

**COUNTY BOARD MINUTES
DECEMBER 2 & 3, 2019**

The Board convened on Monday, December 2, 2019, at 9:00 AM with all the members present: Byrne, Tilkes, Zoll, Geerts, and Hackman. The meeting was called to order by Chairman Hackman. Also present was Terry Johnson.

Motion by Geerts, Seconded by Byrne to approve agenda for December 2 & 3, 2019. Roll Call: All Ayes. Motion Carried.

Motion by Byrne, Seconded by Tilkes to approve Board minutes for November 25 & 26, 2019. Roll Call: All Ayes. Motion Carried.

No Public Comment.

Mark Huegel present at 9:07 AM.

Craig Krall and Rod Bigelow present at 9:10 AM.

Ray Armel present at 9:12 AM.

Motion by Geerts, Seconded by Zoll to open the public hearing at 9:16 AM for the abandonment and sale of NANA191319177027 to adjacent property owners. Roll Call: All Ayes. Motion Carried.

No written comments. Discussion followed.

Motion by Tilkes, Seconded by Byrne to close the public hearing at 9:18AM. Roll Call: All Ayes. Motion Carried.

Motion by Tilkes, Seconded by Zoll to table the resolution until Tuesday so the revisions can be made to the resolution

Craig Krall left at 9:20 AM.

Mark Huegel, Ray Armel, and Rod Bigelow left at 9:28 AM.

Jennifer Schwickerath present at 9:26 AM.

Jennifer Schwickerath met with the Board for a litigation update.

Terry Johnson and Steve Geerts left at 9:30 AM.

Motion by Tilkes, Seconded by Zoll to go into closed session pursuant to Iowa Code Section 21.5 (1) (c) at 9:30 AM. Roll Call: Ayes: Tilkes, Zoll, Byrne, and Hackman. Absent: Geerts due to a conflict of interest. Motion Carried. Present were Supervisors Tilkes, Zoll, Byrne, Hackman, Jennifer Schwickerath, and Joan Knoll.

Discussion followed.

Motion by Tilkes, Seconded by Byrne to exit closed session at 10:03 AM. Roll Call: Ayes: Tilkes, Byrne, Zoll, and Hackman. Absent: Geerts. Motion Carried. No action taken.

Jennifer Schwickerath left at 10:03 AM.

Steve Geerts and Terry Johnson present at 10:03 AM.

Mike Galloway present at 10:20 AM.

Dusten Rolando present at 10:25 AM.

Ray Armel present at 10:30 AM.

County Engineer Dusten Rolando met with the Board to discuss road department activities.

Ray Armel left at 10:38 AM.

Motion by Zoll, Seconded by Tilkes to go into closed session to discuss County Engineer's performance pursuant to Iowa Code Section 21.5 (1) (I) at 10:39 AM. Roll Call: All Ayes. Motion Carried.

Terry Johnson left at 10:39 AM.

Present were Supervisors Zoll, Tilkes, Byrne, Geerts, and Hackman, Mike Galloway, Dusten Rolando, and Joan Knoll.

Discussion followed.

Motion by Geerts, Seconded by Tilkes to exit closed session at 11:09 AM. Roll Call: All Ayes. Motion Carried.

Terry Johnson, Dennis Ungs, and Ray Armel present at 11:10 AM.

Dennis Ungs met with the Board to discuss policy for procedure for submission and payment of claims and payroll. No action taken.

Dennis Ungs and Ray Armel left at 11:30 AM.

Motion by Geerts, Seconded by Byrne to approve the Resolution for Interfund Operating Transfer (Health Insurance Fund 8999 to Capital. Roll Call: All Ayes. Motion Carried. RESOLUTION NO. 12-02-19-54

A RESOLUTION FOR INTERFUND OPERATING TRANSFER

WHEREAS, it is desired to authorize the Chickasaw County Auditor to transfer funds from the Chickasaw County Health Insurance Fund 8999 to the Capital Project Fund 1500 in the amount of \$500,000.00 to transfer part of the funds from the inactive account 8999 to an active account 1500.

