

Chickasaw County Board of Health
December 13, 2024
Meeting Minutes

The Chickasaw County Board of Health met at the Chickasaw County Community Services Building on Friday, December 13, 2024 and virtual. Toni Friedrich, chair called the meeting to order at 1:00 p.m.

Members present were: Joan Knoll, Toni Friedrich, Cindy Shoemaker, and Jeremy McGrath. Absent: Dr. Brinkman.

The guests present were: Lisa Welter, RN, Administrator; Ann Knutson, RN, Assistant Administrator; Anita Eschweiler, BOH Secretary; Derek Lechtenberg, Environmental Health Specialist; and Jeff Bernatz, Emergency Management.

A motion by Knoll, seconded by Shoemaker to approve the agenda. Ayes: Knoll, Shoemaker, McGrath, and Friedrich. Absent: Dr. Brinkman. Motion carried.

A motion by Knoll, seconded by Shoemaker to approve the November 8, 2024 meeting minutes. Ayes: Knoll, Shoemaker, McGrath, and Friedrich. Absent: Dr. Brinkman. Motion carried.

A motion by Knoll, seconded by Shoemaker to approve the November 27, 2024 meeting minutes. Ayes: Knoll, Shoemaker, McGrath, and Friedrich. Absent: Dr. Brinkman. Motion carried.

Public Comment: None.

Environmental Health

Environmental Health Update

The agency activities for November 2024 were presented. Derek completed 2 septic site evaluations, 8 septic site finals, 1 time of transfer, 1 well permit, 1 well site eval, and 9 water tests.

Home Health

Home Health Update

The monthly home health update was presented. Census 61, Medicare 11, Medicare HMO 3, Medicaid 20, Referrals 12, Admissions 8, Discharges 11, Failed Admits 4, Unbillable -none, Nurse visits 155, Aide visits 239, and Homemaker visits 201.

Employee Review

Lisa completed 2 employee reviews in November.

Acceptance of Service Policy

Lisa presented the Service Policy for approval. A motion by McGrath, seconded by Shoemaker to approve the Service Policy: Ayes: Knoll, Shoemaker, McGrath, and Friedrich. Absent: Dr. Brinkman. Motion carried.

Business Operations

Monthly Claims

The claims for Public Health were \$17,976.25. The mileage claim is \$2,769.78. The total Public Health claims are \$20,746.03. Environmental Health claims were \$1,098.74 for a grand total of

\$21,844.77. A motion by Knoll, seconded by McGrath to approve the claims as presented. Ayes: Knoll, Shoemaker, McGrath, and Friedrich. Absent: Dr. Brinkman. Motion carried.

Payroll Approval

A motion by McGrath, seconded by Shoemaker to approve payroll ending November 10, 2024, November 24, 2024, and December 8, 2024. Ayes: Knoll, Shoemaker, McGrath, and Friedrich. Absent: Dr. Brinkman. Motion carried.

Budget

Members discussed Public and Environmental Health revenue, expenditures, and wages. The board was informed that insurance rates would increase by 5%. The board decided to reduce Public Health revenue by \$124,000.00, which is more in line with expected revenue.

Wage Scale

No changes were made to the wage scale.

Inovalon

Lisa presented information on Inovalon's additional software options. A motion to approve additional Inovalon software. The motion died for lack of a second. Lisa will inform Inovalon that the motion didn't pass to purchase additional software.

Medical Enterprise Inc.

Lisa will bring this back to the board in the future if needed.

Public Health

Communicable Disease Update

Lisa finished the West Nile case in November. Lisa reported 5 campylobacter cases in November.

Animal Bites

No animal bites in November.

Grant Update

Anita sent out information with the packet.

The next Board of Health meeting is January 10, 2025, at 10:00 a.m.

A motion by McGrath, seconded by Shoemaker to adjourn the meeting at 2:11 p.m. Ayes: Knoll, Shoemaker, McGrath, and Friedrich. Absent: Dr. Brinkman. Motion carried.

Anita Eschweiler, BOH Secretary

Attested by Lisa Welter, RN,
Chickasaw County Public Health Agency Administrator