

**COUNTY BOARD MINUTES  
MAY 18, 2020**

The Board convened on Monday, May 18, 2020, at 9:00 AM with the members present Byrne, Geerts, Zoll, Tilkes, and Hackman in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa. Courthouse is closed to the public. The meeting was called to order by Chairman Hackman. Present was Mark Huegel and Joan Knoll. Also, electronically from the public were Rick Holthaus, Jeff Bernatz, Penny Andorf, Lisa Welter and member from the media.

Motion by Tilkes, Seconded by Zoll to approve agenda for May 18, 2020. Roll Call: All Ayes. Motion Carried.

Motion by Byrne, Seconded by Tilkes to approve Board minutes for May 11 & 12, 2020 as amended. Roll Call: All Ayes. Motion Carried.

No Public comment.

Motion by Tilkes, Seconded by Zoll to open the public hearing at 9:17AM for FY 2019-2020 county budget amendment. Roll Call: All Ayes. Motion Carried.

No written or verbal comments from the public.

Motion by Geerts, Seconded by Tilkes to close the public hearing at 9:19 AM. Roll Call: All Ayes. Motion Carried.

Motion by Tilkes, Seconded by Zoll to adopt and authorize Chairman Signature on the FY 2019-2020 County Budget Amendment and authorize Chairman Signature. Roll Call: All Ayes. Motion Carried.

Motion by Geerts, Seconded by Byrne to approve the Resolution to Amend Departmental Appropriations. Roll Call: All Ayes. Nays: None. Motion Carried. **RESOLUTION TO AMEND DEPARTMENTAL APPROPRIATIONS RESOLUTION NO. 05-18-20-36** WHEREAS, the Board of Supervisors approved a Departmental Appropriations on June 17, 2019 for all departments of the fiscal year beginning July 1, 2019 in accordance with Section 331.434, Subsection 6, Code of Iowa, and WHEREAS, the appropriations approved on June 17, 2019 are hereby amended in accordance with the attached sheet for the following reasons: Public Health & Home Care Services: Medical-Laboratory Supplies \$20,000.00; Secondary Road: Rock \$200,000 with no increase in current fiscal year taxes. PASSED, APPROVED, AND ADOPTED THIS 18<sup>th</sup> day of May 2020. AYES: /ss/ Jacob Hackman, Tim Zoll, Steve Geerts, David Tilkes. Jason Byrne. NAYS: None. ATTEST: /ss/ Joan E. Knoll, Auditor

DEPARTMENT	BEFORE AMENDMENT	INCREASE/ DECREASE	AFTER AMENDMENT
Public Hlth & Home Care	\$1,251,169.00	\$ 20,000.00	\$ 1,271,169.00
Secondary Road	\$ 6,897,686.00	\$ 200,000.00	\$ 7,097,686.00
<b>SERVICE AREA:</b>			
Physical Hlth & Social Serv.	\$1,540,703.00	\$ 20,000.00	\$ 1,560,703.00
Roads & Transportation	\$6,214,735.00	\$ 200,000.00	\$ 6,414,735.00

The Board reviewed the 2019 Cost Allocation Plan completed by Cost Advisory Services, Inc.

Motion by Tilkes, Seconded by Geerts to approve the 2019 Cost Allocation Plan and authorize Chairman Signature. Roll Call: All Ayes. Motion Carried.

The Board reviewed the Resolution transferring funds from Capital Project Fund to County Debt Service Fund for the Radio Communication Project.

