreed with Hackman's statement on the difficulty to decreasing wages after the interim period. Byrne stated he prefers to keep the office structure as is and if the legal assistant needs additional hours, it may be addressed at that time.

Motion by Hackman, Second by Kuhn to approve the hourly wage adjustment for \$23.00 per hour for legal assistant Michelle Rosonke effective August 9, 2021. Roll Call: Ayes-Hackman, Kuhn, and Byrne. Nays- Holthaus. Zoll absent. Motion Carried.

Laudner & Schwickerath left at 12:14 PM

Gray left at 12:15 PM

Carson Eggland and Dusty Rolando present at 12:15 PM.

12:15 PM Carson Eggland discussed a 28E Agreement with Helping Services for Youth and Families.

Motion by Hackman, Second by Byrne to approve Resolution 08-09-21-43 with a 28E Agreement with Helping Services for Youth and Families and Chickasaw County, file with the county Recorder and authorize chairpersons signature. Roll Call: Ayes-Hackman, Byrne, Kuhn, and Holthaus. Zoll, absent. Motion Carried. **RESOLUTION 08-09-21-43**  
**28E AGREEMENT FOR FUNDING FOR SERVICES BETWEEN HELPING SERVICES FOR YOUTH & FAMILIES AND CHICKASAW COUNTY, IOWA.** THIS AGREEMENT (hereinafter "Agreement") is made and entered into pursuant to Iowa Code Chapter 28E, to be effective on the date herein provided, by and between Chickasaw County, Iowa organized and existing under the laws of the state of Iowa (hereinafter "County") and Helping Services for Youth & Families, an Iowa non-profit corporation (hereinafter "Agency") (collectively referred to herein as the "Parties"). This agreement shall not create a separate entity. WHEREAS the Agency is a private agency as defined in Iowa Code Section 28E.2., and is a non-profit corporation duly formed and existing pursuant to the laws of the State of Iowa; and WHEREAS the County is a political subdivision duly formed and existing pursuant to the laws of the State of Iowa and is a public agency as defined in Iowa Code Chapter 28E; and WHEREAS Iowa Code Chapter 28E authorizes public agencies to enter into agreements for joint or cooperative action with public or private entities; and WHEREAS Agency and the County have determined it to be in the best interest of the respective Parties to enter into a 28E Agreement to coordinate efforts to provide needed resources to County residents by providing children, teens and adults with the skills and knowledge to bring about a positive impact on the health, safety and wellness of County residents in Chickasaw County, Iowa; and, WHEREAS the Parties believe it is in their best interest to enter into a written agreement setting forth their respective rights and obligations with regard to this Agreement. NOW THEREFORE, in consideration of the mutual promises and agreements herein contained, and upon the following terms and conditions, Agency and the County agree as follows: (full resolution available at the Auditor's office) IN WITNESS WHEREOF, this Agreement has been approved by appropriate action and duly executed by the parties on the dates written below. DATED by Agency this 9th day of August, 2021. /ss/ Richard Holthaus, Chairperson to the Board of Supervisors. ATTEST: /ss/ Stephanie Mashek, Chickasaw County Auditor

Eggland stated that Donna Kubesh's term is expiring and Kim Hennessey is replacing Kubesh.

Consensus of the board is to allow Helping Services for Youth and Families to update their sign at the CSS building located on East Main Street CSS building.

Eggland left at 12:20PM

Fenske left at 12:22 PM

Rolando stated that he talked to Fredericksburg's Mayor, Jimmy Mitchell, last year in regards to the water levels in the ditches located in Fredericksburg. Cook explained that there were concerned citizens as well as the city engineer. The Fredericksburg city engineer advised that this area needs to be addressed. Rolando explained how the flow of the drainage currently stands and said the drainage pipes are cleaned out. Rolando stated the ditches between 248 to the 230's, to allow the flow of water, will be cleaned up of weeds, trees and other obstructions.

Evan Del Val present at 12:37 PM.

12:37 PM Evan Del Val with ISG. Discussion on the Midwest Carbon Express pipeline.

Cook left at 12:39 PM.

Del Val explained the Midwest Carbon Express is an off shoot of Summit Carbon. This pipeline is liquefying CO2 from Bismarck, North Dakota through Iowa. CO2 pipeline requires an inspection per chapter 479(b) in Iowa Code. Concerns regarding the impact of farming within the State of Iowa that this pipeline may have. If a notice is provided for inspection, the inspection must take place in the next 48 hours or construction of the pipeline may not continue. The purpose of inspection is to ensure that the work being done is held to a certain standard and address any issues that may arise. The cost of the inspection is a pass through meaning ISG would invoice the county, the county would invoice Midwest Carbon Express, and the county would not submit payment to ISG until payment is received from the Midwest Carbon Express. Holthaus stated that a meeting will be held on September 29, 2021 to discuss the pipeline and it is encouraged to have an inspector present at that meeting representing the county. Hackman asked why the county should jump on board prior to this meeting. Del Val said you may wait until the last minute; however, there may not be any representation at the September meeting. Del Val stated that their team would gather the information, prep, and be able to field questions by land owners. The county does not have to pay for the inspectors fees because the Iowa code allows for the pipeline to cover that cost of doing business. Del Val said he provided a letter of intent for the board to consider.

Motion by Kuhn, Second by Hackman to approve and authorize chairperson's signature on the letter of intent for county representation and inspection services for the Midwest Carbon Express project. Roll Call: Ayes-Hackman, Kuhn, Byrne, and Holthaus. Zoll, absent. Motion Carried.

Johnson left at 1:10 PM.

Rolando discussed the difficulty of computing the OT/Comp time for Secondary Road as 40 hours is not divisible by 1.5. Rolando suggested that the max of OT/Comp Time to be 40.5 hours for easier computation. Rolando also mentioned paying out the OT/Comp Time once an employee gets to a certain point. Byrne stated comp time is in hour increments and suggested 42 hours.

Motion by Hackman, Second by Byrne to approve 42 hours of OT/Comp Time and amend the Chickasaw County handbook section 2.4 - in regards to OT/Comp Time for Secondary Road Employees. Roll Call: Ayes-Hackman, Kuhn, Byrne, and Holthaus. Zoll, absent. Motion Carried.

Rolando provided a department update. Day labor project at Cheyenne Ave, closing out B44 project, and work at the V48 bridge.

Rolando left at 1:50 PM.

Motion by Kuhn, Second by Byrne to approve the release of liability and indemnification agreement between Chickasaw County, Iowa & Northeast Iowa Community Action Corporation regarding food distribution. Consensus of the board was not to take a vote on the motion.

Discussed the release of liability and indemnification agreement between Chickasaw County, Iowa & Northeast Iowa Community Action Corporation regarding food distribution. No action taken.

Discussed injury reporting memo. No action taken.

Discuss safety & health statement memo. No action taken.

Discuss data processing policies & procedures. No action taken.

Holthaus attended the Conservation meeting on August 2<sup>nd</sup>, 2021.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for HC Feeders (ID # 60444) located at 2504 140<sup>th</sup> Street New Hampton, IA 50659



Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Harrington Site (ID # 58790) located at 1646 290<sup>th</sup> Street Nashua, IA 50659

Motion by Hackman, Second by Byrne to adjourn at 2:11 PM. Roll Call: Ayes- Hackman, Byrne, Kuhn, and Holthaus. Zoll, absent. Motion Carried.

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Richard Holthaus, Chairperson  
Board of Supervisor

ATTEST:

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Stephanie Mashek, Secretary of the Board

# **CHICKASAWCOUNTY**

**August 13<sup>th</sup>, 2021**

The Board convened on Friday, August 13th, 2021, at 9:00 AM with members present Byrne, Holthaus, and Hackman in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa. Zoll and Kuhn present via phone. The meeting was called to order by Chairperson Holthaus. Present was Auditor Stephanie Mashek.

Motion by Hackman, Second by Byrne to approve the agenda for August 13<sup>th</sup>, 2021. Roll Call: All Ayes. Motion Carried.

Motion by Kuhn, Second by Hackman to approve the temporary liquor license for outdoor service for Jerico Jo's. Roll Call: Ayes- Kuhn, Hackman, Byrne, Zoll, and Holthaus. Motion Carried.

Motion by Hackman, Second by Byrne to adjourn at 9:03 AM. Roll Call: All Ayes. Motion Carried.

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Richard Holthaus, Chairperson  
Board of Supervisor

ATTEST:

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Stephanie Mashek, Secretary of the Board

# CHICKASAW COUNTY

August 16<sup>th</sup>, 2021

The Board convened on Monday, August 16th, 2021, at 9:00 AM with all members present Byrne, Holthaus, Hackman, Zoll and Kuhn in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa. The meeting was called to order by Chairperson Holthaus. Present was Auditor Stephanie Mashek, Terry Johnson, and Jeff Bernatz.

Motion by Byrne, Second by Zoll to approve the agenda for August 16<sup>th</sup>, 2021 with the deletion of Gorman at 10:30 AM. Roll Call: All Ayes. Motion Carried.

Motion by Hackman, Second by Kuhn to approve minutes from August 9<sup>th</sup>, 2021. Roll Call: Ayes- Hackman, Byrne, Kuhn, and Holthaus. Zoll, abstained. Motion Carried.

Motion by Hackman, Second by Byrne to approve minutes from August 13<sup>th</sup>, 2021. Roll Call: All Ayes. Motion Carried.

9:05 AM No Public Comment

9:10 AM Jeff Bernatz provided a Radio Communication Tower update. Training will be provided to the staff still needing it. Wess will move on to New Hampton PD for radio installs. County Attorney Schwickerath finished the lease agreement between the ambulance providers prior to her vacating the office.

Rolando present at 9:12 AM.

Bernatz asked the board to allow to properly installing an antenna so the Public Health's radio receives sufficient frequency. Consensus of the board is to allow the install for Public Health's radio. Bernatz is working with Tri-Mark for Hazmat drills. Still pushing PPE to places like schools.

Lisa Welter and Penny Andorf present at 9:24 AM.

New EMA vehicle is still sitting down in Ankeny waiting for the install of equipment to vehicle. Bernatz was monitoring the water levels in Nashua after the rain last week and stated the dam worked as it should to accommodate the influx of water. Repaired the North Washington's siren as it did not fire off at last month's testing. Bernatz stated that there were toys that were cleaned out from the Big Brothers and Sisters closed office. Bernatz asked what was the board's desire to donate or keep those items. Bernatz will follow up on who owns the toys. Bernatz obtained the quote for security cameras at the LEMC building located at 516 S. Linn New Hampton, IA. Bernatz stated that this will go out for bids for servers for the radio communication tower project.

9:30 AM Lisa Welter provided an update from Public Health. 90 patients, 24 medicaid, 23 referalls, 11 discharges, 4 unbillable visits, 288 visits, and 286 homemaker visits. Revenue from Public Health was above what was projected. Expenses were over slightly due to three payrolls in the month of July. COVID vaccines have been administered. Johnson & Johnson are not providing any more vaccines through the state. Moderna still provides the vaccines to Public Health. Out of the 19 COVID cases since last Friday, 3 out of 19 were vaccinated. Discussed what the CDC guidelines were for COVID precautionary. Welter stated that the CDC recommends wearing a mask but the state of Iowa does not require wearing masks. Kuhn asked what services are provided by Public Health to the nursing home residents. Welter stated they can help transition from the nursing home back to their residence.

Penny Andorf provided an Environmental Health Update. 11 out of 12 septic systems were installed. 3 time of transfers and 3 wells were drilled. Environmental Health received a grant in the amount of \$10,000. One master matrix completed in July. The dog bite policy for internal purposes was passed by the Board of Health. Hackman stated that he felt the verbiage on page 3 should not state the Board of Health but rather different verbiage to avoid an open meeting violation when designating an investigator. Welter said she will present this back to the Board of Health.

Welter, Andorf, and Bernatz left at 10:13 AM.

10:14 AM Dusty Rolando discussed the purchase of right of way contracts.

Motion by Hackman, Second by Zoll to approve the purchase of the permanent right of way contracts with Alice Tiemessen and David Tiemessen for project BROS-SWAP-CO19 (107) –FF--19 bridge replacement on Kenwood Ave north of 170<sup>th</sup> St. per the recommendation of the County Engineer and authorize chairperson's signature. Roll Call: Ayes- Hackman, Zoll, Kuhn, Byrne, and Holthaus. Motion Carried.

Motion by Hackman, Second by Byrne to approve the purchase of the temporary right away for Ryan and Heather Rausch per the recommendation of the County Engineer for project BROS-SWAP-CO19 (107) –FF--19 bridge replacement on Kenwood Ave north of 170<sup>th</sup> St. per the recommendation of the County Engineer and authorize chairperson's signature. Roll Call: Ayes- Hackman, Zoll, Kuhn, Byrne, and Holthaus. Motion Carried.

Rolando discussed road department activities. Chickasaw County cemetery road was completely washed out in three areas. Rolando stated that he spoke with the custodian of the cemetery to notify them the need of road repair as it would be their responsibility financially and otherwise. Holthaus said he believed Chickasaw County cemetery was a pioneer cemetery and therefore would make the county financially responsible. On the Chickasaw map it is shown as the Cedar View cemetery. Continued discussion on how to navigate the road repair between the cemetery custodians and county. Rolando discussed leasing a road motor grader, if needed, and may be a future agenda item.

Holthaus left at 10:36 AM.

Continued discussion on road department activities.

Holthaus present at 10:38 AM.

Rolando left at 10:38 AM.

Hackman requested a special meeting for tomorrow. Consensus was to hold a special meeting and allow the board secretary to create the agenda and post.

Chairperson recessed at 10:43 AM.

Reconvened at 10:52 AM with all board members present Byrne, Holthaus, Hackman, Zoll and Kuhn in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa.. Also present were Auditor Stephanie Mashek, Terry Johnson, and Martin Hemann.

Discussion on the letter from HR Green on behalf of the county to the DNR. Hackman stated some small changes need to be made.

Motion by Hackman, Second by Byrne to approve the letter with the changes that was drafted by HR Green to request termination of the closure permit for landfill and addressed to the Iowa Department of Natural Resource and instruct board secretary to make the necessary changes. Roll Call: Ayes- Hackman, Zoll, Byrne, Kuhn, and Holthaus. Motion Carried.

11:00 AM Martin Hemann discussed the resignation of full-time dispatcher, Jamie Ekwall. Hemann requested that the board to consider to allow a part-time on call.

Motion by Hackman, Second by Zoll to acknowledge the resignation of full-time dispatcher, Jamie Ekwall. Roll Call: Ayes- Hackman, Zoll, Byrne, Kuhn, and Holthaus. Motion Carried.

Motion by Hackman, Second by Kuhn to advertise for a full-time dispatcher/jailer and part-time on call dispatcher/jailer. Roll Call: Ayes- Hackman, Kuhn, Byrne, Zoll, and Holthaus. Motion Carried.

Hemann stated that we have 5 inmates currently. Three arrests on Friday and one arrest on Sunday. State jail inspection will be done in September. Dispatchers have completed their training for the new State ISICs radios. Cole Tweten will be graduating on Friday August 20<sup>th</sup> from the academy. Hemann worked with the city of Ionia in regards to ordinance violations. Hemann stated that his staff is completing the implicit biased training that was mandatory state wide. Hemann has been attending the American Rescue Plan Act committee meetings.

Holthaus discussed the mobile crisis situation and the lack of open beds for mental health cases. Holthaus asked if transfers were still taking place. Hackman said that CSS has funded Elevate, a mobile crisis center, which addresses mental health cases. Hemann said transports still are happening and just recently completed one. Discussion on how these types of cases are handled.

Hemann left at 11:31 AM.

Motion by Hackman, Second by Zoll to approve the certification of 2020 Tax Assessment payable FY 2021-2022 per the recommendation of the County Treasurer and County Auditor. Roll Call: Ayes- Hackman, Zoll, Kuhn, Byrne, and Holthaus. Motion Carried.

Discussed the release of liability and indemnification agreement between Chickasaw County, Iowa & Northeast Iowa Community Action Corporation regarding food distribution. No action taken as proof of insurance has not been sent to the board.

Discussion on the Memorandum of Agreement and Resolution 08-16-21-45 with Cedar Valley Friends of the Family. No action taken.

Committee Assignment Updates:

Zoll had an FMC landfill meeting August 10<sup>th</sup>, 2021 and signed claims on August 9<sup>th</sup>, 2021.

Zoll participated in a Heartland zoom meeting August 12<sup>th</sup>, 2021.

Byrne attended the American Rescue Plan Act on August 12<sup>th</sup>, 2021.

Motion by Hackman, Second by Byrne to approve claims in the amount of \$1,327.41. Roll Call: All Ayes. Motion Carried.

Motion by Hackman, Second by Kuhn to approve claims in the amount of \$16,097.88. Roll Call: All Ayes. Motion Carried.

Motion by Hackman, Second by Zoll to approve claims in the amount of \$661,356.13. Roll Call: All Ayes. Motion Carried.

Motion by Hackman, Second by Zoll to adjourn at 12:22 PM. Roll Call: All Ayes. Motion Carried.

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Richard Holthaus, Chairperson  
Board of Supervisor

ATTEST:

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Stephanie Mashek, Secretary of the Board

## **CHICKASAWCOUNTY**

### **August 17<sup>th</sup>, 2021**

The Board convened on Tuesday, August 17th, 2021, at 11:00 AM with members present Holthaus, Hackman, Zoll and Kuhn in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa. Byrne, absent. The meeting was called to order by Chairperson Holthaus. Present was Auditor Stephanie Mashek and Terry Johnson.

Motion by Hackman, Second by Zoll to approve the agenda for August 17<sup>th</sup>, 2021. Roll Call: Ayes- Hackman, Zoll, Kuhn, and Holthaus. Byrne, absent. Motion Carried.

Ann Smisek present via phone at 11:02 AM.

Hackman asked Smisek if interviews of other applicants should be held since the board has offered the county attorney position to David Laudner. Smisek advised to pull the posting of the open county attorney position. Verbiage from Iowa Code 35C was discussed. Holthaus stated we did submit an offer to Laudner and was accepted on August 16<sup>th</sup>, 2021 with a start date to be determined. Holthaus said the job posting was on the Iowa County Attorney Association, University of Iowa Law School, and Drake Law School websites. Discussion on whether to pull the ads from the respective advertisements. Discussion on the appointment must be made within 40 days of the vacancy which means the last day of September 22, 2021.

Motion by Hackman, Second by Kuhn to pull all advertisements of the open county attorney position immediately.

Motion by Zoll to amend the motion to pull all advertisements of the open county attorney position effective Friday, August 20, 2021. Amendment dies due to lack of a second.

Motion by Hackman, Second by Kuhn to pull all advertisements of the open county attorney position immediately. Roll Call: Ayes- Hackman, Kuhn, and Holthaus. Nays- Zoll. Byrne, absent.

Further discussion on the county attorney position. Hackman requested that DD214 is obtained for the county attorney applicant.

Smisek left at 11:41 AM.

Jason Byrne present via phone at 11:47 AM.

Continued discussion of the intention to appoint County Attorney and the necessary steps. Holthaus provided Byrne an update of what has been discussed. Mashek drafted a letter to Mr. Laudner with the board's input pending approval from Smisek.

Ann Smisek present via phone at 12:10 PM.

Discussion on letters to be drafted and approved by Smisek prior to distribution.

Smisek left at 12:14 PM.

Holthaus and Zoll left at 12:19 PM.

Holthaus present at 12:21 PM.

Zoll present at 12:25 PM.

Zoll stated that he contacted Judy Funk from Heartland and requested Carl Salmons to call.

Byrne left at 12:30 PM.

Continued discussion on the county attorney position.

Byrne present via phone at 12:32 PM.

Byrne left at 12:34 PM.

Chairperson recessed at 12:35 PM.

The Board reconvened on Tuesday, August 17th, 2021, at 12:44 PM with all members present Byrne, Holthaus, Hackman, Zoll and Kuhn in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa.

Mashek read the revised letter from Smisek to applicant. The consensus of the board was to have the board secretary send the letter.

Motion by Hackman, Second by Kuhn to adjourn at 12:50 PM. Roll Call: Ayes- Kuhn, Hackman, Zoll, and Holthaus. Byrne, absent. Motion Carried.

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Richard Holthaus, Chairperson  
Board of Supervisor

ATTEST:

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Stephanie Mashek, Secretary of the Board

## **CHICKASAWCOUNTY**

### **August 23<sup>rd</sup>, 2021**

The Board convened on Monday, August 23<sup>rd</sup>, 2021, at 9:00 AM with all members present Byrne, Holthaus, Hackman, Zoll and Kuhn in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa. The meeting was called to order by Chairperson Holthaus. Also present were Auditor Stephanie Mashek and Terry Johnson.

Motion by Zoll, Second by Byrne to approve the agenda for August 23<sup>rd</sup>, 2021. Roll Call: All Ayes. Motion Carried.

Motion by Byrne, Second by Hackman to approve the minutes for August 16<sup>th</sup>, 2021. Roll Call: All Ayes. Motion Carried.

Motion by Hackman, Second by Zoll to approve the minutes for August 17<sup>th</sup>, 2021. Roll Call: All Ayes. Motion Carried.

Dave Gorman present at 9:09 AM.

Ray Armel present at 9:10 AM.

9:10 AM Ray Armel discussed the 2021 Homestead Tax Credits and 2021 Military Exemptions.

Hackman posed the question regarding the new law on the redaction of names. Armel stated that the redaction of name is through the online system and does not address names on paper filing.

Motion by Kuhn, Second by Hackman to approve the 2021 Homestead Tax Credits including disabled Veterans Homestead tax credits with the recommendation by the County Assessor. Roll Call: Ayes- Kuhn, Hackman, Zoll, Byrne, and Holthaus. Motion Carried.

Motion by Hackman, Second by Byrne to approve the 2021 Military Exemptions with the recommendation by the County Assessor. Roll Call: Ayes- Hackman, Byrne, Kuhn, Zoll, and Holthaus. Motion Carried.

Armel left at 9:20 AM.

9:20 AM Dave Gorman provided a department update. Discussion on the walnut tree located on the south side of the LEMC building located at 516 S. Linn. Gorman is still waiting for bids for the removal of the tree. Consensus is to obtain bids for the removal of both trees including grinding stumps. Discussion on the value of the walnut tree trunk.

Discussion on the courthouse drinking water. The water quality has been decreasing due to the old plumbing. Hackman asked if filtering the water is going to help and transition to what the school has done with water bottle fillers. Gorman said he had looked into a filtering the system 4 or 5 years ago. The feedback he had received at the time was either going to be very costly due to the water main being too large. The water softener on the boiler is doing its job.

Joan Knoll present at 9:34 AM.

Dusty Rolando present at 9:35 AM.

Continued discussion on the quality of water. The consensus of the board is to allow Gorman to look into what avenues can be taken to resolve this issue.

Gorman discussed the insurance guidelines for contractors for the lawn mowing and snow removal. Judy Funk from Heartland provided the guidelines for contractor insurance coverage. Gorman stated that the new signs are installed at the LEMC building. They continue to work on small projects at that building. Discussion on office furniture that is no longer being used and will be up for bid in the future.



Motion by Hackman, Second by Byrne to publish notice for office items up for bid. View items on September 10<sup>th</sup>, 2021 from 11:00 AM to 1:00 PM with bids being due September 17<sup>th</sup>, 2021 at 4:00 PM at the Auditor's office. Bids will be opened on September 20<sup>th</sup>, 2021 at 9:15 AM. Publication in the official county papers on August 26<sup>th</sup> and 31<sup>st</sup>, respectively, and the county website. Roll Call: Ayes- Hackman, Byrne, Kuhn, Zoll, and Holthaus. Motion Carried.

