

**CHICKASAW COUNTY**  
**BOARD OF SUPERVISORS' MINUTES**  
**February 21, 2023**

The Board convened on Tuesday, February 21, 2023, at 9:00 AM with members Breitbach, Suckow, Kuhn, Cerwinski and Hackman present in the Boardroom on the 2<sup>nd</sup> floor of the Court House, New Hampton, Iowa. Chairperson Kuhn called the meeting to order. Also present were Auditor Sheila Shekleton, Bob Fenske member of media, Kathy Shekleton, Sheriff Ryan Shawver, New Hampton Police Chief Zach Nosbisch, Kathy Shekleton, Custodian Dave Gorman, Veteran Affairs Director Keith Elenz, EMS Director Joel Knutson, Engineer Roman Lensing, and Assessor Raymond Armel

Motion by Hackman, seconded by Suckow to approve the agenda for February 21, 2023. Roll Call: Ayes-Breitbach, Suckow, Kuhn, Cerwinski, Hackman. Motion carried.

Motion by Hackman, seconded by Cerwinski to approve the meeting minutes from February 13, 2023 with changes. Roll Call: Ayes-Breitbach, Suckow, Kuhn, Cerwinski, Hackman. Motion carried.

Public Comment: No public comment

Motion by Hackman, seconded by Breitbach to approve RESOLUTION NO. 02-21-23-10. Roll Call: Ayes-Breitbach, Suckow, Kuhn, Cerwinski, Hackman. Motion carried. *A RESOLUTION APPROVING THE APPOINTMENT OF A CHIEF DEPUTY SHERIFF* WHEREAS, the Chickasaw County Board of Supervisors appointed Ryan Shawver as Chickasaw County Sheriff effective January 23, 2023; and WHEREAS, pursuant to *Iowa Code* section 331.903 the Chickasaw County Sheriff may appoint, with approval of the Chickasaw County Board of Supervisors, a Chief Deputy Sheriff; and WHEREAS, Chickasaw County Sheriff Ryan Shawver intends to appoint Zach Nosbisch as Chickasaw County Chief Deputy Sheriff effective March 6, 2023. **PASSED AND APPROVED** on this 21<sup>st</sup> February 2023. /ss/Matthew Kuhn, Chair, Board of Supervisors. **ATTEST:** /ss/ Sheila Shekleton, Auditor. The above resolution is a summary. For the full text of resolutions, visit our website at:<https://www.chickasawcounty.iowa.gov> or visit our office at The Chickasaw County Auditor's Office, 8 E Prospect St, New Hampton, IA. Monday-Friday 8:30 a.m. – 4:30 p.m., 641-394-2100.

Discussion about the Sheriff's Department budget amendment.

Discussion about handicap access and water conditioning at the Chickasaw Heritage Building Center.

Motion by Hackman, seconded by Suckow to approve OVERTIME STAFFING POLICY with changes for EMS effective February 21, 2023. Roll Call: Ayes-Breitbach, Suckow, Kuhn, Cerwinski, Hackman. Motion carried.

Motion by Breitbach, seconded by Kuhn to approve purchase of computer for EMS Director, Joel Knutson in the amount of \$2,485.65 from 20/20 FX LLC to be paid out of startup funds from ARPA. Roll Call: Ayes-Breitbach, Suckow, Kuhn, Cerwinski, Hackman. Motion carried.

Motion by Hackman, seconded by Breitbach to approve and authorize chair signature on Ambulance Transport Agreement with New Hampton Nursing & Rehab and Linn Haven Rehab & Healthcare. Roll Call: Ayes-Breitbach, Suckow, Kuhn, Cerwinski, Hackman. Motion carried.

Motion by Hackman, seconded by Cerwinski to accept the resignation of Ryan Schoon from the EMS Department effective February 21, 2022. Roll Call: Ayes-Breitbach, Suckow, Kuhn, Cerwinski, Hackman. Motion carried.

Engineer, Roman Lensing discussed department updates.

