

**COUNTY BOARD MINUTES
JULY 1, 2019**

The Board convened on Monday, July 1, 2019, at 9:00 AM with all the members present: Byrne, Tilkes, Zoll, Geerts, and Hackman. The meeting was called to order by Chairman Hackman. Also present were: Rick Holthaus, Jeff Bernatz, Terry Johnson, and Kellan Heavican-KCZE/The Bull

Motion by Byrne, Seconded by Zoll to approve agenda for July 1, 2019. Roll call: All Ayes. Motion carried.

Motion by Byrne, Seconded by Geerts to approve board minutes for June 24 & 25, 2019. Roll call: All Ayes. Motion Carried.

Public comment from Terry Johnson regarding Public Health and Home Care Services FY 2019-2020 Salaries-no comment at the time.

Dusten Rolando present at 9:10 AM.

The Board reviewed the Resolution for Interfund Operating Transfer from the Chickasaw County Health Insurance Fund to the Capital Projects Fund.

Motion by Geerts, Seconded by Tilkes to approve Resolution for Interfund Operating Transfer. Roll Call: All Ayes. Motion Carried. **RESOLUTION NO. 07-01-19-32 A RESOLUTION FOR INTERFUND OPERATING TRANSFER WHEREAS**, it is desired to authorize the Chickasaw County Auditor to transfer funds from the Chickasaw County Health Insurance Fund 8999 to the Capital Project Fund 1500 in the amount of \$50,000.00 to transfer part of the funds from the inactive account 8999 to an active account 1500. **WHEREAS**, said transfer must be in accordance with Section 331.432, Code of Iowa, and **NOW, THEREFORE, BE IT HEREBY RESOLVED** by the Board of Supervisors of Chickasaw County, Iowa, as follows: 1. The partial transfer from the Chickasaw County Health Insurance Fund 8999 to Capital Project Fund 1500 shall be done for the partial closure of the inactive fund. 2. That the amount of said transfer shall be in the amount of \$50,000.00. 3. The Auditor is directed to correct her books when said operating transfer is made and notify the Treasurer of the amount of said transfer. **PASSED, APPROVED AND ADOPTED THIS 1st DAY OF JULY, 2019, THE VOTE THEREON BEING AS FOLLOWS: AYES: /ss/ Jacob Hackman, Chairman, Jason Byrne, Steve Geerts, David Tilkes, Tim Zoll. NAYS: None. ATTEST: /ss/ Joan E. Knoll, Chickasaw County Auditor**

Motion by Geerts, Seconded by Tilkes to approve the Liquor license (5 day Outdoor) for Bev the Barbarian. Roll Call: All Ayes. Motion Carried.

County Engineer Dusten Rolando met with the Board for a departmental update.

Motion by Tilkes, Seconded by Byrne to approve Resolution pertaining to the installation of stop signs at this intersection in Chickasaw County per the recommendation of the County Engineer and authorize Chairman Signature. Roll Call: All Ayes. Motion Carried. **RESOLUTION 07-01-19-33 WHEREAS**, it has been called to the attention of the Board of Supervisors of Chickasaw County, Iowa, the necessity of erecting and maintaining stop signs at intersections. **WHEREAS**, the Board of Supervisors believes it to be in the best interest of the public to erect and maintain stop signs at the designated intersection, **NOW, THEREFORE, BE IT RESOLVED**, on this 1st day of July 2019, by the Board of Supervisors of Chickasaw County, Iowa, that pursuant to statutory authority found in Sections 321.345 and 321.255 that it is hereby determined that the following designated intersection be declared a stop intersection as specified and that the County Engineer is hereby directed to erect and maintain stop signs at the following

intersection: Stop the local traffic from the east and the west at the intersection of Ridgeway Avenue and 290th Street, near the SW Corner of Section 19, T94N, R11W of the 5th P.M., Chickasaw County, Iowa and designating the northbound and southbound traffic on Ridgeway Avenue as a through highway at this location. /ss/ Jacob Hackman, Chairman, Chickasaw County Board of Supervisors. ATTEST: /ss/ Joan E. Knoll, Chickasaw County Auditor

The Board discussed a policy for hard surface improvement of roads under Iowa Code Section 311 (Secondary Road Assessment Districts). A copy of a policy from Marion County was provided to the Board to review. Mr. Rolando explained to the Board the various options and the pros and cons of a policy to the Board. Discussion followed. It was the consensus of the Board to send a copy of the Marion County policy (as a template) to the County's Attorney's Office to review (change percentages) and send a revised draft copy to the Board to review at a later date. The County Engineer will also contact the County Attorney's Office.

Anita Eschweiler and Kathy Babcock present at 9:31 AM.

Met with Public Health & Home Care Services Administrator Kathy Babcock to review Tobacco Substance Abuse Policy. Ms. Babcock informed the Board that a complaint was filed with Iowa Department of Public Health of an alleged violation of the Iowa Smokefree Air Act at the Chickasaw County Courthouse. The complainant reported observing smoking in a prohibited area on June 19, 2019. The letter is not a citation or notification of a fine, but taking the opportunity to provide information to be in compliance. Ms. Babcock discussed with the Board various options: 1. Signage on the Chickasaw County Courthouse grounds 2. Send a letter to the department heads and staff regarding the Smokefree Air Act. Discussion followed.

