

**COUNTY BOARD MINUTES
MAY 11 & 12, 2020**

The Board convened on Monday, May 11, 2020, at 9:00 AM with the following members present Byrne, Geerts, Zoll, Tilkes, and Hackman in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa. Courthouse is closed to the public. The meeting was called to order by Chairman Hackman. Present was Joan Knoll. Also, electronically from the public were Rick Holthaus and Jeff Bernatz.

Motion by Tilkes, Seconded by Geerts to approve agenda for May 11 & 12, 2020 as amended. Roll Call: All Ayes. Motion Carried.

Motion by Byrne, Seconded by Geerts to approve Board minutes for May 4, 2020. Roll Call: All Ayes. Motion Carried.

No Public comment.

President, Risk Management Solution of Iowa, Inc. Consultant to Heartland Insurance Risk Pool, Judy Funk via phone conference met with the Board to review the General Liability Insurance for FY 2020-2021.

Motion by Tilkes, Seconded by Geerts to approve and authorize Chairman signature on the FY 2020-2021 liability insurance renewal with Heartland Insurance Risk Pool. Roll Call: All Ayes. Motion Carried.

Dusten Rolando present at 9:20 AM.

County Attorney Jennifer Schwickerath via phone conference to update the Board on the Assistant County Attorney position. Ms. Schwickerath informed the Board that she posted the position in various websites, affiliates', and locations. Ms. Schwickerath also informed the Board that she received only one application and had a telephone conference interview with the applicant. Discussion followed. It was the consensus of the Board to re-advertise the position.

The Board reviewed the Lease Addendum-Third from GROWMARK, Inc. for property located at 1928 N. Linn Drive, New Hampton for the County Attorney and Emergency Management offices. The lease agreement is a month by month lease at the current rate of \$700.00 per month.

Motion by Geerts, Seconded by Zoll to enter a Lease Addendum-Third (month to month)with GROWMARK, Inc. for the County Attorney and Emergency Management offices located at 1928 N. Linn Drive, New Hampton at the monthly rate of \$700.00 per month and authorize Chairman Signature. Roll Call: All Ayes. Motion Carried.

Jeremy McGrath gave an update on the Chickasaw County Ambulance.

Sue Breitbach present at 9:45 AM.

Shirley Troyna present at 9:50 AM.

Sue Breitbach met with the Board to approve the resolutions for the City of Nashua tax abatements.

Motion by Zoll, Seconded by Tilkes to approve resolution to abate taxes at 304 Main Street, Nashua, Iowa as per the recommendation of the County Treasurer. Roll Call: All Ayes. Motion Carried.

RESOLUTION 05-11-20-33 TO ABATE TAXES ON PARCEL 191318476116 WHEREAS, Chickasaw County, Iowa, acquired Tax Sale Certificate #15-0065 at the June 15, 2015 Tax Sale for the following described parcel, and **WHEREAS,** several years of delinquent taxes have continued to accrue against said parcel, and **WHEREAS,** the City of Nashua has taken ownership to this property by Quit

Claim Deed and would like for the delinquent taxes to be abated and Tax Sale Certificate #15-0065 cancelled. **NOW THEREFORE BE IT RESOLVED** by the Board of Supervisors of Chickasaw County, Iowa, that the Chairperson of the Board of Supervisors is authorized to abate the taxes and cancel the Tax Sale Certificate # 15-0065 on Parcel 191318476116. **PARCEL:** NANA191318476116 **LEGAL DESCRIPTION:** The North 24 feet of the South 44 feet of Lot 1, Block 10, Original Plat, Nashua, Iowa (except the West 14 feet used for a public alley; and except a parcel of ground described as the West 16 feet of the South 12 feet of the North 34 feet of the East 118 feet of said Lot 1, Block 10, Nashua, IA). Cancel Tax Sale Certificate # 15-0065 in the amount of \$ 953.00 and abate Property Taxes for the Assessment Years 2014 thru 2018 totaling \$ 1,800.00 for a total of \$ 2,753.00. AYES: /ss/ Jacob Hackman, Tim Zoll, Vice Chairman, Steve Geerts, Jason Byrne, David Tilkes. NAYS: None. ATTEST: /ss/ Joan E. Knoll, Auditor.

