

**COUNTY BOARD MINUTES  
AUGUST 19 & 20, 2019**

The Board convened on Monday, August 19, 2019, at 9:00 AM with all the members present: Byrne, Tilkes, Zoll, Geerts, and Hackman. The meeting was called to order by Chairman Hackman. Also present were Rick Holthaus, Braylen Byrne, Jeff Bernatz, Deb Larsen, Terry Johnson, Mike Babcock, and Kathy Babcock.

Motion by Geerts, Seconded by Byrne to approve agenda for August 19 & 20, 2019. Roll Call: All Ayes. Motion Carried.

Kellan Heavican-KCZE/The Bull present at 9:03 AM.

Motion by Tilkes, Seconded by Zoll to approve board minutes for August 12 & 13, 2019 with the deletion of paragraph 4. Roll Call: All Ayes. Motion Carried.

Public comment from Terry Johnson regarding the office space.

Motion by Byrne, Seconded by Geerts to acknowledge the hiring of Penny Andorf as the Environmental Health Director for 35 hours per week and at the hourly rate of \$25.00 per hour effective September 3, 2019. Roll Call: Ayes: Byrne, Geerts, Tilkes, and Hackman. Nays: Zoll. Motion Carried.

Motion by Tilkes, Seconded by Byrne to acknowledge the resignation of Ashley Seehase as part-time homemaker aide effective August 19, 2019. Roll Call: All Ayes. Motion Carried.

Motion by Tilkes, Seconded by Byrne to acknowledge the hiring of Kayla Klatt as a part-time on call homemaker aide at the hourly rate of \$12.00 per hour effective August 13, 2019. Roll Call: All Ayes. Motion Carried.

Marty Hemann present at 9:09 AM.

Dave Gorman and Mark Huegel present at 9:15 AM.

Dave Gorman met with the Board to approve the hiring of a part-time custodian. Mr. Gorman informed the Board that there were four (4) applicants that applied for the position.

Motion by Geerts, Seconded by Tilkes to approve the hiring of Dennis Richter as part-time custodian up to 20 hours per week at the hourly rate of \$12.50 per hour effective August 26, 2019 as per the recommendation of the Custodian. Roll Call: All Ayes. Motion Carried.

Dave Gorman also gave the Board a departmental update. Topics included carpet for the upstairs of the Jail building and power washer for the jail building.

Dave Gorman left at 9:30 AM.

Dusty Rolando present at 9:35 AM.

Marty Hemann met with the Board to discuss the disposition of 2012 Dodge Charger. Marty Hemann informed the Board that the 2012 Dodge Charger has 152,083 miles and all the equipment has been removed. Discussion followed.

Motion by Geerts, Seconded by Tilkes to authorize the County Sheriff to advertise the sale of the 2012 Dodge Charger with no minimum bid required. Roll Call: All Ayes. Motion Carried.

Marty Hemann left at 9:55 AM.

The Board discussed the County Social Services (CSS) office space located at the Community Services Building and the LEMC Building plus Utilities. Discussion followed.

Motion by Tilkes, Seconded by Geerts to move the Environmental Health office to the County Social Services (CSS) office space located at the Community Services Building and the Environmental Health Department will continue to pay their share of the current lease agreement which expires June 30, 2020 of the office space located at LEMC Building.

Mike Babcock, Kathy Babcock, and Terry Johnson left at 10:03 AM.

Mark Huegel left at 10:05 AM.

County Engineer Dusten Rolando met with the Board for a departmental update. County Engineer Dusten Rolando presented a letter from Croell, Inc. requesting a change in project scope for project FM-C019(89)—55-19 on V56 to finish the project during the 2020 construction year because of a cement shortage. Croell, Inc. also provided an updated schedule for the completion of the work. Tom Schmitt with Croell, Inc. had stated in conversation that they are still waiting on an official letter from their supplier, LeHigh, about the shortage of cement. Once he receives that he will forward it to Dusten Rolando which in turn will forward it to each member of the Board of Supervisors.

Motion by Byrne, Seconded by Tilkes to approve the change the scope of the project pending receipt of the letter from LeHigh as per the recommendation of the County Engineer. Roll Call: All Ayes. Motion Carried.

Jeff Bernatz, Deb Larsen, and Kellan Heavican-KCZE/The Bull left at 10:30 AM.

Ray Armel met with the Board to discuss the Courthouse Doors. Ray Armel informed the Board that he received a quote on the materials from Spahn and Rose in Cresco, Iowa for 4-3 panel solid oak doors, framing, and hardware in the amount of \$1,944.97. Spahn and Rose will contact a contractor for a quote for installation of the doors. Mr. Armel will continue to work with the vendor and update the Board

Received and filed in the Auditor's Office 2018 Annual Report for Northeast Iowa Community Action.

The Board discussed the Human Resource committee.

