

**COUNTY BOARD MINUTES  
MARCH 9 & 10, 2020**

The Board convened on Monday, March 9, 2020, at 9:00 AM with all members present Byrne, Tilkes, Zoll, Geerts, and Hackman. The meeting was called to order by Chairman Hackman. Also present were Terry Johnson, Rick Holthaus, Ron Flick, and Carter Melrose with KCHA-the bull.

Motion by Byrne, Seconded by Geerts to approve agenda for March 9 & 10, 2020. Roll Call: All Ayes. Motion Carried.

Motion by Byrne, Seconded by Zoll to approve Board minutes for March 2 & 3, 2020. Roll Call: All Ayes. Motion Carried.

Kathy Babcock present at 9:02 AM.

The Board proceeded to canvass the NIACC Special Election held on March 3, 2020.

Motion by Tilkes, Seconded by Geerts to approve the canvass of NIACC Special Election held on March 3, 2020 and authorize Auditor to certify results to the State and record in permanent Election Register. Roll Call: All Ayes. Motion Carried.

No Public Comment.

David Gorman present at 9:15 AM.

Kathy Babcock met with the Board for a departmental update. Ms. Babcock gave the Board an update on the Coronavirus. Ms. Babcock will be talking to all the schools regarding protocol of COVID-19.

Dave Gorman left at 9:40 AM.

Butch Betsinger present at 9:45 AM.

Kathy Babcock left at 9:52 AM.

Ray Armel present at 9:57 AM.

Sue Breitbach and Jennifer Schwickerath present at 10:00 A.M.

David Skilton present at 10:10 AM.

Mark Huegel present at 10:12 AM.

Sue Breitbach met with the Board to discuss City of Nashua County held certificates. The properties are located at 304 Main Street, 306 Main Street, and 308 Main Street, Nashua, Iowa. Mr. Skilton informed the Board the properties have been condemned for over 3 years. The owners of the three properties have signed Quit Claim Deeds transferring ownership to the City of Nashua, City Council accepted the properties and the Quit Claim Deeds recorded. Discussion followed. Jennifer Schwickerath informed the Board that there were two options under Iowa Code: One to abate the taxes by resolution or both entities could by written agreement compromise the taxes.

It is the consensus of the Board that the City of Nashua do a resolution for the special assessments and give the Treasurer a copy of the Resolution. The Treasurer will contact the County Attorney's office to prepare a resolution to abate the taxes and present the resolution to the Board to review and approve.

Jennifer Schwickerath met with the Board to discuss the Assistant County Attorney position. Jennifer Schwickerath presented to the Board a job description for a full-time Assistant County Attorney and advertisement for the Board's approval. Discussion followed. Jennifer Schwickerath addressed all questions and concerns from the Board.

Motion by Geerts to authorize the County Attorney to advertise for a full-time Assistant County Attorney, Supervisor Byrne amended the motion to include full time or part time Assistant County Attorney. Discussion followed.

It was the consensus of the Board to go back to the original motion.

Motion by Geerts, Seconded by Byrne to the authorize the County Attorney to advertise the position as a full-time Assistant County Attorney. Roll Call: Ayes: Geerts and Byrne. Nays: Zoll, Tilkes, and Hackman. Motion Failed.

Motion by Zoll, Seconded by Tilkes, to advertise the position as Part-time Assistant County Attorney. Roll Call: All Ayes. Motion Carried.

The County Attorney's Office will send the Auditor the job description and ad after all the revisions are made.

Marty Hemann present at 10:24 AM.

Butch Betsinger left at 10:30 AM.

David Skilton, Ray Armel, and Sue Breitbach left at 10:31 AM.

Dusten Rolando present at 10:40 AM.

Carter Melrose with KCHA-the bull left at 11:00 AM.

Mark Huegel left at 11:12 AM.

Marty Hemann left at 11:17 AM.

Dusten Rolando met with the Board to discuss Road Department Activities.

Motion by Tilkes, Seconded by Geerts to approve resolution which designates the County Engineer as the representative for Chickasaw County to authorize and execute the contract for project FM-C19(90)—55-19, with Vogel Traffic Services for pavement markings as per the recommendation of the County Engineer. Roll Call: All Ayes. Motion Carried. Resolution 03-09-20-19 WHEREAS, the Board of Supervisors, hereinafter referred to as "the Board", believes the FM-Co19(90)—55-19, hereafter referred to as "the project" is in the best interest of Chickasaw County, Iowa, and the residents thereof. The project is defined as Pavement Markings across the Chickasaw County roads; and WHEREAS, the Board has sought appropriate professional guidance for the concept and planning for the project and followed the steps as required by the Code of Iowa for notifications, hearings, and bidding/letting; and WHEREAS

