

CHICKASAW COUNTY
BOARD OF SUPERVISORS' MINUTES
July 10, 2023

The Board convened on Monday, July 10, 2023, at 9:01 AM with members Breitbach, Suckow, Kuhn, Cerwinski and Hackman present in the Boardroom on the 2nd floor of the Court House, New Hampton, Iowa. Chairperson Kuhn called the meeting to order. Also present were Auditor Sheila Shekleton, Attorney David Laudner, Terry Johnson, Bob Fenske, member of the media, Sheriff Ryan Shawver, Deputy Zach Nosbisch, Conservation Director Chad Humpal, Public Health Director Lisa Welter, Treasurer Matt Ysbrand, Custodian Dave Gorman, Engineer Roman Lensing and EMA/911 Director Jeff Bernatz.

Motion by Cerwinski, seconded by Suckow to approve the agenda for July 10, 2023. Roll Call: All Ayes, Motion carried.

Motion by Hackman, seconded by Cerwinski to approve the meeting minutes from July 3, 2023 with a change. Roll Call: Ayes; Hackman, Cerwinski, Suckow, Kuhn. Abstained; Breitbach. Motion carried.

No Public Comment

Motion Hackman, Seconded by Cerwinski to receive and file Chickasaw County Treasure Semi Annual Report ending June 30, 2023 and authorize publishing in Chickasaw County designated papers. Roll call. All Ayes: Motion carried.

Discussion on updates of the Samuel Group on the designing for the Sheriff Department by Sheriff Ryan Shawver.

Discussion of Vehicle Lease Option/Vehicle purchase for FY24-25 for the Sheriff Department.

Discussion of the Juvenile Court Officer move to the Heritage around August 18, 2023.

Discussion with Conservation Director Chad Humpal about landfill updates.

Discussion about Conservation Department updates.

Motion by Hackman, seconded by Suckow to acknowledge the purchase of Trailer for \$5,900.00 for the Conservation Department. Roll call. All Ayes: Motion carried.

Discussion and direction given to Chickasaw County Attorney Dave Launder to build lease agreements for the non-for-profits at the Heritage Building.

Discussion with Custodian Dave Gorman about public water service installation.

Motion by Cerwinski, seconded by Breitbach to direct Chickasaw County Attorney Dave Launder to combine the purchase and procurement policies. Changing the purchase to over \$10,000.00 you go for board approval, \$10,000.00 to \$25,000.00 you get board approval and competitive bids, and over \$25,000.00 the department gets board approval and sends out Request For Proposals. Roll call: Ayes; Cerwinski, Breitbach, Suckow, Hackman, and Kuhn. Motion carried.

Motion by Hackman, seconded by Suckow to approve Resolution 07-10-23-53 ***A RESOLUTION DECLARING AN INABILITY TO IDENTIFY AN ELIGIBLE AND WILLING APPOINTEE TO THE NEW HAMPTON PLANNING AND ZONING COMMISSION*** **WHEREAS**, the city of New Hampton extends its zoning jurisdiction to the unincorporated areas of Chickasaw County within two miles of the city limits pursuant to *Iowa Code* section 414.23(1); and **WHEREAS**, in accordance with *Iowa Code* section 414.23(2), the Chickasaw County Board of Supervisors thus shall appoint two members to the New Hampton Planning and Zoning Commission, including (1) a member of the Chickasaw County Board of Supervisors, or the Board's designee, who shall be a resident of the area outside the city limits over which the zoning jurisdiction is extended, and (2) a resident of the area outside the city limits over which the zoning jurisdiction is extended; and **WHEREAS**, at least one of the two members of the New Hampton Planning and Zoning Commission appointed by the Chickasaw County Board of Supervisors also shall own land that is actively used for an agricultural purpose as defined in section 570A.1, except when such requirement prevents the identification of an eligible and willing appointee for at least six months; **HEREBY RESOLVED** by the Chickasaw County Board of Supervisors this 10th day of July, 2023. /ss/ Matthew Kuhn, Chair, Hackman, Suckow, Breitbach Cerwinski. **ATTEST:** /ss/ Sheila Shekleton, Auditor Detailed document on file at Auditor's office and on county's website <https://www.chickasawcounty.iowa.gov>

