

CHICKASAW COUNTY
BOARD OF SUPERVISORS' MEETING
JUNE 20th, 2022

The Board convened on Monday, June 20TH, 2022, at 9:00 AM with all members Breitbach, Byrne, Hackman, Zoll, and Kuhn in the Boardroom on the second floor of the Court House, New Hampton, Iowa. Chairperson Kuhn called the meeting to order. Also present were Auditor Stephanie Mashek, Attorney David Laudner, Emergency Management Jeff Bernatz, Jimmy Mitchell, and Jim Ashley.

Motion by Hackman, Second by Zoll to approve the agenda for June 20th, 2022 with the removal of the 10:00 AM appointment with Penny Andorf. Roll Call: All Ayes. Motion Carried.

Bob Fenske, member of media, present at 9:02 AM.

Motion by Hackman, Second by Breitbach to approve the minutes from June 13th, 2022. Roll Call: All Ayes. Motion Carried.

Motion by Byrne, Second by Zoll to approve the minutes from June 15th, 2022. Roll Call: Ayes- Byrne, Zoll, Breitbach, and Kuhn. Hackman, abstained. Motion Carried.

9:05 AM No public comment.

Motion by Hackman, Second by Byrne to appoint Laura Wickham to the Ionia Community Library Board of Trustees with the term of six years effective July 1st, 2022. Roll Call: All Ayes. Motion Carried.

Motion by Hackman, Second by Breitbach to remove the desk, filing cabinet, and chairs from the CCSB Veteran's Affairs cubical and store in the cold storage at the Heritage property. Roll Call: All Ayes. Motion Carried.

Motion by Byrne, Second by Breitbach to approve the permit for Balk Tank, LLC for Cigarette/Tobacco/Nicotine/Vapor from July 1st, 2022 through June 30th, 2023. Roll Call: All Ayes. Motion Carried.

Motion by Hackman, Second by Byrne to amend the motion made on January 3rd, 2022 that had a mileage reimbursement of five cents below the IRS rate and effective July 1st, 2022 the new mileage reimbursement rate will be at the IRS rate. Roll Call: All Ayes. Motion Carried.

Engineer Roman Lensing present at 9:14 AM.

9:15 AM Motion by Byrne, Second by Zoll to approve the third reading and consideration of Resolution No. 03-28-22-22. Regarding potential EMS funding under Iowa Code Chapter 422D. Roll Call: Ayes-Byrne and Kuhn. Nays-Breitbach, Zoll, and Hackman. Motion Failed.

9:20 AM Lensing discussed plan of action for deteriorated culvert in Chickasaw County ROW beneath the City of Fredericksburg's Bike Trail on V48 North of State Hwy. 18 with Mayor of Fredericksburg Jimmy Mitchell.

Motion by Byrne, Second by Hackman to allow for the expenditure of County Betterment funds equal to 50% of expenses but not to exceed \$12,000.00 to repair the deteriorated culvert in Chickasaw County ROW beneath the City of Fredericksburg's Bike Trial on V48 North of State Hwy. 18 with proper documentation stating the financial responsibility lies with the City of Fredericksburg after the repairs are made. Roll Call: All Ayes. Motion Carried.

Mitchell left at 9:36 AM.

Motion by Hackman, Second by Breitbach to approve the Iowa Department of Transportation Preconstruction Agreement for Primary Road Project NHSX-063-8(71)--3H-19 and authorize Chair's signature. Roll Call: All Ayes. Motion Carried.

Fenske left at 9:39 AM.

Motion by Hackman, Second by Byrne to allow the purchase a 2022 Vermeer M6050 Disc Mower from Mark's Tractor & Implement Inc. for \$11,648.00. Roll Call: All Ayes. Motion Carried.

Lensing discussed department activities.

Discussed plan of action/proposed project specifics for Chickasaw County Courthouse elevator replacement project.

Lensing left at 10:11 AM.

Motion by Hackman, Second by Zoll to approve prior bill claims for \$7,594.07. Roll Call: All Ayes. Motion Carried.

Motion by Hackman, Second by Byrne to approve prior bill claims in the amount of \$1,022.31. Roll Call: All Ayes. Motion Carried.

Custodian Dave Gorman present at 10:13 AM.

Motion by Hackman, Second by Breitbach to approve claims in the amount of \$199,571.24. Roll Call: All Ayes. Motion Carried.

10:15 AM Gorman discussed the applicants for the hiring of part-time/on-call custodian.

Motion by Hackman, Second by Byrne to acknowledge the hiring of Glenn Benson as a part-time/on-call custodian at the rate of \$12.96 per hour effective immediately with a rate increase beginning July 1st, 2022 to \$14.69 Per hour. Roll Call: All Ayes. Motion Carried.

