

Chickasaw County Board of Health
January 10, 2024
Meeting Minutes

The Chickasaw County Board of Health met at the Chickasaw County Community Services Building on Friday, January 10, 2025 and virtual. Toni Friedrich, chair called the meeting to order at 10:00 a.m.

Members present were: Joan Knoll, Toni Friedrich, Cindy Shoemaker by phone, Jeremy McGrath, and Dr. Brinkman.

The guests present were: Lisa Welter, RN, Administrator; Ann Knutson, RN, Assistant Administrator; Anita Eschweiler, BOH Secretary; Derek Lechtenberg, Environmental Health Specialist; and Jeff Bernatz, Emergency Management.

A motion by Knoll, seconded by Dr. Brinkman to approve the agenda. Ayes: Knoll, Shoemaker, McGrath, Dr. Brinkman, and Friedrich. Motion carried.

A motion by Knoll, seconded by Shoemaker to approve the December 13, 2024 meeting minutes. Ayes: Knoll, Shoemaker, McGrath, Dr. Brinkman, and Friedrich. Motion carried.

A motion by McGrath, seconded by Dr. Brinkman to appoint Toni Friedrich as chair to the Board of Health for 2025-2026. Ayes: Knoll, Shoemaker, McGrath, Dr. Brinkman, and Friedrich. Motion carried.

A motion by Knoll, seconded by Dr. Brinkman to appoint Cindy Shoemaker as vice-chair to the Board of Health for 2025-2026. Ayes: Knoll, Shoemaker, McGrath, Dr. Brinkman, and Friedrich. Motion carried.

A motion by Shoemaker, seconded by Knoll to appoint Anita Eschweiler as secretary to the Board of Health for 2025-2026. Ayes: Knoll, Shoemaker, McGrath, Dr. Brinkman, and Friedrich. Motion carried.

Public Comment: None.

McGrath made a motion to set the Board of Health Meeting on the second Friday of the month at 10:00 a.m. Dr. Brinkman suggested moving the meetings to 9:00 a.m. Discussion followed. McGrath rescinded his motion.

A motion by McGrath, seconded by Knoll to set the Board of Health meeting to the second Friday of the month at 9:00 a.m. Ayes: Knoll, Shoemaker, McGrath, Dr. Brinkman, and Friedrich. Motion carried

Environmental Health

Environmental Health Update

The agency activities for December 2024 were presented. Derek completed 3 times of transfers, 1 well permit, 1 well site eval, and 13 water tests. Derek and Andrea completed a pool Inspection in New Hampton. Derek had 2 dumping complaints.

McGrath requested adding the Job Description for Environmental Health Specialist to the agenda as he felt it lacked deadlines for the Environmental Health Specialist to complete the required training. Other members agreed. Lisa will look at certification classes that need to be completed and will let the members know at the next meeting. A motion by McGrath, Seconded by Knoll to table the

changes to the Environmental health specialist job description until the next meeting. Ayes: Knoll, Shoemaker, McGrath, Dr. Brinkman, and Friedrich. Motion carried.

Home Health

Home Health Update

The monthly home health update was presented. Census 60, Medicare 9, Medicare HMO 4, Medicaid 21, Referrals 12, Admissions 8, Discharges 9, Failed Admits 4, Unbillable 3, Nurse visits 157, Aide visits 235, and Homemaker visits 217.

Employee Review

Lisa completed 1 employee review in December.

Business Operations

Monthly Claims

The claims for Public Health were \$21,025.44. The mileage claims were \$2,878.32. The total Public Health claims are \$23,903.76. Environmental Health claims were \$1,270.86 for a grand total of \$25,174.62. A motion by McGrath, seconded by Shoemaker to approve the claims as presented. Ayes: Knoll, Shoemaker, McGrath, Dr. Brinkman, and Friedrich. Motion carried.

Payroll Approval

A motion by Knoll, seconded by Dr. Brinkman to approve payroll ending December 22, 2024, and December 5, 2024 Ayes: Knoll, Shoemaker, McGrath, Dr. Brinkman, and Friedrich. Motion carried.

Budget

Lisa re-estimated Public Health revenue and expenses. Public Health revenue was decreased from \$898,300 to \$850,000 and the re-estimate Public Health expense not used is \$67,000. Environmental Health increased revenue from \$50,000 to \$74,200. Environmental Health expenses may need a budget amendment to complete more water tests and well plugging.

A motion by Knoll, seconded by Dr. Brinkman to approve the Public Health revenue for \$787,385.00 for 2025-2026. Ayes: Knoll, Shoemaker, McGrath, Dr. Brinkman, and Friedrich. Motion carried. A motion by Dr. Brinkman, seconded by Knoll to approve the Environmental Health revenue for \$71,050.00 for 2025-2026. Ayes: Knoll, Shoemaker, McGrath, Dr. Brinkman, and Friedrich. Motion carried. A motion by Knoll, seconded by Dr. Brinkman to approve the Environmental Health expenditures for \$102,090.00. Ayes: Knoll, Shoemaker, McGrath, Dr. Brinkman, and Friedrich. Motion carried. A motion by McGrath, seconded by Dr. Brinkman to approve the 25-26 Public Health budget for \$1,432,126.00. Ayes: Knoll, Shoemaker, McGrath, Dr. Brinkman, and Friedrich. Motion carried.

Public Health

Communicable Disease Update

Lisa reported no communicable Diseases in December

Animal Bites

Lisa reported 1 dog bite in December.

Grant Update

Anita sent out information with the packet.

The next Board of Health meeting is February 14, 2025, at 9:00 a.m.

A motion by Dr. Brinkman, seconded by Knoll to adjourn the meeting at 10:56 a.m. Ayes: Knoll, Shoemaker, McGrath, Dr. Brinkman, and Friedrich. Motion carried.

Anita Eschweiler, BOH Secretary

Attested by Lisa Welter, RN,
Chickasaw County Public Health Agency Administrator