

CHICKASAW COUNTY
BOARD OF SUPERVISORS' MINUTES
JUNE 3, 2024

The Board convened on Monday, June 3, 2024, at 9:00 AM with members Breitbart, Kuhn, Suckow, Hackman and Cerwinski present in the Boardroom on the second floor of the Court House, New Hampton, Iowa. Chairperson Cerwinski called the meeting to order. Also present were Auditor Sheila Shekleton, Attorney David Laudner, Bob Fenske, member of the media, Terry Johnson, INRCOG Director Isaiah Corbin, EMA Director Jeff Bernatz, Sheriff Ryan Shawver, Custodians Dave Gorman and Deb Rosonke, Veterans Services Administrator Keith Elenz

Motion by Kuhn, seconded by Hackman to approve agenda for June 3, 2024. Roll call: All Ayes: Motion carried.

Motion by Hackman, seconded by Suckow to approve minutes for May 28, 2024. Roll call: All Ayes: Motion carried.

Motion by Hackman, seconded by Breitbart to approve minutes May 13, 2024 Resolution 05-13-24-22 to be resubmitted to the newspaper due to formatting. Roll call: Ayes; Hackman, Breitbart, Kuhn, Suckow, Cerwinski. Motion carried.

Discussed expiring term for the County Commissions of Veteran's Affairs and a consensus of the Board of Supervisors directed the Auditor to put a notice on the County Website.

No public comment.

Motion by Breitbart, seconded by Suckow to approve FY24-25 Employee Salaries/Wages. Roll call: Ayes; Breitbart, Suckow, Hackman, Cerwinski. Nay; Kuhn. Motion carried.

Motion by Hackman, seconded by Kuhn to open Public Hearing for the 2024 Multi-Jurisdictional Hazard Mitigation Plan at 9:12 AM. Roll call: Ayes; Hackman, Kuhn, Breitbart, Suckow, Cerwinski. Motion Carried.

No written comments or public comment

INRCOG Director Isaiah Corbin gave an overview of the 2024 Multi-Jurisdictional Hazard Mitigation Plan.

Motion by Hackman, seconded by Breitbart to close Public Hearing for the 2024 Multi-Jurisdictional Hazard Mitigation Plan at 9:19 AM. Roll call: Ayes; Hackman, Breitbart, Kuhn, Suckow, Cerwinski. Motion Carried.

Motion by Breitbart, seconded by Hackman to adopt Resolution 06-03-24-25 A RESOLUTION OF THE BOARD OF SUPERVISORS OF CHICKASAW COUNTY, IOWA, ADOPTING THE CHICKASAW COUNTY, IOWA HAZARD MITIGATION PLAN 2024 UPDATE. WHEREAS, the Board of Supervisors of Chickasaw County recognizes the threat that natural hazards pose to people and property within Chickasaw County; and WHEREAS, Chickasaw County Emergency Management Agency has funded the development of a plan update in order to remain eligible for hazard mitigation grant programs; and WHEREAS, the participants representing Chickasaw County served and participated in the formulation of the Plan, hereby known as the Chickasaw County, Iowa Hazard Mitigation Plan 2024 Update, as part of the Chickasaw County Multi-Jurisdictional Hazard Mitigation Planning Committee; and WHEREAS, INRCOG has helped prepare said Plan in accordance with federal laws, including the Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended; the National Flood Insurance Act of 1968, as amended; and the National Dam Safety Program Act, as amended; and WHEREAS the Plan identifies mitigation goals and actions to reduce or eliminate long-term risk to people and property in Chickasaw from the impacts of future hazards and disasters; and WHEREAS, a Public Hearing has been held for the purpose of obtaining citizen input on the Plan; and WHEREAS adoption by the Board of Supervisors of Chickasaw County demonstrates its commitment to hazard mitigation and achieving the goals outlined in said Plan. NOW THEREFORE, BE IT RESOLVED THAT THE BOARD OF SUPERVISORS OF CHICKASAW COUNTY, IOWA, THAT: Section 1: In accordance with local regulations, the Board adopts the Chickasaw County, Iowa Hazard Mitigation Plan 2024 Update. While content related to the Chickasaw County Plan may require revisions to meet the plan approval requirements, changes occurring after adoption will not require Chickasaw County to re-adopt any further iterations of the plan. Subsequent plan updates following the approval period for this plan will require separate adoption resolutions. Passed and adopted this 3rd day of June 2024. /ss/ Scott Cerwinski, Chair, Ayes; Breitbart, Hackman, Kuhn, Suckow Cerwinski. ATTEST: /ss/ Sheila Shekleton, Auditor Detailed document on file at Auditor's office and on county's website <https://www.chickasawcounty.iowa.gov>

Motion by Kuhn, seconded Breitbart to acknowledge status change of Kaylee Thomas as Dispatcher/Jailer from full time to part time effective June 13, 2024. Roll call: All Ayes: Motion carried.