Hackman asked if the window was still leaking in the garage on the south wall. Gorman stated that water continues to come through and had caulked it however, it did not help. Hackman asked if the window treatments were installed yet. Gorman stated that Dungey's was in and installed them.

Holthaus asked Rolando about the mud jacking of the courthouse sidewalks and caulking the seams. Gorman stated that the section of the west side heading south is lower than the rest. Kuhn stated that he felt the east side heading south is settling as well. Kuhn did not feel that it was too drastic. Rolando stated that the project could be between \$4,000 to \$5,000. Holthaus stated the bid, with itemized amounts, received back on May 3, 2021. Holthaus stated that sealing needs to be complete prior to winter.

Motion by Byrne, Second by Zoll to approve the mud jacking of the sidewalk located on the west side of the courthouse building and sealing all areas that need to be addressed. Roll Call: Ayes- Byrne, Zoll, Hackman, Kuhn, and Holthaus. Motion Carried.

Gorman and Rolando left at 10:10 AM.

Motion by Kuhn, Second by Byrne to approve the release of liability and indemnification agreement between Chickasaw County, Iowa & Northeast Iowa Community Action Corporation regarding food distribution and authorize chairperson's signature. Roll Call: Ayes- Kuhn, Byrne, Zoll, and Holthaus. Nays- Hackman. Motion Carried.

Motion by Hackman, Second by Byrne to approve the 28E Agreement with Cedar Valley Friends of the Family and Chickasaw County and authorize chairperson's signature, file with the County Recorder, and Secretary of State's office. Roll Call: Ayes- Hackman, Kuhn, Zoll, Byrne, and Holthaus. Motion Carried.

Gary Oldenburger present at 10:20 AM.

Motion by Hackman, Second by Byrne to approve RESOLUTION 08-23-21-45. Roll Call: Ayes- Hackman, Kuhn, Byrne, Zoll, and Holthaus. Motion Carried. **RESOLUTION 08-23-21-45 WHEREAS**, Cedar Valley Friends of the Family's mission is to provide safe shelter, confidential services, and housing assistance to individuals in crisis due to homelessness, domestic violence, sexual assault, and human trafficking. Cedar Valley Friends of the Family envisions a future where everyone has a home. **WHEREAS**, Chickasaw County wishes to assist Cedar Valley Friends of the Family in providing safe shelter and case management services to survivors of violence from Chickasaw County through a funding commitment of \$2,000 for FY22. **NOW, THEREFORE, BE IT RESOLVED** that Chickasaw County approves and authorizes the Chair to sign the attached Letter of Agreement between Chickasaw County, Iowa, and Cedar Valley Friends of the Family to provide safe shelter and case management to survivors of violence from Chickasaw County. /ss/ Richard Holthaus, Chairperson of the Board of Supervisors. ATTEST: /ss/ Stephanie Mashek, Auditor.

Chairperson recessed at 10:25 AM.

The board reconvened at 10:30 AM with all members present Byrne, Kuhn, Hackman, Zoll, and Holthaus. Also present were Auditor Stephanie Mashek, Ann Smisek, Gary Oldenburger, Terry Johnson, and Joan Knoll.

Johnson and Knoll left at 10:30 AM.

Motion by Hackman, Second by Zoll to enter into closed session pursuant to Iowa Code Section 21.5(1)(i) “[t]o evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual’s reputation and that individual requests a closed session.” at 10:30 AM and allow Ann Smisek, HR Attorney from Ahlers Cooney, to be present. Roll Call: Ayes- Hackman, Zoll, Kuhn, Byrne, and Holthaus. Motion Carried.

Motion by Zoll, Second by Hackman to end the closed session at 11:33 AM. Roll Call: Ayes- Hackman, Zoll, Kuhn, Byrne, and Holthaus. Motion Carried.

No action taken.

Motion by Kuhn, Second by Zoll to adjourn at 11:34 AM. Roll Call: All Ayes. Motion Carried.

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Richard Holthaus, Chairperson  
Board of Supervisor

ATTEST:

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Stephanie Mashek, Secretary of the Board

# **CHICKASAWCOUNTY**

**August 30<sup>th</sup>, 2021**

The Board convened on Monday, August 30<sup>th</sup>, 2021, at 9:00 AM with all members present Byrne, Holthaus, Hackman, Zoll and Kuhn in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa. The meeting was called to order by Chairperson Holthaus. Also present were Auditor Stephanie Mashek, Terry Johnson, Matt Holschlag, Jason Demeray, Jim Cook, and Ron Flick.

Motion by Hackman, Second by Byrne to approve the agenda with the addition for August 30, 2021. Roll Call: All Ayes. Motion Carried.

Motion by Zoll, Second by Kuhn to approve the minutes for August 23, 2021. Roll Call: All Ayes. Motion Carried.

9:05 Hackman made public comment

Motion by Hackman, Second by Kuhn to approve the publication of the notice of intent to appoint, David Laudner, pursuant to Iowa Code Section 69.14A(2)(a)(1), as the Chickasaw County Attorney on September 30, 2021 to serve the remainder of the county attorney's elected term in the New Hampton Tribune, Nashua Reporter, Fredericksburg Review, and the county website. Roll Call: Ayes- Hackman, Kuhn, Byrne, Zoll, and Holthaus. Motion Carried.

9:15 AM Opened bids for cash rental lease of county farm rental property. Jason Demeray bid \$340 per acre. Matt Holschlag bid for \$330 per acre. Mike Bucknell bid for \$273 per acre. Holschlag increased his bid to \$350 per acre. Demeray increased to \$355 per acre. Holschlag increased his bid to \$360 per acre.

Motion by Hackman, Second by Zoll to accept Matt Holschlag's bid to rent the county farm rental property at \$360 per acre for 60.84 acres for a three year lease term. Roll Call: Ayes- Hackman, Zoll, Kuhn, Byrne, and Holthaus. Motion Carried.

Holschlag stated that he thinks there needs to be verbiage about the terraces being addressed in the lease agreement. Holschlag also stated there are three physical obstacles that make spraying more difficult. He suggested squaring off one of them as the other two are sufficient.

9:25 AM Open bids for Ringneck Haven Farm Ground. No bids were submitted.

Dusty Rolando present at 9:30 AM.

9:30 AM Open bids for cash rental lease of Gilmore Wapsi access farm ground. Matt Holschlag bid for \$60 per acre.

Motion by Hackman, Second by Byrne to accept the bid of Matt Holschlag for the Gilmore Wapsi access farm ground for 15 acres for a three year lease agreement. Roll Call: Ayes- Hackman, Byrne, Kuhn, Zoll, and Holthaus. Motion Carried.

Demeray left at 9:36 AM.

Mike Kennedy present at 9:36 AM.

Rolando discussed road department activities. Rolando has applied for funding on a bridge in Byrne's district and it was approved so local tax dollars do not need to be used. Rolando stated there is a six-county meeting coming up on September 2, 2021. Road department mowed hard surface roads, sprayed willows on V48, pavement marking plans, and ditch cleaning south of the Fredericksburg city limits. Rolando stated that he has approximately 40 spots that need to be addressed due to the rainfall over the weekend. Proper documentation will be made.

Kennedy left at 9:51 AM.

Dave Gorman present at 9:55 AM.

Rolando stated that his staff worked Saturday and held a meeting this morning to discuss the prioritization of areas needing to be addressed. Kuhn stated he had a constituent contact him inquiring why motor graders were not out over the weekend. Rolando stated that due to the water levels and water over the roads makes it impossible for the movement of equipment. Hackman asked if there will be a press release from secondary road. Rolando said Bob Fenske from the local newspaper contacted him and something will be published. Hackman stated that Senator Waylon Brown, Representative Todd Prichard, and Representative Randy Feenstra were here on Sunday to see the damage in Chickasaw County.

Holschlag left at 10:01 AM.

Rolando stated that all three foreman's were out on Saturday. Rolando stated he will work with Jeff Bernatz on accessing the damage. Hackman stated that there are a lot of staging areas with heavily loaded semis to assist with the train derailment and would like to know what damage has been done by the heavy equipment brought in by Canadian Pacific.

10:22 AM David Gorman discussed the mud jacking and crack seal maintenance at county buildings. Rolando stated that a quote has not been provided by the vendor yet.

Bids were opened for the removal of two trees for the LEMC building located at 516 S. Linn. A bid from Dustin Meirick for \$1300 to remove both trees and \$300 stump grinding. A bid from Bob Rosonke \$950 for walnut tree and \$1500 for the north tree that includes removal, cleanup, fill in, seed, and fertilize. A bid from Cedar River Tree Service for \$3,000 for cutting down and no clean up.

Martin Hemann present at 10:27 AM.

10:34 AM Sheriff Martin Hemann

Chair opened bids for TAC vehicle. A bid from Dennis Taylor for the amount of \$250. A bid from Gary Schmitt for the amount of \$425.

Motion by Hackman, Second by Zoll to accept Gary Schmitt's bid in the amount of \$425 for the purchase of the Sheriff's TAC vehicle. Roll Call: Ayes- Hackman, Zoll, Kuhn, Byrne, and Holthaus. Motion Carried.

Hemann provided a department update per chair's request due to the natural disaster emergency within the county. A deputy was injured in a car accident where the road collapsed. Hemann has received the proper paperwork from the Auditor's office. Hemann responded to the call of the deputies accident and the train derailment. Hemann said there was an incident meeting with the Canadian Pacific, EMA, and law enforcement. Another debriefing will take place tonight. Hemann stressed the saying "don't drown, turn around" and encouraged people not to tour the areas that have been impacted the most so crews can work.

Motion by Kuhn, Second by Zoll to accept Dustin Meirick's bid in the amount of \$1,600 for the removal and cleanup of two trees located at the LEMC building located at 516 S. Linn. Roll Call: Ayes- Hackman, Zoll, Kuhn, Byrne, and Holthaus. Motion Carried.

Katy Kuehn and Mellissa Bierman present at 10:59 AM.  
Gorman left at 11:00 AM.

11:00 AM Katy Kuehn and Veterans Affairs Administrator Mellissa Bierman discussed the Iowa Department of Veterans affairs allocation and department update. VA compensation benefits for \$210,838 for June and \$218,536 for the month of July. Rain date for the golf tournament in September. Biermann stated that sponsors for the tournament in the amount of \$1,400 to decrease the expense of hosting the event. Hackman read Iowa Code 35.10B. Holthaus stated he received some phone calls from veterans that were frustrated with their VA contacts in another town. Holthaus asked if these individuals have contacted our local VA administrator and provided them the contact information.

Hemann left at 11:20 AM.

11:21 AM Jim Cook discussed declaring Chickasaw County to be a second amendment sanctuary county.

Bridgette Edson present at 11:24 AM.  
Kuehn and Biermann left at 11:27 AM.

Continued discussion on the second amendment sanctuary.

Motion by Hackman, Second by Kuhn to approve the Resolution declaring Chickasaw County to be a Second Amendment Sanctuary County.

Rolando left at 11:34 AM.

Holthaus read part of the Waterloo Courier's write up on the Constitutional County.

Hackman called for vote. Roll Call: Ayes- Zoll, Byrne, Hackman, and Kuhn. Nays- Holthaus. Motion Carried.

**RESOLUTION NO 08-30-21-46** WHEREAS, the right of the people to keep and bear arms is guaranteed as an individual right under the Second Amendment to the United States Constitution, "A well regulated Militia, being necessary to the security of a free state, the right of the people to keep and bear Arms, shall not be infringed" and WHEREAS, the right of the people to keep and bear arms for defense of life, liberty, and property is regarded as an inalienable right by the people of Chickasaw County, Iowa; and WHEREAS, the people of Chickasaw County, Iowa derive economic benefit from all lawful forms of firearms recreation, hunting, and shooting conducted within Chickasaw County using all types of firearms allowable under the

United States Constitution and the laws of the State of Iowa; and WHEREAS, the Chickasaw County Board of Supervisors was elected to represent the citizens of Chickasaw County, and have sworn by their Oath of Office to uphold the United States Constitution and the Constitution of the State of Iowa; and WHEREAS, legislation is currently being considered and expected to be proposed by both the Iowa Legislature and Federal Legislature that potentially seeks to infringe on the constitutionally protected right of citizens of keep and bear arms; and WHEREAS, it is desirable to declare that Chickasaw County is a Second Amendment Sanctuary County, as Chickasaw County opposes the enactment of any legislation that would infringe upon the constitutional right of the people of Chickasaw County to keep and bear arms, NOW, THEREFORE, BE IT RESOLVED that the Chickasaw County Board of Supervisors hereby declares Chickasaw County to be a Second Amendment Sanctuary County, and thereby states its opposition to the enactment of any legislation that would infringe upon the constitutional right of the people of Chickasaw County to keep and bear arms. /ss/ Richard Holthaus. Chair to the Board of Supervisors. ATTEST: /ss/ Stephanie Mashek, Secretary to the Board of Supervisors.

11:38 AM Edson discussed the EMA update on the natural disaster within the county.

Dusty Rolando present at 11:39 AM.

Edson provided the timeline on the roll out of information for this natural disaster. Discussion on houses that sustained major damage would not be covered by FEMA. Rolando spoke on the impact on the roads and documentation for FEMA. Bridgette discussed the derailment. Hickory road will be closed and contacted the school to discuss bus routes. The temporary road is being built so they can get to the tankers to clean up and remove. Well testing cannot be conducted right now.

Edson left at 11:58 AM.

Holthaus stated that it would be a good idea for the EMA board to schedule a meeting. Holthaus stated that conservation needs to be involved as this may have affected their department.

Dave Gorman present at 12:05 PM.

Rolando left at 12:05 PM.

Chair opened bids for lawn care and snow removal at 910 E. Main Street and 516 S. Linn Avenue. A bid from Nolan Boyd in the amount of \$35 per time for mowing and trimming of grass only for the 910 E. Main Street location. A bid from Jason Holthaus in the amount of \$75 per hour for snow removal at both locations and lawn care bid for \$35 per hour with trimming included. A bid from Babcock Services in the amount of \$50 per time for mowing at LEMC building and \$175 per time for snow removal. \$50 per time for mowing and \$85 per time for snow removal for the CSB. A bid from Jeffrey Bobenmoyer for \$50 per hour for mowing and trimming at the LEMC building. \$50 per time for mowing and trimming at CSB.

Flick left at 12:38 PM.

Johnson left at 12:50 PM.

Discussion on the process of snow removal for dustings versus inches of snow.

Motion by Hackman, Second by Byrne to approve the bid from Nolan Boyd for mowing at the CSB building at the amount of \$35 per time to commence in the growing season of the calendar year 2022. Roll Call: Ayes- Hackman, Byrne, Zoll, Kuhn, and Holthaus. Motion Carried.

Motion by Hackman, Second by Byrne to approve the bid from Babcock Services for mowing at the LEMC building at the amount of \$50 per time to commence in the growing season of the calendar year 2022. Roll Call: Ayes- Hackman, Byrne, Zoll, Kuhn, and Holthaus. Motion Carried.

Gorman provided a department update and discussed having the Auditor send out a memo to have offices stop adjusting thermostats.

Cook left at 12:50 PM.

Motion by Hackman, Second by Byrne to approve claims in the amount of \$101,045.70. Roll Call: All Ayes. Motion Carried.

Motion by Hackman, Second by Zoll to approve claims in the amount of \$1,459.49. Roll Call: All Ayes. Motion Carried.

Mashek left at 12:57 PM.

Laura Wickham, designated by Auditor to act as Secretary to the board for the remainder of today's meeting, present at 12:57 PM.

Committee Assignment Updates

Matt Kuhn attended the 8/19 Regional Transportation Meeting Update, 8/24 Upper Wapsi watershed meeting \$600 request from each county RC&D to do work, and 8/19 Iowa Northland Economic meeting. Rick Holthaus attended the 8/23

Community Action meeting. Jacob Hackman attended the 8/18 for DCAT Board Floyd Mitchell Chickasaw and the 8/23 Pathways Annual Board meeting & Monthly meeting. Tim Zoll attended the 8/23 FMC Early Child Care meeting and the 8/23 FMC Landfill meeting.

Discussion regarding the RFP the Chickasaw County Ambulance Council is proposing.

Motion by Hackman, Second by Byrne to adjourn at 2:00 PM. Roll Call: All Ayes. Motion Carried.

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Richard Holthaus, Chairperson  
Board of Supervisor

ATTEST:

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Stephanie Mashek, Secretary of the Board

# CHICKASAW COUNTY

## September 7, 2021

The Board convened on Tuesday, September 7<sup>th</sup>, 2021, at 9:00 AM with all members present Byrne, Holthaus, Hackman, Zoll, and Kuhn in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa. The meeting was called to order by Chairperson Holthaus. Also present were Auditor Stephanie Mashek and Terry Johnson.

Motion by Hackman, Second by Byrne to approve the agenda for September 7<sup>th</sup>, 2021. Roll Call: All Ayes. Motion Carried.

Motion by Byrne, Second by Zoll to approve the minutes from August 30<sup>th</sup>, 2021. Roll Call: All Ayes. Motion Carried.

Megan Baltes and Rick Kramer present 9:10 AM.

9:05 AM Hackman stated that the Family Farm Credit is missing in some of the residents that were approved by the Board of Supervisors. Holthaus spoke to the Assessor in regard to the Family Farm credit, the issue is being addressed, and it will be on a future agenda. Terry Johnson stated on the tax statements the total percentage did not equal 100%. Auditor Mashek stated that she reached out to other auditor's and was advised that the certified budget of the colleges were put on the tax statement reflecting the full tax asking not just the county's portion.

9:10 AM Ray Armel discussed the minor subdivision for Andrew Schmitt.

Motion by Hackman, Second by Kuhn to approve the minor subdivision for Andrew Schmitt with Resolution 09-07-21-47 Ayes- Hackman, Kuhn, Zoll, Hackman, and Holthaus. Motion Carried. RESOLUTION 09-07-21-47 A RESOLUTION APPROVING THE MINOR SUBDIVISION PLAT OF: PARCEL 2021-50 AND 2021-51 IN THE NW1/4 OF THE NE1/4 AND IN THE N1/2 OF NW1/4 OF SECTION 13, TOWNSHIP 96 NORTH, RANGE 13 WEST OF THE 5<sup>TH</sup> P.M., CHICKASAW COUNTY, IOWA WHEREAS, ON THE 7<sup>th</sup> DAY of September, 2021 at a regular meeting by the Board of Supervisors, Chickasaw County, Iowa a minor subdivision plat of PARCEL 2021-50 AND 2021-51 IN THE NW1/4 OF THE NE1/4 AND IN THE N1/2 OF NW1/4 OF SECTION 13, TOWNSHIP 96 NORTH, RANGE 13 WEST OF THE 5<sup>TH</sup> P.M., CHICKASAW COUNTY, IOWA Was presented. WHEREAS, the minor subdivision plat of PARCEL 2021-50 AND 2021-51 IN THE NW1/4 OF THE NE1/4 AND IN THE N1/2 OF NW1/4 OF SECTION 13, TOWNSHIP 96 NORTH, RANGE 13 WEST OF THE 5<sup>TH</sup> P.M., CHICKASAW COUNTY, IOWA Has now been considered and should be approved. NOW THEREFORE, it is hereby resolved by the Board of Supervisors, Chickasaw County, Iowa that said Minor Subdivision Plat be approved, accepted and the Chairman is hereby directed to certify this Resolution of Approval. PASSED AND APPROVED on this 7<sup>th</sup> DAY of SEPTEMBER, 2021. /ss/ Richard Holthaus, Chairperson to the Board of Supervisors. ATTEST: /ss/ Stephanie Mashek, Board Secretary

9:15 AM Megan Baltes and Rick Kramer discussed the Tribe Trail. Baltes explains the desire to continue the existing trail to continue north by the LEMC building located on South Linn. Hackman asked if the city's attorney will draft an easement agreement for the county owned property. Zoll asked the width of the trail and Baltes stated the trail is ten foot wide. Consensus of the board is to allow the city's attorney to draw up an easement for the tribe trail to continue on property. Consensus of the board is to allow temporary parking of Linn Haven staff to utilize the LEMC parking lot during the construction period along with allowing access of an ambulance as needed.

Baltes and Kramer left at 9:27 AM.

Jeff Bernatz present at 9:30 AM.

Mashek discussed the National Voter Registration Month September 2021.

Motion by Hackman, Second by Byrne to approve the official proclamation by the Chickasaw County Board of Supervisors for National Voter Registration month of September 2021. Roll Call: Ayes- Hackman, Byrne, Kuhn, Zoll, and Holthaus. Motion Carried.

Dusty Rolando present at 9:30 AM.

Holthaus discussed the invoice from Matt Construction

Committee Assignment Update:

Bernatz provided a Northeast Iowa Response group update that they approved the amount needed for Tri-Mark's training. Zoll attended the FMC landfill financial committee meeting on September 3, 2021.

9:45 AM Discussion on the natural disaster in Chickasaw County. Bernatz spoke to Rick Biondi, Deputy State Public Assistance Officer, this morning discussion that the disaster was declared only on the State level. Rolando stated that bringing

in road rock will be slow going due to funding. Some areas needing attention fall under the State Emergency Response funds. Bernatz stated that they only have thirty days to estimate the damage for submission.

Lisa Welter present at 9:50 AM.

Bernatz said Rick Biondi said Chickasaw and Fayette county are at the top of the list for the most damaged received due to the flooding. Bernatz asked Rolando about the availability of rock. Rolando said the CP has taken a good portion of the rock and discussion on the rock used on the two roads to the derailment that have to be removed once they are done with fixing the railway and setting the tankers back on the rails. Rolando said the Boyd blacktop will be closed for up to six weeks to repair the culvert and road. Holthaus asked how long it will take to do bridge inspections. Rolando stated that there are areas that have higher levels of water and has prevented some bridges from being inspected. Bernatz stated the state declared the disaster on September 24, 2021. This has initiated the 30 day period for submissions of estimate of damages. Welter stated that Penny Andorf has been doing well testing. Bernatz stated that Andorf needs to track the costs of well testing as these will be reimbursed. Bernatz stated the proclamation is only for private citizens and not businesses. Kuhn asked Byrne if there was some attributing factor to Lawler flooding so significantly. Byrne stated that the rain came so fast and water ran down Lawler's main street. Continued discussion on the flooding in Lawler.

Welter left at 10:27 AM.

Holthaus attended the six county meeting on September 3, 2021.

Chairperson declares a recess at 10:45 AM.

The Board reconvened on Tuesday, September 7<sup>th</sup>, 2021 at 11:00 AM with all members present Byrne, Holthaus, Hackman, Zoll, and Kuhn. Also present were Auditor Stephanie Mashek, Jeff Bernatz, and Terry Johnson.

11:00 AM Jeff Bernatz provided a Radio Communication Tower Project update. The generator start up was postponed until September 8<sup>th</sup>, 2021. This will complete the civil side of the project and can be signed off on after inspection. Most of the law enforcement installs are done. The final testing of the towers will be the week of September 20, 2021. The mobiles will be tested the week of September 27, 2021. The transfer sheet will have the serial numbers for the radios and pagers. The paperwork to transfer the equipment to each entity will take place in the near future. Holthaus asked if any more land needs to be acquired for additional tower sites. Bernatz said the board has to purchase the land first.

