

CHICKASAW COUNTY

BOARD OF SUPERVISORS' MINUTES

March 20, 2023

The Board convened on Monday, March 20, 2023, at 9:00 AM with members Breitbach, Suckow, Kuhn, Cerwinski and Hackman present in the Boardroom on the 2nd floor of the Court House, New Hampton, Iowa. Chairperson Kuhn called the meeting to order. Also present were Auditor Sheila Shekleton, Attorney David Laudner, Kathy Shekleton, Jim Cook, Doreen Cook, Kennan Seda, Assessor Raymond Armel, EMS Joel Knutson (by phone), Sheriff Ryan Shawver, Engineer Roman Lensing, Bob Fenske, member of the media, EMA Jeff Bernatz, Jeremy McGrath.

Motion by Cerwinski, seconded by Suckow to approve the agenda for March 20, 2023. Roll Call: Ayes-Breitbach, Suckow, Kuhn, Cerwinski, Hackman. Motion carried.

Motion by Hackman, seconded by Breitbach to approve the meeting minutes from March 13, 2023 with changes. Roll Call: Ayes-Breitbach, Suckow, Kuhn, Cerwinski, Hackman. Motion carried.

No public comment.

Motion by Cerwinski, seconded by Hackman to open public hearing for the Budget Amendment #4 for FY 2022-2023 at 9:11 AM. Roll Call: Ayes-Breitbach, Suckow, Kuhn, Cerwinski, Hackman. Motion carried.

Discussed Budget Amendment #4. No written comment.

Motion by Breitbach, seconded by Cerwinski to close public hearing for the Budget Amendment #4 for FY 2022-2023 at 9:14 AM. Roll Call: Ayes-Breitbach, Suckow, Kuhn, Cerwinski, Hackman. Motion carried.

Motion by Hackman, seconded by Cerwinski to approve Resolution 03-20-23-17 TO AMEND DEPARTMENTAL APPROPRIATIONS without third table. Roll Call: Ayes-Breitbach, Suckow, Kuhn, Cerwinski, Hackman. Motion carried. WHEREAS the Board of Supervisors approved a Departmental Appropriations on June 20, 2022, for all departments for the fiscal year beginning July 1st, 2022, Amendment number 4 in accordance with Section 331.434, Subsection 6, Code of Iowa, and WHEREAS, the appropriations approved on June 20, 2022, are hereby amended in accordance with the attached sheet for the following reasons and with no increase in current fiscal year taxes.

2022-2023 BUDGET AMENDMENT #4				
DEPARTMENT	BEFORE AMENDMENT	INCREASE/DECREASE	AFTER AMENDMENT	
BOARD OF SUPERVISORS	\$25,000.00	\$1,500.00	\$26,500.00	WAS PUT IN WRONG DEP
AUDITOR/ELECTIONS	\$32,897.00	\$5,200.00	\$38,097.00	INCREASE IN SALARY & BENEFITS
TREASURE	\$103,839.00	\$7,787.00	\$111,626.00	INCREASE IN SALARY & BENEFITS
SHERIFF	\$1,382,800.00	\$163,950.00	\$1,546,750.00	INCREASE IN SALARY, BENEFITS, FUEL & LIGHT & EQUIP
COUNTY ENGINEER	\$2,885,300.00	\$1,892,405.00	\$4,777,705.00	CHANGES DUE TO INCREASED PRICES
CONSERVATION	\$28,908.00	\$5,000.00	\$33,908.00	LAND DEVELOPMENT
PUBLIC HEALTH	\$0.00	\$12,000.00	\$12,000.00	GRANT
CHICKASAW HERITAGE BUILDING CENTER	\$0.00	\$16,800.00	\$16,800.00	INCREASE IN MAINT COST, FEASIBILITY STUDY, AND UTILITIES
COUNTY LIBRARY	\$124,338.00	\$1,837.00	\$126,175.00	BRING ACCOUNTS TO ZERO
LEMC BLDG	\$1,500.00	(\$1,500.00)	\$0.00	IN WRONG DEPT
GENERAL SERVICES	\$0.00	\$325,000.00	\$325,000.00	MOVE ELEVATOR TO GENERAL SERVICES
COUNTY MENTAL HEALTH	\$10,000.00	(\$10,000.00)	\$0.00	CLOSE DOWN FUND
K-9 UNIT	\$4,000.00	(\$4,000.00)	\$0.00	WRONG SERVICE ACCOUNT
K-9 UNIT	\$2,000.00	\$4,000.00	\$6,000.00	RIGHT SERVICE ACCOUNT

