

CHICKASAW COUNTY
BOARD OF SUPERVISORS' MINUTES
June 2, 2025

The Board convened on Monday, June 2, 2025, at 9:00 AM with members Breitbach, Carter, Cerwinski, Suckow and Hackman present in the Boardroom on the second floor of the Court House, New Hampton, Iowa. Chairperson Hackman called the meeting to order. Also present were Board Secretary Sheila Shekleton, Attorney David Laudner, Bob Fenske, member of media, Kathy Shekleton, PR Ventures, LLC Owners Brent Ohm, Lavonne Ohm, Treasurer Matt Ysbrand, EMS Director Joel Knutson, Conservation Director Chad Humpal, Custodian Dave Gorman

Motion by Suckow, seconded by Cerwinski to approve the agenda for June 2, 2025. Roll Call: All Ayes: Motion carried.

Motion by Carter, seconded by Breitbach to approve the minutes for May 27, 2025 meeting. Roll Call: All Ayes: Motion carried.

Motion by Travis, seconded by Cerwinski to approve the minutes for May 28, 2025 meeting. Roll Call: All Ayes: Motion carried.

No public comment.

Motion by Suckow, seconded by Carter to approve giving EBS permission to take \$77.02 from Partial Self-Funding Account to clear the negative in the Dental Trust Account. Roll Call: All Ayes: Motion carried.

Motion by Carter, seconded by Breitbach to eliminate the Use of Personal Vehicle section on the Chickasaw County, Iowa Vehicle Operations Policy with moving #2, "Use of personal vehicles for official County business should be discouraged, unless a County vehicle is not available." up to #8 and use June 2, 2025 as the new revised date. Roll Call: All Ayes: Motion carried.

Motion by Breitbach, seconded by Cerwinski to acknowledge one-month additional insurance per Permanent Layoff Notice and Severance Agreement for Julia Shekleton, Public Health, Board of Health. Roll Call: All Ayes: Motion carried.

Motion by Breitbach, seconded by Suckow to acknowledge the Chickasaw County Board of Health offered laid off employees \$500.00 for each year of service as severance package: Julia Shekleton \$1,000.00. Roll Call: All Ayes: Motion carried.

Discussed taxes on mobile homes at the PR Ventures location and back tax owed by tenants that left property with owners, Brent and Lavonne Ohm.

Motion by Breitbach, seconded by Carter to approve hiring three EMT and one drive parttime for the EMS department: Brad McKenna PT EMT starting at \$15.99 per hour starting June 9, 2025, Shyla-Mae Jones PT EMT starting at \$15.66 per hour starting June 9, 2025, Kaitlyn Jacobs PT Driver starting at \$13.00 per hour starting on June 9, 2025, and Amy Norby PT EMT \$15.99 per hour starting June 9, 2025. Roll Call: All Ayes: Motion carried.

Opened bid for Conservation lawn mower: Bodensteiner Implement-diesel \$21,500.00, Ziegler-diesel \$31,240.00, Red Power-gas \$12,903.90.

Motion by Suckow, seconded by Carter to go with Bodensteiner Implement' bid of \$21,500.00 for the lawn mower for Conservation to be paid out of the County Betterment Account for FY 25-26. Roll Call: All Ayes: Motion carried.

Motion by Cerwinski, seconded by Breitbach to approve Stacey Taylor for a volunteer at Chickasaw County working on the flower beds at the Courthouse. Roll Call: All Ayes: Motion carried.

Consensus of the Board of Supervisors to have Ricky Rosonke take care of a fallen tree at the Heritage Center in the creek by pulling it out, cutting it up, and let the environment take care of the rest.

Motion by Suckow, seconded by Cerwinski to approve payroll check date of May 30, 2025. Roll Call: All Ayes: Motion carried.

Motion by Cerwinski, seconded by Carter to approve prior bills in the amount of \$249.00. Roll Call: All Ayes: Motion carried.

Motion by Cerwinski, seconded by Suckow to approve claims in the amount of \$425,318.68. Roll Call: All Ayes: Motion carried.