Motion by Tilkes, Seconded by Byrne to approve Resolution transferring funds from Capital Project Fund to County Debt Service Fund for the Radio Communication Project. Roll Call: All Ayes. Motion Carried. **RESOLUTION NO. 05-18-20-37 A RESOLUTION TRANSFERING FUNDS FROM CAPITAL PROJECT FUND TO COUNTY DEBT SERVICE FUND FOR RADIO COMMUNICATION PROJECT** **WHEREAS**, the Chickasaw County Treasurer is unable to do the monthly appropriations of taxes received to cover the total amount due June 1, 2020 on the General Obligation Capital Loan Notes Series 2020; and **WHEREAS**, it is desired to authorize the Chickasaw County Auditor to transfer funds from the Chickasaw County Capital Project Fund (1500) in the amount of \$3,435.23 to the Chickasaw County Debt Service Fund (2019) to make payment on the General Obligation Capital Loan Notes Series 2020 for the Radio Communication Project for period ending June 1, 2020; and **WHEREAS**, the Chickasaw County Treasurer will refund the Chickasaw County Capital Project Fund (1500) when the appropriation of taxes is completed in the amount of \$3,435.23. **WHEREAS**, said transfer must be in accordance with Section 331.432, Code of Iowa; and **NOW, THEREFORE, BE IT RESOLVED THAT**, by the Board of Supervisors of Chickasaw County as follows: 1. The parties transfer from Chickasaw County Capital Project Fund (1500) to Chickasaw County Debt Service Fund (2019) shall be done to make payment on the General Obligation Capital Loan Notes Series 2020. 2. That the amount of said transfer shall be in the amount of \$3,435.23. 3. The Chickasaw County Auditor is directed to correct her books when said operating transfers are made and notify the Treasurer of the amount of said transfer **PASSED, APPROVED AND ADOPTED THIS 18<sup>th</sup> DAY OF MAY 2020, THE VOTE THEREON BEING AS FOLLOWS: AYES: /ss/ Jacob Hackman, Chairman, Board of Supervisors, Jason Byrne, Steve Geerts, David Tilkes, Tim Zoll. NAYS: None. ATTEST: /ss/ Joan E. Knoll, Chickasaw County Auditor**

Penny Andorf met with the Board to review and act on the Construction Permit application for BCS Farms.

Motion by Byrne, Seconded by Geerts to recommend the Construction Permit application for BCS Farms located in Section 1 of Dresden Township as per the recommendation of the Sanitarian and authorize Chairman Signature. Roll Call: All Ayes. Motion Carried.

Motion by Tilkes, Seconded by Geerts to approve and authorize Chairman Signature on the contract for additional online index books (digital imaging) with Cotts Systems for the Auditor's and Engineer's Office. Roll Call: All Ayes. Motion Carried.

Marty Hemann present at 9:55 AM.

Shirley Troyna and Roman Lensing present at 9:57 AM. Also electronically was Lena Heit, Jennifer Schwickerath, and Judge Stochl.

Sue Breitbach and Dave Gorman present at 10:00 AM.

Update on the Coronavirus-COVID 19. Department Heads gave an update on their department activities. Discussion on the possibility of reopening the Courthouse. Discussion followed. Judge Stochl informed the Board that the Judicial System in Chickasaw County is looking at June 8, 2020 or June 15, 2020. The Driver's License has ordered another partition/barrier and that would not be installed until Thursday or Friday of this week. It was the consensus of the Board to not reopen the Courthouse to the public at this time and the Board will review after June 1, 2020.

Mark Huegel, Marty Hemann, Shirley Troyna, Roman Lensing, Sue Breitbach and Dave Gorman left at 10:30 AM. Also electronically Judge Stochl and Lena Heit left at 10:30 AM.

Update on the Radio Communication Project. The County Attorney's Office drafted the lease agreements for the Board's review.

The Board reviewed resolution ordering construction of the Chickasaw County Tower Site Project, and fixing a date for the hearing thereon and taking of bids therefor.

