

Chickasaw County Board of Health
July 11, 2025
Meeting Minutes

The Chickasaw County Board of Health met at the Chickasaw County Community Services Building on Friday, July 11, 2025. Cindy Shoemaker, Vice-Chair, called the meeting to order at 9:01 a.m.

Members present were: Joan Knoll, Cindy Shoemaker, and Dr. Brinkman. Absent: Toni Friedrich and Jeremy McGrath.

The guests present were Lisa Welter, RN, Administrator, and Anita Eschweiler, BOH Secretary.

A motion by Dr. Brinkman, seconded by Knoll, to approve the agenda. Ayes: Knoll, Shoemaker, and Dr. Brinkman. Absent: Friedrich, McGrath. Motion carried.

A motion by Knoll, seconded by Dr. Brinkman, to approve the June 13, 2025 meeting minutes. Ayes: Knoll, Shoemaker, and Dr. Brinkman. Absent: Friedrich, McGrath. Motion carried.

Public Comment: None.

Environmental Health

Environmental Health Update

The agency's activities for June 2025 were presented. Derek completed 7 septic site evaluations, 4 septic site final inspections, 1 binding agreement, 3 time-of-transfer, 2 well permits, 2 well site evaluations, 2 well plugging/reconstructions, and 37 water tests. 1 pool inspection.

28 E Agreement with Howard County

A motion by Dr. Brinkman, seconded by Knoll, to approve the 28E agreement to allow us to fill in for Howard County if needed. Ayes: Knoll, Shoemaker, and Dr. Brinkman. Absent: Friedrich, McGrath. Motion carried.

2025-2028 PTT Agreement Chickasaw (DIAL)

A motion by Knoll, seconded by Dr. Brinkman, to approve the 2025-2028 PTT Agreement Chickasaw (DIAL). Ayes: Knoll, Shoemaker, and Dr. Brinkman. Absent: Friedrich, McGrath. Motion carried.

28E Agreement with Mitchell County

A motion by Dr. Brinkman, seconded by Knoll, to approve the 28E Agreement with Mitchell County with changes to increase the wage to \$40.00 per hour and increase the mileage to \$.70 per mile. Ayes: Knoll, Shoemaker, and Dr. Brinkman. Absent: Friedrich, McGrath. Motion carried.

Home Health

Home Health Update

The monthly home health update was presented. Census 56, Medicare 7, Medicare HMO 7, Medicaid 14, VA 14, Other 14, Referrals 19, Admissions 16, Discharges 9, Unbillable 3, Nurse visits 144, Aide visits 217, Homemaker visits 73, and 86 Therapy visits. One of these referrals is from another county.

Staff Evaluations

Lisa conducted three staff evaluations, with two being favorable and one resulting in the setting of goals. Lisa also had her annual review, and it was favorable.

Business Operations

Monthly Claims

2 claims arrived after the last Board of Health meeting that need to be approved. A motion by Knoll, seconded by Dr. Brinkman, to approve \$2500 for Public Health claims. Ayes: Knoll, Shoemaker, and Dr. Brinkman. Absent: Friedrich and McGrath. Motion carried. A motion by Knoll, seconded by Dr. Brinkman, to approve \$2980 for Environmental Health claims. Ayes: Knoll, Shoemaker, and Dr. Brinkman. Absent: Friedrich and McGrath. Motion carried.

The claims for Public Health were \$12,445.62. The mileage claims were \$2,511.10. The total Public Health claims were \$15,016.72. Environmental Health claims were \$1,294.07 for a grand total of \$16,310.79. A motion by Knoll, seconded by Dr. Brinkman, to approve the claims as presented. Ayes: Knoll, Shoemaker, and Dr. Brinkman. Absent: Friedrich and McGrath. Motion carried.

Payroll Approval

A motion by Knoll, seconded by Dr. Brinkman, to approve payroll ending June 22, 2025, and July 6, 2025. Ayes: Knoll, Shoemaker, and Dr. Brinkman. Absent: Friedrich and McGrath. Motion carried.

Strategic Planning

Lisa met with 2 people from the state regarding strategic planning.

Tina Britt arrived at 9:16 a.m.

Budget Amendment Discussion

Members held a discussion and agreed to request funding for a part-time nurse, a full-time aide, and a 3% raise, totaling \$100,000 to be added to the Public Health budget. Environmental Health would increase Derek's hours to 35 per week and increase grant funds.

Tina Britt left at 9:33 a.m.

Public Health

Communicable Disease Update

Lisa reported no communicable disease in the county in June.

Animal Bites

Lisa reported 4 dog bites in June.

Grant Update

Anita informed the members that all Emergency Preparedness grant funds have been billed.

The next Board of Health meeting is TBD.

A motion by Dr. Brinkman, seconded by Knoll, to adjourn the meeting at 9:38 a.m.

Anita Eschweiler, BOH Secretary

Attested by Lisa Welter, RN,
Chickasaw County Public Health Agency Administrator