

**CHICKASAW COUNTY**  
**BOARD OF SUPERVISORS' MINUTES**  
**October 3, 2022**

The Board convened on Monday, October 3, 2022, at 8:30 am with members Breitbach, Byrne, Hackman, Zoll, and Kuhn in the Boardroom on the second floor of the Court House, New Hampton, Iowa. Chairperson Kuhn called the meeting to order. Also present were Auditor Sheila Shekleton, Terry Johnson, EMA/911 Coordinator Jeff Bernatz, Kathy Shekleton, Bridget Edson, Bob Fenske, member of media, Attorney David Laudner, Engineer Roman Lensing, Custodian Dave Gorman, Nashua Librarian Heather Hackman and New Hampton Librarian Carrie Becker, Treasurer Sue Breitbach, and Sheriff Marty Hemann.

Motion by Byrne, second by Zoll to approve the agenda for October 3, 2022. Roll Call: Ayes-All. Motion carried.

Motion by Hackman, second by Zoll to approve the meeting minutes from September 29, 2022. Roll Call: Ayes-All. Motion carried.

Motion by Hackman, second by Byrne to approve the meeting minutes from September 26, 2022. Roll Call: Ayes-All. Motion carried.

No public comment

Motion by Byrne, second by Breitbach to acknowledge the hiring of Kayla Flick, clerk, starting on October 3, 2022 at \$16.50 per hour for Chickasaw County Treasurer's office. Roll Call: Ayes-Breitbach, Byrne, Kuhn, Zoll. Hackman Abstained Motion carried.

Discussion with Engineer Roman Lensing about department activities and the potential paving of V18.

Motion by Hackman, second by Byrne to acknowledge the hiring of Braxton Rash, as deputy sheriff, per union contract, effective October 31, 2022 per the recommendation of Sheriff Martin Hemann. Roll Call: Ayes-All. Motion carried.

Motion by Hackman, second by Byrne to approve contract agreement, per purchase policy, and authorize Chair Signature on contract between Chickasaw County and new deputy, Braxton Rash in the amount of \$6,595.13. Roll Call: Ayes-All. Motion carried.

Motion by Hackman, second by Byrne to acknowledge the employment status of a part-time/on-call dispatcher/jailer, Tonya Liddell-Tiedt to full time dispatch/jailer effective November 1, 2022. Roll Call: Ayes-All. Motion carried.

Motion by Hackman, second by Byrne to acknowledge the hiring of Merry Wilcox as a part-time/on-call dispatcher/jailer as of October 3, 2022. Roll Call: Ayes-All. Motion carried.

9:17 AM Motion by Byrne, second by Hackman to open the PUBLIC HEARING FOR THE BUDGET AMENDMENT FOR FY2022-2023. Roll Call: Ayes-Breitbach, Byrne, Kuhn, Hackman, Zoll. Motion carried.

Discussed Budget Amendment and no written comment.

9:28 AM Motion by Hackman, second by Breitbach to close the PUBLIC HEARING FOR THE BUDGET AMENDMENT FOR FY2022-2023. Roll Call: Ayes-Breitbach, Byrne, Kuhn, Hackman, Zoll. Motion carried.

Motion by Hackman, second by Byrne to approve Resolution 10-03-22-64 to Amend Departmental Appropriations. Roll Call: Ayes-Breitbach, Byrne, Kuhn, Hackman. Nay- Zoll. Motion carried.

Motion by Hackman, second by Breitbach to send out invoices to the county libraries; New Hampton Public Library, Alta Vista Public Library, Upham Memorial Library, Lawler Public Library, Nashua Public Library, and Ionia Community Library for over payment of contract between Chickasaw County and libraries, to be paid by January 1, 2023. Roll Call: Ayes-Breitbach, Byrne, Kuhn, Hackman, Zoll. Motion carried.

Discussion of snow removal bids, no action taken.

Motion by Hackman, second by Zoll to have Custodian Gorman start the process of researching wages and job description for potential new hire for a custodial position. Roll Call: Ayes-All. Motion carried.

Discussed Jeff Bernatz will get Land Mobile Radio Equipment Transfer Agreements from cities of Lawler and Fredericksburg.