Motion by Tilkes, Seconded by Geerts to approve resolution ordering construction of the Chickasaw County Tower Site Project, and fixing a date for the hearing thereon and taking of bids therefor. Roll Call: All Ayes. Motion Carried. RESOLUTION NO. 05-18-20-38 RESOLUTION ORDERING CONSTRUCTION OF THE CHICKASAW COUNTY TOWER SITE PROJECT, AND FIXING A DATE FOR HEARING THEREON AND TAKING OF BIDS THEREFOR WHEREAS, it is deemed advisable and necessary to construct certain public improvements described in general as the Chickasaw County Tower Site Project; and WHEREAS, the County has caused to be prepared plans, specifications and form of contract, together with estimate of cost, which are now on file in the office of the County Auditor for public inspection, for the construction of the public improvements; and WHEREAS, the plans, specifications and form of contract are deemed suitable for the making of the public improvements; and WHEREAS, before the plans, specifications, form of contract and estimate of cost may be adopted, and a contract for the construction of the public improvements is entered into, it is necessary, pursuant to Chapter 26, Code of Iowa, to hold a public hearing and to advertise for bids: NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF CHICKASAW COUNTY, STATE OF IOWA: Section 1. That it is hereby determined that it is necessary and advisable to construct certain public improvements described in general as the Chickasaw County Tower Site Project, in the manner set forth in the plans and specifications and form of contract, above referred to, the cost thereof to be paid in accordance with the provisions as set out in the posted Notice to Bidders and published Notice of Public Hearing; the public improvements being more generally described as follows: This project will require the installation of radio system equipment at three (3) existing tower sites. The following general equipment and services are needed at the three tower sites: A. Site development planning, basic environmental review, drawings/documentation, zoning assistance and general construction for three tower sites. General site grading, preparation for shelter installation, security fencing, finish gravel surface materials, etc. Improvements and expansion of existing of access roads into the sites Primary electrical service, wiring to and within shelters, etc. B. Qty of two (2) prefabricated radio equipment shelters, including foundations, delivery and installation (Lawler and Nashua tower sites) C. Qty of two (2) propane-fueled emergency generators, including automatic transfer switch, installation and wiring, propane tank and installation (Lawler and Nashua tower sites) ***The tower sites have existing tower structures. No tower construction, climbing or antenna installation is required of the contractors selected for this project.*** The tower sites are located at: 2323 South Linn Drive, New Hampton, IA, 2960 – 210<sup>th</sup> St, Lawler, IA, and 2950 Asherton Ave, Nashua IA. Section 2. That the amount of the bid security to accompany each bid shall be in an amount which shall conform to the provisions of the notice to bidders approved as a part of the specifications. BE IT FURTHER RESOLVED, that the County Auditor be and is hereby directed to post a notice to bidders once in a relevant contractor plan room service with statewide circulation and a relevant construction lead generating service with statewide circulation and on an internet site sponsored by either the County or a statewide association that represents the County. Posting shall be not less than thirteen clear days nor more than forty-five days prior to June 2, 2020, which is hereby fixed as the date for receiving bids. The bids are to be filed prior to 9:00 A.M., on such date. The Board of Supervisors hereby delegates to the Board Chair or his designee the duty of receiving, opening and tabulating bids for construction of the Project. Bids shall be received and opened as provided in the public notice and the results of the bids shall be considered at the meeting of this Board on June 8, 2020, at 9:15 A.M. BE IT

FURTHER RESOLVED, that the County Auditor be and is hereby directed to publish notice of hearing once in a legal newspaper, printed wholly in the English language, published at least once weekly and having general circulation in this County. Publication shall be not less than four clear days nor more than twenty days prior to the date hereinafter fixed as the date for a public hearing on the plans, specifications, form of contract and estimate of costs for the project, the hearing to be at 9:15 A.M. on June 8, 2020. PASSED AND APPROVED this 18th day of May, 2020. /ss/ Jacob Hackman, Chairperson ATTEST: /ss/ Joan E. Knoll, County Auditor

Update on the Building/Renovation Project at 516 S. Linn Avenue in New Hampton. Supervisors Geerts made the revisions to the plans for the Board to review at the next meeting.

Supervisor Geerts left at 11:00 AM.

Supervisor Hackman informed the Board of a DECAT meeting held on May 13, 2020.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Six Pack, LLC-Schwickerath (ID#65984) located at 1984 150-th Street, New Hampton, IA 50659

Motion by Byrne, Seconded by Tilkes to adjourn at 11:05 AM Roll Call: Ayes: Byrne, Tilkes, Zoll, and Hackman. Absent: Geerts. Motion Carried.

---

Jacob Hackman, Chairman  
Board of Supervisors

ATTEST:

---

Joan E. Knoll, Auditor