

**CHICKASAW COUNTY**  
**BOARD OF SUPERVISORS' MINUTES**  
**April 3, 2023**

The Board convened on Monday, April 3, 2023, at 9:00 AM with members Breitbach, Suckow, Kuhn, Cerwinski and Hackman present in the Boardroom on the 2<sup>nd</sup> floor of the Court House, New Hampton, Iowa. Chairperson Kuhn called the meeting to order. Also present were Auditor Sheila Shekleton, Terry Johnson, Bridget Edson, Alta Vista Mayor Kevin Crooks, Dee Larkin, Assessor Raymond Armel, Sheriff Ryan Shawver, Engineer Roman Lensing, Bob Fenske, member of the media, Conservation Director Chad Humpal, Public Health Director Lisa Welter, EMS Director Joel Knutson, MercyOne Aaron Flugum, Louise Harris, EMA Director Jeff Bernatz, Jeremy McGrath, Environmental Health Director Penny Andorf, Treasurer Matt Ysbrand, Recorder Shirley Troyna, Ahlers & Cooney Human Resources Ann Smizek, Custodian Dave Gorman

Motion by Hackman, seconded by Suckow to approve the agenda for April 3, 2023. Roll Call: Ayes-Breitbach, Suckow, Kuhn, Cerwinski, Hackman. Motion carried.

Motion by Hackman, seconded by Breitbach to approve the meeting minutes from March 27, 2023 with changes. Roll Call: Ayes-Breitbach, Suckow, Kuhn, Cerwinski, Hackman. Motion carried.

Public Comment Dollar General is closing the sale on April 11, 2023 and Attorney Dave Laudner is working on the deed.

Motion by Cerwinski, seconded by Hackman to enter 9:10 AM PUBLIC HEARING RESOLUTION 03-20-23-22 A RESOLUTION SETTING FORTH A PROPOSAL TO SELL THE REAL PROPERTY IDENTIFIED AS SURVEY PARCEL 2022-48. Roll Call: Ayes-Breitbach, Suckow, Kuhn, Cerwinski, Hackman. Motion carried.

Email from Assessor Raymond Armel in support of sale.  
No public comment

Motion by Hackman, seconded by Cerwinski to close at 9:12 AM PUBLIC HEARING RESOLUTION 03-20-23-22 A RESOLUTION SETTING FORTH A PROPOSAL TO SELL THE REAL PROPERTY IDENTIFIED AS SURVEY PARCEL 2022-48. Roll Call: Ayes-Breitbach, Suckow, Kuhn, Cerwinski, Hackman. Motion carried.

Motion by Hackman, seconded by Cerwinski to APPROVE RESOLUTION NO. 04-03-23-25 A RESOLUTION AUTHORIZING THE SALE OF REAL PROPERTY IDENTIFIED AS SURVEY PARCEL 2022-48 and authorize chair's signature on Quit claim Deed. Roll Call: Ayes-Breitbach, Suckow, Kuhn, Cerwinski, Hackman. Motion carried. RESOLUTION NO. 04-03-23-25 A RESOLUTION AUTHORIZING THE SALE OF REAL PROPERTY IDENTIFIED AS SURVEY PARCEL 2022-48 TO ROBERT HANSEN FOR \$200.00