Motion by Byrne, second by Breitbach to authorize Chairman Kuhn signature on a Purchase Order from Bound Tree for \$22,519.40 for medical supplies. Roll Call: Ayes-All. Motion carried.

Motion by Hackman, second by Byrne to approve five job descriptions; Paramedic/Nurse Exception, Driver EMR Certified, EMT, Driver CPR Certified, and Advanced EMT (AEMT). Roll Call: Ayes-All. Motion carried.

Motion by Hackman, second by Byrne to post the five job descriptions; Paramedic/Nurse Exception, Driver EMR Certified, EMT, Driver CPR Certified, and Advanced EMT (AEMT) on websites and New Hampton Tribune, Nashua Reporter, and Fredericksburg Review. Closing date November 4, 2022 and interviews week of November 7, 2022. Roll Call: Ayes-All. Motion carried.

Supervisor Breitbach abstained from closed sessions due to a conflict of interest.

#### 10:13 AM INTERVIEW EMS DIRECTOR CANDIDATE 1

Motion by Hackman, second by Zoll. To open closed session pursuant to Iowa Code Section 21.5(1)(i) “to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual’s reputation and that individual requests a closed session.” Roll Call: Ayes- Byrne, Kuhn, Hackman, Zoll. Absent Breitbach. Motion carried.

10:48 AM Motion by Hackman, second by Zoll. To end close session pursuant to Iowa Code Section 21.5(1)(i) “to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual’s reputation and that individual requests a closed session.” Roll Call: Ayes- Byrne, Kuhn, Hackman, Zoll. Absent Breitbach. Motion carried.

No Action Taken

#### 10:50 AM INTERVIEW EMS DIRECTOR CANDIDATE 2

Motion by Hackman, second by Byrne. To open closed session pursuant to Iowa Code Section 21.5(1)(i) “to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual’s reputation and that individual requests a closed session.” Roll Call: Ayes- Byrne, Kuhn, Hackman, Zoll. Absent Breitbach. Motion carried.

11:22 AM Motion by Hackman, second by Zoll. To end closed session pursuant to Iowa Code Section 21.5(1)(i) “to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual’s reputation and that individual requests a closed session.” Roll Call: Ayes- Byrne, Kuhn, Hackman, Zoll. Absent Breitbach. Motion carried.

No Action Taken

#### 11:24 AM INTERVIEW EMS DIRECTOR CANDIDATE 3

Motion by Hackman, second by Byrne. To open closed session pursuant to Iowa Code Section 21.5(1)(i) “to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual’s reputation and that individual requests a closed session.” Roll Call: Ayes- Byrne, Kuhn, Hackman, Zoll. Absent Breitbach. Motion carried.

12:25 AM Motion by Hackman, second by Byrne. To end closed session pursuant to Iowa Code Section 21.5(1)(i) “to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual’s reputation and that individual requests a closed session.” Roll Call: Ayes- Byrne, Kuhn, Hackman, Zoll. Absent Breitbach. Motion carried.

No Action Taken

Motion by Hackman, second by Byrne to hire EMS DIRECTOR CANDIDATE 3 pending reference check and background check and offer salary of \$75,000.00 exempt. Roll Call: Ayes- Byrne, Kuhn, Hackman, Zoll. Absent Breitbach. Motion carried.

Motion by Hackman, second by Byrne to approve DRAWINGS FOR NEW ELEVATOR AT THE COURT HOUSE FROM SCHUMACHER ELEVATOR CO and to go with the standard grey in color for the elevator Roll Call: Ayes- Byrne, Kuhn, Hackman, Zoll. Absent Breitbach Motion carried.

Discussed Heritage updates seven rooms will be used for offices.

#### Committee Assignments

Chairman Kuhn- Ambulance Advisory Committee, September 29, 2022

Supervisor Hackman- CSS meeting, September 28, 2022

Supervisor Breitbach- Northeast Iowa Community Action Program, September 26, 2022

Supervisor Zoll – First Judicial District of Corrections, September 30, 2022

Supervisor Byrne-Workforce Development, by phone

Motion by Hackman, second by Zoll to adjourn at 12:52 AM. Roll Call: Ayes-All. Motion carried.

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Matthew Kuhn, Chairperson  
Board of Supervisors

ATTEST:

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Sheila Shekleton, Secretary to the Board