

**CHICKASAW COUNTY**  
**BOARD OF SUPERVISORS' MINUTES**  
**June 12, 2023**

The Board convened on Monday, June 12, 2023, at 9:00 AM with members Breitbach, Suckow, Kuhn, and Hackman present in the Boardroom on the 2<sup>nd</sup> floor of the Court House, New Hampton, Iowa. Cerwinski absent. Chairperson Kuhn called the meeting to order. Also present were Auditor Sheila Shekleton, Attorney David Laudner, Bob Fenske, member of the media, Kathy Shekleton, Terry Johnson, Engineer Roman Lensing, EMS Director Joel Knutson, Assessor Raymond Armel, Public Health Director Lisa Welter, Invenergy Cory Beckman, Jeremy McGrath.

Motion by Hackman, seconded by Breitbach to approve the agenda for June 12, 2023 with a deletion of Resolution 06-12-23-46. Roll Call: Ayes; Hackman, Breitbach, Suckow, Kuhn. Absent; Cerwinski. Motion carried.

Motion by Hackman, seconded by Suckow to approve the meeting minutes from June 5, 2023. Roll Call: Ayes; Hackman, Suckow, Breitbach, Kuhn. Absent; Cerwinski. Motion carried.

No Public Comment

Motion by Hackman, seconded by Suckow RESOLUTION 06-12-23-45 A RESOLUTION APPROVING THE MINOR SUBDIVISION PLAT OF: PARCEL 2023-18 IN THE SE1/4 OF THE NW1/4 AND IN THE NE1/4 OF THE SW1/4 OF SECTION 3, ALL IN TOWNSHIP 95 NORTH, RANGE 11 WEST OF THE 5<sup>TH</sup> P.M., CHICKASAW COUNTY, IOWA  
WHEREAS, ON THE 12<sup>th</sup> DAY of June, 2023 at a regular meeting by the Board of Supervisors, Chickasaw County, Iowa a minor subdivision plat of PARCEL 2023-18 IN THE SE1/4 OF THE NW1/4 AND IN THE NE1/4 OF THE SW1/4 OF SECTION 3, ALL IN TOWNSHIP 95 NORTH, RANGE 11 WEST OF THE 5<sup>TH</sup> P.M., CHICKASAW COUNTY, IOWA Was presented. WHEREAS, the minor subdivision plat of PARCEL 2023-18 IN THE SE1/4 OF THE NW1/4 AND IN THE NE1/4 OF THE SW1/4 OF SECTION 3, ALL IN TOWNSHIP 95 NORTH, RANGE 11 WEST OF THE 5<sup>TH</sup> P.M., CHICKASAW COUNTY, IOWA  
Has now been considered and should be approved. NOW THEREFORE, it is hereby resolved by the Board of Supervisors, Chickasaw County, Iowa that said Minor Subdivision Plat be approved, accepted and the Chairman is hereby directed to certify this Resolution of Approval. PASSED AND APPROVED on this 12<sup>th</sup> DAY of JUNE, 2023. /ss/ Matthew Kuhn, Chair, Hackman, Suckow, Breitbach, Kuhn. Absent; Cerwinski. ATTEST: /ss/ Sheila Shekleton, Auditor

Discussed department updates with Engineer Roman Lensing.

Review and discuss 28E Cooperative Agreement between Chickasaw County and the City of Alta Vista for a Multimodal Project Discretionary Grant (MPDG) Project on V18

Motion by Hackman, seconded by Breitbach to form an advisory committee for Tax Increment Financing/Urban Renewal Project involving Phase 1 of the Chickasaw Wind Energy Center. The committee will consist of Assessor Raymond Armel, Board of Supervisors Steve Breitbach and Scott Cerwinski, Auditor Sheila Shekleton, Attorney David Laudner, and Engineer Roman Lensing. Roll Call: Ayes; Hackman, Breitbach, Suckow, Kuhn. Absent; Cerwinski. Motion carried.

Motion by Hackman, seconded by Suckow to acknowledge the change of status for Andrea Kime from full-time LPN to part-time Enviromental Health Specialist and part-time LPN effective June 6, 2023 at \$25.00 per hour. Roll Call: Ayes; Hackman, Suckow, Breitbach, Kuhn. Absent; Cerwinski. Motion carried.

Motion by Hackman, seconded by Breitbach to acknowledge an invoice for Environmental Health from Keystone Laboratories for \$2,993.50. Roll Call: Ayes; Hackman, Breitbach, Suckow, Kuhn. Absent; Cerwinski. Motion carried.