Motion by Hackman, seconded by Suckow to table the approval of hiring a full-time dispatcher/jailer for the sheriff's department till the department heads meeting June 10, 2024. Roll call: All Ayes: Motion carried.

FILED-CHICKASAW CO. AUDITOR
24 JUN 10 AM 10:49

AUDITOR

Discussed classifying Lori Hemann status as inactive as jail matron because she has not been utilized as Jail Matron since July of 2018 and a consensus of the Board Supervisors to have the Sheriff Shawver reach out to her to make sure that this is ok or let her resign.

Motion by Hackman, seconded by Breitbach to enter CLOSED SESSION UNDER IOWA CODE 21.5(K) REF IOWA CODE 22.7(50) TO DISCUSS UPDATED SECURITY PROCEDURES AT COUNTY OWNED PROPERTY at 9:37 AM. Roll call: Ayes; Hackman, Breitbach, Kuhn, Suckow, Cerwinske. Motion carried.

Motion by Breitbach, seconded by Hackman to exit CLOSED SESSION UNDER IOWA CODE 21.5(K) REF IOWA CODE 22.7(50) TO DISCUSS UPDATED SECURITY PROCEDURES AT COUNTY OWNED PROPERTY at 10:05 AM. Roll call: Ayes; Breitbach, Hackman, Kuhn, Suckow, Cerwinske. Motion carried.

No action taken out of close sessions.

Discussed RESOLUTION NO. 06-03-24-26 RESOLUTION FOR INTERFUND OPERATING TRANSFER- funds from the Local Option Sales and Services Tax County Betterment Fund to the Emergency Medical Services (EMS) Fund during the FY 2024-2025 budget year.

Motion by Hackman, seconded by Suckow to approve RESOLUTION NO. 06-03-24-27 RESOLUTION FOR INTERFUND OPERATING TRANSFER WHEREAS, it is desired to authorize the County Auditor to periodically transfer funds from the Rural Services Basic Fund to the Secondary Road Fund during the FY 2024-2025 budget year, and WHEREAS, said transfers must be in accordance with Section 331.432, Code of Iowa, and NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Chickasaw County, Iowa, as follows: The total maximum transfers from the Rural Services Basic Fund to the Secondary Road Fund for the fiscal year beginning July 1, 2024 shall not exceed \$1,993,099.00. 1. The amount of any transfer shall not exceed available fund balances in the transferring fund. 2. The Auditor is directed to correct her books when said operating transfers are made and notify the Treasurer of the amounts of said transfers. PASSED, APPROVED, and adopted this 3RD day of June 2024 the vote thereon being as follows: /ss/ Scott Cerwinske, Chair, Hackman, Suckow, Breitbach, Kuhn, Cerwinske ATTEST: /ss/ Sheila Shekleton, Auditor Detailed document on file at Auditor's office and on county's website <https://www.chickasawcounty.iowa.gov>

Discussed RESOLUTION NO. 06-03-24-28 RESOLUTION FOR INTERFUND OPERATING TRANSFER - funds from the Rural Services Basic Fund to the Emergency Medical Service Fund during the FY 2024-2025 budget year.

Motion by Kuhn, seconded by Breitbach to approve RESOLUTION NO. 06-03-24-29 RESOLUTION FOR INTERFUND OPERATING TRANSFERS WHEREAS, it is desired to authorize the County Auditor to periodically transfer funds from the General Basic Fund to the General Supplemental Fund during the FY 2024-2025 budget year, and WHEREAS, said transfers must be in accordance with Section 331.432, Code of Iowa, and NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Chickasaw County, Iowa, as follows: 1. The total maximum transfers from the General Basic Fund to the General Supplemental Fund for the fiscal year beginning July 1, 2024 shall not exceed \$550,000.00. 2. The amount of any transfer shall not exceed available fund balances in the transferring fund. 3. The Auditor is directed to correct her books when said operating transfers are made and notify the Treasurer of the amounts of said transfers. PASSED, APPROVED, and adopted this 3rd day of June 2024 the vote thereon being as follows: /ss/ Scott Cerwinske, Chair, Kuhn, Breitbach, Hackman, Suckow, Cerwinske ATTEST: /ss/ Sheila Shekleton, Auditor Detailed document on file at Auditor's office and on county's website <https://www.chickasawcounty.iowa.gov>