Gorman left at 10:17 AM.

Committee Assignment Update:

Hackman attended a Pathway's meeting on June 14th, 2022.

10:20 AM Motion by Hackman, Second by Breitbach to enter into closed session pursuant 21.5(1)(K) and 22.7(50) to discuss security procedures at County owned Property at 10:20 AM. Roll Call: Ayes- Hackman, Zoll, Byrne, Breitbach, and Kuhn. Motion Carried.

Motion by Byrne, Second by Hackman to end closed session at 10:32 AM. Roll Call: Ayes- Byrne, Hackman, Zoll, Breitbach, and Kuhn. Motion Carried.

Motion by Hackman, Second by Zoll to approve the quote from Bar Com in the amount of \$89,230.03 utilizing bond money for the Radio Communication Project and authorize Chairperson's signature. Roll Call: All Ayes. Motion Carried.

Motion by Hackman, Second by Zoll to approve Resolution 06-20-22-40 for Departmental Appropriations for FY22-23 Budget. Roll Call: Ayes- Byrne, Hackman, Zoll, Breitbach, and Kuhn. Motion Carried. **APPROPRIATIONS RESOLUTION** WHEREAS, it is desired to make appropriations for all officers and departments for the fiscal year beginning July 1, 2022, in accordance with Section 331.434, Subsection 6, Code of Iowa. NOW THEREFORE, BE IT RESOLVED by the Chickasaw County Board of Supervisors of Chickasaw County, Iowa, as follows: Section 1. The amounts itemized by fund and by department or office is hereby appropriated as per adopted budget. Section 2. Subject to the provisions of other county procedures and regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or officer to make expenditures or incur obligations from the itemized fund, effective July 1, 2022. Section 3. In accordance with Section 331.437, Code of Iowa, no department or officers shall expend or contract to expend any money or incur any liability, or enter into any contract which by its terms involves the expenditures of money for any purpose in excess of the amounts appropriated pursuant to this Resolution. Section 4. If at any time during the 2022/2023 budget year the Auditor ascertains that the available resource of a fund that year will be less than said funds total appropriation, the Auditor shall immediately so inform the Board of Supervisors and recommend appropriate corrective action. Section 5. The Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which account shall indicate the amount of the appropriation, the amount charged thereto, and the encumbered balance. The Auditor shall report the status of such accounts to the applicable departments and officers monthly or quarterly during the fiscal year 2022/2023. Section 6. All appropriations authorized pursuant to this Resolution lapse at the close of business on June 30, 2023. PASSED, APPROVED, AND ADOPTED this 20th day of June 2022, the vote thereon being as follows: Roll Call: Ayes- Byrne, Hackman, Zoll, Breitbach, and Kuhn. Motion Carried. /ss/ Matthew Kuhn, Chairperson to the Board of Supervisors. ATTEST: /ss/ Stephanie Mashek, Secretary to the Board of Supervisors.

Motion by Byrne, Second by Breitbach to approve Resolution 06-20-22-41 for Interfund Operating Transfers from General Basic to the Landfill for FY22-23. Roll Call: Ayes- Byrne, Hackman, Zoll, Breitbach, and Kuhn. Motion Carried. **RESOLUTION 06-20-22-41 RESOLUTION FOR INTERFUND OPERATING TRANSFERS** WHEREAS, it is desired to authorize the County Auditor to periodically transfer funds from the General Basic Fund to the Landfill Fund during the FY 2022-2023 budget year, and WHEREAS, said transfers must be in accordance with Section 331.432, Code of Iowa, and NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Chickasaw County, Iowa, as follows:

1. The total maximum transfers from the General Basic Fund to the Landfill Fund for the fiscal year beginning July 1, 2022 shall not exceed \$5,000.
2. The amount of any transfer shall not exceed available fund balances in the transferring fund.
3. The Auditor is directed to correct her books when said operating transfers are made and notify the Treasurer of the amounts of said transfers.

PASSED, APPROVED, and adopted this 20th day of June 2022, the vote thereon being as follows: Ayes- Byrne, Hackman, Zoll, Breitbach, and Kuhn. Motion Carried. /ss/ Matthew Kuhn, Chairperson to the Board of Supervisors. ATTEST: /ss/ Stephanie Mashek, Secretary to the Board of Supervisors.

