

**CHICKASAW COUNTY**  
**BOARD OF SUPERVISORS' MINUTES**  
**June 5, 2023**

The Board convened on Monday June 5, 2023, at 9:02 AM with members Breitbach, Suckow, Kuhn, Cerwinski and Hackman present in the Boardroom on the 2<sup>nd</sup> floor of the Court House, New Hampton, Iowa. Chairperson Kuhn called the meeting to order. Also present were Auditor Sheila Shekleton, Attorney David Laudner, Bob Fenske, member of the media, Tony Jirak, Kathy Shekleton, Terry Johnson, Engineer Roman Lensing, EMS Director Joel Knutson, Conservation Director Chad Humpal, Deputy-Sheriff Zach Nosbisch, Bridget Edson, Reese Edson, Assessor Raymond Armel, Home Base Iowa Jathan Chicoine, Glen Gassman, Blattner Energy Randy Ronney, Rocky Savceda, Ryan Erickson, Invenergy, Jacob Romme, Jeremy McGrath

Motion by Hackman, seconded by Suckow to approve the agenda for June 5, 2023 with an addition of City of New Hampton Consultation Request for a response to New Hampton's application for a USDA Housing Preservation Grant for a "Good Cause" and a deletion of the Expiring Terms for the Compensation Board. Roll Call: All Ayes. Motion carried.

Motion by Hackman, seconded by Breitbach to approve the meeting minutes from May 30, 2023 with a change. Roll Call: All Ayes. Motion carried.

Public Comment: Assessor Ray Armel discussed House File 718 and additional Homestead Exemption.

Motion by Hackman, seconded by Cerwinski RESOLUTION 06-05-23-36 A RESOLUTION APPROVING THE MINOR SUBDIVISION PLAT OF: PARCEL 2023-11 IN THE SE1/4 OF THE NE1/4 OF SECTION 8, ALL IN TOWNSHIP 96 NORTH, RANGE 11 WEST OF THE 5<sup>TH</sup> P.M., CHICKASAW COUNTY, IOWA WHEREAS, ON THE 5<sup>th</sup> DAY of June, 2023 at a regular meeting by the Board of Supervisors, Chickasaw County, Iowa a minor subdivision plat of PARCEL 2023-11 IN THE SE1/4 OF THE NE1/4 OF SECTION 8, ALL IN TOWNSHIP 96 NORTH, RANGE 11 WEST OF THE 5<sup>TH</sup> P.M., CHICKASAW COUNTY, IOWA Was presented. WHEREAS, the minor subdivision plat of PARCEL 2023-11 IN THE SE1/4 OF THE NE1/4 OF SECTION 8, ALL IN TOWNSHIP 96 NORTH, RANGE 11 WEST OF THE 5<sup>TH</sup> P.M., CHICKASAW COUNTY, IOWA Has now been considered and should be approved. NOW THEREFORE, it is hereby resolved by the Board of Supervisors, Chickasaw County, Iowa that said Minor Subdivision Plat be approved, accepted and the Chairman is hereby directed to certify this Resolution of Approval. PASSED AND APPROVED on this 5<sup>th</sup> DAY of JUNE, 2023. /ss/ Matthew Kuhn, Chair, Hackman, Cerwinski, Breitbach, Suckow. ATTEST: /ss/ Sheila Shekleton, Auditor

Motion by Hackman, seconded Suckow RESOLUTION 06-05-23-37 A RESOLUTION APPROVING THE MINOR SUBDIVISION PLAT OF: PARCEL 2023-10 IN THE NW1/4 OF THE NW1/4 OF SECTION 27, ALL IN TOWNSHIP 94 NORTH, RANGE 14 WEST OF THE 5<sup>TH</sup> P.M., CHICKASAW COUNTY, IOWA WHEREAS, ON THE 5<sup>th</sup> DAY of June, 2023 at a regular meeting by the Board of Supervisors, Chickasaw County, Iowa a minor subdivision plat of PARCEL 2023-10 IN THE NW1/4 OF THE NW1/4 OF SECTION 27, ALL IN TOWNSHIP 94 NORTH, RANGE 14 WEST OF THE 5<sup>TH</sup> P.M., CHICKASAW COUNTY, IOWA Was presented. WHEREAS, the minor subdivision plat of PARCEL 2023-10 IN THE NW1/4 OF THE NW1/4 OF SECTION 27, ALL IN TOWNSHIP 94 NORTH, RANGE 14 WEST OF THE 5<sup>TH</sup> P.M., CHICKASAW COUNTY, IOWA Has now been considered and should be approved. NOW THEREFORE, it is hereby resolved by the Board of Supervisors, Chickasaw County, Iowa that said Minor Subdivision Plat be approved, accepted and the Chairman is hereby directed to certify this Resolution of Approval. PASSED AND APPROVED on this 5<sup>th</sup> DAY of JUNE, 2023. /ss/ Matthew Kuhn, Chair, Hackman, Suckow, Breitbach, Cerwinski. ATTEST: /ss/ Sheila Shekleton, Auditor

