

**Chickasaw County Board of Health**  
**October 13, 2023**  
**Meeting Minutes**

The Chickasaw County Board of Health met on Friday, October 13, 2023 at the Chickasaw County Community Services Building. Toni Friedrich, Chair, called the meeting to order at 10:00 a.m.

Members present were: Joan Knoll, Dr. Brinkman, Toni Friedrich, and Jeremy McGrath. Absent: Cindy Shoemaker

Guests present were Lisa Welter, RN, Administrator, Anita Eschweiler, BOH Secretary, Ann Knutson, RN, Assistant Administrator.

A motion by Dr Brinkman, seconded by Knoll to approve the agenda. Ayes: Knoll, Friedrich, McGrath, and Dr. Brinkman. Absent: Shoemaker. Motion carried.

A motion by Knoll, seconded by Dr. Brinkman to approve the September 8, 2023 meeting minutes. Ayes: Knoll, Dr. Brinkman, Friedrich, and McGrath. Absent: Shoemaker. Motion carried.

Public Comment: None

**Environmental Health**

Lisa updated the board on agency activities for September. There were 2 time of transfers and 3 binding agreements. 10 water tests were completed, 3 septic site evaluations, and 1 well permit. No well plugging, no shock chlorination. There were no dumping complaints, and no pool, or tattoo inspections. No pumper truck inspections or master matrix.

A motion by Dr. Brinkman, seconded by McGrath to approve the hiring of Troy Cox, the Environmental Health Specialist at \$25.00 per hour starting on November 6, 2023 for 35 hours per week pending background check. Ayes: Knoll, Friedrich, McGrath, and Dr. Brinkman. Absent: Shoemaker. Motion carried.

**Home Health**

Home Health Update

Lisa Welter provided a monthly home health update. Census 79. Medicare 12. Medicaid 22. Referrals 13. Admissions 10. Discharges 12. Failed Admits 3. Unbillable visits 8. Nurse visits 180. Aide visits 240. Homemaker visits 249.

A motion by McGrath, seconded by Knoll to approve the hiring of the full-time RN Julia Shekleton at \$27.08 per hour starting on October 30, 2023 for 40 hours per week pending background check. Ayes: Knoll, Friedrich, McGrath, and Dr. Brinkman. Absent: Shoemaker. Motion carried.

**Business Operations**

Monthly Claims

The claims for public health were \$38,259.88. The mileage claim is \$2865.66. The total Public Health claims are \$41,125.54. environmental health claims were \$2701.51 for a grand total of \$43,827.05. A motion by Knoll, seconded by Dr. Brinkman to approve the claims as presented. Ayes: Knoll, Friedrich, McGrath, and Dr. Brinkman. Absent: Shoemaker. Motion carried.

Agency Annual Report 22-23

Lisa explained what was in the annual report. Discussion followed. A member asked Lisa to add this to the website.

#### Payroll Approval

The board discussed this and the consensus was to add this item to the agenda every month for approval.

#### Family Planning Program of Iowa

Lisa explained WIC wanted to use our facilities for family planning. The board's consensus was to decline at this time.

#### Agency Cost Report

Lisa informed the board the cost report from the CPA had arrived. Discussion followed.

#### Wage Survey

Discussion was held regarding raising wages for administrators. This will be discussed when the budget for 2024-2025 commences.

### **Public Health**

#### Communicable Disease Update

Lisa reported 1 latent TB case.

#### Animal Bites

Lisa reported 3 dog bites.

#### Grant Update

Anita sent out the spreadsheets for grants before the meeting.

#### Public Health 6-Year Emergency Response Grant

Lisa informed the board that we received \$12,933.00 for COVID-19 and influenza.

#### Update of Public Health Infrastructure Grant Overview

Lisa informed the board that the state received more money for Public Health. This money will be used for salaries at the state level to promote Public Health.

#### Beyfortus- RSV Inhibitor Vaccine

Ann explained the RSV vaccine will be available for those under 8 months old. We will order the vaccine when it becomes available through the VFC program.

The next Board of Health meeting is November 17, 2023, at 10:00 a.m.

A motion by McGrath, seconded by Knoll to adjourn the meeting at 11:08 a.m. Ayes: Knoll, Shoemaker, Friedrich, and McGrath. Absent: Dr. Brinkman. Motion carried.

---

Anita Eschweiler, BOH Secretary.

---

Attested by Lisa Welter, RN,  
Chickasaw County Public Health Agency Administrator