WHEREAS, said transfer must be in accordance with Section 331.432, Code of Iowa, and

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Supervisors of Chickasaw County, Iowa, as follows: 1. The partial transfer from the Chickasaw County Health Insurance Fund 8999 to Capital Project Fund 1500 shall be done for the partial closure of the inactive fund. 2. That the amount of said transfer shall be in the amount of \$500,000.00. 3. The Auditor is directed to correct her books when said operating transfer is made and notify the Treasurer of the amount of said transfer. PASSED, APPROVED AND ADOPTED THIS 2ND DAY

OF DECEMBER 2019, THE VOTE THEREON BEING AS FOLLOWS: AYES: /ss/ Jacob Hackman, Chairman Board of Supervisors, Jason Byrne, Steve Geerts, David Tilkes, Tim Zoll. NAYS: None. ATTEST: /ss/ Joan E. Knoll Chickasaw County Auditor

The Board reviewed the Resolution to transition CSS (County Social Services) to one Employer.

Motion by Geerts, Seconded by Byrne to approve Resolution to transition CSS (County Social Services) to one Employer. Roll Call: All Ayes. RESOLUTION NO. 12-02-19-55 TRANSITION CSS TO ONE EMPLOYER WHEREAS, The County Social Services Mental Health and Disability Services (CS) Region Board of Directors decide to consolidate into one employer of record January 1, 2020, WHEREAS, Chickasaw County is a member of the County Social Services Intergovernmental Agreement (28E) Section II Purposes, ...joint venture between counties established for the following reasons: 1. To efficiently and effectively provide the Mental Health & Disability Services mandated under sections 331.388 through 331.398 of the 2013 Code of Iowa for member counties. CSS may also provide other social services including but not limited to Medicaid Targeted Case Management, general assistance, children services, substance abuse services and any county funded social service program or county function as contracted from member counties. 2. To cooperate with local, state and federal human services agencies in providing an equitable social service safety net for individuals adversely impacted by disabilities across the region. 3. To engage such employees and to provide offices, equipment, machinery, buildings and grounds as are necessary to adequately perform the functions of CSS 4. To contract with member cities, towns, counties, public or private persons, state agencies, firms and/or corporations for the provision of social services. 5. To collect payment for such services. 6. To receive and expend State, Federal, local and private grants and other monies which may be made available to the extent permissible under applicable State and Federal laws and under the rules hereinafter set forth, and as provided by bylaws pursuant hereto. 7. To engage in any other related activity in which an Iowa 28E organization may lawfully engage. WHEREAS, the County Social Services Intergovernmental Agreement (28E) Section III Organization (j) d, viii. Employ or contract with persons or entities (including contracting with member counties for member county employees to provide services to County Social Services) to staff the needs of County Social Services; however, the terms of all employment or contracts for staff shall be approved by the County Social Services Board. WHEREAS, Chickasaw County has purchased assets from fund 10 for CSS use, THEREFORE, Chickasaw County will transfer employment of Kayleen Dunt to the County Social Services 28E organization of which Chickasaw County is a member on January 1, 2020. Chickasaw County will transfer all furniture, equipment, and office supplies currently in designated CSS offices. Dated this 2ND day of December 2019, the Vote hereon being as follows: AYES: /ss/ Jacob Hackman, Chairman Board of Supervisors, Jason Byrne, Steve Geerts, Tim Zoll, David Tilkes. NAYS: None. ATTEST: /ss/ Joan E. Knoll Chickasaw County Auditor

The Board reviewed the Resolution to set Compensation For Elected Officials for FY 2020-2021.