the Board finds this resolution appropriate and necessary to protect, preserve, and improve the rights privileges, property, peace, safety, health, welfare, comfort, and convenience of Chickasaw County and its citizens, all as provided for in the permitted by section 331.301 of the Code of Iowa; and IT IS THEREFORE RESOLVED by Board to accept the bid from Vogel Traffic Services, Inc. in the amount of \$97,631.91 and awards the associated contract(s) to the same. BE IT FURTHER RESOLVED that all other resolutions or parts of resolutions in conflict with this resolution are hereby repealed. If any part of this resolution is adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the resolution or action of The Board as a whole or any part thereof not adjudged invalid or unconstitutional. This resolution shall be in full force and effect from and after the date of its approval as provided by law; and BE IT FURTHER RESOLVED by the Board of Supervisors of Chickasaw County, Iowa, that after receiving the necessary contract documents, including but not limited to, the contractor's bond and certificate of insurance, Dusten Rolando, P.E., the Chickasaw County Engineer for Chickasaw County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the contracts in connection with the afore awarded construction project let through the DOT for this county. Dated at Chickasaw County, Iowa, this 9<sup>th</sup> day of March 2020. Board of Supervisors County, Iowa /ss/ Jacob Hackman, Tim Zoll, Steve Geerts, David Tilkes, Jason Byrne. ATTEST: By /ss/ Joan E. Knoll, County Auditor

Motion by Tilkes, Seconded by Byrne to approve the contract with Vogel Traffic Services for project FM-Co19(90)—55-19 pavement markings and authorize Chairman or designated representative to sign contracts. Roll Call: All Ayes. Motion Carried.

Motion by Geerts, Seconded by Tilkes to approve Dust Control policy. Roll Call: All Ayes. Motion Carried. CHICKASAW COUNTY DUST CONTROL POLICY Whereas Chickasaw County does not provide dust control services on any county road, citizens and landowners are, however, allowed to apply dust control materials by permit from the Chickasaw County Engineer's Office on any road at their own expense. The only materials approved for use on the roads are calcium chloride, magnesium chloride, crude glycerin and lignin sulfonate. All products must be approved dust control suppressants with appropriate documentation. USED MOTOR OIL IS NOT AN APPROVED MATERIAL and shall not be applied to county road surfaces. Upon receipt of a dust control permit the county will blade and shape the indicated site prior to dust control placement-to provide for a smooth road surface. After the dust control material has been applied, the county will refrain from blading/graveling the treated area unless, IN THE OPINION OF THE COUNTY ENGINEER, it has become rough as to constitute a hazard to traffic. The owner shall maintain the treated area and repair any roughness that may develop. The county shall not be liable for the cost of any new application made necessary by such blading. Whereas the county needs to maintain gravels across Chickasaw County, any traffic as a result of normal spot rock and frost boil patchwork is considered normal operations during the course of the year. Whereas the county places contract rock once a year on various gravel roads across Chickasaw County. Contract rock is extra ordinary travel on Chickasaw County Roads. The contractor placing contract rock will be responsible for maintaining fugitive dust at locations considered to be the main traveled haul roads from the quarry as designated by Chickasaw County Engineer during the time of contract rock. The contractor may utilize any of the approved materials listed above or water trucks may be used during hauling times. These designated main haul roads may vary from year to year. Once contract rock is completed the landowner is again permitted to apply dust control materials on any road at their own expense. Whereas the landowner wanting to place dust control prior to contract rock hauling does so at the landowners own risk. Any costs associated with re-application of dust control materials after contract hauling is done, shall be at the landowner's expense. This policy is valid for the time period of May 1 to October 15. Before or after this time period the county will routinely maintain the rock surface by blading. This policy adopted on this 9th day of March 2020. Chickasaw County Board of Supervisors /ss/ Jacob Hackman, Tim Zoll, Steve Geerts, David Tilkes, Jason Byrne Attest: /ss/ Joan E. Knoll, Chickasaw County Auditor.

The Board discussed setting the wages for summer help.

Motion by Tilkes, Seconded by Zoll to set summer help wage scale for 2020 as per the recommendation of the County Engineer. Roll Call: All Ayes. Motion Carried.

Motion by Tilkes, Seconded by Hackman to adopt resolution to change bridge posting of LWC0010. Roll Call: All Ayes. Motion Carried. **RESOLUTION 03-09-20-20** WHEREAS, Chickasaw County completes an inspection of all bridges and structures on the Secondary Road System of Chickasaw County and WHEREAS, part of this inspection involves the recalculation of the safe load capacity of any structure showing remarkable deterioration of the structural components of that structure and WHEREAS, that structural evaluation has resulted in the recommendation to reduce the safe load capacity that can be supported by certain structures, NOW, THEREFORE BE IT RESOLVED by the Chickasaw County Board of Supervisors on this 9<sup>th</sup> day of March, 2020 as provided in Sections 321.471, 321.472, and 321.473, Code of Iowa to erect and/or maintain weight limit signs in advance of the following bridges located on the Local Secondary Road System as follows:

Bridge No.	Location	Multiple Posting
LWC0010	S21, T97N, R12W	5

Passed and approved this 9<sup>th</sup> day of March 2020. BOARD OF SUPERVISORS, Chickasaw County, Iowa /ss/ Jacob Hackman, Tim Zoll, Steve Geerts, David Tilkes, Jason Byrne ATTEST: /ss/ Joan E. Knoll, Chickasaw County Auditor

Motion by Tilkes Seconded by Geerts to renew the Adopt A Highway permit for 4-H Ionia Rustlers to remove litter along B57 from Durham Avenue East to Fayette Avenue. Roll Call: All Ayes. Motion Carried.

