

**CHICKASAW COUNTY**  
**BOARD OF SUPERVISORS' MINUTES**  
**March 3, 2025**

The Board convened on Monday, March 3, 2025, at 9:03 AM with members Breitbart, Carter, Cerwinski, Suckow and Hackman present in the Boardroom on the second floor of the Court House, New Hampton, Iowa. Chairperson Hackman called the meeting to order. Also present were Board Secretary Sheila Shekleton, Attorney David Laudner, Bob Fenske, member of media, Conservation Director Chad Humpal, Sheriff Ryan Shawver, Custodian Dave Gorman, Treasurer Shirley Troyna, Engineer Roman Lensing, Public Health Director Lisa Welter, Terry Johnson, Kathy Shekleton, Assessor Raymond Armel

Motion by Suckow, seconded by Cerwinski to approve the agenda for March 3, 2025. Roll Call: All Ayes: Motion carried.

Motion by Cerwinski, seconded by Breitbart to approve minutes for meeting on February 24, 2025 and February 27, 2025. Roll Call: All Ayes: Motion carried.

Motion by Cerwinski, seconded by Carter to approve amendment for a Class C Retail Alcohol License which expires May 22, 2025 for Town and Country Club for an ownership update. Roll Call: All Ayes: Motion carried.

Motion by Breitbart, seconded by Suckow to approve a Class C Retail Alcohol License for Jerico Jo's for a 12-month term. Roll Call: All Ayes: Motion carried.

Public comment: Supervisor Hackman shared the City of Nashua's reaudit and Attorney Laudner shared he was working with the City of Nashua's attorney.

Discussed and reviewed bids for Chickasaw County Bridge.

Motion by Suckow, seconded by Breitbart to approve RESOLUTION #03-03-25-07 that awards contract to Minnowa Construction, Inc. for \$1,599,694.69 and authorize Chickasaw County Engineer Roman Lensing to sign contract on the Chickasaw County Board of Supervisors' behalf. PASSED, APPROVED, and adopted this 3<sup>rd</sup> day of March 2025 the vote thereon being as follows: /ss/ Ayes; Suckow, Breitbart, Cerwinski, Hackman. Abstained: Carter. Attest: Sheila Shekleton, Auditor Detailed document on file at Auditor's office and on county's website <https://www.chickasawcounty.iowa.gov>

Discussed Secondary Roads updates with Engineer Roman Lensing.

Motion by Cerwinski, seconded by Suckow to open public hearing for the Budget Amendment #2 for FY 24-25 at 9:13 A.M. Roll call: Ayes: Cerwinski, Suckow, Breitbart, Carter, Hackman. Motion carried.

No public comment and written.

Motion by Breitbart, seconded by Carter to close public hearing for the Budget Amendment #2 for FY 24-25 at 9:14 A.M. Roll call: Ayes: Breitbart, Carter, Cerwinski, Suckow, Hackman. Motion carried.

Motion by Breitbart, seconded by Suckow to approve RESOLUTION NO. 03-03-25-09 RESOLUTION FOR INTERFUND OPERATING TRANSFERS WHEREAS, it is desired to authorize the County Auditor to periodically transfer funds from the General Supplemental Fund to the General Basic Fund during the FY 2024-2025 budget year, and WHEREAS, said transfers must be in accordance with Section 331.432, Code of Iowa, and

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Chickasaw County, Iowa, as follows:

1. Funds of \$300,000.00 were transferred from the General Basic Fund to the General Supplemental Fund.
2. The County is planning to repay the General Basic Fund.
3. The total maximum transfers from the General Supplemental Fund to the General Basic Fund for the fiscal year beginning July 1, 2024 shall not exceed \$300,000.00.
4. The amount of any transfer shall not exceed available fund balances in the transferring fund.

The Auditor is directed to correct her books when said operating transfers are made and notify the Treasurer of the amounts of said transfers. PASSED, APPROVED, and adopted this 3<sup>rd</sup> day of March 2025 the vote thereon being as follows: /ss/ Ayes: Breitbart, Suckow, Carter, Cerwinski, Hackman Attest: Sheila Shekleton, Auditor Detailed document on file at Auditor's office and on county's website <https://www.chickasawcounty.iowa.gov>

Motion by Suckow, seconded by Hackman to remove the Sale of Vehicles \$13,300.00 expenditure from the Resolution 03-03-25-08 to Amend Department Appropriations for the Sheriff Department. Roll Call: All Ayes: Motion carried.

Motion by Cerwinski, seconded by Breitbach to approve **RESOLUTION NO. 03-03-25-08 RESOLUTION TO AMEND DEPARTMENTAL APPROPRIATIONS WHEREAS** the Board of Supervisors approved a Departmental Appropriations on June 10, 2024, for all departments for the fiscal year beginning July 1<sup>st</sup>, 2024 in accordance with Section 331.434, Subsection 6, Code of Iowa, and **WHEREAS**, the appropriations approved on June 10, 2024, are hereby amended in accordance with the attached sheet for the following reasons and with no increase in current fiscal year taxes.

