

**Chickasaw County Board of Health**  
**July 13, 2022**  
**Meeting Minutes**

The Chickasaw County Board of Health met Wednesday, July 13, 2022, at the Chickasaw County Community Services Building. Cindy Shoemaker, Chair, called the meeting to order at 2:00 p.m.

Present were members Cindy Shoemaker, Joan Knoll, Toni Friedrich, Jeremy McGrath, and Dr. Jack Kline.

Guests present Lisa Welter RN, Administrator, Ann Knutson, RN, Assistant Administrator, Anita Eschweiler, BOH Secretary, and Penny Andorf, Env Health.

A motion by Knoll, seconded by Dr. Kline to approve the agenda with changes. Ayes: McGrath, Knoll, Friedrich, Dr. Kline, Shoemaker. Motion carried.

A motion by Knoll, seconded by Friedrich to approve June 8, 2022, meeting minutes. All Ayes. Motion carried.

A motion by Knoll, seconded by McGrath to approve June 15, 2022, meeting minutes. All Ayes. Motion carried.

A motion by Knoll, seconded by Friedrich to approve June 17, 2022, meeting minutes. All Ayes. Motion carried.

Public Comment: None

**Environmental Health**

Penny updated the board on agency activities for June. Penny completed 31 water tests. One animal bite was reported in June. Penny reported she did 12 septic site evaluations, had 3 time of transfers, no binding agreements, and 5 well permits with no well plugging. Penny informed the board she inspected two outside pools. Penny informed the board that the Grant to Counties will increase this next year by \$10,000.00. 3<sup>rd</sup> Qtr. bills have been approved and 1<sup>st</sup> Qtr. bills have been paid.

Penny Andorf left at 2:10 p.m.

**Home Health**

Home Health Update

Lisa Welter gave a monthly home health update. Census 88. Medicare 11. Medicaid 25. Referrals 21. Admissions 9. Discharges 15. Failed Admits 12. Unbillable visits 7. Nurse visits 216. Aide visits 306. Homemaker visits 267.

Lisa requested approval to hire Rayna Freebury as a part-time on-call homecare aide at \$16.40 per hour starting July 5, 2022. A motion by McGrath, seconded by Knoll to approve the hire of Rayna Freebury as a part-time on-call homecare aide at \$16.40 per hour starting July 5, 2022. All Ayes. Motion carried.

Lisa requested approval to hire Mistie Deere as a full-time homecare aide at \$16.40 per hour starting July 18, 2022. A motion by McGrath, seconded by Friedrich to approve the hire of Mistie Deere as a full-time homecare aide at \$16.40 per hour starting July 18, 2022. All Ayes. Motion carried.

Lisa completed one staff review. It was favorable.

Lisa informed the board that the QAPI Board met on May 26, 2022. A discussion was held on current improvement projects. After several items were discussed, further education will be provided to the nurses. Lisa will continue to track and monitor falls and infections.

2<sup>nd</sup> Qtr. Audits were completed. Therapy will continue working on cognitive functioning and prior treatment documentation. Public Health audits showed no issues

## **Business Operations**

### Monthly Claims

The claims for Public Health were \$12,260.64. The mileage claims for Public Health were \$2,506.50. The total claims for Public Health are \$14,767.14. The Environmental Health claims total is \$2,748.77. The total claims for both agencies are \$17,515.91. A motion by Knoll, seconded by Friedrich to approve the claims as stated. All Ayes. Motion carried. Lisa gave an update on the budget expenditures and revenue amounts for both public health and environmental health.

### Members sign the Policy Review Sheet and Conflict of Interest Statement

Lisa had members sign the policy review sheet and conflict of interest statement.

## **Public Health Program**

### Covid-19 Update

Lisa gave an update and reported the Covid-19 number since the last meeting.

### Communicable Disease

Lisa finished with treatment for the two latent TB cases in the county. Lisa reported there were no new communicable diseases in the county. Lisa did inform the board that she received notice there are two monkeypox cases in Iowa.

### Grant Update

Anita emailed out the spreadsheets for the grants billed before the meeting.

## Policies

### *Clients with DNR Status Policy*

A motion by Dr. Kline, seconded by McGrath to approve the updated Clients with DNR Status Policy. All Ayes. Motion carried.

### *Notice of Medicare Non-Coverage Sheet*

A motion by Knoll, seconded by McGrath to approve the updated Notice of Medicare Non-Coverage Sheet. All Ayes. Motion carried.

### *Client Self-Determination and Advanced Directives Policy*

A motion by Knoll, seconded by Dr. Kline to approve the updated Client Self Determination and Advanced Directives Policy. All Ayes. Motion carried.

### *Directions for Completing Client Financial Data Sheet*

A motion by Knoll, seconded by McGrath to approve the updated Directions for Completing Client Financial Data Sheet. All Ayes. Motion carried.

### *Skilled Nursing Service Policy*

A motion by Dr. Kline, seconded by McGrath to approve the updated Skilled Nursing Service Policy. All Ayes. Motion carried.

### *Home Care Aide Service Policy*

A motion by Dr. Kline, seconded by Friedrich to approve the updated Home Care Aide Service Policy. All Ayes. Motion carried.

### *Respite Care Policy*

A motion by Dr. Kline, seconded by Friedrich to approve the updated Respite Service Policy. All Ayes. Motion carried.

### *Consumer-Directed Attendant Care Service Policy*

A motion by Dr. Kline, seconded by Knoll to approve the updated Consumer-Directed Attendant Care Service Policy. All Ayes. Motion carried.

*Documentation Policy for Home Care Aide Staff*


A motion by Dr. Kline, seconded by Friedrich to approve the updated Documentation Policy for Home Care Aide Staff Policy. All Ayes. Motion carried.

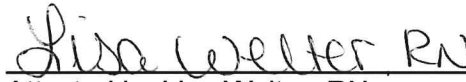
*Infection Control/Universal Precautions Policy*

A motion by Dr. Kline, seconded by Friedrich to approve the updated Infection Control/Universal Precautions Policy. All Ayes. Motion carried.

The next Board of Health monthly meeting will be Wednesday, August 10, 2022, at the Chickasaw County Community Services Building at 2:00 p.m.

A Motion by Dr. Kline, seconded by McGrath to adjourn. The meeting adjourned at 3:17 p.m. All Ayes. Motion carried.

  
Anita Eschweiler, BOH Secretary.

  
Attested by Lisa Welter, RN,  
Chickasaw County Public Health Agency Administrator