

**CHICKASAW COUNTY**  
**BOARD OF SUPERVISORS' MINUTES**  
**December 12, 2022**

LED-CHICKASAW CO. AUDITOR  
'22 DEC 18 PM 1:17

The Board convened on Monday, December 12, 2022, at 9:00 AM with members Breitbach, Zoll, Kuhn and Hackman, absent was Byrne, in the Boardroom on the second floor of the Court House, New Hampton, Iowa. Chairperson Kuhn called the meeting to order. Also present were Auditor Sheila Shekleton, Attorney David Laudner, Terry Johnson, Kathy Shekleton, Bob Fenske, member of media, Travis Suckow, Director Chad Humpal, Director Joel Knutson, Matt Temple, Jeremy McGrath, New Hampton City Clerk Karen Clemens, Custodian Dave Gorman, Bridget Edson, Chickasaw County Cemetery Commission, Dale Liddle, Diane Murphy, and Judy Liddle.

Motion by Hackman, seconded by Breitbach to approve the agenda for December 12, 2022 . Roll Call: Ayes-Breitbach, Kuhn, Zoll, and Hackman. Absent Byrne. Motion carried.

Motion by Zoll, seconded by Hackman to approve the meeting minutes from December 5, 2022 with changes. Roll Call: Ayes-Breitbach, Kuhn, Zoll, and Hackman. Absent Byrne. Motion carried.

**Public Comment**

Supervisor Kuhn addressed the board about open communications between board member and if there is a problem go to the source.

Motion by Hackman, seconded by Zoll to open PUBLIC HEARING FOR THE BUDGET AMENDMENT FOR FY2022-2023 at 9:16 AM. Roll Call: Ayes-Breitbach, Kuhn, Zoll, and Hackman. Absent Byrne. Motion carried.

Discussion by City Clerk, Karen Clemens is happy that part of the amount for EMS is coming from Rural Service Basics and hopeful that the EMS starts turning a profit.

Discussion Supervisor Hackman that Rural Service Basic will not be able to handle the whole transfer of \$243,606.88 and hope to pay the July 2023 payment. Should we look at the Betterment ?

No written comment.

Discussion with Director Joel Knutson to lower his budget.

Motion by Hackman, seconded by Zoll to close PUBLIC HEARING FOR THE BUDGET AMENDMENT FOR FY2022-2023 at 9:42 AM Roll Call: Ayes-Breitbach, Kuhn, Zoll, and Hackman. Absent Byrne. Motion carried.

Motion by Breitbach, seconded by Zoll to approve Resolution 12-12-22-71 to amend department appropriations with changes of revenues increased \$60,000.00, Ambulance Long Term Capital lowered to 0 and the Rural Service Basic transfer of \$172,000.00. Roll Call: Nay-Breitbach, Kuhn, Zoll, and Hackman. Absent Byrne. Motion failed.

Motion by Breitbach, seconded by Zoll to approve Resolution 12-12-22-71 to amend department appropriations with changes to Budget Amendment: EMS Hourly from \$300,000.00 to \$243,393.00, Ambulance Long Term Capital from \$15,000.00 to 0, and Transfers to other funds and 28E Chickasaw County from \$243,606.88 to \$172,000.00. Which brings the EMS budget from \$506,428.00 to \$434,821.00 Roll Call: Ayes-Breitbach, Kuhn, Zoll, Nay- Hackman. Absent Byrne. Motion carried. **RESOLUTION NO. 12-12-22-71**  
**RESOLUTION TO AMEND DEPARTMENTAL APPROPRIATIONS WHEREAS** the Board of Supervisors approved a Departmental Appropriations on June 20, 2022, for all departments for the fiscal year beginning July 1<sup>st</sup>, 2022, Amendment number 3 in accordance with Section 331.434, Subsection 6, Code of Iowa, and **WHEREAS**, the appropriations approved on June 20, 2022, are hereby amended in accordance with the attached sheet for the following reasons and with no increase in current fiscal year taxes.

EMS DIRECTOR SALARY	0004-37-1200-000-10001	\$ 30,000.00
EMS HOURLY	0004-37-1200-000-10000	\$ 243,393.00
EMS FICA	0004-37-1200-000-11000	\$ 25,245.00
EMS IPERS	0004-37-1200-000-11100	\$ 30,723.00
EMS EMPLOYEE HEALTH INSURANCE	0004-37-1200-000-11300	\$ 27,000.00
MEDICAL & HEALTH SERVICE	0004-37-1200-000-42800	\$ 1,500.00
EMS UNIFORMS	0004-37-1200-000-29400	\$ 5,100.00
CONSUMABLES	0004-37-1200-000-23300	\$ 250.00

