

**Chickasaw County Board of Health**  
**March 14, 2025**  
**Meeting Minutes**

The Chickasaw County Board of Health met at the Chickasaw County Community Services Building on Friday, March 14, 2025. Toni Friedrich, Chair, called the meeting to order at 9:00 a.m.

Members present were: Joan Knoll, Cindy Shoemaker, Dr. Brinkman, and Toni Friedrich. Absent: Jeremy McGrath.

The guests present were: Lisa Welter, RN, Administrator; Ann Knutson, RN, Assistant Administrator; Anita Eschweiler, BOH Secretary; Derek Lechtenberg, Environmental Health Specialist; and Andrea Kime via Zoom.

A motion by Dr. Brinkman, seconded by Shoemaker to approve the agenda. Ayes: Knoll, Shoemaker, Dr. Brinkman, and Friedrich. Absent: McGrath. Motion carried.

A motion by Knoll, seconded by Dr. Brinkman, to approve the February 14, 2025 meeting minutes. Ayes: Knoll, Shoemaker, Dr. Brinkman, and Friedrich. Absent: McGrath. Motion carried.

A motion by Knoll, seconded by Shoemaker, to approve the March 7, 2025 meeting minutes. Ayes: Knoll, Shoemaker, Dr. Brinkman, and Friedrich. Absent: McGrath. Motion carried.

Public Comment: None.

**Environmental Health**

Environmental Health Update

The agency activities for February 2025 were presented. Derek completed 1 septic evaluation, 2 binding agreements, 1 well permit, 2 well site evaluations, and 9 water tests. Derek completed NIMS 700 and attended the Wastewater Essentials and code compliance class at Kahn Tile on February 5, 2025.

The Environmental Health Job Description was presented for approval, with changes made to remove the requirement of the Certified Installer Treatment Class due to a reduction in funding from the Board of Supervisors. A motion by Knoll, seconded by Dr. Brinkman, to approve the changes to the Environmental Health job description to remove the requirement of the Certified Installer Treatment Class. Ayes: Knoll, Shoemaker, Dr. Brinkman, and Friedrich. Absent: McGrath. Motion carried

Budget/Services were discussed. It was decided to wait until the Board of Supervisors meeting on Monday, March 17, 2025. Knoll would like the community to know we are cutting some environmental services. Lisa will put a message on Facebook to inform county residents.

**Home Health**

Home Health Update

The monthly home health update was presented. Census 68, Medicare 10, Medicare HMO 6, Medicaid 24, VA 14, Other 20, Referrals 18, Admissions 9, Discharges 7, Failed Admits 9, Unbillable 1, Nurse visits 179, Aide visits 243, Homemaker visits 214, and 146 Therapy visits. Knoll requested Lisa put the referrals from other counties in future meeting minutes.

The Home and Community Based Services (HCBS) Consumer Directed Attendant Care (CDAC) audit was completed yesterday. They audited 3 employees and 3 patients.

Lisa reported that changes were needed for the Incident Report Policy, and staff need to ensure that clients sign after their visits are completed. A motion by Knoll, seconded by Dr. Brinkman, to approve changes to the Incident Report Policy. Ayes: Knoll, Shoemaker, Dr. Brinkman, and Friedrich. Absent: McGrath. Motion carried.

## **Business Operations**

### Monthly Claims

The claims for Public Health were \$19,753.80. The mileage claims were \$2,941.40. The total Public Health claims were \$22,695.20. Environmental Health claims were \$1,126.85 for a grand total of \$23,822.05. A motion by Dr. Brinkman, seconded by Knoll, to approve the claims as presented. Ayes: Knoll, Shoemaker, Dr. Brinkman, and Friedrich. Absent: McGrath. Motion carried.

### Payroll Approval

A motion by Knoll, seconded by Dr. Brinkman, to approve payroll ending February 16, 2025 and March 2, 2025. Ayes: Knoll, Shoemaker, Dr. Brinkman, and Friedrich. Absent: McGrath. Motion carried.

### Budget/Services

Budget/Services were discussed. It was decided to wait until the Board of Supervisors meeting on Monday, March 17, 2025. A nurse, aide, and secretary's last day will be June 1, 2025 due to the reduction of \$358,032 of our budget. Lisa said that at next month's meeting, the board will need to decide what homemaker services will need to be cut. Lisa will continue to inform the public as changes are made.

## **Public Health**

### Communicable Disease Update

No new communicable disease investigations were reported in February. Lisa is still following 2 latent TB cases from last month.

### Animal Bites

Lisa reported no dog bites in February.

### Grant Update

Anita included the grant worksheets in this month's packet.

The next Board of Health meeting is April 11, 2025, at 9:00 a.m.

A motion by Dr. Brinkman, seconded by Shoemaker, to adjourn the meeting at 9:31 a.m. Ayes: Knoll, Shoemaker, Friedrich, and Dr. Brinkman. Absent: McGrath. Motion carried.

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Anita Eschweiler, BOH Secretary

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Attested by Lisa Welter, RN,  
Chickasaw County Public Health Agency Administrator