

**CHICKASAW COUNTY**  
**BOARD OF SUPERVISORS' MINUTES**  
**March 11, 2024**

The Board convened on Monday, March 11, 2024, at 9:00 AM with members Breitbach, Kuhn, Suckow and Hackman present in the Boardroom on the second floor of the Court House, New Hampton, Iowa. Absent: Cerwinski. Vice-chairperson Breitbach called the meeting to order. Also present were Attorney David Laudner, Auditor Sheila Shekleton, Bob Fenske, member of media, Terry Johnson, EMA/911SB Jeff Bernatz, EMS Director Joel Knutson, Brannon Anderson Engineer Roman Lensing, Assessor Raymond Armel, Supervisor Cerwinski (Phone).

Motion by Kuhn, seconded by Hackman to approve the agenda for March 11, 2024. Roll call: Ayes: Kuhn, Hackman, Suckow, Breitbach. Absent: Cerwinski Motion carried.

Motion by Hackman, seconded by Suckow to approve the meeting minutes from March 4, 2024. Roll call: Ayes: Hackman, Suckow, Kuhn, Breitbach. Absent: Cerwinski. Motion carried.

Motion by Kuhn, seconded by Suckow to approve and authorize chair signature on Article 27 Duration of Agreement (Teamster Contract) Roll call: Ayes: Kuhn, Suckow, Breitbach. Nay: Hackman. Absent: Cerwinski. Motion carried.

Motion by Hackman, seconded by Suckow to acknowledge property tax suspension based upon recommendation of Iowa Department of Health and Human Services. Roll call: Ayes: Hackman, Suckow, Kuhn, Breitbach. Absent: Cerwinski. Motion carried.

Motion by Suckow, seconded by Hackman to approve compensation for Stapleton Township clerk and three trustees. Roll call: Ayes: Suckow, Hackman, Kuhn, Breitbach. Absent: Cerwinski. Motion carried.

Motion by Kuhn, seconded by Hackman to approve the updated Chickasaw County Employee Emergency Evacuation Plan. Roll call: Kuhn, Hackman, Suckow, Breitbach. Absent: Cerwinski. Motion carried.

No public comment.

Discussed Secondary Roads' updates with Engineer Lensing.

Motion by Kuhn, seconded by Hackman to approve final payment to Brennan Construction for Chickasaw Bridge Replacement Project BROS-CO19(109)—8J-19 and authorize chairman of Board of Supervisors signature. Roll call: Ayes: Kuhn, Hackman, Suckow, Breitbach. Absent: Cerwinski. Motion carried.

Motion by Hackman, seconded by Suckow to direct the County Attorney to update the EMS Director's contract for FY 24-25. Changing salary to \$80,000.00 for sixty hours worked in a pay period and no extra pay for call time that goes over the sixty hours. Roll call: Ayes: Hackman, Suckow. Nay: Kuhn. Abstained: Breitbach. Absent: Cerwinski. Motion carried.

Discussed restricted fund for private donations going to the EMS for specified items.

Motion by Kuhn, seconded by Suckow to open CLOSED SESSION UNDER IOWA CODE 21.5(1)(C) FOR DISCUSSION ON POTENTIAL LITIGATION RELATED TO THE AMBULANCE at 10:22 A.M. Roll call: Aye: Kuhn, Suckow, Breitbach. Nay: Hackman. Absent: Cerwinski. Motion failed due to not having two thirds vote.

Motion by Kuhn, seconded by Breitbach to table CLOSED SESSION UNDER IOWA CODE 21.5(1)(C) FOR DISCUSSION ON POTENTIAL LITIGATION RELATED TO THE AMBULANCE. Hackman called a question. Roll call: Ayes: Kuhn, Breitbach. Nays: Hackman, Suckow. Absent: Cerwinski. Motion failed.

Motion by Hackman, seconded by Suckow to approve Chickasaw County EMS to enter into an agreement with Tri-State Adjustments, Inc (TSA) to provide collection services and authorizes EMS Director's signature. Roll call: Ayes: Hackman, Suckow Nays: Kuhn, Breitbach. Absent: Cerwinski Motion failed.