FUELS		0004-37-1200-000-25000	\$ 12,500.00
SAFETY ITEMS		0004-37-1200-000-25200	\$ 250.00
OFFICE SUPPLIES		0004-37-1200-000-26000	\$ 500.00
MEDICAL & LAB SUPPLIES		0004-37-1200-000-29100	\$ 7,500.00
OFFICIAL PUBLICATION & ADVERTISING		0004-37-1200-000-40000	\$ 200.00
EMS POSTAGE & MAILING		0004-37-1200-000-41200	\$ 60.00
MILEAGE & TRAVEL		0004-37-1200-000-41390	\$ 200.00
TELEPHONE/FAX/INTERNET		0004-37-1200-000-41400	\$ 2,500.00
EDUCATION-TRAINING		0004-37-1200-000-42200	\$ 200.00
DATA PROCESSING/CLAIMS BILLING PCC		0004-37-1200-000-42101	\$ 10,000.00
REIMBURSE MEDICARE & OTHER		0004-37-1200-000-42803	\$ 9,500.00
ELECTRIC LIGHT & POWER		0004-37-1200-000-43100	\$ 300.00
MV EQUIP MAINTENANCE		0004-37-1200-000-44000	\$ 200.00
RADIO EQUIPMENT REPAIRS MAINTENANCE		0004-37-1200-000-44400	\$ 10,000.00
AMBULANCE BUILDING MAINTENANCE		0004-37-1200-000-44100	\$ 100.00
OFFICE & DATA EQUIPMENT		0004-37-1200-000-63600	\$ 1,000.00
RENT AMBULANCE GARAGE		0004-37-1200-000-45001	\$ 7,500.00
RENT CREW QUARTERS		0004-37-1200-000-45000	\$ 3,600.00
AMBULANCE EQUIPMENT		0004-37-1200-000-64300	\$ 5,000.00
EMS OFFICE EQUIPMENT		0004-37-1200-000-63600	\$ 500.00
28E CITY OF IONIA		0004-4-37-1200-250104	\$ 11,556.00
28E CITY OF NEW HAMPTON		0004-4-37-1200-250105	\$ 178,452.00
28E CITY OF BASSETT		0004-4-37-1200-250106	\$ 2,304.00
28E CITY OF NORTH WASHINGTON		0004-4-37-1200-250108	\$ 5,724.00
28E CITY OF LAWLER		0004-4-37-1200-250109	\$ 20,736.00
28E CITY OF FREDERICKSBURG		0004-4-37-1200-250110	\$ 50,400.00
TRANSFERS TO OTHER FUNDS		0011-99-0300-000-81400	\$ 172,000.00
28E CHICKASAW COUNTY		0004-4-37-1200-250112	\$ 172,000.00
CO ECONOMIC DEVELOPMENT		0025-99-6320-000-62800	\$ 5,000.00
SALARIES-ELECTED-APPOINTED		0001-21-3200-000-10001	\$ 2,080.00
FICA-COUNTY CONTRIBUTION		0002-21-3200-000-11000	\$ 160.00
IPERS COUNTY CONTRIBUTION		0002-21-3200-000-11100	\$ 197.00
HEALTH INS CO CONTRIBUTION		0002-21-3200-000-11300	\$ 9,200.00
SALARIES-DEPUTIES-ASSISTANT		0001-26-9100-000-10002	\$ 20,720.00
FICA-COUNTY CONTRIBUTION		0002-26-9100-000-11000	\$ 1,585.08
IPERS COUNTY CONTRIBUTION		0002-26-9100-000-11100	\$ 1,955.97
HEALTH INS CO CONTRIBUTION		0002-26-9100-000-11300	\$ 4,552.80

Service Area		Total Budget as Certified or Amended		Current Amendment	Total Budget After Current Amendment
Intergovernmental sources		5,333,121.00		269,172.00	5,602,293.00



Operating Transfers In		2,326,061.00	172,000.00	2,498,061.00
Public Safety		4,025,540.00	434,821.00	4,460,361.00
Physical Health		1,629,494.00	11,637.00	1,641,131.00
County Environment		866,302.00	5,000.00	871,302.00
Administration		2,256,209.00	28,814.00	2,285,023.00
Operating Transfers Out		2,326,061.00	172,000.00	2,498,061.00

Motion by Breitbach to approve Resolution 11-28-22-69 an interfund transfer between Rural Service Basic and the EMS Fund. Failed lack of a Second.

