

**Chickasaw County Board of Health**  
**November 17, 2023**  
**Meeting Minutes**

The Chickasaw County Board of Health met on Friday, November 17, 2023 at the Chickasaw County Community Services Building. Toni Friedrich, Chair, called the meeting to order at 10:00 a.m.

Members present were: Joan Knoll, Toni Friedrich, and Jeremy McGrath arrived at 10:10 a.m., and Cindy Shoemaker by phone. Absent: Dr Brinkman.

Guests present were Lisa Welter, RN, Administrator, Anita Eschweiler, BOH Secretary, Andrea Kime, LPN, Environmental Health, and Steve Breitbach, Board of Supervisor.

A motion by Knoll, seconded by Shoemaker to approve the agenda. Ayes: Knoll, Friedrich, Shoemaker. Absent: McGrath, and Dr. Brinkman. Motion carried.

A motion by Knoll, seconded by Shoemaker to approve the October 13, 2023 meeting minutes. Ayes: Knoll, Friedrich, and Shoemaker. Motion carried. Absent: McGrath, and Dr. Brinkman. Motion carried.

Public Comment: None

**Environmental Health**

Lisa updated the board on agency activities for October. There were 2 time of transfers and 1 binding agreement. 17 water tests were completed, 2 septic site evaluations, and no well permit. No well plugging, no shock chlorination. There were 3 complaints, and no pool, or tattoo inspections. No pumper truck inspections or master matrix.

A motion by McGrath seconded by Knoll to approve the hiring of Derek Lechtenberg, the Environmental Health Specialist at \$25.00 per hour starting on November 28, 2023 for 35 hours per week. Ayes: Knoll, Friedrich, McGrath, Shoemaker. Absent: Dr. Brinkman. Motion carried.

**Home Health**

Home Health Update

Lisa Welter provided a monthly home health update. Census 78. Medicare 12. Medicaid 24. Referrals 14. Admissions 10. Discharges 15. Failed Admits 4. Unbillable visits 5. Nurse visits 187. Aide visits 257. Homemaker visits 275.

A motion by McGrath, seconded by Shoemaker to approve the change for Megan Lester from RN to QAQI RN. Ayes: Knoll, Friedrich, McGrath, Shoemaker. Absent: Dr. Brinkman. Motion carried.

Lisa informed the board of the 3<sup>rd</sup> Qtr. therapy audits have been completed as have the internal 3<sup>rd</sup> Qtr. Audits. There was no issue to report.

**Business Operations**

Monthly Claims

A motion by Knoll, seconded by McGrath to approve the US cellular phone bill of \$610.97 for Public Health, \$32.95 for Environmental Health, and \$100.00 billed to the Emergency Preparedness grant for a total of \$743.92. Ayes: Knoll, Friedrich, McGrath, Shoemaker. Absent: Dr. Brinkman. Motion carried.

The claims for Public Health were \$20,638.44. The mileage claim is \$3,294.68. The total Public Health claims are \$23,933.12. Environmental Health claims were \$1,081.29 for a grand total of \$25,014.41. A motion by McGrath, seconded by Knoll to approve the claims as presented. Ayes: Knoll, Friedrich, McGrath, Shoemaker. Absent: Dr. Brinkman. Motion carried.

#### Payroll Approval

A motion by Knoll, Seconded by Shoemaker to approve payroll ending October 20, 2023, November 3, 2023 and November 17, 2023. Ayes: Knoll, Friedrich, McGrath, Shoemaker. Absent: Dr. Brinkman. Motion carried.

#### Public Health Relocation

Lisa informed the board she went to a board of supervisors meeting regarding moving Public Health to the Heritage Building. A Motion by Knoll, seconded by Shoemaker that the Board of Health recommends leaving Public Health at the current location 260 East Prospect Street for the benefit of county residents. Ayes: Knoll, Friedrich, McGrath, Shoemaker. Absent: Dr. Brinkman. Motion carried.

#### Budget Amendment for Insurance

Lisa informed the board she asked for a budget amendment of \$65,000 due to the increase in health insurance.

### **Public Health**

#### Communicable Disease Update

Lisa reported 1 mumps case. Lisa said she has received calls regarding COVID-19, Mono, Mold, and Legionellosis.

#### Animal Bites

Lisa reported 1 dog and 1 cat bites.

#### Grant Update

Anita handed out the spreadsheets for grants at the meeting.

#### Immunization Champion Award of Excellence

Lisa informed the board that we received an Immunization Champion Award of Excellence Award from the Iowa Department of Health and Human Services.

#### Standing Order for Administering Nirsevimab RSV Preventative Antibody to Infants

Lisa presented the Standing Order for Administering Nirsevimab RSV Preventative Antibody to Infants for Dr. Brinkman to sign. A motion by McGrath, seconded by Shoemaker to approve Dr. Brinkman to sign the standing order for the Standing Order for Administering Nirsevimab RSV Preventative Antibody to Infants. Ayes: Knoll, Friedrich, McGrath, Shoemaker. Absent: Dr. Brinkman. Motion carried.

#### Influenza Vaccine Cost

Lisa informed the board the cost of the influenza vaccine would increase.

The next Board of Health meeting is December 8, 2023, at 10:00 a.m.

A motion by McGrath, seconded by Knoll to adjourn the meeting at 11:07 a.m. Ayes: Knoll, Shoemaker, Friedrich, and McGrath. Absent: Dr. Brinkman. Motion carried.

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Anita Eschweiler, BOH Secretary.

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Attested by Lisa Welter, RN,  
Chickasaw County Public Health Agency Administrator