Motion by Tilkes, Seconded by Byrne to approve Resolution to set Compensation for Elected Officials for FY 2020-2021. Roll Call: All Ayes. Motion Carried. **RESOLUTION 12-02-19-56** WHEREAS, the Chickasaw County Compensation Board meets annually to recommend a compensation schedule for elected officials for the fiscal year immediately following, in accordance with Iowa Code Chapters 331.905 and 331.907, and WHEREAS, the Chickasaw County Compensation Board met on November 12, 2019 and made the following salary recommendations for the following elected officials for the fiscal year beginning July 1, 2020:

| Elected Official | Current Salary | Proposed Increase | Recommended Salary |
|-------------------------|-----------------------|--------------------------|---------------------------|
| Auditor | \$60,481.40 | \$3,628.88 | \$64,110.28 |
| County Attorney | \$102,663.20 | \$6,219.79 | \$108,882.99 |
| Recorder | \$60,473.00 | \$3,628.38 | \$64,101.38 |
| Sheriff | \$78,384.80 | \$10,973.87 | \$89,358.67 |
| Supervisors | \$28,028.00 | \$1,681.68 | \$29,709.28 |
| Treasurer | \$60,473.00 | \$3,628.38 | \$64,101.38 |

THEREFORE, BE IT RESOLVED that the Chickasaw County Board of Supervisors approves the following salary adjustments for the following elected officials for the fiscal year beginning July 1, 2020:

| Elected Official | Current Salary | Approved Increase | Approved Salary |
|-------------------------|-----------------------|--------------------------|------------------------|
| Auditor | \$60,481.40 | \$1,814.03 | \$62,295.43 |
| County Attorney | \$102,663.20 | \$3,079.69 | \$105,742.89 |
| Recorder | \$60,473.00 | \$1,814.19 | \$62,287.19 |
| Sheriff | \$78,384.80 | \$5,486.94 | \$83,871.74 |
| Supervisors | \$28,028.00 | \$840.84 | \$28,868.84 |
| Treasurer | \$60,473.00 | \$1,814.19 | \$62,287.19 |

Approved this 2nd day of December, 2019. AYES: /ss/ Jacob Hackman, Chairperson, Tim Zoll, Vice Chair, Jason Byrne, Supervisor, Steve Geerts, Supervisor, David Tilkes, Supervisor.
 NAYS: None. ATTEST: /ss/ Joan E. Knoll, Auditor

The Board reviewed the Vacation Carryover Requests.

Motion by Tilkes, Seconded by Byrne to approve Kathy Babcock's written request for 25 hours of vacation carryover, and the vacation carryover must be used by January 31, 2020. Roll Call: All Ayes. Motion Carried.

Motion by Tilkes, Seconded by Geerts to approve Shelly Bast written request for 21 hours of vacation carryover, and the vacation carryover must be used by January 31, 2020. Roll Call: All Ayes. Motion Carried.

Motion by Tilkes, Seconded by Byrne to approve Anita Eschweiler written request for 27 hours of vacation carryover, and the vacation carryover must be used by January 31, 2020. Roll Call: All Ayes. Motion Carried.

Motion by Tilkes, Seconded by Zoll to approve Tammy Flick written request for 7 hours of vacation carryover, and the vacation carryover must be used by January 31, 2020. Roll Call: All Ayes. Motion Carried.

Motion by Byrne, Seconded by Tilkes to acknowledge the Resignation of Patti Rosauer as Auditor's Clerk effective December 13, 2019. Roll Call: All Ayes. Motion Carried.

Auditor Joan Knoll met with the Board to discuss the vacancy of staff member.

Motion by Byrne, Seconded by Zoll to table until Tuesday. Roll Call: All Ayes. Motion Carried.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Willow Creek LLC 61668 (ID # 61668) located at 2245 120th Street, New Hampton, IA 50659.

Motion by Zoll, Seconded by Tilkes to recess at 11:35 AM.

The Board reconvened at noon at the Community Services Building in the Conference Room. Present were Zoll, Byrne, Tilkes, and Hackman. Absent: Geerts attending INRCOG meeting.

Board of Health Chairman met with the Board to review the FY 2020-21 budget. Present were Tina Britt, Anita Eschweiler, Terry A. Johnson, and Mike Galloway.

Anita Eschweiler and Tina Britt left at 12:56 PM.

HR Attorney Michael Galloway met with the Board and Department Heads to review the Chickasaw County Handbook. Present were Brian Moore, Marty Hemann, Jeff Bernatz, John Murray, and Sue Breitbach.

Dusten Rolando present at 1:01 PM.