WHEREAS, the Chickasaw County Board of Supervisors set forth a proposal to sell to Robert Hansen for \$200.00 the real property identified as Survey Parcel 2022-48, and legally described as a parcel of real property located in part of the Southeast Quarter (SE ¼) of the Northwest Quarter (NW ¼) of Section 18, Township 94 North, Range 14 West of the 5<sup>th</sup> P.M., in Chickasaw County, Iowa, described as commencing at the center of said Section 18; thence on an autonomous G.P.S. bearing S 89° 44' 31" W (record S 89° 05' 50" W) 795.26 feet along the south line of said Northwest Quarter (NW ¼) to the centerline of Amherst Boulevard; thence N 21° 54' 20" W (record N 22° 33' 01" W) 391.76 feet; thence N 66° 43' 17" E (record N 66° 03' 50" E) 60.28 feet to the easterly right-of-way line of Amherst Boulevard and the northwest corner of Chickasaw County Recorder's Fee Book 2015-0404 and point of beginning of this description: thence continuing N 66° 43' 17" E 159.04 feet (record N 66° 03' 50" E 159.14 feet) along the north line of said County Recorder's Fee Book 2015-0404 to the northeast corner thereof and the westerly right-of-way line of Nashua and Charles City Road; thence north-westerly 303.16 feet along a 196.20 foot radius curve concave southwesterly having a central angle of 88° 31' 55" and chord bearing of N 75° 49' 24" W 196.48 feet to the easterly right-of-way line of Amherst Boulevard; thence S 21° 48' 38" E 119.53 feet along said easterly right-of-way line to the point of beginning, said parcel containing 0.29 acres, and held a public hearing on April 3, 2023, pursuant to Iowa Code section 331.261(2), after publishing notice of said public hearing; and WHEREAS, the Chickasaw County Board of Supervisors believes the sale price to be reasonable when taking into consideration the nature of the real property and the overall needs of Chickasaw County; and WHEREAS, the Chickasaw County Board of Supervisors believes the sale of the real property to be in the best interests of Chickasaw County; and WHEREAS, the Chickasaw County Board of Supervisors intends to proceed with the sale of the real property identified as Survey Parcel 2022-48 to Robert Hansen for \$200.00. NOW, THEREFORE, BE IT RESOLVED that the Chickasaw County Board of Supervisors authorizes the sale to Robert Hansen for \$200.00 the real property identified as Survey Parcel 2022-48, and legally described as a parcel of real property located in part of the Southeast Quarter (SE ¼) of the Northwest Quarter (NW ¼) of Section 18, Township 94 North, Range 14 West of the 5<sup>th</sup> P.M., in Chickasaw County, Iowa, described as commencing at the center of said Section 18; thence on an autonomous G.P.S. bearing S 89° 44' 31" W (record S 89° 05' 50" W) 795.26 feet along the south line of said Northwest Quarter (NW ¼) to the centerline of Amherst Boulevard; thence N 21° 54' 20" W (record N 22° 33' 01" W) 391.76 feet; thence N 66° 43' 17" E (record N 66° 03' 50" E) 60.28 feet to the easterly right-of-way line of Amherst Boulevard and the northwest corner of Chickasaw County Recorder's Fee Book 2015-0404 and point of beginning of this description: thence continuing N 66° 43' 17" E 159.04 feet (record N 66° 03' 50" E 159.14 feet) along the north line of said County Recorder's Fee Book 2015-0404 to the northeast corner thereof and the westerly right-of-way line of Nashua and Charles City Road; thence north-westerly 303.16 feet along a 196.20 foot radius curve concave southwesterly having a central angle of 88° 31' 55" and chord bearing of N 75° 49' 24" W 196.48 feet to the easterly right-of-way line of Amherst Boulevard; thence S 21° 48' 38" E 119.53 feet along said easterly right-of-way line to the point of beginning, said parcel containing 0.29 acres, and directs the Chairman and the Chickasaw County Auditor to sign any and all documents



necessary to facilitate and finalize the sale of the real property. HEREBY RESOLVED by the Chickasaw County Board of Supervisors this 3<sup>rd</sup> day of April, 2023. Ayes: /ss/Matthew Kuhn, Scott Cerwinske, Jacob Hackman, Steve Breitbach, and Travis Suckow. Nays: None. ATTEST: /ss/ Sheila Shekleton, Auditor

#### QUIT CLAIM DEED

For the consideration of One Dollar (\$1.00) and other valuable consideration, Chickasaw County, Iowa, does hereby quit claim to ROBERT HANSEN the following described real property: a parcel of real property located in part of the Southeast Quarter (SE ¼) of the Northwest Quarter (NW ¼) of Section 18, Township 94 North, Range 14 West of the 5th P.M., in Chickasaw County, Iowa, described as commencing at the center of said Section 18; thence on an autonomous G.P.S. bearing S 89° 44' 31" W (record S 89° 05' 50" W) 795.26 feet along the south line of said Northwest Quarter (NW ¼) to the centerline of Amherst Boulevard; thence N 21° 54' 20" W (record N 22° 33' 01" W) 391.76 feet; thence N 66° 43' 17" E (record N 66° 03' 50" E) 60.28 feet to the easterly right-of-way line of Amherst Boulevard and the northwest corner of Chickasaw County Recorder's Fee Book 2015-0404 and point of beginning of this description: thence continuing N 66° 43' 17" E 159.04 feet (record N 66° 03' 50" E 159.14 feet) along the north line of said County Recorder's Fee Book 2015-0404 to the northeast corner thereof and the westerly right-of-way line of Nashua and Charles City Road; thence north-westerly 303.16 feet along a 196.20 foot radius curve concave southwesterly having a central angle of 88° 31' 55" and chord bearing of N 75° 49' 24" W 196.48 feet to the easterly right-of-way line of Amherst Boulevard; thence S 21° 48' 38" E 119.53 feet along said easterly right-of-way line to the point of beginning, said parcel containing 0.29 acres, identified as Survey Parcel 2022-48. This transaction is exempt from transfer tax pursuant to Iowa Code Sections 428A.2(21) & (19). The undersigned hereby relinquishes all rights of dower, homestead, and distributive share in and to the real property. Dated: April 3, 2023 CHICKASAW COUNTY, IOWA ss Matthew Kuhn. ATTEST: /ss/ Sheila Shekleton, Auditor NOTARY PUBLIC Donna Geerts.