Motion by Tilkes, Seconded by Geerts to approve resolution to abate taxes at 306 Main Street, Nashua, Iowa as per the recommendation of the County Treasurer. Roll Call: All Ayes. Motion Carried. **RESOLUTION 05-11-20-34 TO ABATE TAXES ON PARCEL 191318476115 WHEREAS,** Chickasaw County, Iowa, acquired Tax Sale Certificate #15-0066 at the June 15, 2015 Tax Sale for the following described parcel, and **WHEREAS,** several years of delinquent taxes have continued to accrue against said parcel, and **WHEREAS,** the City of Nashua has taken ownership to this property by Quit Claim Deed and would like for the delinquent taxes to be abated and Tax Sale Certificate #15-0066 cancelled. **NOW THEREFORE BE IT RESOLVED** by the Board of Supervisors of Chickasaw County, Iowa, that the Chairperson of the Board of Supervisors is authorized to abate the taxes and cancel the Tax Sale Certificate # 15-0066 on Parcel 191318476115. **PARCEL:** NANA191318476115 **LEGAL DESCRIPTION:** The South 20 feet of Lot 1 and the North 4 feet of Lot 4, Block 10, except the West 14 feet deeded for a public alley in Block 10 of the Original Plat of Nashua, Chickasaw County, Iowa. Cancel Tax Sale Certificate # 15-0066 in the amount of \$ 3,363.82 (which included City Special Assessments totaling \$ 2,377.82, and these were cancelled by the City of Nashua) and abate Property Taxes for the Assessment Years 2014 thru 2018 totaling \$ 4,694.00 for a total of \$ 8,057.82. (\$ 2,377.82 includes interest and cost for Nashua City Special Assessments). AYES: /ss/ Jacob Hackman, Tim Zoll, Vice Chairman, Steve Geerts, Jason Byrne, David Tilkes. NAYS: None. ATTEST: /ss/ Joan E. Knoll, Auditor.

Motion by Zoll, Seconded by Geerts to approve resolution to abate taxes at 308 Main Street, Nashua, Iowa as per the recommendation of the County Treasurer. Roll Call: All Ayes. Motion Carried. **RESOLUTION 05-11-20-35 TO ABATE TAXES ON PARCEL 191318476114 WHEREAS,** Chickasaw County, Iowa, acquired Tax Sale Certificate #15-0067 at the June 15, 2015 Tax Sale for the following described parcel, and **WHEREAS,** several years of delinquent taxes have continued to accrue against said parcel, and **WHEREAS,** the City of Nashua has taken ownership to this property by Quit Claim Deed and would like for the delinquent taxes to be abated and Tax Sale Certificate #15-0067 cancelled. **NOW THEREFORE BE IT RESOLVED** by the Board of Supervisors of Chickasaw County, Iowa, that the Chairperson of the Board of Supervisors is authorized to abate the taxes and cancel the Tax Sale Certificate # 15-0067 on Parcel 191318476114. **PARCEL:** NANA191318476114 **LEGAL DESCRIPTION:** The South 22 1/2 feet of the North 26 1/2 feet of Lot 4, (except the West 14 feet deeded for an alley) in Block 10, Nashua, (formerly Woodbridge), IA. Cancel Tax Sale Certificate # 15-0067 in the amount of \$ 953.00 and abate Property Taxes for the Assessment Years 2014 thru 2018 totaling \$ 1,568.00 for a total of \$ 2521.00. AYES: /ss/ Jacob Hackman, Tim Zoll, Vice Chairman, Steve Geerts, Jason Byrne, David Tilkes. NAYS: None. ATTEST: /ss/ Joan E. Knoll, Auditor.