Brian Moore and Andy Babcock present at 11:20 AM.

Holthaus stated there may be rock available for Conservation's use.

Rolando left at 11:22 AM.

Dave Gorman present at 11:25 AM.

Committee Meeting Update:

Jason Byrne attended the American Rescue Plan Act on September 1, 2021.

11:30 AM Dave Gorman discussed the snow removal bids for the CSB and LEMC building. Reviewed the bids from Babcock Services and Holthaus Lawn Care and Snow Removal. Kuhn stated that Babcock needs to provide an amount for the snow removal of significant precipitation. Babcock stated that if the snow fall was an additional four inches of snow or more, than it would be additional \$75 per event.

Motion by Hackman, Second by Zoll to accept bids from Babcock Services for the snow removal for fiscal year 2021-2022 at the CSB and LEMC building locations for \$175 per event at the LEMC building and \$85 per event at CSB building. Roll Call: Ayes- Hackman, Zoll, Byrne, and Kuhn. Holthaus, abstained.

11:45 AM Brian Moore provided a department update. The heat pump went out last week at the Nature Center. Cost of the repair is \$11,500.

Gorman, Babcock, and Bernatz left at 11:56 AM.

Penny Andorf present at 11:57 AM.

Byrne asked if this was the same heat pump that went out before. Moore stated that this one is different and is an emergency as this pump controls the temperature in the Nature Center. Moore asked if the board would consider a budget amendment for the cost of the heat pump. Consensus is to allow a budget amendment for the cost of the heat pump.

Discuss the correspondence received from the Iowa DNR regarding the post-closure care for the Chickasaw County Sanitary Landfill. Moore was following up on the process using the pedometer for measurement of the post-closure care. Hackman



stated that in the letter that we need to provide the Iowa DNR which avenue for monitoring the leachate the board will take to close the landfill.

Moore left at 12:20 PM.

12:22 PM Penny Andorf discussed the 28E Agreement with Iowa DNR. The last 28E agreement was extended from 2008 to 2013. Andorf pointed out the changes from the previous agreement to the current proposed agreement.

Motion by Hackman, Second by Byrne to approve the Iowa DNR Agreement ID 21ESDWQBEDAY0001 Intergovernmental (28E) Agreement Between the Iowa Department of Natural Resources and Chickasaw County, Iowa. Roll Call: Ayes- Hackman, Byrne, Kuhn, Zoll, and Holthaus. Motion Carried.

Andorf left at 12:28 AM.

Motion by Hackman, Second by Zoll to adjourn at 12:31 PM. Roll Call: All Ayes. Motion Carried.

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Richard Holthaus, Chairperson  
Board of Supervisor

ATTEST:

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Stephanie Mashek, Secretary of the Board

# CHICKASAW COUNTY

**September 13, 2021**

The Board convened on Monday, September 13<sup>th</sup>, 2021, at 9:00 AM with all members present Byrne, Holthaus, Hackman, Zoll, and Kuhn in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa. The meeting was called to order by Chairperson Holthaus. Also present were Auditor Stephanie Mashek, Jeff Bernatz, and Joan Knoll.

Motion by Kuhn, Second by Zoll to approve the agenda for September 13, 2021. Roll Call: All Ayes. Motion Carried.

Motion by Byrne, Second by Hackman to approve the minutes from September 7<sup>th</sup>, 2021. Roll Call: All Ayes. Motion Carried.

9:05 AM No Public Comment

Motion by Hackman, Second by Byrne to approve the invoice to Iowa Precinct Atlas Consortium in the amount of \$3,000 and direct the Auditor to pay the invoice from the election budget. Roll Call: Ayes- Hackman, Byrne, Kuhn, and Holthaus. Nays- Zoll. Motion Carried.

9:15 AM Jeff Bernatz provided an update for the Radio Communication Tower Project update. The coverage testing begins on September 27, 2021. Bernatz spoke with Wess regarding inventory and Wess still has 100 mobiles and 15 portables in his possession.

Dusty Rolando present at 9:15 AM.

Bernatz stated that weeds were sprayed around the tower site. Discussion on the insurance needs for the Radio Communication Tower Project. Discussion on the final payment terms. Bernatz stated the final payment is due when the project is completed.

Rolando stated that his office is still putting in numbers for the damage done by the flooding. Estimated around \$550,000 for FEMA funds, which is below the \$1 million dollar threshold to initiative FEMA funding, and discussion on the State ER funding. Rolando said around \$250,000 is not covered and will have to be taken out of the Secondary Road budget. Rolando leased an extvator for \$10,000 per month. State wide threshold for funding is \$5 million and most likely will not be met. Bernatz encouraged residents to assess the damage to their property and take the necessary steps to turn in their information.

Marty Hemann present at 9:35 AM.

Hemann stated that the deputy's vehicle is totaled out on the Boyd Blacktop due to the washout of the road. Hackman questioned the invoice for the transport of an inmate via ambulance. Hemann stated that the county has to pay and then seek reimbursement per Iowa Code.

Toni Frederich present at 9:41 AM.

Hemann stated this invoice will use up half of his budget line item for the ambulance invoice but Gansen has been keeping the medical costs at a minimum. Hackman questioned whether or not the inmate has insurance that would cover the cost. Byrne asked whether or not the county will be invoiced for the inmate's emergency visit to the hospital.

Hemann left at 9:48 AM.

Hackman questioned the secondary road invoice for new LED lighting at the shop. Rolando responded he received only one quote from Eric Hoey and accepted the quote.

Discussion on the county observed holiday closing schedule.

Motion by Kuhn, Second by Hackman to approve the Chickasaw County Offices Holiday Closing Schedule for calendar year 2022 and publish in our official newspapers Roll Call: All Ayes. Motion Carried.

10:00 AM Toni Frederich discussed the Medical Examiner Investigator and stated that there has been no increase in pay for the past four years. Frederich asked that the fees be increased from \$150 to \$250 per case. Frederich said that there are some months with no cases and other months there are a few cases. Frederich has taken care of ten cases this calendar year. Hackman asked if an additional Medical Examiner Investigator needs to be added to the roster. Frederich would like another Medical Examiner Investigator to help with coverage. Frederich stated that there is state reporting that takes additional time for each case.

Motion by Hackman, Second by Byrne for Chickasaw County Medical Examiner Investigator rate of pay to increase to \$225 per case effective September 13, 2021. Roll Call: Ayes- Hackman, Byrne, Kuhn, Zoll, and Holthaus. Motion Carried.

Motion by Hackman, Second by Zoll to advertise for another Medical Examiner Investigator for Chickasaw County, open until filled, by posting to social media and other free outlets. Roll Call: Ayes- Hackman, Zoll, Byrne, Kuhn, and Holthaus. Motion Carried.

Frederich and Bernatz left at 10:20 AM.

Motion by Hackman, Second by Byrne to approve the 28E Agreement with the Northeast Iowa Area Agency on Aging and authorize chairperson's signature and file with the county recorder. Roll Call: Ayes- Hackman, Byrne, Zoll, Kuhn, and Holthaus. Motion Carried.

Chairperson recessed at 10:24 AM.

The Board reconvened on September 13<sup>th</sup>, 2021 at 10:30 AM with all members present Holthaus, Zoll, Byrne, Hackman, and Kuhn. Also present were Auditor Stephanie Mashek and Dusty Rolando.

10:30 AM Dusty Rolando discussion on road department activities. Secondary road employees have been putting in over time for the past two weeks due to the flooding and over time was discontinued as of last Friday. Blading continues on the gravel roads, spot rocking some areas, and pulling rocks out of ditches. Discussion on mud-jacking around the courthouse. The new quote for the mud-jacking for the sidewalk on the west side of the courthouse \$4,100. A quote for caulking the north and west side of the courthouse is \$1,900.

Motion by Hackman, Second by Byrne to approve the quote in the amount of \$4,100 for the mud-jacking of the sidewalk on the west side of the courthouse and \$1,900 for sealing the north and west sidewalks of the courthouse. Roll Call: Ayes- Hackman, Byrne, Kuhn, Zoll, and Holthaus. Motion Carried.

Mike Galloway present via phone at 10:47 AM.

Motion by Byrne, Second by Zoll to enter into closed session at 10:48 AM pursuant to Iowa Code Section 21.5(1)(i) "[t]o evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session." Per Rolando's request. Roll Call: Ayes- Hackman, Zoll, Byrne, Kuhn, and Holthaus. Motion Carried.

Motion by Hackman, Second by Byrne to end the closed session at 11:44 AM. Roll Call: Ayes-Hackman, Zoll, Byrne, Kuhn, and Holthaus. Motion Carried.

No action taken.

Rolando reviewed County Engineer's IDOT annual report for FY2021.

Byrne asked the status of the bridge in Fredericksburg. Rolando stated that the construction company has requested that the project be pushed to next year. Rolando stated that the Iowa DOT has to be in agreement with it due to the SWAP funding for this project.

Discussed the budget amendment for FY 2021-2022.

Rolando left at 12:50 PM.

Committee Assignment Updates:

Zoll attended a FMC Landfill board meeting September 9, 2021.

Motion by Hackman, Second by Kuhn to approve the claims in the amount of \$7,083.95. Roll Call: All Ayes. Motion Carried.

Motion by Byrne, Second by Hackman to approve the claims in the amount of \$335,452.74. Roll Call: All Ayes. Motion Carried.

Motion by Hackman, Second by Kuhn to adjourn at 1:17 PM. Roll Call: All Ayes. Motion Carried.

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Richard Holthaus, Chairperson  
Board of Supervisor

ATTEST:

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Stephanie Mashek, Secretary of the Board

# **CHICKASAW COUNTY**

**September 20, 2021**

The Board convened on Monday, September 20<sup>th</sup>, 2021, at 9:00 AM with all members present Byrne, Holthaus, Hackman, Zoll, and Kuhn in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa. The meeting was called to order by Chairperson Holthaus. Also present were Auditor Stephanie Mashek, Terry Johnson and Joan Knoll.

Motion by Hackman, Second by Zoll to approve the agenda for September 20<sup>th</sup>, 2021. Roll Call: All Ayes. Motion Carried.

Motion by Hackman, Second by Byrne to approve the minutes for September 13<sup>th</sup>, 2021. Roll Call: All Ayes. Motion Carried.

Discussed purchasing meals and tipping using the credit card policy.

Motion by Hackman, Second by Zoll deleting item number 3 on the credit card policy with the removal of the allowance of purchasing meals with the county credit card effective September 20<sup>th</sup>, 2021. Roll Call: Ayes- Hackman, Zoll, Kuhn, Byrne, and Holthaus. Motion Carried.

9:05 AM No Public Comment

9:15 AM Opened sealed bids for office furniture and equipment.

Knoll and Johnson left at 9:34 AM.

Hackman asked Holthaus if permission was received from the Chickasaw County employee to have a closed session. Holthaus said he received a verbal and a text message confirming that the employee was agreeing to the closed session.

Motion by Hackman, Second by Zoll to enter into closed session at 9:35 AM pursuant to Iowa Code Section 21.5(1)(i) “[t]o evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual’s reputation and that individual requests a closed session.” Roll Call: Ayes- Hackman, Zoll, Kuhn, Byrne, and Holthaus. Motion Carried.

Motion by Kuhn, Second by Hackman to end closed session at 10: 24 AM. Roll Call: Ayes- Hackman, Zoll, Byrne, Kuhn, and Holthaus. Motion Carried.

No action taken.

Knoll, Johnson, and Kari Schaffer present at 10:25 AM.

10:25 AM Kari Schaffer provided an update to the 457 plan. Schaffer went over the number of members and the growth of assets. Schaffer suggested to change two funds due to poor performance.

James Ashley present at 10:34 AM.

The consensus of the board is to take Schaffer’s recommendation of replacing the Templeton World fund with another fund that is performing better.

The consensus of the board is to replace the Templeton Global Bond Fund with another fund that is performing better.

The consensus of the board is to allow the Total Bond Market Fund with another fund that is performing better.

The consensus of the board is to replace the target date with the American Century within the John Hancock.

Schaffer said a notification of the changes thirty days prior to the change will be provided to employees.

Schaffer left at 10:50 AM.

Ashley brought in part of the 28E Agreement for the Ambulance service with the county and the cities. For your information, Hackman informed that per the 28E Agreement the Ambulance Council needs to convene and shall confirm the city members respective apportionment at its first meeting following publication of the latest census. Legislatures are still working on the 2020 census.

Ashley left at 10:58 AM.

Motion by Hackman, Second by Byrne to accept the highest bids on county owned office furniture and equipment and the tied bid from Eric Kuehn and Brad S. will be split by three filing cabinets for each bidder. Roll Call: All Ayes. Motion Carried.

Dave Gorman and Terry Bonik present at 11:03 AM.

11:00 AM David Gorman said he invited Terry Bonik from Rain Soft to discuss options for treating the water in the courthouse. Discussion on drinking water and Bonik stated that they have drinking reverse osmosis systems available for purchase at \$2,000 per unit if needed.

Ryan Shawver present at 11:22 AM.

Continued discussion on water treatment for the courthouse. Zoll asked if another quote was received from a different vendor. Gorman stated the other vendor did not get back to him with a quote.

Motion by Hackman, Second by Kuhn to accept the quote from Rain Soft to install the fiberglass softener tank, brine tank, resin, freight, salt, installation materials and labor equaling \$12,950. Roll Call: Ayes- Hackman, Kuhn, Byrne, Zoll, and Holthaus. Motion Carried.

Bonik left at 11:32 AM.

Gorman provided a department update. One of the bearing was out of one of the fans at the courthouse building. A new fan is being ordered to replace the old one. The trees are down at the LEMC building. Holthaus asked who is in charge of the generator. Gorman stated that before AJ Seely left he showed Gorman what needed to be addressed for filters. Gorman was under the impression that EMA is now in charge of them. Holthaus would like clarification on who is in charge of maintaining the generator. Hackman stated he thought Bernatz has a contract with a vendor to service those generators and would also need to add two more generators to be serviced.

Gorman left at 11:41 AM.

11:41 AM Deputy Ryan Shawver went over the deputy's vehicle salvage price.

Motion by Hackman, Second by Byrne to authorize the purchase of the 2021 Durango AWD V8 Hemi MDS in the amount of \$34,955. Roll Call: All Ayes. Motion Carried.

Shawver left at 11:53 AM.

Motion by Kuhn, Second by Hackman to appoint Suellen Kolbet to fill the vacancy for the non-resident board of adjustment for the City of New Hampton with the term expiring June 30, 2025. Roll Call: Ayes- Hackman, Zoll, Byrne, Kuhn, and Holthaus. Motion Carried.

Brian Moore present at 11:56 AM.

Motion by Hackman, Second by Byrne to approve the 2020-2021 Annual Cash Financial Report and to publish in the county's official newspapers. Roll Call: Ayes- Hackman, Kuhn, Byrne, Zoll, and Holthaus. Motion Carried.

12:00 PM Brian Moore discussed the RFP for Bypass Basin. Conservation board met with a company to design the area located at the Bypass Basin.

Knoll left at 12:01 PM.

Moore explained that conservation would like to implement learning areas and trails. Moore asked if County Betterment funds could be used for the development of Bypass Basin.

Knoll present at 12:08 PM.

Holthaus asked if the conservation's budget could absorb the fee for hiring an architect. Moore replied he did not believe his budget could absorb the cost of the architect.

Lisa Welter present at 12:10 PM.

Holthaus inquired if Moore's replacement would be working during the same time frame. Moore stated that he felt that this individual would start with one month left at the end of this year. Discussion on whether Moore's budget could absorb it. Moore said they could use the \$15,000 for the REAP money for paying the architecture fee for Bypass Basin and that the New Hampton Tribune incorrectly stated that Conservation had a contract with an architect for the Bypass Basin project.

Moore spoke with the DNR and Rose Amundson from HR Green to proceed with an option to continue the closure of the landfill. Kuhn asked if there has been advertisement for Moore's position. Moore said it has been advertised in the newspaper and online opportunities. Moore stated that Labor Day weekend was a record attendance for campers at both the Airport and Split Rock campground.

Moore left at 12:25 PM.

Motion by Hackman, Second by Byrne to acknowledge the purchases of the flu vaccines for \$10,174.34 and \$6,816.69. Roll Call: All Ayes. Motion Carried.

Welter left at 12:28 PM.

Discussed the budget amendment for FY21-22 budget.

Zoll left at 12:50 PM to go to the FMC Landfill to sign claims.

Motion by Hackman, Second by Kuhn to set the public hearing for a budget amendment for FY 2021-2022 for October 11, 2021 at 9:15 AM in the board room located at the second floor of the courthouse and publish in the county's official newspapers. Roll Call: Ayes- Hackman, Kuhn, Byrne, and Holthaus. Zoll, absent. Motion Carried.

Motion by Hackman, Second by Byrne to adjourn at 12:58 PM. Roll Call: Ayes- Hackman, Byrne, Kuhn, and Holthaus. Zoll, absent. Motion Carried.

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Richard Holthaus, Chairperson  
Board of Supervisor

ATTEST:

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Stephanie Mashek, Secretary of the Board

# CHICKASAW COUNTY

## September 27, 2021

The Board convened on Monday, September 27<sup>th</sup>, 2021, at 9:00 AM with all members present Byrne, Holthaus, Hackman, Zoll, and Kuhn in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa. The meeting was called to order by Chairperson Holthaus. Also present were Auditor Stephanie Mashek and Terry Johnson.

Motion by Kuhn, Second by Hackman to approve the agenda for September 27<sup>th</sup>, 2021. Roll Call: All Ayes. Motion Carried.

Dave Gorman and Bob Fenske, member of media, present at 9:02 AM.

Motion by Kuhn, Second by Byrne to approve the minutes from September 20<sup>th</sup>, 2021. Roll Call: All Ayes. Motion Carried.

9:05 AM No public comment.

Megan Gleason and Rick Kramer present at 9:15 AM.

Motion by Hackman, Second by Kuhn to approve the Easement between Chickasaw County and the City of New Hampton for the Tribe Trail. Roll Call: Ayes- Hackman, Byrne, Kuhn, Zoll, and Holthaus. Motion Carried.

Gleason and Kramer left at 9:18 AM.

Gorman discussed the need to remove the tree on the west side of the courthouse property. Consensus of the board is to allow the removal of the tree using our custodial staff and hire someone to grind the stump.

Gorman left at 9:23 AM.

Board reviewed claims.

Committee Assignment Update:

Kuhn attended virtually the Iowa Northland Regional Housing Council meeting on September 23, 2021.

Hackman attended the CSS on September 22, 2021.

Discussion on the need to train Chickasaw County employees in HIPPA, Information Technology, and Sexual Harassment through the Heartland Insurance Company.

Committee Assignment Update:

Zoll attended the Heartland Insurance Risk Pool meeting on September 16, 2021.

Ray Armel present at 9:42 AM.

Chris Galligan, David Schultz, Sara Freilinger, Sue Breitbach, and Shirley Troyna present at 9:45 AM.

9:45 AM David Schultz from Luana Savings Bank to discuss the stability of deposits and loans. Schultz addressed the negative articles against Luana Savings Bank and clarified that the facts were not completely disclosed. Schultz ensured the board, with written public information, that there is no risk for public funds or personal funds.

Schultz, Galligan, and Frelinger left at 10:24 AM.

Breitbach discussed the tax abatements.

Motion by Hackman, Second by Zoll to approve Resolution 09-27-21-49. Roll Call: Ayes- Hackman, Zoll, Kuhn, Byrne, and Holthaus. Motion Carried. **RESOLUTION 09-27-21-49 ABATING PROPERTY TAXES ON PARCEL 191318376010 FAIRWAY OUTDOOR ADVERTISING** WHEREAS, the property taxes due for the year 2020 Assessment on Parcel 191318376010, owned by Fairway Outdoor Advertising, are to be abated. WHEREAS, the property is located in Nashua, Parcel 191318376010, Legal: 08-95-14, Billboard located at Nashua, IA, Iowa DOT # 5029. The taxes for the Assessment year 2020 to be abated are \$ 152.00. The County Treasurer is requesting these taxes be abated as the Assessor has documentation that the Billboard had been removed in 2019 but not reported to the Assessor's office. NOW, THEREFORE, BE IT RESOLVED, this board is in agreement by their motion on September 27, 2021 and directs the treasurer to abate all taxes due. PASSED AND APPROVED on this 27<sup>th</sup> DAY of SEPTEMBER, 2021. /ss/ Richard Holthaus, Chairperson to the Board of Supervisors. ATTEST: /ss/ Stephanie Mashek, Board Secretary

Lisa Welter present at 10:26 AM.

Motion by Hackman, Second by Byrne to approve Resolution 09-27-21-50. Roll Call: Ayes- Hackman, Byrne, Kuhn, Zoll, and Holthaus. Motion Carried. **RESOLUTION 09-27-21-50 ABATING PROPERTY TAXES ON PARCEL 191006351001 HOLY FAMILY CEMETERY ASSOCIATION** WHEREAS, the property taxes due for the year 2020 Assessment on Parcel 191006351001 owned by Holy Family Cemetery Association be abated. WHEREAS, the property is located in New Hampton Corporation, Parcel 191006351001, Legal: Lot 12 and part of Lots 3 and 4 of Lot 13 of the Irregular Survey of the SW ¼ described as commencing at the southwest corner of Lot 12 of the Irregular Survey of the SW ¼, thence North 18 rods to the northwest corner of said Lot 12, thence West 4.444 chains, thence South 18 rods to a point 4.444 chains west of the place beginning on the south line of Lot 3 of Lot 13 of the Irregular Survey, thence East to place of beginning, containing two acres and one acre of land lying immediately north of and adjoining said Lot 12 and said two acre tract above described which said acre shall be 8.888 chains east and west and commencing at the northeast corner of said Lot 12 (the old Catholic Cemetery) and be of uniform width it's whole length across said two above described tracts; All in the SW ¼ of Section 6, Township 95 North, Range 12 East of the 5<sup>th</sup> P.M., in Chickasaw County, Iowa. The taxes for the Assessment year 2020 to be abated are \$ 1,826.00. The County Treasurer is requesting these taxes be abated as the Assessor has documented this parcel is used as a cemetery but was not exempted from taxation for the 2020 assessment year payable 2021-2022. NOW, THEREFORE, BE IT RESOLVED, this board is in agreement by their motion on September 27, 2021 and directs the treasurer to abate all taxes due. PASSED AND APPROVED on this 27<sup>th</sup> DAY of SEPTEMBER, 2021. /ss/ Richard Holthaus, Chairperson to the Board of Supervisors. ATTEST: /ss/ Stephanie Mashek, Board Secretary

Motion by Hackman, Second by Kuhn to approve Resolution 09-27-21-51. Roll Call: Ayes-Hackman, Kuhn, Byrne, Zoll, and Holthaus. Motion Carried. **RESOLUTION 09-27-21-51 ABATING PROPERTY TAXES ON PARCEL 191007126128 CITY OF NEW HAMPTON** WHEREAS, the property taxes due for the year 2020 Assessment on Parcel 191007126128 owned by the City of New Hampton be abated. WHEREAS, the property is located at 426 Prospect, Parcel 191007126128 Legal: Lot 21 of the Subdivision of Lot One (except the West 54 feet thereof) of the Irregular Survey of the NW1/4 of Section 7, Township 95 North, Range 12 West of the 5<sup>th</sup> P.M. in the City of New Hampton. The taxes for the year 2020 to be abated are \$ 8.00. The County Treasurer is requesting these taxes be abated as the Assessor has documented that this is a vacant lot and is not used for any purpose as this is located in the flood zone. NOW, THEREFORE, BE IT RESOLVED, this board is in agreement by their motion on September 27, 2021 and directs the treasurer to abate all taxes due. PASSED AND APPROVED on this 27<sup>th</sup> DAY of SEPTEMBER, 2021. /ss/ Richard Holthaus, Chairperson to the Board of Supervisors. ATTEST: /ss/ Stephanie Mashek, Board Secretary

Motion by Hackman, Second by Zoll to approve Resolution 09-27-21-52. Roll Call: Ayes- Hackman, Kuhn, Byrne, Zoll, and Holthaus. Motion Carried. **RESOLUTION 09-27-21-52 ABATING PROPERTY TAXES ON PARCEL 191007251295 MUNICIPAL LIGHT PLANT** WHEREAS, the property taxes due for the year 2020 Assessment on Parcel 191007251295 owned by New Hampton Municipal Light Plant be abated. WHEREAS, the property is located in New Hampton Corporation, Parcel 191007251295, located at 112 E Main Street. Legal: Lot 6 and the West 26 Feet of Lot 7, Block 11, New Hampton, Chickasaw County, Iowa. The taxes for the year 2020 to be abated are \$ 4,234.00. The County Treasurer is requesting these taxes be abated as the Assessor has documented that the city acquired this property in December of 2019 and this parcel should have been entered to an exempt status. NOW, THEREFORE, BE IT RESOLVED, this board is in agreement by their motion on September 27, 2021 and directs the treasurer to abate all taxes due. PASSED AND APPROVED on this 27<sup>th</sup> DAY of SEPTEMBER, 2021. /ss/ Richard Holthaus, Chairperson to the Board of Supervisors. ATTEST: /ss/ Stephanie Mashek, Board Secretary

10:39 AM Lisa Welter provided an update on COVID. Fifteen additional COVID cases since September 24, 2021. Five of those cases were vaccinated. Guidance states that there is ten days of quarantine if someone is positive with COVID. Discussion on implementing a COVID policy and the legal side of repercussion. No action taken.

