

Chickasaw County Board of Health
September 8, 2023
Meeting Minutes

The Chickasaw County Board of Health met Friday, September 8, 2023, at the Chickasaw County Community Services Building. Toni Friedrich, Chair, called the meeting to order at 10:00 a.m.

Members present were: Joan Knoll, Cindy Shoemaker, Toni Friedrich, and Jeremy McGrath. Absent: Dr. Brinkman.

Guests present were Lisa Welter, RN, Administrator, Anita Eschweiler, BOH Secretary, Ann Knutson, RN, Assistant Administrator, and Jake Hackman, Board of Supervisor.

A motion by Shoemaker, seconded by Knoll to approve the agenda. Ayes: Knoll, Shoemaker, Friedrich, and McGrath. Absent: Dr. Brinkman. Motion carried.

A motion by Knoll, seconded by Shoemaker to approve August 11, 2023 meeting minutes. Ayes: Knoll, Shoemaker, Friedrich, and McGrath. Absent: Dr. Brinkman. Motion carried.

A motion by Knoll, seconded by McGrath to approve August 31, 2023 meeting minutes. Ayes: Knoll, Shoemaker, Friedrich, and McGrath. Absent: Dr. Brinkman. Motion carried.

Public Comment: Lisa informed the board the new refrigerator and freezer have arrived. These were purchased through the Covid Grant.

Environmental Health

Lisa updated the board on agency activities for August. There were 2 time of transfers, 1 binding agreement. 26 water tests were completed, 7 septic site evaluations, 5 septic sites final, and 1 well permit. No well plugging, 1 shock chlorination. There were no dumping complaints, no pool, or tattoo inspections. Lisa said 4 applications have been received for the Environmental Health Specialist. Members discussed whether it should be a part-time or full-time position.

Home Health

Home Health Update

Lisa Welter provided a monthly home health update. Census 82. Medicare 16. Medicaid 22. Referrals 24. Admissions 14. Discharges 13. Failed Admits 10. Unbillable visits 2. Nurse visits 198. Aide visits 259. Homemaker visits 280.

Business Operations

Monthly Claims

The claims for public health were \$28,599.59. The mileage claim is \$3,095.55. The total Public Health claims are \$31,695.14. Environmental Health claims were \$218.01 for a grand total of \$31,913.15. A motion by Knoll, seconded by Shoemaker to approve the claims as presented. Ayes: Knoll, Shoemaker, Friedrich, and McGrath. Absent: Dr. Brinkman. Motion carried.

A motion by Knoll, seconded by Shoemaker to approve the cell phone bill for public health for \$681.98 and Environmental Health for \$32.80 for a grant total of \$714.78. Ayes: Knoll, Shoemaker, Friedrich, and McGrath. Absent: Dr. Brinkman. Motion carried.

A motion by Shoemaker, seconded by Knoll to promote Andrea Kime to Full-time LPN/Immunization Nurse at the rate of \$23.93 with a starting date to be determined. Ayes: None. Nays: Knoll, Shoemaker, Friedrich, and McGrath. Motion failed. This Item is tabled until after clarification with Ann from HR.

A motion by McGrath, seconded by Shoemaker to amend the start date for Megan Lester from August 28, 2023 to August 31, 2023. Ayes: Knoll, Shoemaker, Friedrich, and McGrath. Absent: Dr. Brinkman. Motion carried.

A motion by McGrath, seconded by Shoemaker to accept the retirement of Shelley Mc Shane as of October 27, 2023. Ayes: Knoll, Shoemaker, Friedrich, and McGrath. Absent: Dr. Brinkman. Motion carried.

A motion by Shoemaker, seconded by McGrath to advertise for a full-time RN until September 22, 2023 at 4:00 p.m. or until filled. This ad will be advertised in the New Hampton Newspaper, Facebook, Indeed, and the County website. Ayes: Knoll, Shoemaker, Friedrich, and McGrath. Absent: Dr. Brinkman. Motion carried.

Review 23-24 Budget

Joan informed the board the Public Health budget is on track. Joan said the Environmental Health budget may need an amendment.

Budget 24-25

Discussion was held about department head wages.

Public Health

Communicable Disease Update

Lisa reported 1 salmonella cases in August.

Animal Bites

Lisa reported 4 dog bites and 1 cat bite.

Kenworthy Grant

Lisa was unable to submit for this grant. Requirements are a 501C3. Everybody Hurts applied for this grant as they are a 501C3.

Grant Update

Anita sent out the spreadsheets for grants prior to the meeting.

A motion by Shoemaker, seconded by Knoll to promote Andrea Kime to Full-Time LPN/ Immunization Nurse at the rate of \$23.93 on December 1, 2023 or when the new Environmental Health Specialist has finished training and determined by the administrator. Ayes: Knoll, Shoemaker, Friedrich, and McGrath. Absent: Dr. Brinkman. Motion carried.

The next Board of Health meeting is October 13, 2023, at 10:00 a.m.

A motion by Shoemaker, seconded by McGrath to adjourn the meeting at 11:28 a.m. Ayes: Knoll, Shoemaker, Friedrich, and McGrath. Absent: Dr. Brinkman. Motion carried.

Anita Eschweiler, BOH Secretary.

Attested by Lisa Welter, RN,
Chickasaw County Public Health Agency Administrator