

**COUNTY BOARD MINUTES  
FEBRUARY 3 & 4, 2020**

The Board convened on Monday, February 3, 2020, at 9:00 AM with all members present Byrne, Tilkes, Zoll, Geerts, and Hackman. The meeting was called to order by Chairman Hackman. Also present were Rick Holthaus, Jeff Bernatz, and Terry Johnson.

Motion by Tilkes, Seconded by Zoll to approve agenda for February 3 & 4, 2020. Roll Call: All Ayes. Motion Carried.

Motion by Byrne, Seconded by Tilkes to approve Board minutes for January 27, 2020. Roll Call: All Ayes. Motion Carried.

No Public Comment.

The Board discussed departmental telephone equipment (set up for voice mail/ programming) when there is a change in personnel. Discussion followed.

Motion by Tilkes, Seconded by Hackman that costs for departmental telephone equipment (set up for voice mail/programming when there is a change in personnel will be disbursed from the department's budget effective February 3, 2020. Roll Call: All Ayes. Motion Carried.

The Board discussed Human Resources Consulting Services and/or Union Negotiations. The Board approved a one-year contract with Ahlers and Cooney which expires June 30, 2020 and Paul Greufe for the union contracts. The Board decided to renew the contract with Ahlers, and Cooney for Human Resources Consulting Services at the Flat rate is \$1,250.00 per month plus mileage (IRS rate), \$.15 (fifteen cents) per page, and any filing fees or lodging (if needed). Hourly rate is as follows: Michael Galloway \$275.00 per hour; Ann Smisek \$225.00 per hour; Aaron Hilligas \$225.00 per hour plus mileage (IRS rate), \$.15 (fifteen cents) per page, and any filing fees or lodging (if needed). The Auditor will contact the Ahlers and Cooney to renew their contract. The Board will send out Request for Proposals for Union Negotiations at a later date.

Sue Breitbach, Shirley Troyna, Ray Armel present at 9:06 AM.

Jennifer Schwickerath present at 9:07 AM.

Mark Huegel present at 9:16 AM.

Martin Hemann present at 9:50 AM.

County Attorney Jennifer Schwickerath met with the Board to discuss FY 2020-2021 budget.

Mark Huegel and Martin Hemann left at 10:22 AM.

Sue Breitbach and Shirley Troyna left at 10:40 AM.

Ray Armel left at 10:45 AM.

Jennifer Schwickerath left at 10:46 AM.

Budget worksession.

The Board discussed the building/renovation project. Supervisor Geerts presented to the Board a sketch for the building/renovation property (old Hugeback property) located at 516 S. Linn. Supervisor Hackman contacted GrowMark, Inc. regarding the lease agreement and indicated that GrowMark, Inc. will extend the lease agreement on a month to month basis. County Attorney's Office will draft the extension agreement for the Board's review.

County Treasurer Sue Breitbach met with the Board to review the Assignment of County held tax sale certificate.

Motion by Tilkes, Seconded by Geerts to approve the Agreement for Assignment of county held tax sale certificate #17-0092 as per the recommendation of the County Treasurer. Roll Call: All Ayes. Motion Carried.

Supervisor Zoll updated the Board on the Floyd-Mitchell-Chickasaw (FMC) landfill meeting held on January 29, 2020.

Supervisor Geerts updated the Board on the 911 Service Board and Emergency Management meeting held on January 30, 2020.

Supervisor Hackman updated the Board on the Pathways meeting held on January 27, 2020.

Supervisor Byrne updated the Board on the RC & D meeting held on January 30, 2020.

Supervisor Tilkes updated the Board on the Northeast Iowa Community Action meeting held on January 27, 2020.

Supervisor Tilkes updated the Board on the Iowa Workforce Development meeting held on January 28, 2020.

Supervisor Hackman updated the Board on the ISAC Statewide for Supervisors meeting held on January 30, 2020.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for D & D Farms, Inc.- Dale and Lisa Kleiss (ID #61930) located at 2306 Odessa Avenue, New Hampton, IA 50659.

Motion by Geerts, Seconded by Tilkes to adjourn at 11:32 AM. Roll Call: All Ayes.. Motion Carried.

The Board convened on Tuesday, February 4, 2020, at 9:00 AM with all members present: Zoll, Geerts, Tilkes, Byrne, and Hackman. The meeting was called to order by Chairman Hackman. Present were Rick Holthaus, Doreen Cook, Ron Flick, Terry Johnson, and Braylen Byrne.

Motion by Byrne, Seconded by Geerts to amend the February 4, 2020 agenda with the addition of Public Comment at 9:05 AM. Roll Call: All Ayes. Motion Carried.

Bob Fenske present at 9:05 AM.

Neil Schraeder present at 9:07 AM.

Brian Moore present at 9:10 AM.

Ray Armel present at 9:11 AM.