Breitbach and Armel left at 10:55 AM.

Dusty Rolando and Roman Lensing present at 10:58 AM.

Jeff Bernatz present at 10:58 AM.

Welter left at 10:58 AM.

Motion by Hackman, Second by Byrne to approve claims in the amount of \$2,009.30. Roll Call: All Ayes. Motion Carried.

11:00 AM Jeff Bernatz provided Communication Tower Project update. Today they are doing the two mile testing. Law enforcement is done with installations. Bernatz stated that they have a maintenance agreement for the generators. Bernatz stated that he has been in contact with the custodial staff and they sprayed the weeds at the main tower location.

Gorman present at 11:02 AM.

Gorman stated that there was no set agreement on the maintenance of weeds at the tower sites. Kuhn stated that it should be on the next E-911 meeting agenda and Bernatz agreed. Consensus of the board is to have the E-911 board to discuss the maintenance of the three tower sites for weeds. Holthaus asked that an update be provided to the board after the discussion.



Hackman asked about the maintenance of the air conditioner at the anchor site. Bernatz said there is no current contract for maintenance.

Motion by Hackman, Second by Zoll to approve the Radio Communication Equipment Lease between Chickasaw County and Northeast Iowa, EMS, INC. with the addition of three attachments and the completion of the notary's signature on page 5 of 5 and authorize chairperson's signature. Roll Call: Ayes- Hackman, Zoll, Byrne, and Holthaus. Kuhn, abstained. Motion Carried.

Hackman stated that \$1 needs to be paid to the Chickasaw County Treasurer for the easement.

Holthaus asked Gorman at what frequency are areas being sanitized. Gorman stated they do sanitize at least once a week. Consensus of the board is to have the custodial staff wipe down the entrance door handles daily.

Gorman left at 11:15 AM.

Discussion on mobiles for radio communication equipment for Secondary Road department. Bernatz will follow up on how many devices Secondary Road department should receive. Bernatz asked if the board was comfortable if the new radio would not be installed in the old command center and just wait to install the new radio into the new command center in the future. This would impact the signing off of the project and the exception of the new command center install. Consensus is to allow the install in the new command center to take place at a later date.

Troya left at 11:22 AM.

Board looked over claims.

Bernatz, Byrne and Holthaus left at 11:24 AM.

Zoll left at 11:25 AM.

Holthaus, Zoll, Byrne, and Mike Kennedy present at 11:28 AM.

Motion by Hackman, Second by Kuhn to approve claims in the amount of \$932.47. Roll Call: All Ayes. Motion Carried.

11:30 PM Dusty Rolando discussed the purchase agreement with William Randolph. Zoll asked what condition the ditches are in at this time. Rolando stated that they will be barricading the road and creating a roadway from the east with the addition of rock to the road.

Motion by Hackman, Second by Byrne to approve the purchase agreement for permanent right of way on 110<sup>th</sup> Street extension west of Odessa Ave with William Randolph for 4.01 acres in the amount of \$31,300.00 and authorize chairperson's signature. Roll Call: Ayes- Hackman, Byrne, Kuhn, Zoll, and Holthaus. Motion Carried.

Rolando provided a road department activities update and stated they do not feel they will meet the \$2 million dollar requirement from FEMA from the flooding. Byrne asked for an update on the Boyd blacktop. Roman stated that they anticipate the work on Boyd Blacktop to commence in October. B48 bridge work started last week after the delayed start date. Roman stated that it is a \$1,000 per day for liquidated damages. Hackman asked what concerns Ryan and Heather Rausch had on the Kenwood Avenue bridge. John Murray had met with the Rausch's to address their concerns.

John Murray present at 12:00 PM.

David Laudner present via phone at 12:00 PM.

Motion by Hackman, Second by Zoll to acknowledge the resignation of County Engineer, Dusty Rolando, and effective October 1, 2021. Roll Call: Ayes- Hackman, Zoll, Kuhn, Byrne, and Holthaus. Motion Carried.

Murray left at 12:02 PM.

12:00 PM Motion by Hackman, Second by Kuhn to approve the Resolution 09-27-21-53 to appoint David Laudner as Chickasaw County Attorney pursuant to Iowa Code Section 69.14A(1)(a) effective September 30, 2021 to fill a vacancy with the term ending December 31, 2022. Roll Call: Ayes- Hackman, Kuhn, Byrne, Zoll, and Holthaus. Motion Carried.

**RESOLUTION NO. 09-27-21-53 RESOLUTION APPROVING APPOINTMENT OF CHICKASAW COUNTY ATTORNEY WHEREAS**, the Chickasaw County Board of Supervisors desires to appoint a new County Attorney to fill the vacancy resulting from the resignation by Jennifer Schwickerath; and **WHEREAS**, the Chickasaw County Board of Supervisors has proceeded pursuant to Iowa Code § 69.14A to fill the vacancy; and, **WHEREAS**, the Chickasaw County Board of Supervisors desires to appoint David Laudner as Chickasaw County Attorney with a start date of September 30, 2021 **WHEREAS**, the Board of Supervisors desires to confirm the appointment in writing as required by Iowa Code § 69.10.

**NOW, THEREFORE, BE IT RESOLVED BY THE CHICKASAW COUNTY BOARD OF SUPERVISORS: 1.** Pursuant to Iowa Code §§ 69.14A and 69.10 the Chickasaw County Board of Supervisors appoints David Laudner as Chickasaw County Attorney with a start date of September 30, 2021. 2. The Chickasaw County Attorney shall file a certificate

of appointment with the Chickasaw County Auditor. **PASSED AND ADOPTED** this 27<sup>th</sup> day of September 2021. /ss/ Richard Holthaus, Chairperson to the Board of Supervisors. ATTEST: /ss/ Stephanie Mashek, Board Secretary

Laudner left at 12:08 PM.

Discussion on interim Chickasaw County Engineer. Rolando stated that Chickasaw County is fortunate to have another licensed engineer in Lensing. Hackman asked if Holthaus heard anything from Floyd County on an update regarding 28E Agreement and how they will proceed. Holthaus stated he had heard from Floyd County and provided the update. Discussion on salary and vacation for the interim engineer position.

Mike Galloway present via phone at 12:30 PM.

Motion by Hackman, Second by Kuhn to appoint Lensing as the interim Chickasaw County Engineer effective October 1<sup>st</sup>, 2021 at 4:31 PM with a salary of \$100,000.00 and allow the accrual of his vacation to remain the same. Roll Call: Ayes- Hackman, Kuhn, Byrne, Zoll, and Holthaus. Motion Carried.

Kuhn asked if the Secondary Road department is caught up on having the county engineer sign off on projects. Rolando stated that he has been working with Lensing on satisfying those projects requiring a signature.

Fenske left at 12:50 PM.

Kennedy, Rolando, and Lensing left at 12:55 PM.

Motion by Hackman, Second by Byrne to approve claims in the amount of \$82,295.53. Roll Call: All Ayes. Motion Carried.

Motion by Hackman, Second by Zoll to approve the claim for \$750.00. Roll Call: All Ayes. Motion Carried.

Committee Assignment Update continued:

Zoll attended a Corrections meeting on September 17, 0221.

Zoll redeemed a CD and reinvested at the same financial institution for the FMC Landfill September 14, 2021.

Discussed a priority work list for the Chickasaw County Attorney's office.

Motion by Hackman, Second by Kuhn to adjourn at 1:11 PM. Roll Call: All Ayes. Motion Carried.

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Richard Holthaus, Chairperson  
Board of Supervisor

ATTEST:

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Stephanie Mashek, Secretary of the Board

# **CHICKASAW COUNTY**

## **October 4<sup>th</sup>, 2021**

The Board convened on Monday, October 4<sup>th</sup>, 2021, at 9:00 AM with all members present Byrne, Holthaus, Hackman, Zoll, and Kuhn in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa. The meeting was called to order by Chairperson Holthaus. County Attorney David Laudner, Jordan Gansen, Sheriff Martin Hemann, Terry Johnson, and Auditor Stephanie Mashek.

Motion by Hackman, Second by Zoll to approve the agenda for October 4<sup>th</sup>, 2021. Roll Call: All Ayes. Motion Carried.

Motion by Byrne, Second by Hackman to approve the minutes from September 27<sup>th</sup>, 2021. Roll Call: Ayes- Byrne, Hackman, Kuhn, Zoll, and Holthaus. Motion Carried.

9:05 AM No Public Comment

Motion by Hackman, Second by Byrne to remove the two filing cabinets in the bid process within the minutes of September 20<sup>th</sup>, 2021, that was accepted in a bid from Brad Schwickerath. Roll Call: All Ayes. Motion Carried.

Hackman stated as an FYI that the renter of the county farm would like some trees trimmed and would like it on a future agenda item. Chair advised the board secretary to include this agenda item for next week's agenda.

9:10 AM Martin Hemann and Jordan Gansen discussed the jail inspection and current status of inmates. The jail inspection was compliant. Hemann read verbatim part of the report, "Chickasaw County is a well maintained facility and an older facility that does not meet the needs of the county." Hemann discussed that the jail currently has nine inmates and anyone that is in jail longer than seven consecutive days are required to have recreation time. Hemann conveyed that the indoor recreation space is not a secured area between the cell and the indoor recreation room. Hemann pointed out that we have several new jails around Chickasaw County that have space but lack the staffing at times.

Roman Lensing present at 9:19 AM.

Hemann discussed the option of having the jail as a holding facility and discussed projections of expenses of transferring inmates to other facilities versus building a new jail. Hemann suggested to the board to create a one-to-three-year plan to address the needs that are not being met by our current jail. Discussion on a 28E with other counties in the same judicial system for housing inmates as an option.

Kelly Tepstra, member of media, and Joan Knoll present at 9:28 AM.

Hemann stated that they are working with the insurance company to obtain a new vehicle. The other new vehicle will be outfitted by Racon in the near future. Discussion on inmates serving their time since COVID postponed that process. Hemann said the process of hiring of a dispatcher has commenced and currently has one applicant. Continued discussion on what guidelines would need to be met of a new jail facility versus transferring the inmates to another facility.

Gansen and Hemann left at 9:36 AM.

9:36 AM Discuss the open position of County Engineer.

Tepstra, Knoll, and Johnson left at 9:37 AM.  
Mike Galloway present via phone at 9:37 AM.

Motion by Hackman, Second by Kuhn to enter into closed session at 9:37 AM with County Attorney David Laudner and Human Resource Attorney Mike Galloway. Roll Call: Ayes- Hackman, Kuhn, Byrne, Zoll, and Holthaus. Motion Carried.

Possible closed session pursuant to Iowa Code Section 21.5(1)(i) "[t]o evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session."

Motion by Hackman, Second by Kuhn to end closed session at 10:21 AM. Roll Call: Ayes- Hackman, Kuhn, Byrne, Zoll, and Holthaus. Motion Carried.

Galloway left at 10:21 AM.

Motion by Hackman, Second by Zoll to direct Human Resource Attorney, Mike Galloway, to draft a contract for the County Engineer position. Roll Call: Ayes- Hackman, Zoll, Kuhn, Byrne, and Holthaus. Motion Carried.

Terry Johnson and Kelly Tepstra present at 10:22 AM.

10:30 AM Roman Lensing provided an update for the road department.

Motion by Hackman, Second by Zoll to approve the Permission to Enter Premises Agreement for Project FHWA BR#111181 with Dan Carolan and authorize Chairperson's signature. Roll Call: Ayes- Hackman, Zoll, Kuhn, Byrne, and Holthaus. Motion Carried.

Motion by Hackman, Second by Byrne to approve the Permission to Enter Premises Agreement for Project FHWA BR#111181 with Tim Denner and authorize Chairperson's signature. Roll Call: Ayes- Hackman, Zoll, Kuhn, Byrne, and Holthaus. Motion Carried.

Motion by Hackman, Second by Byrne to approve the Iowa Department of Transportation agreement for county bridge federal-aid SWAP funding for Chickasaw County bridge replacement project (BROS-SWAP-CO19(107)-FE-19) and authorize Chairperson's signature. Roll Call: Ayes- Hackman, Byrne, Kuhn, Zoll, and Holthaus. Motion Carried.

Discussion on Lensing maintaining a time sheet to be provided to the board for review.

10:30 AM David Laudner provided a department update. Laudner would like to maintain the working relation with the Anderson Law Firm for the month of October and re-visit the 28E Agreement.

Lensing left at 10:32 AM.

Hackman asked Laudner if he is going to represent the autonomous boards due to past issues that have arisen. Laudner stated that his initial opinion is that he would not represent the E-911, Ambulance Council, and EMA autonomous boards. Laudner in the past, in his previous position, has represented the Conservation board, Board of Health, and Veteran's Affair. Discussion on the Summit Pipeline contract with the county. Laudner asked about a solar ordinance and if the board desired to establish one. The consensus is to pursue creating a solar ordinance.

Motion by Hackman, Second by to approve Resolution 10-04-21-54 for the addendum to agreement for temporary county attorney services between Chickasaw County and the Anderson Law Office. Roll Call: Ayes- Hackman, Zoll, Byrne, Kuhn, and Holthaus. Motion Carried. **RESOLUTION 10-4-21-54 ADDENDUM TO AGREEMENT FOR TEMPORARY COUNTY ATTORNEY SERVICES BETWEEN CHICKASAW COUNTY AND THE ANDERSON LAW OFFICE** COMES NOW the Chickasaw County Board of Supervisors and David Laudner, Chickasaw County Attorney (hereinafter identified as "Chickasaw County") and the Anderson, Wilmarth, Van Der Maaten, Belay, Fretheim, Gipp, Eversizer Olson, Lynch & Zahasky Law Office (hereinafter identified as "Anderson Law Office") and state: WHEREAS, Chickasaw County and Anderson Law Office entered into a 28E Agreement that was recorded with the Iowa Secretary of State on August 12, 2021, as Instrument No. 2021-1845; and, WHEREAS, said 28E Agreement was scheduled to expire upon the hiring and beginning of work by the new County Attorney for Chickasaw County; and, WHEREAS, Chickasaw County has hired David Laudner as Chickasaw County Attorney and Mr. Laudner has begun work as of September 30, 2021; and, WHEREAS, the parties desire to amend the existing 28E Agreement to have Anderson Law Office provide Assistant County Attorney services to the Chickasaw County Attorney's Office on a temporary basis. NOW THEREFORE THE PARTIES DO AGREE AS FOLLOWS: 1. The 28E Agreement shall not expire as of September 30, 2021. 2. the 28E Agreement is amended to provide that Anderson Law Office will furnish such services as Assistant County Attorney to the Chickasaw County Attorney's Office as are requested by the Chickasaw County Attorney. 3. The Anderson Law Office will be compensated for said services as provided under the terms of the original 28E Agreement. 4. Any provision of Assistant County Attorney services shall continue until terminated (a) by mutual agreement, (b) by either Party on 20 days-notice, or (c) commencement of services by an Assistant Chickasaw County Attorney, whichever is earlier. 5. This Agreement shall be effective as of September 30, 2021. PASSED AND APPROVED ON THIS 4<sup>th</sup> day of October 2021. /ss/Richard Holthaus, Chairperson to the Board of Supervisors. ATTEST: /ss/Stephanie Mashek, Chickasaw County Auditor.

Discussion on streaming the board meetings. Consensus of the board is to look into streaming the board meetings. Kuhn will continue to discuss this with our IT provider.

Committee Assignment Update:

Hackman attended the Pathway's Behavioral Services on September 27<sup>th</sup>, 2021.

Member of media left at 11:17 AM.

Jeff Bernatz present at 11:19 AM.

Committee Assignment Update:

Byrne attended the Turkey River Watershed meeting on September 30<sup>th</sup>, 2021.

Joan Knoll present at 11:21 AM.

Discussion on Byrne representing the City of Lawler and the county for the Turkey River Watershed and if a conflict exists. Laudner advised it would be in both parties best interest to only have Byrne represent one entity.

11:30 AM Jeff Bernatz provided a Communication Tower Project update. The civil company for the tower project was here on September 28<sup>th</sup> and visited the tower sites. Walk through of Lawler and Nashua. Testing protocol took place last week and passed successfully. The week of October 18<sup>th</sup> would be the subscriber training. Bernatz continues to work on the transfer of equipment agreements.

Roman Lensing present at 11:31 AM.

Fredericksburg and Nashua tower sites have eye wash stations and fire extinguishers. The New Hampton tower sites needs to have an eye wash station installed. Bernatz will address this issue and look into whether or not the jail building requires one due to having batteries on site.

Lensing discussed ordering five steel doors and requested quotes from ten different vendors. Only four vendors replied back with a quote. Lensing asked how the board would like to proceed with that purchase. The consensus is to acknowledge the purchase since it will be over \$2,500.

Lensing and Bernatz left at 11:43 AM.

Chair declared a recess at 11:46 AM.

The board reconvened at 12:12 PM with all Board members present Holthaus, Kuhn, Zoll, Hackman, and Byrne. Also present were County Attorney David Laudner, Penny Andorf, and Auditor Stephanie Mashek.

12:15 AM Penny Andorf discussed the Park View Mobile Court. Andorf had reached out to the property manager and was advised that the mobile home in question is being torn apart by Wednesday October 6<sup>th</sup>, 2021.

Terry Johnson present at 12:16 AM.

Discussion on creating a Nuisance Ordinance and the logistics of implementing such an ordinance.

Motion by Hackman, Second by Zoll to adjourn at 12:48 PM. Roll Call: All Ayes. Motion Carried.

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Richard Holthaus, Chairperson  
Board of Supervisor

ATTEST:

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Stephanie Mashek, Secretary of the Board

# CHICKASAW COUNTY

October 11<sup>th</sup>, 2021

The Board convened on Monday, October 11<sup>th</sup>, 2021, at 9:00 AM with all members present Byrne, Holthaus, Hackman, Zoll, and Kuhn in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa. The meeting was called to order by Chairperson Holthaus. Also present was Auditor Stephanie Mashek and Joan Knoll.

Motion by Hackman, Second by Byrne to approve the agenda for October 11<sup>th</sup>, 2021. Roll Call: All Ayes. Motion Carried.

Motion by Hackman, Second by Zoll to approve the minutes for October 4<sup>th</sup>, 2021. Roll Call: All Ayes. Motion Carried.

9:05 AM No Public Comment

Motion by Hackman, Second by Byrne to approve Resolution 10-11-21-57 and authorize chairperson's signature. Roll Call: Ayes- Hackman, Byrne, Kuhn, Zoll, and Holthaus. Motion Carried. **RESOLUTION 10-11-21-57 A RESOLUTION APPROVING THE MINOR SUBDIVISION PLAT OF: PARCEL 2021-54 IN THE NW1/4 OF OF SECTION 23, TOWNSHIP 97 NORTH, RANGE 12 WEST OF THE 5<sup>TH</sup> P.M., CHICKASAW COUNTY, IOWA WHEREAS, ON THE 11<sup>th</sup> DAY of OCTOBER, 2021 at a regular meeting by the Board of Supervisors, Chickasaw County, Iowa a minor subdivision plat of PARCEL 2021-54 IN THE NW1/4 OF OF SECTION 23, TOWNSHIP 97 NORTH, RANGE 12 WEST OF THE 5<sup>TH</sup> P.M., CHICKASAW COUNTY, IOWA Was presented. WHEREAS, the minor subdivision plat of PARCEL 2021-54 IN THE NW1/4 OF OF SECTION 23, TOWNSHIP 97 NORTH, RANGE 12 WEST OF THE 5<sup>TH</sup> P.M., CHICKASAW COUNTY, IOWA Has now been considered and should be approved. NOW THEREFORE, it is hereby resolved by the Board of Supervisors, Chickasaw County, Iowa that said Minor Subdivision Plat be approved, accepted and the Chairman is hereby directed to certify this Resolution of Approval. PASSED AND APPROVED on this 11<sup>th</sup> DAY of OCTOBER, 2021. /ss/ Richard Holthaus, Board of Supervisors Chairperson. ATTEST: /ss/ Stephanie Mashek, County Auditor**

Discussion on Summit Pipeline and the installation of a pipeline through Bypass Basin.

Roman Lensing present at 9:12 AM.

Continued discussion on Summit Pipeline.

Motion by Hackman, Second by Kuhn to enter into the public hearing for the Budget Amendment for 2021-2022 at 9:15 AM. Roll Call: Ayes- Hackman, Kuhn, Byrne, Zoll, and Holthaus. Motion Carried.

Sue Breitbach and Shirley Troyna present at 9:19 AM.

No written comments received. Verbal comment by Knoll regarding the money left over from the LEMC remodel within the capital projects funds. Knoll also asked why an amendment to the Attorney's budget needed an additional \$30,000. Auditor Mashek responded that the cost of having an interim law firm per month were between \$11,000 to \$13,000 and the county is choosing to use them in the absence of an assistant Attorney. Zoll questioned Lensing on whether the Secondary Road would be needing a budget amendment to purchase a used motor grader. The consensus of the board is to support a budget amendment, if need be, to purchase the motor grader for Secondary Road.

Motion by Hackman, Second by Zoll to close the public hearing at 9:24 AM. Roll Call: Ayes- Hackman, Kuhn, Byrne, Zoll, and Holthaus. Motion Carried.

