

Chickasaw County Board of Health
March 8, 2024
Meeting Minutes

The Chickasaw County Board of Health met on Friday, March 8, 2024 at the Chickasaw County Community Services Building. Toni Friedrich, Chair, called the meeting to order at 10:00 a.m.

Members present were: Joan Knoll, Toni Friedrich, and Jeremy McGrath. Absent: Cindy Shoemaker, Dr Brinkman.

Guests present were Lisa Welter, RN, Administrator, Ann Knutson, RN, Assistant Administrator, Anita Eschweiler, BOH Secretary Derek Lechtenberg, Env Health, and Kiane Smith, I-Smile Dental Hygienist.

A motion by Knoll, seconded by McGrath to approve the agenda. Ayes: Knoll, Friedrich, McGrath. Absent: Dr. Brinkman, Shoemaker. Motion carried.

A motion by Knoll, seconded by McGrath to approve the February 13, 2024 meeting minutes. Ayes: Knoll, Friedrich, McGrath, Absent: Dr. Brinkman, Shoemaker. Motion carried.

A motion by Knoll, seconded by McGrath to approve the February 16, 2024 meeting minutes. Ayes: Knoll, Friedrich, McGrath, Absent: Dr. Brinkman, Shoemaker. Motion carried.

Public Comment: None

Dr. Brinkman arrived at 10:03 a.m.

Kiane Smith with I-Smile presented the board with an update on services provided in Chickasaw County during 2023.

Environmental Health

The agency activities for February 1, 2024 were presented. Derek completed 1 septic final, 1 septic evaluation, 1 binding agreement, 2 time of transfers, 1 well site evaluation, 1 well pugging. 7 water tests, and 1 tattoo inspection were also completed. Lisa gave an update on the 2507 120th property.

Grade A Water Testing

Monthly water testing at the Heritage building is currently done by Chad Humpal. The Heritage Center is connecting to New Hampton City water so the monthly testing will no longer be needed when this happens.

Home Health

Home Health Update

The monthly home health update was presented. Census 69, Medicare 11, Medicare HMO 3, Medicaid 21, Referrals 1, Admissions 10, Discharges 18, Failed Admits 2, Unbillable visits 4, Nurse visits 170, Aide visits 201, and Homemaker visits 197.

Employee Maternity Leave

Lisa explained the board needed to vote on a staff member's maternity leave insurance. A motion by Knoll, seconded by Dr. Brinkman to approve the staff member's maternity leave. Ayes: Knoll, Friedrich, McGrath, and Dr Brinkman. Absent: Shoemaker. Motion carried.

Employee Review

Lisa had one employee review and it was favorable.

Software Update

The current software company would like us to upgrade our software to add more features. Lisa did not think the benefit was worth the cost. The board agreed.

Business Operations

Monthly Claims

The claims for Public Health were \$14,581.84. The mileage claim is \$3,067.93. The total Public Health claims are \$17,649.77. Environmental Health claims were \$481.20 for a grand total of \$18,130.97. A motion by Knoll, seconded by Dr. Brinkman to approve the claims as presented. Ayes: Knoll, Friedrich, McGrath, and Dr. Brinkman. Absent: Shoemaker. Motion carried.

Payroll Approval

A motion by McGrath, Seconded by Dr. Brinkman to approve payroll ending February 18, 2024 and March 3, 2024. Ayes: Knoll, Friedrich, McGrath, and Dr. Brinkman. Absent: Shoemaker. Motion carried.

Wage Scale

The updated Wage Scale was presented with the 3% cost of living added. A motion by Dr. Brinkman, seconded by Knoll to approve the Wage Scale as presented. Ayes: Knoll, Friedrich, McGrath, and Dr. Brinkman. Absent: Shoemaker. Motion carried.

Public Health

Communicable Disease Update

Lisa reported she is still following 1 latent TB case and had a presumptive Mumps case in the county.

Animal Bites

5 animal bites were reported for February - 2 cat bites, and 3 dog bites.

Grant Update

The grants could not be completed before the meeting due to its early date, and will be sent to members once finished.

Local Board of Environmental Health Award

The Board of Health will receive the Local Board of Environmental Health of the Year award on March 27, 2024, in Des Moines.

The next Board of Health meeting is April 12, 2024, at 10:00 a.m.

A motion by Dr. Brinkman, seconded by Knoll to adjourn the meeting at 10:44 a.m. Ayes: Knoll, Friedrich, McGrath, and Dr Brinkman. Absent: Shoemaker. Motion carried.

Anita Eschweiler, BOH Secretary.

Attested by Lisa Welter, RN,
Chickasaw County Public Health Agency Administrator