SERVICE AREA:			
INTERGOVERNMENTAL	\$5,602,293.00	\$1,512,000.00	\$7,114,293.00
OPERATING TRANSFERS IN	\$2,498,061.00	\$714,807.00	\$3,212,868.00
PUBLIC SAFETY & LEGAL SERV.	\$4,460,361.00	\$163,950.00	\$4,624,311.00
PUBLIC HEALTH AND SOCIAL SERVICES	\$1,641,131.00	\$12,000.00	\$1,653,131.00
MENTAL HEALTH ID & DD	\$10,000.00	(\$10,000.00)	\$0.00
COUNTY ENVIRONMENT & EDUCATION	\$871,302.00	\$1,837.00	\$873,139.00
ROADS & TRANSPORTATION	\$7,244,413.00	\$475,205.00	\$7,719,618.00
GOVERNMENT SERVICES TO RESIDENTS	\$554,321.00	\$7,787.00	\$562,108.00
ADMINISTRATION	\$2,285,023.00	\$22,000.00	\$2,307,023.00
CAPITAL PROJECT	\$1,764,356.00	\$1,495,000.00	\$3,259,356.00
OPERATING TRANSFERS OUT	\$2,498,061.00	\$714,807.00	\$3,212,868.00

PASSED, APPROVED, AND ADOPTED THIS 20th day of MARCH 2023. /ss/Matthew Kuhn, Chair, Board of Supervisors. ATTEST: /ss/ Sheila Shekleton, Auditor. The above resolution is a summary. For the full text of resolutions, visit our website at: [HTTPS://www.chickasawcounty.iowa.gov](https://www.chickasawcounty.iowa.gov) or visit our office at The Chickasaw County Auditor's Office, 8 E Prospect St, New Hampton, IA. Monday-Friday 8:30 a.m. – 4:30 p.m., 641-394-2100.

Motion by Hackman, seconded by Breitbach to approve Resolution 03-20-23-18 RESOLUTION FOR INTERFUND OPERATING TRANSFER Roll Call: Ayes-Breitbach, Suckow, Kuhn, Cerwinske, Hackman. Motion carried WHEREAS, it is desired to authorize the County Auditor to periodically transfer from General Basic Fund (0001) to the General Supplemental Fund (0002) during the FY 2022-2023 budget year, and WHEREAS, said transfer must be in accordance with the Code of Iowa, and NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Supervisors of Chickasaw County, Iowa, as follows: The transfer from the General Basic Fund (0001) to the General Supplemental Fund (0002) for the fiscal year beginning July 1, 2022, shall be the \$600,000. 1. The amount of any transfer shall not exceed available fund balance in the transferring fund. 2. The Auditor is directed to correct her books when said operating transfers are made and notify the Treasurer of the amount of said transfers. PASSED, APPROVED, AND ADOPTED THIS 20th day of MARCH 2023. /ss/Matthew Kuhn, Chair, Board of Supervisors. ATTEST: /ss/ Sheila Shekleton, Auditor. The above resolution is a summary. For the full text of resolutions, visit our website at: [HTTPS://www.chickasawcounty.iowa.gov](https://www.chickasawcounty.iowa.gov) or visit our office at The Chickasaw County Auditor's Office, 8 E Prospect St, New Hampton, IA. Monday-Friday 8:30 a.m. – 4:30 p.m., 641-394-2100.