Motion by Hackman, Second by Byrne to approve Resolution 10-11-21-55 to Amend Departmental Appropriations for FY2021-2022. Roll Call: Ayes- Hackman, Byrne, Zoll, Kuhn, and Holthaus. Motion Carried. **RESOLUTION TO AMEND DEPARTMENTAL APPROPRIATIONS RESOLUTION NO. 10-11-21-55** WHEREAS the Board of Supervisors approved a Departmental Appropriations on June 7<sup>th</sup>, 2021 for all departments of the fiscal year beginning July 1<sup>st</sup>, 2021 in accordance with Section 331.434, Subsection 6, Code of Iowa, and WHEREAS the appropriations approved on June 7<sup>th</sup>, 2021 are hereby amended in accordance with the attached sheet for the following reasons and with no increase in current fiscal year taxes.:

Board of Health

(\$2,008.00)	Salaries	(\$7,702.00)	Medical Laboratory Supplies
\$39.00	Salaries-Deputies-Assistant	(\$160.00)	Lodging-Asst Administrator
\$3,200.00	Auditing-Clerical Serv-Other	(\$400.00)	Lodging-Exp Staff Nurse-Other
(\$100.00)	Safety-OSHA Protective Equipment	(\$100.00)	Subsistence-Meals
(\$300.00)	Lodging-Administrator	(\$100.00)	Subsistence-Meals-Staff

(\$400.00)	All Equipment-RPRS Maintenance	(\$1,000.00)	Dues & Membership
(\$500.00)	Safe Route to Schools	(\$200.00)	Enterostomal Therapy
(\$50.00)	Office Equipment & Furniture	(\$1.00)	FICA
(\$74.00)	IPERS	\$1,969.00	Medical-Lab Supplies
<b>Environmental Health</b>			
(\$18.00)	Salaries-Elected-Appointed	(\$1,120.00)	Fuels-Gasoline
\$200.00	Stationary, Forms & General	(\$100.00)	Mileage-Session-Roads
\$330.00	Telephone/Internet	(\$400.00)	Lodging
(\$150.00)	Subsistence -Meals	(\$500.00)	Contract of Services-EH
\$12,568.00	Well owners-cost SH-Sample	(\$250.00)	All Equipment RPRS-Maintenance
(\$2.00)	FICA	(\$2.00)	IPERS
(\$6.00)	Health Insurance Co. Contribution		
<b>Sanitary Disposal</b>			
\$5,000.00	Landfill Contract		
<b>Chickasaw Co. Services Building</b>			
\$2,000.00	Building Repairs & Maintenance		
<b>LEMC</b>			
\$5,000.00	Building Repairs & Maintenance	\$1,600.00	Permanent Landscaping
<b>Law Enforcement Building</b>			
\$10,000.00	Plumb EQ RPRS-Maintenance		
<b>Ambulance</b>			
(\$6,000.00)	Ambulance Services		
<b>Conservation</b>			
\$11,500.00	Plumbing Supplies	\$3,000.00	Bypass Basin Grant
<b>K-9 Unit</b>			
\$4,000.00	Medical Expense		
<b>County Attorney</b>			
\$30,000.00	Special Attorney Fees		

PASSED, APPROVED, AND ADOPTED THIS 11<sup>th</sup> day of October 2021. /ss/ Richard Holthaus, Board of Supervisors Chairperson. ATTEST: /ss/ Stephanie Mashek, County Auditor

<b>Department</b>	<b>Before Amendment</b>	<b>Increase/Decrease</b>	<b>After Amendment</b>
Board of Health	\$1,275,467.00	\$-7,887.00	\$1,267,580.00
Environmental Health	\$79,450.00	\$10,550.00	\$90,000.00
Sanitary Disposal	\$29,500.00	\$5,000.00	\$34,500.00
Ambulance	\$106,000.00	\$-6,000.00	\$100,000.00
Chickasaw Co. Building	\$38,080.00	\$2,000.00	\$40,080.00
LEMC	\$22,600.00	\$6,600.00	\$29,200.00
Law Enforcement Building	\$40,150.00	\$10,000.00	\$50,150.00
Conservation	\$420,000.00	\$14,500.00	\$434,500.00
<b>Service Area</b>	<b>Before Amendment</b>	<b>Increase/Decrease</b>	<b>After Amendment</b>
Public Safety & Legal Services	\$2,466,725.00	\$6,000.00	\$2,504,725.00
Physical Health & Social Services	\$1,523,711.00	\$4,663.00	\$1,528,374.00
County Environment & Education	\$742,630.00	\$19,500.00	\$762,130.00
Administration	\$2,273,411.00	\$6,600.00	\$2,280,011.00

Motion by Kuhn, Second by Hackman to approve the quarterly report for the Treasurer, Auditor, Sheriff, and Recorder. Roll Call: Ayes- Kuhn, Hackman, Byrne, Zoll, and Holthaus. Motion Carried.

Breitbach left at 9:37 AM.

Motion by Hackman, Second by Byrne to approve the contract with Roman C. Lensing for the promotion to Chickasaw County Engineer. Roll Call: Ayes- Hackman, Byrne, Kuhn, Zoll, and Holthaus. Motion Carried.

Troya left at 9:40 AM.

Motion by Hackman, Second by Byrne to approve Resolution 10-11-21-56. Roll Call: Ayes- Hackman, Byrne, Kuhn, Zoll, and Holthaus. Motion Carried. RESOLUTION 10-11-21-56 BE IT RESOLVED by the Board of Supervisors of Chickasaw County, Iowa, that Roman Lensing, the County Engineer of Chickasaw County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the certification of completion of work and final acceptance thereof in accordance with plans and specifications in connection with all Farm-to-Market and Federal or State aid construction projects in this county. Date at Chickasaw County, Iowa, this 11<sup>th</sup> day of October 2021. /ss/ Richard Holthaus, Board of Supervisors Chairperson. ATTEST: /ss/ Stephanie Mashek, County Auditor

Floyd County Supervisors Doug Kamm, Roy Schwickerath, and Linda Tjaden and Floyd County Auditor, Gloria Carr, present at 9:45 AM via phone.

9:45 AM Floyd County Supervisors and Chickasaw County Supervisors discussed the 28E Agreement between both entities for shared engineering services. Chickasaw County Supervisors have made the decision to not have a shared engineer between both counties.

Knoll left at 9:47 AM.

Continued discussion with the Floyd County Supervisors.

Kamm, Schwickerath, Tjaden, and Carr left at 9:54 AM.

Discussion on purchasing a used motor grader.

Motion by Kuhn, Second by Zoll to change the credit card officer from Dusten Rolando to Roman Lensing and approve the Business Authorization Resolution 10-11-21-58. Roll Call: Ayes- Kuhn, Zoll, Hackman, Byrne, and Holthaus. Motion Carried. Business Authorization Resolution 10-11-21-58 The undersigned, Roman C. Lensing, hereby certifies that he/she is the duly elected, qualified Officer of Secondary Roads (Chickasaw County), with Tax id 42-6005031 that the following resolutions were duly adopted on October 11<sup>th</sup>, 2021 (date); and that the following is a true and correct copy of said resolutions as the appear in the organizations minutes book. RESOLVED, that this company apply for and obtain a business credit card account. FUTHER RESOLVED, that each account obtained be issued one card embossed with the name of the designated Business Officer or employee that sales drafts, and other instruments for charges, be signed by the designated Officer or employee shall be valid and binding upon this company. FUTHER RESOLVED, that any of the following officers of this organization are empowered to authorize TCM Bank, N.A. to make any type of changes to this business account. /ss/ Richard Holthaus, Board of Supervisors Chairperson. ATTEST: /ss/ Stephanie Mashek, County Auditor

Jeff Bernatz present at 10:05 AM.

Discuss road department activities with County Engineer Discussed road access to the Pioneer Cemetery at Chickasaw Park.

Motion by Hackman, Second by Byrne to approve the 28E Agreement Notice of Termination of Engineer Employment Contract and Agreement with Floyd County and authorize chairperson's signature. Roll Call: Ayes- Hackman, Zoll, Byrne, Kuhn, and Holthaus. Motion Carried.

10: 36 AM Jeff Bernatz provided a Radio Communication Tower Project Update. Testing continues with the radios. Discussed future tower sites.

Lensing left at 10:35 AM.

Continued discussion on future tower sites in Lawler and Nashua. Discussed the order of radios for Secondary Roads.

Committee Assignments:

Hackman attended the Chickasaw County Ambulance Council meeting on October 6<sup>th</sup>, 2021.

Kuhn attended the E-911 meeting on October 6<sup>th</sup>, 2021.

Kuhn attended the EMC meeting on October 6<sup>th</sup>, 2021.

Zoll went to the FMC Landfill October 4<sup>th</sup>, 2021 to sign claims.



Discussed the trimming of the trees at the County Farm. Consensus of the board is to allow Holschlag to remove the trees that are in the ditch and fence line at the County Farm.

Bernatz left at 11:30 AM.

Motion by Hackman, Second by Kuhn to authorize chairperson to represent the county for the Summit Carbon Solutions for Survey Access Form. Roll Call: All Ayes. Motion Carried.

Motion by Hackman, Second by Zoll to approve claims in the amount of \$170.10. Roll Call: All Ayes. Motion Carried.

Motion by Hackman, Second by Kuhn to approve claims in the amount of \$296,480.24. Roll Call: All Ayes. Motion Carried.

Motion by Kuhn, Second by Hackman to adjourn at 11:36 AM. Roll Call: All Ayes. Motion Carried.

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Richard Holthaus, Chairperson  
Board of Supervisor

ATTEST:

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Stephanie Mashek, Secretary of the Board

# CHICKASAW COUNTY

## October 18<sup>th</sup>, 2021

The Board convened on Monday, October 18<sup>th</sup>, 2021, at 9:00 AM with all members present Byrne, Holthaus, Hackman, Zoll, and Kuhn in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa. The meeting was called to order by Chairperson Holthaus. Also present were Auditor Stephanie Mashek and Attorney David Laudner.

Motion by Kuhn, Second by Zoll to approve the agenda for October 18<sup>th</sup>, 2021. Roll Call: All Ayes. Motion Carried.

Motion by Kuhn, Second by Byrne to approve the minutes from October 11<sup>th</sup>, 2021. Roll Call: All Ayes. Motion Carried.

Martin Hemann present at 9:04 AM.

9:05 AM Public Comment by Hackman regarding the road repairs to the Pioneer Cemetery road located by Chickasaw Park.

Motion by Hackman, Second by Byrne to approve the quarterly report from the Veteran's Affairs office. Roll Call: All Ayes. Motion Carried.

9:10 AM Martin Hemann stated they completed interview for the full time dispatcher/jailer position.

Motion by Hackman, Second by Zoll to acknowledge the hiring of a full time dispatch/jailer, Christina Klimesch, at the rate of pay per union contract. Roll Call: Ayes- Hackman, Zoll, Byrne, Kuhn, and Holthaus. Motion Carried.

Terry Johnson present at 9:14 AM.

Hemann left at 9:15 AM.

Zoll discussed the Resolution 10-18-21-59 for the Election Misconduct and Penalties drawn up by Heartland Attorney Carl Salmons.

Motion by Hackman, Second by Zoll to approve Resolution 10-18-21-59 for Election Misconduct and Penalties Act and authorize chairperson's signature. Roll Call: Ayes- Hackman, Zoll, Kuhn, Byrne, and Holthaus. Motion Carried. **RESOLUTION 10-18-21-59** WHEREAS, the Iowa Legislature has passed and Governor Kim Reynolds has signed, on March 8, 2021, an Act entitled the "Election Misconduct and Penalties Act", which is now found in Iowa Code Chapter 39A, Sections 39A.1 through 39A.7, addressed to "election officials", in Section 39A.1, which include the "county commissioner" of elections and those in the county auditor's office, under Iowa Code Section 331.505, "who are responsible for carrying out functions or duties under chapters 39 through 53" relating to elections; and WHEREAS, Iowa Code Section 39A.2 through 39A.5, define Election Misconduct in four degrees of criminal offense for acts and omissions of county auditors and the designated deputies and employees acting in the scope of their official duties for claimed election related misconduct; and WHEREAS, Iowa Code Section 39A.1(2) declares that "(t)he general assembly also recognizes that instances may arise in which technical infractions of chapters 39 through 53 may occur which do not merit any level of criminal sanction" but Iowa Code Section 39A.6(3)(a) empowers the Iowa Secretary of State to issue a "technical infraction" notice to the county auditor, (which the Legislature has not defined and about which the Secretary of State has not promulgated implementing rules), for which "the state commissioner shall also impose a fine not to exceed ten thousand dollars to be deposited in the general fund" with a removal from office if such amount is not challenged or paid after unsuccessful challenge; and WHEREAS, the County Home Rule power is vested in the County Board of Supervisors, Iowa Code Section 331.301(2), under which the Board may "exercise any power and perform any function it deems appropriate to protect and preserve the rights, privileges, and property of the county and its residents" "except as expressly limited by the Constitution of the State of Iowa, and if not inconsistent with the laws of the general assembly", Section 331.301(1), "subject only to limitations expressly imposed by a state law", Section 331.301(3)."; and WHEREAS, Iowa Code Section 670.8(1) requires that the Board of Supervisors "shall defend its officers and employees, whether elected or appointed and shall save harmless and indemnify the officers and employees against any tort claim or demand whether groundless or otherwise, arising out of an alleged act or omission occurring within the scope of their employment or duties" for "any breach of duty, whether statutory or other duty" under Section 670.1(4); and WHEREAS, Iowa Code Section 331.324(4) requires that "the board [of supervisors] shall pay a loss for which the officer or employee is found liable beyond the amount of insurance . . . (i)f the liability of a county officer or employee in the performance of official duties is not fully indemnified by insurance" and empowers the Board "to compromise and settle any such claim"; and WHEREAS, the county auditors and their deputies serving within the scope of their employment and duties in connection with the responsibilities they are assigned under the election laws of Iowa are threatened by the increasing animosity, partisanship, and vehemence and vitriol of persons involved in political party politics who can easily make or cause to be made criminal complaint under Sections 39A.2 through 39A.5, or cause action to be brought under Section 39A.6, whether criminal or civil, thus exposing such elected officers and their appointed deputies and employees to criminal proceedings, criminal penalties, attorneys expenses and costs, criminal or civil fines for administrative proceedings, attorneys fees and costs, and removal from office of the Auditor resulting in loss of income for two years all for undefined "technical infractions", NOW, THEREFORE, BE IT HEREBY RESOLVED: 1. That the Chickasaw county auditor and any deputy auditor or employee who performs election related responsibilities within the scope of criminal offenses and civil

infractions, defined by the Election Misconduct and Penalties Act, Iowa Code Sections 39A.1 through 39A.7, shall be provided at county expense, (a) In the cases of criminal charges made under Iowa Code Sections 39A.2 through 39A.4, and any charges brought under Iowa Code Chapter 721, as referred to in Section 39A.7, a defense, meaning a lawyer to represent the auditor, deputy auditor, and any employees of the auditor's office so charged criminally, including any appeals to the Iowa Supreme Court. (b) If a conviction results under any of the charges referred to in subparagraph (a), above, the person convicted shall not be indemnified for any fine so levied in the criminal judgment. (c) Any person so charged as defined in subparagraph (a) shall immediately notify the Board of Supervisors of the pendency of such charges to invoke this Section. 2. That the Chickasaw county auditor and any deputy auditor or employee who performs election related responsibilities within the scope of criminal offenses and civil infractions defined by the Election Misconduct and Penalties Act, Iowa Code Sections 39A.1 through 39A.7, shall be provided, at county expense, (a) in the case of technical violations and infractions under Section 39A.6, defined as civil violations under Section 39A.1, an attorney to represent the auditor, deputy auditor and any employees of the auditor's office cited for any such technical violation or infraction to file an appeal of such allegations or findings pursuant to Chapter 17A as specified by Section 39A.6(3)(b), in lieu of paying the civil fine of not to exceed ten thousand dollars specified by Section 39A.6(3)(a). Such representation shall continue for any of the successive appeals thereafter provided from the findings and conclusions of the Administrative Law Judge with appeals therefrom to the Secretary of State, the Iowa District Court and the Iowa Supreme Court. (b) On July 8, 2021, the Heartland Risk Pool Board voted unanimously to modify exclusionary coverages of Heartland policies by providing the following coverages for only civil technical infractions under Iowa Code Section 39A.6: “\_However, we will pay reasonable expenses incurred by the Insured including but not limited to attorney's fees, investigator fees, expert fees, penalties and fines related to civil technical infractions under Iowa Code Section 39A.6 but not for the criminal fines imposed upon conviction under Iowa Code Sections 39A.2 through 29A.5 otherwise excluded under this section, up to a limit of \$400,000 of per claim.” PASSED AND APPROVED on this 18<sup>th</sup> DAY of OCTOBER, 2021. /ss/ Richard Holthaus, Board of Supervisors Chairperson. ATTEST: /ss/ Stephanie Mashek, County Auditor

Discussed content of letter to department heads and non-budgetary requests fiscal year 2022-2023 budgets.

Motion by Hackman, Second by Byrne to direct the board secretary to send out letters to department heads and non-budgetary entities for Fiscal Year 2022-2023. Roll Call: All Ayes. Motion Carried.

Lisa Welter and Penny Andorf present at 9:30 AM.

9:30 AM Lisa Welter discussed the Dog and Animal Bite Policy.

Motion by Hackman, Second by Byrne to approve the Dog and Animal Bite Policy. Roll Call: All Ayes. Motion Carried.

Holthaus asked Welter to provide a department update. Welter stated the department has received training on a new treatment, COVID cases have lowered, and discussion of aids wages.

Welter left at 9:47 AM.

9:45 AM David Laudner discussed the lease agreement terms for county owned farm ground. Matt Holschlag reached out to Hackman expressing he did not want to rent the Gilmore-Wapsi anymore since the current renter put a cover crop on there and felt it was unfair to ruin the cover crop growing currently.

Hackman stated the lease agreement for the county farm should include the verbiage that the Landlord is responsible for maintaining tile lines and adding verbiage for yield maps due to the board by December 15<sup>th</sup> of every year. Laudner stated the legal description for the County Farm was not the best description and asked what the desire of the board is to address this issue.

Motion by Hackman, Second by Byrne to reject the bid from Matt Holschlag in the amount of \$60 per acre to rent the Gilmore-Wapsi farm ground at Holschlag's request. Roll Call: All Ayes. Motion Carried.

Motion by Hackman, Second by Kuhn to go out for bids for the Gilmore-Wapsi farm ground with advertising in the county's official newspapers with bids due by December 3<sup>rd</sup>, 2021 to the Auditor's office by 4:00 PM. Roll Call: All Ayes. Motion Carried.

Motion by Hackman, Second by Byrne to acknowledge the appointment of Michael Kennedy to the Compensation Board to represent the County Attorney with term expiring June 30<sup>th</sup>, 2023. Roll Call: Ayes- Hackman, Byrne, Kuhn, Zoll, and Holthaus. Motion Carried.

Laudner and Andorf discussed drafting a Nuisance Ordinance. Requested a consensus of the board of the structure of the ordinance.

Kuhn asked what the repercussions would be if the ordinance is violated. Laudner stated that the fees associated with the violation would be abated. Laudner requested that Andorf reach out to the cities to find out their ordinance details. Discussion of limiting the ordinance to abandoned structures within a quarter mile of a restaurant.

Motion by Byrne, Second by Hackman to direct the County Attorney to draft a Nuisance Ordinance for Chickasaw County.  
Roll Call: All Ayes. Motion Carried.

Andorf left at 10:18 AM.

Committee Assignment Update:

Zoll attended the FMC Executive board meeting on October 12<sup>th</sup>, 2021.

Zoll attended the Heartland meeting on October 14<sup>th</sup>, 2021.

Motion by Hackman, Second by Zoll to adjourn at 10:31 AM. Roll Call: All Ayes. Motion Carried.

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Richard Holthaus, Chairperson  
Board of Supervisor

ATTEST:

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Stephanie Mashek, Secretary of the Board

# **CHICKASAW COUNTY**

**October 25<sup>th</sup>, 2021**

The board convened on Monday, October 25<sup>th</sup>, 2021, at 9:00 AM with all members present Byrne, Holthaus, Hackman, Zoll, and Kuhn in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa. The meeting was called to order by Chairperson Holthaus. Also present were Auditor Stephanie Mashek and Attorney David Laudner.

Motion by Byrne, Second by Hackman to approve the agenda for October 25<sup>th</sup>, 2021. Roll Call: All Ayes. Motion Carried.

Motion by Hackman, Second by Byrne to approve the minutes from October 18<sup>th</sup>, 2021. Roll Call: All Ayes. Motion Carried.

9:05 AM Public Comment by Laudner regarding the Summit Pipeline and the need to have a representative of the board for this process. Holthaus assured Laudner we have hired ISG to represent the board. Laudner stated that OSHA is pushing for mandated COVID vaccines. Hackman stated that he received a notice that grant money is available if you have a CN rail line coming through the county, which we do not.

Brian Moore present at 9:10 AM.

9:10 AM Brian Moore discussed the letter from HR Green to the DNR regarding the landfill environmental covenant.

Motion by Hackman, Second by Zoll to send the letter from HR Green to the DNR regarding the Leachate Management Plan and to end the Annual Monitoring and Report. Roll Call: All Ayes. Motion Carried.

Moore discussed the 2021 Weed Commissioner Report.

Motion by Kuhn, Second by Byrne to approve the 2021 Weed Commissioner Report and authorize chairperson's signature. Roll Call: Ayes- Kuhn, Byrne, Zoll, Hackman, and Holthaus. Motion Carried.

Moore discussed the County Betterment Project at Airport Campground and provided a department update.

Ray Armel present at 9:29 AM.

Jeff Bernatz present at 9:30 AM.

Moore continued to provide a department update.

9:40 AM Ray Armel discussed the minor subdivision for Richard Hansen and Jason Hansen.

Moore left at 9:40 AM.

Motion by Hackman, Second by Kuhn to approve the Minor Subdivision for Richard Hansen and Jason Hansen Resolution 10-25-21-60 and authorize chairperson's signature. Roll Call: Ayes- Hackman, Kuhn, Byrne, Zoll, and Holthaus. Motion Carried. RESOLUTION 10-25-21-60 A RESOLUTION APPROVING THE MINOR SUBDIVISION PLAT OF: PARCELS 2021-57, 2021-58 AND 2021-59 IN THE NW1/4 OF THE NW1/4 OF SECTION 23, TOWNSHIP 94 NORTH, RANGE 14 WEST OF THE 5<sup>TH</sup> P.M., CHICKASAW COUNTY, IOWA WHEREAS, ON THE 25<sup>TH</sup> DAY OF OCTOBER, 2021 at a regular meeting by the Board of Supervisors, Chickasaw County, Iowa a minor subdivision plat of PARCELS 2021-57, 2021-58 AND 2021-59 IN THE NW1/4 OF THE NW1/4 OF SECTION 23, TOWNSHIP 94 NORTH, RANGE 14 WEST OF THE 5<sup>TH</sup> P.M., CHICKASAW COUNTY, IOWA Was presented. WHEREAS, the minor subdivision plat of PARCELS 2021-57, 2021-58 AND 2021-59 IN THE NW1/4 OF THE NW1/4 OF SECTION 23, TOWNSHIP 94 NORTH, RANGE 14 WEST OF THE 5<sup>TH</sup> P.M., CHICKASAW COUNTY, IOWA Has now been considered and should be approved. NOW THEREFORE, it is hereby resolved by the Board of Supervisors, Chickasaw County, Iowa that said Minor Subdivision Plat be approved, accepted and the Chairman is hereby directed to certify this Resolution of Approval. PASSED AND APPROVED on this 25<sup>th</sup> DAY OF OCTOBER, 2021. /ss/ Richard Holthaus, Chairperson to the Board of Supervisors. ATTEST: /ss/ Stephanie Mashek, Auditor.

