

Chickasaw County Board of Health
April 13, 2022
Meeting Minutes

The Chickasaw County Board of Health met Wednesday, April 13, 2022, at the Chickasaw County Community Services Building. Cindy Shoemaker, Chair, called the meeting to order at 2:00 p.m.

Present were members Cindy Shoemaker, Joan Knoll, Dr. Kline, and Toni Friedrich. Jeremy McGrath arrived at 2:04 p.m.

Guests present Lisa Welter RN, Administrator, Ann Knutson, RN, Assistant Administrator, Anita Eschweiler, BOH Secretary, and Penny Andorf, Env Health, Kianne Smith -I Smile, and Jeff Bernatz, EMA. Erin Brakema, IDPH Consultant arrived at 2:05 p.m. Catherine Strub- Allen Women's Health via phone.

A motion by Knoll, seconded by Dr. Kline to approve the agenda Ayes: Dr. Kline, Knoll, Shoemaker, Friedrich. Absent McGrath. Motion carried.

A motion by Knoll, seconded by Friedrich to approve March 13, 2022, meeting minutes with corrections. All Ayes. Motion carried.

Kianne Smith with I-Smile program provided an update on services provided to children in Chickasaw County.

Catherine Strub with Allen Women's Health provided an update on services provided to Chickasaw County residents via phone.

Environmental Health

Penny updated the board on agency activities for February. Penny completed 9 water tests. Two animal bites were reported in March. Penny reported she did eight septic site evaluations, had three time of transfers, and three well permits. Penny said she is still waiting for the 2nd quarter payment from the state. Penny said eleven people had applied for the new septic under the Water Infrastructure Funding American Rescue Plan Act.

Penny Andorf left at 2:35 p.m.

Home Health

Home Health Update

Lisa Welter gave a monthly home health update. Census 93. Medicare 10. Medicaid 26. Referrals 19. Admissions 14. Discharges 12. Failed Admits 5. Unbillable visits 6. Nurse visits 281. Aide visits 331. Homemaker visits 406.

Purchasing Shelves

Lisa requested the board to approve the purchase of shelving to place at the EMA office to store our Emergency Preparedness supplies. A motion by McGrath, seconded by Friedrich to approve the purchase of shelving for \$603.66. All Ayes. Motion carried. The shelving costs will be reimbursed by the Emergency Preparedness grant.

Employee Staff Reviews

Lisa reported she had completed two staff reviews. Both were favorable.

Business Operations

Monthly Claims

Lisa presented bills received after the last Board of Health Meeting. Lisa said the Public Health claims were \$636.46. The Environmental Claim was \$45.17 for a total of both \$681.63. A motion by Friedrich, seconded by Knoll to approve the claims as presented. All Ayes. Motion carried. Lisa said the claims for Public Health were \$16,728.44. The mileage claims for Public Health were \$3,226.11. The total claims for Public Health are

\$19,954.55. The Environmental Health claims total is \$2,011.95. The total of both agencies is \$21,966.50. A motion by Knoll, seconded by Dr. Kline to approve the claims as stated. All Ayes. Motion carried. Lisa gave an update on the current budget expenditures and revenue amounts for both public health and environmental health.

Wage Scale

Members discussed the wage scale. This item will be put on next month's agenda.

Section One Policy Book

Lisa informed the board that she will review one section of the policy book each month and bring any policies that needs updating for approval. She reviewed the 1st section, and no changes were needed to any policy.

Insurance Revenue

Lisa provided a spreadsheet with all reimbursement rates for services we provide. A discussion was held by board members.

Covid-19 Update

Lisa gave an update and reported the Covid-19 number since the last meeting.

Communicable Disease

Lisa informed the board that she is still working with the 2 latent TB cases in the county.

Grant Update

Anita emailed out the spreadsheets for the grants billed before the meeting. Lisa informed the board that she was able to bill the Covid-19 grant for the new data loggers for the vaccine refrigerator and freezer.

Local Public Health Services Grant

Lisa and Erin Brakema discussed the changes to the state grant work plan budget starting in 2023. A motion by Friedrich, seconded by McGrath to approve the FY 2023 LPHS work plan budget. All Ayes. Motion carried. Lisa also provided sliding fee scale options for the board to approve. Board members held a discussion. A motion by Knoll, seconded by Friedrich to approve the sliding fee scale with an increase of 12½ increase starting July 1st, 2023. All Ayes. Motion carried. The board also discussed a Medicaid application is required to be eligible otherwise the client will pay the full fee for services. A motion by Dr. Kline, seconded by Friedrich to require a Medicaid application to be submitted, otherwise, the services will be full fee. All Ayes. Motion carried.

The next Board of Health monthly meeting will be Wednesday, May 11, 2022, at the Chickasaw County Community Services Building at 2:00 p.m.

A Motion by McGrath, seconded by Dr. Kline to adjourn. The meeting adjourned at 4:41 p.m. All Ayes. Motion carried.

Anita Eschweiler, BOH Secretary.

Attested by Lisa Welter, RN,
Chickasaw County Public Health Agency Administrator