Jennifer Schwickerath present at 1:03 PM.

Ray Armel present at 1:07 PM.

Motion by Tilkes, Seconded by Zoll to adjourn at 2:02 PM. Roll Call: Ayes: Tilkes, Zoll, Byrne, and Hackman. Absent: Geerts. Motion Carried.

The Board convened on Tuesday, December 3, 2019, at 9:00 AM with all the members present: Byrne, Tilkes, Zoll, Geerts, and Hackman. The meeting was called to order by Chairman Hackman. Also present were Mark Huegel and Kathy Kuehn.

Motion by Byrne, Seconded by Geerts to approve **RESOLUTION VACATING AND ABANDONING PARCEL NANA 19-13-19-1-77-027, LEGALLY DESCRIBED AS LOT ONE (1) OF COLERS THIRD (3RD) ADDITION TO THE TOWN OF NASHUA, IOWA CHICKASAW COUNTY, IOWA AND AUTHORIZING THE CONVEYANCE OF SAID PROPERTY TO CRAIG J. KRALL AND BERTHA J. HANSEN.** Roll Call: All Ayes. Motion Carried. **RESOLUTION NO. 12-02-19-53 RESOLUTION VACATING AND ABANDONING PARCEL NANA 19-13-19-1-77-027, LEGALLY DESCRIBED AS LOT ONE (1) OF COLERS THIRD (3RD) ADDITION TO THE TOWN OF NASHUA, IOWA CHICKASAW COUNTY, IOWA AND AUTHORIZING THE CONVEYANCE OF SAID PROPERTY TO CRAIG J. KRALL AND BERTHA J. HANSEN. WHEREAS,** PARCEL NANA 19-13-19-1-77-027, LEGALLY DESCRIBED AS LOT ONE (1) OF COLERS THIRD (3RD) ADDITION TO THE TOWN OF NASHUA, IOWA CHICKASAW COUNTY, IOWA is no longer of value and is detrimental to the citizens of Chickasaw County, Iowa, and **WHEREAS,** the Board of Supervisors of Chickasaw County, Iowa held a public hearing on December 2, 2019 at 9:15 a.m. and received no written or verbal complaints or objections from the public with regard to the proposed abandonment and vacation of said PARCEL NANA 19-13-19-1-77-027, LEGALLY DESCRIBED AS LOT ONE (1) OF COLERS THIRD (3RD) ADDITION TO THE TOWN OF NASHUA, IOWA CHICKASAW COUNTY, IOWA and **WHEREAS,** the Board of Supervisors of Chickasaw County, Iowa had determined that it is in the best interests of the citizens of Chickasaw County, Iowa to vacate and abandon said PARCEL NANA 19-13-19-1-77-027, LEGALLY DESCRIBED AS LOT ONE (1) OF COLERS THIRD (3RD) ADDITION TO THE TOWN OF NASHUA, IOWA CHICKASAW COUNTY, IOWA, and **WHEREAS,** PARCEL NANA 19-13-19-1-77-027, LEGALLY DESCRIBED AS LOT ONE (1) OF COLERS THIRD (3RD) ADDITION

TO THE TOWN OF NASHUA, IOWA CHICKASAW COUNTY, IOWA is no longer of value and is detrimental to the citizens of Chickasaw County, Iowa, and **WHEREAS**, Bill Harrington owns Parcel No. 191319177030 adjacent to Parcel NANA 19-13-19-1-77-027 and has begun the legal process to transfer said property to Craig J. Krall and Bertha J. Hansen. With the transfer of the Bill Harrington property to Craig J. Krall and Bertha J. Hansen, Craig J. Krall and Bertha J. Hansen would be adjacent landowners to Parcel NANA 19-13-19-1-77-027 legally described as LOT ONE (1) OF COLERS THIRD (3RD) ADDITION TO THE TOWN OF NASHUA, IOWA CHICKASAW COUNTY, IOWA, and **WHEREAS**, Craig J. Krall and Bertha J. Hansen will be adjacent land owners to said PARCEL NANA 19-13-19-1-77-027, LEGALLY DESCRIBED AS LOT ONE (1) OF COLERS THIRD (3RD) ADDITION TO THE TOWN OF NASHUA, IOWA CHICKASAW COUNTY, IOWA, and have tendered an offer to purchase said parcel for One Dollar (\$1.00), and **WHEREAS**, the Chairman of the Chickasaw County Board of Supervisors and the Chickasaw County Auditor shall be authorized to sign a Quit Claim Deed to PARCEL NANA 19-13-19-1-77-027, LEGALLY DESCRIBED AS LOT ONE (1) OF COLERS THIRD (3RD) ADDITION TO THE TOWN OF NASHUA, IOWA CHICKASAW COUNTY, IOWA transferring the property to the appropriate adjacent property owners, Craig J. Krall and Bertha J. Hansen as soon as they become adjacent landowners. **NOW, THEREFORE, BE IT HEREBY RESOLVED** that PARCEL NANA 19-13-19-1-77-027, LEGALLY DESCRIBED AS LOT ONE (1) OF COLERS THIRD (3RD) ADDITION TO THE TOWN OF NASHUA, IOWA CHICKASAW COUNTY, IOWA is hereby abandoned and vacated and the Chairman of the Chickasaw County Board of Supervisors and the Auditor are hereby authorized to sign a Quit Claim Deed transferring any interest the County may have had in PARCEL NANA 19-13-19-1-77-027, LEGALLY DESCRIBED AS LOT ONE (1) OF COLERS THIRD (3RD) ADDITION TO THE TOWN OF NASHUA, IOWA CHICKASAW COUNTY, IOWA to the appropriate adjacent property owners, Craig J. Krall and Bertha J. Hansen. Board of Supervisors Chickasaw County, Iowa /ss/ Jacob Hackman, Chairman, Board of Supervisors. ATTEST: /ss/ Joan E. Knoll Chickasaw County Auditor.

Mark Huegel left at 9:05 AM.

Veterans Affairs Chairperson Katy Kuehn met with the Board to acknowledge the hiring of Part-time Veterans Affairs Director. Ms. Kuehn informed the Board that the Veterans Affairs Commission received 6 applications and that the Commission interviewed all the applicants.

Motion by Geerts, Seconded by Byrne to acknowledge the hiring of Michelle Snyder as Part-time Veterans Affairs Director (24 Hours per week) at the hourly rate of \$15.50 effective December 6, 2019. Roll Call: All Ayes. Motion Carried.

Veterans Affairs Chairperson Katy Kuehn also met with the Board to review the FY 2020-21 budget.

Katy Kuehn left at 9:30 AM.

Auditor Knoll met with the Board to discuss the vacancy of the staff member. Discussion followed. Comments regarding number of staff in Howard and Floyd County, Clerk versus Deputy position, and percentages of deputies.

Motion by Byrne, Seconded by Geerts to allow to advertise the Elections/Real Estate Deputy Position. Roll Call: Ayes: Byrne and Geerts. Nays: Zoll, Tilkes, and Hackman. Motion Failed.

More Discussion. Auditor Knoll informed the Board the need to for this position to be identified and responsible of a deputy and not a clerk has become greater due to legislation changes. The real estate transfers are a joint effort with Assessor's Office, but this position is responsible for legal title ownership and legal descriptions.

Motion by Zoll, Seconded by Geerts to advertise the Elections/Real Estate Deputy position at Sixty-five percent (65%) of the Auditor's Salary beginning July 1, 2020. Roll Call: Ayes: Zoll, Geerts, and Byrne. Nays: Tilkes and Hackman. Motion Carried.

Budget Worksession.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Rod Hinz (ID# 57706) in Section 18 of Deerfield Township located at 1054 155th Street, Charles City, IA 50616.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Willow Creek LLC (ID#61668) in Section 30 of Jacksonville Township.

Motion by Tilkes, Seconded by Byrne to adjourn at 11:52 AM. Roll Call: All Ayes. Motion Carried.

Jacob Hackman, Chairman
Board of Supervisors

ATTEST:

Joan E. Knoll, Auditor