Motion by Tilkes, Seconded by Zoll to recess at 11:32 AM. Roll Call: All Ayes. Motion Carried.

The Board reconvened at 11:37 AM.

Dusten Rolando discussed with Board a FY 2019-2020 budget amendment.

Dusten Rolando discussed with the Board utility permits.

Dusten Rolando left at 12:25 PM.

The Board discussed the request for proposal for Union Negotiations.

Motion by Byrne, Seconded by Zoll to authorize the County Auditor to send out the request for proposals for Union Negotiations. Roll Call: All Ayes. Motion Carried.

The Board reviewed the Resolution for Trustee and Clerk Compensation.

Motion by Byrne, Seconded by Zoll to approve Resolution for township trustee and clerk compensation. Roll Call: All Ayes. Motion Carried. **RESOLUTION NO. 03-09-20-21 TOWNSHIP TRUSTEE AND CLERK COMPENSATION** WHEREAS, the Chickasaw County Board of Supervisors currently authorizes that all Township Trustees and Clerks be compensated at the rate of \$50.00 per meeting, and **WHEREAS**, the Board has not given any direction in the past as to the expected frequency of meeting for either Township Trustees or Clerks, and **WHEREAS**, the Board of Supervisors now wishes to set a

level of expectation as to the number of compensated meetings per fiscal year for Township Trustees and Clerks. **NOW THEREFORE, BE IT HEREBY RESOLVED** that the Chickasaw County Board of Supervisors authorizes the following compensation and minimum/maximum number of meetings be set as follows: 1. All Township Trustees will be compensated \$50.00 for each official meeting they attend. Trustees are expected to attend a minimum of three (3) meetings per fiscal year (Budget, Pre-Budget and Financial Report) with a maximum number of four (4) county paid meetings per fiscal year. The maximum number of county paid meetings may only be exceeded in any particular year by prior approval of the Board of Supervisors. 2. All Township Clerks will be compensated \$50.00 per meeting they attend. All Township Clerks will also be compensated for three (3) official meetings per year (Pre-Budget, Budget and Financial Report) with a maximum number of four (4) county paid meetings per fiscal year. The maximum number of county paid meetings may only be exceeded in any particular year by prior approval of the Board of Supervisors. 3. All Township Trustees and Clerks shall turn in their completed timesheets to the County Auditor's Office. Payment shall be made at the end of each quarter for meetings attended during that quarter. **APPROVED ON THIS 9<sup>th</sup> DAY OF MARCH 2020.** /ss/ Jacob Hackman, Chairman, Board of Supervisors. ATTEST: /ss/ Joan E. Knoll Chickasaw County Auditor.

The Board discussed the final payment to Gary Therkelsen and Associates, Inc. for the radio communications project to the 911 Service Board. One invoice was in the amount of \$7,361.25 for engineering services and one invoice in the amount of \$ 66,560.00 for detailed design, engineering & procurement documents for a total of \$73, 921.25.

Supervisor Geerts gave an update on Building/Renovation project. It was the consensus of the Board to rethink the Building usage and further gather information from the department heads (attorney office, EMA, and Public Health) to utilize the building for its fullest potential.

Budget Worksession.

Supervisor Geerts gave the Board an update on the NIRG meeting held on March 5, 2020.

Supervisor Zoll gave the Board an update on the Cedar River Watershed meeting held on March 3, 2020

Motion by Byrne, Seconded by Geerts to adjourn at 1:10 PM. Roll Call: All Ayes. Motion Carried.

The Board convened on Tuesday, March 10, 2020, at 10:00 AM with all members present Byrne, Tilkes, Zoll, Geerts, and Hackman. The meeting was called to order by Chairman Hackman. Also present were Jeff Bernatz, Ron Flick, Bridget Edson, Martin Hemann, Rick Holthaus, Reed Palo, and Brian Flynn.

The Board met with Brian Flynn representing Motorola with ISICS (Iowa Statewide Interoperable Communications Systems). Mr. Flynn presented to the Board a proposal on the ISICS systems.

Toni Friedrich present at 10:25 AM.

Motion by Tilkes, Seconded by Geert to hire Communication Consultant Rey Freeman with RFFC, LLC to develop basic request for proposal (RFP) requirements for the tower site/ civil work for the Radio Communication Project. Roll Call: All Ayes. Motion Carried.

Received and filed in the Auditor's Office MMP Short Form for Annual Update for Bill & Tod Elliott Farm #5873+ located at 2969 290<sup>th</sup> Street, Fredericksburg, IA 50630.

Motion by Tilkes, Seconded by Zoll to adjourn at 12:10 PM. Roll Call: All Ayes. Motion Carried.

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Jacob Hackman, Chairman  
Board of Supervisors

ATTEST:

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Joan E. Knoll, Auditor