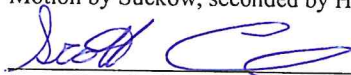
Motion by Hackman, seconded by Suckow to approve claims in the amount of \$98,737.82. Roll call: All Ayes: Motion carried.

Motion by Suckow, seconded by Hackman to approve payroll check dated May 31, 2024. Roll call: All Ayes: Motion carried.

Motion by Hackman, seconded by Breitbach to approve prior bills in the amount of \$5,098.60. Roll call: All Ayes: Motion carried.

No committee assignments.

Motion by Suckow, seconded by Hackman to adjourn at 10:16 AM. Roll call: All Ayes Motion carried.



Scott Cerwinske, Chairperson
Board of Supervisors

ATTEST:



Sheila Shekleton, Secretary to the Board

**CHICKASAW CO.
CLAIMS LISTING
05/24/2024-06/06/2024**

_0/20 FX LLC	CONTRACT/SERVER INSTALL/HARDWARE-VA/EMS/911	4,379.00
ACES	JUNE MONTHLY DATA SVC-SHERIFF	189.00
AHLERS & COONEY, P.C.	HR/AUDITSVCS-CRTHS	1,934.50
ALLIANT ENERGY	ELEC-CONSV/SEC RDS	773.40
AMAZON CAPITAL SERVICES	JAIL GEAR/UNIFORMS-SHERIFF	115.63
ANDERSON, SUZANNE	PRIM ELEC TRAINING	33.75
BABCOCK SERVICES	DOORS INSTALL AT AIRPORT LAKE-CONSV	8,950.00
BARCO MUNICIPAL PRODUCTS INC	TRAFFIC/STREET SIGNS-SEC RDS	1,071.55
BECKER, SHIRLEE	PRIM ELEC TRAINING	33.75
BECKER, TODD	PRIM ELEC TRAINING	35.76
BERST, MARLYS	PRIM ELEC TRAINING	33.75
BIRMINGHAM, NANCY	PRIM ELEC TRAINING	59.21
BLACKHAWK AUTOMATIC SPRINKLERS, INC	QRTL FIRE SPRINKLER INSPECTION-HERITAGE	255.00
BODENSTEINER IMPLEMENT COMPANY	PARTS/LUBRICANTS-HERITAGE/SEC RDS	64.41
BOUND TREE MEDICAL LLC	AIRWAYS/SPLINT.COLLARS/INT KITS/SENSORS-EMS	583.77
BUTLER-BREMER MUTUAL TELEPHONE CO.	PH SVC-ASSR	89.14
CALHOUN-BURNS & ASSOC INC	2024 INSPECTIONS & BRIDGE RATINGS-SEC RDS	7,201.25
CHICKASAW CO SHERIFF	POSTAGE REIMB-SHERIFF	217.70
CHRISTOPH, GLADYS	PRIM ELEC TRAINING	40.45
CINTAS CORPORATION #762	UNIFORMS/EMP/BLDG CONSUMABLES/FIRST AID-SEC RDS	2,734.49
CINTAS CORPORATION #2	MED CABINET RESTOCK-CRTHS	138.92
CIRCLE K COMMUNICATIONS INC	PARTS-SEC RDS	28.05
CITY LAUNDERING CO INC	JERSEY GLOVES-SEC RDS	923.00
CLEMEN, CINDY	PRIM ELEC TRAINING	55.19
