

Chickasaw County Board of Health
October 11, 2024
Meeting Minutes

The Chickasaw County Board of Health met at the Chickasaw County Community Services Building on Friday, October 11, 2024. Toni Friedrich, BOH chair called the meeting to order at 9:00 a.m.

Members present were: Joan Knoll, Toni Friedrich, Jeremy McGrath, and Dr Brinkman. Cindy Shoemaker joined via phone.

The guests present were Lisa Welter, RN, Administrator; Ann Knutson, RN, Assistant Administrator; Anita Eschweiler, BOH Secretary; Derek Lechtenburg, Environmental Health; and Tina Britt, Business Manager.

A motion by Dr. Brinkman, seconded by Knoll to approve the agenda. All Ayes. Motion carried.

A motion by Knoll, seconded by Dr. Brinkman to approve the September 13, 2024 meeting minutes. All Ayes. Motion carried.

Public Comment: None.

Environmental Health

Environmental Health Update

The agency activities for September 2024 were presented. Derek completed 5 septic site evaluations, 8 septic site finals, 1 Time of Transfer, 2 well permits, 3 well site evaluations, and 33 water tests. Derek reported there was one dumping complaint and he did 1 tattoo inspection. Derek also attended a class at Kahn Tile regarding rule changes in Iowa Code Chapter 69 and infiltrator systems.

Grants to Counties Well Program Policies and Procedures

Lisa provided an updated copy of the Grants to Counties Well Program Policies and Procedures for approval. A motion by McGrath, seconded by Dr. Brinkman to approve the updated Grants to Counties Well Program Policies and Procedures. All Ayes. Motion carried.

Home Health

Home Health Update

The monthly home health update was presented. Census 72, Medicare 15, Medicare HMO 7, Medicaid 23, Referrals 15, Admissions 10, Discharges 19, Failed Admits 5, Unbillable 1, Nurse visits 166, Aide visits 226, and Homemaker visits 223.

Employee Review

Lisa completed 1 review in September.

Business Operations

Monthly Claims

Lisa explained we needed to correct last month's claims as there was an error on the spreadsheet. The number approved was \$355.64. The correct number is \$355.77. The correct grand total should be from \$35,716.61 to \$35,716.74. A motion by Dr. Brinkman, seconded by Knoll to approve the claims as presented. All Ayes. Motion carried. The claims for Public Health were \$33,443.13. The mileage claim is \$3,461.22. The total Public Health claims are \$36,904.35. Environmental Health claims were \$3,352.25 for a grand total of \$40,256.60. A motion by Knoll, seconded by McGrath to

approve the claims as presented. All Ayes. Motion carried. Lisa discussed the Public Health and Environmental Health budgets.

Payroll Approval

A motion by McGrath, seconded by Knoll to approve payroll ending September 15 and September 29, 2024. All Ayes. Motion carried.

Annual Report

Lisa discussed the annual report.

Nurse 1-Year Wage Increase

Julia Shekleton's wage will increase to \$29.61 per the wage scale effective October 30, 2024. A motion by Dr. Brinkman, seconded by Knoll to approve the wage increase for Julia Shekleton from \$27.89 to \$29.61 effective October 30, 2024. All Ayes. Motion carried.

Public Health

Communicable Disease Update

Lisa investigated 2 cases of E. coli, 1 case of campylobacter, and 1 salmonella case in September.

Animal Bites

4 animal bites were reported for September– 2 dogs and 2 cats.

Grant Update

Anita sent out grant update spreadsheets before the meeting.

The next Board of Health meeting is November 8, 2024 at 10:00 a.m.

A motion by McGrath, seconded by Knoll to adjourn the meeting at 9.55 a.m. All Ayes. Motion carried.

Anita Eschweiler, BOH Secretary

Attested by Lisa Welter, RN,
Chickasaw County Public Health Agency Administrator