Motion by Breitbach, seconded by Carter to approve RESOLUTION NO. 06-02-25-21 APPROPRIATIONS RESOLUTION WHEREAS, it is desired to make appropriations for all officers and departments for the fiscal year beginning July 1, 2025, in accordance with Section 331.434, Subsection 6, Code of Iowa. NOW THEREFORE, BE IT RESOLVED by the Chickasaw County Board of Supervisors of Chickasaw County, Iowa, as follows: Section 1. The amounts itemized by fund and by department or office is hereby appropriated as per adopted budget. Section 2. Subject to the provisions of other county procedures and regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or officer to make expenditures or incur obligations from the itemized fund, effective July 1, 2025. Section 3. In accordance with Section 331.437, Code of Iowa, no department or officers shall expend or contract to expend any money or incur any liability, or enter into any contract which by its terms involves the expenditures of money for any purpose in excess of the amounts appropriated pursuant to this Resolution.

Section 4. If at any time during the 2025/2026 budget year the Auditor ascertains that the available resource of a fund that year will be less than said funds total appropriation, the Auditor shall immediately so inform the Board of Supervisors and recommend appropriate corrective action. Section 5. The Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which account shall indicate the amount of the appropriation, the amount charged thereto, and the encumbered balance. The Auditor shall report the status of such accounts to the applicable departments and officers monthly or quarterly during the fiscal year 2025-2026. Section 6. All appropriations authorized pursuant to this Resolution lapse at the close of business on June 30, 2026. PASSED, APPROVED, AND ADOPTED this 2nd day of June, 2025 the vote thereon being as follows: /ss/ Jacob Hackman, Chair, Ayes: Breitbach, Carter, Cerwinski, Suckow, Hackman ATTEST: /ss/ Sheila Shekleton, Auditor Detailed document on file at Auditor's office and on county's website <https://www.chickasawcounty.iowa.gov>

Motion by Cerwinski, seconded by Breitbach to approve RESOLUTION NO. 06-02-25-20_A RESOLUTION ESTABLISHING PAYROLL PROCEDURES FOR THE FISCAL YEAR THAT BEGINS ON JULY 1, 2024, AND ENDS ON JUNE 30, 2026 PASSED, APPROVED, AND ADOPTED this 2nd day of June, 2025 the vote thereon being as follows: . /ss/ Jacob Hackman, Chair, Ayes: Cerwinski, Breitbach, Carter, Suckow, Hackman. ATTEST: /ss/ Sheila Shekleton, Auditor Detailed document on file at Auditor's office and on county's website <https://www.chickasawcounty.iowa.gov>

Motion by Cerwinski, seconded by Breitbach to approve FY25-26 Employee Salaries/Wages . Roll call: Ayes: Cerwinski, Breitbach, Carter, Suckow, Hackman. Motion carried.

Motion by Suckow, seconded by Breitbach to approve RESOLUTION NO. 06-02-25-22 RESOLUTION FOR INTERFUND OPERATING TRANSFER WHEREAS, it is desired to authorize the County Auditor to periodically transfer funds from the Rural Services Basic Fund to the Secondary Road Fund during the FY 2025-2026 budget year, and WHEREAS, said transfers must be in accordance with Section 331.432, Code of Iowa, and NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Chickasaw County, Iowa, as follows: 1. The total maximum transfers from the Rural Services Basic Fund to the Secondary Road Fund for the fiscal year beginning July 1, 2025 shall not exceed \$2,148,668.00. 2. The amount of any transfer shall not exceed available fund balances in the transferring fund. 3. The Auditor is directed to correct her books when said operating transfers are made and notify the Treasurer of the amounts of said transfers. PASSED, APPROVED, and adopted this 2ND day of June 2025 the vote thereon being as follows: . /ss/ Jacob Hackman, Chair, Ayes: Suckow, Breitbach, Carter, Cerwinski, Hackman. ATTEST: /ss/ Sheila Shekleton, Auditor Detailed document on file at Auditor's office and on county's website <https://www.chickasawcounty.iowa.gov>