CLEMENS, KAREN	PRIM ELEC TRAINING	35.09
CLIA LABORATORY PROGRAM	CERT FEE-EMS	248.00
COLLECTION SERVICES CENTER	CHILD SUPPORT COLLECTION SVC	41.08
COMPASS MINERALS AMERICA INC	SALT CONTRACT-SEC RDS	31,530.77
CULLIGAN WATER CONDITIONING	WATER/COOLER RENTAL-ASSR	55.20
DIETZENBACH, DONNA	PRIM ELEC WAGE/MLG	82.77
DIETZENBACH, LOREN	PRIM ELEC TRAINING	39.11
DON'S TRUCK SALES INC	PARTS-SEC RDS	392.26
E O JOHNSON CO INC	CANON PLOTTER INK-SEC RS	243.84
EASTERN IOWA TIRE INC	TIRES-SEC RDS	4,576.00
ELECTRONIC ENGINEERING	RADIO BATTERIES-CONSV	154.36
EUROFINS ENVIRONMENT TESTING AMERICA HOLDINGS, INC	WATER ANALYSIS-CONSV	150.00
FAREWAY STORES INC	VENDING MACHINE RESTOCK-CRTHS	152.85
FAYETTE COUNTY	SRV LEGAL DOC-CLERK OF COURT	30.50
FIVE STAR COOPERATIVE	FUEL-ELECTIONS	48.42
FLIRIS, RACHEL	PRIM ELEC WAGE/MLG	80.76
FLOYD COUNTY SHERIFF	5.16-5.20 INMATE BOARDING-SHERIFF	260.00
FREDERICKSBURG, CITY OF	F'BURG SHOP UTLS/INTERSECTION LIGHTING-SEC RDS	90.33
GATR OF CEDAR RAPIDS INC	STOCK PARTS-SEC RDS	75.96
GEERTS PLUMBING & HEATING INC.	3RD FLR WOMANS RESTROOM STOOL LEAKING-CRTHS	225.78
GIS WORKSHOP, LLC	PUB WORKS SHOP ANNUAL RENEWAL-SEC RDS	1,080.00
GLASER, AMANDA	PRIM ELEC TRAINING	34.42
HART, CHERYL	PRIM ELEC TRAINING	35.09
HAWKEYE FIRE AND SAFETY COMPANY	FIRE EXTINGUISHER INSTALL-HERITAGE	525.00
HOMETOWN PEST CONTROL	PEST CONTROL-MULT DEPTS	313.87
IOWA COUNTIES INFORMATION TECHNOLOGY	ITAG CONF REGISTRATION-ASSR	250.00
IOWA COUNTY CONSERVATION SYSTEM	LEVEL 3 FY 2025 MEMBERSHIP-CONSV	1,500.00
IOWA NATURAL HERITAGE FOUNDATION	INHF ANNUAL DUES-CONSV	100.00
IOWA PRECINCT ATLAS CONSORTIUM	POLL BOOK PROGRAM-ELECTIONS	3,828.36
IVERSON, DAWN	PRIM ELEC TRAINING	52.51
JENDRO INC	GARBAGE PICKUP-CONSV	463.00
JOHNSON COUNTY MEDICAL EXAMINER DEPT	MED EXAM FOR CO RESIDENT	367.09
JULIE SCHWICKERATH	WITNESS LODGING-CO ATTY	365.00
KAHN TILE SUPPLY LLC	SINGLE WALL NP-CONSV	78.00
KAY PARK REC CORP	GRILL/TABLE FRAME-CONSV	5,204.00
KENDRA LEIBOLD	PRIM ELEC TRAINING	41.79
KNIGHT, MERRILYN	PRIM ELEC TRAINING	35.09
KNOLL, JOAN	PRIM ELEC TRAINING	33.75