Shirley Troyna and Sue Breitbach present at 9:14 AM.

At 9:15 AM. Neil Schraeder with Hacker, Nelson, & Co., PC met with the Board to review and discuss the FY 2018-2019 audit. Mr. Schrader gave an overview of the FY 2018-19 audit and answered any questions.

Public comments from Doreen Cook and Terry Johnson regarding the FY 2018-19 Audit report. Supervisor Hackman informed the Board that the Attorney General Office, State Auditor's Office, and County Attorney's Office were also contacted regarding #23-Land for Lease in the Audit Report.

Motion by Geerts, Seconded by Zoll to receive and place on file the FY 2018-2019 Audit Report. Roll Call: All Ayes. Motion Carried.

Motion by Tilkes, Seconded by Zoll to have the County Auditor send the State Auditor's Office an electronic file of the FY 2018-2019 Audit Report. Roll Call: All Ayes. Motion Carried.

Motion by Zoll, Seconded by Tilkes to have the County Auditor send the County Attorney's Office an electronic file of the FY 2018-2019 Audit Report to review and investigation purposes. Roll Call: All Ayes. Motion Carried.

Neil Schraeder left at 9:50 AM.

Ray Armel, Shirley Troyna, and Sue Breitbach left at 10:02 AM.

Brian Moore and Bob Fenske left at 10:05 AM.

Braylen Byrne left at 10:12 AM.

Received and filed First Judicial District Department of Correctional Services Annual Report ending June 30, 2019.

The Board reviewed the claims.

Motion by Geerts, Seconded by Byrne to approve claims in the amount of \$ 113,873.62. Roll Call: All Ayes. Motion Carried.

The Board discussed the Building/Renovation Project. Supervisors Geerts informed the Board that he discussed and review the sketch with the Public Health and Home Care Services Department. Supervisor Geerts will contact Dan Sumner Construction to get the drawing reproduced for the Board to review and potentially draft a proposal for the contractor to prepare bids for construction, electrical, plumbing, etc.

It was the consensus of the Board to move the Public Health and Home Care Services Department and Sanitation Department to the main floor of the building and potential storage for the Courthouse and Employee breakroom in the basement along utilizing the garage for the Custodian purposes.

The Board discussed the FY 2019-2020 County Budget Amendment.

Motion by Geerts, Seconded by Tilkes to set the public hearing for the FY 2019-2020 for March 2, 2020 at 9:15 AM. Roll Call: All Ayes. Motion Carried.

Budget Worksession..

Motion by Byrne, Seconded by Tilkes to adjourn at 11:01 AM. Roll Call: All Ayes. Motion Carried.

The Board convened on Tuesday, February 4, 2020, at 6:00 PM at the Community Services Building for a joint meeting with Emergency Management Commission with all members present: Zoll, Geerts, Tilkes, Byrne, and Hackman. The meeting was called to order by Chairman Hackman. List of attendees filed in the Auditor's Office.

Motion by Byrne, Seconded by Geerts to approve the February 4, 2020 agenda with the addition of Public Comment to the agenda. Roll Call: All Ayes. Motion Carried.

The Board discussed the Emergency Management Commission budget request-county contribution for FY 2020-2021. Budget. Discussion followed. The Board allocated \$100,000 in the County Budget for FY 2020-2021 the EMA budget request. Discussion regarding EMA Bylaws and Iowa Code Section 29C.17 (2).

It was the consensus of the Board to allocate an additional \$30,000 for a total of \$130,000 in the County Budget for the FY 2020-2021 for the EMA budget request. Supervisors Geerts, Tilkes, Byrne and Hackman agreed and Supervisor Zoll did not agree.

Motion by Geerts, Seconded by Byrne to adjourn at 7:01 PM. Roll Call: All Ayes. Motion Carried.

At 7:02 PM a joint meeting with the 911 Service Board with all members present: Zoll, Geerts, Tilkes, Byrne, and Hackman. The meeting was called to order by Chairman Hackman. List of attendees filed in the Auditor's Office.

Motion by Geerts, Seconded by Tilkes to approve the February 4, 2020 agenda with the addition of Public Comment to the agenda. Roll Call: All Ayes. Motion Carried.

Gary Therkelsen with Therkelsen & Associates met with the Board to give an overview and timeline of the radio communication project.

Supervisor Zoll left at 7:45 PM.

Brian Flynn and Dan Pohl representing Motorola with Iowa Statewide Interoperable Communication Systems (ISICS) addressed any questions or concerns.

Richard McBurney representing Butler-Bremer Communications discussed the lease agreements and upfront costs for installing fiber with Butler-Bremer Communications and addressed any questions or concerns.

Motion by Byrne, Seconded by Geerts to adjourn at 9:15 PM. Roll Call: All Ayes. Motion Carried.

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Jacob Hackman, Chairman  
Board of Supervisors

ATTEST:

