

**COUNTY BOARD MINUTES  
JULY 22 & 23, 2019**

The Board convened on Monday, July 22, 2019, at 9:00 AM with all the members present: Byrne, Tilkes, Zoll, Geerts, and Hackman. The meeting was called to order by Chairman Hackman. Also present were Rick Holthaus, Terry A. Johnson, Jeff Bernatz, Jim Cook, Bridget Edson, and Kellan Heavican-KCZE/The Bull.

Motion by Geerts, Seconded by Zoll to approve agenda for July 22 & 23, 2019. Roll Call: All Ayes. Motion Carried.

Motion by Byrne, Seconded by Geerts to approve board minutes for July 15, 2019. Roll Call: All Ayes. Motion Carried.

No Public comment.

Kathy Babcock present at 9:05 AM.

Ray Armel present at 9:06 AM.

Bob Fenske present at 9:15 AM.

Dusten Rolando present at 10:05 AM.

County Engineer Dusten Rolando met with the Board for a departmental update.

The Board reviewed the Heartland Risk Pool Agreement.

Motion by Tilkes, Seconded by Zoll to authorize Chairman Signature and Trustee signature on the Heartland Risk Pool Agreement for FY 2020. Roll Call: All Ayes. Motion Carried.

Ray Armel met with the Board to approve Homestead and Military Applications for 2019. Mr. Armel informed the Board that one hundred forty (140) homestead tax credit applications and thirteen (13) military exemption applications were received in the Assessor's office.

Motion by Tilkes, Seconded by Geerts to approve one hundred forty (140) homestead tax credit applications for 2019 as per the recommendation of the County Assessor. Roll Call: All Ayes. Motion Carried.

Motion by Tilkes, Seconded by Zoll to approve thirteen (13) military exemption applications for 2019 as per the recommendation of the County Assessor. Roll Call: All Ayes. Motion Carried.

Supervisor Zoll updated the Board on the F-M-C Early Child of Iowa meeting held on July 12, 2019, Landfill meeting held on July 9, 2019, and Heartland Insurance Risk Pool meeting held on July 11, 2019.

Supervisor Geerts updated the Board on the INRCOG meeting held on July 18, 2019.

Kathy Babcock met with the Board to discuss environment health department. Kathy Babcock and Jim Cook confirmed with the Board that on July 11, 2019 the Board of Health signed a memorandum of understanding with R.U.S.S. (Regional Utility Services Systems) for environmental health services and/or until a new environmental health director is hired. Liaison Byrne informed the Board that an e-mail dated

June 21, 2019 was sent to the five Board of Health members and himself addressing some of the concerns to the memorandum of understanding and that the agreement should be a 28E agreement. The Board of Supervisors has authority to enter into a 28E agreement pursuant to Iowa Code Section 331. 304(1), however, the Board of Health does not have the authority to enter into a 28E agreement. The Board of Health has authority to recommend that the Board of Supervisors enter into a 28E agreement with R.U.S.S. R.U.S.S. would begin work on July 15, 2019. Supervisor Hackman contacted HR Consultant Mike Galloway via phone and discussed the matter with him. Mr. Hackman informed the Board that R.U.S.S. withdrew from the memorandum of understanding due to all the questions/concerns from the attorneys. No 28E agreement was needed. A 28E agreement was drafted between Chickasaw County and Howard County for Temporary Environmental Health Services coverage when the local county Environmental Health Director/Sanitarian is unavailable. Discussion followed.

Motion by Geerts, Seconded by Tilkes to enter into a 28E agreement that was drafted between Chickasaw County and Howard County for Temporary Environmental Health Services coverage when the local county Environmental Health Director/Sanitarian is unavailable. Roll Call: All Ayes. Motion Carried.

The Board also discussed office space, equipment, vehicle, and phone for the Environmental Health. Discussion followed.

Motion by Geerts, Seconded by Tilkes to move environmental health files and equipment to the Department of Public Health and Home Care Services Department, vehicle, and transfer the phone number 641-394-2406 to Public Health and to provide Emergency Management Agency, which currently shares the same number, a new landline number. Roll Call: All Ayes. Motion Carried.

Terry Johnson, Jim Cook, Bridget Edson, Kathy Babcock, Ray Armel, and Bob Fenske left at 10:08 AM.

County Engineer Dusten Rolando met with the Board for a departmental update.

Dusten Rolando and Kellan Heavican-KCZE/The Bull left at 10:30 AM.

Supervisor Hackman and Geerts gave the Board an update on the New Building Project. Mr. Hackman informed the Board that the building committee met on July 15, 2019. Topics discussed: Chickasaw County is considering the purchase of a neighboring property. If purchased it would become the Chickasaw County Attorney's office. Location of the Environmental Health/Sanitation department was discussed, and the location of the Emergency Management Agency may move to 910 East Main site or another open site where a new pre-engineered metal building can be constructed to house all the EMA vehicles and equipment. Mr. Bernatz indicated that he would estimate a 6,000-9,000 square foot building. The neighbor to the east had requested a change of property designation from commercial to residential. Accord Architecture presented three options for expansion and renovation and Option 1 was preferred by the committee. Accord Architecture feels that a building addition between 2,400-2,600 square foot would still be within the budget.

Supervisor Hackman updated the Board on the Conservation meeting held on July 1, 2019 and County Social Services (CSS) meeting held on July 24, 2019.

Supervisor Byrne updated the Board on the Juvenile Detention Frist and Second Judicial District meeting held on July 19, 2019.

Motion by Geerts, Seconded by Tilkes to adjourn at 11:00 AM. Roll Call: All Ayes. Motion Carried.

The Board convened on Tuesday, July 23, 2019, at 9:00 AM with all the members present: Tilkes, Zoll, Byrne, Geerts, and Hackman. The meeting was called to order by Chairman Hackman. Also present was Rick Holthaus.

The Board reviewed claims.

Motion by Byrne, Seconded by Tilkes to approve claims. Roll Call: All Ayes. Motion Carried.

Supervisor Hackman informed the Board that the Chickasaw County and Howard County 28 E Agreement for Temporary Environmental Health Services coverage when the local county Environmental Health Director/Sanitarian is unavailable was signed by Howard County on Monday, July 23, 2019. The Auditor informed the Board that the 28 E agreement was recorded in the Recorder's Office on July 23, 2019 and was being recorded online with the Secretary of State's office.

Received and filed in the Auditor's Office Jendro Sanitation Rural recycling collection report for the month of July 2019.

Received and filed in the Auditor's Office Verification of County Receipt for Manure Management Plans & Plan Updates for Dana & Dorothy Martin in Section 19 located at 165<sup>th</sup> Street, Charles City, IA 50616.

Motion by Geerts, Seconded by Tilkes to adjourn at 10:15 AM. Roll Call: All Ayes. Motion Carried.

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Jacob Hackman, Chairman  
Board of Supervisors

ATTEST:

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Joan E. Knoll, Auditor