Motion by Hackman, seconded by Kuhn to open CLOSED SESSION UNDER IOWA CODE 21.5(K) REF IOWA CODE 22.7(50) TO DISCUSS UPDATED SECURITY PROCEDURES AT COUNTY OWNED PROPERTY at 10:41 A.M. Roll call: Ayes: Hackman, Kuhn, Suckow, Breitbach. Absent: Cerwinski Motion carried.

Motion by Hackman, seconded by Suckow to exit CLOSED SESSION UNDER IOWA CODE 21.5(K) REF IOWA CODE 22.7(50) TO DISCUSS UPDATED SECURITY PROCEDURES AT COUNTY OWNED PROPERTY at 10:54 A.M. Roll call: Ayes: Hackman, Suckow, Kuhn, Breitbach. Absent: Cerwinski Motion carried.

Motion by Hackman, seconded by Kuhn to approve contract and invoice with BarCom not to exceed \$7,000.00 for security reason. Roll call: Ayes: Hackman, Kuhn, Suckow, Breitbach. Absent: Cerwinski. Motion carried.

10:55 A.M. Supervisor Cerwinski on the phone.

Motion by Hackman, seconded by Suckow to approve RESOLUTION NO. 03-11-24-13 APPROVING PROPOSED PLANS, SPECIFICATIONS, FORM OF CONTRACT, AND ESTIMATED TOTAL COST OF PUBLIC IMPROVEMENT PROJECT WHEREAS, the Chickasaw County Board of Supervisors intends to enter into a contract for completion of a public improvement project to establish a public water connection between the City of New Hampton and the Chickasaw Heritage Building Center, and the estimated total cost of the public improvement project exceeds one hundred thousand dollars; and WHEREAS, pursuant to Iowa Code section 26.12, notice of a public hearing on the proposed plans, specifications, form of contract, and estimated total cost of the public improvement project was published as provided in Iowa Code section 362.3; and WHEREAS, the Chickasaw County Board of Supervisors conducted a public hearing on the proposed plans, specifications, form of contract, and estimated total cost of the public improvement project on March 4, 2024, and received any and all verbal and written comments.

NOW, THEREFORE, BE IT RESOLVED that the Chickasaw County Board of Supervisors approves of the proposed plans, specifications, form of contract, and estimated total cost of the public improvement project to establish a public water connection between the City of New Hampton and the Chickasaw Heritage Building Center following a public hearing. HEREBY RESOLVED by the Chickasaw County Board of Supervisors this 11th day of March, 2024. /ss/ Scott Cerwinski, Chairman, Aye: Hackman, Suckow, Kuhn, Cerwinski. Nays: Breitbach /ss/Attest: Sheila Shekleton Auditor The full text of the resolution can be obtained at the Auditor's Office or online on county's website <https://www.chickasawcounty.iowa.gov> under Departments, Board of Supervisors, Resolutions

Motion by Hackman, seconded by Suckow to approve RESOLUTION NO. 03-11-24-14 APPROVING CONTRACT FOR PUBLIC IMPROVEMENT PROJECT WHEREAS, the Chickasaw County Board of Supervisors solicited bids to enter into a contract for completion of a public improvement project to establish a public water connection between the City of New Hampton and the Chickasaw Heritage Building Center; and WHEREAS, the Chickasaw County Board of Supervisors held a public hearing pursuant to Iowa Code section 26.12 after publishing notice of the same as provided in Iowa Code section 362.3; and WHEREAS, the Chickasaw County Board of Supervisors opened bids at a public meeting and now hereby approves of the bid from Popp Excavating, Inc. in the amount of \$143,838.75. NOW, THEREFORE, BE IT RESOLVED that the Chickasaw County Board of Supervisors shall enter into a contract with Popp Excavating, Inc. to complete the public improvement project and the Chair shall sign any and all documents necessary to facilitate the same. HEREBY RESOLVED by the Chickasaw County Board of Supervisors this 11th day of March, 2024. /ss/ Scott Cerwinski, Chairman, Aye: Hackman, Suckow, Kuhn, Cerwinski. Nays: Breitbach /ss/Attest: Sheila Shekleton Auditor The full text of the resolution can be obtained at the Auditor's Office or online on county's website <https://www.chickasawcounty.iowa.gov> under Departments, Board of Supervisors, Resolutions

10:59 A.M. Supervisor Cerwinski off the phone.