Motion by Tilkes, Seconded by Zoll to appoint Elected Officials/ Department Heads to the Human Resource committee: Roll Call: All Ayes. Motion Carried.

Motion by Tilkes, Seconded by Byrne to rescind the motion to appoint Elected Official/Department Heads to the Human Resource committee. Roll Call: All Ayes. Motion Carried.

Motion by Byrne, Seconded by Tilkes to appoint two members of the Board of Supervisors, Elected Officials/designee and Department Heads/designee to the Human Resource Committee. Roll Call: All Ayes. Motion Carried.

Supervisor Hackman will send the Human Resource committee to the HR Consultant.

The Board reviewed the Resolution to amend resolution 06-17-19-25.

Motion by Byrne, Seconded by Geerts to approve Resolution to amend Resolution 06-17-19-25 interfund operating transfer. Roll Call: All Ayes. Motion Carried. **RESOLUTION NO. 08-19-19-44 A RESOLUTION AMENDING RESOLUTION 06-17-19-25 A RESOLUTION FOR INTERFUND OPERATING TRANSFER WHEREAS**, it is desired to authorize the Chickasaw County Auditor to periodically transfer funds from the Rural Services Basic Fund to the Secondary Road Fund during the FY 2019-2020 budget year, and **WHEREAS**, said transfers must be in accordance with Section 331.432, the Code of Iowa, and **WHEREAS**, the Chickasaw County Board of Supervisors passed Resolution 06-17-19-25 on June 17, 2019 limiting the total maximum transfers from the Rural Services Basic Fund to the Secondary Road Fund for the fiscal year beginning July 1, 2019 to not exceed \$1,644,095.00, and **WHEREAS**, the total maximum transfers should have been limited from the Rural Services Basic Fund to the Secondary Road Fund for the fiscal year beginning July 1, 2019 to not exceed \$1,826,772.00, and **NOW, THEREFORE, BE IT HEREBY RESOLVED** by the Board of Supervisors of Chickasaw County, Iowa, as follows: 1. That Resolution 06-17-19-25 is hereby amended to reflect that the total maximum transfers from the Rural Services Basic Fund to the Secondary Road Fund for the fiscal year beginning July 1, 2019 shall not exceed \$1,826,772.00 2. The amount of any transfer shall not exceed available fund balances in the transferring fund. 3. The Auditor is directed to correct her books when said operating transfers are made and notify the Treasurer of the amounts of said transfers. **PASSED, APPROVED AND ADOPTED THIS 19<sup>th</sup> DAY OF AUGUST 2019, THE VOTE THEREON BEING AS FOLLOWS:**  
AYES: /ss/ Jacob Hackman, Chairman, Board of Supervisors, Jason Byrne, Steve Geerts, David Tilkes, Tim Zoll NAYS: None. ATTEST: /ss/ Joan E. Knoll, Chickasaw County Auditor

Supervisor Zoll updated the Board on the INRCOG meeting held on August 15, 2019 and the Landfill meeting held on August 13, 2019.

Supervisor Byrne updated the Board on the Board of Health meeting held on August 13, 2019.

Supervisor Hackman updated the Board on the Fredericksburg Pathways meeting held on August 13, 2019.

Motion by Geerts, Seconded by Tilkes to adjourn at 10:56AM. Roll Call: All Ayes. Motion Carried.

The Board convened on Tuesday, August 20, 2019, at 9:00 AM with all the members present: Tilkes, Zoll, Byrne, Geerts, and Hackman. The meeting was called to order by Chairman Hackman. Also present were Rick Holthaus, Martin Hemann, Jeff Bernatz, and Jeremy McGrath

Jeremy McGrath met with the Board for an Ambulance update. Mr. McGrath presented to the Board graphs showing the 911 calls for Chickasaw County including the Cities. The Board also confirmed with Mr. McGrath with Chickasaw Ambulance Service that the Board would like Chickasaw Ambulance Service to submit the claim the month before for payment.

The Board reviewed claims.

Motion by Zoll, Seconded by Byrne to approve claims. Roll Call: All Ayes. Motion Carried.

Supervisor Tilkes updated the Board on the Northeast Iowa Community Action planning meeting held on August 19, 2019.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for SFF Finisher (ID #66932) in Section 17 of Washington Township located at 1772 150<sup>th</sup> Street, Alta Vista, IA 50603.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for BCS Farms (ID #60037) located at 2570 Quinlan Avenue, Fredericksburg, IA 50630.

Received and filed in the Auditor's Office Utica Township Summary Statement of Receipts and Disbursements for FY 2018-2019.

Received and filed in the Auditor's Office Chickasaw Township Summary Statement of Receipts and Disbursements for FY 2018-2019.

Motion by Tilkes, Seconded by Byrne to adjourn at 10:25 AM. Roll Call: All Ayes. Motion Carried.

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Jacob Hackman, Chairman  
Board of Supervisors

ATTEST:

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Joan E. Knoll, Auditor