Armel and Laudner discussed the surveying of the county farm. No action taken.

Armel left at 9:45 AM.

9:45 AM Jeff Bernatz provided a Radio Communication Tower Project update.

Roman Lensing present at 9:54 AM.

Lensing left at 9:55 AM.

Bernatz continued the Radio Communication Tower Project update. Radios continue to be installed and tested.

Zack Corbett present via phone at 9:59 AM.

10:00 AM Corbett from Qualtrics discussed helping rural communities in Iowa with funding available through the grants Governor Reynolds rolled out on October 5<sup>th</sup>, 2021.

Bernatz left at 10:05 AM.

Continued presentation by Qualtrics.

Roman Lensing present at 10:11 AM.

Corbett left at 10:27 AM.

10:30 AM Roman Lensing discussed road department activities.

Sue Breitbach present at 10:59 AM.

11:05 AM Sue Breitbach discussed tax abatement for the Estate of Margaret Schwickerath.

Lensing left at 11:06 AM.

Motion by Hackman, Second by Zoll to approve the tax abatement for the Estate of Margaret Schwickerath with Resolution 10-25-21-61. Roll Call: Ayes- Hackman, Zoll, Byrne, Kuhn, and Holthaus. Motion Carried. **RESOLUTION 10-25-21-61 TO ABATE TAXES ON PARCEL 191007126327 WHEREAS**, Chickasaw County, Iowa, acquired Tax Sale Certificate #01-00084 at the June 18, 2001 Tax Sale for the following described parcel, and **WHEREAS**, several years of delinquent taxes have continued to accrue against said parcel, and **WHEREAS**, the City of New Hampton has now cancelled the Special Assessment in the amount of \$ 3,210.00 plus interest and costs, for a total of \$ 4,230.00, and the Attorney for the Estate of Margaret Schwickerath has asked for the County held Tax Sale Certificate # 01-00084 to be cancelled, and the taxes for the years 2000 thru 2020 in the amount of \$ 1,522.00 be abated. **NOW THEREFORE BE IT RESOLVED** by the Board of Supervisors of Chickasaw County, Iowa, that the Chickasaw County Treasurer, Pursuant to Iowa Code, Sections 435.25 and 443.16 is authorized to abate the taxes and cancel the Tax Sale Certificate #01-00084 on Parcel **191007126327**. The amount of taxes and costs left on the certificate is \$ 254.00 and the taxes for the years 2000 thru 2020 to be abated is \$ 1,522.00. **LEGAL DESCRIPTION:** The South 10 feet of the West 132 feet of Lot 2 and the North 40 feet of the West 132 feet of Lot 3, all in the Irregular Survey of the Southwest Quarter of the Northeast Quarter of Section 7, Township 95 North, Range 12 West of the 5<sup>th</sup>P.M. /ss/ Richard Holthaus, Chairperson to the Board of Supervisors. ATTEST: /ss/ Stephanie Mashek, Auditor.

Breitbach left at 11:12 AM.

Motion by Hackman, Second by Kuhn to acknowledge the CMS claim for \$2,537. Roll Call: All Ayes.

Motion by Hackman, Second by Zoll to provide the lease to the tenant and authorize chairperson's signature. Roll Call: All Ayes. Motion Carried.

Zoll discussed the audit from the Heartland Risk Pool.

Motion by Hackman, Second by Zoll to receive and file the Heartland Risk Pool audit. Roll Call: All Ayes. Motion Carried.

Committee Assignment Update:

Byrne attended the Juvenile Detention meeting on October 22<sup>nd</sup>, 2021.

Kuhn attended the Iowa Northland Regional meeting October 21<sup>st</sup>, 2021.

Zoll went up to the FMC Landfill to sign claims on October 19<sup>th</sup>, 2021.

Laudner left at 11:40 AM.

Motion by Hackman, Second by Kuhn to approve claims in the amount of \$2,331.75. Roll Call: All Ayes. Motion Carried.

Motion by Hackman, Second by Byrne to approve claims in the amount of \$919,505.44. Roll Call: All Ayes. Motion Carried.

Motion by Hackman, Second by Byrne to adjourn at 12:10 AM. Roll Call: All Ayes. Motion Carried.

ATTEST:

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Stephanie Mashek, Secretary of the Board

# **CHICKASAW COUNTY**

## **November 1<sup>st</sup>, 2021**

The board convened on Monday, November 1<sup>st</sup>, 2021, at 9:00 AM with all members present Byrne, Holthaus, Hackman, Zoll, and Kuhn in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa. The meeting was called to order by Chairperson Holthaus. Also present were Auditor Stephanie Mashek, Attorney David Laudner, Jeff Bernatz, Bridgett Edson, and Todd Shea.

Motion by Kuhn, Second by Zoll to approve the agenda for November 1<sup>st</sup>, 2021. Roll Call: All Ayes. Motion Carried.

Dave Gorman present at 9:02 AM.

Motion by Byrne, Second by Zoll to approve the board minutes from October 25<sup>th</sup>, 2021. Roll Call: All Ayes. Motion Carried.

Motion by Hackman, Second by Kuhn to approve the liquor license for Poor Richards effective November 1<sup>st</sup>, 2021 for a 12 month period. Roll Call: All Ayes. Motion Carried.

9:05 AM No public comment.

9:06 AM Gorman discussed the annual Veteran's Day program on the Courthouse lawn on November 11<sup>th</sup>, 2021.

Motion by Hackman, Second by Zoll to allow the Courthouse lawn to be utilized for the Veteran's Day program on November 11<sup>th</sup>, 2021. Roll Call: All Ayes. Motion Carried.

Gorman discussed the dead tree that was removed and if the board desires to plant a new tree.

Motion by Kuhn, Second by Hackman to allow Gorman to plant three trees and hire out the grinding of the stump on the Courthouse lawn. Roll Call: All Ayes. Motion Carried.

Motion by Hackman, Second by Byrne to approve the invoice of ballots from the Henry M. Adkins & Son, Inc for \$5,736.41. Roll Call: All Ayes. Motion Carried.

Gorman left at 9:15 AM.

9:15 AM Bernatz introduced Todd Shea from the LaCrosse National Weather Service. Shea presented the Storm Ready Recognition for Chickasaw County.

Edson left at 9:22 AM.

Continued discussion on the process of the National Weather Service.

Shea left at 9:25 AM.

Bernatz provided an update for the Communication Tower Project. Change order 3 will include subtracting 11 radios and 25 of the current mobiles in inventory, adding 2 base stations, and adding 51 single piece mobiles. Discussion on inviting Muellers to visit with the board for open lines of communication.

Marty Hemann and Christina Klemish present at 9:40 AM.

Continued discussion on the Communication Tower Project.

9:45 AM Hemann introduced the new dispatcher/jailer Christina Klemish to the board. Hemann discussed the quote for a vehicle camera from WatchGuard from Motorola Solutions.

Motion by Hackman, Second by Byrne to allow the purchase of a vehicle camera from WatchGuard in the amount of \$5,405. Roll Call: All Ayes. Motion Carried.

Hemann provided a Sheriff's department update. Discussion on the Nashua Law Enforcement contract and Communication contract.

Shirley Troyna present at 10:14 AM.

Continued discussion on the contracts with the City of Nashua.



10:16 Troyna discussed the amendment to the 28E Agreement with Iowa Land Records.

Hemann, Klemish, and Bernatz left at 10:18 AM.

Motion by Hackman, Second by Byrne to approve the amendment to the 28E Agreement with Iowa Land Records and authorize chairperson's signature. Roll Call: All Ayes. Motion Carried.

Motion by Hackman, Second by Zoll to approve the Resolution 11-01-21-62 and authorize chairperson's signature. Roll Call: Ayes- Hackman, Zoll, Kuhn, Byrne, and Holthaus. Motion Carried. RESOLUTION 11-01-21-62 approving the amendment to the Electronic Services System 28E agreement, as approved by the Iowa County Recorders Association Executive Board and by the ESS Coordinating Committee on October 4, 2021, and as executed by Deb Kupka, Tama County Recorder and Chair of the ESS Coordinating Committee, on October 11, 2021, is hereby approved by the Chickasaw County Board of Supervisors. Original 28E agreement filed as Document 2005-2036 on September 16, 2005, in the office of the Chickasaw County Recorder. Adopted this 1<sup>st</sup> day of November 2021, with the vote thereon being as follows: Ayes-Hackman, Zoll, Kuhn, Byrne, and Holthaus. /ss/Richard Holthaus, Chairperson of the Board of Supervisors. ATTEST: /ss/ Stephanie Mashek, Auditor

Troya left at 10:28 AM.

#### Committee Assignment Update

Hackman attended a Pathway's meeting on October 25<sup>th</sup>, 2021.

Hackman attended the CSS meeting on October 27<sup>th</sup>, 2021.

Byrne attended the Northeast Iowa Workforce on October 28<sup>th</sup>, 2021.

Holthaus attended the Community Action meeting on October 25<sup>th</sup>, 2021.

Motion by Hackman, Second by Kuhn to adjourn at 11:09 AM. Roll Call: All Ayes. Motion Carried.

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Richard Holthaus, Chairperson  
Board of Supervisor

ATTEST:

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Stephanie Mashek, Secretary of the Board

# **CHICKASAW COUNTY**

## **November 8<sup>th</sup>, 2021**

The board convened on Monday, November 8<sup>th</sup>, 2021, at 9:00 AM with all members present Byrne, Holthaus, Hackman, Zoll, and Kuhn in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa. The meeting was called to order by Chairperson Holthaus. Also present were Auditor Stephanie Mashek and Attorney David Laudner.

Motion by Hackman, Second by Zoll to approve the agenda for November 8<sup>th</sup>, 2021. Roll Call: All Ayes. Motion Carried.

Motion by Byrne, Second by Hackman to approve the minutes from November 1<sup>st</sup>, 2021. Roll Call: All Ayes. Motion Carried.

9:05 AM No Public Comment

Heather Hackman, Cathy Humpal, Lydia Klinkel, Erin Phillips, Jackie Kush, and Stacy Campbell present at 9:09 AM.

9:10 AM Heather Hackman discussed budgetary request for the libraries.

Carrie Beck present at 9:15 AM.

Heather Hackman, Humpal, Klinkel, Phillips, Kush, Campbell, and Beck left at 9:29 AM.

Dave Gorman present at 9:30 AM.

9:30 AM Dave Gorman provided a department update.

Jeff Bernatz present at 9:35 AM.

9:45 AM Jeff Bernatz provided a Communication Tower Project update.

Dave Gorman left at 9:50 AM.

Lisa Welter and Shirley Troyna present at 9:56 AM.

Mike Galloway present via phone at 9:59 AM.

10:00 AM Mike Galloway, Human Resource Attorney, discussed COVID human resource questions.

Roman Lensing present at 10:00 AM.

Sue Breitbach present at 10:13 AM.

Galloway left at 10:24 AM.

Mike Kennedy present at 10:30 AM.

Ray Armel present at 10:33 AM.

10:34 AM Roman Lensing discussed road department activities.

Breitbach, Armel, and Bernatz, left at 10:34 AM.

Troyna left at 10:35 AM.

Kennedy left at 10:38 AM.

Welter and Lensing left at 10:55 AM.

Motion by Hackman, Second by Byrne to acknowledge the invoice from Croghan & Russell for \$2,970 for Public Health. Roll Call: All Ayes. Motion Carried.

11:00 AM David Laudner provided a department update.

Ray Armel present at 11:27 AM.

11:30 AM Ray Armel discussed the 2021 Family Farm Tax Credit.

Motion by Hackman, Second by Kuhn to approve the 18 applications for the 2021 Family Farm Tax Credit. Roll Call: All Ayes. Motion Carried.

Motion by Byrne, Second by Hackman to approve the denials of 9 applications for the 2021 Family Farm Tax Credit. Roll Call: All Ayes. Motion Carried.

Chad Humpal present at 11:32 AM.

Armel left at 11:39 AM.

11:45 AM Chad Humpal provided a department update.

Motion by Hackman, Second by Kuhn to acknowledge the retirement of Director of Chickasaw County Conservation, Brian Moore, effective January 2, 2022. Roll Call: Ayes- Hackman, Kuhn, Byrne, Zoll, and Holthaus. Motion Carried.

Motion by Kuhn, Second by Hackman to acknowledge the promotion of Chad Humpal as the Director of Chickasaw County Conservation effective January 3, 2022 with a salary of \$65,000. Roll Call: Ayes- Kuhn, Hackman, Zoll, Byrne, and Holthaus. Motion Carried.

Laudner left at 11:50 AM.

David Laudner present at 11:55 AM.

Humpal left at 12:06 PM.

Motion by Hackman, Second by Kuhn to approve claims in the amount of \$129,724.89. Roll Call: All Ayes. Motion Carried.

No Committee Assignment updates.

Motion by Hackman, Second by Zoll to adjourn at 12:14 PM. Roll Call: All Ayes. Motion Carried.

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Richard Holthaus, Chairperson  
Board of Supervisor

ATTEST:

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Stephanie Mashek, Secretary of the Board

**CHICKASAW COUNTY**  
**NOVEMBER 9<sup>TH</sup>, 2021**

The board convened on Tuesday, November 9<sup>th</sup>, 2021, at 9:00 AM with members present Byrne, Holthaus, Hackman, and Kuhn in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa. Zoll, absent. The meeting was called to order by Chairperson Holthaus. Also present was Auditor Stephanie Mashek.

Motion by Hackman, Second by Byrne to approve the agenda for November 9<sup>th</sup>, 2021. Roll Call: Ayes- Byrne, Kuhn, Hackman, and Holthaus. Zoll, absent. Motion Carried.

Canvas City-School election-November 2<sup>nd</sup>, 2021.

Laura Wickham present at 9:08 AM.  
Wickham left at 9:12 AM.

Motion by Hackman, Second by Kuhn to approve the Canvas of the City-School election held on November 2, 2021 and authorize Auditor to clarify results to the State and record the permanent election register. Roll Call: Ayes- Hackman, Kuhn, Byrne, and Holthaus. Zoll absent. Motion Carried.

Motion by Hackman, Second by Byrne to adjourn at 10:24 AM. Roll Call: Ayes- Hackman, Byrne, Kuhn, and Holthaus. Zoll, absent. Motion Carried.

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Richard Holthaus, Chairperson  
Board of Supervisor

ATTEST:

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Stephanie Mashek, Secretary of the Board

**CHICKASAW COUNTY**  
**NOVEMBER 15<sup>TH</sup>, 2021**

The board convened on Monday, November 15<sup>th</sup>, 2021, at 9:00 AM with all members present Byrne, Holthaus, Hackman, Zoll, and Kuhn in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa. The meeting was called to order by Chairperson Holthaus. Also present was Auditor Stephanie Mashek, Jeff Bernatz, and Attorney David Laudner.

Motion by Kuhn, Second by Hackman to approve the agenda for November 15<sup>th</sup>, 2021. Roll Call: All Ayes. Motion Carried.

Motion by Zoll, Second by Byrne to approve the minutes from November 8<sup>th</sup>, 2021. Roll Call: All Ayes. Motion Carried.

Motion by Hackman, Second by Kuhn to approve the minutes from November 9<sup>th</sup>, 2021. Roll Call: All Ayes. Motion Carried.

9:05 AM No Public Comment.

Ray Armel present at 9:05 AM.

9:06 AM Ray Armel discussed the minor subdivision for Richard Grandy Estate.

Motion by Hackman, Second by Kuhn to approve Resolution 11-15-21-63 for the Minor Subdivision for Richard Grandy Estate. Roll Call: Ayes- Hackman, Kuhn, Byrne, Zoll, and Holthaus. Motion Carried. RESOLUTION 11-15-21-63 A RESOLUTION APPROVING THE MINOR SUBDIVISION PLAT OF: PARCEL 2021-45 IN THE NW1/4 OF THE SW1/4 AND THE NE1/4 OF THE SW1/4 OF SECTION 32, TOWNSHIP 94 NORTH, RANGE 14 WEST OF THE 5<sup>TH</sup> P.M., CHICKASAW COUNTY, IOWA WHEREAS, ON THE 15<sup>th</sup> DAY of NOVEMBER, 2021 at a regular meeting by the Board of Supervisors, Chickasaw County, Iowa a minor subdivision plat of PARCEL 2021-45 IN THE NW1/4 OF THE SW1/4 AND THE NE1/4 OF THE SW1/4 OF SECTION 32, TOWNSHIP 94 NORTH, RANGE 14 WEST OF THE 5<sup>TH</sup> P.M., CHICKASAW COUNTY, IOWA Was presented. WHEREAS, the minor subdivision plat of PARCEL 2021-45 IN THE NW1/4 OF THE SW1/4 AND THE NE1/4 OF THE SW1/4 OF SECTION 32, TOWNSHIP 94 NORTH, RANGE 14 WEST OF THE 5<sup>TH</sup> P.M., CHICKASAW COUNTY, IOWA Has now been considered and should be approved. NOW THEREFORE, it is hereby resolved by the Board of Supervisors, Chickasaw County, Iowa that said Minor Subdivision Plat be approved, accepted and the Chairman is hereby directed to certify this Resolution of Approval. PASSED AND APPROVED on this 15<sup>th</sup> DAY of NOVEMBER, 2021. /ss/ Richard Holthaus, Chairperson to the Board of Supervisors ATTEST: /ss/ Stephanie Mashek, Auditor

Armel left at 9:10 AM.

Wendell Mueller and Delane Mueller present at 9:11 AM.

Motion by Hackman, Second by Byrne to approve the Rural Recycling schedule for the calendar year 2022. Roll Call: All Ayes. Motion Carried.

9:15 AM Wendell, Delane, and Jeff Bernatz discussed possible location for a Communication Tower location in Nashua.

Mary McConnell present at 9:39 AM.

Wendell and Delane Mueller left at 9:52 AM.

Ryan Shawver and Martin Hemann present at 10:00 AM.

10:00 AM- Sheriff Marty Hemann and Deputy Ryan Shawver discussed the concerns at Inspiring Lives with CSS CEO Mary McConnell.

Hemann left at 10:47 AM.

Mary McConnell, County Social Service CEO, provided a County Social Service Update.

Shawver left at 11:00 AM.

McConnell left at 11:04 AM.

Lynn Schwickerath and Bob Ayres present at 11:04 AM.

Bernatz left at 11:05 AM.

11:05 AM Schwickerath and Ayres discussed 28E Agreement with Chickasaw County Council on Aging.

Dave Gorman present at 11:27 AM.

Schwickerath and Ayres left at 11:30 AM.

11:30 AM Dave Gorman provided a department update. Discussed the removal and placement of the softener that was replaced.

Motion by Hackman, Second by Zoll to move the uninstalled courthouse softener and install it at the Public Health building. Roll Call: Ayes- Hackman, Zoll, Kuhn, Byrne, and Holthaus. Motion Carried.

Discussed the washer and dryer at the Law Enforcement Building. Consensus of the board is to obtain quotes for one commercial washer and dryer for the Law Enforcement Building.

Gorman left at 11:45 AM.

Discussed the Chickasaw County Ambulance Council 28E Agreement. It was the consensus of the Board of Supervisors, per the recommendation of Gardiner +Company, to have County Attorney Laudner draft an addendum.

Motion by Hackman, Second by Kuhn to approve the canvass of the City/School Election held on November 2<sup>nd</sup>, 2021 controlling county for the New Hampton, Nashua-Plainfield, and Turkey Valley School districts and authorize the Auditor to clarify the results to the State and record in the permanent election register. Roll Call: Ayes- Hackman, Kuhn, Byrne, Zoll, and Holthaus. Motion Carried.

Chairperson recessed at 12:08 PM.

The board reconvened at 12:22 PM with all members present Byrne, Holthaus, Hackman, Zoll, and Kuhn in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa. The meeting was called to order by Chairperson Holthaus. Also present was Auditor Stephanie Mashek.

Committee Assignment Updates:

Zoll attended a FMC Landfill Board meeting on November 11<sup>th</sup>, 2021

Budget Work Session

Motion by Kuhn, Second by Hackman to adjourn at 1:31 PM. Roll Call: All Ayes. Motion Carried.

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Richard Holthaus, Chairperson  
Board of Supervisor

ATTEST:

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Stephanie Mashek, Secretary of the Board

**CHICKASAW COUNTY BOARD OF SUPERVISORS' MINUTES**  
**November 22, 2021**

The Board convened on Monday, November 22, 2021, at 9:00 AM with all the following members present: Byrne, Hackman, Holthaus, Kuhn, and Zoll in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa. The meeting was called to order by Chairman Holthaus. Also present were Deputy Auditor Geerts, Kendra Crooks, and Patrick Dirks.

Motion by Hackman, seconded by Zoll to approve agenda for November 22, 2021. Roll Call: All Ayes. Motion Carried.

Motion by Hackman, seconded by Byrne to approve board minutes of November 15, 2021. Roll Call: All Ayes. Motion Carried.

County Attorney David Laudner present at 9:09 AM.

Discussion on lease on County owned property located at 2275 S. Linn Ave., New Hampton was tabled.

Patrick Dirks and Kendra Crooks from Chickasaw County Extension and Outreach discussed their budget allocation request for FY 22/23.

Dirks and Crooks left at 9:25 AM.

Motion by Hackman, seconded by Kuhn to approve and authorize Chairperson's signature on Addendum to Iowa Code Chapter 28E Agreement for Ambulance Services in Chickasaw County. Roll Call: All Ayes. Motion Carried.

Engineer Roman Lensing arrived at 9:40 AM.

Hackman gave update from the Chickasaw County Ambulance Council meeting he attended on November 17, 2021.

Engineer Lensing discussed road department activities. Discussion on possibly vacating stretch/bridge or removing bridge on 110<sup>th</sup> Street. Engineer's Office will send a letter to adjacent property owners. Further discussion at December 6, 2021 meeting.

Motion by Hackman, seconded by Kuhn to approve and authorize Chairperson's signature on Joint Public Service Agreement Bridge Construction Project FHWA No. 080270. Roll Call: All Ayes. Motion Carried.

Sheriff Martin Hemann arrived at 10:24 AM.

Engineer Lensing left at 10:37 AM.

Sheriff Hemann stated a check was received from the insurance company for the equipment replacement costs in 19-5s wrecked vehicle. Hemann discussed the following proposals from RACOM for the 21 Dodge Durango PPV: K9/Storage Equipment \$4,571.40, Upfit \$10,006.79, and Computer and Networking \$6,746.91.

Kelly Terpstra from New Hampton Tribune present at 10:53 AM.

Motion by Kuhn, seconded by Hackman to accept the proposal from RACOM, \$17,074.70 will be paid out of Sheriff's budget. All Ayes. Motion carried.

At 10:58 AM, IT Specialist Denny Ungs joined the meeting by telephone to discuss RACOM proposal. Motion by Hackman, seconded by Byrne to accept the proposal from RACOM, \$4,250.40 will be paid out of Data Processing budget. All Ayes. Motion carried.

Hemann and Ungs left at 11:03 AM.

Motion by Hackman, seconded by Kuhn to approve and enter into a 28E Agreement with Chickasaw County Council on Aging, Inc. Roll Call: All Ayes. Motion Carried.

Terpstra left at 11:23 AM.