Motion by Hackman, seconded by Suckow to approve RESOLUTION NO. 02-21-23-11 Roll Call: Ayes-Breitbach, Suckow, Kuhn, Cerwinski, Hackman. Motion carried. *A RESOLUTION APPROVING THE APPOINTMENT OF A DEPUTY TREASURER* WHEREAS, pursuant to *Iowa Code* section 331.903 the Chickasaw County Treasurer may appoint, with approval of the Chickasaw County Board of Supervisors, a Deputy Treasurer; and WHEREAS, Chickasaw County Treasurer Matthew Ysbrand appointed Rose Lowe as Deputy Treasurer. **PASSED AND APPROVED** on this 21<sup>st</sup> February 2023. /ss/Matthew Kuhn, Chair, Board of Supervisors. **ATTEST:** /ss/ Sheila Shekleton, Auditor. The above resolution is a summary. For the full text of resolutions, visit our website at:<https://www.chickasawcounty.iowa.gov> or visit our office at The Chickasaw County Auditor's Office, 8 E Prospect St, New Hampton, IA. Monday-Friday 8:30 a.m. – 4:30 p.m., 641-394-2100.

Motion by Hackman, seconded by Breitbach to approve RESOLUTION NO. 02-21-23-12. Roll Call: Ayes-Breitbach, Suckow, Kuhn, Cerwinski, Hackman. Motion carried. *A RESOLUTION APPROVING THE APPOINTMENT OF A DEPUTY RECORDER* WHEREAS, pursuant to *Iowa Code* section 331.903 the Chickasaw County Recorder may appoint, with approval of the Chickasaw County Board of Supervisors, a Deputy Recorder; and WHEREAS, Chickasaw County Recorder Shirley Troyna appointed Carol Hauser as Deputy Recorder. **PASSED AND APPROVED** on this 21<sup>st</sup> February 2023. /ss/Matthew Kuhn, Chair, Board of Supervisors. **ATTEST:** /ss/ Sheila Shekleton, Auditor. The above resolution is a summary. For the full text of resolutions, visit our website at:<https://www.chickasawcounty.iowa.gov> or visit our office at The Chickasaw County Auditor's Office, 8 E Prospect St, New Hampton, IA. Monday-Friday 8:30 a.m. – 4:30 p.m., 641-394-2100.

Motion by Breitbach, seconded by Suckow to approve RESOLUTION NO. 02-21-23-13 Roll Call: Ayes-Breitbach, Suckow, Kuhn, Cerwinski, Hackman. Motion carried. *A RESOLUTION APPROVING THE APPOINTMENT OF A DEPUTY AUDITOR* WHEREAS, pursuant to *Iowa Code* section 331.903 the Chickasaw County Auditor may appoint, with approval of the Chickasaw County Board of Supervisors, one or more deputies; and WHEREAS, Chickasaw County Auditor Sheila Shekleton appointed Donna Geerts as Deputy



Auditor. PASSED AND APPROVED on this 21<sup>st</sup> February 2023. /ss/Matthew Kuhn, Chair, Board of Supervisors. ATTEST: /ss/ Sheila Shekleton, Auditor. The above resolution is a summary. For the full text of resolutions, visit our website at: <https://www.chickasawcounty.iowa.gov> or visit our office at The Chickasaw County Auditor's Office, 8 E Prospect St, New Hampton, IA. Monday-Friday 8:30 a.m. – 4:30 p.m., 641-394-2100.

Motion by Breitbach, seconded by Suckow to approve RESOLUTION NO. 02-21-23-14 Roll Call: Ayes-Breitbach, Suckow, Kuhn, Cerwinski, Hackman. Motion carried. A RESOLUTION APPROVING THE APPOINTMENT OF A DEPUTY AUDITOR FOR ELECTIONS AND REAL ESTATE WHEREAS, pursuant to Iowa Code section 331.903 the Chickasaw County Auditor may appoint, with approval of the Chickasaw County Board of Supervisors, one or more deputies; and WHEREAS, Chickasaw County Auditor Sheila Shekleton appointed Laura Wickham as Deputy Auditor for Elections and Real Estate. PASSED AND APPROVED on this 21<sup>st</sup> February 2023. /ss/Matthew Kuhn, Chair, Board of Supervisors. ATTEST: /ss/ Sheila Shekleton, Auditor. The above resolution is a summary. For the full text of resolutions, visit our website at: <https://www.chickasawcounty.iowa.gov> or visit our office at The Chickasaw County Auditor's Office, 8 E Prospect St, New Hampton, IA. Monday-Friday 8:30 a.m. – 4:30 p.m., 641-394-2100.