Discussed Home Base Iowa with Iowa Workforce Development Jathan Chicoine and Glen Gassman.

Discuss Chickasaw Wind Turbine Project status with Invenergy and Blattner Company. Discuss haul route maintenance activities.

Motion by Hackman, seconded by Suckow to approve and authorize Chair signature on Contract for Chickasaw County Bridge Replacement Project L-FY24-01--73-19 with Blazek Corporation. Roll Call Ayes: Hackman, Suckow, Breitbach, Cerwinski, Kuhn. Motion carried.

Motion by Hackman, seconded by Breitbach to approve a 28E Agreement between Chickasaw County and Howard County for a Multimodal Project Discretionary Grant (V18 Concrete Overlay Project from South City Limits of Alta Vista to Main St. in the City of Elma) and authorize Chair and Auditor signatures. Roll Call Ayes: Hackman, Breitbach, Suckow, Cerwinski, Kuhn. Motion carried.

Motion by Hackman, seconded by Cerwinski to approve RESOLUTION 06-05-23-35 WHEREAS, it is necessary from time to time to acquire right of way for road and bridge construction, and WHEREAS, it is within the powers of the Board of Supervisors of Chickasaw County to acquire such necessary right of way, and  
WHEREAS, the Chickasaw County Board of Supervisors has determined that property values are 7.11 times the assessed valuation, NOW THEREFORE BE IT RESOLVED: That the following schedule shall constitute the policy by which Chickasaw County shall acquire right of way land, improvements thereon, and fill dirt.1. Right of way land acquired by easement or deed shall be purchased for an amount 7.11 times the assessed valuation.2. Fence removal/replacement costs shall be paid according to the following schedule: a. Removal by owner

i. \$4.00/rod (barbed) ii. \$5.00/rod (woven) b. Placement of fence at new right of way line by owner i. \$13.50/rod (barbed) ii. \$18.00/rod (woven) c. Placement and removal of temporary electric fence by owner (for temporary construction easements and borrow areas) i. \$6.50/rod d. Corner/Brace posts used in fence placement i. \$25.00/each. 3. The County shall pay all recording costs and mortgage release fees. 4. The acquisition, replacement, or relocation of buildings, shrubs, or other improvements shall be negotiated by the County and the Owner. The acquisition of fill dirt shall be negotiated on the basis of cost per cubic yard. PASSED, APPROVED, and adopted this 5<sup>TH</sup> day of June 2023 the vote thereon being as follows: /ss/ Matthew Kuhn, Chair, Hackman, Cerwinske, Suckow, Breitbach. ATTEST: /ss/ Sheila Shekleton, Auditor

Discussion with Conservation Director Chad Humpal about landfill updates.

Discussion with Conservation Director Chad Humpal about department updates.

Discussion with Deputy Sheriff Zach Nosbisch about body and car camera system.

Discussion with EMS Director Joel Knutson about ambulance in Fredericksburg.

Motion by Breitbach, seconded Cerwinske to approve the purchase of safety mounting solution for Zoll X Monitor-cot setup for the EMS for \$3,410.00 to be taken out of ARPA Fund. Roll Call Ayes: Breitbach, Cerwinske, Hackman, Suckow, Kuhn. Motion carried.

Motion by Hackman, seconded by Suckow to enter closed session under section 21.5(1)(J) to discuss the potential sale or purchase of real estate at 11:04 A.M. Roll Call Ayes: Hackman, Suckow, Breitbach, Cerwinske, Kuhn. Motion carried.

Motion by Breitbach, seconded by Suckow to exit closed session under section 21.5(1)(J) to discuss the potential sale or purchase of real estate at 12:00 P.M. Roll Call Ayes: Breitbach, Suckow, Cerwinske, Hackman, Kuhn. Motion carried.