Ray Armel present at 9:57 AM.

Ray Armel met with the Board to discuss Slough Bill. Also, electronically Lillie Hines from the USDA Department, Soil and Water Conservation Commission members Ron Maher, Randy Miller, and Kim Leichtman. Mr. Armel presented to the Board a handout that included the number of acres, counties that never implemented the program, and recently repealed the program with Slough Bill. Discussion followed. Comments from the Soil & Water Conservation Commission and the Board.

Motion by Geerts, Seconded by Zoll to start the process of repealing the Ordinance No. 2 to Ordinance VI-1 Slough Bill. Roll Call: All Ayes. Motion Carried.

Ray Armel left at 10:38 AM.

Dusten Rolando met with the Board to discuss road department activities.

Motion by Geerts, Seconded by Byrne to approve Resolution to change bridge posting. Roll Call: All Ayes. Motion Carried. RESOLUTION 05-11-20-32 WHEREAS, Chickasaw County completes an inspection of all bridges and structures on the Secondary Road System of Chickasaw County and WHEREAS, part of this inspection involves the recalculation of the safe load capacity of any structure showing remarkable deterioration of the structural components of that structure and WHEREAS, that structural evaluation has resulted in the recommendation to reduce the safe load capacity that can be supported by certain structures, NOW, THEREFORE BE IT RESOLVED by the Chickasaw County Board of Supervisors on this 11th day of May, 2020 as provided in Sections 321.471, 321.472, and 321.473, Code of Iowa to erect and/or maintain weight limit signs in advance of the following bridges located on the Local Secondary Road System as follows:

| Bridge No. | Location | Multiple Posting |
|------------|-----------------|---|
| 080260 | S36, T94N, R12W | 10,15,15 KEEP "NARROW" |
| 110710 | T27, T94N, R13W | ONE LANE |
| 110890 | N9, T94N, R14W | 10,15,15 |
| 110921 | T9, T94N, R14W | 12,20,20 |
| 111300 | N3, T95N, R12W | 20,25,25 KEEP "ONE TRUCK" SIGN SERIES |
| 111390 | T16, T95N, R12W | 3 TONS KEEP "ONE LANE" |
| 112661 | N28, T96N, R13W | 15,25,25 |
| 112741 | T1, T96N, R14W | 15,25,25 |

Passed and approved this 11th day of May 2020. BOARD OF SUPERVISORS, Chickasaw County, Iowa /ss/ Jacob Hackman, David Tilkes, Jason Byrne, Steve Geerts, Tim Zoll. ATTEST: /ss/ Joan E. Knoll, Chickasaw County Auditor.

Dusten Rolando discussed with the Board wages for non-union employees. Discussion followed.

Motion by Tilkes, Seconded by Zoll to set wages for non-union employees (Engineer's Office and Foremen's) at two and one-half percent (2.5%) for FY 2020-2021. Roll Call: Ayes: Tilkes, Zoll, and Hackman. Nays: Geerts and Byrne. Motion Carried.

The Board discuss flexible spending account.

Motion by Geerts, Seconded by Byrne to rescind motion dated May 4, 2020 as follows. Motion by Geerts, Seconded by Byrne to amend the Flex Spending Account through Employee Benefits to rollover \$500.00 with a minimum of \$100.00 and be an active participant or otherwise the 2.5-month grace period would be in effect. Roll Call: All Ayes. Motion Carried

Motion by Geerts, Seconded by Byrne to approve the Flexible Spending Account through Employee Benefits to not rollover \$500.00 and claims would have to be submitted 90 days. Roll Call: Ayes: Tilkes, Zoll, and Hackman. Nays: Geerts and Byrne. Motion failed.

Discussion followed.

Motion by Byrne, Seconded by Tilkes to approve the Flexible Spending Account through Employee Benefits to continue the rollover \$500.00, the County would pay the administrative fee of \$4.50 per participant and the Board would review the plan next year. Roll Call: All Ayes. Motion Carried.