KWIK TRIP INC	FUEL/SPPLS-CONSV	1,202.65
L & R MANUFACTURING LLC	PARTS-SEC RDS	18.76
LAWSON PRODUCTS INC.	ELECTRICAL PARTS/SUPPLIES-SEC RDS	656.80
LEAF CAPITAL FUNDING LLC	COPIER LEASE-SEC RDS	190.87
RECHTENBERG, LOUANN	PRIM ELEC TRAINING	35.09
RENTAL SUPPLY & RENTAL INC	LUMBER-CONSV	8.19
LYNCH, DON	PRIM ELEC TRAINING	33.75
MARTIN GARDEN CENTER	PAVERS FOR HERITAGE	5.00
MARV & ZIPS REPAIR INC	SRM-225 AND TRIMMER LINE-HERITAGE	251.99
MASON CITY RECYCLING CENTER LTD	MULCH-CONSV	251.20
MERCY ONE MEDICAL CENTER	PHARM SPPLS-EMS	80.25
MICK GAGE PLUMBING & HEATING, INC	A/C SVC-CRTHS	200.00
MID TECH SERVICES	POSTAGE FOR WATER TESTING-HERITAGE	18.62
NASHUA REPORTER	BUDGET AMENDMENT-EMA	39.24
NEUTRON INDUSTRIES	CUST SPPLS-CRTHS	388.89
NEW HAMPTON MUNICIPAL UTILITIES	PH SVC-EMS	124.23
NEW HAMPTON TRIBUNE	AIRPORT LAKE/TWIN PONDS PUB-CONSV.BUDGET AMENDMENT-EMA	469.24
NEW HAMPTON, CITY OF	CO BLDG UTLS-MULT DEPTS	3,907.66
NORTHEAST IOWA COMMUNITY ACTION CORP	APRIL ADMIN FEES & CO RES UTLS-NEICA	532.17
NUB'S BAIT & TACKLE	WORMS/CRAWLERS-CONSV	63.50
NUSS TRUCK GROUP	OUTSIDE LABOR #37-SEC RDS	2,107.91
ON TRACK SIGNS	LOBBY SIGN-SHERIFF. SIGNS-SEC RDS	80.00
OTTERS, ROSE	PRIM ELEC TRAINING	49.83
PICTOMETRY INTERNATIONAL CORP	ANNUAL BILLING FOR AERIAL IMAGERY-ASSR	28,530.00
PLUNKETT'S PEST CONTROL INC	PEST CONTROL-CONSV	101.53
QUADIENT LEASING USA, INC	POSTAGE MACHINE RENTAL-CRTHS	739.05
R & R WELDING INC	WELD CRACK DOOR GUARD-EMS	50.00
RAPID PRINTERS	TOWELS/DEPOSIT TICKETS/CERTS-TREAS/JAIL/CSB/SHERIFF/CRTHS	731.32
RAY O'HERRON CO INC	SIMUMITION ROUNDS-SHERIFF	695.36
RICKS SERVICE CENTER LLC	A/T3 TIRES-CONSV	1,040.00
RILEY'S INC	TONER/CUST SPPLS/EQUIP-JAIL/CSB/CRTHS/SHERIFF/AUDITOR/ASSR	1,373.64
ROEDER, AMY	MEAL/MLG-TREAS	87.45
SCHUETH ACE HARDWARE	PARTS/EQUIP/SPPLS/PAINT-HERITAGE/CRTHS/SHERIFF/EMS	1,178.94
SCOTT PHARMACY INC	INMATE MEDS-SHERIFF	55.73
SHIELD TECHNOLOGY CORPORATION	DATA SUPPORT-SHERIFF	4,800.00
SHURTLIFF, DIANE	PRIM ELEC TRAINING	49.83
SINWELL, SUSAN	PRIM ELEC TRAINING	59.21
STANTON ELECTRIC	ELEC MAINT-CONSV	298.86
STATE OF IOWA/STATE MEDICAL EXAMINER	CO RESIDENT AUTOPSY-MED EXAMINER	2,060.62
STATE OF IOWA-DEPT OF INSPECTIONS, APPEALS, & LICENSING	OPERATING PERMIT FEE/INSPECTION-CRTHS	75.00
SUDOL, DEB	PRIM ELEC TRAINING	59.21
SUPER 8	WITNESS LODGING-CO ATTY	334.88
SUPERIOR LUMBER INC	LATH FOR DUST CONTROL-SEC RDS	101.94
TANDY PERKINS	PRIM ELEC TRAINING	49.83
TUPPER, JOANNE	PRIM ELEC TRAINING	33.75
TYLER TECHNOLOGIES INC	EAGLE SUBSCRIPTION FEE/DISASTER RECOVERY/QRTLY MAINT	16,968.88
U. S. POSTAL SERVICE	ANNUAL PO BOX RENT-ASSR	72.00
U.S. CELLULAR CORPORATION	PH SVC-CONSV	27.66
VERN LAURES AUTO CENTER INC	PARTS/MV REPAIRS-CONSV	82.01
WATSON, INDIA	MEI SVCS/MLG-MED EXAMINER	244.56
WEB COMMERCE PARTNERS INC.	DYMO ADDRESS LABELS-MULT DEPTS	71.40
WEGNER, NANCY	PRIM ELEC TRAINING	33.75
WINDSTREAM CORPORATION	PH SVC-911	278.48
WINDSTREAM HOLDINGS, INC	911 PHONES	199.88
YSBRAND, MATTHEW	MLG/LODGING-TREAS	342.60
TOTALS		154,303.93