DEPT. NO	DEPT	BUDGET FY 24-25	Budget Amendment 1	Budget Amendment 2	TOTAL Budget FY 24-25
5	SHERIFF	\$ 2,381,678.00	\$ 26,748.00	\$ 500.00	\$ 2,408,926.00
20	CO ENGINEER	\$ 8,630,232.00	\$ 345,000.00	\$ 500,000.00	\$ 9,475,232.00
22	CONSERVATION	\$ 665,632.00		\$ 15,000.00	\$ 680,632.00
26	HERITAGE CENTER	\$ 356,720.00		\$ 50,000.00	\$ 406,720.00
32	EVIRONMENTAL HEALTH	\$ 89,686.00		\$ 20,000.00	\$ 109,686.00
37	EMERGENCY MEDICAL SERVICES	\$ 1,015,754.00	\$ 46,805.00		\$ 1,062,559.00
51	GENERAL SERVICES	\$ 1,002,802.00	\$ 15,000.00		\$ 1,017,802.00
99	TRANSFER TO GENERAL BASIC			\$ 300,000.00	\$ 300,000.00

SERVICE AREAS	TOTAL BUDGET AS CERTIFIED ON LAST AMENDMENT	Budget Amendment 2	TOTAL BUDGET AFTER CURRENT AMENDMENT
PUBLIC & LEGAL SAFETY	\$ 4,105,082.00	\$ 500.00	\$ 4,118,882.00
PHYSICAL HEALTH & SOCIAL SERVICES	\$ 1,827,227.00	\$ 20,000.00	\$ 1,847,227.00
COUNTY ENVIRONMENT AND EDUCATION	\$ 928,270.00	\$ 15,000.00	\$ 943,270.00
ADMINISTRATION	\$ 2,343,710.00	\$ 50,000.00	\$ 2,393,710.00
CAPITAL PROJECTS	\$ 801,721.00	\$ 500,000.00	\$ 1,301,721.00
OPERATING TRANSFER OUT	\$ 2,811,676.00	\$ 300,000.00	\$ 3,111,676.00

PASSED, APPROVED, AND ADOPTED THIS 3<sup>RD</sup> DAY OF MARCH, 2025. /ss/ Ayes: Cerwinski, Breitbach, Suckow, Carter, Hackman Attest: Sheila Shekleton, Auditor Detailed document on file at Auditor's office and on county's website <https://www.chickasawcounty.iowa.gov>

Motion by Breitbach, seconded by Suckow to approve RESOLUTION 03-03-25-10 A RESOLUTION APPROVING THE MINOR SUBDIVISION PLAT OF: PARCEL 2025-7 IN THE SE1/4 OF THE SE1/4 OF SECTION 29 ALL IN TOWNSHIP 96 NORTH, RANGE 12 WEST OF THE 5<sup>TH</sup> P.M., CHICKASAW COUNTY, IOWA WHEREAS, ON THE 3<sup>rd</sup> day of March, 2025 at a regular meeting by the Board of Supervisors, Chickasaw County, Iowa a minor subdivision plat of PARCEL 2025-7 IN THE SE1/4 OF THE SE1/4 OF SECTION 29 ALL IN TOWNSHIP 96 NORTH, RANGE 12 WEST OF THE 5<sup>TH</sup> P.M., CHICKASAW COUNTY, IOWA Was presented. WHEREAS, the minor subdivision plat of PARCEL 2025-7 IN THE SE1/4 OF THE SE1/4 OF SECTION 29 ALL IN TOWNSHIP 96 NORTH, RANGE 12 WEST OF THE 5<sup>TH</sup> P.M., CHICKASAW COUNTY, IOWA Has now been considered and should be approved. NOW THEREFORE, it is hereby resolved by the Board of Supervisors, Chickasaw County, Iowa that said Minor Subdivision Plat be approved, accepted and the Chairman is hereby directed to certify this Resolution of Approval. PASSED AND APPROVED on this 3<sup>rd</sup> DAY of MARCH, 2025. /ss/ Ayes: Breitbach, Suckow, Carter, Cerwinski, Hackman Attest: Sheila Shekleton, Auditor Detailed document on file at Auditor's office and on county's website <https://www.chickasawcounty.iowa.gov>

Discussed Resolution No. 03-09-20-21 Township Trustee and Clerk Compensation.

Discussed repair for the water damage at the Heritage Center

Motion by Suckow, seconded by Cerwinski to approve quote for sprinkler system drain for \$2,850.00 from Blackhawk Sprinkler for the Heritage Center. Roll Call: All Ayes: Motion carried.

Motion by Breitbach, seconded by Cerwinski to approve invoice from Team Services for \$16,886.00 for contract drilling services at the landfill. Roll Call: All Ayes: Motion carried.

Motion by Cerwinski, seconded by Carter to approve quote from Solinst for \$682.00 for a water level meter for the landfill. Roll Call: All Ayes: Motion carried.

Recessed: 10:03 A.M.  
Convened: 10:05 A.M.

Budget work session:

Motion by Breitbach, seconded by Cerwinski to set the public hearing for March 24, 2025 at 9:00 A.M. in the Boardroom located on the 2<sup>nd</sup> floor of the Courthouse for the proposed property tax levy and direct the auditor to publish Notice of Public Hearing – Proposed Property Tax Levy and Maximum Property Tax Dollars for FY 2025-2026 in the New Hampton Tribune on March 13, 2025 and Nashua Reporter on March 14, 2025. Roll call: All Ayes: Motion carried.

Committee Assignments:  
Supervisor Carter, February 24, Pathways  
Supervisor Breitbach, February 24, Northeast Iowa Community Action  
Supervisor Hackman, February 26, CSS

Motion by Breitbach, seconded by Suckow to adjourn at 11:10 AM. Roll Call: All Ayes. Motion carried.

  
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Jacob Hackman, Chairperson  
Board of Supervisors

ATTEST:  
  
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Sheila Shekleton, Secretary to the Board

FILED-CHICKASAW CO. AUDITOR  
'25 MAR 10 PM 12:45