

Chickasaw County Board of Health
September 14, 2022
Meeting Minutes

The Chickasaw County Board of Health met Wednesday, September 14, 2022, at the Chickasaw County Community Services Building. Cindy Shoemaker, Chair, called the meeting to order at 2:02 p.m.

Present were members Cindy Shoemaker, Joan Knoll, Toni Friedrich

Absent: Jeremy McGrath, and Dr Jack Kline.

Guests present Lisa Welter RN, Administrator, Ann Knutson, RN, Assistant Administrator, Anita Eschweiler, BOH Secretary, Penny Andorf, Env Health, Jason Byrne, Board of Supervisor and Amanda Kirchhoff, WIC Director.

A motion by Friedrich, seconded by Knoll to approve the agenda. Ayes: Friedrich, Knoll, Shoemaker. Absent: McGrath, Dr. Kline. Motion carried.

A motion by Knoll, seconded by Friedrich to approve August 10, 2022, meeting minutes. Ayes: Friedrich, Knoll, Shoemaker. Absent: McGrath, Dr. Kline. Motion carried.

Public Comment: None

WIC Program Update

Amanda provided power point slides prior to the meeting with information and statistics for Chickasaw County. Amanda informed the board Dubuque Visiting Nurse Association will be covering Chickasaw County starting October 1, 2022. Amanda left at 2:13 p.m.

Dr. Kline arrived at 2:20 p.m.

Environmental Health

Penny updated the board on agency activities for August. Penny completed 23 water tests. No animal bite was reported in August. Penny reported she completed 9 septic site evaluations, had 1 time of transfer, 1 binding agreement, and 4 well permits with no well plugging. Penny inspected one tattoo shop. Penny explained the dumping situation in rural Nashua. Penny presented the Grants to Counties- Well Program Procedure for approval. A motion by Knoll, seconded by Friedrich to approve authorize the chair to sign the Grants to Counties- Well Program Procedure. Ayes: Friedrich, Knoll, Dr. Kline, Shoemaker. Absent: McGrath Motion carried. Penny presented the Grants to Counties- 2022-2023 Grant Contract for approval. A motion by Knoll, seconded by Friedrich to approve the Grants to Counties- 2022-2023 Grant Contract. Ayes: Friedrich, Knoll, Dr. Kline, Shoemaker. Absent: McGrath Motion carried.

Penny left at 2:26 p.m.

Home Health

Home Health Update

Lisa Welter gave a monthly home health update. Census 91. Medicare 9. Medicaid 24. Referrals 16. Admissions 12. Discharges 13. Failed Admits 4. Unbillable visits 9. Nurse visits 226. Aide visits 290. Homemaker visits 346.

Staff Review

Lisa completed one staff review. It was favorable. Cindy Shoemaker said she and Toni Friedrich had completed Lisa Welter's yearly review and it was favorable.

Staff Concerns

Lisa informed the board that currently we have 3 staff members out on FMLA.

Lisa presented the resignation of Jayden Usher as of 9/1/22. A motion by Knoll, seconded by Dr. Kline to accept the resignation of Jayden Usher as of 9/1/22. Ayes: Friedrich, Knoll, Dr. Kline, Shoemaker. Absent: McGrath. Motion Carries.

Business Operations

Monthly Claims

The claims for Public Health were \$17,363.60. The mileage claims for Public Health were \$2,823.37. The total claims for Public Health are \$20,186.97. The Environmental Health claims total is \$1,617.16. The total claims for both agencies are \$21,804.13. A motion by Knoll, seconded by Dr. Kline to approve the claims as presented. Ayes: Dr. Kline, Knoll, Kline, Shoemaker. Absent: McGrath. Motion carried. Lisa presented the cell phone bill for July that arrived after the last Board of Health meeting. The Public Health cell phone bill was \$459.33 and Environmental Health cell phone bill was \$45.39 for a grant total of \$504.72. A motion by Knoll, seconded by Friedrich to approve payment for the July cellphone bill in the amount of \$504.72. Ayes: Dr. Kline, Knoll, Friedrich, Shoemaker. Absent: McGrath. Motion carried. Lisa gave an update on the budget expenditures and revenue amounts for both Public Health and Environmental Health.

Discussion was held among members present regarding the Local Board of Health Selection Tool.

Jeremy McGrath and Jeff Bernatz arrived at 2:51 p.m.

Lisa presented the Language Line Solutions contract for approval. This will allow the agency to be able to translate with clients. The charge for this service is \$1.05 per minute. A motion by McGrath, seconded by Knoll to authorize Lisa Welter to sign the Language Line Solutions contract. All Ayes. Motion carried.

Public Health Program

Covid-19 Update

Lisa gave an update and reported the Covid-19 number since the last meeting. Lisa said there is a new boost shot available.

Monkey Pox Update

Lisa gave an update on Monkey Pox to members.

Communicable Disease

Lisa reported 4 new communicable diseases.

Grant Update

Anita updated the board on the grants billed.

Policies

Lisa presented the Home Care Aide Service Policy. A motion by Knoll, seconded by Friedrich to approve the Home Care Aide Service Policy. All Ayes. Motion carried.

Lisa presented the Documentation Policy for Home Care Aide Staff. A motion by Knoll, seconded by McGrath to approve the Home Care Aide Service Policy. All Ayes. Motion carried.

The next Board of Health monthly meeting will be Wednesday, October 12, 2022, at the Chickasaw County Community Services Building at 2:00 p.m.

A Motion by McGrath seconded by Dr. Kline, to adjourn. The meeting adjourned at 3:52 p.m. All Ayes. Motion carried

Anita Eschweiler, BOH Secretary.

Attested by Lisa Welter, RN,
Chickasaw County Public Health Agency Administrator