Motion by Hackman, Second by Byrne to approve Resolution 06-20-22-42 for Interfund Operating Transfer from Rural Service Basic to Secondary Road Fund for FY22-23. Roll Call: Ayes- Byrne, Hackman, Zoll, Breitbach, and Kuhn. Motion Carried. **RESOLUTION 06-20-22-42 RESOLUTION FOR INTERFUND OPERATING TRANSFER** WHEREAS, it is desired to authorize the County Auditor to periodically transfer funds from the Rural Services Basic Fund to the Secondary Road Fund during the FY 2022-2023 budget year, and WHEREAS, said transfers must be in accordance with Section 331.432, Code of Iowa, and NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Chickasaw County, Iowa, as follows:

1. The total maximum transfers from the Rural Services Basic Fund to the Secondary Road Fund for the fiscal year beginning July 1, 2022 shall not exceed \$1,931,061.00.
2. The amount of any transfer shall not exceed available fund balances in the transferring fund.
3. The Auditor is directed to correct her books when said operating transfers are made and notify the Treasurer of the amounts of said transfers. PASSED, APPROVED, and adopted this 20TH day of June 2022, the vote thereon being as follows: Ayes- Byrne, Hackman, Zoll, Breitbach, and Kuhn. Motion Carried. /ss/ Matthew Kuhn, Chairperson to the Board of Supervisors. ATTEST: /ss/ Stephanie Mashek, Secretary to the Board of Supervisors.

Motion by Hackman, Second by Byrne to approve Resolution 06-20-22-43 for Interfund Operating Transfer from Rural Service Basic to Landfill Fund for FY22-23. Roll Call: Ayes- Byrne, Hackman, Zoll, Breitbach, and Kuhn. Motion Carried. **RESOLUTION 06-20-22-43 RESOLUTION FOR INTERFUND OPERATING TRANSFER** WHEREAS, it is desired to authorize the County Auditor to periodically transfer funds from the Rural Services Basic Fund to the Landfill Fund during the FY 2022-2023 budget year, and WHEREAS, said transfers

must be in accordance with Section 331.432, Code of Iowa, and NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Chickasaw County, Iowa, as follows:

1. The total maximum transfers from the Rural Services Basic Fund to the Landfill Fund for the fiscal year beginning July 1, 2022, shall not exceed \$5,000.
2. The amount of any transfer shall not exceed available fund balances in the transferring fund.
3. The Auditor is directed to correct her books when said operating transfers are made and notify the Treasurer of the amounts of said transfers. PASSED, APPROVED, and adopted this 20TH day of June 2022, the vote thereon being as follows: Ayes- Byrne, Hackman, Zoll, Breitbart, and Kuhn. Motion Carried. /ss/ Matthew Kuhn, Chairperson to the Board of Supervisors. ATTEST: /ss/ Stephanie Mashek, Secretary to the Board of Supervisors.

Motion by Hackman, Second by Breitbart to approve Resolution 06-20-22-44 for Interfund Operating Transfers from County Betterment Funds 0025 to the Ambulance Fund 0031 for FY22-23. Roll Call: Ayes- Byrne, Hackman, Zoll, Breitbart, and Kuhn. Motion Carried. **RESOLUTION NO. 06-20-22-44 A RESOLUTION FOR INTERFUND OPERATING TRANSFERS WHEREAS**, it is desired to authorize the Chickasaw County Auditor to periodically transfer funds from the Local Option Sales and Services Tax County Betterment Fund 0025 to the Ambulance Fund 0031 during the FY 2022-2023 budget year, and **WHEREAS**, said transfer must be in accordance with the Code of Iowa, and **NOW, THEREFORE, BE IT HEREBY RESOLVED** by the Board of Supervisors of Chickasaw County, Iowa, as follows:

1. The transfer from the Local Option Sales and Services Tax County Betterment Fund 0025 to the Ambulance Fund 0031 for the fiscal year beginning July 1, 2022, shall be \$80,000.00.
2. The amount of any transfer shall not exceed available fund balances in the transferring fund.
3. The Auditor is directed to correct her books when said operating transfers are made and notify the Treasurer of the amount of said transfers.

PASSED, APPROVED AND ADOPTED THIS 20TH DAY OF JUNE 2022, THE VOTE THEREON BEING AS FOLLOWS: Ayes- Byrne, Hackman, Zoll, Breitbart, and Kuhn. Motion Carried. /ss/ Matthew Kuhn, Chairperson to the Board of Supervisors. ATTEST: /ss/ Stephanie Mashek, Secretary to the Board of Supervisors.

10:43 AM Motion by Hackman, Second by Byrne to enter into closed session of possible purchase or sale of real property pursuant to Iowa Code 21.5(1)(J) at 10:44 AM. Roll Call: Ayes- Hackman, Zoll, Byrne, Breitbart, and Kuhn. Motion Carried.

