

**CHICKASAW COUNTY  
BOARD OF SUPERVISORS' MINUTES  
AUGUST 8, 2022**

The Board convened on Monday, August 8, 2022, at 9:00 am with members Breitbach, Byrne, Hackman, Zoll, and Kuhn in the Boardroom on the second floor of the Court House, New Hampton, Iowa. Chairperson Kuhn called the meeting to order. Also present were Deputy Auditor Donna Geerts, Attorney David Laudner, Terry Johnson, EMA/911 Coordinator Jeff Bernatz, Scott Cerwinski, and Bob Fenske, member of the media.

Motion by Byrne, second by Breitbach to approve the agenda for August 8, 2022. Roll Call: Ayes-All. Motion carried.

Motion by Hackman, second by Byrne to approve the meeting minutes from August 1, 2022. Roll Call: Ayes-All. Motion carried.

Conservation Director Chad Humpal was present at 9:06 am.

Motion by Byrne, second by Breitbach to approve the meeting minutes from August 3, 2022. Roll Call: Ayes-Byrne, Breitbach, Hackman and Kuhn. Nays-None. Abstained-Zoll. Motion carried.

Public comment- Attorney Laudner questioned who should pay for the title work his office provided to Iowa State University Extension Office in New Hampton. Attorney stated his department will take care of it.

Jeremy McGrath was present at 9:08 am.

Motion by Hackman, second by Breitbach to appoint Sheila Shekleton to fill the vacancy of Chickasaw County Auditor effective August 22, 2022. Roll Call: Ayes-All. Motion carried.

Motion by Hackman, second by Byrne to acknowledge the resignation of Colleen Kruger as a member of the Magistrate Appointing Commission effective August 8, 2022. Roll Call: Ayes-All. Motion carried.

Motion by Hackman, second by Zoll to acknowledge the resignation of Colleen Kruger as a member of the Eminent Domain Compensation Commission effective August 8, 2022. Roll Call: Ayes-All. Motion carried.

Conservation Director Humpal gave department update. The Chickasaw County Resource Enhancement and Protection (REAP) Committee met August 2, 2022, to review grant applications and review the County 5-year REAP Plan & 1-year Finance Plan. Ray Armbrecht was appointed as Chairman of the Chickasaw County REAP Committee for 2022.

Bernatz left at 9:15 am.

Motion by Hackman, second by Zoll to acknowledge the resignation of Conservation Aide Summer Help Tyler Sassmann effective July 29, 2022. Roll Call: Ayes-All. Motion carried.

Bernatz present at 9:20 am.

Zoll and Hackman attended the 6-County meeting on August 2, 2022.

Land Use Administrator/Assessor Ray Armel present at 9:27 am.

Humpal left at 9:32 am.

Assessor Armel discussed quote from Eagle View for better aerial imaging for rural area and requested to utilize ARPA funds to pay for this service. Consensus of the Board not to utilize ARPA funds for this service.

Discussion of potential dissolution of the Planning Commission and appointment of Administrative Officer under Section 335.9. Motion by Hackman, second by Breitbach to have County Attorney prepare documents for the dissolution of the Planning Commission. Roll Call: Ayes-All. Motion carried.

Discussion on new Lawler Tower site. There would a significant cost if Butler-Bremer Communications connects fiber to this location. Byrne will check with other property owner on potential spot for new tower.

Motion by Byrne, second by Zoll to acknowledge Auditor Breitbach's appointment of Donna Geerts as Deputy Auditor effective August 1, 2022. Roll Call: Ayes-All. Motion carried.

Motion by Byrne, second by Breitbach to acknowledge Auditor Breitbach's appointment of Laura Wickham as Real Estate/Elections Deputy effective August 1, 2022. Roll Call: Ayes-All. Motion carried.

Motion by Hackman, second by Byrne to acknowledge Auditor Breitbach's appointment of Donna Geerts as Board of Supervisors' secretary effective August 1, 2022. Roll Call: Ayes-All. Motion carried.

Auditor/Treasurer Breitbach present at 9:59 am.

Motion by Hackman, second by Zoll to acknowledge the resignation of Driver License Clerk Alison McDonald effective August 26, 2022. Roll Call: Ayes-All. Motion carried.

Motion by Zoll, second by Hackman to approve the Treasurer to fill the vacant Driver License Clerk's position. Roll Call: Ayes-All. Motion carried.

Recorder Shirley Troyna present at 10:08 am.

Treasurer Breitbach requested to hire someone so the individual could train with Treasurer Clerk before she retires. Board recommended getting a retirement letter and review Treasurer's budget.

Motion by Hackman, second by Byrne to approve the Certification of Abstract of Taxes and Tax List for 2021 tax assessment collectible FY 2022-2023 as recommended by the County Auditor and County Treasurer. Roll Call: Ayes-All. Motion carried.

Sue Breitbach and Shirley Troyna left at 10:15 am.

Custodian Dave Gorman present at 10:15 am.

County was approached to sell the property at 910 E Main Street, New Hampton, Iowa. Motion by Hackman, second by Byrne to direct County Attorney to draft paperwork setting forth a proposal to sell the real property located at 910 E Main Street, New Hampton, Iowa, legally described as Lots One through Twelve in the Southwest Quarter of the Southeast Quarter of the Northeast Quarter of Section 7, Township 95 North, Range 12 West of the 5<sup>th</sup> P.M. Roll Call: Ayes-All. Motion carried.

Motion by Zoll, second by Byrne to hire HRS, LLC to do a plat of survey on 2 parcels (Parcel Nos. 19-10-07-1-26-347 and 19-10-07-1-26-348) located at 910 E Main Street, New Hampton, Iowa. Roll Call: Ayes-All. Motion carried.

Motion by Byrne, second by Breitbach to give the family of Rick Holthaus permission to place a memorial bench on the northwest corner of the courthouse property. Roll Call: Ayes-All. Motion carried.

Gorman and Armel left at 10:40 am.

Discussed ambulance and consulting services. Attorney Laudner contacted State Auditor's Office regarding bidding and spending ARPA funds. It was advised to work with the private auditor. When bidding and seeking used ambulances, equipment, supplies and consulting services, you should reach out to 3-5 companies to see whether the price you are seeking is reasonable or not. Documentation is needed to prove it is a reasonable price for what you pay.

Reviewed Consulting Services Agreement between Corey Larson and Chickasaw County. Attorney suggested it would be best to get an additional estimate for consulting services or reach out to other consulting services to see if Corey's agreement is reasonable. Kuhn will reach out to SafeTech to see if the numbers are reasonable for purchasing ambulances, equipment, supplies, and consulting services.

McGrath left at 11:27 am.

Bernatz and Cerwinske left at 11:36 am.

Discussed future agenda items: local government opioid funds, maintaining/mowing tower anchor site, County Land Mobile Radio Equipment Transfer Agreements, and department head meetings.

Motion by Hackman, second by Breitbach to adjourn at 11:37 am. Roll Call: Ayes-All. Motion carried.

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Matthew Kuhn, Chairperson  
Board of Supervisors

ATTEST:

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Donna Geerts, Secretary to the Board