Motion by Breitbach, seconded by Cerwinske to approve Resolution 03-20-23-19 RESOLUTION FOR INTERFUND OPERATING TRANSFER Roll Call: Ayes-Breitbach, Suckow, Kuhn, Cerwinske, Hackman. Motion carried. WHEREAS, it is desired to authorize the County Auditor to periodically transfer from County Betterment Fund (0025) to the Emergency Medical Services (EMS) Fund (0004) during the FY 2022-2023 budget year, and WHEREAS, said transfer must be in accordance with the Code of Iowa, and NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Supervisors of Chickasaw County, Iowa, as follows: 1. The transfer from the County Betterment Fund (0025) to the Emergency Medical Services Fund (0004) for the fiscal year beginning July 1, 2022, shall be the \$71,607. 2. The amount of any transfer shall not exceed available fund balance in the transferring fund. 3. The Auditor is directed to correct her books when said operating transfers are made and notify the Treasurer of the amount of said transfers. PASSED, APPROVED, AND ADOPTED THIS 20th day of MARCH 2023. /ss/Matthew Kuhn, Chair, Board of Supervisors. ATTEST: /ss/ Sheila Shekleton, Auditor. The above resolution is a summary. For the full text of resolutions, visit our website at: [HTTPS://www.chickasawcounty.iowa.gov](https://www.chickasawcounty.iowa.gov) or visit our office at The Chickasaw County Auditor's Office, 8 E Prospect St, New Hampton, IA. Monday-Friday 8:30 a.m. – 4:30 p.m., 641-394-2100.

Motion by Hackman, seconded by Suckow to approve Resolution 03-20-23-23 TO CORRECT AN INTERFUND OPERATING TRANSFER RESOLUTION NO. 12-12-22-69 Roll Call: Ayes-Breitbach, Suckow, Kuhn, Cerwinske, Hackman. Motion carried. WHEREAS, the Chickasaw County Board of Supervisors therefore will allocate funds to the new department to operate during the 2022-2023 fiscal year with revenues from taxes and other sources for rural county services within the rural services fund. NOW, THEREFORE, BE IT RESOLVED that the Chickasaw County Auditor is directed to conduct an interfund operating transfer of \$172,000 from "Fund No. 0011-99-000-000-81400-Rural Services Basic" to Fund No. 0004-0-37-0300-904000-Chickasaw County "EMS" to fund the new department that will provide emergency medical services during the 2022-2023 fiscal year because funds used to operate the new department and to provide said services are primarily intended to benefit those persons residing in Chickasaw County outside of incorporated city areas, and as such funds will be allocated from the rural services fund. PASSED, APPROVED, AND ADOPTED THIS 20th day of MARCH 2023. /ss/Matthew Kuhn, Chair, Board of Supervisors. ATTEST: /ss/ Sheila Shekleton, Auditor. The above resolution is a summary. For the full text of resolutions, visit our website at: [HTTPS://www.chickasawcounty.iowa.gov](https://www.chickasawcounty.iowa.gov) or visit our office at The Chickasaw County Auditor's Office, 8 E Prospect St, New Hampton, IA. Monday-Friday 8:30 a.m. – 4:30 p.m., 641-394-2100.

Motion by Hackman, seconded by Suckow to approve Resolution 03-20-23-24 RESOLUTION FOR INTERFUND OPERATING TRANSFER Roll Call: Ayes-Breitbach, Suckow, Kuhn, Cerwinski, Hackman. Motion carried. WHEREAS, it is desired to authorize the County Auditor to periodically transfer from Ambulance Fund (0031) to the Chickasaw County Betterment Fund (0025) during the FY 2022-2023 budget year, and WHEREAS, said transfer must be in accordance with the Code of Iowa, and NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Supervisors of Chickasaw County, Iowa, as follows: 1. The transfer from Ambulance Fund (0031) to the Chickasaw County Betterment Fund (0025) for the fiscal year beginning July 1, 2022, shall be the \$43,200. 2. The amount of any transfer shall not exceed available fund balance in the transferring fund. 3. The Auditor is directed to correct her books when said operating transfers are made and notify the Treasurer of the amount of said transfers. PASSED, APPROVED, AND ADOPTED THIS 20th day of MARCH 2023. /ss/Matthew Kuhn, Chair, Board of Supervisors. ATTEST: /ss/ Sheila Shekleton, Auditor. The above resolution is a summary. For the full text of resolutions, visit our website at: [HTTPS://www.chickasawcounty.iowa.gov](https://www.chickasawcounty.iowa.gov) or visit our office at The Chickasaw County Auditor's Office, 8 E Prospect St, New Hampton, IA. Monday-Friday 8:30 a.m. – 4:30 p.m., 641-394-2100.