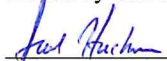
Motion by Breitbach, seconded by Carter RESOLUTION NO. 06-02-25-25 A RESOLUTION FOR INTERFUND OPERATING TRANSFERS WHEREAS, it is desired to authorize the Chickasaw County Auditor to periodically transfer funds from the Landfill Fund to the General Basic Fund during the FY 2025-2026 budget year, and WHEREAS, said transfer must be in accordance with Section 331.432, Code of Iowa, and NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Supervisors of Chickasaw County, Iowa, as follows: 1. The transfer from the Landfill Fund to the General Basic Fund for the fiscal year beginning July 1, 2025 shall not exceed be \$75,000.00. 2. The amount of any transfer shall not exceed available fund balances in the transferring fund. 3. he Auditor is directed to correct her books when said operating transfers are made and notify the Treasurer of the amount of said transfers. PASSED, APPROVED and adopted this 2ND day of June 2025, the vote thereon being as follows: /ss/ Jacob Hackman, Chair, Ayes: Breitbach, Carter, Cerwinski, Suckow, Hackman ATTEST: /ss/ Sheila Shekleton, Auditor Detailed document on file at Auditor's office and on county's website <https://www.chickasawcounty.iowa.gov>

Motion by Suckow, seconded by Cerwinski RESOLUTION NO. 06-02-25-26 A RESOLUTION FOR INTERFUND OPERATING TRANSFERS WHEREAS, it is desired to authorize the Chickasaw County Auditor to periodically transfer funds from the Landfill Fund to the Rural Services Basic Fund during the FY 2025-2026 budget year, and WHEREAS, said transfer must be in accordance with Section 331.432, Code of Iowa, and NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Supervisors of Chickasaw County, Iowa, as follows: 1. The transfer from the Landfill Fund to the Rural Services Basic Fund for the fiscal year beginning July 1, 2025 shall not exceed be \$75,000.00. 2. The amount of any transfer shall not exceed available fund balances in the transferring fund. 3. The Auditor is directed to correct her books when said operating transfers are made and notify the Treasurer of the amount of said transfers. PASSED, APPROVED and adopted this 2ND day of June 2025, the vote thereon being as follows: : /ss/ Jacob Hackman, Chair, Ayes: Suckow, Cerwinski, Breitbach, Carter, Hackman ATTEST: /ss/ Sheila Shekleton, Auditor Detailed document on file at Auditor's office and on county's website <https://www.chickasawcounty.iowa.gov>

Committee Assignments:

Supervisor Cerwinski, May 28, 911 Service Board
Supervisor Hackman, May 28, EMA. May 28 CSS

Motion by Cerwinski, seconded by Suckow to adjourn at 10:39 AM. Roll Call: All Ayes. Motion carried.



Jacob Hackman, Chairperson
Board of Supervisors

ATTEST:


Sheila Shekleton, Secretary to the Board

25 JUN 9 AM 10:26
LED-CHICKASAW CO. AUDITOR

BUDGET FY 25-26			
DEPT. NO	DEPT		
1	BOARD OF SUPERVISORS		\$ 312,555.00
2	AUDITOR/ELECTIONS		\$ 412,238.00
3	TREASURER		\$ 408,139.00
4	CO. ATTORNEY		\$ 272,355.00
5	SHERIFF		\$ 2,481,968.00
7	RECORDER		\$ 192,005.00
20	CO ENGINEER		\$ 8,890,477.00
21	VETERANS AFFAIRS		\$ 80,000.00
22	CONSERVATION		\$ 608,370.00
23	PUBLIC HLTH & HOME CARE SERV.		\$ 1,074,094.00
24	WEED COMMISSIONER		\$ 970.00
26	CHICKASAW HERITAGE BUILDING CENTER		\$ 97,880.00
27	STATE DHS		\$ 9,900.00
28	MEDICAL EXAMINER		\$ 40,560.00
30	CO RELIEF		\$ 26,500.00
31	CLERK OF COURT		\$ 56,500.00
32	SANITARIAN (ENVIRONMENTAL HEALTH)		\$ 80,000.00
33	CO LIBRARY		\$ 124,338.00
37	EMERGENCY MEDICAL SERVICES		\$ 1,086,199.00
45	LAW ENFORCEMENT BLDG		\$ 60,230.00
46	COMMUNITY SERVICES BUILDING		\$ 60,330.00
49	LEMC		\$ 39,620.00
50	TWP CLERKS AND TRUSTEES		\$ 11,710.00
51	GENERAL SERVICES		\$ 967,468.00
52	DATA PROCESSING		\$ 313,000.00
53	HAZMAT WASTE		\$ 6,007.00
54	FAIR & 4-H		\$ 8,000.00
55	SANITARY DISPOSAL		\$ 106,000.00
58	UNEMPLOYMENT COMPENSATION		\$ 80,000.00
65	CONSERVATION ENHANCEMENT		\$ 50,000.00
70	EMERGENCY MANAGEMENT COMMISSION		\$ 130,000.00
75	RECORDER'S SURCHARGE		\$ 15,000.00
79	RECYCLING		\$ 29,703.00
80	CIVIL SERVICE COMMISSION		\$ 350.00
83	PLANNING COMMISSION		\$ 9,425.00
95	K-9 UNIT		\$ 3,600.00
96	DARE ACCT		\$ -
99	NON-DEPARTMENTAL		\$ 965,639.00
	LEASE AGREEMENTS - RADIO COMM	\$ 19,100.00	
	COUNCIL ON AGING	\$ 2,600.00	
	NORTHEAST IOWA AREA AGENCY ON AGING	\$ 1,000.00	
	NORTHEAST COMMUNITY ACTION	\$ 10,000.00	
	RIVERVIEW CENTER	\$ 3,000.00	
	HELPING SERVICES NORTHEAST IOWA	\$ 5,000.00	
	SOIL CONSERVATION	\$ 4,000.00	
	NORTHEAST IOWA RC&D	\$ 4,000.00	
	UPPER WASPI RIVER WATERSHED	\$ 600.00	
	TURKEY RIVER WATERSHED	\$ 250.00	
	OPIOID SETTLEMENT	\$ 120,000.00	
	CHICKASAW COUNTY TOURISM	\$ 22,024.00	
	ECONOMIC DEVELOPMENT	\$ 10,000.00	
	CAPITAL PROJECTS FUND	\$ 250,000.00	
	DEBT SERVICE	\$ 477,415.00	
	ADMINISTRATION SERVICES-TIF	\$ 30,000.00	
	GILMORE CO PROPERTY TAXES	\$ 450.00	
	Pioneer Cemetery	\$ 6,200.00	
	SUB TOTAL	\$ 965,639.00	
	TOTAL		\$ 19,111,130.00
	TRANSFERS OUT		\$ 2,567,245.00
	GRAND TOTAL WITH TRANSFERS		\$ 21,678,375.00
56	ASSESSOR		\$ 620,200.00
66	SCHROEDER STEWARSHIP FUND		\$ 1,200.00
70	EMERGENCY MANAGEMENT COMMISSION		\$ 262,838.00
71	911 SERVICE BOARD		\$ 474,305.00
90	SAUDE FARM		\$ 2,100.00

