

**Chickasaw County Board of Health**  
**January 19, 2024**  
**Meeting Minutes**

The Chickasaw County Board of Health met on Friday, January 19, 2024 at the Chickasaw County Community Services Building. Toni Friedrich, Chair, called the meeting to order at 10:00 a.m.

Members present were: Joan Knoll, Dr Brinkman, Cindy Shoemaker, and Toni Friedrich by phone. Jeremy McGrath was absent.

Guests present were Lisa Welter, RN, Administrator, Ann Knutson, RN, Assistant Administrator, Anita Eschweiler, BOH Secretary, and Derek Lechtenberg, Environmental Health Specialist.

A motion by Dr. Brinkman, seconded by Knoll to approve the agenda. Ayes: Knoll, Friedrich, Shoemaker, Dr. Brinkman. Absent: McGrath. Motion carried.

A motion by Shoemaker, seconded by Knoll to approve the December 8, 2023 meeting minutes. Ayes: Knoll, Friedrich, Shoemaker, Dr. Brinkman. Absent: McGrath. Motion carried.

A motion by Knoll, seconded by Shoemaker to approve the December 28, 2023 meeting minutes. Ayes: Knoll, Friedrich, Shoemaker, Dr. Brinkman. Absent: McGrath. Motion carried.

A motion by Shoemaker, seconded by Knoll to approve the December 29, 2023 meeting minutes. Ayes: Knoll, Friedrich, Shoemaker, Dr. Brinkman. Absent: McGrath. Motion carried.

Public Comment: None

**Election for new officers**

A motion by Shoemaker, seconded by Knoll to nominate Toni Friedrich as board chair. Ayes: Knoll, Friedrich, Shoemaker, Dr. Brinkman. Absent: McGrath. Motion carried.

A motion by Knoll, seconded by Dr. Brinkman to nominate Cindy Shoemaker as board vice chair. Ayes: Knoll, Friedrich, Shoemaker, Dr. Brinkman. Absent: McGrath. Motion carried.

A motion by Knoll, seconded by Shoemaker to nominate Anita Eschweiler as board secretary. Ayes: Knoll, Friedrich, Shoemaker, Dr. Brinkman. Absent: McGrath. Motion carried.

Toni asked Cindy to take over the meeting. Toni left the meeting.

The board discussed the day and time of board meetings. A motion by Dr. Brinkman, seconded by Knoll to set the board of health meeting to 2<sup>nd</sup> Friday of the month at 10:00 a.m. Ayes: Knoll, Shoemaker, Dr. Brinkman. Absent: McGrath and Friedrich. Motion carried.

**Environmental Health**

Derek updated the board on agency activities for December. There was one septic site evaluation. There were 3 septic site final evaluations and one binding agreement. 14 water tests were completed. One well plugging was completed. There was one pool inspection and one tattoo inspection. There was one follow-up complaint completed.

## **Home Health**

### Home Health Update

Lisa Welter provided a monthly home health update. Census 78. Medicare 13. Medicaid 26. Referrals 15. Admissions 12. Discharges 17. Failed Admits 3. Unbillable visits 4. Nurse visits 166. Aide visits 234. Homemaker visits 177.

Lisa said HR requested she update the board regarding a staff member's maternity leave. She does not qualify for FMLA so after her sick and vacation leave is used, she will be on unpaid leave and she will pay her portion of her medical insurance premium.

## **Business Operations**

### Monthly Claims

The claims for Public Health were \$14,409.56. The mileage claim is \$2,940.97. The total Public Health claims are \$17,350.53. Environmental Health claims were \$2,973.21 for a grand total of \$20,323.74. A motion by Knoll, seconded by Dr. Brinkman to approve the claims as presented. Ayes: Knoll, Shoemaker, Dr. Brinkman. Absent: McGrath and Friedrich. Motion carried.

### Payroll Approval

A motion by Dr. Brinkman, Seconded by Knoll to approve payroll ending December 10, 2023, December 24, 2023, and January 7, 2024. Ayes: Knoll, Shoemaker, Dr. Brinkman. Absent: McGrath and Friedrich. Motion carried.

### Budget Update

Lisa informed the board that she presented our 2024-2025 budget to the Board of Supervisors.

## **Public Health**

### Communicable Disease Update

Lisa reported she is still following 2 latent TB cases.

### Animal Bites

Lisa reported 1 dog bite.

### Grant Update

Anita sent out the grants billing completed and included Grants to Counties in the spreadsheet.

The next Board of Health meeting is February 9, 2024, at 10:00 a.m.

A motion by Dr. Brinkman, seconded by Knoll to adjourn the meeting at 10:35 a.m. Ayes: Knoll, Shoemaker, Dr. Brinkman. Absent: McGrath and Friedrich. Motion carried.

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Anita Eschweiler, BOH Secretary.

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Attested by Lisa Welter, RN,  
Chickasaw County Public Health Agency Administrator