Motion by Suckow, seconded by Hackman to open Public Hearing on the Property Tax Levy and Maximum Property Tax Dollars for FY 2023-2024 for General County Services and Rural County Services at 9:35 AM. Roll Call: Ayes-Breitbach, Suckow, Kuhn, Cerwinski, Hackman. Motion carried.

Discussed Property Tax Levy and Maximum Property Tax Dollars for FY 2023-2024. No written comment.

Motion by Suckow, seconded by Breitbach to close Public Hearing on the Property Tax Levy and Maximum Property Tax Dollars for FY 2023-2024 for General County Services and Rural County Services at 9:46 AM. Roll Call: Ayes-Breitbach, Suckow, Kuhn, Cerwinski, Hackman. Motion carried.

Motion by Breitbach, seconded by Cerwinski to approve Resolution 03-20-23-20 SETTING THE PROPERTY TAX LEVY AND MAXIMUM PROPERTY TAX DOLLARS FOR FISCAL YEAR JULY 1, 2023 – JUNE 30, 2024 FOR GENERAL COUNTY SERVICES AND RURAL SERVICES. Roll Call: Ayes-Breitbach, Suckow, Kuhn, Cerwinski, Nay -Hackman. Motion carried WHEREAS, the Chickasaw County Board of Supervisors have considered the proposed fiscal year July 1, 2023 – June 30, 2024 Chickasaw County maximum property tax dollars for both General County Services and Rural County Services, and WHEREAS, The Notice concerning the proposed county maximum property tax dollars was published as required and posted on the county website, WHEREAS, a public hearing concerning the proposed property tax levy and proposed county maximum property tax dollars was held on March 20, 2023, NOW THEREFORE, BE IT FURTHER RESOLVED by the Board of Supervisors of Chickasaw County that the maximum property tax dollars for General County Services and Rural Services for fiscal year July 1, 2023 – June 30, 2024, shall not exceed the following: General County Services: \$4,443,844.00 Rural County Services: \$2,300,000.00 The maximum property tax dollars requested in either General County Services or Rural County Services for fiscal year July 1, 2023 – June 30, 2024, does represent an increase of more than 102% from the maximum property tax dollars requested for fiscal year July 1, 2022 – June 30, 2023. PASSED, APPROVED, AND ADOPTED THIS 20th day of MARCH 2023. /ss/Matthew Kuhn, Chair, Board of Supervisors. ATTEST: /ss/ Sheila Shekleton, Auditor. The above resolution is a summary. For the full text of resolutions, visit our website at: [HTTPS://www.chickasawcounty.iowa.gov](https://www.chickasawcounty.iowa.gov) or visit our office at The Chickasaw County Auditor's Office, 8 E Prospect St, New Hampton, IA. Monday-Friday 8:30 a.m. – 4:30 p.m., 641-394-2100.

Motion by Hackman, seconded by Cerwinski to add and relocated services to the Chickasaw Heritage Building Center; move Community Action to room #15, Riverview and Helping Services to room #16, and to offer the Juvenile Court Services Officers room #6. Roll Call: Ayes-Breitbach, Suckow, Kuhn, Cerwinski, Hackman. Motion carried.

