

Chickasaw County Board of Health
August 9, 2024
Meeting Minutes

The Chickasaw County Board of Health met at the Chickasaw County Community Services Building on Friday, August 9, 2024. Toni Friedrich, chair called the meeting to order at 10:00 a.m.

Members present were: Joan Knoll, Dr. Brinkman, Toni Friedrich, Cindy Shoemaker by phone, and Jeremy McGrath via Zoom

Guests present were: Lisa Welter, RN, Administrator, Anita Eschweiler, BOH Secretary, Derek Lechtenberg, Env. Health, Tina Britt, Business Manager, Teresa King, Pathways, Vicki Mueller, Pathways, Jeff Bernatz, EMA.

Guests: Matt Manson, New Hampton High School Principal and Dean Youngblut, Nashua-Plainfield High School Principal attended via Zoom.

A motion by Knoll, seconded by Dr. Brinkman to approve the agenda. All Ayes. Motion carried.

A motion by Dr Brinkman, seconded by Knoll to approve the July 12, 2024 meeting minutes. All Ayes. Motion carried.

Public Comment: Lisa informed the board she had corrected the date for Megan Lester's wage increase.

Pathways

Teresa King and Vicki Mueller explained the programs available to the schools through Pathways. Both schools present were interested in more information about the programs available.

Environmental Health

The agency activities for July 2024 were presented. Derek completed 6 septic site evaluations, 6 septic site finals, 1 binding agreement, 3 time of transfers, 1 well plugging, and 34 water tests.

Home Health

Home Health Update

The monthly home health update was presented. Census 60, Medicare 7, Medicare HMO 2, Medicaid 21, Referrals 22, Admissions 12, Discharges 6, Failed Admits 10, Unbillable 2, Nurse visits 144, Aide visits 207, and Homemaker visits 242.

Employee Review

Lisa completed 2 reviews in July.

2nd Qtr. Audits

The audits were completed with no issues.

Business Operations

Monthly Claims

The claims for Public Health were \$11,354.39. The mileage claim is \$2,914.50. The total Public Health claims are \$14,268.89. Environmental Health claims were \$4,008.33 for a grand total of

\$18,277.22. A motion by Dr. Brinkman, seconded by Knoll to approve the claims as presented. All Ayes. Motion carried.

Payroll Approval

A motion by Shoemaker, seconded by Dr. Brinkman to approve payroll ending July 21, 2024, and August 4, 2024. All Ayes. Motion carried.

Corrections to monthly claims for last month, Public Health's corrected total is \$8248.30. Environmental Health's correct total is \$2998.21. The grand total of last month's claims is \$13,909.76. A motion by Dr. Brinkman, seconded by Knoll to approve changes to last month's claim totals. All Ayes. Motion carried.

Approve/Sign Oscar Payer Agreement

A motion by Dr. Brinkman, seconded by Knoll to approve the administrator to sign the Oscar Payer Agreement. All Ayes. Motion carried. Chickasaw County Attorney, David Laudner reviewed the agreements before the board meeting.

Approve/ Sign Centivo PHSO Agreement

A motion by Dr. Brinkman, seconded by Knoll to approve the administrator to sign the Centivo PHSO Agreement. All Ayes. Motion carried.

Medigold MercyOne Agreement

A motion by Dr. Brinkman, seconded by Knoll to approve the administrator to sign the Medigold MercyOne Agreement. All Ayes. Motion carried.

Public Health

Communicable Disease Update

Lisa investigated one case of campylobacter and 1 case of cryptosporidiosis in July.

Animal Bites

1 animal bite was reported for July– a dog.

Grant Update

We are currently waiting on FY 25 grant contracts. Anita will provide grant information when available.

State Government Board of Commissions Chapter 21 Law Changes

Reviewed changes to chapter 21.

HHS Summer/Fall Tour

Dr Kruse is traveling to different counties to discuss changes to services. Lisa will attend a meeting on October 4, 2024 in Winneshiek County.

Public Health Office Hours with Dr. Kruse – update

Webinars on the 1st Tuesday of the month provide updates on state health system alignment. There will not be a legislative bill introduced in 2025 for public health system alignment. There is a need to maintain a public health presence in local communities.

Iowa Vaccines for Adult Program

The state will be starting a vaccine for adults program.

Job Descriptions

Assistant Administrator/Home Care Clinical Manager

A motion by Dr. Brinkman, seconded by Knoll to approve the Assistant Administrator/Home Care Clinical Manager job description with changes. All Ayes. Motion carried

Licensed Practical Nurse

A motion by Dr. Brinkman, seconded by Knoll to approve the Licensed Practical Nurse job description with changes. All Ayes. Motion carried.

Registered Nurse

A motion by Dr. Brinkman, seconded by Knoll to approve the Registered Nurse job description with changes. All Ayes. Motion carried.

Business Manager

A motion by Dr. Brinkman, seconded by Knoll to approve the Business Manager job description with changes. All Ayes. Motion carried.

Medical Secretary

A motion by Dr. Brinkman, seconded by Knoll to approve the Medical Secretary job description with changes. All Ayes. Motion carried.

Immunization Clinic Nurse Coordinator

A motion by Dr. Brinkman, seconded by Knoll to approve the Immunization Clinic Nurse Coordinator job description with changes. All Ayes. Motion carried.

Environmental Health Specialist

A motion by Dr. Brinkman, seconded by Knoll to approve the Environmental Health Specialist job description with changes. All Ayes. Motion carried.

Home Care Aide/ Homemaker

A motion by Dr. Brinkman, seconded by Knoll to approve the Home Care Aide/Homemaker job description with changes. All Ayes. Motion carried.

Administrative Assistant

A motion by Dr. Brinkman, seconded by Knoll to approve the Administrative Assistant job description with changes. All Ayes. Motion carried.

Administrator

A motion by Dr. Brinkman, seconded by Knoll to approve the Administrator job description with changes. All Ayes. Motion carried.

Registered Nurse Quality Assurance/ Quality Improvement Coordinator

A motion by Dr. Brinkman, seconded by Knoll to approve the Registered Nurse Quality Assurance/ Quality Improvement Coordinator job description with changes. All Ayes. Motion carried.

The next Board of Health meeting is September 13, 2024 at 10:00 a.m.

A motion by Dr. Brinkman, seconded by Knoll to adjourn the meeting at 10:41 a.m. All Ayes. Motion carried.

Anita Eschweiler, BOH Secretary

Attested by Lisa Welter, RN,
Chickasaw County Public Health Agency Administrator