Motion by Hackman, seconded by Suckow to go with the 6% increase in Health Insurance Renewal. Roll call: Ayes: Hackman, Suckow, Kuhn, Breitbach. Absent: Cerwinski. Motion carried.

Motion by Hackman, seconded by Suckow to approve claims in the amount \$85,437.75. Roll call: Ayes: Hackman, Suckow, Kuhn, Breitbach. Absent: Cerwinski. Motion carried.

Motion by Hackman, seconded by Kuhn to approve payroll checks dated March 8, 2024. Roll Call: Ayes: Hackman, Kuhn, Suckow, Breitbach, Absent: Cerwinski. Motion carried.

#### Budget Work Session

Motion by Hackman seconded by Kuhn to set the public hearing for March 27, 2024 at 6:00 PM, in the Court Room, on the 3<sup>rd</sup> floor of the Courthouse for proposed property tax levy and direct auditor to publish Notice of Public Hearing— Proposed Property Tax Levy and Maximum Property Tax Dollars for FY 2024-25 in the New Hampton Tribune on March 14, 2024 and Nashua Reporter on March 15, 2024. Roll Call: Ayes: Hackman, Kuhn, Suckow, Breitbach. Absent: Cerwinski. Motion carried.

#### Committee Assignments

Supervisor Breitbach, Northeast Iowa Community Action, February 21.

Motion by Suckow, seconded by Hackman to adjourn at 11:32 AM. Roll Call: Suckow, Hackman, Kuhn, Breitbach. Absent: Cerwinski. Motion carried.



Steve Breitbach, Vice-Chairperson  
Board of Supervisors

ATTEST:



Sheila Shekleton, Secretary to the Board

FILED-CHICKASAW CO. AUDITOR  
24 MAR 18 AM 11:07



# CHICKASAW CO.

## CLAIMS LISTING

### 2/29/24-3/14/24

20/20 FX LLC	COMP SVCS CONTRACT/EQUIP/SPPLS	4,697.80
ACES	SOFTWARE-SHERIFF	189.00
AG VANTAGE FS INC - GROWMARK INC	DIESEL FUEL - NASHUA SHOP	1,267.02
ALLIANT ENERGY	ELEC AT CTY PARKS/IONIA SHOP/INTERCECTION LTG	163.02
ALTA VISTA, CITY OF	AV SHOP UTLS-ELEC/WATER/SEWER	73.49
AMAZON CAPITAL SERVICES	UNIFORMS-SHERIFF DEPT	89.54
ANDERSON, WILMARCH, VAN DER MAATEN, BELA	CO ATTY FEES	3,603.18
ARMEL, RAY	ASSR-MILEAGE FOR PROP INSP	84.42
ATCO INTERNATIONAL	CUSTODIAL SPPLS-SHERIFF.CSB.GEN SVCS	184.84
AUTO VALUE OF NEW HAMPTON	PARTS, STOCK PARTS & ELECTRICAL PARTS & SPPLS	772.37
BAILEY, HOLLY	FEB 2024 MILEAGE	20.10
BARKER COMMUNICATIONS & SECURITY LLC	CAMERAS/SECURITY FOR COURTHOUSE	7,263.61
BIG FOOT ENTERPRISE	LUBRICANTS	84.00
BOUND TREE MEDICAL LLC	MED SPPLS-EMS	678.00
BRENNAN CONSTRUCTION CO INC	BROS-C019(109)--8J-19 BRIDGES	6,460.20
BUTLER CO REC	ELEC/LP-CONSV	817.60
BUTLER COUNTY RURAL ELECTRIC COOPERATIVE	ELECTRIC-LANDFILL	57.16
BUTLER-BREMER MUTUAL TELEPHONE CO.	PH/INTERNET-GEN BASIC/SEC RDS/ASSR. FIBER-LAWLER/NASHUA TOWER	1,373.52
CALHOUN-BURNS & ASSOC INC	OUTSIDE ENGINEERING/ARCH SVC-SEC ROADS	831.00
CHEMSEARCH	CUSTODIAL SPPLS-SHERIFF.CSB.COURTHOUSE	262.40
CINTAS CORPORATION #762	FIRST AID/UNIFORMS/EMP & BLDG CONSUMABLES-SEC ROADS	2,541.74
CJ COOPER & ASSOC INC	RANDOM DRUG TESTING	50.00
COLLECTION SERVICES CENTER	CHILD SUPPORT COLLECTIONS SVC	15.69
COLLINS, JANE	FEB 2024 MILEAGE	284.75
CONSOLIDATED ENERGY CO	DIESEL FUEL - IONIA & AV SHOPS	2,867.23
CULLIGAN WATER CONDITIONING	WATER & COOLER RENTAL-CO ATTY/AUD/TREAS/SEC RDS	174.67
DAVID KRIVACHEK	CUSTODIAL SPPLS-HERITAGE CTR/SEC RDS	156.88
DERE, MISTIE	FEB 2024 MILEAGE	436.84
FINANCIAL SERVICES	CLASS/REG-CONSV	90.00
EUROFINS ENVIRONMENT TESTING AMERICA HOLI	TWIN PONDS WATER SAMPLES	50.00