Motion by Hackman, seconded by Suckow to acknowledge purchase of Sheriff Department's two Getac Tablets of \$7,326.72 with Sector to be taken out of Data Processing in the current budget. Roll Call: Ayes-Breitbach, Suckow, Kuhn, Cerwinski, Hackman. Motion carried.

Motion by Hackman, seconded by Breitbach to acknowledge purchase of Sheriff Department's Tahoe one docking station of \$3,163.66 from Sector per purchase policy for FY 2022-2023. Roll Call: Ayes-Breitbach, Suckow, Kuhn, Cerwinski, Hackman. Motion carried.

Motion by Hackman, seconded by Cerwinski to acknowledge purchase of Sheriff Department's vehicle upfitting of \$22,893.25 with Karl Emergency Vehicle per purchase policy for FY 2022-2023. Roll Call: Ayes-Breitbach, Suckow, Kuhn, Cerwinski, Hackman. Motion carried.

Motion by Hackman, seconded by Cerwinski to authorize Sheriff Shawver to reserve 2023 Chevrolet Tahoe with Vern Laure's Center for \$41,632.40 for FY 2023-2024 (not to be billed till July) pending budget approval. Roll Call: Ayes-Breitbach, Suckow, Kuhn, Cerwinski, Hackman. Motion carried.

Motion by Hackman, seconded by Cerwinski to acknowledge purchase of Sheriff Department's vehicle upfitting of \$22,893.25 with Karl Emergency Vehicle per purchase policy for FY 2023-2024 pending budget approval. Roll Call: Ayes-Breitbach, Suckow, Kuhn, Cerwinski, Hackman. Motion carried.

Motion by Hackman, seconded by Suckow to acknowledge purchase of Sheriff Department's Tahoe one docking station of \$3,163.66 from Sector per purchase policy for FY 2023-2024 pending budget approval. Roll Call: Ayes-Breitbach, Suckow, Kuhn, Cerwinski, Hackman. Motion carried.

Discussion with Assessor Raymond Armel and Engineer Roman Lensing about updates on Invenergy Wind Turbine Project. There will be a meeting March 23, 2023 at the Pinicon, 5:30 PM, for Landowners and Chickasaw Event Center, 7:30 PM, for the public.

Discuss Secondary Roads updates.

Motion by Breitbach, seconded by Cerwinski to approve Employment Contract with Roman Lensing, County Engineer, with a 6% Salary increase to \$116,600.00 for fiscal year 2023-2024 on July 1.

Motion by Hackman, seconded by Suckow to Amend prior motion "Motion by Breitbach, seconded by Cerwinski to approve Employment Contract with Roman Lensing, County Engineer, with a 6% Salary increase to \$116,600.00 for fiscal year 2023-2024 on July 1. Roll Call: Ayes-Breitbach, Suckow, Kuhn, Cerwinski, Hackman. Motion carried." To increase salary by 9% to \$119,900.00. Roll Call: Ayes-Breitbach, Suckow, Kuhn, Cerwinski, Hackman. Motion carried.

Motion by Breitbach, seconded by Cerwinski to approve Employment Contract with Roman Lensing, County Engineer, with a 9% Salary increase to \$119,900.00 for fiscal year 2023-2024 on July 1. Roll Call: Ayes-Breitbach, Suckow, Kuhn, Cerwinski, Hackman. Motion carried. Roll Call: Ayes-Breitbach, Suckow, Kuhn, Cerwinski, Hackman. Motion carried.

Discussed Fredericksburg Maintenance Shop Lease Agreement.

Motion by Hackman, seconded by Cerwinski to change the building values for Heartland Insurance as discussed for fiscal year 2023-2024. Roll Call: Ayes-Breitbach, Suckow, Kuhn, Cerwinski, Hackman. Motion carried.