Motion by Hackman, seconded by Suckow to approve and authorize chair's signature for a purchase agreement for 204 E Prospect St, New Hampton, IA for the EMS Department to house ambulances for \$350,000.00 using ARPA funds and property to be delivered by July 31, 2023. Roll Call: Ayes; Hackman, Suckow, Breitbach, Kuhn. Absent; Cerwinski. Motion carried.

Motion by Hackman, seconded by Breitbach to approve asking Jill Brincks to draw up blue prints for renovations of the 204 E Prospect Street property for the EMS Department living quarters. Roll Call: Ayes; Hackman, Breitbach, Suckow, Kuhn. Absent; Cerwinski. Motion carried.

Motion by Hackman, seconded by Suckow to authorize chair signature on a Mutual Aid Agreement with Nashua Area EMS when they start services. Roll Call: Ayes; Hackman, Suckow, Breitbach, Kuhn. Absent; Cerwinski. Motion carried.

Motion by Hackman, seconded by Suckow to approve paying Heartland Insurance for insurance for EMS Department from January 1, 2023 thru June 30, 2023 for \$15,741.00. Roll Call: Ayes; Hackman, Suckow, Breitbach, Kuhn. Absent; Cerwinski. Motion carried.

Motion by Hackman, seconded by Breitbach to enter CLOSED SESSION UNDER SECTION 21.5(1)(J) TO DISCUSS THE POTENTIAL SALE OR PURCHASE OF REAL ESTATE at 10:50 A.M. Roll Call: Ayes; Hackman, Breitbach, Suckow, Kuhn. Absent; Cerwinske. Motion carried.

Motion by Hackman, seconded by Suckow to exit CLOSED SESSION UNDER SECTION 21.5(1)(J) TO DISCUSS THE POTENTIAL SALE OR PURCHASE OF REAL ESTATE at 10:55 A.M. Roll Call: Ayes; Hackman, Suckow, Breitbach, Kuhn. Absent; Cerwinske. Motion carried.

No action taken out of close session.

Motion by Hackman, seconded by Breitbach to approve and authorize chairs signature on FX20/20 Service Block Contract for 400 hours for FY 23-24 at \$36,000.00. Roll Call: Ayes; Hackman, Breitbach, Suckow, Kuhn. Absent; Cerwinske. Motion carried.

Discussed Chickasaw Heritage Building Center (CHBC) water testing.

Motion by Hackman, seconded by Breitbach to approve **RESOLUTION NO. 06-12-23-47 APPROPRIATIONS RESOLUTION** WHEREAS, it is desired to make appropriations for all officers and departments for the fiscal year beginning July 1, 2023, in accordance with Section 331.434, Subsection 6, Code of Iowa. NOW THEREFORE, BE IT RESOLVED by the Chickasaw County Board of Supervisors of Chickasaw County, Iowa, as follows: Section 1. The amounts itemized by fund and by department or office is hereby appropriated as per adopted budget. Section 2. Subject to the provisions of other county procedures and regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or officer to make expenditures or incur obligations from the itemized fund, effective July 1, 2023. Section 3. In accordance with Section 331.437, Code of Iowa, no department or officers shall expend or contract to expend any money or incur any liability, or enter into any contract which by its terms involves the expenditures of money for any purpose in excess of the amounts appropriated pursuant to this Resolution. Section 4. If at any time during the 2023/2024 budget year the Auditor ascertains that the available resource of a fund that year will be less than said funds total appropriation, the Auditor shall immediately so inform the Board of Supervisors and recommend appropriate corrective action. Section 5. The Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which account shall indicate the amount of the appropriation, the amount charged thereto, and the encumbered balance. The Auditor shall report the status of such accounts to the applicable departments and officers monthly or quarterly during the fiscal year 2023-2024. Section 6. All appropriations authorized pursuant to this Resolution lapse at the close of business on June 30, 2024. PASSED, APPROVED, AND ADOPTED this 12<sup>th</sup> day of June, 2023, the vote thereon being as follows: /ss/ Matthew Kuhn, Chair, Hackman, Breitbach, Suckow, Kuhn. Absent; Cerwinske. ATTEST: /ss/ Sheila Shekleton, Auditor


Discussed Addendum for Cott Systems and no action taken.

Motion by Hackman, seconded by Suckow to approve TYLER INVOICE FOR SUBSCRIPTION FINANCIAL, PERSONNEL, AND DOCUMENT MANAGEMENT SUITE for FY 23-24 at \$29,649.84. Roll Call: Ayes; Hackman, Suckow, Breitbach, Kuhn. Absent; Cerwinske. Motion carried.