FAIRHURST, MARK	TOOLS/MINOR EQUIP	164.98
FAREWAY STORES INC	JAIL FOOD & PROVISIONS-FEB	75.55
FARMERS WIN COOPERATIVE	SOYBEANS/FUEL-CONSV. FUEL-SHERIFF/SEC RDS/F'BURG SHOP	2,675.68
FARMLAND HARDWARE	TOOLS - BRIDGE CREW	2,096.00
FIVE STAR COOPERATIVE	HERBICIDE-CONSV. GAS & DIESEL-SHERIFF/SEC RDS/EMA	7,226.99
FLICK, TAMMY	FEB 2024 MILEAGE	233.83
FLOYD COUNTY SHERIFF	FLOYD CO INMATE BOARDING	130.00
FREDERICKSBURG, CITY OF	INTERSECTION LTG. SHOP UTLS-ELEC/WATER/SEWER	103.35
GALLS PARENT HOLDINGS LLC	UNIFORM-SHERIFF	62.35
GAUL, LEIGHTON	MILEAGE REIMB APPIA TRAINING	127.30
HACH COMPANY	CHLORINE PACKS-HERITAGE	210.00
HEALTHCARE FIRST	CLIENT SURVEYS-PUB HEALTH	111.02
HEALTHCARE STRATEGIES INC	DATA PROCESSING SOFTWARE-PUB HEALTH	1,680.00
HIGH FOREST BOBCAT SERVICE, INC	ANNUAL HOIST INSPECTION	110.00
HLW ENGINEERING GROUP	PROF SERVS FOR SANITARY DISPOSAL - 01/26--02/25/24	3,050.50
HOMETOWN PEST CONTROL	EMA/HERITAGE/LEMC/CSB/JAIL/EMS/COURTHOUSE	313.87
HOMETOWN TV & APPLIANCE	MICROWAVE-SHERIFF	189.00
ICEOO DISTRICT II	2024 ICEOO SPRING CONF-SEC RDS	30.00
INOVALON PROVIDER INC	BILLING SOFTWARE-PUB HEALTH	566.64
IOWA BEHAVIORAL HEALTH ASSOCIATION (IBHA)	DUES & MEMBERSHIP RENEWAL-PUB HEALTH	300.00
IOWA PRISON INDUSTRIES	TRAFFIC/STREET SIGNS	194.82
IOWA STATE SHERIFFS & DEPUTIES	REG.CIVIL TRAINING	125.00
JENDRO INC	GARBAGE/RECY-CONSV/CSB/SHERIFF/LEMC/HERITAGE/COURTHOUSE/RURAL	3,022.58
JOHN DEERE FINANCIAL	EQUIP-HERITAGE. PARTS/SPPLS-C.HOUSE/CONSV	630.37
KEYSTONE LABORATORIES INC	WELL TESTING-ENVIRO HEALTH	186.50
KIME, ANDREA	FEB 2024 MILEAGE	41.54
KUTSON, ANN	FEB 2024 MILEAGE	9.38
KWIK TRIP EXTENDED NETWORK	GAS/DIESEL-SEC RDS	4,205.30
KWIK TRIP INC - FLEETCOR TECHNOLOGIES INC	FUEL-SHERIFF/CONSV/HERITAGE/EMS/ENVIRO HEALTH	4,285.27
LAMPSON-BAST, SHELLY	FEB 2024 MILEAGE	458.28
LANGUAGE LINE SERVICES INC	INTERPRETER SVCS-PUB HEALTH	31.50