Motion by Tilkes, Seconded by Zoll to place signage on the Courthouse County ground (front and back of the Courthouse) and also send a letter to the department heads and staff regarding the Smokefree Air Act and the location of the signage. Roll Call: All Ayes. Motion Carried.

The Board reviewed the FY 2019-2020 Salaries for the Public Health & Home Care Services. Auditor Knoll addressed the Board her concerns and will be requesting supporting documentation in the future. Discussion followed.

Motion by Geerts, Seconded by Tilkes to acknowledge the FY 2019-2020 salaries for the Public Health and Home Care Services. Roll Call: Ayes: Geerts, Tilkes, Byrne, and Hackman. Nays: Zoll. Motion Carried.

Terry Johnson, Anita Eschweiler and Kathy Babcock left at 10:10 AM.

The Board discussed the FY 2019-2020 County Budget Amendment. Discussion followed. The Board will review the FY 2019-2020 County Budget Amendment and set budget hearing next week.

Dusten Rolando left at 10:25 AM.

Supervisor Hackman gave the Board an update on the Chickasaw County offices Expansion and Renovation-site survey from Accord Architects and a conceptual budget estimate. Supervisor Geerts and Hackman informed the Board that new information was provided to them regarding a possible building was for sale (New Hampton Congregation of Jehovah's Witness Inc.-over 2488 square feet plus carport). Supervisor Hackman will contact the Assessor's Office, the owners, and update the Board. Accord Architecture sent a Conceptual budget estimate of the project to the Board to review.

The Board reviewed the Agreement for professional services with Short Elliott Hendrickson Inc. Renovation and Office Expansion for the Future Building Project.

Motion by Geerts, Seconded by Byrne to enter into an Agreement for professional services with Short Elliott Hendrickson Inc. in the amount of \$3,900.00- Renovation and Office Expansion for the Future Building Project and authorize Chairman Signature. Roll Call: All Ayes. Motion Carried.

The Board discussed optional Taxes for Emergency Medical Services under Iowa Code Section 422D. May 13, 2019 (Board Minutes in Part) Motion by Byrne, Seconded by Geerts to authorize the County Attorney's Office to prepare two separate resolutions (which include the ballot language) for the Board to review to placed on the fall City/School Ballot under Iowa Code 422D. Roll Call: All Ayes. Motion Carried. Discussion followed.

Motion by Tilkes, Seconded by Geerts to postpone placing the public measure (s)(Taxes for Emergency Medical Services) under Iowa Code 422D on the fall City/School Election in November 2019, review the public measure (s) in Spring of 2020, and place the public measure(s) on the November General Election in 2020 under the advice of the County Attorney's Office and Attorney Carlton Salmons. Roll Call: All Ayes. Motion Carried.

Jeff Bernatz left at 10:50 AM.

Supervisor Hackman gave the Board an update on County Social Services (CSS) and the possible relocation of office space for the Coordinator. The County Social Services (CSS) meeting was held on June 26, 2019. No action was taken at this time on the relocation of office space for the Coordinator due to County Social Services (CSS) is continuing to work on one employer of record.

The Board discussed the use of vehicle and mileage reimbursement. The County Assessor would like to use the county vehicle (Gray Impala) and reimburse the Chickasaw County for mileage. Discussion followed.

Motion by Geerts, Seconded by Byrne to allow the County Assessor to reimburse Chickasaw County at the current mileage rate for the use of the Chickasaw County vehicle (Gray Impala) and to schedule the use of the Chickasaw County Vehicle through the Auditor's Office. Roll Call All Ayes. Motion Carried.

Supervisor Byrne update the Board on the Watershed meeting held on June 27, 2019 and the Board of Health meeting held on June 25, 2019. The Board of Health is looking into a Memorandum of Understanding with R.U.S. S. (Regional Utility Service System) in Mount Pleasant, Iowa for Environmental Health Services.

Supervisor Tilkes updated the Board on the Northeast Iowa Community Action meeting held on June 24, 2019 and the Housing meeting in Waterloo on June 27, 2019.

Received and filed in the Auditor's Office Verification of County Receipt for Manure Management Plans & Plan Update for Leon Sheets-Ionia Pigs, Inc. (ID # 60072) in Section 22 of Richland Township located at 1969 290th Street, Ionia, IA 50645.

Received and filed in the Auditor's Office MMP Short Form for Annual Update for Don Blazek-4 Oaks LLC (ID #59728) located at 2998 180th Street, Lawler, Iowa 52154.

Motion by Geerts, Seconded by Tilkes to adjourn at 11:16 AM. Roll Call: All Ayes. Motion Carried.

Jacob Hackman, Chairman
Board of Supervisors

ATTEST:

Joan E. Knoll, Auditor