Motion by Hackman, seconded by Cerwinski to approve RESOLUTION 02-21-23-15 Roll Call: Ayes-Breitbach, Suckow, Kuhn, Cerwinski, Hackman. Motion carried. A RESOLUTION APPROVING THE MINOR SUBDIVISION PLAT OF: PARCELS 2022-69, 2022-70, 2022-71 AND 2022-72 ALL IN S1/2 OF THE SE1/4 OF SECTION 7, ALL IN TOWNSHIP 94 NORTH, RANGE 14 WEST OF THE 5<sup>TH</sup> P.M., CHICKASAW COUNTY, IOWA WHEREAS, ON THE 21<sup>st</sup> DAY of February, 2023 at a regular meeting by the Board of Supervisors, Chickasaw County, Iowa a minor subdivision plat of PARCELS 2022-69, 2022-70, 2022-71 AND 2022-72 ALL IN S1/2 OF THE SE1/4 OF SECTION 7, ALL IN TOWNSHIP 94 NORTH, RANGE 14 WEST OF THE 5<sup>TH</sup> P.M., CHICKASAW COUNTY, IOWA Was presented. WHEREAS, the minor subdivision plat of PARCELS 2022-69, 2022-70, 2022-71 AND 2022-72 ALL IN S1/2 OF THE SE1/4 OF SECTION 7, ALL IN TOWNSHIP 94 NORTH, RANGE 14 WEST OF THE 5<sup>TH</sup> P.M., CHICKASAW COUNTY, IOWA Has now been considered and should be approved. NOW THEREFORE, it is hereby resolved by the Board of Supervisors, Chickasaw County, Iowa that said Minor Subdivision Plat be approved, accepted and the Chairman is hereby directed to certify this Resolution of Approval. /ss/Matthew Kuhn, Chair, Board of Supervisors. ATTEST: /ss/ Sheila Shekleton, Auditor. The above resolution is a summary. For the full text of resolutions, visit our website at: <https://www.chickasawcounty.iowa.gov> or visit our office at The Chickasaw County Auditor's Office, 8 E Prospect St, New Hampton, IA. Monday-Friday 8:30 a.m. – 4:30 p.m., 641-394-2100.

Motion by Hackman, seconded by Breitbach to approve Resolution 02-21-23-16 Roll Call: Ayes-Breitbach, Suckow, Kuhn, Cerwinski, Hackman. Motion carried. Chickasaw County Right-To-Use Lease Asset Policy GASB Statement No. 87, "Leases", is effective beginning July 1, 2021. (FY2022). GASB 87 requires a lessee to recognize a lease liability and an intangible right-to-use lease asset.

For counties reporting on the accrual basis of accounting, the cumulative effect, if any, may require a restatement of beginning net position, fund balance, or fund net position (as applicable). This means leases in existence on June 30, 2021 will need to be reported as the beginning balance (July 1, 2021) for leases of FY2022. PASSED AND APPROVED on this 21<sup>st</sup> February 2023. /ss/Matthew Kuhn, Chair, Board of Supervisors. ATTEST: /ss/ Sheila Shekleton, Auditor. The above resolution is a summary. For the full text of resolutions, visit our website at: <https://www.chickasawcounty.iowa.gov> or visit our office at The Chickasaw County Auditor's Office, 8 E Prospect St, New Hampton, IA. Monday-Friday 8:30 a.m. – 4:30 p.m., 641-394-2100.

#### Budget Work Session

Discussed that the AMENDED ORDER CERTIFYING PERCENTAGES FOR ASSESSMENT LIMITATIONS came through February 21, 2023.

#### Committee Assignments

Supervisor Breitbach-February 15- Floyd-Mitchell-Chickasaw Decaratorization Board

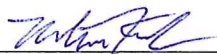
Supervisor Kuhn February 16- INRCOG Regional Transit

Supervisor Cerwinski Feb 14- FMC Landfill Executive Board Meeting, Feb. 17-1st Judicial District Department of Correctional Services

Feb. 17- FMC-ECI State Review Meeting (Floyd Mitchell Chickasaw Early Childhood Iowa )

Supervisor Hackman- February 15- CSS

Motion by Breitbach, seconded by Cerwinski to adjourn at 11:26 AM. Roll Call: Ayes-Breitbach, Suckow, Kuhn, Cerwinski, Hackman. Motion carried.

  
Matthew Kuhn, Chairperson  
Board of Supervisors

ATTEST:

  
Sheila Shekleton, Secretary to the Board