Committee Assignment Updates:

Hackman also attended FMC Decat Board meeting on November 17, 2021.

Kuhn attended 911 and EMA meetings on November 17, 2021. Kuhn attended INRCOG Regional Transit, Iowa Northland Regional Housing, and Upper Wapsipinicon River Watershed Project meetings on November 18, 2021.

Motion by Hackman, seconded by Zoll to approve claims in the amount of \$1,205.24. All Ayes. Motion carried.

Motion by Hackman, seconded by Byrne to approve claims in the amount of \$1,097.78. All Ayes. Motion carried.

Motion by Hackman, seconded by Kuhn to approve claims in the amount of \$231,401.71. All Ayes. Motion carried.

Budget work session tabled.

Motion by Hackman, seconded by Zoll to adjourn meeting at 11:59 AM. All Ayes. Motion carried.

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Rick Holthaus, Chairperson  
Board of Supervisors

ATTEST:

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Donna Geerts, Deputy Auditor



**CHICKASAW COUNTY BOARD OF SUPERVISORS' MINUTES**  
**November 29, 2021**

The Board convened on Monday, November 29, 2021, at 9:00 AM with all the following members present: Byrne, Hackman, Holthaus, Kuhn, and Zoll in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa. The meeting was called to order by Chairman Holthaus. Also present were Deputy Auditor Geerts, Rick Sinnwell, Aaron Flugum, and County Attorney David Laudner on the telephone.

Motion by Byrne, seconded by Hackman to approve agenda for November 29, 2021. Roll Call: All Ayes. Motion carried.

Motion by Hackman, seconded by Byrne to approve board minutes of November 22, 2021. Roll Call: All Ayes. Motion carried.

EMA/911 Coordinator Bernatz present at 9:06 AM.

Jeremy McGrath present at 9:10 AM.

Rick Sinnwell shared concerns of how the radio/paging system is working in the Nashua area. There is a time delay in the messages. Sinnwell asked when new radios and pagers would be given to the fire departments. EMA/911 Coordinator Bernatz stated he needs the equipment's serial numbers from Motorola to add to the agreement for agencies to sign and then the equipment will be distributed.

Ray Armel present at 9:12 AM.

Sinnwell left at 9:30 AM.

Land Use Administrator Armel discussed the minor subdivisions.

Hackman moved for adoption of said Resolution 11-29-21-64 for the Minor Subdivision for Reicks View Family Farms LLC and that Kuhn seconded said motion. Roll Call: Ayes: Hackman, Kuhn, Byrne, Zoll, Holthaus. Motion carried. RESOLUTION 11-29-21-64 A RESOLUTION APPROVING THE MINOR SUBDIVISION PLAT OF: PARCEL 2021-76 IN THE SE1/4 OF SECTION 34, TOWNSHIP 97 NORTH, RANGE 13 WEST OF THE 5 TH P.M., CHICKASAW COUNTY, IOWA WHEREAS, ON THE 29th DAY OF NOVEMBER, 2021 at a regular meeting by the Board of Supervisors, Chickasaw County, Iowa a minor subdivision plat of PARCEL 2021-76 IN THE SE1/4 OF SECTION 34, TOWNSHIP 97 NORTH, RANGE 13 WEST OF THE 5 TH P.M., CHICKASAW COUNTY, IOWA was presented. WHEREAS, the minor subdivision plat of PARCEL 2021-76 IN THE SE1/4 OF SECTION 34, TOWNSHIP 97 NORTH, RANGE 13 WEST OF THE 5 TH P.M., CHICKASAW COUNTY, IOWA has now been considered and should be approved. NOW THEREFORE, it is hereby resolved by the Board of Supervisors, Chickasaw County, Iowa that said Minor Subdivision Plat be approved, accepted and the Chairman is hereby directed to certify this Resolution of Approval. PASSED AND APPROVED on this 29<sup>th</sup> DAY OF NOVEMBER, 2021. /ss/ Richard Holthaus, Chairperson to the Board of Supervisors ATTEST: /ss/ Donna Geerts, Deputy Auditor.

Hackman moved for adoption of said Resolution 11-29-21-65 for the Minor Subdivision for Richard Grandy Estate and that Zoll seconded said motion. Roll Call: Ayes: Hackman, Zoll, Kuhn, Byrne, Holthaus. Motion carried. RESOLUTION 11-29-21-65 A RESOLUTION

APPROVING THE MINOR SUBDIVIION PLAT OF: PARCEL 2021-73 IN THE SW1/4 OF THE NW1/4 AND THE NW1/4 OF THE SW1/4 OF SECTION 32, TOWNSHIP 94 NORTH, RANGE 14 WEST OF THE 5 TH P.M., CHICKASAW COUNTY, IOWA WHEREAS, ON THE 29th DAY of NOVEMBER, 2021 at a regular meeting by the Board of Supervisors, Chickasaw County, Iowa a minor subdivision plat of PARCEL 2021-73 IN THE SW1/4 OF THE NW1/4 AND THE NW1/4 OF THE SW1/4 OF SECTION 32, TOWNSHIP 94 NORTH, RANGE 14 WEST OF THE 5 TH P.M., CHICKASAW COUNTY, IOWA was presented. WHEREAS, the minor subdivision plat of PARCEL 2021-73 IN THE SW1/4 OF THE NW1/4 AND THE NW1/4 OF THE SW1/4 OF SECTION 32, TOWNSHIP 94 NORTH, RANGE 14 WEST OF THE 5 TH P.M., CHICKASAW COUNTY, IOWA has now been considered and should be approved. NOW THEREFORE, it is hereby resolved by the Board of Supervisors, Chickasaw County, Iowa that said Minor Subdivision Plat be approved, accepted and the Chairman is hereby directed to certify this Resolution of Approval. PASSED AND APPROVED on this 29th DAY of NOVEMBER, 2021. /ss/ Richard Holthaus, Chairperson to the Board of Supervisors ATTEST: /ss/ Donna Geerts, Deputy Auditor.

Sheriff Martin Hemann arrived at 9:42 AM.

Armel left at 9:45 AM.

Lengthy discussion with County Board of Supervisors, CEO Aaron Flugum from MercyOne, New Hampton, and Jeremy McGrath from Chickasaw Ambulance Service regarding inviting Iowa Falls EMS Director to speak at Board of Supervisors' meeting. Consensus of the Board of Supervisors to invite Iowa Falls EMS Director to December 6, 2021 Board of Supervisors' meeting. Motion by Byrne to invite Iowa Falls EMS Director to December 6, 2021 Board of Supervisors' meeting. Lack of second to the motion, so motion died. Chairperson Holthaus stated it was the consensus of the Board of Supervisors.

Flugum left at 10:17 AM.

Motion by Hackman, seconded by Zoll to approve and authorize Project Manager Jeff Bernatz's signature on Motorola Solutions-Countywide ISICS Add on Project Change Order No 3 in the amount of \$54,266.84. Roll Call: All Ayes. Motion carried.

Hemann left at 10:28 AM.

Trisha Wilkins arrived at 10:29 AM.

Bernatz and McGrath left at 10:30 AM.

Executive Director Trisha Wilkins from Northeast Iowa Community Action Corporation discussed their budget allocation request for FY 22/23. General Relief budget allocation request FY 22/23 was discussed. Wilkins left at 10:56 AM.

Chairperson recessed at 10:56 AM.

The board reconvened at 11:02 AM with all members present Byrne, Hackman, Zoll, Kuhn, Holthaus in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa. Deputy Auditor Geerts, Sheriff Hemann and Attorney Laudner via phone were also present..

Sheriff Hemann discussed cost to staff a deputy and per capita law enforcement rates charged in surrounding counties. Reviewed law enforcement rates for "drive through" services and contract hours/rates for cities. Sheriff asked the Board to review information and see if they wanted to increase these rates because letters will be sent out to the cities informing them of the law

enforcement services' rates for FY 22/23. Further discussion when Sheriff's budget FY 22/23 is reviewed.

Zoll left at 12:00 PM to attend Floyd Mitchell Chickasaw Landfill meeting.

Hemann left at 12:10 PM.

Review of the County Attorney's budget FY 22/23 was tabled.

Committee Assignment Update:

Hackman attended Pathways Behavioral Services meeting on November 22, 2021 and County Social Services executive meeting on November 24, 2021.

Holthaus attended Northeast Iowa Community Action Corp. meeting on November 22, 2021.

Motion by Byrne, seconded by Hackman to adjourn meeting at 12:35 PM. Roll Call: Ayes: Byrne, Hackman, Kuhn, Holthaus. Absent: Zoll. Motion carried.

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Richard Holthaus, Chairperson  
Board of Supervisors

ATTEST:

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Donna Geerts, Deputy Auditor

# CHICKASAWCOUNTY

## BOARD OF SUPERVISORS MINUTES

The Board convened on Monday, December 6, 2021, at 9:00 am with all the members present. Also present were Auditor Stephanie Mashek, Doreen Cook, and Attorney David Laudner.

Motion Hackman, Second by Kuhn to approve the December 6<sup>th</sup>, 2021 with the deletion of the 1:00PM FY22-23 Budget Request for the Sheriff's Department and move the 3:00PM Roman Lensing to 1:05PM. Roll Call: All Ayes. Motion Carried.

Aaron Flugum present at 9:02AM.

Motion by Hackman, Second by Kuhn to approve the minutes from November 29<sup>th</sup>, 2021. Roll Call: All Ayes. Motion Carried.

Sue Breitbach present at 9:06AM.

9:05 AM Public Comment from Attorney David Laudner stated that he received a packet from the DOT in regards to the tower site in Nashua property located on Asherton Avenue.

Motion by Hackman, Second by Kuhn to acknowledge the hiring of Jayden Usher as a part-time on call aide at the rate of \$12.54 per hour effective November 2<sup>nd</sup>, 2021. Roll Call: Ayes- Hackman, Zoll, Byrne, Kuhn, and Holthaus. Motion Carried.

9:10 AM Sue Breitbach discussed the Mobile Home Tax Abatement.

Motion by Hackman, Second by Byrne to approve the Resolution 12-06-21-66 for the Mobile Home Tax Abatement for \$327. Roll Call: Ayes- Hackman, Byrne, Kuhn, Zoll, and Holthaus. Motion Carried. **RESOLUTION 12-06-21-66 ABATING MOBILE HOME TAXES.** WHEREAS, there are unpaid mobile home taxes, listed under the name of Francis Agnes Wickwire Moore. According to Iowa Code Section 435.25 the Board of Supervisors shall abate taxes on property by resolution when it is administratively impractical to pursue tax collection through remedies of this section. All taxes shall be abated, by resolution of the Board of Supervisors. WHEREAS, the mobile home was located at 602 Wentling St, Lot 2, Title # 19AA84806, VIN #0130413L. The taxes owed were for the year 2020 and 2021, the taxes are \$296.00, interest and miscellaneous fees are \$31.00. The mobile home is no longer there, it has been scrapped. NOW, THEREFORE, BE IT RESOLVED, this Board is in agreement by their motion on December 6, 2021, and directs the Treasurer to abate all taxes due. //ss/ Richard Holthaus, Chairperson to the Board of Supervisors. ATTEST: /ss/ Stephanie Mashek, Auditor.

Derek Day present at 9:13 AM

Sue Brietbach left at 9:17 AM

Committee Assignment Updates:

Hackman attended the County Social Services meeting on December 1<sup>st</sup>, 2021.

Loren Slick present at 9:25AM.

9:30 AM Opened sealed bids for the Gilmore-Wapsie farm ground. Sealed bid received from Loren Slick in the amount of \$50 per acre for 15 acres.

Motion by Hackman, Second by Byrne to accept the bid for 15 acres at the amount of \$50 acres for the Gilmore-Wapsie farm ground to Loren and Carmela Slick for a three year lease agreement. Roll Call: Ayes- Hackman, Byrne, Kuhn, Zoll, and Holthaus. Motion Carried.

Jeremy McGrath present at 9:33 AM.

9:35 AM Summit Carbon Solutions representative Quinn Slaven provided an update on the progress being made within Chickasaw County.

Loren Slick left at 9:36 AM.

Bob Fenske, member of the media present at 9:40 AM.

Lisa Welter and Toni Friedrich present at 9:45 AM.

Corey Larson, EMA, Iowa Falls and Mindy Casterton-Humpal present at 9:47 AM.

Karen Clemens and Megan Baltes present at 9:50 AM.

Kurt Croell and Mark Kramer present at 9:53 AM

Bridget Edson present at 9:55 AM

Mark Kipp, Dennis Hansen, Kalista Porath-Daly, Joan Knoll, Jimmy Mitchell & Jenny Montieth present at 10:00AM

10:00 AM Iowa Falls EMS Director, Corey Larson, discussed how he developed an ambulance service. The consensus of the board is to wait for the recommendation from the American Rescue Plan Act committee on the ambulance issue.

McGrath left at 10:03AM.

McGrath present at 10:06AM.

Kramer left at 10:32AM.

Croell, Friedrich, and Hansen left at 10:43AM.

Knoll left at 10:46AM.

Welter left at 11:06AM.

Kipp and Montieth left at 11:30AM.

Porath-Daly, Baltes and Clements left at 11:45 AM.

McGrath, Edson and Larson left at 11:46 AM.

Chairperson declared a recess at 11:46AM.

Flugum, Fenske and Casterton-Humpal left at 11:47 AM.

Mitchell left at 11:48 AM.

Cook left at 11:49 AM.

Day left at 11:50 AM

The board reconvene at 12:07 PM with all Board Members present Byrne, Hackman, Zoll, Kuhn, and Holthaus in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa. Also present Auditor Stephanie Mashek, Conservation Director Brian Moore, Chad Humpal, and Attorney David Laudner.

12:07 PM Brian Moore stated he had received a request for an easement with Summit Carbon Solutions. Moore had some concerns with the pipeline and the location of structures at Bypass Basin. The consensus of the board is not to sign the easement as written and have Laudner contact the legal counsel to discuss the issues with the easement.

Discussed FY22-23 Budget Request for Conservation.

Roman Lensing present at 12:57 PM.

Marty Hemann present at 1:29PM.

Moore and Humpal left at 1:30PM.

1:30 PM Marty Hemann discussed the invoice from Winneshiek County for housing inmates.

Motion by Kuhn, Second by Byrne to approve the invoice for Winneshiek County in the amount of \$4,550 for the housing of inmates from Chickasaw County. Roll Call: All Ayes.

1:35 PM Roman Lensing discussed road department activities. Discussed the filing the open position of assistant to the Engineer.

Motion by Hackman, Second by Kuhn to allow the advertisement of the open position of assistant to the Engineer. Roll Call: All Ayes. Motion Carried.

Bill Randolph present at 2:07 PM.

Lensing left at 2:10PM.

Motion by Hackman, Second by Kuhn to approve the claims in the amount of \$73,727.07. Roll Call: All Ayes. Motion Carried.

Committee Assignment Update:

Hackman attended the Chickasaw County Ambulance meeting on December 1<sup>st</sup>, 2021.

Kuhn attended the EMA and E-911 meeting on December 1<sup>st</sup>, 2021

Byrne attended the RC&D meeting on November 30<sup>th</sup>, 2021.

2:30 PM David Laudner discussed the budget request for FY22-23 for the Attorney's office.

Roman Lensing present at 2:56PM.

Committee Assignment Update:

Kuhn attended the Northeast Iowa Response on December 2<sup>nd</sup>, 2021.

3:00 PM Roman Lensing discussed the closure/removal/vacation of Chickasaw County low water crossing LWC0010, located in the south section of 21, T-97-N, R-12-W.

Motion by Zoll, Second by Byrne to authorize the closure of the bridge located in the south section of 21, T-97-N, R-12-W and authorize Chairperson's signature. Roll Call: Ayes- Zoll, Byrne, Kuhn, and Holthaus. Motion Carried.

Bill Randolph and Roman Lensing left at 3:10PM.

Committee Assignment Update:

Zoll attended the Heartland meeting December 3<sup>rd</sup>, 2021.

Zoll signed claims at the FMC Landfill on November 29<sup>th</sup>, 2021.

Motion by Kuhn, Second by Zoll to adjourn at 3:30PM. Roll Call: Ayes- Zoll, Byrne, Kuhn, and Holthaus. Hackman, absent. Motion Carried.

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Matthew Kuhn, Vice-Chair  
Board of Supervisor

ATTEST:

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Stephanie Mashek, Secretary of the Board

# CHICKASAW COUNTY

## December 13<sup>th</sup>, 2021

The board convened on Monday, December 13<sup>th</sup>, 2021, at 9:00 AM with members present Byrne, Hackman, Zoll, and Kuhn in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa. Holthaus, absent. The meeting was called to order by Vice Chair, Kuhn. Also present were Auditor Stephanie Mashek, Attorney David Laudner, and Doreen Cook.

Motion by Hackman, Second by Byrne to approve the agenda with the amendments for December 13, 2021 with the removal of Dave Gorman from the 12:00 PM agenda listing and addition of Jeff Bernatz to discuss radios and pagers distribution at 12:00 PM. Roll Call: Ayes- Hackman, Zoll, Byrne, and Kuhn. Holthaus, absent. Motion Carried.

Motion by Hackman, Second by Zoll to approve the minutes from December 6<sup>th</sup>, 2021. Roll Call: Ayes- Hackman, Zoll, Byrne, and Zoll, Holthaus, absent. Motion Carried.

Motion by Hackman, Second by Byrne to approve RESOLUTION 12-13-21-67. Roll Call: Ayes- Hackman, Byrne, Zoll, and Kuhn. Holthaus, absent. Motion Carried. RESOLUTION 12-13-21-67 A RESOLUTION APPROVING THE MINOR SUBDIVISION PLAT OF: PARCEL 2021-72 IN THE W1/2 OF THE SW1/4 OF SECTION 9, TOWNSHIP 95 NORTH, RANGE 11 WEST OF THE 5<sup>TH</sup> P.M., CHICKASAW COUNTY, IOWA WHEREAS, ON THE 13<sup>th</sup> DAY of DECEMBER, 2021 at a regular meeting by the Board of Supervisors, Chickasaw County, Iowa a minor subdivision plat of PARCEL 2021-72 IN THE W1/2 OF THE SW1/4 OF SECTION 9, TOWNSHIP 95 NORTH, RANGE 11 WEST OF THE 5<sup>TH</sup> P.M., CHICKASAW COUNTY, IOWA Was presented. WHEREAS, the minor subdivision plat of PARCEL 2021-72 IN THE W1/2 OF THE SW1/4 OF SECTION 9, TOWNSHIP 95 NORTH, RANGE 11 WEST OF THE 5<sup>TH</sup> P.M., CHICKASAW COUNTY, IOWA Has now been considered and should be approved. NOW THEREFORE, it is hereby resolved by the Board of Supervisors, Chickasaw County, Iowa that said Minor Subdivision Plat be approved, accepted and the Chairman is hereby directed to certify this Resolution of Approval. PASSED AND APPROVED on this 13<sup>th</sup> DAY of DECEMBER, 2021. /ss/ Matthew Kuhn, Vice-Chair, Board of Supervisors ATTEST: /ss/ Stephanie Mashek, Auditor

9:05 AM Public comment by Mashek stating that there was a request to publish claims on the county website.

Mashek discussed deadline for claims and how that is impacted by the official meeting date for the Board of Supervisors.

Ray Armel present at 9:09 AM

Armel left at 9:13 AM

Sue Breitbach present at 9:15 AM.

9:15 AM- Sue Breitbach discussed FY22-23 Budget Request

Breitbach left at 9:32 AM.

Motion by Hackman, Second by Zoll to acknowledge the receiving and filing of the letter from the Iowa Department of Natural Resources Concerning construction for facility #60643. Roll Call: Ayes- Hackman, Zoll, Byrne, and Kuhn. Holthaus, absent. Motion Carried.

Motion by Hackman, Second by Byrne to acknowledge the receipt of the County Social Services State Audit Report. Roll Call: Ayes- Hackman, Byrne, Zoll, and Kuhn. Holthaus, absent. Motion Carried.

Motion by Hackman, Second by Byrne to approve the Gilmore-Wapsie farm ground with the additional language and authorize Chairperson's signature. Roll Call: Ayes- Hackman, Byrne, Zoll, and Kuhn. Holthaus, absent. Motion Carried.

Discussed board and commission openings.

Shirley Troyna present at 9:55 AM

10:00 AM- Shirley Troyna discussed FY22-23 Budget Request

Troyna left at 10:21 AM.

Laudner discussed the Opioid Litigation.

Motion by Hackman, Second by Zoll to approve Resolution 12-13-21-68 and authorize Vice Chair to sign. Roll Call: Ayes- Hackman, Byrne, Zoll, and Kuhn. Holthaus, absent. Motion Carried. RESOLUTION NO. 12-13-21-68 Authorizing Chickasaw County, Iowa, to Enter into Settlement Agreements with McKesson Corporation, Cardinal Health, Inc., AmerisourceBergen Corporation, Johnson & Johnson, Janssen Pharmaceuticals, Inc., Ortho-McNeil-Janssen Pharmaceuticals, Inc., and Janssen Pharmaceutica, Inc., Agree to the Terms of the Iowa Opioid Allocation Memorandum of Understanding and Authorize Entry Into that Memorandum of Understanding. (The full resolution is available in the Auditor's Office for viewing.) /ss/ Matthew Kuhn, Vice Chair, Board of Supervisors. ATTEST: /ss/ Stephanie Mashek, Auditor.

Motion by Hackman, Second by Byrne to authorize Vice Chair to sign the Memorandum of Understanding and Settlement for the opioid litigation. Roll Call: Ayes- Hackman, Byrne, Zoll, and Kuhn. Holthaus, absent. Motion Carried.

#### Committee Assignment Update

Zoll attended a Department of Corrections on December 10, 2021

Byrne attended the RC&D meeting December 8, 2021

Kuhn attended the Upper Cedar Watershed Management Improvement Authority on December 7, 2021

Diane Murphy present at 10:37 AM.

Dale Liddle and Judy Liddle present at 10:40 AM.

11:00AM D. Liddle discussed the Pioneer Cemetery Annual Report, budget request, and the storage of trailers.

Bob Fenske, member of media, present at 11:11 AM.

Jeremy McGrath and Jeff Bernatz present at 11:13 AM.

Diane Murphy, Dale Liddle and Judy Liddle left at 11:20 AM

Vice Chair declared a recess at 11:24 AM.

Vice Chair reconvened at 11:30 AM with Board Members Byrne, Hackman, Kuhn and Zoll present. Absent Holthaus. Also present Stephanie Mashek, David Laudner, Doreen Cook, Aaron Flugum, Lisa Welter, Chad Humpal, Brian Moore, Brannon Anderson, Martin Hemann, Ryan Shawver, Jenny Montieth, Roman Lensing, Jeremy McGrath, Jeff Bernatz, Bob Fenske and Shirley Troyna.

11:30 AM American Rescue Plan Act Committee presented possible projects for the use of the American Rescue Plan Act funds.

Motion by Hackman, Second by Byrne to allow for the expenditure of American Rescue Plan Act Funds, not to exceed \$80,000 for records management and not to exceed \$25,000 for the creation of a new county website. Roll Call: Ayes- Zoll, Byrne, Hackman, and Kuhn. Holthaus, absent. Motion Carried.

Motion by Byrne, Second by Zoll to direct Hackman to recommend to the Chickasaw Count Ambulance Service for a feasibility study for a County Owned Ambulance. Roll Call: Ayes- Hackman, Byrne, Zoll, and Kuhn. Holthaus, absent. Motion Carried.