Motion by Hackman, seconded by Cerwinski to approve Resolution 07-10-23-54 ***A RESOLUTION DECLARING AN INABILITY TO IDENTIFY AN ELIGIBLE AND WILLING APPOINTEE TO THE NEW HAMPTON BOARD OF ADJUSTMENT*** **WHEREAS**, the city of New Hampton extends its zoning jurisdiction to the unincorporated areas of Chickasaw County within two miles of the city limits pursuant to *Iowa Code* section 414.23(1); and **WHEREAS**, in accordance with *Iowa Code* section 414.23(2), the Chickasaw County Board of Supervisors thus shall appoint two members to the New Hampton Board of Adjustment, including (1) a member of the Chickasaw County Board of Supervisors, or the Board's designee, who shall be a resident of the area outside the city limits over which the zoning jurisdiction is extended, and (2) a resident of the area outside the city limits over which the zoning jurisdiction is extended; and

WHEREAS, at least one of the two members of the New Hampton Board of Adjustment appointed by the Chickasaw County Board of Supervisors also shall own land that is actively used for an agricultural purpose as defined in section 570A.1, except when such requirement prevents the identification of an eligible and willing appointee for at least six months; HEREBY RESOLVED by the Chickasaw County Board of Supervisors this 10th day of July, 2023. /ss/ Matthew Kuhn, Chair, Hackman, Cerwinski, Breitbart, Suckow. ATTEST: /ss/ Sheila Shekleton, Auditor Detailed document on file at Auditor's office and on county's website <https://www.chickasawcounty.iowa.gov>

Discussion Pipeline Inspection Service ISG Inc regarding Homeland Energy Solutions potential private pipeline.

Discussion of EMS Building and Martin Gardner Architecture services for \$35,500.00.

Motion by Hackman, seconded by Breitbart to enter into CLOSED SESSION UNDER IOWA CODE 21.5(K) REF IOWA CODE 22.7(50) TO DISCUSS SECURITY PROCEDURES AT COUNTY OWNED PROPERTY at 10:52 AM. Roll call. Ayes; Hackman, Breitbart, Suckow, Cerwinski, and Kuhn. Motion carried.

Motion by Suckow, seconded by Hackman to exit CLOSED SESSION UNDER IOWA CODE 21.5(K) REF IOWA CODE 22.7(50) TO DISCUSS SECURITY PROCEDURES AT COUNTY OWNED PROPERTY at 11:49 AM. Roll call. Ayes; Suckow, Hackman, Breitbart, Cerwinski, and Kuhn. Motion carried.

No action taken out of close session.

Motion by Cerwinski, seconded by Hackman to approve to pay \$415,325.00 and authorize chair's signature on Heartland Insurance Risk Pool for the County Client Authorization to Bind Coverage. Roll call. All Ayes: Motion carried.

Motion by Cerwinski, seconded by Hackman to approve to pay \$43,455.00 and authorize chair's signature on Heartland Insurance Risk Pool for the EMS Client Authorization to Bind Coverage. Roll call. All Ayes: Motion carried.

Motion by Hackman, seconded by Breitbart to acknowledge the resignation of Retha Praska from the Auditor's office as of July 14, 2023. Roll call. All Ayes: Motion carried.

Motion by Hackman, seconded by Breitbart to set public hearing for July 24, 2023 at 9:10 AM for the Amendment #1 of Fiscal Year 2023-2024 budget and direct auditor to publish Notice of Public Hearing – Amendment of Current Budget in the New Hampton Tribune on July 13, 2023 and Nashua Reporter on July 14, 2023. Roll call. All Ayes. Motion carried.

COMMITTEE ASSIGNMENT UPDATES

Supervisor Breitbart-June 26-NE IA Community Action

Supervisor Cerwinski-July 6-Heartland Insurance Risk Pool

Motion by Breitbart seconded by Hackman to adjourn at 12:09 PM. Roll Call: All Aye. Motion carried.



Matthew Kuhn, Chairperson

Board of Supervisors
ATTEST:



Sheila Shekleton, Auditor