Update on the Coronavirus-COVID 19.

Update on the Radio Communication Project. Supervisor Hackman informed the Board that the two development sites have the structural analysis completed and are ready to go. The County Attorney's Office will prepare three separate leases one for each owner at the sites (Lawler and Nashua) and one for the Butler-Bremer.

Nashua Site:

Owners Mr. & Mrs. Wendal Muller rent: \$500.00 per month and after 5 years 10% percent increase
Owner of Tower: Butler-Bremer Telecommunications rent: \$300.00 per month Yearly cost on the
Nashua Site: \$9,600 for the first five years

Lawler Site:

Owners: Mr. & Mrs. Craig Kurtenbach rent: \$200.00 per month
Owner of Tower: Butler-Bremer Telecommunications rent: \$300.00 per month Yearly cost at the
Lawler Site: \$6,000 for the first five year.

Supervisor Byrne and Hackman will contact Mr. Kurtenbach to update of the rent at the Nashua site and update the Board with any changes.

Update on the Building/Renovation Project at 516 S. Linn Avenue in New Hampton. Supervisor Geerts informed the Board that the County Attorney after reviewing the plans would like to revise the plans and Supervisor Geerts will revise the plans. Mr. Geerts also informed the Board that he has been in contact with the Engineer's Office regarding the ramp at the new building.

Motion by Tilkes, Seconded by Zoll to adjourn at 12:06 PM. Roll Call: All Ayes. Motion Carried.

The Board convened on Tuesday, May 12, 2020, at 9:00 AM with the following members present Byrne, Geerts, Tilkes, and Hackman in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa. Courthouse is closed to the public. Electronically was Zoll. The meeting was called to order by Chairman Hackman. Present were Joan Knoll and Mark Huegel. Also, electronically from the public were Rick Holthaus and Jeff Bernatz.

Dave Gorman present at 9:05 AM.

Supervisors Byrne and Hackman meet with Mr. Kurtenbach and he would like to increase the rent from \$200.00 per month to \$400.00 per month for the radio communication project.

The Board also discussed payment of the sites. Mr. and Mrs. Wendal Muller would like monthly payments of the rent and the other two leases would be quarterly effective July 1, 2020. It is the consensus of the Board that the County Attorney's Office draft a memorandum of understanding for the Board's review for the radio communication project. The lease agreements will be disbursed from the Capital Projects Fund. It is the consensus of the Board that after the Completion of the project (August 1, 2021) that the lease agreement would be turned over to the 911 Services Board.

Supervisor Hackman gave an update on the Tower Specs documents. Kristine Stone is reviewing the documents for any revisions to be made. Also, Heartland Insurance Risk Pool is also reviewing the documents

Mark Huegel left at 9:29 AM.

The Board reviewed the claims.

Motion by Byrne, Seconded by Tilkes to approve the claims in the amount of \$189,513.67. Roll Call: All Ayes. Motion Carried.

Dave Gorman met with the Board to discuss storage for the Child Abuse Prevention Display (Cutouts). Discussion followed. It is the consensus of the Board that the best location to store the Child Abuse Prevention Display would be at the Heritage Residence cold storage building. Dave Gorman would contact Mr. Palo for an inventory list of the display for insurance purposes.

Dave Gorman left at 9:35 AM.

The Board reviewed the Suspended Property Tax Certification List for FY 2019-2020.

Motion by Geerts, Seconded by Byrne to approve the Suspended Property Tax Certification List for FY 2020-2021 as per recommendation of the Department of Human Services. Roll Call: All Ayes. Motion Carried.

Motion by Tilkes, Seconded by Geerts to adjourn at 10:30 AM. Roll Call: All Ayes. Motion Carried.

Jacob Hackman, Chairman
Board of Supervisors

ATTEST:

Joan E. Knoll, Auditor