CHICKASAW CO.
CLAIMS LISTING
05/22/2025 - 06/05/2025

20/20 FX LLC	400 HOUR SVC BLOCK FEE - DATA PROCESSING, ASSESSOR	4,211.25
ACES/ COMPUTER PROS INC	SERVICE SUPPORT- DATA PROCESSING- SHERIFF	189.00
AHLERS & COONEY, P.C.	HUMAN RESOURCE SRVS -GEN SRVS	1,800.00
AIRGAS, INC.	MEDICAL SUPPLIES- OXYGEN TANKS- EMS	217.98
ALLEN OCCUPATIONAL HEALTH	ANNUAL HEARING TEST (26) SEC RD	1,170.00
ALLIANT ENERGY/ IPL	ELECTRICITY - CONSERVATION/SEC RD	778.31
ATS ELECTRONICS INC	NEW ROUTER FOR CH - DATA PROCESSING	3,500.00
BAUMGARTNER, DAVID	ATTNY FEES. SUBSTANCE ABUSE MATTERS- CLERK OF COURT	382.80
BLACKHAWK AUTOMATIC SPRINKLERS, INC	SEMI-ANNUAL FIRE INSPECTION - HERITAGE	265.00
BUTLER CO REC	NATURAL GAS - CONSERVATION	624.27
BUTLER-BREMER MUTUAL TELEPHONE CO.	TELEPHONE/INTERNET - PH/911/ASSESSOR	359.37
CARD SERVICES	LODGING & DUES- EMA & 911	628.80
CENTURY LINK	TELEPHONE/INTERNET - 911	33.95
CHEMSEARCH	CUSTODIAL SUPPLIES - HERITAGE, PH. GEN.SVC	305.90
CHICKASAW COUNTY AUDITOR	GEN LIA, EDP, AUTO, INLAND, CYBER, WORK COMP SECRD	198,757.64
CINTAS CORPORATION #762	UNIFORMS / JANITORIAL SUPPLIES SEC RD	3,210.57
CONTINENTAL RESEARCH CORP	CUSTODIAL SUPPLIES - HERITAGE,PH,GS	266.12
CULLIGAN WATER CONDITIONING	WATER/COOLER RENT SEC RD,CA,TREASURER,AUDITOR,SHERIFF/JAIL	168.07
PROSHIELD FIRE & SECURITY	ANNUAL FIRE ALARM INSPECTION - HERITAGE	313.75
DAVID KRIVACHEK	CUSTODIAL SUPPLIES- HERITAGE	383.76
ELAN FINANCIAL SERVICES	EDUCATIONAL TRAINING- CONSERVATION	63.04
ELECTRONIC SERVICES SYSTEM	TYLER ANNUAL LAND RECORDS- DATA PROCESS-RECORDER	1,102.83
ERIC M BARKER	EQUIPMENT REPAIR/MAINT. - 911	575.00
EUROFINS ENVIRONMENT	WATER ANALYSIS- DRINKING WATER/SPLIT ROCK/AIRPORT	150.00
FAREWAY STORES INC	POP MACHINE INVENTORY - GS	30.36
FARMERS WIN COOPERATIVE	FUEL/GAS - CONSERVATION,EMS	1,222.30
FELD FIRE	BUNKER GEAR - EMA	8,236.80
FIVE STAR COOPERATIVE	FUELS - EMS/GS/CONSV.	735.87
FREDERICKSBURG, CITY OF	LEACHATE FEES- SANITARY	1,108.50
GIERKE ROBINSON CO INC	PARTS PLATE COMPACTOR SEC RD	187.89
HEARTLAND ASPHALT INC	ASPHALT COLD MIX SEC RD	194.00
HOMETOWN PEST CONTROL	PEST CONTROL - EMA	30.00
IICA	CONF FEE REG SUMMER SEMINAR 7/16-18/25 ASSR	470.00
IMAGING SPECTRUM INC	MEDIA FAST ID II - FORMS - RECORDER	290.83
INTERNAL REVENUE SERVICE	FY 23.24 PCORI HEALTH INS CO EMPLOYEES	299.46
IOWA COUNTY CONSERVATION SYSTEM	ANNUAL ICCS MEMBERSHIP FY2026- CONSERVATION	1,500.00
IOWA LAW ENFORCEMENT ACADEMY	TELECOMMUNICATOR TRAINING - SHERIFF	375.00
IOWA NATURAL HERITAGE FOUNDATION	ANNUAL DUES TO INHF- CONSERVATION	100.00
IOWA PRECINCT ATLAS CONSORTIUM	PRECINCT ATLAS SVC FEE- ELECTIONS	4,805.80
IOWA PRISON INDUSTRIES	TRAFFIC SIGNS- CONSERVATION	303.16
IOWA SECRETARY OF STATE	NOTARY RENEWAL - SHERIFF	30.00
JACOB HACKMAN	MILEAGE REIMB -MTGS JAN - MAY	562.80
KAHN TILE SUPPLY LLC	TILE LINES MATERIALS SEC RD	106.00
K-CONSTRUCTION INC	BROS-C019(117)--8J-19 PAYMENT #5 SEC RD	39,695.07
KWIK TRIP INC	FUELS - EMS	1,995.63
LAWSON PRODUCTS INC.	ELECTRICAL PARTS & SUPPLIES SEC RD	507.04
LEAF CAPITAL FUNDING LLC	COPIER LEASE CANON 305MXT SEC RD	405.97
MICK GAGE PLUMBING & HEATING, INC	COURTHOUSE AIR CONDITIONER REPAIR-	1,276.77
MIDAMERICAN ENERGY CO	ELECTRICITY - 911	96.52
MOSHER, LINDSAY	MILEAGE REIMB - TRANING- SHERIFF	249.20
MYCOUNTYPARKS	EDUCATION/TRAINING - CONSERVATION	80.00
NEW HAMPTON MUNICIPAL UTILITIES	INTERNET PHONE JUNE - ATTNY/EMA	267.08
NEW HAMPTON TRIBUNE	HELP WANTED AD - ASSESSOR	342.00
NEW HAMPTON, CITY OF	NH SHOP UTILITIES SEC RD/EMS	994.09
NOSBISCH, ZACH	MEALS WHILE AT TRAINING - SHERIFF	60.00
NUB'S BAIT & TACKLE	WORMS & CRAWLERS FOR ANIMALS- CONSERVATION	103.60
OMEGA MACHINE TOOL INC	OUTSIDE REPAIRS #41 SEC RD	290.00
PAUL ASCHEMAN PHD PLLC	EMS CRITICAL INCIDENT DEBRIEFING SRVS	1,125.00
PLUNKETT'S PEST CONTROL INC	PEST CONTROL - CONSERVATION	101.53
RAPID PRINTERS	CUSTODIAL SUPPLIES SHERIFF/JAIL/PH/GS/TREAS./CONSV	1,281.41
RAUSCH BROTHERS TRUCKING	ROAD ROCK - CONSERVATION	2,052.41
RILEY'S INC	TONER/SUPPLIES- DATA PROCESSING/SHERIFF/JAIL/PH/GS	1,335.66
SADLER POWER TRAIN INC	JALTEST ONLINE LICENSE SEC RD	1,470.19