Motion by Hackman, Second by Zoll to end closed session at 11:22 AM. Roll Call: Ayes- Hackman, Zoll, Byrne, Breitbart, and Kuhn. Motion Carried.

Motion by Hackman, Second by Zoll to direct the County Attorney to draft a purchase agreement for \$7,500.00 to purchase real property from Michael E. and Deborah K. Franke along Amherst Boulevard in the City limits of Nashua approximately 0.25 acres for a new County owned tower site. Roll Call: Ayes- Hackman, Zoll, Byrne, Breitbart, and Kuhn. Motion Carried.

Jim Ashley present at 11:23 AM.

Chair declared a recess at 11:24 AM.

Chair reconvened at 11:45 AM with Board Members Byrne, Hackman, Breitbart, Kuhn, and Zoll present. Also present Auditor Stephanie Mashek, Attorney David Laudner, Emergency Management Jeff Bernatz, Director of Nursing Lisa Welter, Jim Ashley, and Bob Fenske, member of media.

Motion by Hackman, Second by Byrne to acknowledge the new wage scale for Public Health and Homemakers effective July 1st, 2022. Roll Call: All Ayes. Motion Carried.

Welter left at 11:53 AM.

Motion by Zoll, Second by Hackman to receive and file the budget for the First Judicial District Department of Correctional Services Certified Budget. Roll Call: All Ayes. Motion Carried.

Discussed the Heritage property.

12:05 PM Discussed an Ambulance Service for Chickasaw County.

Motion by Breitbart, Second by Byrne to direct the County Attorney to draft 28E agreements between the Cities and County for a County owned ambulance with City financial contributions. Roll Call: Ayes- Breitbart, Byrne, and Kuhn. Nays- Zoll and Hackman. Motion Carried.

Engineer Roman Lensing present at 12:32 PM.

Motion by Hackman, Second by Zoll to approve Resolution 06-20-22-45 a Corrective Resolution for Interfund Operating Transfers from Ambulance Fund 0031 to the Rural Service Basic Fund 0011. Roll Call: Ayes- Hackman, Zoll, Byrne, Breitbart, and Kuhn. Motion Carried. **RESOLUTION NO. 06-20-22-45 A CORRECTIVE RESOLUTION FOR INTERFUND OPERATING TRANSFERS WHEREAS**, Resolution No. 06-07-21-32 (Resolution for Interfund Operating Transfers) authorized an interfund transfer of \$100,000.00 from the Rural Service Basic Fund 0011 to the Ambulance Fund 0031 for the fiscal year beginning on July 1, 2021, and ending on June 30, 2022; and **WHEREAS**, the \$100,000.00 interfund transfer was completed on October 5th, 2022; and **WHEREAS**, the \$100,000.00 interfund transfer completed on October 5th, 2022, needs to be transferred back to the Rural Service Basic Fund 0011 from the Ambulance Fund 0031 before the end of the fiscal year on June 30, 2022; **NOW, THEREFORE, BE IT RESOLVED** that the Chickasaw County Auditor is directed to conduct an interfund transfer of \$100,000.00 from the Ambulance Fund 0031 to the Rural Service Basic Fund 0011 before the end of the fiscal year on June 30, 2022; and **BE IT FURTHER RESOLVED** that the Chickasaw County Auditor is directed to correct her books when said interfund transfer is completed and notify the Chickasaw County Treasurer of the same. **HEREBY RESOLVED** by the Chickasaw County Board of

Supervisors this 20th day of June, 2022. PASSED, APPROVED AND ADOPTED THIS 20TH DAY OF JUNE 2022, THE VOTE THEREON BEING AS FOLLOWS: Roll Call: Ayes- Hackman, Zoll, Byrne, Breitbach, and Kuhn. Motion Carried. /ss/ Matthew Kuhn, Chairperson to the Board of Supervisors. ATTEST: /ss/ Stephanie Mashek, Secretary to the Board of Supervisors.

Fenske left at 12:41 AM.

Committee Assignment Update:

Hackman attended a CSS meeting on June 15th, 2022.

Kuhn attended an INRCOG Executive Meeting June 16th, 2022.

Kuhn attended an Iowa Northland Regional Transit Commission on June 16th, 2022.

Kuhn attended the Chickasaw County Ambulance Council on June 15th, 2022.

Bernatz left at 12:49 PM.

Lensing left at 12:57 PM.

Motion by Breitbach, Second by Hackman to adjourn at 12:58 PM. Roll Call: All Ayes. Motion Carried.

Matthew Kuhn, Chairperson
Board of Supervisors

ATTEST:

Stephanie Mashek, Secretary to the Board