#### COMMITTEE ASSIGNMENT UPDATES

Supervisor Breitbach-June 6- Upper Wapsipinicon River Watershed Project  
Supervisor Hackman-June 6- CSS

Motion by Hackman seconded by Breitbach to adjourn at 11:06 AM. Roll Call: Ayes; Hackman, Breitbach, Suckow, Kuhn. Absent; Cerwinske. Motion carried.

  
Matthew Kuhn, Chairperson  
Board of Supervisors  
ATTEST:

  
Sheila Shekleton, Auditor



# APPROPRIATIONS RESOLUTION

BUDGET FY 23-24		
DEPT. NO	DEPT	
1	BOARD OF SUPERVISORS	\$ 272,599.00
2	AUDITOR/ELECTIONS	\$ 427,031.00
3	TREASURER	\$ 414,025.00
4	CO. ATTORNEY	\$ 302,883.00
5	SHERIFF	\$ 2,250,685.00
7	RECORDER	\$ 187,101.00
20	CO ENGINEER	\$ 9,946,322.00
21	VETERANS AFFAIRS	\$ 80,935.00
22	CONSERVATION	\$ 583,000.00
23	PUBLIC HLTH & HOME CARE SERV.	\$ 1,441,540.00
24	WEED COMMISSIONER	\$ 970.00
25	DEPT OF HUMAN SERVICES	\$ 2,070.00
26	CHICKASAW HERITAGE BUILDING CENTER	\$ 120,557.00
27	STATE DHS	\$ 10,000.00
28	MEDICAL EXAMINER	\$ 50,355.00
30	CO RELIEF	\$ 27,500.00
31	CLERK OF COURT	\$ 70,000.00
32	SANITARIAN (ENVIRONMENTAL HEALTH)	\$ 101,417.00
33	CO LIBRARY	\$ 124,338.00
37	EMERGENCY MEDICAL SERVICES	\$ 1,110,704.00
45	LAW ENFORCEMENT BLDG	\$ 53,580.00
46	COMMUNITY SERVICES BUILDING	\$ 40,287.00
19	LEMC	\$ 39,550.00
50	TWP CLERKS AND TRUSTEES	\$ 11,710.00
51	GENERAL SERVICES	\$ 806,982.00
52	DATA PROCESSING	\$ 313,000.00
53	HAZMAT WASTE	\$ 6,007.00
54	FAIR & 4-H	\$ 14,000.00
55	SANITARY DISPOSAL	\$ 34,500.00
58	UNEMPLOYMENT COMPENSATION	\$ 5,000.00
65	CONSERVATION ENHANCEMENT	\$ 48,000.00
70	EMERGENCY MANAGEMENT COMMISSION	\$ 100,000.00
75	RECORDER'S SURCHARGE	\$ 2,500.00
79	RECYCLING	\$ 27,384.00
80	CIVIL SERVICE COMMISSION	\$ 350.00
83	PLANNING COMMISSION	\$ 9,172.00
95	K-9 UNIT	\$ 6,600.00
96	DARE ACCT	\$ 700.00
99	NON-DEPARTMENTAL	\$ 1,984,323.00
	LEASE AGREEMENTS - RADIO COMM	\$ 18,000.00
	COUNCIL ON AGING	\$ 7,000.00
	NORTHEAST IA AREA AGENCY ON AGING	\$ 1,000.00
	NORTHEAST COMMUNITY ACTION	\$ 25,000.00
	RIVERVIEW CENTER	\$ 2,000.00
	HELPING SERVICES NORTHEAST IOWA	\$ 5,000.00
	FOSTER GRANDPARENTS	\$ 1,000.00
	SOIL CONSERVATION	\$ 4,000.00
	COUNTY ECONOMIC DEVELOPMENT	\$ 5,000.00
	EASTERN TOURISM	\$ 500.00
	NORTHEAST IOWA RC&D	\$ 6,000.00
	UPPER WASPI RIVER WATER SHED	\$ 600.00
	OPIOID SETTLEMENT	\$ 40,000.00
	CHICKASAW COUNTY TOURISM	\$ 17,750.00
	ARPA	\$ 1,150,000.00
	DEBT SERVICE	\$ 476,473.00
	CAPITAL PROJECTS	\$ 225,000.00
	SUB TOTAL	\$ 1,984,323.00
	TOTAL	\$ 21,027,677.00
	TRANSFERS OUT	\$ 2,678,515.00
	GRAND TOTAL WITH TRANSFERS	\$ 23,706,192.00
56	ASSESSOR	\$ 555,822.00
66	SCHROEDER STEWARSHIP FUND	\$ 1,200.00
70	EMERGENCY MANAGEMENT COMMISSION	\$ 252,069.00
71	E-911	\$ 514,105.00
90	SAUDE FARM	\$ 2,100.00