

**COUNTY BOARD MINUTES
OCTOBER 21, 2019**

The Board convened on Monday, October 21, 2019, at 9:00 AM with all the members present: Byrne, Tilkes, Zoll, Geerts, and Hackman. The meeting was called to order by Chairman Hackman. Also present were Rick Holthaus, Jeff Bernatz, and Terry Johnson.

Motion by Byrne, Seconded by Tilkes to approve agenda for October 21, 2019. Roll Call: All Ayes. Motion Carried.

Motion by Geerts, Seconded by Byrne to approve Board minutes for October 7, 2019. Roll Call: All Ayes. Motion Carried.

Motion by Byrne, Seconded by Tilkes to approve Board minutes for October 14 & 15, 2019. Roll Call: All Ayes. Motion Carried.

Jeremy McGrath present at 9:03 AM.

No Public Comment.

Jeremy McGrath met with the Board for an ambulance update. Mr. McGrath informed the Board that he did hire a paramedic. The paramedic starting date is October 21, 2019. Mr. McGrath also informed the Board that he only had one applicant in July. Mr. McGrath informed the Board that he is sending via e-mail a monthly report of 911 calls. Mr. McGrath also informed the Board that no decision has been made regarding the ambulance housed in Nashua.

Mark Huegel and Ray Armel present at 9:10 AM.

Jeremy McGrath, Jeff Bernatz, Rick Holthaus, and Terry Johnson left at 9:15 AM.

Motion by Geerts, Seconded by Zoll to enter closed session pursuant to Iowa Code Section 21.5 (1) (j) at 9:16 AM. Roll Call: All Ayes. Motion Carried. Also present were Assessor Ray Armel and Assistant County Attorney Mark Huegel.

Discussion followed.

Motion by Geerts, Seconded by Tilkes to exit the closed session at 9:20 AM. Roll Call: All Ayes. Motion Carried.

Rick Holthaus, Jeff Bernatz, and Terry Johnson present at 9:20 AM.

Motion by Byrne, Seconded by Geerts to move forward with the office expansion and renovation project at the Community Services Building with Accord Architecture and no responses to the Offer of Acceptance for the property was received. Roll Call: All Ayes. Motion Carried.

Ray Armel left at 9:21 AM.

The Board also discussed the ATV-UTV Ordinance. Discussion followed. A sample copy of Mahaska County ordinance was drafted by Heartland Insurance Risk Pool Attorney Carlton Salmons. The Board would like the County Attorney's Office to draft an ATV-UTV ordinance using the Mahaska County as a guide and contact Heartland Insurance Risk Pool for any additional information or concerns.

Motion by Byrne, Seconded by Geerts to authorize the County Attorney's Office to draft an ATV-UTV ordinance. Roll Call: Ayes: Byrne, Geerts, Tilkes, and Hackman. Nays: Zoll. Motion Carried.

Dusten Rolando present at 9:30 AM.

Mark Huegel left at 9:32 AM.

Dusten Rolando met with the Board to review the BROS-SWAP-CO19(91)—SE-19 DOT funding agreement.

Motion by Geerts, Seconded by Tilkes to approve the funding of BROS-SWAP-CO19(91)—SE-19 DOT funding agreement as per the recommendation of the County Engineer and authorize Chairman Signature. Roll Call: All Ayes. Motion Carried.

Dave Gorman present at 9:40 AM.

Supervisor Geerts and County Engineer Dusten Rolando updated the Board on the INRCOG meeting held on October 17, 2019.

Dusten Rolando left at 9:45 AM.

Dave Gorman met with the Board to discuss snow removal equipment. Mr. Gorman received quotes from the following: Bodensteiner Implement Co.-25 HP Diesel in the amount of \$21,100.00; Ag Land Implement, Inc.-23 HP Diesel in the amount of \$22,600.00; Ag Land Implement, Inc.-25 HP Diesel in the amount of \$23,575.00; and Mitko 25 HP Diesel in the amount of \$22,989.00. The above quotes are without trade in of the 2010 John Deere. Discussion followed.

Motion by Geerts, Seconded by Byrne to purchase the John Deere X758 Tractor with the snow removal equipment from Bodensteiner Implement Co. in the amount of \$21,100.00. Roll Call: All Ayes. Motion Carried.

Dave Gorman left at 10:10 AM.

Dennis Ungs present at 9:55 AM.

Ray Armel present at 10:10 AM.

Mr. Armel informed the Board of a letter dated December 2, 2014 from the Iowa Department of Revenue under Iowa Code Section 441.17 the Assessor "shall devote full time to the duties of the Assessor's Office and shall not engage in any occupation or business interfering or inconsistent with such duties. The DP/IT position, as well as the HIPAA officer positions, require work to be completed during the day and that this work is inconsistent with the duties of the assessor. Ms. Roisen with the Iowa Department of Revenue indicated that the land use and flood plain positions do mix with the duties of Assessor and would not necessarily create a conflict.

Sue Breitbach present at 10:30 AM.

Mr. Ungs presented to the Board option regarding the DP/IT position and HIPAA security position. Mr. Armel indicated the Data Processing Budget could be handled through the Auditor's Office and further research on the HIPAA Compliance Officer position.

The Board discussed the Part-time Data Processing Manager/HIPAA Compliance Officer/HIPAA Security Officer positions. The Board took under advisement until the next Board meeting to do more research on the matter.

Ray Armel and Dennis Unga left at 10:42 AM.

Reed Palo present at 10:55 AM.

Sue Breitbach met with the Board to review FY 2020-21 budget.

Sue Breitbach left at 11:00 AM.

Motion by Geerts, Seconded by Byrne to recess at 11:07 AM. Roll Call: All Ayes. Motion Carried.

The Board reconvened at 11:15 AM

Marty Hemann present at 11:12 AM.

Marty Hemann met with the Board to review and authorize Chairman Signature on the agreement with Deputy for Iowa Law Enforcement Academy.

Motion by Geerts, Seconded by Zoll to enter into the agreement (4 years) with Deputy for Iowa Law Enforcement Academy as per the recommendation of the County Sheriff and authorize Chairman Signature. Roll Call: All Ayes. Motion Carried.

Dusten Rolando present at 11:35 AM.

Reed Palo and Marty Hemann left at 11:39 AM.

Jeff Bernatz met with the Board for a radio communication update. Mr. Bernatz informed the Board that he has been in contact with Jason Comisky and Connor Wasson at Ahlers & Cooney regarding the lease agreements for the use of land and infrastructure for communications equipment; Mr. Wasson sent a draft lease agreement to the parties to review and no response from Kurt Baumgarten with Dairyland Power. Mr. Bernatz also informed the Board that Mr. Therkelsen had surveyed the Butler-Bremer Nashua tower, Butler-Bremer Lawler tower, and Fredericksburg tower; structural studies for the Butler-Bremer sites are in progress; efforts are on-going to find a used pre-cast radio equipment shelter; property owner of the Nashua Butler-Bremer tower site may want some compensation to put an equipment shelter on the land and Mr. Bernatz will contact the property owner to inform him that the equipment shelter is for public safety equipment and not for profit; RF engineer continues to identify a compatible frequency pair for the new EMS/Ambulance channel and new paging channel; draft plans and specifications for the electronics are in process, but not finished due to a number of reasons pertaining to the frequency assignments; and civil engineering (regulatory work including the FAA, NEPA, SHPPO, etc.) cannot begin until Dairyland site is committed from all parties.

Budget Worksession.

Supervisor Geerts left at 12:15 PM.

Supervisor Zoll updated the Board on the Heartland Insurance Risk Pool meeting held on October 17, 2019.

Supervisor Byrne updated the Board on the North Iowa Juvenile Detention Services meeting held on October 18, 2019.

Motion by Byrne, Seconded by Zoll to adjourn at 12:58 PM. Roll Call: Ayes: Byrne, Zoll, Tilkes, and Hackman. Absent: Geerts. Motion Carried.

Jacob Hackman, Chairman
Board of Supervisors

ATTEST:

Joan E. Knoll, Auditor