

**COUNTY BOARD MINUTES
SEPTEMBER 23, 2019**

The Board convened on Monday, September 23, 2019, at 9:00 AM with all members present Byrne, Tilkes, Zoll, Geerts, and Hackman. The meeting was called to order by Chairman Hackman. Also present were Jeff Bernatz, Mark Huegel, and Kellan Heavican-KCZE/The Bull.

Motion by Tilkes, Seconded by Geerts to approve agenda for September 23, 2019. Roll Call: All Ayes. Motion Carried.

Motion by Tilkes, Seconded by Byrne to approve board minutes for September 16 & 17, 2019 as amended. Roll Call: All Ayes. Motion Carried.

No Public comment.

Ambulance Report Update. It was the consensus of the Board to have Mr. McGrath send monthly reports (via e-mail) of the 911 calls and schedule an appointment to see the Board for a quarterly update.

Reed Palo, Jennifer Schwickerath, and Dusten Rolando present at 9:06 AM.

County Attorney Jennifer Schwickerath and County Engineer Dusten Rolando met with the Board to discuss Iowa Code Chapter 311, Secondary Road Assessment Districts (to “provide for improvements such as grading, draining, bridging, aggregate surfacing, paving, or resurfacing of secondary roads).

Jennifer Schwickerath informed the Board that Iowa Code Chapter 311, Secondary Road Assessment Districts provides a procedure for landowners to petition the Board of Supervisors for the purpose of establishing a secondary road assessment district to “provide for improvements such as grading, draining, bridging, aggregate surfacing, paving, or resurfacing of secondary roads.” It is the recommendation of the County Attorney’s Office to follow the procedure outlined in Iowa Code Chapter 311 for road upgrades. Chapter 311 allows a county partially fund road improvements; however, Iowa Code Chapter 311 does not require a county to fund road improvements. To provide guidance and uniformity to landowners interested in petitioning the Board of Supervisors pursuant to Iowa Code Chapter 311, the Board of Supervisors has the discretion to provide direction regarding potential county funding. The Board of Supervisors previously discussed the issue of potential county funding at the August 5, 2019 meeting. The Board discussed contributing county funds to a secondary road assessment district project in an amount not to exceed the lesser of ten percent (10%) of the total cost of the project or \$100,000.00. There is no guarantee that the county funding will be allocated and/or available at the time a petition is submitted pursuant to Iowa Code Chapter 311. A final determination as to the amount of county funds, if any, to be used for a secondary road assessment district project is made as part of the process pursuant to Chapter 311 after a petition has been submitted. No action taken at this time.

County Engineer Dusten Rolando met with the Board for a departmental update.

County Engineer discussed with the Board the potential right of acquisition and road establishment.

The Board reviewed the Resolution for the completion of an inspection of all bridges and structures on the Secondary Road System of Chickasaw County.

Motion by Tilkes Seconded by Byrne to approve Resolution for the completion of an inspection of all bridges and structures on the Secondary Road System of Chickasaw County. Roll Call:

All Ayes. Motion Carried. RESOLUTION 9-23-19-48 WHEREAS, Chickasaw County completes an inspection of all bridges and structures on the Secondary Road System of Chickasaw County and WHEREAS, part of this inspection involves the recalculation of the safe load capacity of any structure showing remarkable deterioration of the structural components of that structure and WHEREAS, that structural evaluation has resulted in the recommendation to reduce the safe load capacity that can be supported by certain structures, NOW, THEREFORE BE IT RESOLVED by the Chickasaw County Board of Supervisors on this 23rd day of September, 2019 as provided in Sections 321.471, 321.472, and 321.473, Code of Iowa to erect and/or maintain weight limit signs in advance of the following bridges located on the Local Secondary Road System as follows:

Bridge No.	Location	Multiple Posting
0475 (080270)	S34, T94N, R12W	10 "All Vehicles"

Passed and approved this BOARD OF SUPERVISORS, Chickasaw County, Iowa /ss/ Jacob Hackman, Tim Zoll, Steve Geerts, David Tilkes, Jason Byrne. ATTEST: /ss/ Joan E. Knoll, Chickasaw County Auditor

Marty Hemann present at 9:28 AM.

Dave Gorman present at 9:35 AM.

Mark Huegel left at 9:38 AM.

Jim Cook present at 9:45 AM.

Shirley Troyna present at 9:47 AM.

The Board discussed the office space for the Correctional Services Probation Office. The Correctional Services Probation office was in the Magistrate Office located on the third floor of the Courthouse. The Judicial Branch asked that the IT department (state) be relocated to the Magistrate Office and not in the Court Reporters Office. The Correctional Services Probation Office was then relocated to the Jail Building. Discussion followed.

The Board discussed the ATV-UTV'S. Carlton Salmons sent a sample copy of the ordinance (Mahaska County) for the Board to review. The Board will have the County Attorney's Office, Secondary Road, and Sheriff's Department review the sample ordinance and update the Board at a later date. No action taken at this time. Shirley Troyna informed the Board that approximately 55 counties have an ATV-UTV's ordinance out of 99 counties with one -third (1/3) charging a fee for permit..

Tina Britt present at 9:51 AM.

Sue Breitbach and Ray Armel present at 10:00 AM.

Kellan Heavican-KCZE/The Bull left at 10:05 AM

HR Consultant Michael Galloway via phone conference met with the Board to discuss the Resolution regarding Procedure for Submission and Payment of Payroll and Claims and Chickasaw County Checklist for Filings Claims and address any concerns the departments may have. Discussion followed. Michael Galloway will revise the Procedure for Submission and Payment of Payroll and Claims by adding a deadline to be submitted to the County Auditor's Office for payroll and claims. The Board deferred taking any action until the next Board meeting when the revisions will be addressed.

Reed Palo left at 10:25 AM.

Marty Hemann, Shirley Troyna, Tina Britt, Sue Breitbach left at 10:50 AM.

Ray Armel, Jim Cook, Jeff Bernatz, and Dave Gorman left at 10:55 AM.

The Board toured the office space (Treasurer's Storage Room) of the meeting room located on the first floor of the Courthouse behind the Driver's License. The Board also toured the Elections Room.

Supervisor Geerts left at 11:45 AM.

Motion by Tilkes, Seconded by Byrne to move the Correctional Services Probation Office in the office space (Treasurer's Storage Room) of the meeting room located on the first floor of the Courthouse behind the Driver's License. Roll Call: Ayes: Tilkes, Byrne, Zoll, and Hackman. Absent: Geerts. Motion Carried.

Received and filed in the Auditor's Office Fredericksburg Township Summary Statement of Receipts and Disbursements for FY 2018-2019.

Received and filed in the Auditor's office Jendro Sanitation rural recycling collection report for the month of September 2019.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Gerald Vrzak-HBA LLC located at 1040 343 Avenue, Waucoma, IA 52171.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Larry Nilges (ID#62496) located at 1042 Usher Avenue, Sumner, IA 50674.

Motion by Tilkes, Seconded by Zoll to adjourn at 12:29 AM. Roll Call: Ayes: Tilkes, Zoll, Byrne, and Hackman. Absent: Geerts. Motion Carried.

Jacob Hackman, Chairman
Board of Supervisors

ATTEST:

Joan E. Knoll, Auditor