

Chickasaw County Board of Health
March 9, 2022
Meeting Minutes

The Chickasaw County Board of Health met Wednesday, March 9, 2022, at the Chickasaw County Community Services Building. Toni Friedrich, Vice-Chair called the meeting to order at 2:02 p.m.

Present were members Joan Knoll, Jeremy McGrath, by phone, and Toni Friedrich.

Absent: Dr. Kline and Cindy Shoemaker

Guests present Lisa Welter RN, Administrator, Ann Knutson RN, Assistant Administrator, Anita Eschweiler, BOH Secretary, and Penny Andorf, Env Health.

A motion by McGrath, seconded by Knoll to approve the agenda Ayes: Knoll, McGrath, Friedrich. Absent Dr. Kline and Shoemaker. Motion carried.

A motion by McGrath, seconded by Knoll to approve February 9, 2022, meeting minutes. Ayes: Knoll, McGrath, Friedrich. Absent Dr. Kline and Shoemaker. Motion carried.

A motion by Knoll, seconded by McGrath to approve February 23, 2022, meeting minutes. Ayes: Knoll, McGrath, Friedrich. Absent Dr. Kline and Shoemaker. Motion carried.

Environmental Health

Penny updated the board on agency activities for February. Penny completed 27 water tests and processed three new binding agreements, one well plugging, and no new well permits in February. One animal bite was reported in February. Penny reported that one application was accepted for new septic under the Water Infrastructure Funding American Rescue Plan Act and two applications were denied as they did not meet the criteria.

Penny Andorf left at 2:08 p.m.

Home Health

Home Health Update

Lisa Welter gave a monthly home health update. Census 96. Medicare 15. Medicaid 24. Referrals 15. Admissions 8. Discharges 19. Failed Admits 7. Unbillable visits 8. Nurse visits 238. Aide visits 278. Homemaker visits 336.

4th Qtr. Therapy and Home Health Audits -QAPI

Lisa said the audits were all ok. QAPI meets quarterly and has been working on pain and improvement with bathing. Lisa requested the board approve keeping the meetings quarterly. A motion McGrath, seconded by Knoll. Ayes: Knoll, McGrath, Friedrich. Absent Dr. Kline and Shoemaker. Motion carried.

Employee Physical Examination Requirements Policy

Yearly TB testing was changed to when hired and if exposed. A motion by Knoll, seconded by McGrath to accept the changes made to the policy. Ayes: Knoll, McGrath, Friedrich. Absent Dr. Kline and Shoemaker. Motion carried.

Sliding Fee Scale- Agency Financial Management Policy

A motion by Knoll, seconded by McGrath to approve the policy with the removal of the "&" and add "(7)". Ayes: Knoll, McGrath, Friedrich. Absent Dr. Kline and Shoemaker. Motion carried.

Sliding Fee Scale- Policies of the Chickasaw County Public Health and Chickasaw County Board of Health

A motion by Knoll, seconded by McGrath to approve the policy with changing of the wording from wound to would. Ayes: Knoll, McGrath, Friedrich. Absent Dr. Kline and Shoemaker. Motion carried.

Sliding Fee Scale

Lisa presented the updated Sliding fee Scale for approval. A motion by Knoll, seconded by McGrath to accept the Sliding Fee Scale. Ayes: Knoll, McGrath, Friedrich. Absent Dr. Kline and Shoemaker. Motion carried.

Health Stream – Education Software

Lisa informed the board that she and Ann had looked at several different education software and found Health Steam the best fit for our agency. Lisa informed the board the initial cost is \$2000 with an annual fee of \$1,019.34 for five years. The Board asked Lisa if the education software was within budget. A Motion by McGrath, seconded by Knoll to purchase the Health Stream education software in the amount of \$2000.0 with an annual fee in the amount of \$1.019.34 for five years. Ayes: Knoll, McGrath, Friedrich. Absent Dr. Kline and Shoemaker. Motion carried.

Erin Brakema arrived at 2:29 p.m.

Erin Brakema

Erin explained the current state grant billing items and the new billing items. The state is moving toward the State Grant being used for more public health and less home health.

Medicare Payment

Lisa explained the new payment process compared to the old payment process. Lisa explained the three things that Medicare looks at when paying claims.

Business Operations

Monthly Claims

Lisa presented the phone and gas bills received after the last Board of Health Meeting. Lisa said the Public Health claims were \$457.57. The Environmental Claim was \$92.77 for a total of both \$550.34. A motion by Knoll, seconded by McGrath to approve the claims as presented. Ayes: Knoll, McGrath, Friedrich. Absent Dr. Kline and Shoemaker. Motion carried. Lisa said the claims for Public Health were \$19,185.15. The mileage claims for Public Health were \$2,896.54. The total claims for Public Health are \$22,081.69. The Environmental Health claims total is \$271.98 The total of both agencies is \$22,353.67. A motion McGrath, seconded by Knoll. To approve the claims. Ayes: Knoll, McGrath, Friedrich. Absent Dr. Kline and Shoemaker. Motion carried. Lisa gave an update on the current budget expenditures and revenue amounts for both public health and environmental health.

Wage Scale

Lisa said she has a meeting with Mike Galloway on March 30, 2022, to discuss the Wage Scale.

Covid-19 Update

Lisa gave an update and reported the Covid-19 number since the last meeting.

Communicable Disease

Lisa informed the board that she is still working with the 2 latent TB cases in the county. Lisa said that Buena Vista County had one Avian Influenza outbreak on a chicken farm. Lisa said there was a recall on baby formula that was distributed at WIC clinics in Iowa.

Grant Update

Anita emailed out the spreadsheets for the grants billed before the meeting. Lisa informed the board that she was able to bill the Covid-19 grant for the new data logger for the vaccine refrigerator and freezer.

Board of Health Signatory Authority Policy

Erin Brakema explained this policy including what other counties are currently doing. A motion McGrath, seconded by Knoll, to approve the Board of Health Signature Authority Policy. Ayes: Knoll, McGrath, Friedrich. Absent Dr. Kline and Shoemaker. Motion carried.

Emergency Response Multi-Year Program Covid Crisis Response Supplemental Funding Amendment #12

Lisa informed the board that our agency received additional money in the grant in the amount of \$7,278.00

NACCHO

Lisa presented to the board a claim from NACCHO for payment. The annual cost is \$260.00. Erin Brakema said the cost could be billed to the State Grant. A motion by Knoll, seconded by McGrath to approve the payment of \$260.00. Ayes: Knoll, McGrath, Friedrich. Absent Dr. Kline and Shoemaker. Motion carried.

The next Board of Health monthly meeting will be Wednesday, April 13, 2022, at the Chickasaw County Community Services Building at 2:00 p.m.

A Motion by McGrath, seconded by Joan Knoll to adjourn. The meeting adjourned at 4:02 p.m. Ayes: Knoll, McGrath, Friedrich. Absent Dr. Kline and Shoemaker. Motion carried.

 4/13/22

Anita Eschweiler, BOH Secretary.

 4/13/22

Attested by Lisa Welter, RN,
Chickasaw County Public Health Agency Administrator