Motion by Breitbach to approve Resolution 12-12-22-69 an interfund transfer between Rural Service Basic and the EMS Fund. Roll Call: Ayes-Breitbach, Kuhn, Zoll, Nay- Hackman. Absent Byrne. Motion carried. RESOLUTION NO. 12-12-22-69 A RESOLUTION FOR AN INTERFUND OPERATING TRANSFER

WHEREAS, the Chickasaw County Board of Supervisors previously enacted Chickasaw County Ordinance No. V-17, which established a new department to provide emergency medical services; and

WHEREAS, the new department needs funds to operate during the 2022-2023 fiscal year; and

WHEREAS, given the overall structure of the new department and the general financing system supporting the same under separate 28E Agreements with several incorporated cities, funds used to operate the new department during the 2022-2023 fiscal year will provide emergency medical services that are primarily intended to benefit those persons residing in Chickasaw County outside of incorporated city areas; and

WHEREAS, the Chickasaw County Board of Supervisors therefore will allocate funds to the new department to operate during the 2022-2023 fiscal year with revenues from taxes and other sources for rural county services within the rural services fund. NOW, THEREFORE, BE IT RESOLVED that the Chickasaw County Auditor is directed to conduct an interfund transfer of \$172,000.00 from "Fund No. 0011-99-0300-000-81400 – Rural Services Basic" to "Fund No. 0004-4-37-1200-250112 – Chickasaw County EMS" to fund of the new department that will provide emergency medical services during the 2022-2023 fiscal year because funds used to operate the new department and to provide said services are primarily intended to benefit those persons residing in Chickasaw County outside of incorporated city areas and, as such, funds will be allocated from the rural services fund. BE IT FURTHER RESOLVED that the Chickasaw County Auditor is directed to correct her books when said interfund transfer is completed and notify the Chickasaw County Treasurer of the same. HEREBY RESOLVED by the Chickasaw County Board of Supervisors this 12<sup>th</sup> day of December, 2022.

Discussion of the Chickasaw County Conservation updates and landfill.

Motion by Hackman, seconded by Zoll to acknowledge the purchase of a stump grinder from Bodensteiners for \$9,200.00 per the purchase policy for Conservation Department Ayes-Breitbach, Kuhn, Zoll, Hackman. Absent Byrne. Motion carried.

Discussed Pioneer Cemetery annual report and FY 23-24 budget request.

Discussed EMS department updates first ambulance will be in New Hampton at 5, today.

Discussed EMS housing.

Motion by Breitbach, seconded by Zoll to allow chair signature to previous motion November 21, 2022 that approved Boandtree purchase for EMS out of ARPA Funds. Ayes-Breitbach, Kuhn, Zoll, Hackman. Absent Byrne. Motion carried.

Motion by Breitbach, seconded by Zoll to approve purchase for the EMS at Boundtree for pediatric supplies not to exceed \$1,000.00 out of ARPA Funds and allow chair signature. Ayes-Breitbach, Kuhn, Zoll, Hackman. Absent Byrne. Motion carried.

Motion by Hackman, seconded by Breitbach to accept Slumberland Quote for \$2,314.00 for two twin beds and two Trouper recliners for EMS out of ARPA Funds. Ayes-Breitbach, Kuhn, Zoll, Hackman. Absent Byrne. Motion carried.

Motion by Hackman, seconded by Zoll to raise EMS Director Joel Knutson hours from 28 hours per week to 32 hours per week retroact to December 5, 2022 and till December 31, 2022 out of ARPA Funds. Ayes-Kuhn, Zoll, Hackman. Absent Byrne Abstained-Breitbach. Motion carried.

Motion by Hackman, seconded by Zoll to acknowledge the part-time hiring of Josh Schuchhardt as an AEMT at the wage of \$18.31 effective 12-12-2022, Ryan Schoon as a Paramedic at the wage of \$27.00 effective 12-12-2022, Matt Jurgensen as a Paramedic at the wage of \$27.00 effective 12-12-2022, and Abram Karels as an EMT at the wage of \$16.65 effective 12-12-2022 pending background check. Ayes-Breitbach, Kuhn, Zoll, Hackman. Absent Byrne. Motion carried.

Motion by Hackman, seconded by Breitbach to accept the Chickasaw Heritage Building Center Common Area and Meeting Room Policy. Ayes-Breitbach, Kuhn, Zoll, Hackman. Absent Byrne. Motion carried.

Motion by Hackman, seconded by Breitbach to authorize chair signature on Northeast Iowa Workforce Area Chief Elected Officials Shared Liability Agreement. Ayes-Breitbach, Kuhn, Zoll, Hackman. Absent Byrne. Motion carried.

Discussed that Motorola Solutions bill for \$121,585.18 is the 911 department is responsible for the service contract not the bond.

#### Committee Assignments

Supervisor Zoll-December 6-FMC Landfill and December 9 at First Judicial District Department of Corrections

Supervisor Kuhn-November 30-911 meeting then EMA meeing

Supervisor Breitbach December 6- Cedar River Watershed Project

Motion by Hackman, seconded by Zoll to adjourn at 12:58 PM. Roll Call: Ayes-Breitbach, Hackman, Zoll, Kuhn. Absent Byrne. Motion carried.

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Matt Kuhn, Chairperson  
Board of Supervisors  
ATTEST:

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Sheila Shekleton, Secretary to the Board