

**Chickasaw County Board of Health**  
**February 14, 2024**  
**Meeting Minutes**

The Chickasaw County Board of Health met at the Chickasaw County Community Services Building on Friday, February 14, 2025 and virtual. Cindy Shoemaker, Vice-Chair called the meeting to order at 9:00 a.m.

Members present were: Joan Knoll, Cindy Shoemaker, Jeremy McGrath, and Dr. Brinkman.  
Absent: Toni Friedrich.

The guests present were: Lisa Welter, RN, Administrator; Ann Knutson, RN, Assistant Administrator; Anita Eschweiler, BOH Secretary; Derek Lechtenberg, Environmental Health Specialist; Tina Britt, Business Manager, and Jacob Hackman, BOS chair.

A motion by Knoll, seconded by Dr. Brinkman to approve the agenda. Ayes: Knoll, Shoemaker, McGrath, and Dr. Brinkman. Absent: Friedrich. Motion carried.

A motion by Knoll, seconded by McGrath to approve the January 10, 2025 meeting minutes. Ayes: Knoll, Shoemaker, McGrath, and Dr. Brinkman. Absent: Friedrich. Motion carried.

Public Comment: None.

**Environmental Health**

Environmental Health Update

The agency activities for January 2025 were presented. Derek completed 1 septic evaluation, 2 binding agreements, 1 time of transfer, 2 well permits, 1 well plugging, 1 tattoo inspection, and 9 water tests.

Derek attended the IOWWA conference in Cedar Rapids on Jan. 7-9, 2025 and the CPO certification class on Jan. 21-22, 2025.

A motion by McGrath, seconded by Knoll to approve the Environmental Health Specialist Job Description with changes. Ayes: Knoll, Shoemaker, McGrath, and Dr. Brinkman. Absent: Friedrich. Motion carried.

A motion by Knoll, seconded by Dr. Brinkman to approve the 28E Agreement with Mitchell County. Ayes: Knoll, Shoemaker, McGrath, and Dr. Brinkman. Absent: Friedrich. Motion carried.

A motion by Knoll, seconded by Dr. Brinkman to approve the budget amendment for \$20,000.00 to adjust the expenses and revenue for the Grants to Counties 2024-2025 grant. Ayes: Knoll, Shoemaker, McGrath, and Dr. Brinkman. Absent: Friedrich. Motion carried.

**Home Health**

Home Health Update

The monthly home health update was presented. Census 68, Medicare 10, Medicare HMO 5, Medicaid 24, VA 17, Other 22, Referrals 24, Admissions 20, Discharges 13, Failed Admits 4, Unbillable 2, Nurse visits 201, Aide visits 264, Homemaker visits 265, and 137 Therapy visits.

QAPI Updates

Lisa said the QAPI team met on January 29, 2025. The group has been working on patient surveys. Lisa sent letters to patients regarding filling out the surveys. This has made a difference.

### HCBS-CDAC

Medicaid does a CDAC audit every 5 years. We currently have 4 people receiving CDAC services. Lisa will report after the audit is complete.

### Home Health Honors 2024 Award

Our agency received an HCAP 2024 Home Health award; only 5 agencies in Iowa received this award.

## **Business Operations**

### Monthly Claims

The claims for Public Health were \$18,594.39. The mileage claims were \$3,456.60. The total Public Health claims were \$22,050.99. Environmental Health claims were \$1,689.17 for a grand total of \$23,740.16. A motion by Knoll, seconded by Dr. Brinkman to approve the claims as presented. Ayes: Knoll, Shoemaker, McGrath, and Dr. Brinkman. Absent: Friedrich. Motion carried.

### Payroll Approval

A motion by McGrath, seconded by Dr. Brinkman to approve payroll ending January 19, 2025 and February 2, 2025. Ayes: Knoll, Shoemaker, McGrath, and Dr. Brinkman. Absent: Friedrich. Motion carried.

### Budget

The Board of Supervisors requested that public health reduce their 2025-2026 expenditures by 1%. Lisa said she would reduce her 6% raise to 3%. 1% of our expenditures would be \$14,500. A motion by Knoll, seconded by Dr. Brinkman to reduce our 2025-2026 expenditures by 1% until a final decision from the Board of Supervisors of the proposed budget. Ayes: Knoll, Shoemaker, McGrath, and Dr. Brinkman. Absent: Friedrich. Motion carried.

A motion by Dr. Brinkman, seconded by Knoll to reduce the Environmental Health expenditures by \$1,275.00. Ayes: Knoll, Shoemaker, McGrath, and Dr. Brinkman. Absent: Friedrich. Motion carried.

## **Public Health**

### Communicable Disease Update

Lisa reported 2 latent TB cases. The agency received a call about a potential Avian Influenza case in a herd of cattle. The tests came back negative so no further investigation was needed.

### Animal Bites

Lisa reported 1 dog bite in January.

### Grant Update

Anita added spreadsheets to the packet this morning before the meeting.

### IM Grant Application

Lisa completed the IM grant for \$8585.00 for the fiscal year 2025-2026. A motion by Dr. Brinkman, seconded by Knoll to acknowledge Lisa's signing of the IM grant. Ayes: Knoll, Shoemaker, McGrath, and Dr. Brinkman. Absent: Friedrich. Motion carried.

LPHS Application

Lisa completed the LPHS grant for the 2025-2026 fiscal year. A motion by Dr. Brinkman, seconded by Knoll to acknowledge Lisa's signing of the LPHS grant. Ayes: Knoll, Shoemaker, McGrath, and Dr. Brinkman. Absent: Friedrich. Motion carried. The amount of the grant is \$37,869.

The next Board of Health meeting is March 14, 2025, at 9:00 a.m.

A motion by Dr. Brinkman, seconded by McGrath to adjourn the meeting at 10:12 a.m. Ayes: Knoll, Shoemaker, McGrath, and Dr. Brinkman. Absent: Friedrich. Motion carried.

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Anita Eschweiler, BOH Secretary

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Attested by Lisa Welter, RN,  
Chickasaw County Public Health Agency Administrator