Motion by Hackman, seconded by Suckow to offer \$350,000.00 for the property at 204 E Prospect and authorize chair signature. Roll Call Ayes: Hackman, Suckow, Breitbach, Cerwinske, Kuhn. Motion carried.

Recessed: 12:09 P.M.

Resumed: 12:15 P.M.

Discussed option to purchase real estate contract.

Motion by Hackman, seconded by Suckow to approve and authorize signature for FY 2022 Certification Statement for Cost Advisory Services Inc. Roll Call Ayes: Hackman, Suckow, Breitbach, Cerwinske, Kuhn. Motion carried.

Motion by Hackman, seconded by Breitbach to approve letter of Engagement with Ahlers Cooney Law Firm for Urban Renewal Plan, Tax Increment Financing (TIF). Roll Call Ayes: Hackman, Breitbach, Suckow, Cerwinske, Kuhn. Motion carried.

Motion by Hackman, seconded by Suckow to approve FY 2023-2024 list of salaries/wages with Rosaur and Schnoeblelen receiving the same six percent as the other clerks. Roll Call Ayes: Hackman, Suckow, Breitbach, Cerwinske, Kuhn. Motion carried.

Motion By Hackman, seconded by Breitbach to approve RESOLUTION NO. 06-05-23-42 RESOLUTION FOR INTERFUND OPERATING TRANSFERS WHEREAS, it is desired to authorize the County Auditor to periodically transfer funds from the General Basic Fund to the General Supplemental Fund during the FY 2023-2024 budget year, and WHEREAS, said transfers must be in accordance with Section 331.432, Code of Iowa, PASSED, APPROVED, and adopted this 5<sup>TH</sup> day of June 2023 the vote thereon being as follows: /ss/ Matthew Kuhn, Chair, Hackman, Breitbach, Suckow, Cerwinske ATTEST: /ss/ Sheila Shekleton, Auditor Detailed document on file at Auditor's office and on county's website <https://www.chickasawcounty.iowa.gov>

Motion by Hackman, seconded by Cerwinske to approve RESOLUTION 06-05-23-40 RESOLUTION FOR INTERFUND OPERATING TRANSFERS WHEREAS, it is desired to authorize the County Auditor to periodically transfer funds from the General Basic Fund to the Landfill Fund during the FY 2023-2024 budget year, and WHEREAS, said transfers must be in accordance with Section 331.432, Code of Iowa, PASSED, APPROVED, and adopted this 5<sup>TH</sup> day of June 2023 the vote thereon being as follows: /ss/ Matthew Kuhn, Chair, Hackman, Cerwinske, Breitbach, Suckow. ATTEST: /ss/ Sheila Shekleton, Auditor Detailed document on file at Auditor's office and on county's website <https://www.chickasawcounty.iowa.gov>



Motion By Hackman, seconded by Breitbach to approve RESOLUTION 06-05-23-41 RESOLUTION FOR INTERFUND OPERATING TRANSFER WHEREAS, it is desired to authorize the County Auditor to periodically transfer funds from the Rural Services Basic Fund to the Secondary Road Fund during the FY 2023-2024 budget year, and WHEREAS, said transfers must be in accordance with Section 331.432, Code of Iowa, PASSED, APPROVED, and adopted this 5<sup>TH</sup> day of June 2023 the vote thereon being as follows: /ss/ Matthew Kuhn, Chair, Hackman, Breitbach, Suckow, Cerwinski ATTEST: /ss/ Sheila Shekleton, Auditor Detailed document on file at Auditor's office and on county's website <https://www.chickasawcounty.iowa.gov>

Motion By Hackman, seconded by Breitbach to approve RESOLUTION 06-05-23-43 RESOLUTION FOR INTERFUND OPERATING TRANSFER WHEREAS, it is desired to authorize the County Auditor to periodically transfer funds from the Rural Services Basic Fund to the Landfill Fund during the FY 2023-2024 budget year, and WHEREAS, said transfers must be in accordance with Section 331.432, Code of Iowa, PASSED, APPROVED, and adopted this 5<sup>TH</sup> day of June 2023 the vote thereon being as follows: /ss/ Matthew Kuhn, Chair, Hackman, Breitbach, Suckow, Cerwinski ATTEST: /ss/ Sheila Shekleton, Auditor Detailed document on file at Auditor's office and on county's website <https://www.chickasawcounty.iowa.gov>