CHICKASAW CO.
CLAIMS LISTING
05/22/2025 - 06/05/2025

SCHUETH ACE HARDWARE	CUSTODIAL SUPPLIES - HAND SOAP - SHERIFF/JAIL	43.16
SCHWIG OUTDOORS LLC	KAYAK LAUNCH & DOCK SPLIT ROCK PARK	6,413.81
SECONDARY ROAD DEPT.	FY 2025 ROAD CLEARING REIMB SEC RD	104,900.00
SECTOR LLC	EQUIPMENT INSTALL TO 2025 TAHOE- SHERIFF	27,847.54
SEILER INSTRUMENT	SURVEY RADIO TDL450B S/N: 6433C00355 SEC RD	4,462.77
SHEILA SHEKLETON	RADON KITS REIMB- HERITAGE	36.00
STANTON ELECTRIC	ELECTRICAL REPAIRS/SUPPLIES - GS/CONSERVATION	7,965.31
STERNAT TREE SERVICE LLC	TREE REMOVAL SEC RD	750.00
SUPERIOR LUMBER INC	LUMBER PRODUCTS- CONSERVATION	16.99
TYLER TECHNOLOGIES INC	PROGRAM SUBSCRIPTION FEES- DP	10,034.25
U. S. POSTAL SERVICE	ANNUAL PO BOX RENTAL - ASSESSOR	72.00
U.S. CELLULAR CORPORATION	TELEPHONE/INTERNET - EMA	319.73
VANGUARD APPRAISALS INC	CONSULTATION ON GROWMARK APPEAL TO COURT	330.00
VANGUARD PUBLISHING CO LLC	HELP WANTED AD- ASSESSOR	112.50
VERN LAURES AUTO CENTER INC	VEHICLE REPAIR 19-8- SHERIFF	4,494.41
VISA	DATA PROCESSING SVC /HOSTING ETC.	4,152.53
VISA	BILLING SOFTWARE - PUBLIC HEALTH	25.00
WAYNE'S TRUCK EQUIP & PART INC	TIRES FOR EMA TAHOE	725.30
WINDSTREAM CORPORATION	TELEPHONE/INTERNET - 911	278.48
WINDSTREAM HOLDINGS, INC	TELEPHONE/INTERNET - 911	199.98
ZETRON INC	EQUIPMENT REPAIR/MAINTENANCE - 911	14,992.71
ZIP'S AW DIRECT	UNIFORMS- SHERIFF/MOSHER	50.68
<u>TOTALS</u>		<u>482,374.14</u>