Motion by Hackman, seconded by Cerwinske to proclaim the month of April as Child Abuse Prevention month. Roll Call: Ayes-Breitbach, Suckow, Kuhn, Cerwinske, Hackman. Motion carried.

Motion by Suckow, seconded Hackman to proclaim the week of April 3-9, 2023 as Public Health Week. Roll Call: Ayes-Breitbach, Suckow, Kuhn, Cerwinske, Hackman. Motion carried.

Discussed with Public Health Director Lisa Welter about two awards that were awarded: Environmental Health Professional of the Year to Penny Andorf and Health Department of the Year Award to the Chickasaw County Public Health.

Discussed design consultant contract and payment options between Chickasaw County/City of Alta Vista and Erdman Engineering/WHKS for road reconstruction with Alta Vista City limits. The federal grant does not cover survey cost. There was a consensus from the Board of Supervisors to cover up to 40% of the design costs within city limits of Alta Vista.

Motion by Hackman, seconded by Cerwinske to approve and authorize chair's signature to Enter Premises with Merle & Delores Brannon for Chickasaw County FHWA Bridge #111720 Supplemental Pile Project. Roll Call: Ayes-Breitbach, Suckow, Kuhn, Cerwinske, Hackman. Motion carried.

Motion by Hackman, seconded by Breitbach to approve and authorize chair's signature to Enter Premises with Dale Kolbet for Chickasaw County Culvert Lining Project on V18. Roll Call: Ayes-Breitbach, Suckow, Kuhn, Cerwinske, Hackman. Motion carried.

Motions by Hackman, seconded by Suckow to enter CLOSED SESSION UNDER SECTION 21.5(1)(J) TO DISCUSS THE POTENTIAL SALE OR PURCHASE OF REAL ESTATE at 10:10 AM Roll Call: Ayes-Breitbach, Suckow, Kuhn, Cerwinske, Hackman. Motion carried.

Motions by Hackman, seconded by Suckow to close CLOSED SESSION UNDER SECTION 21.5(1)(J) TO DISCUSS THE POTENTIAL SALE OR PURCHASE OF REAL ESTATE at 10:20 AM Roll Call: Ayes-Breitbach, Suckow, Kuhn, Cerwinske, Hackman. Motion carried.

No action taken out of closed session.

Discussed with EMS Director about possible building locations.

Discussed with Jeff Bernatz the purchasing a server for the Radio Tower Project for \$2,000.00 and have him turn it into insurance.

Discussed sale of 910 East Main St, New Hampton, property and earnest money.

Discussed proposed Law Enforcement Center and asking if City of New Hampton was interested in a joint authority with Chickasaw County.

Discussion on Election Equipment Proposal was tabled to next week.

Motion by Hackman, seconded by Cerwinske to approve and authorize chair's signature on Cowbell Cyber Insurance. Ayes-Breitbach, Suckow, Kuhn, Cerwinske, Hackman. Motion carried.

Recessed at 11:20 AM  
Resumed at 1:00 PM

1:00 PM entered CLOSED SESSION UNDER SECTION 21.9 A MEETING OF A GOVERNMENTAL BODY TO DISCUSS STRATEGY IN MATTERS RELATING TO EMPLOYMENT CONDITIONS OF EMPLOYEES OF THE GOVERNMENTAL BODY WHO ARE NOT COVERED BY A COLLECTIVE BARGAINING AGREEMENT UNDER CHAPTER 20 IS EXEMPT FROM THIS CHAPTER.

2:17 PM came out of CLOSED SESSION UNDER SECTION 21.9 A MEETING OF A GOVERNMENTAL BODY TO DISCUSS STRATEGY IN MATTERS RELATING TO EMPLOYMENT CONDITIONS OF EMPLOYEES OF THE GOVERNMENTAL BODY WHO ARE NOT COVERED BY A COLLECTIVE BARGAINING AGREEMENT UNDER CHAPTER 20 IS EXEMPT FROM THIS CHAPTER.

Summary; Vacation policy discussion-follow current policy until Board of Supervisors approve change or approach Board of Supervisors to approve variation in difficult to fill positions.

Supervisor Cerwinski left at 2:28 PM


Discussed going out for RFP for HR Services and Union Negotiations Representative.

#### COMMITTEE ASSIGNMENTS

Supervisor Breitbach—Northeast Iowa Community Action- March 27

Supervisor Cerwinski—Pathways- March 27

Motion by Breitbach seconded by Suckow to adjourn at 2:36 PM. Roll Call: Ayes-Breitbach, Suckow, Kuhn, Hackman, absent Cerwinski  
Motion carried.

  
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Matthew Kuhn, Chairperson  
Board of Supervisors  
ATTEST:

  
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Sheila Shekleton, Auditor