

**Chickasaw County Board of Health  
January 12, 2022  
Meeting Minutes**

The Chickasaw County Board of Health met Wednesday, January 12, 2022, at the Chickasaw County Community Services Building. Cindy Shoemaker called the meeting to order at 2:00 p.m.

Present were members Joan Knoll, Toni Friedrich, Cindy Shoemaker, and Jeremy McGrath

Absent: Dr Kline

Guests present Lisa Welter RN, Administrator, Ann Knutson, RN, Assistant Administrator, Anita Eschweiler, BOH Secretary, Jason Byrne, BOS, Jeff Bernatz EMA, Brannon Anderson

Cindy Shoemaker introduced new member Jeremy McGrath. Jeremy gave a brief history about himself.

Motion by Toni Friedrich seconded by Jeremy McGrath for Cindy Shoemaker to remain as the president of the board of health. Ayes Friedrich, McGrath, Knoll, and Shoemaker. Absent Dr Kline. Motion carried.

Motion by Jeremy McGrath. Seconded by Joan Knoll for Toni Friedrich to remain as Vice-Chair for Board of Health. Ayes McGrath, Friedrich, Shoemaker, Knoll. Absent Dr Kline. Motion carried.

Motion by Toni Friedrich seconded by Jeremy McGrath for Anita Eschweiler to remain as the board of health secretary. Ayes Friedrich, McGrath, Knoll, and Shoemaker. Absent Dr Kline. Motion carried.

Motion by Toni Friedrich Seconded by Joan Knoll to approve the agenda. Ayes McGrath, Shoemaker, Knoll, and Friedrich. Absent. Dr Kline Motion carried.

Motion by Jeremy McGrath, seconded by Joan Knoll to approve December 8, 2021, meeting minutes. Ayes Knoll, Shoemaker, McGrath, and Friedrich. Absent Dr Kline Motion carried.

Motion by Toni Friedrich. Seconded by Joan Knoll to approve December 31, 2021, meeting minutes with changes. Ayes Knoll, Shoemaker, McGrath, and Friedrich. Absent Kline. Motion carried.

**Environmental Health**

Lisa Welter updated the board on agency activities for December. Penny completed 5 water tests in December. One animal bite was reported in December. Penny had two waste dumping sites she had to clean up. Penny is partnering with the extension office in January to promote radon awareness and testing. Penny is currently in Des Moines at the IOWWA Conference. Penny completed 2<sup>nd</sup> Qtr. billing

**Home Health**

Lisa Welter gave a monthly Home Health update. Census 105. Medicare 20. Medicaid 26. Referrals 19. Admissions 12. Discharges 18. 7 failed Admits. Unbillable visits 4. Nurse visits 266. Aide visits 317. Homemaker visits 362.

Wage Scale

Aide wages were discussed by members. Members discussed raising the Starting Wage and Maximum wage. Lisa will talk with Mike Galloway to do a step scale to get wages were they need to be. Members want all RN nurse starting and maximum RN nurse rates to be the same and the aide to be listed as Certified Home Care Aide. Motion by Toni Friedrich seconded by Jeremy McGrath to approve the wage scale with amended items. Ayes Friedrich, McGrath, Knoll, and Shoemaker. Absent Dr Kline. Motion carried.

### 3<sup>rd</sup> Qtr. Audits

Lisa said these were completed and there were no issues.

### Increase Prices for Services

Lisa provided a spreadsheet with current rates, Cost Report rates. Discussion was held by members Motion by Joan Knoll seconded by Toni Friedrich to increase the nurse visit rate to \$175 per visit, Increase the home care aide hourly rate to \$70.00 and increase the homemaker hourly rate to \$45.00. All therapy rates will remain the same. The rate increase will start April 1, 2022. Ayes McGrath, Friedrich, Shoemaker, Knoll. Absent Dr Kline. Motion carried

### Employee Reviews

Lisa said she did two aide and two nurse reviews and there were no issues.

## **Business Operations**

### Monthly Claims

Previous paid bills needing approval. Public Health \$404.47. Environmental Health \$1004.38. Total 1,444.85, Motion by Joan Knoll seconded by Toni Friedrich to approve the claims as state above. Ayes McGrath, Friedrich, Shoemaker, Knoll. Absent Dr Kline. Motion carried.

Lisa Welter stated the claims for Public Health were \$16,127.80. The mileage claims for Public Health were \$2,393.38. The total claims for Public Health are \$18,521.18. The Environmental Health claims total is \$339.10. The total of both agencies is \$18,860.28. Motion by Joan Knoll, seconded by Toni Friedrich to approve the claims as stated above. Ayes Friedrich, McGrath, Knoll, and Shoemaker. Absent Dr Kline. Motion carried. Toni Friedrich inquired what the current rate for mileage. The current rate is \$0.46. Starting January 1, 2022, it will increase to \$0.535.

### Budget

The Environmental Health's revenue request for \$51,553.00 and expenditures request for \$98,969.00 for the 2022-2023 budget. Motion by Jeremy McGrath. seconded by Joan Knoll. Ayes McGrath, Friedrich, Shoemaker, Knoll. Absent Dr Kline. Motion carried.

Jeremy McGrath discussed with the board about increasing the education line item for all staff. The board held discussion and increased education, meals, lodging, and mileage by a total of \$10,000.00. The updated Public Health budget \$1,412,724.00 for the 2022-2023 fiscal year. Motion by Toni Friedrich seconded by Jeremy McGrath to approve the budget for \$1,412,724.00 for the 2022-2023 fiscal year. Ayes Friedrich, McGrath, Knoll, and Shoemaker. Absent Dr Kline. Motion carried.

Brannon Anderson left at 2:56 p.m.

### Conflict of Interest

Lisa updated the Conflict-of-Interest policy to match the agency bylaws.

Motion by Jeremy McGrath. seconded by Joan Knoll. to approve the updated Conflict of Interest Ayes McGrath, Friedrich, Shoemaker, Knoll. Absent Dr Kline. Motion carried. Lisa passed out the updated conflict of interest for everyone to sign. Joan asked Lisa to give a brief update on this year's budget and revenue. Lisa obliged.

### Covid-19 Update

Lisa reported the Covid number since the last meeting.

### Communicable Disease

Lisa informed the board that we have 2 latent TB cases in the county that she is currently working with.

### Grant Update

Anita sent out the spreadsheets for the grants billed.


State Grant Changes

Lisa said she postponed the meeting with Erin Brakema due to getting a new board member and a pending Board of Supervisors member.

The next Board of Health monthly meeting will be Wednesday, February 9, 2022, at Chickasaw County Community Services Building at 2:00 p.m.

Motion by Toni Friedrich, Seconded by Joan Knoll to adjourn. The meeting adjourned at 4:00 p.m. Ayes McGrath, Friedrich, Shoemaker, Knoll. Absent Dr Kline. Motion carried.

  
\_\_\_\_\_  
Anita Eschweiler, BOH Secretary.

  
\_\_\_\_\_  
Attested by Lisa Welter, RN,  
Chickasaw County Public Health Agency Administrator