Shawver left at 12:17 PM.

Lensing left at 12:27 PM.

Flugum and Montieth left at 12:50 PM.

Anderson left at 12:51 PM.

Moore and Humpal left at 12:51 PM.

Troya, Hemann and Welter left at 12:53 PM.

Fenske left at 12:55 PM.

Zoll left at 1:00 PM.

Zoll present at 1:02 PM.

McGrath and Bernatz left at 1:04 PM.

Martin Hemann present at 1:19 PM.

1:05 PM Jeff Bernatz discussed the Radio Communication Tower project update regarding the radios and pagers.

1:20 PM Martin Hemann discussed FY22-23 Budget Request

Motion by Hackman, Second by Byrne to acknowledge the claim from Mercy One in the amount of \$2,583 per the purchase policy. Roll Call: Ayes- Hackman, Byrne, Zoll, and Kuhn. Holthaus, absent. Motion Carried.

Doreen Cook left at 1:32 PM.

Zoll left at 1:53 PM for the FMC Landfill.

Consensus of the Board is to authorize Hackman to sign the paperwork for the DOT bridge.

Motion by Hackman, Second by Byrne to adjourn at 2:41 PM. Roll Call: Ayes- Byrne, Hackman, and Kuhn. Holthaus and Zoll, absent. Motion Carried.

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Matthew Kuhn, Vice-Chair  
Board of Supervisor

ATTEST:

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Stephanie Mashek, Secretary of the Board



## **CHICKASAW COUNTY DECEMBER 20<sup>th</sup>, 2021**

The board convened on Monday, December 20<sup>th</sup>, 2021, at 9:00 AM with members present Byrne, Hackman, Zoll, and Kuhn in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa. Holthaus, absent. The meeting was called to order by Vice Chair, Kuhn. Also present were Auditor Stephanie Mashek, Attorney David Laudner, and Penny Andorf.

Motion by Hackman, Second by Zoll to approve the agenda for December 20<sup>th</sup>, 2021. Roll Call: Ayes- Hackman, Zoll, Byrne, and Kuhn. Holthaus, absent. Motion Carried.

Motion by Hackman, Second by Byrne to approve the minutes from December 13<sup>th</sup>, 2021. Roll Call: Ayes- Hackman, Zoll, Byrne, and Kuhn. Holthaus, absent. Motion Carried.

9:05 AM Mashek made a comment about the joint meeting on December 21, 2021 at 6:00 PM with Chickasaw County Ambulance Council with the Board of Supervisors and American Rescue Plan Act Committee.

Andorf reviewed the well testing results of the Heritage.

9:10 AM David Laudner provided an update from the Iowa Department of Transportation for Asherton Ave in Nashua. DOT transferred jurisdiction but never quit claim deeded it to the City of Nashua since 2004.

Andorf left at 9:14 AM.

Hackman left at 9:37 AM.

9:38 AM Mashek discussed FY22-23 Budget Request and provided a department update.

Roman Lensing present at 9:58 AM

Motion by Byrne, Second by Zoll to approve the invoice from Henry M. Adkins & Son, Inc. for \$5,300 for the 2022 Unisyn Extended Warranty and Maintenance Agreement. Roll Call: Ayes- Byrne, Zoll, and Kuhn. Holthaus and Hackman, absent. Motion Carried.

Motion by Zoll, Second by Byrne to approve the invoice from Henry M. Adkins & Son, Inc. for \$6,320 for the 2022 Unisyn Firmware License and Annual Software License. Roll Call: Ayes- Byrne, Zoll, and Kuhn. Holthaus and Hackman, absent. Motion Carried.

10:00 AM Lensing provided a Road Department Activities and vacation carryover for employees.

Motion by Byrne, Second by Zoll to approve John Murray's vacation carryover of 32 hours to be used by January 31<sup>st</sup>, 2022. Roll Call: Ayes- Zoll, Byrne, and Kuhn. Holthaus and Hackman, absent. Motion Carried.

Lensing discussed the FY22-23 budget request.

John Murray present at 11:09 AM.

Murray left at 11:10 AM.

Lensing left at 11:12 AM.

Motion by Byrne, Second by Zoll to approve the invoice from Neopolitan Labs for 50% of the cost of the county website using American Rescue Plan Act funds and authorizing Vice Chair's signature on the proposal acceptance agreement. Roll Call: Ayes- Zoll, Byrne, and Kuhn. Holthaus and Hackman, absent. Motion Carries.

Motion by Byrne, Second by Zoll to approve the Chickasaw County Rural Recycling for Jendro Sanitation in the amount of \$26,586.36 for FY22-23. Roll Call: Ayes- Zoll, Byrne, and Kuhn. Holthaus and Hackman, absent. Motion Carries.

### **Committee Assignment Update**

Byrne attended a Work Force Development meeting on December 16<sup>th</sup>, 2021.

Zoll signed checks at the FMC Landfill on December 13<sup>th</sup>, 2021.

Kuhn had an INRCOGG meeting on December 16<sup>th</sup>, 2021, and INRCOGG board meeting on December 16<sup>th</sup>, 2021.

Kuhn attended an Iowa Northland Regional Transit Commission meeting on December 16<sup>th</sup>, 2021.

Kuhn attended Regional Transportation Policy Board and Technical Committee on December 16<sup>th</sup>, 2021.

Carson Eggland present at 11:35 AM.

Motion by Zoll, Second by Byrne to approve claims in the amount of \$216,452.79 and authorize Vice-Chair's signature on the claims for approval. Roll Call: Ayes- Zoll, Byrne, and Kuhn. Holthaus and Hackman, absent. Motion Carried.

Motion by Byrne, Second by Zoll to approve claims in the amount of \$145.30 and authorize Vice-Chair's signature on the claims for approval. Roll Call: Ayes- Zoll, Byrne, and Kuhn. Holthaus and Hackman, absent. Motion Carried.

11:45 AM Carson Eggland presented the Helping Services nonbudgetary request.

Eggland left at 11:52 AM.

Motion by Zoll, Second by Byrne to adjourn at 12:24 PM. Roll Call: Ayes- Kuhn, Byrne, and Zoll. Holthaus and Hackman, absent. Motion Carried.

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Matthew Kuhn, Vice-Chair  
Board of Supervisor

ATTEST:

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Stephanie Mashek, Secretary of the Board

## **CHICKASAW COUNTY DECEMBER 20<sup>th</sup>, 2021-Amended**

The board convened on Monday, December 20<sup>th</sup>, 2021, at 9:00 AM with members present Byrne, Hackman, Zoll, and Kuhn in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa. Holthaus, absent. The meeting was called to order by Vice Chair, Kuhn. Also present were Auditor Stephanie Mashek, Attorney David Laudner, and Penny Andorf.

Motion by Hackman, Second by Zoll to approve the agenda for December 20<sup>th</sup>, 2021. Roll Call: Ayes- Hackman, Zoll, Byrne, and Kuhn. Holthaus, absent. Motion Carried.

Motion by Hackman, Second by Byrne to approve the minutes from December 13<sup>th</sup>, 2021. Roll Call: Ayes- Hackman, Zoll, Byrne, and Kuhn. Holthaus, absent. Motion Carried.

9:05 AM Mashek made a comment about the joint meeting on December 21, 2021 at 6:00 PM with Chickasaw County Ambulance Council with the Board of Supervisors and American Rescue Plan Act Committee.

Andorf reviewed the well testing results of the Heritage.

9:10 AM David Laudner provided an update from the Iowa Department of Transportation for Amherst Ave in Nashua. DOT transferred jurisdiction but never quit claim deeded it to the City of Nashua since 2004.

Andorf left at 9:14 AM.

Hackman left at 9:37 AM.

9:38 AM Mashek discussed FY22-23 Budget Request and provided a department update.

Roman Lensing present at 9:58 AM

Motion by Byrne, Second by Zoll to approve the invoice from Henry M. Adkins & Son, Inc. for \$5,300 for the 2022 Unisyn Extended Warranty and Maintenance Agreement. Roll Call: Ayes- Byrne, Zoll, and Kuhn. Holthaus and Hackman, absent. Motion Carried.

Motion by Zoll, Second by Byrne to approve the invoice from Henry M. Adkins & Son, Inc. for \$6,320 for the 2022 Unisyn Firmware License and Annual Software License. Roll Call: Ayes- Byrne, Zoll, and Kuhn. Holthaus and Hackman, absent. Motion Carried.

10:00 AM Lensing provided a Road Department Activities and vacation carryover for employees.

Motion by Byrne, Second by Zoll to approve John Murray's vacation carryover of 32 hours to be used by January 31<sup>st</sup>, 2022. Roll Call: Ayes- Zoll, Byrne, and Kuhn. Holthaus and Hackman, absent. Motion Carried.

Lensing discussed the FY22-23 budget request.

John Murray present at 11:09 AM.

Murray left at 11:10 AM.

Lensing left at 11:12 AM.

Motion by Byrne, Second by Zoll to approve the invoice from Neopolitan Labs for 50% of the cost of the county website using American Rescue Plan Act funds and authorizing Vice Chair's signature on the proposal acceptance agreement. Roll Call: Ayes- Zoll, Byrne, and Kuhn. Holthaus and Hackman, absent. Motion Carries.

Motion by Byrne, Second by Zoll to approve the Chickasaw County Rural Recycling for Jendro Sanitation in the amount of \$26,586.36 for FY22-23. Roll Call: Ayes- Zoll, Byrne, and Kuhn. Holthaus and Hackman, absent. Motion Carries.

### **Committee Assignment Update**

Byrne attended a Work Force Development meeting on December 16<sup>th</sup>, 2021.

Zoll signed checks at the FMC Landfill on December 13<sup>th</sup>, 2021.

Kuhn had an INRCOGG meeting on December 16<sup>th</sup>, 2021, and INRCOGG board meeting on December 16<sup>th</sup>, 2021.

Kuhn attended an Iowa Northland Regional Transit Commission meeting on December 16<sup>th</sup>, 2021.

Kuhn attended Regional Transportation Policy Board and Technical Committee on December 16<sup>th</sup>, 2021.

Carson Eggland present at 11:35 AM.

Motion by Zoll, Second by Byrne to approve claims in the amount of \$216,452.79 and authorize Vice-Chair's signature on the claims for approval. Roll Call: Ayes- Zoll, Byrne, and Kuhn. Holthaus and Hackman, absent. Motion Carried.

Motion by Byrne, Second by Zoll to approve claims in the amount of \$145.30 and authorize Vice-Chair's signature on the claims for approval. Roll Call: Ayes- Zoll, Byrne, and Kuhn. Holthaus and Hackman, absent. Motion Carried.

11:45 AM Carson Eggland presented the Helping Services nonbudgetary request.

Eggland left at 11:52 AM.

Motion by Zoll, Second by Byrne to adjourn at 12:24 PM. Roll Call: Ayes- Kuhn, Byrne, and Zoll. Holthaus and Hackman, absent. Motion Carried.

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Matthew Kuhn, Vice-Chair  
Board of Supervisor

ATTEST:

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Stephanie Mashek, Secretary of the Board

# **CHICKASAW COUNTY**

## **December 21<sup>st</sup>, 2021**

The board convened a special meeting on Tuesday December 21<sup>st</sup>, 2021, at 6:00 PM with members present Byrne, Hackman, Zoll, and Kuhn in the Boardroom located at the Community Service Building located at 260 East Prospect, New Hampton, Iowa. Holthaus, absent. The meeting was called to order by Vice Chair, Kuhn. Also present were Auditor Stephanie Mashek, Attorney David Laudner, Jeff Bernatz, Joan Knoll, Kurt Knoll, Bobby Schwickerath, Doreen Cook, Gary Griffin, Kris Griffin Amy Laures, David J Geerts, Sheriton Dettmer, Mark Muetherthies, James Mitchell, Brannon Anderson, Jim Ashley, Jenny Monteith, Shirley Troyna, Aaron Flugum, Brian Laures, Dawn Heying, Jeremy McGrath, Lisa Welter, Marge TeKippe, Sandra Schueth, Bonnie Huegel, Louise Harris, Dianne Quinn, Bob Fenske, Mary Hemann, Donna Geerts, Randy Taylor, Scott Cerwinske, Megan Baltes

Motion by Byrne, Second by Hackman to approve the agenda for December 21, 2021. Roll Call: Ayes- Hackman, Byrne, Zoll, and Kuhn. Holthaus, absent. Motion Carries.

Hackman stated that the Board of Supervisors requested that the Chickasaw County Ambulance Council consider a feasibility study for an ambulance service within Chickasaw County.

Mitchell asked if this feasibility study is for a county owned ambulance and Byrne replied that his intent was for a county owned ambulance. Discussion on 422D levy and how the gap funding for salaries and benefits. Laudner provided the options for levying for tax to satisfy the financial needs of funding.

Discussion on who pays for the feasibility study and what is the desired outcome.

Motion by Hackman, Second by Byrne to adjourn at 6:44 PM. Roll Call: Ayes- Hackman, Byrne, Zoll, and Kuhn. Holthaus, absent. Motion Carries.

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Matthew Kuhn, Vice-Chair  
Board of Supervisor

ATTEST:

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Stephanie Mashek, Secretary of the Board

**CHICKASAWCOUNTY  
BOARD OF SUPERVISORS MINUTES  
DECEMBER 27<sup>TH</sup>, 2021**

**MONDAY, DECEMBER 27<sup>th</sup>, 2021-BOARDROOM LOCATED ON THE 2<sup>ND</sup> FLOOR OF THE COURTHOUSE**

The board convened on Monday, December 27<sup>th</sup>, 2021, at 9:00 AM with members present Byrne, Hackman, and Kuhn in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa. Holthaus and Zoll absent. The meeting was called to order by Vice Chair, Kuhn. Also present were Auditor Stephanie Mashek, Attorney David Laudner, Ryan Shawver, and Sheriff Martin Hemann.

Motion by Byrne, Second by Hackman to approve the agenda for December 27<sup>th</sup>, 2021. Roll Call: Ayes- Byrne, Hackman, and Kuhn. Holthaus and Zoll, absent. Motion Carried.

Motion by Hackman, Second by Byrne to approve the minutes from December 20<sup>th</sup>, 2021. Roll Call: Ayes- Byrne, Hackman, and Kuhn. Holthaus and Zoll, absent. Motion Carried.

Motion by Hackman, Second by Byrne to approve the minutes from December 21<sup>st</sup>, 2021. Roll Call: Ayes- Byrne, Hackman, and Kuhn. Holthaus and Zoll, absent. Motion Carried.

Mike Kennedy present at 9:01 AM.

Tim Zoll, Joan Knoll, Suellen Kolbet present at 9:02 AM.

Cindy Shoemaker present at 9:03 AM.

9:05 AM Hackman made a public comment regarding electronic meetings and the impact

Roman Lensing present at 9:06 AM.

Sue Breitbach and Shirley Troyna present at 9:09 AM

9:10 AM Kit O'Donohue present and presented the Compensation Board recommendations for Elected Official wages. Recommendation for the Sheriff was \$15,000, Attorney \$10,000, Auditor, Treasurer, Recorder \$8,000, and Supervisors \$3,000.

Knoll left 9:30 AM.

O'Donohue left at 9:50 AM.

Consensus to contact Mike Galloway to discuss wages for the union contract with the Sheriff's department.

Shoemaker and Lensing left at 9:52 AM.

Hemann, Shawver, Kennedy, Kolbet and Breitbach left at 9:53 AM.

9:55 AM Shirley Troyna presented the Cotts System Agreement using American Rescue Plan Act Funds.

Motion by Hackman, Second by Zoll to enter into an agreement with Cotts Systems for records management using American Rescue Plan Act Funds for \$70,510 and authorize Vice Chair's signature. Roll Call: Ayes- Byrne, Hackman, Zoll, and Kuhn. Holthaus, absent. Motion Carried.

Troyna left at 9:58 AM.

Motion by Hackman, Second by Byrne to approve the 28E Agreement with Riverview Center, authorize Vice Chair's signature, and file with the Recorder. Roll Call: Ayes- Byrne, Hackman, Zoll, and Kuhn. Holthaus, absent. Motion Carried.

Vice Chair called recess at 10:04 AM.

Reconvened at 10:11 AM.

Discussed the Heritage Building Well testing and how to safeguard the well.

Committee Assignment Update:

Hackman attended Floyd Mitchell Chickasaw Decatorization (DHS) on December 15, 2021.

Hackman attended the Chickasaw County Ambulance Committee meeting on December 21<sup>st</sup>, 2021.

Hackman attended a meeting with Inspiring Lives on December 15, 2021.

Kuhn attended an Iowa Northland Regional Council on December 23<sup>rd</sup>, 2021.

Budget Work Session

Denny Ungs present at 11:04 AM.

Dwight Kolthoff with Big Four Fair present at 11:10 AM.

11:10 AM Big 4 Fair Budget Request

Kolthoff left 11:22 AM.

11:24 AM Denny Ungs discussed Cyber Security Compliance for Heartland and Insurance Risk Pool.

Ungs left at 11:42 AM.

Budget Work Session

Ray Armel present at 1:10 PM.

Armel left at 1:17 PM

Zoll left at 1:26 PM.

Motion by Hackman, Second by Byrne to adjourn at 2:19 PM. Roll Call: Ayes- Byrne, Kuhn, and Hackman. Zoll and Holthaus, absent. Motion Carried.

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Matthew Kuhn, Vice-Chair  
Board of Supervisor

ATTEST:

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Stephanie Mashek, Secretary of the Board

**CHICKASAW COUNTY  
BOARD OF SUPERVISORS MINUTES  
DECEMBER 28<sup>TH</sup>, 2021**

The board convened on Tuesday, December 28<sup>th</sup>, 2021, at 9:00 AM with members present Byrne, Hackman, Zoll, and Kuhn in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa. Holthaus, absent. The meeting was called to order by Vice Chair, Kuhn. Also present were Auditor Stephanie Mashek, Attorney David Laudner, Doug Welton, Joanne Tupper, John Cuvelier, Joan Knoll and Bob Fenske, member of media.

Motion by Byrne, Second by Zoll to approve the agenda with the additional agenda items for December 28<sup>th</sup>, 2021. Roll Call: Ayes- Hackman, Zoll, Byrne, and Kuhn. Holthaus, absent. Motion Carried.

9:10 AM Temporary Redistricting Commission presented the precinct plan with the 2020 Census to the Board of Supervisors.

Motion by Hackman, Second by Byrne to approve the Temporary Redistricting Commission precinct plan. Roll Call: Ayes- Hackman, Zoll, Byrne, and Kuhn. Holthaus, absent. Motion Carried.

Motion by Zoll, Second by Hackman to set the Public Hearing for reading ordinance for January 10<sup>th</sup>, 2022 at 9:30 AM. Roll Call: Ayes- Hackman, Zoll, Byrne, and Kuhn. Holthaus, absent. Motion Carried.

Motion by Hackman, Second by Byrne to direct the County Attorney to draft the ordinance and direct the Auditor to publish in the New Hampton Tribune and Nashua Reporter. Roll Call: Ayes- Hackman, Zoll, Byrne, and Kuhn. Holthaus, absent. Motion Carried.

Cuvelier, Tupper, Welton, Laudner, and Fenske left at 9:23 AM.  
Knoll left at 9:25 AM.  
David Gorman present at 9:25 AM.

Budget Work Session

Terry Johnson present at 10:12 AM.  
Joan Knoll present at 10:14 AM  
Gorman left at 10:35 AM

Recess at 10:59 AM.

Reconvened at 11:30 AM.

Martin Hemann, Ryan Shawver, Joan Knoll, Terry Johnson, Roman Lensing, Dan Carolan, Adam Hanson, Cathy Knutson, Attorney David Laudner, and Human Resource Attorney Mike Galloway present via phone.

11:30 AM Human Resource Attorney Mike Galloway

Shirley Troyna present at 11:32 AM.  
Sue Breitbach present at 11:34 AM  
Lensing and Galloway left at 11:40 AM.  
Suellen Kolbet present at 11:40 AM.

Motion by Byrne, Second by Zoll to decrease the proposed increase from the Compensation Board for the supervisors by 50% to Roll Call: Ayes- Byrne, Zoll, and Kuhn. Nays- Hackman. Holthaus, absent. Motion Carried.

Motion by Hackman, Second by Zoll to decrease the proposed increase from the Compensation Board for Auditor, Treasurer, Sheriff, County Attorney, and Recorder by 70%. Roll Call: Ayes- Hackman, Zoll, and Kuhn. Nays- Byrne. Holthaus, absent. Motion Carried.

Knoll, Carolan, Breitbach, Kolbet left at 12:12 PM.

Shawver, Hanson, Knutson and Hemann, left at 12:13 PM.

Troya left at 12:14 PM.

Budget Work Session



Johnson left at 12:30 PM

Motion by Zoll, Second by Byrne to adjourn at 12:32 PM. Roll Call: Ayes- Hackman, Zoll, Byrne, and Kuhn. Holthaus, absent. Motion Carried.

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Matthew Kuhn, Vice-Chair  
Board of Supervisor

ATTEST:

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Stephanie Mashek, Secretary of the Board

**CHICKASAW COUNTY  
BOARD OF SUPERVISORS MINUTES  
DECEMBER 29<sup>TH</sup>, 2021**

The board convened on Wednesday, December 29<sup>th</sup>, 2021, at 9:03 AM with members present Byrne, Hackman, Zoll, and Kuhn in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa. Holthaus, absent. The meeting was called to order by Vice Chair, Kuhn. Also present were Auditor Stephanie Mashek and Dave Gorman.

Motion by Hackman, Second by Byrne to approve the agenda for December 29<sup>th</sup>, 2021 with the additional agenda items. Roll Call: Ayes- Hackman, Zoll, Byrne, and Kuhn. Holthaus, absent. Motion Carried.

Motion by Hackman, Second by Zoll to accept the resignation of part-time custodian, Adam Bast, effective December 26<sup>th</sup>, 2021. Roll Call: Ayes- Hackman, Zoll, Byrne, and Kuhn. Holthaus, absent. Motion Carried.

Consensus of the board to advertise for a part-time custodian.

Consensus to allow the custodian to purchase steam traps and repair kit for the Courthouse.

Gorman left at 9:15 AM.

Katy Kuehn and Mellissa Bierman present at 9:26 AM

9:30 AM Bierman discussed a department update.

Kuehn and Bierman left at 10:06 AM.

Budget Work Session

Zoll left at 10:29 AM.

Recessed at 10:50 AM.

Reconvened at 1:00 PM Byrne, Hackman, Zoll, and Kuhn. Also present Roman Lensing, Sheriff Martin Hemann, Attorney David Laudner and Auditor Stephanie Mashek.

Human Resource Attorney Mike Galloway present via phone at 1:03 PM.

Motion by Hackman, Second by Byrne to enter into exempt session under Iowa Code 20.17(3) Union Negotiation Strategy at 1:03 PM. Roll Call: Ayes- Hackman, Zoll, Byrne, and Kuhn. Holthaus, absent. Motion Carried.

Entered open session at 1:50 PM.

Budget work Session

Lensing left at 2:02 PM.

Hemann left at 2:04 PM.

Motion by Hackman, Second by Zoll to adjourn at 2:07 PM. Roll Call: Ayes- Hackman, Byrne, Zoll, and Kuhn. Holthaus, absent. Motion Carried.

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Matthew Kuhn, Vice-Chair  
Board of Supervisor

ATTEST:

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Stephanie Mashek, Secretary of the Board