Motion by Breitbach, seconded by Hackman to approve RESOLUTION 06-05-23-44 RESOLUTION FOR INTERFUND OPERATING TRANSFER WHEREAS, it is desired to authorize the County Auditor to periodically transfer funds from the Rural Services Basic Fund to the Emergency Medical Service Fund during the FY 2023-2024 budget year, and WHEREAS, said transfers must be in accordance with Section 331.432, Code of Iowa, PASSED, APPROVED, and adopted this 5<sup>TH</sup> day of June 2023 the vote thereon being as follows: /ss/ Matthew Kuhn, Chair, Breitbach, Hackman, Suckow, Cerwinski ATTEST: /ss/ Sheila Shekleton, Auditor Detailed document on file at Auditor's office and on county's website <https://www.chickasawcounty.iowa.gov>

Motion By Hackman, seconded by Breitbach to approve RESOLUTION NO. 06-05-23-39 A RESOLUTION FOR INTERFUND OPERATING TRANSFERS WHEREAS, it is desired to authorize the Chickasaw County Auditor to periodically transfer funds from the Local Option Sales and Services Tax County Betterment Fund to the Emergency Medical Services (EMS) Fund during the FY 2023-2024 budget year, and WHEREAS, said transfer must be in accordance with the Code of Iowa, PASSED, APPROVED AND ADOPTED THIS 5<sup>TH</sup> DAY OF JUNE 2023, THE VOTE THEREON BEING AS FOLLOWS: /ss/ Matthew Kuhn, Chair, Hackman, Breitbach, Suckow, Cerwinski ATTEST: /ss/ Sheila Shekleton, Auditor Detailed document on file at Auditor's office and on county's website <https://www.chickasawcounty.iowa.gov>

Motion by Hackman, seconded by Cerwinski to approve RESOLUTION NO. 06-05-23-38 A RESOLUTION FOR INTERFUND OPERATING TRANSFERS WHEREAS, it is desired to authorize the Chickasaw County Auditor to periodically transfer funds from the American Rescue Plan Act (ARPA) to the Emergency Medical Services (EMS) Fund during the FY 2023-2024 budget year, and WHEREAS, said transfer must be in accordance with the Code of Iowa, PASSED, APPROVED AND ADOPTED THIS 5<sup>TH</sup> DAY OF JUNE 2023, THE VOTE THEREON BEING AS FOLLOWS: /ss/ Matthew Kuhn, Chair, Hackman, Cerwinski, Breitbach, Suckow. ATTEST: /ss/ Sheila Shekleton, Auditor Detailed document on file at Auditor's office and on county's website <https://www.chickasawcounty.iowa.gov>

Motion by Hackman, seconded by Suckow to approve Tyler invoice for subscription fee Eagle Document Recording \$7,584.10 and Disaster Recovery \$1,517.25. Roll Call: All Ayes. Motion carried.

Motion by Hackman, seconded by Cerwinski to approve contract with Short Elliott Hendrickson, Inc. for engineering services for installation of city water utility at the Chickasaw Heritage building Center. Roll Call: All Ayes. Motion carried.

Motion by Hackman, seconded by Breitbach to approve payroll, check date June 2, 2023. Roll Call: All Ayes. Motion carried.

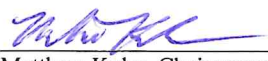
Motion by Hackman, seconded by Cerwinski to approve prior bills \$4,130.36. Roll Call: All Ayes. Motion carried.

Motion by Hackman, seconded by Breitbach to approve claims \$228,211.51. Roll Call: All Ayes. Motion carried.

Motion by Hackman, seconded by Cerwinski to have Chair and Secretary of the Board respond to City of New Hampton Consultation Request. Roll Call: All Ayes. Motion carried.

Committee Assignments  
Supervisor Kuhn-May 31, 2023, EMA & 911 SB

Motion by Hackman seconded by Breitbach to adjourn at 12:45 PM. Roll Call: All Aye. Motion carried.

  
Matthew Kuhn, Chairperson  
Board of Supervisors

ATTEST:

  
Sheila Shekleton, Auditor

02:11PM JUN 12 2023  
LED-CHICKASAW CO. AUDITOR