Motion by Hackman, seconded by Cerwinski to approve Resolution 03-20-23-21 FORGIVING/ADJUSTING PROPERTY TAXES PARCELS 191003300001 & 191003300002. Roll Call: Ayes-Breitbach, Suckow, Kuhn, Cerwinski, Hackman. Motion carried. WHEREAS, the Chickasaw County Board of Supervisors has received a request to forgive taxes due March 2023 for Parcel# 191003300002, property owner Harry Buhre and an adjustment/credit of the March 2023 tax payment for Parcel# 191003300001 of \$109.00, property owner Harry J Buhre Jr. Trust. PASSED, APPROVED, AND ADOPTED THIS 20th day of MARCH 2023. /ss/Matthew Kuhn, Chair, Board of Supervisors. ATTEST: /ss/ Sheila Shekleton, Auditor. The above resolution is a summary. For the full text of resolutions, visit our website at: [HTTPS://www.chickasawcounty.iowa.gov](https://www.chickasawcounty.iowa.gov) or visit our office at The Chickasaw County Auditor's Office, 8 E Prospect St, New Hampton, IA. Monday-Friday 8:30 a.m. – 4:30 p.m., 641-394-2100.

Motion by Hackman, seconded by Suckow to approve Resolution 03-20-23-22 A RESOLUTION SETTING FORTH A PROPOSAL TO SELL THE REAL PROPERTY IDENTIFIED AS SURVEY PARCEL 2022-48 AND NOTICE OF A PUBLIC HEARING ON THE PROPOSED SALE and to publish it in the county new papers. Roll Call: Ayes-Breitbach, Suckow, Kuhn, Cerwinski, Hackman. Motion carried. PASSED, APPROVED, AND ADOPTED THIS 20th day of MARCH 2023. /ss/Matthew Kuhn, Chair, Board of Supervisors. ATTEST: /ss/ Sheila Shekleton, Auditor. The above resolution is a summary. For the full text of resolutions, visit our website at: [HTTPS://www.chickasawcounty.iowa.gov](https://www.chickasawcounty.iowa.gov) or visit our office at The Chickasaw County Auditor's Office, 8 E Prospect St, New Hampton, IA. Monday-Friday 8:30 a.m. – 4:30 p.m., 641-394-2100.

Recessed at 11:35 AM
Resumed at 11:50 AM

Motion by Hackman, seconded by Suckow to approve a transfer from Chickasaw County's Partial Self-Funding Account with IGHCP in the amount of \$18,000.00 to the IGHCP Dental Account Balance in the amount of \$6,000.00 and IGHCP Trust Account Balance of \$12,000.00 to bring the accounts balance to a positive and have a cushion in the accounts. Roll Call: Ayes-Breitbach, Suckow, Kuhn, Cerwinski, Hackman. Motion carried.

Motion by Suckow, seconded by Hackman to propose moving the EMS out to the Chickasaw Heritage Building Center.
Suckow rescinded and Hackman rescinded

Motion by Suckow, seconded by Cerwinski to propose moving the Emergency Medical Services, Public Health, Emergency Management Agency out to the Chickasaw Heritage Building Center.
Suckow rescinded and Cerwinski rescinded

Discussion to wait with any action till Samuels came back with study.

Motion by Hackman, seconded by Suckow to approve the canvass of the Second Tier Nashua-Plainfield Community School District Election, March 7, 2023 and authorize the Auditor to certify the results. Roll Call: Ayes-Breitbach, Suckow, Kuhn, Cerwinski, Hackman. Motion carried.

Discussed Broad Band Grant.

Discussed having the Budget for Fiscal 2023-2024 ready by March 27.

COMMITTEE ASSIGNMENTS

Supervisor Breitbach—Floyd Mitchell Chickasaw Decaturization board- March 15

Supervisor Cerwinski—Pathways- March 15

Supervisor Hackman—County Social Services- March 16

Motion by Hackman seconded by Breitbach to adjourn at 1:37 PM. Roll Call: Ayes-Breitbach, Suckow, Kuhn, Cerwinske, Hackman.
Motion carried.

Matthew Kuhn, Chairperson
Board of Supervisors

ATTEST:



Sheila Shekleton, Auditor