

Chickasaw County Board of Health
May 9, 2025
Meeting Minutes

The Chickasaw County Board of Health met at the Chickasaw County Community Services Building on Friday, May 9, 2025. Toni Friedrich, Chair, called the meeting to order at 9:00 a.m.

Members present were: Joan Knoll, Cindy Shoemaker, Jeremy McGrath, and Toni Friedrich. Absent: Dr. Brinkman.

The guests present were: Lisa Welter, RN, Administrator; Ann Knutson, RN, Assistant Administrator; Anita Eschweiler, BOH Secretary; Derek Lechtenberg, Environmental Health Specialist; and Kiane Smith, I-Smile.

A motion by Knoll, seconded by Shoemaker, to approve the agenda. Ayes: Knoll, Shoemaker, McGrath, and Friedrich. Absent: Dr Brinkman. Motion carried.

A motion by Knoll, seconded by Shoemaker, to approve the April 11, 2025 meeting minutes. Ayes: Knoll, Shoemaker, McGrath, and Friedrich. Absent: Dr Brinkman. Motion carried.

Public Comment: None.

Kianne Smith updated board members on I-Smile program activities in Chickasaw County over the past year. The number of children and adults who benefited from this program was discussed. Also discussed was the number of dental screenings done in the school, the number of fluoride varnishes applied to teeth, and the level of fluoride in the city's water. Kianne Smith left at 9:15 a.m.

Environmental Health

Environmental Health Update

The agency's activities for April 2025 were presented. Derek completed 3 septic evaluations, 1 time of transfer, 1 well permit, 2 well site evaluations, 3 well pluggings, 1 shock chlorination, and 30 water tests. He also performed a pumper truck inspection. Derek's new hours starting July 1st were discussed. He will work Monday, Tuesday, and Wednesday from 8:00 a.m. to 4:30 p.m., and Thursday from 8:00 a.m. to 2:30 p.m., with Fridays off. Letters were sent to the contractors. Lisa provided this information during her monthly radio talk, and it's listed on our Facebook page. Knoll recommended placing a news release in the county newspapers.

Home Health

Home Health Update

The monthly home health update was presented. Census 72, Medicare 15, Medicare HMO 2, Medicaid 22, VA 15, Other 18, Referrals 13, Admissions 9, Discharges 14, Failed Admits 4, Unbillable 0, Nurse visits 177, Aide visits 245, Homemaker visits 209, and Therapy visits 126, Referrals from other counties 2.

Person Centered Funding Provider Application Form and Agreement FY 26

Lisa presented this nursing agreement with NEI3A for approval. A motion by McGrath, seconded by Knoll, to approve the administrator to sign and submit the person-centered funding provider application form and agreement for FY 26. Ayes: Knoll, Shoemaker, McGrath, and Friedrich. Absent: Dr. Brinkman. Motion carried.

1st Qtr. Audit

Lisa informed the board that the first quarter audits for home health and therapy had been completed without any issues.

Business Operations

Monthly Claims

The claims for Public Health were \$16,925.38. The mileage claims were \$3,019.10. The total Public Health claims were \$19,944.48. Environmental Health claims were \$3,714.93 for a grand total of \$23,659.41. A motion by McGrath, seconded by Knoll, to approve the claims as presented. Ayes: Knoll, Shoemaker, McGrath, and Friedrich. Absent: Dr Brinkman. Motion carried. McGrath questioned regarding the money left in the budget. Lisa informed him that the money left will be spent on contract cancellation of the phones and tablets, payouts to staff, and office equipment.

Payroll Approval

A motion by McGrath, seconded by Shoemaker, to approve payroll ending April 13, 2025, and April 27, 2025. Ayes: Knoll, Shoemaker, McGrath, and Friedrich. Absent: Dr Brinkman. Motion carried.

Public Health

Communicable Disease Update

Lisa reported 3 communicable diseases in the county in April. There were 2 E. coli and 1 Campylobacter.

Animal Bites

Lisa reported 1 dog bite in April.

Grant Update

Anita informed the members that the remaining balance in the LPHS Grant is \$1,940.59, and the Emergency Preparedness Grant is \$1,837.58. These funds will be utilized by the end of the fiscal year.

Policies

Sliding Fee Scale-Discontinue

A motion by McGrath, seconded by Knoll, to discontinue the Sliding Fee Scale effective 7-1-2025. Ayes: Knoll, Shoemaker, McGrath, and Friedrich. Absent: Dr Brinkman. Motion carried.

Directions for Completing Client Financial Data Sheet -Discontinue

A motion by Knoll, seconded by Shoemaker, to discontinue the Directions for Completing the Client Financial Data Sheet. Effective 7/1/2025. Ayes: Knoll, Shoemaker, McGrath, and Friedrich. Absent: Dr. Brinkman. Motion carried.

Local Public Health Services Chapter 80 Attachment -Discontinue.

A motion by McGrath, seconded by Shoemaker, to discontinue the Local Public Health Services Chapter 80 Attachment effective 7/1/2025. Ayes: Knoll, Shoemaker, McGrath, and Friedrich. Absent: Dr. Brinkman. Motion carried.

Policies of the Chickasaw County Public Health and Home Care Services and the Chickasaw County Board of Health. A motion by Knoll, seconded by Shoemaker, to remove items from the Policies of the Chickasaw County Public Health and Home Care Services and the Chickasaw County Board of

Health effective 7/1/2025. Ayes: Knoll, Shoemaker, McGrath, and Friedrich. Absent: Dr. Brinkman.
Motion carried.

The next Board of Health meeting is June 13, 2025, at 9:00 a.m.

A motion by McGrath, seconded by Knoll, to adjourn the meeting at 10:11 a.m.

Anita Eschweiler, BOH Secretary

Attested by Lisa Welter, RN,
Chickasaw County Public Health Agency Administrator