LARRY'S SALES & SERVICE	CHAIN SHARPENING	27.00
LAWSON PRODUCTS INC.	ELECTRICAL PARTS & SPPLS-SEC RDS	471.78
LEAF CAPITAL FUNDING LLC	COPIER LEASE - SEC RDS	93.84
LEE FAGRE MD	MEI SRVS CO RES	175.00
SENSING, ROMAN C.	FHWA BRIDGE INSPECT MTG-MILEAGE/MEALS/LODGING	399.28
SSIN SUPPLY COMPANY	ELECTRICAL PARTS & SPPLS-SEC RDS	74.44
LESTER, MEGAN	FEB 2024 MILEAGE	436.84
LOCAL GOVERNMENT PROFESSIONAL SERVICES, IN	BLIGHT ASSESSMENT-4 BLDGS	3,600.00
MAIL SERVICES LLC	IA DOT RENEWALS PRINTING/POSTAGE-MARCH	485.49
MCKESSON MEDICAL-SURGICAL	INFECTION/IMMUN/MED SPPLS-PUB HEALTH	1,079.33
MERCY COLLEGE OF HEALTH SCIENCES	TRAINING-EMS	4,712.00
MERCY ONE MEDICAL CENTER	PHARM/DISPOSAL-EMS	684.75
MICK GAGE PLUMBING & HEATING, INC	PLUMBING SPPLS-COURTHOUSE	93.16
MID TECH SERVICES	POSTAGE-ENVIRO HELATH	18.62
MIDAMERICAN ENERGY CO	UTLS FOR NASHUA TOWER	128.93
MIENERGY COOPERATIVE	UTLS CTY PARKS-CONSV	321.56
MIKE MOLSTEAD MOTORS INC	MV PARTS-SEC RDS	213.18
MITKO LLC	STOCK/PRESSURE WASHER PARTS-SC RDS	276.67
MPH INDUSTRIES INC	RADAR EQUIP-SHERIFF DEPT	2,239.00
MULLER, WENDEL	NASHUA TOWER MONTHLY LEASE	500.00
NAPA MOTOR PARTS AND EQUIPMENT CORPORAT	ELECTRICAL PARTS & SPPLS-SEC RDS	16.14
NASHUA REPORTER	CLAIMS, BD MINS & PUBL HRG	744.48
NAT'L ASSOC OF COUNTY AND CITY HEALTH OFFIC	LHD DUES RENEWAL-PUB HEALTH	270.00
NEW HAMPTON AUTO BODY LLC	GRILL FOR '20 SIERRA-CONSV	947.82
NEW HAMPTON CARE CENTER, LLC	FOOD/PROVISIONS-SHERIFF	80.00
NEW HAMPTON MUNICIPAL UTILITIES	PH/INTERNET-CO ATTY/SHERIFF/EMS/EMA	1,043.30
NEW HAMPTON TRIBUNE	BD MINS, CLAIMS & PUBL HRG/SUBSCRIPTIONS/NOTICES	1,699.87
NEW HAMPTON, CITY OF	UTLS-NH SHOP ELEC/WATER/SEWER. UTLS-EMS	1,340.11
NEW HORIZONS-CHAMBER	FEB 2024 TOURISM CONTRACT	1,000.00
NORTH IOWA BROADCASTING INC	RADIO INTERVIEW-PUB HEALTH	25.00
NORTHERN IOWA THERAPY PC	OT/PT/ST THERAPY-PUB HEALTH	8,830.00
ON TRACK SIGNS	TRAFFIC/STREET SIGN MATERIALS-SEC RDS	150.00
PAULUS, JUDY	JAN/FEB 2024 MILEAGE	236.51
PETERS, WENDY	FEB 2024 MILEAGE	375.20
PETROBLEND CORP	LUBRICANTS-SEC RDS	611.25
PLUNKETT'S PEST CONTROL INC	PEST CONTROL FOR TPNC & LANDFILL-CONSV	101.53
QUADIENT LEASING USA, INC	MACHINERY/EQUIP LEASE	739.05
RAPID PRINTERS	PRINTER SPPLS/FOLDERS/FORMS-CONSV/TREAS/SHERIFF/PUB HEALTH/ASSR	495.06
RASMUSSEN, THERESA	FEB. 27, 2024 MTG MLG REIMB	48.24
RILEY'S INC	COPIER FEES/CUST & OFFC SPPLS/CHAIR-C.HOUSE/SHERIFF/PUB HEALTH	1,080.64
SAVE RITE MEDICAL	WOUND CARE SPPLS-PUB HEALTH	120.97
SCHNEIDER GEOSPATIAL LLC	HOSTING SVCS,BEACON,FORMS-ASSR	3,528.00
SCHUETH ACE HARDWARE	SPPLS/PARTS/EQUIP-CONSV/JAIL/C.HOUSE/EMA	546.38
SCOTT PHARMACY INC	MEDICINE-JAIL	60.59
SHEKLETON, JULIA	FEB CLIENT VISITS MLG	446.22
STAPLES INC	TISSUE/FOLDERS/BATTERIES-PUB HEALTH	45.10
SUPERIOR LUMBER INC	SPPLS FOR LAW OFFICE	19.50
TELEFLEX LLC	NEEDLE SETS/STABILIZERS-EMS	665.00
TRI-STATE SHRED INC	SHRED SVC-JAIL/CSB/C.HOUSE	289.65
U.S. CELLULAR CORPORATION	PH SVCCONSV/PUB & ENVIRO HEALTH/SEC RDS	1,543.45
US POSTAL SERVICE	STAMPED ENVELOPES-PUB HEALTH	384.35
VANGUARD PUBLISHING CO LLC	SUBSCRIPTION-AUDITOR	34.50
VERIZON WIRELESS	SHERIFF SELL PH & SVC FOR PATROL CAR LAPTOPS	1,520.37
VERN LAURES AUTO CENTER INC	MV RPRS-CONSV. OIL CHG-SHERIFF. PARTS-SEC RDS. TIRE RPR-ASSR	1,084.55
VISA	IT-GOOGLE/SECURITY SVCS.SEC RDS-OFFICE SPPLS/CONSUMABLES. ASSR LODGING	4,310.51
VISA	VEST/K9/EDU TRAINING-SHERIFF. MEM RENEW & WELL SMPLS-E.HEALTH	1,515.00
WELTER, LISA	FEB 2024 CLIENT & MTG MILEAGE	88.44
WINDSTREAM CORPORATION	911 PHONES	278.48
ZIEGLER INC	MV PARTS-SEC RDS	288.13
ZIP'S AW DIRECT	UNIF EMBR-SHERIFF. MV PARTS-SEC RDS	291.96
<b>TOTALS</b>		<b>121,213.89</b>